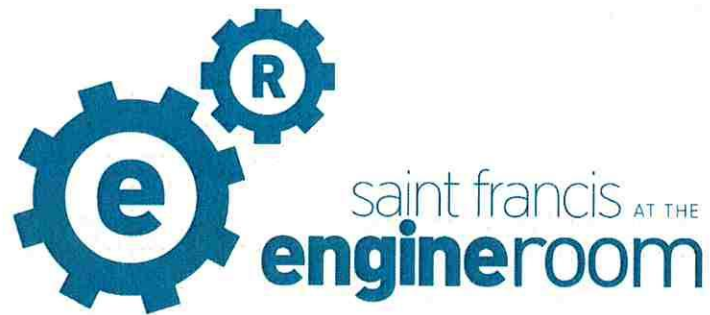


**St Francis at The Engine Room**  
**Annual Report and Financial Statements**

**Year ending 31<sup>st</sup> December 2021**



The Parochial Church Council of  
St Francis at the Engine Room, Tottenham Hale

**ANNUAL REPORT  
FOR THE YEAR ENDED 31st DECEMBER 2021**

**REFERENCE AND ADMINISTRATIVE INFORMATION**

St Francis at the Engine Room is situated in Hale Village, Tottenham, London. It is a parish church within the Edmonton Episcopal Area in the Church of England Diocese of London.

Registered Charity number: 1157480

Principal Address:

Unit A, Eagle Heights, Lebus Street, Hale Village, Tottenham, London N17 9FU

**Governance and Management - Parochial Church Council (PCC)**

The Parochial Church Council is a corporate body established by the Church of England under the PCC (Powers) Measure, 1956. This measure, together with the Church Representation Rules of the Church of England (2020), define the constitution of the PCC.

The PCC members (Trustees) who have served from the 1st January 2021 until the date of approval of this report are:

***Ex-Officio Members:***

Incumbent: Revd Andrew Williams (Chair)

Churchwardens: Tony Gibney  
Farida Nviri <sup>1</sup>  
Chaachi Deane <sup>2</sup>

Deanery Synod: —  
—

***Elected Members:***

Ida Birungi <sup>2</sup>  
Sandra Chabikwa <sup>1</sup>  
Nailah Daley-Allen <sup>2</sup>  
Chaachi Deane <sup>1</sup>  
Theresa Kemp <sup>1</sup>  
Farida Nviri <sup>2</sup>  
Obi Onyido

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<sup>1</sup> Elected until APCM 2021 on 23/05/21

<sup>2</sup> Elected from APCM 2021 on 23/05/21

The method of appointment of PCC members is set out in the Church Representation Rules of the Church of England. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC, normally to serve a 3-year term.

The PCC is responsible for formulating, approving, and implementing policies and strategies that meet the organisational objectives, and accord with the aims and purposes of the charity, as set out in this document. The PCC and the Charitable Incorporated Organisation (CIO) meet approximately every other month and receive financial and operational reports.

The PCC has a Standing Committee which meets as required.

### **Bankers**

Barclays Bank plc

### **Independent Examiner**

Griffin Stone Moscrop and Co  
21-27 Lamb's Conduit Street,  
London, WC1N 3GS

### **Aims and Purposes**

- 1 To advance the Christian faith for the benefit of the public.
- 2 To further or benefit the residents of Tottenham Hale and the neighbourhood, without distinction of sex, sexual orientation, race, or of political, religious or other opinions by associating the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.
- 3 To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. For the purpose of this clause, 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol or drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standard); crime (either as a victim of crime or as an offender rehabilitating into society).

## **THE ACHIEVEMENTS AND PERFORMANCE FOR 2021**

Annual Reports across the country continue to be dominated by the Covid Pandemic and ours at The Engine Room is no different. After the devastating impact of the pandemic in 2020, there has been a degree of recovery in 2021, but we remain hugely impacted by it in all areas of our community life. We were pleased to be able to offer The Engine Room to the NHS on several occasions during the year for vaccinations and as a place of rest for NHS workers doing local drives. We continued to be a drop off venue for Tottenham Foodbank, and the local community were generous in their response.

### **Church life**

We started the year in a rueful manner as Christmas services had been much reduced by the pandemic, we also knew that it was only a matter of time before further restrictions would arrive. As we returned to worship on zoom only, the community once again prepared itself for life in lockdown. Most affected by the resumption of zoom only were the many young children who are part of the Engine Room community, who found using a screen almost impossible, and greatly missed our regular interactions on Sundays and at other times.

It was slow progress as the restrictions dragged on into the new year, and it was clear that Easter services would also be affected. Thanks goes to Nailah and Maria who helped to produce a Covid-safe Stations of the Cross which attracted many new people. Once again, we were unable to have a Dawn Service of Light and Easter Breakfast as we consolidated our celebrations into one service. The lack of Shared Lunches and other community meals during the pandemic has been acutely felt by many people.

