

# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2021		31	March	2022

## Section A Reference and administration details

**Charity name** The Brook Church (Bagshot)

**Other names charity is known by**

**Registered charity number (if any)** 1157375

**Charity's principal address** The Brook Church (Bagshot)

The Square

Bagshot, Surrey

**Postcode GU19 5AY**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Michael Gibson	Chair		"The Spiritual Leaders"
2	Helen Pilkington		April 1 <sup>st</sup> 2021 to October 12 <sup>th</sup> 2021	"The Spiritual Leaders"
3	Jennifer Ruth Gibson			"The Spiritual Leaders"
4	Tina Elizabeth Winter			"The Spiritual leaders"
5	Roger Anthony Howard		April 1 <sup>st</sup> 2021 to September 1 <sup>st</sup> 2021	"The Spiritual Leaders"
6	Lesley Davis-Howard		April 1 <sup>st</sup> 2021 to September 1 <sup>st</sup> 2021	"The Spiritual Leaders"
7	Linda Margaret Leach		From October 13 <sup>th</sup> 2021	"The Spiritual Leaders"
8	Josephine Mary Gibson		From October 13 <sup>th</sup> 2021	"The Spiritual Leaders"
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation, based around an Association model.
Trustee selection methods (eg. appointed by, elected by)	Under the Constitution trustees are appointed by the Spiritual Leaders, currently the Pastor, Christopher Dennis Conry

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- Trustees’ consideration of major risks and the system and procedures to manage them.

All trustees are given copies of the Constitution.

The charity is organised with The Spiritual Leaders having spiritual responsibility in the church, the Trustees who manage the charity and the Member’s who have an active role in appointing the Pastor, Elders and other powers contained in the Constitution.

Section C

Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The objects of The Brook Church (Bagshot) for the public benefit are to advance the Christian faith in accordance with the Statement of Beliefs, in Bagshot, Surrey and in such other parts of the United Kingdom or the world as the Spiritual Leaders, Charity Trustees and Members may from time to time see fit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Firstly the trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.

The church is normally open (Covid-19 permitting) on every other Saturday morning to the whole community from 10.00am to 12.00 noon for refreshments and cakes. This is particularly appreciated by the more senior members in the local community. Whilst impacted by Covid-19 the coffee mornings did not take place on a number of Saturdays during the last year.

The church is generally open, with someone on site on Monday and Tuesday between 12.00 noon and 2.00pm where anyone can come in enjoy light refreshments and either sit and talk or enjoy the peace and quiet in their lunch hour away from their place of work in Bagshot. This year was less impacted by Covid-19, than last year.

We started physically meeting back for Sunday morning services on June 6<sup>th</sup>. Because not everyone is able to attend, we Livestream the service. The Monday evening prayer meeting is a mixture of physically meeting and also using Zoom as well. One Homegroup meets physically and the other one meets on Zoom.

The church financially supports two children through the organisation Compassion, one in Ghana and one in Uganda.

The church partners with Open Doors a charity who support persecuted Christians around the world and the church donates to them as well.

**Additional details of objectives and activities (Optional information)**

The contribution made by volunteers in the church is very important with many of the church activities served by volunteers within the church.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The past year has quite challenging as because of Covid-19 we did not start our Sunday services until June 6<sup>th</sup>. Some people chose to stay away and join on Live stream and a few people have not come back at all.

Our Youth and Children's Work has continued to work with the younger people of the church, but our full time Youth Worker whose two year contract came to an end in September opted not to apply for a half-time roll that we advertised. We advertised a full-time roll sharing with another local church on a shared basis, but got no applications. This means that church volunteers are now doing all the youth and children's work between them.

As a church we continue to partner with "The Besom" in Camberley which provides food, new baby and kitchen starter packs to people who have hit a crisis. It works only on referrals from Citizens Advice, Frontline Debt Advice, Churches, Social Housing, Social Services, Surrey Heath Borough Council, Surrey County Council and schools and nurseries. The Brook Church (Bagshot) contributes by having a large collecting box in the church where people donate to The Besom. We have a church co-ordinator who makes sure what we give is taken to The Besom and distributed to people. This work has grown over the last year. One initiative we took part in, after being contacted by "The Besom" was donating breakfast food for children, as there were reports of local schoolchildren going to school without breakfast.

