

I MADE THIS (EDUCATION THROUGH THE ARTS)

REPORT OF THE TRUSTEES

AND

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2023



Trustees' Annual Report for the period						
From		Period start date		Period end date		
		1 <sup>st</sup>	April	2022	To	31 <sup>st</sup>

## Section A Reference and administration details

Charity name	I MADE THIS (EDUCATION THROUGH THE ARTS)		
Other names charity is known by			
Registered charity number (if any)	1157400		
Charity's principal address	Studio House		
	St Margaret South Elmham		
	Harleston, Norfolk		
	Postcode	IP20 0PR	

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rose Davidson			
2	Jude Cowgill	Treasurer		
3	Yvonne Sandison			
4	Dr Sara Bluffield	Chair		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Trustees elected annually by retiring trustee board.

#### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity is a CIO. It has continued to grow its relationships with Children in Need and The Lottery working mainly in Lowestoft. We have been able to restart our regular weekly term time sessions at the Kirkley session and we continue to attract new participants.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Education Through the Arts - to raise aspirations, celebrate diversity and improve the quality of life for our community through the provision of creative activities including, without limitation, the arts of film and animation, digital media, music and drama.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit.

I Made This (Education Through the Arts) delivers outreach projects to young people on the autistic spectrum in schools, community centres and clubs. We also make public/social interest films for other third sector organisations and for the Suffolk County Council.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

### FUNDING:

Early in 2020 we were awarded £7,000 from various funders to provide a series of summer holiday sessions in Lowestoft. We have now been able to use this funding and delivered a summer holiday project this summer.

In Feb 2021 we were awarded £46,000 per year for 3 years from The Lottery to deliver our project in Lowestoft. This is in addition to our Children in Need funding which means we can run the project all year, in line with our aims and objectives.

In August 2022 we were delighted to be given a donation of £4,300 from The Belron Ronnie Lubner Charitable Foundation (Belron is known as Autoglass in the UK) after our work was observed first hand by a senior staff member. The donation will be used as match funding which helps when we apply to other funders.

Our reputation as filmmakers for the third sector continues to grow and we are actively promoting this as a vehicle for increased partnership working.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Our projects are funded on a project-by-project basis. We have limited reserves intended for the repair and renewal of our charity's vehicle and computer hardware and software. The trustees have agreed that any surplus from funded projects will become part of our unrestricted reserves after a period of 1 year after the project has ended and will be used within the aims and objectives of our charity.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principal source of funding is now Children In Need and The Lottery.

**Section F**

**Other optional information**

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jude Cowgill	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	05.01.2024	

I Made This (Education Through The Arts) Charitable incorporated organisation	1157400
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## Receipts and payments accounts

CC16a

For the period from	Period start date 01-Apr-22	To	Period end date 31-Mar-23
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## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Summer Holiday Project					4,690
Lottery		15,664		15,664	15,664
Private Donations		635		635	400
Children in Need		10,201		10,201	
Folk East		800		800	
<b>Sub total</b> (Gross income for AR)	-	27,300		27,300	20,754
<b>A2 Asset and investment sales, (see table).</b>					
	-	-		-	
	-	-		-	-
<b>Sub total</b>	-	-		-	-
<b>Total receipts</b>	-	27,300		27,300	20,754





CC16a

<b>For the period from</b>	Period start date 01-Apr-22	<b>To</b>	Period end date 31-Mar-23
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<b>A6 Payments</b>					
Facilitators		15,250		15,250	13,600
Facility Hire		1,845		1,845	1,545
Salary		4,800		4,800	400
Fuel		506		506	
Website and advertising		114		114	158
Crafts,props,materials etc		2,241		2,241	2,009
Film crew expenses					
Repairs and maintenance					
Van expenses/vehicle hire		936		936	1,685
Insurance	312			312	312
Accountancy		600		600	600
Miscellaneous		138		138	64
Admin expenses		700		700	
<b>Sub total</b>	<b>312</b>	<b>27,130</b>		<b>27,442</b>	<b>20,373</b>

iMacs	1,325		1,325	1,741
			-	
<b>Sub total</b>	<b>1,325</b>		<b>1,325</b>	

<b>Total payments</b>	<b>312</b>	<b>28,455</b>		<b>28,767</b>	<b>22,114</b>
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I Made This (Education Through The Arts)  
Charitable incorporated organisation

1157400

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01-Apr-22

To

Period end date  
31-Mar-23

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account	1,262	41,962	-
				-
		-	-	-
	<b>Total cash funds</b>	<b>1,262</b>	<b>41,962</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	6 Macbook Pro inc cases	Unrestricted		
	8 imac computers inc carry bags	Unrestricted		
	1 Macpro computer	Unrestricted		
	2 x Acer laptops	Unrestricted		
	Computer software and cameras	Unrestricted		
	Panasonic camcorder	Unrestricted		
	Video peripherals	Unrestricted		
	CD/DVD duplicator	Unrestricted		
	HP printer	Unrestricted		
	Musical instruments	Unrestricted		
	Soundbeam computer	Unrestricted		
	Office furniture	Unrestricted		
	Animation peripherals	Unrestricted		
	Computer hardware peripherals	Unrestricted		
	Pat testing equipment	Unrestricted		
	Vivaro Van-EU 17 TZS	Unrestricted	20,434	

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I Made This (Education Through The Arts)		1157400	
Charitable incorporated organisation			
<b>Receipts and payments accounts</b>			
<b>For the period from</b>	<b>Period start date</b> 01-Apr-22	<b>To</b>	<b>Period end date</b> 31-Mar-23

CC16a

## Section B Statement of assets and liabilities at the end of the period

[illegible]

## Guarantees

There are no liabilities as at 31 March 2021 for which the CIO has provided a guarantee.

## Security

Signed by one or two trustees  
on behalf of all the trustees

Signature	Print Name	Date of approval
	Jude Cowgill	



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

I Made This (Education Through The Arts)

On accounts for the year  
ended

31<sup>st</sup> March 2023

Charity no  
(if any)

1157400

Set out on pages

7-10

(remember to include the page numbers of additional sheets)

Respective responsibilities  
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's  
statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

05/01/2024

Name:

Pieter van Dijk - van Dijk Accountants

Relevant professional  
qualification(s) or body  
(if any):

FMAAT

Address:

11 Trinity Street, Bungay, Suffolk NR35 1EH