As restrictions were eased so the church community was able to worship in person once more, whilst retaining an online offering for those who needed it. By the summer we were able to witness the ordination service at St Paul's Cathedral as The Revd Andrew Kwapong was made a deacon. Andrew and Martina began the community work and worshipping community that was to become The Engine Room in 2013, and worked with us until 2018. What a joy it was to see Andrew ordained. Later in the year we invited the family back to help us celebrate our birthday in October, as Andrew preached it was wonderful to see so many familiar faces encouraging him in his new role.

The changing life at The Engine Room was further evidenced as we welcomed The Revd Keith Jackson to St Francis' as Assistant Curate following his ordination in November. Keith has been the minister in charge at The Church on the Farm, on Broadwater Farm for many years. Having now been ordained a Deacon, Keith is spending most Sundays with us at The Engine Room as he continues his ministry on the Farm. My role as Training Incumbent means that I spend at least one Sunday a month at the farm supporting Keith in his new role. Keith will be attached to The Engine Room for three years as he continues his training. It has been a joy to welcome Keith and Paulette to the Engine Room community.

Unfortunately as the year came to a close the Omicron wave took hold in the country and once again we had to scale back plans for Christmas activities and services. For the second year running we had to cancel the nativity play, our Christmas shared lunch was put on hold and a farewell for Becky was postponed until early in 2022.

### **The Engine Room goes Green**

In October The Engine Room was awarded a bronze award by the Eco Church movement. A visiting preacher encouraged us further to pursue sustainable practices going forward as we strive to be more environmentally aware in everything that we do. At the same time we are making strides towards a closer relationship with our local Friends of the Earth branch to encourage everyone who uses the Engine Room to be better informed.

### **Staff**

All of which brings us to our amazing staff team at The Engine Room. Becky had been due to finish her apprenticeship with us in the summer. However, because of time furloughed during the lockdown, the Diocese granted her a few extra months to stay with us until the end of the year to complete her work with us. As a result, Becky was able to help re-start our work with the young people who had suffered so much during the previous eighteen months, and some of her work with the Junior Church and her young people who she had befriended and worked with over her three years. We are grateful for the time that she spent with us and the important work she did in our community, wishing her well with all the new skills acquired during her training with us and the Diocese of London.

The rest of our staff team at The Engine Room continued to offer amazing work during the difficulties of 2021. Furlough was extended twice, before everyone slowly resumed some hours as we were once again able to restore some of our community activities. All the staff could easily have taken the opportunity to pursue work elsewhere, but stuck with The Engine Room despite reduced hours, and therefore pay, through most of 2021. We are extremely grateful for their loyalty and their commitment to all that we do at The Engine Room. Each of them has been vital in bringing The Engine Room back up towards pre pandemic levels. We remain particularly grateful to AJ, our Director of Operations, who has helped us successfully navigate the difficult financial situation over the past two years. Without his experience and expertise, we would have been in a significantly worse position as we hopefully emerge from the pandemic.

### **Recovering from Covid**

In late Spring we received a grant from Haringey Giving – ‘Together we Can’ fund, devised to help community groups support their local community after the devastation of Covid. At the Engine Room we used the grant to initiate extra Messy Play Sessions, buying laptops for local children to use for their schoolwork, and providing a series of adult art workshops for specific groups within the community. All of this work proved to be vital, offering particularly disadvantaged groups of people the chance to regain their confidence and gather together again.

At the same time our other regular groups were able to gather in person again. Our Art Workshop for primary aged children had been one of the few groups that had thrived during Covid. Nailah had established an entertaining and stimulating online syllabus, and the numbers attending actually grew. Slowly the group were welcomed back in person and this group has continued to thrive with help from Adrian and Bradley in support roles.

## **Community Life**

Restrictions meant that many of our regular activities were unable to take place in 2021, once again we were unable to gather for our Easter or Summer Festivals, and seaside trips were once again out of the question. From the autumn onwards we were able to re-establish some of our programmes. Compact, our youth programme, began again with Obi at the helm. We have recruited some new volunteers and thanks to ongoing funding from the LVE Foundation the future looks bright. Our long standing friendship with Ferry Lane Primary School was rekindled as Pop-up café also resumed thanks to some financial support from St Mary's Finchley. Accelerate, our Homework Club had barely had chance to get going before the pandemic struck, but slowly but surely it has grown and evolved since it was restarted in October. We remain grateful to Argent Related for funding this programme.

Unfortunately, our 'Time for God' volunteer was unable to join us. We had hoped to welcome Isabel from Kenya to come and work with us from September, but the British government decided that they wouldn't issue her a visa for her ten-month placement. We remain in touch with Isabel and pray that she will thrive in her new role in Kenya later in 2022. At the Engine Room we hope to welcome a new 'Time for God' volunteer later in 2022.

## **Three in One**

Our partners in The Engine Room itself continue to thrive. Little Engineers Nursery opened a second branch near St Ann's School during 2021, whilst the original and best still offers great quality nursery care for residents local to Tottenham Hale. They enjoyed several celebration events in 'our side' of The Engine Room, and it was lovely to see the children and parents in attendance.

'Table 13', our café, who began life in the midst of the pandemic with a takeaway service, have gone from strength to strength, opening when allowed for sit down service and then eventually as a wine bar as well on three evenings a week. We are grateful to them for their support, helping as they did with our 'Make Lunch' Programme, offering cooking skills to local children during that programme. At the same time their success operation of the café means that we receive extra monies to spend on our community programme. It is a real pleasure to work with Federico and his team.

## **The Future**

As we emerged from the Omicron wave that thankfully turned out to have less impact than first feared, we have seen people gradually returning to church in person, and welcomed some new people along the way. At the same time we have witnessed a strong surge in bookings for the Centre. It is lovely to see the spaces being used again as places of celebration and for significant life events. We remain grateful to our two long term church partners, St Botolph without Bishopsgate and St Mary at Finchley, who continue to support our work financially and prayerfully.

## **Reserves policy**

It is the Charity's policy to try to maintain a balance on unrestricted funds that equates to at least 6 months' unrestricted payments. For 2021, this equated to £73,193. This balance is held to smooth out fluctuations in cash flow and to meet emergencies. As at 31/12/21, the cash balance held on unrestricted funds (including designated funds), together with the amounts payable to and by the Trustees was £150,780; given that the half-yearly spend during 2021 was less than typical, due to curtailment of activities, the Trustees consider the reserves position to be reasonable, and not excessive. Funds not required for immediate use are placed in an instant-access, interest-bearing account to be drawn down when necessary.

The balances within the various restricted funds are retained pending expenditure within the scope of the specific restrictions. Given the relatively short-term nature of the majority of the restricted funds and the negligible returns currently available for instant-access deposits, such monies are held in the main current account.

**Approved by the Parochial Church Council and signed on its behalf by:**

Signed: 

Dated: 10/5/22

**The Revd Andrew Williams, Chair**

## **Independent Examiner's Report to the Trustees of St Francis at the Engine Room**

I report on the financial statements of the church for the year ended 31<sup>st</sup> December 2021.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1<sup>st</sup> April 2005 which is referred to in the extant regulations but has been withdrawn.

We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1<sup>st</sup> January 2015.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*Richard Hill*

Dated: *17<sup>th</sup> May 2022*

RICHARD HILL FCA  
**Griffin Stone Moscrop & Co**  
Chartered Accountants  
21-27 Lamb's Conduit Street  
London WC1N 3GS



**STATEMENT OF FINANCIAL ACTIVITIES**  
**for the year ended 31<sup>st</sup> December 2021**

	Note	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total 2021 £	Total 2020 £
<b>Income and endowments from:</b>							
Donations and legacies	2(a)	36,437	7,056	26,160	—	69,653	59,189
Income from charitable activities	2(b)	3,314	—	—	—	3,314	1,340
Other trading activities	2(c)	83,274	—	—	—	83,274	62,349
Investments	2(d)	15	—	—	—	15	197
Other income	2(e)	35,944	—	—	—	35,944	37,997
<b>Total income</b>		<b>158,983</b>	<b>7,056</b>	<b>26,160</b>	<b>—</b>	<b>192,199</b>	<b>161,072</b>
<b>Expenditure on:</b>							
Raising funds	3(a)	2,737	401	118	—	3,256	370
Expenditure on charitable activities	3(b)	138,702	503	22,156	—	161,361	149,578
Other expenditure	3(c)	4,043	—	—	—	4,043	230
<b>Total expenditure</b>		<b>145,482</b>	<b>904</b>	<b>22,273</b>	<b>—</b>	<b>168,659</b>	<b>150,178</b>
<b>Net income / (expenditure) resources before transfer</b>		<b>13,501</b>	<b>6,152</b>	<b>3,887</b>	<b>—</b>	<b>23,540</b>	<b>10,894</b>
<b>Transfers</b>							
Gross transfers between funds – in	4(b)	—	—	—	—	—	38
Gross transfers between funds – out	4(b)	—	—	—	—	—	(38)
<b>Other recognised gains / losses</b>		<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Net movement in funds</b>		<b>13,501</b>	<b>6,152</b>	<b>3,887</b>	<b>—</b>	<b>23,540</b>	<b>10,894</b>
<b>Total funds brought forward</b>		<b>173,869</b>	<b>18,418</b>	<b>23,839</b>	<b>—</b>	<b>216,126</b>	<b>205,232</b>
<b>Total funds carried forward</b>		<b>187,370</b>	<b>24,570</b>	<b>27,725</b>	<b>—</b>	<b>239,666</b>	<b>216,126</b>

