

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2020		31	March	2021

Section A Reference and administration details

Charity name

The Brook Church (Bagshot)

Other names charity is known by

Registered charity number (if any)

1157375

Charity's principal address

The Brook Church (Bagshot)

The Square

Bagshot, Surrey

Postcode GU19 5AY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Michael Gibson	Chair		"The Spiritual Leaders"
2	Helen Pilkington			"The Spiritual Leaders"
3	Jennifer Ruth Gibson			"The Spiritual leaders"
4	Tina Elizabeth Winter			"The Spiritual Leaders"
5	Roger Anthony Howard			"The Spiritual Leaders"
6	Lesley Davis-Howard			"The Spiritual Leaders"
7				
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17				
18				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation, based around an Association model.
Trustee selection methods (eg. appointed by, elected by)	Under the Constitution trustees are appointed by the Spiritual Leaders, currently the Pastor, Christopher Dennis Conry

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- Trustees' consideration of major risks and the system and procedures to manage them.

All trustees are given copies of the Constitution.

The charity is organised with The Spiritual Leaders having spiritual responsibility in the church, the Trustees who manage the charity and the Member's who have an active role in appointing the Pastor, Elders and other powers contained in the Constitution.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of The Brook Church (Bagshot) for the public benefit are to advance the Christian faith in accordance with the Statement of Beliefs, in Bagshot, Surrey and in such other parts of the United Kingdom or the world as the Spiritual Leaders, Charity Trustees and Members may from time to time see fit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Firstly the trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.

The church is normally open (Covid-19 permitting) on Saturday mornings to the whole community from 10.00am to 12.00 noon for refreshments and cakes. This is particularly appreciated by the more senior members in the local community. Whilst impacted by Covid-19 the coffee mornings did take place on a number of Saturdays during the last year.

The church is generally open, with someone on site on Monday and Tuesday between 12.00 noon and 2.00pm where anyone can come in enjoy light refreshments and either sit and talk or enjoy the peace and quiet in their lunch hour away from their place of work in Bagshot. This year unfortunately church opening has been heavily impacted by Covid-19.

Because of Covid-19, for the past year the Sunday morning service has been held on-line at 11.00am, along with prayer meetings and Homegroups.

The church financially supports two children through the organisation Compassion, one in Ghana and one in Uganda.

The church partners with Open Doors a charity who support persecuted Christians around the world and the church donates to them as well.

As a church we are normally very much part of the Bagshot Village Day, now called the Bagshot Big Bash, unfortunately again badly affected because of Covid-19.

Additional details of objectives and activities (Optional information)

The contribution made by volunteers in the church is very important with many of the church activities served by volunteers within the church.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The past year has been a challenging one as a result of Covid-19.

In response to the serious situation when Covid-19 started last year, The Brook Church responded and joined a local initiative with the local council, other churches and other organisations to assist those isolating from Covid-19. This involved helping to fulfil requests from people who were shielding from Covid-19, to have shopping bought and delivered, collecting prescriptions and other miscellaneous requests.

It was very successful, so much so, that when the initiative ended, there was a live on-line “thank you” meeting arranged, to which all the organisations that had taken part were thanked by HRH the Earl of Wessex and Michael Gove, MP for Surrey Heath. Needless to say this was appreciated by all those attending.

Like many churches, we moved our Sunday morning service to an on-line meeting and the attendance has held up fairly well.

Our Youth and Children’s Worker has continued to work with the younger people of the church, mainly on-line, but occasionally physically when Covid-19 regulations allowed.

During a challenging year for schoolchildren, our Youth and Children’s Worker was able to carry on with some of the work with Camberley Youth for Christ, an organisation that goes into local Secondary schools to bring the Christian message. There was an increased demand for one on one support to local schoolchildren, largely as a result of the situation around Covid-19.

As a church we continue to partner with “The Besom” in Camberley which provides food, new baby and kitchen starter packs to people who have hit a crisis. It works only on referrals from Citizens Advice, Frontline Debt Advice, Churches, Social Housing, Social Services, Surrey Heath Borough Council, Surrey County Council and schools and nurseries. The Brook Church (Bagshot) contributes by having a large collecting box in the church where people donate to The Besom. We have a church co-ordinator who makes sure what we give is taken to The Besom and distributed to people. This work has grown over the last year, probably as a result of Covid-19.

At Christmas time we made a monetary gift to the Hope Hub, a local charity that helps people who are currently homeless in finding a way forward including debt handling advice and help seeking employment.

As a church we set aside 10% of the unrestricted income to go towards other Christian organisations, which maybe local, national or international.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity's policy is to try and keep the equivalent of three months worth of expenditure in reserves plus a minimum of £2000 in the building fund (a restricted fund) to cover any unforeseen building work.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's funding comes almost exclusively through individual members of the church and people associated with the church.

A formal valuation of the church site and building was received from a local estate agent on June 26th 2015. The site and church building were valued together with a minimum freehold value of between £300,000 to £350,000. For the purpose of the accounts for the fiscal year ending March 31st 2021 a value of £300,000 is shown.

Section F

Other optional information

The charity sets aside 10% of its unrestricted income to go towards Christian organisations, which maybe local, national, or international

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

S. Gibson

H. Pilkington

Full name(s)

Stephen Michael Gibson

Helen Pilkington

Position (eg Secretary, Chair, etc)

Chair of Trustees

Trustee

Date

26/11/2021



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

The Brook Church (Bagshot)

On accounts for the year
ended

31st March 2021

Charity no
(if any)

1157375

Set out on pages

PAGES 384

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

24/11/2021

Name:

STEPHEN DUNN

Relevant professional
qualification(s) or body
(if any):

CGMA

Address:

85 ALBERT ROAD

BAGSHOT

SURREY GU19 5QL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Brook Church (Bagshot) 1157375

CC16a

Receipts and payments accounts

For the period from 1st Apr 2020 To 31st Mar 2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations & Gifts	28,040	-	-	28,040	25,860
Gift Aid	4,815	-	-	4,815	5,443
Interest	4	-	-	4	16
Other	3,135	-	-	3,135	-
Building Fund Income	-	-	-	-	-
Building Fund Interest	-	3	-	3	12
Youth Worker Income	-	24,000	-	24,000	16,000
HMRC CJRS grants	3,169	-	-	3,169	-
Sub total (Gross income for AR)	39,163	24,003	-	63,166	47,331
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	39,163	24,003	-	63,166	47,331
A3 Payments					
External Support	2,272	-	-	2,272	4,200
Church Activities	37	-	-	37	1,108
Salaries	21,091	-	-	21,091	21,229
Staff Related Costs	3,267	-	-	3,267	1,643
Utilities	1,448	-	-	1,448	1,735
Phone & Internet	558	-	-	558	1,035
Insurance	770	-	-	770	714
Office	1,464	-	-	1,464	1,829
Accounting & Professional	-	-	-	-	505
Other	977	-	-	977	1,997
Building Repairs	-	225	-	225	1,360
Youth Worker Expenditure	-	22,660	-	22,660	11,330
Sub total	31,884	22,885	-	54,769	48,685
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	31,884	22,885	-	54,769	48,685
Net of receipts/(payments)	7,279	1,118	-	8,397	1,354
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	13,476	4,779	-	18,255	19,608
Cash funds this year end	20,755	5,897	-	26,652	18,254

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays	20,715	5,897	-
	Cash	40	-	-
		-	-	-
	Total cash funds	20,755	5,897	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Gift Aid	3,231	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Land & Building		-	300,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Payroll Taxes	Unrestricted	1,691	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval