

RGS The Grange PTA

Trustees' Annual Report

1 July 2023 – 30 June 2024

Introduction

We are pleased to present the Trustees' Annual Report for RGS The Grange PTA, covering the period from 1 July 2023 to 30 June 2024.

It has been an exciting and rewarding year for the PTA, full of new initiatives, memorable events, and a wonderful sense of community spirit. With a new Chair in place from July 2023, we have seen a renewed energy and commitment to bringing parents, carers, staff and pupils together in support of our school.

Our Aims

The PTA exists to support and enrich the life of the school through fundraising and social activities. We aim to:

- Build strong links between home and school
- Create opportunities for the school community to come together
- Raise funds to support the school and provide additional opportunities for pupils
- Encourage parents and carers to become involved in school life

Objectives for the Year

- To raise money for school projects and enrichment activities
- To deliver well organised, enjoyable events for pupils and families
- To introduce fresh ideas and try new activities
- To grow engagement with parents and build a friendly, supportive volunteer team

Activities and Achievements

The PTA has delivered a wide range of events and initiatives over the course of the year. From traditional favourites to new experiences, every activity was designed to bring joy to the children and raise funds for the school.

Michaelmas Term (Autumn 2023)

Fireworks Night – Postponed

Our annual fireworks event was originally planned for Friday 20 October, but unfortunately had to be postponed due to bad weather. Although disappointing, it gave us the opportunity to reimagine the event for a later date.

Harvest Festival Sweet Sale

With 300 sweet bags already prepared, we held our first ever Harvest Festival Sweet Sale straight after the school's Harvest service. It was a spontaneous idea that turned into a great success.

Christmas Fayre (24 November)

Organised by Laura Kirkby and Sasha Somer, the Christmas Fayre was a fantastic community event. With decorated stalls, festive games and plenty of holiday spirit, it was a much loved tradition that raised valuable funds.

Wreath Making Workshop (28 November)

This was a brand new event, and it completely sold out. Thirty mums joined us for a festive and creative evening of wreath making. The atmosphere was relaxed and sociable, and the feedback was excellent.

Christmas Tree Festival at Worcester Cathedral

We proudly took part in this beautiful city tradition, and raised £350 for Maggs Day Centre, a local charity supporting vulnerable people in the community.

Santa's Grotto Day

To end the term, we organised a special in school Grotto. Sam Tustain kindly volunteered to be Father Christmas, and every child received a gift from the PTA. It was a magical and memorable experience.

Lent Term (Spring 2024)

Valentine's Fireworks Night (9 February)

Our rescheduled fireworks night went ahead in February and was a great success. The weather was kind, the turnout was brilliant, and the event was enjoyed by all.

Mother's Day and Easter Sweet Sale

We introduced a new sweet sale in the run up to Easter, with fun games including Guess the Bunny's Name and How Many Mini Eggs in the Jar. Children also had the chance to buy themed sweet bags. It was a popular and successful fundraiser.

Easter Disco

Organised by Gemma Thornton, with music from parent DJ Talia, the Easter disco was one of the most enjoyed events of the term. The children danced the afternoon away and had a brilliant time.

Trinity Term (Summer 2024)

Barbie Themed Summer Ball

This year's Summer Ball had a Barbie theme and was a real showstopper. Organised by Jennifer Barnes, the event was glamorous, fun and full of sparkle. It was well attended and raised a significant amount for the PTA.

Summer Fete

A much loved end of year tradition, the Summer Fete brought the whole school community together. With games, food stalls and entertainment, it was a fun filled afternoon and another excellent fundraising opportunity.

Committee and Governance

The PTA is run entirely by volunteers and depends on the enthusiasm and dedication of parents and carers. This year we welcomed new members and looked ahead to exciting changes.

- Chair: A new Chair took over in July 2023 and has led the team with energy, fresh ideas and a strong focus on community
- Co-Chair (from July 2024): Gemma Thornton will become Co-Chair to help guide the PTA in the coming year and join Rebecca Houghton
- Treasurer (from July 2024): Saorise Westby will take on the role of Treasurer and help oversee PTA finances from Ellie Cadman.
- Used Uniform Shop: From July 2024, the PTA will also take over running the Used Uniform Shop, making it more accessible and helpful for families.

Financial Overview

The PTA's income was £27,500.13 and its expenditure was £29,013.13. The PTA supported various funding requests during this time period.

Final Reflections

This has been a brilliant first year as PTA Chair – full of creativity, teamwork and community spirit. Every event, no matter how big or small, has helped to bring families together and support the school in meaningful ways.

We are proud of what has been achieved this year and excited about what lies ahead. With new members joining the team and fresh plans for 2024 to 2025, the future is looking bright for the PTA at RGS The Grange.

A heartfelt thank you to all parents, carers, staff and volunteers who supported the PTA this year. Your time, energy and generosity have made all the difference.

Signed:

Chair of RGS The Grange PTA

Name: Rebecca Houghton

Date: 01/04/2025

PTA-RGS THE GRANGE

FINANCIAL SUMMARY

For Year to 30/06/24

PTA accounts

Balance at 30/06/2024: 19726.67

Receipts in Year: 27500.13

Payments out in Year: 29013.13

Profit/(Loss) for year: (-1495)

Balance at 05.06.24 18231.67

Adjustments

Receipts in: 4418.27

Expenses out: 5746.95

Total receipts in: 31918.40

Total payments/expenses: 34760.08

Profit/loss (-2841.68)

Notes

We are in the process of moving to the accrual method of accounting, hence the adjustments. The adjustments include income and expenditure relating to events that occurred between 1st July 2023 and 30th June 2024.

See excel spreadsheet attachment for breakdown.

Treasurers report

This has been my second full years as treasurer so two and half years overall. Online banking has made accessing accounts easier and Becky now is able to log in as well. We have also activated the second user sign off for transactions however this does require both people being available on the same day

Events have gone well and been well attended and we wait to see how much the fete and ball make this year. Becky and the team have been great at trying out new ideas to bring in more income well done.

Looking at the projected expenses between now and then end of December, I would advise we are in a position to consider donations up to £3000 before the end of 2024. To leave a bit of buffer for ad hoc payments over and above the expected expenditure.

We chased up the outstanding income from the 2022 and 2021 xmas cards and this was received.

Going forward I will liaise with the new treasurer to get them onto the sum up and banking login.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
RGS The Grange PTA

On accounts for the year
ended

2024

Charity no
(if any)

1157393

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/06/2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 25/04/2025

Name:

Samantha Johnston

Relevant professional
qualification(s) or body
(if any):

N/A

Address:

6 Sunnyside Road

Worcester

WR1 1RL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.