The notes on pages 11 to 22 form part of these accounts

## BALANCE SHEET at 31<sup>st</sup> DECEMBER 2021

		At 31/12/2021	At 31/12/2020
	Note	£	£
<b>Fixed assets</b>	5		
Intangible assets		1,181	1,186
Tangible assets		59,979	76,480
		<u>61,160</u>	<u>77,665</u>
<b>Current assets</b>			
Debtors	6	13,298	12,966
Cash at bank and in hand		172,129	151,017
		<u>185,427</u>	<u>163,983</u>
<b>Liabilities</b>			
Creditors: Amounts falling due in one year	7(a)	6,921	25,523
		<u>6,921</u>	<u>25,523</u>
<b>Net current assets less current liabilities</b>		<u>178,506</u>	<u>138,460</u>
<b>Total assets less current liabilities</b>		<u>239,666</u>	<u>216,126</u>
<b>Total net assets less liabilities</b>		<u>239,666</u>	<u>216,126</u>
<b>Represented by:</b>			
<b>Unrestricted</b>	4(b)		
General Fund		187,370	173,869
<b>Designated</b>	4(b)		
Church Commissioners		8,619	8,619
Tottenham Cycling Club		1,867	—
Youth Fund		14,084	9,799
<b>Restricted</b>	4(b)		
St. Botolph's Discretionary Fund		5,297	4,818
St Mary's Finchley		5,076	2,636
ReAct Performing Arts		383	383
Compact Youth		38	—
Music and Mission		1,637	1,950
Accelerate Project		5,114	7,591
Beacon Lodge		372	1,023
Laureus Sport		4,396	3,578
Tottenham Grammar School Music		1,860	1,860
Bridge Ki		1,046	—
London Sport		2,049	—
Motivate Funding		457	—
<b>Funds of the church</b>		<u>239,666</u>	<u>216,126</u>

**Approved by the Parochial Church Council and signed on its behalf by:**

Signed: 

Dated: 10/5/22

**The Revd Andrew Williams, Chair**

The notes on pages 11 to 22 form part of these accounts

**St Francis at the Engine Room**  
**Notes to the Financial Statements**  
**for the year ended 31st December 2021**

**1 ACCOUNTING POLICIES**

**1.1 Basis of financial statements**

The financial statements have been prepared under the Church Accounting Regulations 2006, in accordance with the Charities SORP (FRS 102) second edition – October 2019<sup>1</sup>, and the Charities Act 2011.

St Francis at the Engine Room constitutes a public benefit entity within the meaning of FRS102. The financial statements include all transactions, assets and liabilities for which the Trustees (PCC) are responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor to those that are informal gatherings of church members.

The PCC considers that St Francis at the Engine Room is a going concern, since we have prepared what we consider to be a viable budget showing that at the current level of unrestricted reserves there is adequate support for the activities planned for 2022 and for the foreseeable future. Therefore, these accounts are prepared on a going concern basis.

The financial statements have been prepared under the historical cost convention with assets and liabilities recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) effective 1<sup>st</sup> January 2019, rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1<sup>st</sup> April 2005 which has since been withdrawn.

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<sup>1</sup> *Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).*

## **1.2 Fund Accounting**

*Unrestricted Funds* are funds that are available to be spent on the PCC's general purposes in furtherance of the objectives of the charity.

*Designated Funds* are general funds set aside by the PCC for use in the future. Designated funds remain unrestricted, and the PCC may move any surplus to other unrestricted funds.

*Restricted Funds* comprise revenue donations or grants for a specific activity intended by the donor. Any balance within a particular restricted fund remaining at year-end is carried forward within that fund. The aim and use of each individually material restricted fund is set out in Section 4(a) of these notes.

## **1.3 Incoming Resources**

In principle, incoming resources are recognised when:

1. the PCC becomes legally entitled to the benefit of use of the resources;
2. their ultimate receipt is virtually certain; and
3. The monetary value can be measured with sufficient reliability.

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Investment income is accounted for when receivable. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain, and the amounts due are readily quantifiable. Licensing income and rental income arising from the letting of church premises is recognised when due. All incoming resources are accounted-for gross.

## **1.4 Resources Expended**

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding or constructive obligation on the PCC. The Diocesan Common Fund contribution expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted-for gross.

## **1.5 Liabilities**

All debts owed by the church at year-end are listed in Section 7(a) of these notes, and shown in total on the Balance Sheet. Included within the total are Agency Payments; these are monies held within Parish bank accounts that have been collected or aggregated on behalf of other organisations or individuals pending remittance. Such monies, which typically include charitable collections and statutory fees collected on behalf of the Diocese of London, are not part of Church funds.

Amounts that the church is committed to paying at some time after the end of the 2021 financial year, to be financed from 2022 cash flow, are listed in Section 7(b) of these notes.