At our A.G.M. in November it was agreed to make Christmas donations to the following organisations:-

- 1) £500 to the Hope Hub, a local charity that helps people who are currently homeless in finding a way forward including debt handling advice and help seeking employment.
- 2) £500 to 222 Ministries for their work in helping disadvantaged Christians in certain countries.
- 3) £500 to Camberley Youth For Christ a local organisation who work in local secondary schools, including assemblies, lessons and one to one work with children.

These donations came out of the 10% the church sets aside out of it's unrestricted income.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity's policy is to try and keep the equivalent of three months worth of expenditure in reserves plus a minimum of £2000 in the building fund (a restricted fund) to cover any unforeseen building work.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's funding comes almost exclusively through individual members of the church and people associated with the church.

A formal valuation of the church site and building was received from a local estate agent on February 4<sup>th</sup> 2022. The site and church building were valued together with a minimum freehold value of between £300,000 to £350,000. For the purpose of the accounts for the fiscal year ending March 31<sup>st</sup> 2022, a value of £300,000 is shown.

## Section F

## Other optional information

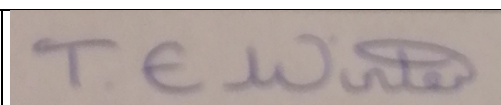
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Stephen Michael Gibson

Tina Winter

Position (eg Secretary, Chair, etc)

Chair of Trustees

Trustee

Date

15 November 2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

The Brook Church (Bagshot)

On accounts for the year  
ended

31<sup>st</sup> March 2022

Charity no  
(if any)

1157375

Set out on pages

Pages 3 & 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31/03/2022

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to  
undertake the examination by being a qualified member of [insert name of  
applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination (other than that  
disclosed below \*) which gives me cause to believe that in, any material  
respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

P. Foster

Date:

30/11/2022

Name:

Paul Jeremy Foster

Relevant professional  
qualification(s) or body

N/A

(if any):

Address:

7 Brownlow Drive

Bracknell

Berkshire RG42 2LL

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None





CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Brook Church (Bagshot)

1157375

## Receipts and payments accounts

CC16a

For the period  
from

1st Apr 2021

To

31st Mar 2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations & Gifts	25,255	-	-	25,255	28,040
Gift Aid	-	-	-	-	4,815
Interest	1	1	-	2	4
Other	1,551	-	-	1,551	3,135
Building Fund Income	-	-	-	-	-
Building Fund Interest	-	-	-	-	3
Youth Worker Income	-	9,522	-	9,522	24,000
HMRC CJRS grants	2,658	-	-	2,658	3,169
<b>Sub total(Gross income for AR)</b>	<b>29,465</b>	<b>9,523</b>	<b>-</b>	<b>38,988</b>	<b>63,166</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>29,465</b>	<b>9,523</b>	<b>-</b>	<b>38,988</b>	<b>63,166</b>
<b>A3 Payments</b>					
External Support	3,372	-	-	3,372	2,272
Church Activities	393	-	-	393	37
Salaries	24,805	-	-	24,805	21,091
Staff Related Costs	739	-	-	739	3,267
Utilities	1,546	-	-	1,546	1,448
Phone & Internet	417	-	-	417	558
Insurance	804	-	-	804	770
Office	2,504	-	-	2,504	1,464
Accounting & Professional	2,249	-	-	2,249	-
Other	2,727	-	-	2,727	977
Building Repairs	371	1,122	-	1,493	225
Youth Worker Expenditure	-	9,883	-	9,883	22,660
<b>Sub total</b>	<b>39,927</b>	<b>11,005</b>	<b>-</b>	<b>50,932</b>	<b>54,769</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>39,927</b>	<b>11,005</b>	<b>-</b>	<b>50,932</b>	<b>54,769</b>
<b>Net of receipts/(payments)</b>	<b>- 10,462</b>	<b>- 1,482</b>	<b>-</b>	<b>- 11,944</b>	<b>8,397</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>20,755</b>	<b>5,897</b>	<b>-</b>	<b>26,652</b>	<b>18,255</b>
<b>Cash funds this year end</b>	<b>10,293</b>	<b>4,415</b>	<b>-</b>	<b>14,708</b>	<b>26,652</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays	10,265	4,415	-
	Cash	28	-	-
		-	-	-
	<b>Total cash funds</b>	<b>10,293</b>	<b>4,415</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Gift Aid	9,193	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Land & Building		-	300,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
	Payroll Taxes	Unrestricted	347	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	S. Gibson	Stephen Gibson	30/11/2022