

**FLITWICK TOGETHER**

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 JULY 2022**

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## **FLITWICK TOGETHER**

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## FLITWICK TOGETHER

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### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 JULY 2022

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<b>Trustees</b>	M Gifford, Chair L Gazeley, Trustee C Cheshire, Trustee Mr J Conquest, Trustee Mr N Taylor, Trustee Mr I Mulligan, Trustee Mr M Byrne, Trustee
<b>Charity registered number</b>	1157451
<b>Principal office</b>	Flitwick Community Football Centre Amphill Road Flitwick Bedford MK45 1BA

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**TRUSTEES' REPORT  
FOR THE YEAR ENDED 31 JULY 2022**

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The Trustees present their annual report together with the financial statements of the Flitwick Together for the 1 August 2021 to 31 July 2022.

**Objectives and activities****a. Policies and objectives**

The Trustees operate to a set of policies ensuring the safe and secure operation of services provided. These are published on our web site.

The CIO's primary objective is to provide facilities for the local community for participation in football. This is delivered through the lease held on the Flitwick Community Football Centre.

The site has a hall which is made available for use by community organisations. Provision of this facility is our second objective.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

**b. Strategies for achieving objectives**

The Trustees oversee the operation of Flitwick Community Football Centre to ensure that both the grass and pavilion facilities are maintained and made available for the wider community use. Much of this is discharged through the subsidiary trading company – The Flitwick Sports CIC.

The Trustees meet quarterly to review management information and assess the ongoing sustainability and compliance of operations.

The Trustees manage a series of capital projects aimed at enhancing the facilities offered to the community. These are reviewed through the quarterly reporting and meeting cycle.

**c. Activities undertaken to achieve objectives**

The Trustees oversaw the CIO finances to ensure operating costs were managed to a low level. Additional sources of revenue were secured including government grants.

The Trustees invested reserves in capital projects to improve and sustain facilities which would enable the safe operation of the centre. This included upgrade of audio-visual equipment, installation of a point-of-sale system and facilities required for the safe reopening post lockdown.

**d. Main activities undertaken to further the Charity's purposes for the public benefit**

The Trustees ensured that a full pitch and facilities maintenance programme was continued so that the pitches were available for use when restrictions were relaxed. This enabled the local community to benefit from the much needed healthy recreation opportunity.

Investment in till and audio-visual enabled cashless transactions and provided additional outdoor space for users. Upgrades to the CCTV and intruder detection system made for a safer, assured environment.

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**TRUSTEES' REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 JULY 2022**

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**Achievements and performance****a. Main achievements of the Charity**

Actions and investments taken by the charity enabled changes to facility operations so that a full programme of use was offered within a greatly changed world. The Trustees are proud to have seen increased participation, in particular supporting growth in girls participation.

The charity supported other bodies undertaking community benefit work for example Young Leaders and Holiday Activities and Food programme.

**Financial review****a. Going concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

**b. Reserves policy**

The Trustees have reviewed their reserves policy to take into account their pandemic experiences. This ensure that after restricted funds have been assigned, the budgets for operational and contingency funds are covered. The remaining unrestricted funds are assigned to capital projects for both short and longer term requirements.

**Structure, governance and management****a. Constitution**

Flitwick Together is a registered charity, number 1157451, and is constituted under a Trust deed.

**b. Methods of appointment or election of Trustees**

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2022**

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**Statement of Trustees' responsibilities**

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:



**M Gifford**

(Chair of Trustees)

Date: 23rd May 2023

**INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31 JULY 2022**

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**Independent examiner's report to the Trustees of Flitwick Together ('the Charity')**

We report to the charity Trustees on our examination of the accounts of the Charity for the year ended 31 July 2022.

**Responsibilities and basis of report**

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

We report in respect of our examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out our examination we have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

We have completed our examination. We confirm that no matters have come to our attention in connection with the examination giving us cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**INDEPENDENT EXAMINER'S REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 JULY 2022**

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This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our work has been undertaken so that we might state to the Charity's Trustees those matters we are required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for our work or for this report.