## 2 INCOME AND ENDOWMENTS

### 2(a) Donations and legacies

	Unrestricted	Designated	Restricted	Endowment	Total 2021	Total 2020
	£	£	£	£	£	£
Gift Aid – Bank	7,496	—	—	—	7,496	6,915
Gift Aid – Envelopes	110	—	—	—	110	140
Loose plate collections	419	—	—	—	419	282
Giving through church boxes	23	—	—	—	23	37
Donations appeals etc	5,408	5,000	3,358	—	13,766	18,144
Grants – St Botolph's	—	—	—	—	—	5,000
Tax recoverable on Gift Aid	3,580	—	—	—	3,580	2,248
Recurring grants	7,400	—	1,929	—	9,329	400
Non-recurring one-off grants	12,000	2,056	20,872	—	34,928	26,023
<b>Total</b>	<b>36,437</b>	<b>7,056</b>	<b>26,160</b>	<b>—</b>	<b>69,653</b>	<b>59,189</b>

### 2(b) Income from charitable activities

	Unrestricted	Designated	Restricted	Endowment	Total 2021	Total 2020
	£	£	£	£	£	£
Bookstall sales – objectives	18	—	—	—	18	44
Art Workshop Subscriptions	—	—	—	—	—	85
Messy Play Subscriptions	486	—	—	—	486	696
Music Makers Subscriptions	—	—	—	—	—	15
Hall Hire – Private – objectives	2,810	—	—	—	2,810	—
Hall Hire – Long Term – objectives	—	—	—	—	—	500
<b>Total</b>	<b>3,314</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>3,314</b>	<b>1,340</b>

### 2(c) Other trading activities

	Unrestricted	Designated	Restricted	Endowment	Total 2021	Total 2020
	£	£	£	£	£	£
Fairs & Events – fund raising	339	—	—	—	339	207
Photocopier income	118	—	—	—	118	40
Café licence fee & profit share	4,825	—	—	—	4,825	—
Nursery rent income	40,000	—	—	—	40,000	40,000
Hall Hire – Private – fund raising	30,623	—	—	—	30,623	14,938
Hall Hire – Long Term – fund raising	7,369	—	—	—	7,369	7,165
<b>Total</b>	<b>83,274</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>83,274</b>	<b>62,349</b>

## 2(d) Investments

	Unrestricted	Designated	Restricted	Endowment	Total 2021	Total 2020
	£	£	£	£	£	£
Bank & building society interest	15	—	—	—	15	197
<b>Total</b>	<b>15</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>15</b>	<b>197</b>

## 2(e) Other income

	Unrestricted	Designated	Restricted	Endowment	Total 2021	Total 2020
	£	£	£	£	£	£
Banking loyalty payments	7	—	—	—	7	21
Covid Lockdown JRS receipts	35,936	—	—	—	35,936	37,976
<b>Total</b>	<b>35,944</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>35,944</b>	<b>37,997</b>

## 3 EXPENDITURE

### 3(a) Raising funds

	Unrestricted	Designated	Restricted	Endowment	Total 2021	Total 2020
	£	£	£	£	£	£
Costs of applying for grants	36	—	—	—	36	—
Costs of fetes & other events	1,522	401	118	—	2,041	156
Transaction handling fees	964	—	—	—	964	213
Fundraising subscriptions	216	—	—	—	216	—
<b>Total</b>	<b>2,737</b>	<b>401</b>	<b>118</b>	<b>—</b>	<b>3,256</b>	<b>370</b>

### 3(b) Expenditure on charitable activities

	Unrestricted	Designated	Restricted	Endowment	Total 2021	Total 2020
	£	£	£	£	£	£
Giving – relief & develop't agencies	37	—	—	—	37	—
Home mission	—	—	—	—	—	783
Secular charities	24	—	—	—	24	—
London Diocesan Common Fund	11,000	—	—	—	11,000	11,000
Salary of Church Community Worker	14,879	—	240	—	15,119	15,076
Salary of Cleaner	—	—	—	—	—	649
Salary of Event Caretakers	4,461	—	—	—	4,461	4,529
Salary of Parish Administrator	4,966	—	—	—	4,966	5,167
Salary of Operations Director	27,041	—	—	—	27,041	27,584
Salary of Compact Youth Worker	1,295	—	165	—	1,459	9,295
Salary of Accelerate Coordinator	2,800	—	2,400	—	5,200	4,777
Salary of Messy Play Worker	—	—	564	—	564	—
Employer's NI Contributions	—	—	—	—	—	1,009
Water rates – Vicarage	538	—	—	—	538	374
Vicar's telephone	312	—	—	—	312	286
Clergy & Staff Training & Develop't	42	—	—	—	42	—
Parish training and mission	420	—	—	—	420	163
Music expenses	—	—	192	—	192	—

