

**I MADE THIS (EDUCATION THROUGH THE ARTS)**

**REPORT OF THE TRUSTEES**

**AND**

**RECEIPTS AND PAYMENTS ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2025**



Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	1 <sup>st</sup>	April	2024		31 <sup>st</sup>	March

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rose Davidson			
2	Jude Cowgill	Treasurer		
3	Yvonne Sandison			
4	Dr Sara Bluffield	Chair		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Trustees elected annually by retiring trustee board.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity is a CIO. It has continued to grow its relationships with Children in Need, The Lottery and other funders working in Lowestoft. We have been able to restart our regular weekly term time sessions at the Kirkley sessions. We have funding for the next 2 years.

We applied to the SZC Community fund to run an animation club based in Leiston. We are delighted to say that we were successful and received a substantial grant that means we can run the club for the next 3 years.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Education Through the Arts - to raise aspirations, celebrate diversity and improve the quality of life for our community through the provision of creative activities including, without limitation, the arts of film and animation, digital media, music and drama.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit.

I Made This (Education Through the Arts) delivers outreach projects to young people on the autistic spectrum in schools, community centres and clubs. We also make public/social interest films for other third sector organisations and for the Suffolk County Council.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

**Summary of the main  
achievements of the charity  
during the year**

Our reputation as filmmakers for the third sector continues to grow and we are actively promoting this as a vehicle for increased partnership working.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

Our projects are funded on a project-by-project basis. We have limited reserves intended for the repair and renewal of our charity's vehicle and computer hardware and software. The trustees have agreed that any surplus from funded projects will become part of our unrestricted reserves after a period of 1 year after the project has ended and will be used within the aims and objectives of our charity.

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principal source of funding is small grants from various funders and SZC Community fund

## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

**Full name(s)**

**Position (eg Secretary, Chair, etc)**

**Date**

Jude Cowgill	
Treasurer	
25.09.2025	



I Made This (Education Through The Arts)

1157400

Charitable incorporated organisation

## Receipts and payments accounts

**CC16a**

For the period  
from

Period start date

01-Apr-24

To

Period end date

31-Mar-25

## Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Bramfield House School Project	400			400	1,600
Lottery	8,000			8,000	15,664
Private Donations					4,752
Children in Need					9,701
Folk East	800			800	800
SENDIASS Project	2,400			2,400	500
Castle East School Project					400
NCC Animation Project	1,000			1,000	
The Bailey Thomas Fund	5,000			5,000	
Belstead Gonzoni Trust	3,000			3,000	
<b>Sub total</b> (Gross income for AR)	20,600	-		20,600	33,417
<b>A2 Asset and investment sales, (see table).</b>					
	-	-		-	
	-	-		-	-
<b>Sub total</b>	-	-		-	-
<b>Total receipts</b>	20,600	-		20,600	33,417





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CC16a

For the period  
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31-Mar-25

<b>A3 Payments</b>					
Facilitators	14,600			14,600	14,140
Facility Hire	2,100			2,100	4,800
Salary	4,400			4,400	4,800
Fuel	747			747	538
Website and advertising					65
Crafts,props,materials etc	1,884			1,884	3,456
Film crew expenses					
Repairs and maintenance	106			106	
Van expenses/vehicle hire	2,201			2,201	747
Insurance	322			322	312
Accountancy	600			600	600
Miscellaneous	210			210	407
Admin expenses					600
	27,170	-		27,170	30,465
iMacs	520			520	900
				-	
<b>Sub total</b>	520			520	900
<b>Total payments</b>	27,690			27,690	31,365
<b>Net of receipts/(payments)</b>	- 7,090			- 7,090	2,052
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	45,276			45,276	43,224
<b>Cash funds this year end</b>	38,186	-		38,186	45,276



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## Receipts and payments accounts

CC16a

For the period  
from

Period start date

01-Apr-24

To

Period end date

31-Mar-25

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account	38,186		-
				-
		-	-	-
	<b>Total cash funds</b>	<b>38,186</b>		<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the</b>	6 Macbook Pro inc cases	Unrestricted		
	8 imac computers inc carry bags	Unrestricted		
	1 Macpro computer	Unrestricted		
	2 x Acer laptops	Unrestricted		
	Computer software and cameras	Unrestricted		
	Panasonic camcorder	Unrestricted		
	Video peripherals	Unrestricted		
	CD/DVD duplicator	Unrestricted		
	HP printer	Unrestricted		
	Musical instruments	Unrestricted		
	Soundbeam computer	Unrestricted		
	Office furniture	Unrestricted		
	Animation peripherals	Unrestricted		
	Computer hardware peripherals	Unrestricted		
	Pat testing equipment	Unrestricted		
	Vivaro Van-EU 17 TZS	Unrestricted	20,434	



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Charitable incorporated organisation

## Receipts and payments accounts

**CC16a**

For the period  
from

Period start date

01-Apr-24

To

Period end date

31-Mar-25

## Section B Statement of assets and liabilities at the end of the period

[illegible]

## Details

Fund to which liability relates

**Amount due  
(optional)**

**When due**  
(optional)

## B5 Liabilities

Creditors

Unrestricted

1.427

	Hire purchase
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## Guarantees

There are no liabilities as at 31 March 2025 for which the CIO has provided a guarantee.

## Security

Signed by one or two trustees  
on behalf of all the trustees

Signature

Print Name

Date of approval

Jude Cowgill



## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
I Made This (Education Through The Arts)

On accounts for the year  
ended

31<sup>st</sup> March 2025

Charity no  
(if any)

1157400

Set out on pages

7-10

(remember to include the page numbers of additional sheets)

Respective responsibilities  
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's  
statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

25/09/2025

Name:

Pieter van Dijk - van Dijk Accountants

Relevant professional  
qualification(s) or body (if  
any):

FMAAT

Address:

11 Trinity Street, Bungay, Suffolk NR35 1EH

Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose.**