Signed:

Dated:

Elizabeth Newell BA (Hons) FCA

**MHA MacIntyre Hudson**

Chartered Accountants

Milton Keynes



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**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 JULY 2022**


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	Note	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
<b>Income from:</b>					
Donations and legacies	3	23,000	18,126	41,126	31,364
Charitable activities	4	-	8,250	8,250	10,262
<b>Total income</b>		<b>23,000</b>	<b>26,376</b>	<b>49,376</b>	<b>41,626</b>
<b>Expenditure on:</b>					
Charitable activities	5	3,354	15,249	18,603	20,148
<b>Total expenditure</b>		<b>3,354</b>	<b>15,249</b>	<b>18,603</b>	<b>20,148</b>
<b>Net income</b>		<b>19,646</b>	<b>11,127</b>	<b>30,773</b>	<b>21,478</b>
Transfers between funds	13	(101,622)	101,622	-	-
<b>Net movement in funds</b>		<b>(81,976)</b>	<b>112,749</b>	<b>30,773</b>	<b>21,478</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		101,622	-	101,622	80,144
Net movement in funds		(81,976)	112,749	30,773	21,478
<b>Total funds carried forward</b>		<b>19,646</b>	<b>112,749</b>	<b>132,395</b>	<b>101,622</b>

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 9 to 18 form part of these financial statements.

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**FLITWICK TOGETHER**

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**BALANCE SHEET  
AS AT 31 JULY 2022**

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	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	9	44,024	51,548
		<u>44,024</u>	<u>51,548</u>
<b>Current assets</b>			
Debtors	10	21,501	19,790
Cash at bank and in hand		67,820	31,134
		<u>89,321</u>	<u>50,924</u>
Creditors: amounts falling due within one year	11	(950)	(850)
<b>Net current assets</b>		<u>88,371</u>	<u>50,074</u>
<b>Total assets less current liabilities</b>		<u>132,395</u>	<u>101,622</u>
<b>Net assets excluding pension asset</b>		<u>132,395</u>	<u>101,622</u>
<b>Total net assets</b>		<u><u>132,395</u></u>	<u><u>101,622</u></u>
<b>Charity funds</b>			
Restricted funds	13	19,646	101,622
Unrestricted funds	13	112,749	-
<b>Total funds</b>		<u><u>132,395</u></u>	<u><u>101,622</u></u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

*Martin R Gifford*

.....  
**M Gifford**  
(Chair of Trustees)  
Date: 23rd May 2023

The notes on pages 9 to 18 form part of these financial statements.

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

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**1. General information**

The charity is a registered charity in England and Wales and is unincorporated. The address of the principal office is Flitwick Community Football Centre, Ampthill Road, Flitwick, Bedford, MK45 1BA.

**2. Accounting policies****2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Flitwick Together meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Income**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

**2.3 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

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**2. Accounting policies (continued)****2.4 Tangible fixed assets and depreciation**

Tangible fixed assets costing £NIL or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, on a reducing balance basis.

Depreciation is provided on the following basis:

Long-term leasehold property	-	25% reducing balance
Plant and machinery	-	25% reducing balance
Fixtures and fittings	-	25% reducing balance
Office equipment	-	25% reducing balance
Computer equipment	-	25% reducing balance

**2.5 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**2.6 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**2.7 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

**2.8 Financial instruments**

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022

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## 2. Accounting policies (continued)

## 2.9 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

## 3. Income from donations and legacies

	<b>Restricted funds 2022 £</b>	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>
Donations and gifts	23,000	13,395	<b>36,395</b>
Grants receivable	-	4,731	<b>4,731</b>
	<u>23,000</u>	<u>18,126</u>	<u><b>41,126</b></u>

	<i>Restricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Donations and gifts	4,525	4,525
Grants receivable	26,839	26,839
	<u>31,364</u>	<u>31,364</u>

## 4. Income from charitable activities

	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>
Sales within charitable activities - management charges	8,250	<b>8,250</b>
	<u>8,250</u>	<u><b>8,250</b></u>

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

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**4. Income from charitable activities (continued)**

	<i>Restricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Sales within charitable activities - management charges	10,262	10,262

**5. Analysis of expenditure on charitable activities**

**Summary by fund type**

	<b>Restricted funds 2022 £</b>	<b>Unrestricted funds 2022 £</b>	<b>Total 2022 £</b>
Sales within charitable activities - management charges	3,354	15,249	18,603

	<i>Restricted funds 2021 £</i>	<i>Total 2021 £</i>
Sales within charitable activities - management charges	20,148	20,148

**6. Analysis of expenditure by activities**

	<b>Activities undertaken directly 2022 £</b>	<b>Total funds 2022 £</b>
Sales within charitable activities - management charges	18,603	18,603

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

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**6. Analysis of expenditure by activities (continued)**

	<i>Activities undertaken directly 2021 £</i>	<i>Total funds 2021 £</i>
Sales within charitable activities - management charges	20,148	20,148