### 3(b) Expenditure on charitable activities (continued)

	Unrestricted	Designated	Restricted	Endowment	Total 2021	Total 2020
	£	£	£	£	£	£
Church maintenance	—	—	—	—	—	358
Visiting speakers / locums	—	—	—	—	—	45
Bookstall costs	56	—	—	—	56	63
Hospitality costs	414	61	129	—	604	107
Church requisites	636	—	—	—	636	940
Building running – licensing	401	—	—	—	401	388
Building running – electricity	4,504	—	—	—	4,504	708
Building running – insurance	903	—	—	—	903	1,054
Building running – business rates	299	—	—	—	299	101
Building running – maintenance	18,640	—	—	—	18,640	10,497
Building running – sanitary disposal	487	—	—	—	487	513
Building running – refuse collection	783	—	—	—	783	193
Building running – cleaning	6,221	—	—	—	6,221	4,480
Site Service Charge	6,303	—	—	—	6,303	12,173
Building running – water	644	—	—	—	644	592
Building running – heating & lighting	3,299	—	—	—	3,299	3,443
Building – equipment expenditure	8,519	—	121	—	8,640	7,850
Building major repairs – installation	258	—	—	—	258	—
Compact Youth expenditure	—	—	1,727	—	1,727	2,856
Music Makers expenditure	—	—	—	—	—	140
Messy Play expenditure	435	—	231	—	666	653
Art club expenditure	4,183	—	—	—	4,183	2,718
Accelerate Project expenditure	—	—	77	—	77	882
Family Sports expenditure	—	—	6,344	—	6,344	1,822
Motivate expenditure	—	—	7,308	—	7,308	—
Youth Work expenditure	37	253	901	—	1,192	—
Staff expenses	285	—	74	—	359	735
Knitting Club expenditure	—	—	—	—	—	—
Kids cooking club expenditure	—	—	607	—	607	765
Church running costs – Junior church	457	—	—	—	457	190
Pop-up café expenditure	69	—	118	—	187	141
TFG Worker costs	341	—	—	—	341	1,931
Tottenham Cycling Club expenditure	—	74	—	—	74	—
Administration	1,896	—	—	—	1,896	1,896
Church office – running costs	5,028	—	—	—	5,028	5,157
Governance costs – independent examiner's fee	1,813	—	—	—	1,813	1,740
Website expenditure	261	115	655	—	1,031	482
Promotions & publicity	2,537	—	258	—	2,795	2,085
Bank charges	229	—	—	—	229	212
Payroll processing fees	859	—	—	—	859	976
DBS checking fees	88	—	44	—	132	—
<b>Total</b>	<b>138,702</b>	<b>503</b>	<b>22,156</b>	<b>—</b>	<b>161,361</b>	<b>149,578</b>

### 3(c) Other expenditure

	Unrestricted	Designated	Restricted	Endowment	Total 2021	Total 2020
	£	£	£	£	£	£
Job Retention Scheme contribution	850	—	—	—	850	200
Hall Hire – bad debts	3,193	—	—	—	3,193	30
<b>Total</b>	<b>4,043</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>4,043</b>	<b>230</b>

## 4 FUNDS

### 4(a) Restricted Fund Details

#### *St Botolph's Discretionary Fund*

This fund contains grants received from the Parish of St Botolph without Bishopsgate as a contribution towards discretionary payments made by the Priest Missioner.

#### *St Mary's Finchley*

This fund contains grant monies received from the Parish of St Mary's, Finchley that were used to finance the 'Make Lunch' project.

#### *ReAct Performing Arts*

Funds received towards a performing arts week each May. This includes subscriptions for participation from the children.

#### *Compact Youth*

This fund is for youth work in collaboration with Hale Village for 14-18 year-olds from Ferry Lane Estate and Hale Village. Compact looks to build relationships and help young people develop their skills ready for the workplace environment.

#### *Music and Mission*

This fund was established to build up the musical resources of the church and is to be used for any missional activity that benefits St Francis' church.

#### *Accelerate Project*

This fund contains grant monies received from Argent Related Services Ltd to support our work with children in the local community. Specifically this grant will fund a homework club called Accelerate, providing a trained teacher and materials for 12 months of study.

#### *Beacon Lodge*

This fund contains grant monies received from Beacon Lodge Trust specifically to provide a 'Make Lunch' cooking programme for local children during 2021. The programme was run during July 2021, and a report issued to the Trust following successful completion.



#### *Laureus Sport*

This fund contains grant monies awarded by Active Change Haringey within the Mayor of London's Laureus Model City programme, to provide an Active Families programme up to and including Easter 2022.

#### *Tottenham Grammar School Music*

This fund contains a grant received from Tottenham Grammar School for the purpose of providing music lessons for children in the local area, at a reduced rate.

#### *Bridge Ki*

This fund contains monies received from Bridge Renewal Trust as part of the Mayor of London's 'Home Cooked' Programme. This programme looks to address youth violence across London. These funds were used in the summer of 2021 to run a music video workshop over a number of weeks for young people in Tottenham Hale, who created a positive piece that was later performed at an event in The Engine Room.

