

Trustees' Annual Report for the period								
From		Period start date			To		Period end date	
		01	April	2022			31	March

## Section A Reference and administration details

<b>Charity name</b>	The Brook Church (Bagshot)		
<b>Other names charity is known by</b>			
<b>Registered charity number (if any)</b>	1157375		
<b>Charity's principal address</b>	The Brook Church (Bagshot)		
	The Square		
	Bagshot, Surrey		
	Postcode GU19 5AY		

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Michael Gibson	Chair		"The Spiritual Leaders"
2	Jennifer Ruth Gibson			"The Spiritual Leaders"
3	Tina Elizabeth Winter			"The Spiritual leaders"
4	Linda Margaret Leach			"The Spiritual Leaders"
5	Josephine Mary Gibson			"The Spiritual Leaders"
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation, based around an Association model.
Trustee selection methods (eg. appointed by, elected by)	Under the Constitution trustees are appointed by the Spiritual Leaders, currently the Pastor, Christopher Dennis Conry

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- Trustees' consideration of major risks and the system and procedures to manage them.

All trustees are given copies of the Constitution.

The charity is organised with The Spiritual Leaders having spiritual responsibility in the church, the Trustees who manage the charity and the Member's who have an active role in appointing the Pastor, Elders and other powers contained in the Constitution.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The objects of The Brook Church (Bagshot) for the public benefit are to advance the Christian faith in accordance with the Statement of Beliefs, in Bagshot, Surrey and in such other parts of the United Kingdom or the world as the Spiritual Leaders, Charity Trustees and Members may from time to time see fit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Firstly the trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.

The church continues to be open on every other Saturday morning to the whole community from 10.00am to 12.00 noon for refreshments and cakes. This is particularly appreciated by the more senior members in the local community, especially now the restrictions relating to Covid-19 have ended.

The church was generally open, with someone on site on Monday and Tuesday between 12.00 noon and 2.00pm, where anyone can come in enjoy light refreshments and either sit and talk or enjoy the peace and quiet in their lunch hour away from their place of work in Bagshot.

We continue to Livestream the Sunday service, as well as meeting together physically as well.

The Monday evening prayer meeting is a mixture of physically meeting and also using Zoom as well. One Homegroup meets physically and the other one meets on Zoom.

The church financially supports two children through the organisation Compassion, one in Ghana and one in Uganda.

The church partners with Open Doors a charity who support persecuted Christians around the world and the church donates to them as well. Following a visit from a speaker from Open Doors the church made a donation to the work of Open Doors.

**Additional details of objectives and activities (Optional information)**

The contribution made by volunteers in the church is very important with many of the church activities served by volunteers within the church.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Our Youth and Children's Work has continued this year, with church volunteers doing all the youth and children's work between them.

As a church we continue to partner with "The Besom" in Camberley which provides food, new baby and kitchen starter packs to people who have hit a crisis. It works only on referrals from Citizens Advice, Frontline Debt Advice, Churches, Social Housing, Social Services, Surrey Heath Borough Council, Surrey County Council and schools and nurseries. The Brook Church (Bagshot) contributes by having a large collecting box in the church where people donate to The Besom. We have a church co-ordinator who makes sure what we give is taken to The Besom and distributed to people. This work has grown over the last year. One initiative we took part in, after being contacted by "The Besom" was donating breakfast food for children, as there were reports of local schoolchildren going to school without breakfast.

Following the church A.G.M. in November it was agreed to make the following donations :-

- 1) £750 to the Hope Hub, a local charity that helps people who are currently homeless in finding a way forward including debt handling advice and help seeking employment.
- 2) £750 to help disadvantaged children in certain countries.
- 3) £750 to Christians Against Poverty, a U.K. organisation who provide debt management and help to people.
- 4) £750 to Compassion for their food programme to children abroad where they are involved.

These donations came out of the 10% the church sets aside from its unrestricted income.

A mission trip abroad was made by two Members of the church to help Christian refugees.

A Member of the church serves on the chaplaincy team at a large local hospital. This person is also involved in prison ministry as well.