**Analysis of direct costs**

	<b>Activities 2022 £</b>	<b>Total funds 2022 £</b>
Depreciation and impairment	10,641	<b>10,641</b>
Accountancy	1,696	<b>1,696</b>
Sundries	773	<b>773</b>
Postage, freight and courier	19	<b>19</b>
IT software and consumables	168	<b>168</b>
Telephone and internet	14	<b>14</b>
Subscriptions	360	<b>360</b>
Advertising and marketing	1,908	<b>1,908</b>
Consulting fees	3,024	<b>3,024</b>
	<b>18,603</b>	<b>18,603</b>

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022**

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**6. Analysis of expenditure by activities (continued)****Analysis of direct costs (continued)**

	<i>Activities</i> 2021 £	<i>Total funds</i> 2021 £
Depreciation and impairment	7,180	7,180
Accountancy	771	771
Grants	10,241	10,241
Sundries	599	599
Postage, freight and courier	95	95
IT software and consumables	402	402
Repairs and maintenance	474	474
Telephone and internet	15	15
Subscriptions	371	371
	<hr/> 20,148 <hr/>	<hr/> 20,148 <hr/>

**7. Independent examiner's remuneration**

	2022 £	2021 £
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	<hr/> 950 <hr/>	<hr/> 850 <hr/>

**8. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 July 2022, expenses totalling £838 were reimbursed to M Gifford, Chair (2021 - £1,754 to M Gifford, Chair). Expenditure reimbursed includes the purchasing of small equipment, small consumable costs and minor repair costs.



NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022

9. Tangible fixed assets

	Long-term leasehold property £	Plant and machinery £	Fixtures and fittings £	Office equipment £	Computer equipment £	Total £
<b>Cost or valuation</b>						
At 1 August 2021	51,808	3,086	4,591	832	12,020	72,337
Additions	-	-	-	-	3,117	3,117
At 31 July 2022	51,808	3,086	4,591	832	15,137	75,454
<b>Depreciation</b>						
At 1 August 2021	16,603	183	3,633	52	318	20,789
Charge for the year	8,445	772	593	195	636	10,641
At 31 July 2022	25,048	955	4,226	247	954	31,430
<b>Net book value</b>						
At 31 July 2022	26,760	2,131	365	585	14,183	44,024
At 31 July 2021	35,205	2,903	958	780	11,702	51,548

10. Debtors

	2022 £	2021 £
<b>Due within one year</b>		
Amounts owed by group undertakings	21,501	19,790
	21,501	19,790

11. Creditors: Amounts falling due within one year

	2022 £	2021 £
Accruals and deferred income	950	850

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022

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12. Financial instruments

	2022 £	2021 £
<b>Financial assets</b>		
Financial assets measured at fair value through income and expenditure	<b>67,820</b>	<b>31,134</b>

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022

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## 13. Statement of funds

	Balance at 1 August 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 July 2022 £
<b>Unrestricted funds</b>					
General Funds	-	13,021	(15,249)	101,622	99,394
Unallocated amounts	-	13,355	-	-	13,355
	<u>-</u>	<u>26,376</u>	<u>(15,249)</u>	<u>101,622</u>	<u>112,749</u>
<b>Restricted funds</b>					
Restricted Funds - all funds	101,622	-	-	(101,622)	-
Artificial Grass Pitch Project	-	15,000	(3,354)	-	11,646
Tractor Project	-	8,000	-	-	8,000
	<u>101,622</u>	<u>23,000</u>	<u>(3,354)</u>	<u>(101,622)</u>	<u>19,646</u>
<b>Total of funds</b>	<u>101,622</u>	<u>49,376</u>	<u>(18,603)</u>	<u>-</u>	<u>132,395</u>

Artificial Grass Pitch Project - funds given for initial planning works and professional services expenses in relation to the installation of and artificial pitch.

Tractor Project - funds given to allow the purchase of machinery for the Grass Pitch Maintenance Project

After careful consideration, the Trustees have noted that funds have been incorrectly categorised in previous years. There is no set agreement that requires these funds to be restricted. As such, the brought forward restricted funds balance has now been correctly reallocated to unrestricted funds.

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2022

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14. Analysis of net assets between funds

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	-	44,024	44,024
Current assets	19,646	69,675	89,321
Creditors due within one year	-	(950)	(950)
<b>Total</b>	<b>19,646</b>	<b>112,749</b>	<b>132,395</b>