#### *London Sport*

This fund was set up in 2021 to receive monies for the purpose of providing sporting equipment to individuals and families to assist them to be active as they came out of Covid. Using this funding in 2021, The Engine Room made equipment available to the local community and also supported a summer programme of sport on Ferry Lane Estate.

#### *Motivate Funding*

This fund contains monies provided by Haringey Giving as part of their 'Together We Can' fund. The Engine Room extended our Messy Play sessions, bought laptops for young people to use and funded several art workshops for adults.

#### 4(b) Summary of Fund Movements

	Brought Forward	Income	Expenditure	Transfers	Gains & Losses	Carried Forward
	£	£	£	£	£	£
<b>Unrestricted</b>						
General Fund	173,869	158,983	145,482	—	—	187,370
<b>Total Unrestricted Funds</b>	<b>173,869</b>	<b>158,983</b>	<b>145,482</b>	<b>—</b>	<b>—</b>	<b>187,370</b>
<b>Designated</b>						
Church Commissioners	8,619	—	—	—	—	8,619
Tottenham Cycling Club	—	2,056	189	—	—	1,867
Youth Fund	9,799	5,000	715	—	—	14,084
<b>Total Designated Funds</b>	<b>18,418</b>	<b>7,056</b>	<b>904</b>	<b>—</b>	<b>—</b>	<b>24,570</b>
<b>Restricted</b>						
St Botolph's Discretionary Fund	4,818	800	321	—	—	5,297
St Mary's Finchley	2,636	2,558	118	—	—	5,076
ReAct Performing Arts	383	—	—	—	—	383
Compact Youth	—	1,929	1,891	—	—	38
Music and Mission	1,950	—	313	—	—	1,637
Accelerate Project	7,591	—	2,477	—	—	5,114
Beacon Lodge	1,023	—	650	—	—	372
Laureus Sport	3,578	4,000	3,182	—	—	4,396
Tottenham Grammar School Music	1,860	—	—	—	—	1,860
Bridge Ki	—	1,947	901	—	—	1,046
London Sport	—	5,925	3,876	—	—	2,049
Motivate Funding	—	9,000	8,543	—	—	457
<b>Total Restricted Funds</b>	<b>23,839</b>	<b>26,160</b>	<b>22,273</b>	<b>—</b>	<b>—</b>	<b>27,725</b>
<b>Total All Funds</b>	<b>216,126</b>	<b>192,199</b>	<b>168,659</b>	<b>—</b>	<b>—</b>	<b>239,666</b>

#### 4(c) Summary of Assets and Liabilities by Fund Type at Year-end

	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	At 31/12/21 £	At 31/12/20 £
<b>Fixed assets</b>						
Intangible assets	1,181	—	—	—	1,181	1,186
Tangible assets	59,979	—	—	—	59,979	76,480
<b>Total fixed assets</b>	<b>61,160</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>61,160</b>	<b>77,665</b>
<b>Current assets</b>						
Debtors	11,368	—	1,929	—	13,298	12,966
Cash at bank and in hand	121,673	24,570	25,886	—	172,129	151,017
<b>Total current assets</b>	<b>133,041</b>	<b>24,570</b>	<b>27,815</b>	<b>—</b>	<b>185,427</b>	<b>163,983</b>
<b>Liabilities</b>						
Creditors: Amounts falling due in one year	6,831	—	90	—	6,921	25,523
<b>Total net assets less liabilities</b>	<b>187,370</b>	<b>24,570</b>	<b>27,725</b>	<b>—</b>	<b>239,666</b>	<b>216,126</b>
<b>Represented by:</b>						
<b>Unrestricted</b>						
General Fund	187,370	—	—	—	187,370	173,869
<b>Designated</b>						
Church Commissioners	—	8,619	—	—	8,619	8,619
Tottenham Cycling Club	—	1,867	—	—	1,867	—
Youth Fund	—	14,084	—	—	14,084	9,799
<b>Restricted</b>						
St. Botolph's Discretionary Fund	—	—	5,297	—	5,297	4,818
St Mary's Finchley	—	—	5,076	—	5,076	2,636
ReAct Performing Arts	—	—	383	—	383	383
Compact Youth	—	—	38	—	38	—
Music and Mission	—	—	1,637	—	1,637	1,950
Accelerate Project	—	—	5,114	—	5,114	7,591
Beacon Lodge	—	—	372	—	372	1,023
Laureus Sport	—	—	4,396	—	4,396	3,578
Tottenham Grammar School Music	—	—	1,860	—	1,860	1,860
Bridge Ki	—	—	1,046	—	1,046	—
London Sport	—	—	2,049	—	2,049	—
Motivate Funding	—	—	457	—	457	—
<b>Funds of the church</b>	<b>187,370</b>	<b>24,570</b>	<b>27,725</b>	<b>—</b>	<b>239,666</b>	<b>216,126</b>

## 5 FIXED ASSETS

There is a leasehold agreement between the Trustees (as tenant) and the London Diocesan Fund (as landlord) executed on 10/10/17 permitting use of part of the Ground Floor, Pavilion Six, Hale Village, London N17. The term of this lease is 250 years; a single one-off premium of £1,200 (£1,000 plus VAT), was paid during 2018. The full leasehold value was recognised in the 2017 accounts; this has been depreciated on a straight line basis at the rate of £4.80 for 2021.