From the end of November 2022 to the end of March 2023, the church hosted a "Warm Space" from 12.30pm to 4.00pm every Thursday afternoon. This meant that anyone in the community could come in to a warm building and chat, receive refreshments and in one situation, coordinated help from the local foodbank.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity's policy is to try and keep the equivalent of three months worth of expenditure in reserves plus a minimum of £2000 in the building fund (a restricted fund) to cover any unforeseen building work.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's funding comes almost exclusively through individual members of the church and people associated with the church.

A formal valuation of the church site and building was received from a local estate agent on February 4<sup>th</sup> 2022. The site and church building were valued together with a minimum freehold value of between £300,000 to £350,000. For the purpose of the accounts for the fiscal year ending March 31<sup>st</sup> 2023, a value of £300,000 is shown.

## Section F

## Other optional information

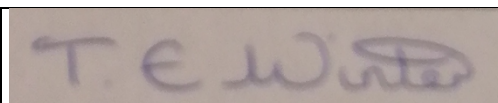
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Stephen Michael Gibson

Tina Winter

Position (eg Secretary, Chair, etc)

Chair of Trustees

Trustee

Date

24 October 2023



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

THE BROOK CHURCH (RAGSHOT)

On accounts for the year  
ended

31<sup>st</sup> MARCH 2023

Charity no  
(if any)

1157375

Set out on pages

3 & 4

(Remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31/03/2023

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to  
undertake the examination by being a qualified member of [insert name of  
applicable listed body]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination (other than that  
disclosed below \*) which gives me cause to believe that in, any material  
respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

P. P. Foster

Date:

08/11/2023

Name:

PAUL JEREMY FOSTER

Relevant professional  
qualification(s) or body

N/A

(if any):

Address:

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None





CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Brook Church (Bagshot)

1157375

## Receipts and payments accounts

CC16a

For the period  
from

1st Apr 2022

To

31st Mar 2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations & Gifts	25,762	-	-	25,762	25,255
Gift Aid	13,518	-	-	13,518	-
Interest	6	17	-	23	2
Other	2,021	-	-	2,021	1,551
Building Fund Income	-	-	-	-	-
Building Fund Interest	-	-	-	-	-
Youth Worker Income	-	-	-	-	9,522
HMRC CJRS grants	-	-	-	-	2,658
<b>Sub total</b> (Gross income for AR)	<b>41,307</b>	<b>17</b>	<b>-</b>	<b>41,324</b>	<b>38,988</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>41,307</b>	<b>17</b>	<b>-</b>	<b>41,324</b>	<b>38,988</b>
<b>A3 Payments</b>					
External Support	5,212	-	-	5,212	3,372
Church Activities	19	-	-	19	393
Salaries	20,094	-	-	20,094	24,805
Staff Related Costs	842	-	-	842	739
Utilities	1,346	-	-	1,346	1,546
Phone & Internet	378	-	-	378	417
Insurance	895	-	-	895	804
Office	1,472	-	-	1,472	2,504
Accounting & Professional	2,400	-	-	2,400	2,249
Other	1,065	-	-	1,065	2,727
Building Repairs	1,646	-	-	1,646	1,493
Youth Worker Expenditure	-	-	-	-	9,883
<b>Sub total</b>	<b>35,369</b>	<b>-</b>	<b>-</b>	<b>35,369</b>	<b>50,932</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>35,369</b>	<b>-</b>	<b>-</b>	<b>35,369</b>	<b>50,932</b>
<b>Net of receipts/(payments)</b>	<b>5,938</b>	<b>17</b>	<b>-</b>	<b>5,955</b>	<b>- 11,944</b>
<b>A5 Transfers between funds</b>	<b>- 3,233</b>	<b>3,233</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>10,293</b>	<b>4,415</b>	<b>-</b>	<b>14,708</b>	<b>26,652</b>
<b>Cash funds this year end</b>	<b>12,998</b>	<b>7,665</b>	<b>-</b>	<b>20,663</b>	<b>14,708</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays	12,970	7,665	-
	Cash	28	-	-
		-	-	-
	<b>Total cash funds</b>	<b>12,998</b>	<b>7,665</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Gift Aid	1,403	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Land & Building		-	300,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Payroll Taxes	Unrestricted	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>S. Gibson</i>	Stephen Gibson	8/11/2023