



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From **01/01/2023** Period start date To **31/12/2023**
Period end date

Charity name: Woking Besom

Charity registration number: 1157504

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | Enabling/encouraging Christians to give goods to meet ,wherever possible, the lack of such items to the poor and disadvantaged. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Collection and distribution of donated household items etc and the matching of recipients needs to set up a home. Small projects such as decorating carried out by volunteers |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | Trustees are aware |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | No grants applied for |
| Policy on social investment including program related investment | Para 1.38 | N/A |
| Contribution made by volunteers | Para 1.38 | The charity is entirely dependent upon its volunteers from local churches who undertake van deliveries and collections, assessments of referrals and offered goods, admin, sorting etc. |

| | | |
|-------|--|--|
| Other | | |
|-------|--|--|

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>During 2023 we have received xx referrals from social workers, schools workers, mental health workers, local, churches and from The Besom Network website. All these were assessed and responded to supply whatever we could to meet the needs of the poor etc. We receive numerous thanks messages from referrers that their clients, can now sit, have a bed and white goods etc. Additionally projects such as garden and decorating projects transform living environments. Additionally we can refer when needed to such places as the Foodbank, debt services and suchlike.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | The charity is in a good position for next year |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Retain minimum of six months anticipated expenditure |
| Amount of reserves held | Para 1.22 | £4000 |
| Reasons for holding zero reserves | Para 1.22 | n/a |
| Details of fund materially in deficit | Para 1.24 | n/a |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | n/a |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | |
| Type of governing document | Para 1.25 | Constitution |
| How is the charity constituted? | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | New trustees by unanimous agreement of current trustees |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Woking Besom |
| Other name the charity uses | None |
| Registered charity number | 1157504 |
| Charity's principal address | Unit 13 Pankhurst Industrial Estate West End GU24 9QZ |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|-----------------|-----------------------------------|---|
| 1 | Anthony Hewat | Chair | | |
| 2 | Stephen Dew | Treasurer | | |
| 3 | Linda Barnes | | | |
| 4 | Jo Frank | | | |
| 5 | Janet Sutherland | | | |
| 6 | | | | |
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Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| | | |
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
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| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | NA |

Additional information (optional)**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

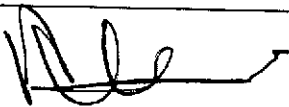
Other optional information

| |
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| |
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|--|
| Signature(s) |  | |
| Full name(s) | Anthony Hewat | |
| Position (eg Secretary, Chair, etc) | Chair | |
| Date | 9 th July 2024 | |



| | |
|------------------------------|------------------------|
| Charity Name Woking Besom | No (if any) 1157504 |
|------------------------------|------------------------|

Receipts and payments accounts

CC16a

| | | | |
|------------------------|-------------------------------|----|-------------------------------|
| For the period from | Period start date 1/1/2023 | To | Period end date 12/31/2023 |
|------------------------|-------------------------------|----|-------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Donations | 22,242 | - | - | 22,242 | 19,968 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 22,242 | - | - | 22,242 | 19,968 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 22,242 | - | - | 22,242 | 19,968 |
| A3 Payments | | | | | |
| Rent | 3,696 | - | - | 3,696 | 3,696 |
| Van (fuel, MoT, Repairs, Tax, Insurance) | 1,244 | - | - | 1,244 | 1,866 |
| Phone , Internet, communications | 912 | - | - | 912 | 795 |
| Insurance | 957 | - | - | 957 | 501 |
| Other operating costs | 631 | - | - | 631 | 69 |
| Beneficeries | 16,677 | - | - | 16,677 | 11,505 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | 24,117 | - | - | 24,117 | 18,432 |
| A4 Asset and investment purchases, (see table) | | | | | |
| Delivery Van | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 24,117 | - | - | 24,117 | 18,432 |
| Net of receipts/(payments) | (1,874) | - | - | 1,874 | 1,536 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 10,264 | - | - | 10,264 | - |
| Cash funds this year end | 8,390 | - | - | 8,390 | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | cash in bank 31/12/2023 | 8,390 | - | - |
| | petty cash at 31/12/2023 | 100 | - | - |
| | | - | - | - |
| | Total cash funds | 8,490 | - | - |
| | (agree balances with receipts and payments account(s)) | Agreement Error | OK | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | Details | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
| | | | | |

The Trustees of Woking Besom having elected under section 133 of the Charities Act 2011 to prepare a receipts and payment account and a statement of assets and liabilities, instead of a statement of accounts, have confirmed that no guarantee has been given by Woking Besom where any potential liability under the guarantee was outstanding at the 31st December 2019 and no debt was outstanding at that date owed by Woking Besom which was secured by an express charge on any of the assets of Woking Besom.

These Accounts were approved at a Meeting of the Charity Trustees of Woking Besom at a Meeting of the Trustees held on the _____ day of _____ 2024

Signed on behalf of the Charity's Trustees

Signature.....

Full Name (please print).....

Position.....

Date.....

Signature.....

Full Name (please print).....

Position.....

Date.....