Other fixed assets have been capitalised if they can be used for more than one year, and cost at least £1,000. For 2021 these have been depreciated on a straight-line basis according to their notional useful service life, as indicated in the table below. During 2021, there were no purchases of additional assets that qualified for inclusion in the depreciation schedule.

	Notional Life (years)		2021	2020
	Initial	Remaining	£	£
Leasehold Value of ER Site	250	246	1,181	1,186
ER Audiovisual System	6	2	11,218	16,827
Kitchen Equipment	6	2	5,904	8,856
Furniture	15	11	42,857	46,754
Office Computing Equipment	4	0	—	4,044
<b>Total Fixed Assets</b>			<b>£61,160</b>	<b>£77,665</b>

## 6 DEBTORS

As at 31/12/21, the Trustees were due to receive the following amounts to which they were entitled in relation to 2021 activities:

		2021	2020
		£	£
HMRC Gift Aid claim	Unrestricted	3,017	2,246
Hall / Room Hire charges	Unrestricted	600	535
Café	Unrestricted	4,426	4,052
Nursery	Unrestricted	3,325	6,133
Compact Youth grant funding	Restricted	1,929	—
<b>Total Debtors</b>		<b>£13,298</b>	<b>£12,966</b>

The 2020 accounts included an amount of £3,193 as rent receivable from the previous café tenant. As at 31/12/21, this amount remained outstanding. Since the PCC considered that there was no realistic prospect of this amount being received at all, it was written-off as a bad debt during 2021.

## 7 LIABILITIES

### 7(a) Creditors: Amounts falling due in one year

Independent Examiner's fees are brought into the accounts on a current year basis, so that the amount indicated for 2021 represents the anticipated future charge for examination of the 2021 accounts.

During 2020, agreement was reached with Scottish Power on the total amount owing for electricity consumption from October 2017 (when the new premises were first occupied by the charity) until the end of December 2020. A plan of monthly instalments was agreed to pay a total of £23,402.94. In accordance with the plan, this debt was completely paid off during September 2021.

The accrual of £1,550 for Hall Hire deposits represents £1,050 being held for ongoing long-term hirers, and a contingency of £500 for short-term hires.

	2021	2020
	£	£
Independent Examiner's fees	1,813	1,740
Heating (District Heating)	988	1,556
Electricity costs (2017 to 2020)	—	19,503
Electricity costs (Dec 2021)	1,362	784
Water	368	404
Hall Hire deposits	1,550	1,050
Miscellaneous invoices pending	751	486
Agency payments	90	—
<b>Total Liabilities</b>	<b>£6,921</b>	<b>£25,523</b>

### 7(b) Diocesan parish contribution

The PCC previously offered to pay a total of £11,000 to the Diocese of London during 2021, as its "Common Fund" contribution. As shown in Note 3(b), this was paid in full. This payment represents a share of the total cost of clergy stipends, clergy housing, and Diocesan support.

The PCC has offered to pay £12,000 Common Fund contribution to the Diocese during 2022.

## 8 STAFF COSTS AND EMPLOYEE BENEFITS

	2021	2020
Wages and salaries (Gross)	£57,424	£65,095
Employer social security costs (Gross)	£3,158	£3,294
Employer social security costs (Net)	—	£1,009
Employer pension contributions	£3,881	£3,881
Average number of employees	5.9	6.9
Equivalent full-time employees (EFT)	2.7	0.8

The Net employer social security cost is the cost after deduction of the Government's NICs Employment Allowance which has been claimed by the PCC. Entitlement within this allowance was processed directly by the contracted payroll processing organisation. For the fiscal year 2021/21, the limit of this allowance available to the PCC was £3,000; for 2021/22, the limit increased to £4,000.

The people employed throughout the year by the PCC were as follows: Operations Director; Parish Administrator; church community worker; caretaker; Accelerate Project coordinator. Our Compact project coordinator left the payroll at the end of January, and the Compact youth worker left the payroll at the end of July; a replacement Compact youth worker was appointed from December onwards.

No employee of the PCC received total remuneration (excluding employer pension costs) exceeding £60,000.

The PCC and the Operations Director are considered to be the key management personnel of the charity. There were no employee benefits to key management personnel in the previous or current years.

## 9 RELATED PARTIES

During 2021, no members of the PCC were paid for services rendered, or had personal out-of-pocket expenses reimbursed.

Donations from related parties (PCC members) totalled £620.00 as general congregational giving.