

Annual Report and Financial Statements of the Parochial Church Council of Cannock and Huntington

For the year ended 31st December 2024
Charity registration number: 1157373

The Parochial Church Council of Cannock and Huntington
Trustees' Annual Report for the year ended 31st December 2024
Charity registration number: 1157373

Objectives and Activities

The Parochial Church Council of Cannock and Huntington (the PCC) has the responsibility of co-operating with the incumbent (in vacancy), in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical. The PCC is also spiritually responsible for the maintenance of the church

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Cannock and Huntington. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament. Also, through non-sacramental activities of hospitality and fellowship we aim to reach non churched members of the community.

Public Benefit

The trustees of the PCC are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of Cannock And Huntington it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

Financial Review

Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £38,293 (2023: £57,168). It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year end was minus £1,506 which is considerably lower than this target. The PCC are aware of this and working, with the help of the Diocese, to address this position.

Investment Policy

The charity is granted power to invest in suitable investments under the PCC Powers Measure 1956 and the Trustees Act 2000. As a charity, the Trustees have a duty of care to take such advice as is appropriate before investments are undertaken. This advice is sought from the Central Board of Finance (CCLA) in London.

The charity's investment policies are based on two key principles: -

- Ethical Investment – this includes ensuring that investments are held in companies which have high standards of corporate governance and act in a responsible way towards stakeholders.
- Long-term responsibilities – the trustees are aware of their long-term responsibilities in respect of the Restricted and Unrestricted reserves and as a result follow a prudent approach to investment decisions.

Investment policy for long-term funds is aimed primarily at generating a sustainable income, with due regard to the need for the preservation of capital value, and the possible need to realise investments to meet operational needs. The charity does not have a policy of generating income at excessive or high risk – known as “purchasing income”, where high returns are guaranteed at the expense of capital.

In summary, the charity has an overall policy to maximise income while preserving the real value of its funds. Due to the nature of the charity, an ethical investment policy is taken into consideration when investments are made:

The charity follows the Ethical Investment Advisory policy as recommended by the Lichfield Diocese which includes the following:

“We aim to invest in companies that:

- * will develop their business in the interests of shareholders;
- * demonstrate responsible employment practices;
- * are conscientious concerning issues of corporate governance, the environment and human rights;
- * are sensitive to the community in which they operate.”

Planned giving, collections and donations are the main sources of fund raising along with tax recoverable.

Safeguarding

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Reporting Serious Incidents

A Serious Incident is an adverse event, whether actual or alleged, which results in or risks significant harm to the charity's beneficiaries, employees, office holders, volunteers or to

others who come into contact with the charity through its work, loss of the charity's money or assets, damage to the charity's property or harm to the charity's work or reputation.

The trustees are not aware of any Serious Incidents in the last year

Fundraising

The PCC takes its fundraising responsibilities seriously and is very grateful to all donors – whether regular or occasional – for their support of the church and church events. PCC supporters are never taken for granted. The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. All money raised is either by donations, fundraising events, special appeals or legacies for which the PCC are most grateful.

Volunteers

The members of the PCC would like to thank all the volunteers who work so hard to make our Church a lively and vibrant community.

Risk Management

The Church Wardens carry out regular Health and Safety Reviews and regularly inspect premises for potential hazards. We have safeguarding policies in place for child protection and for work with vulnerable adults, including rigorous DBS checking of staff and volunteers. Our insurances are reviewed annually to ensure adequate cover. An informal review of any new risks which may impact the work of the Church in the Parish is ongoing.

Structure, Governance and Management

The PCC is a Body Corporate established by the Church of England and is a Charity registered with the Charity Commission, Charity number 1157373. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2nd January 1957, and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

The method of appointment of the PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. The PCC members receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The PCC meet 6 times a year. [Given its responsibilities, the PCC has a number of sub committees, each dealing with a particular aspect of parish life. These include Worship, Mission and Outreach, Buildings and Finance and Youth Work. Each reports back to the PCC with the minutes of their meetings.]

Related Parties

Donations from Related Parties

Donations from related parties during the year totalled £11,450 (2023: £12,000). All these donations were received without conditions.

Remuneration paid to Trustees

One of the trustees has been paid £1,580 (2023: £2,890) during the year for their services as vergers. No other trustees have been paid any remuneration or received other benefits from an employment with their charity.

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Expenses paid to Trustees

2 trustees were reimbursed £2,772 (2023: £2,627) for travel and subsistence during the year.

Reference and Administrative details

The Church is part of the Deanery of Rugeley, in the Diocese of Lichfield. The correspondence address is St Luke's Church, Church Street, Cannock WS11 1DE. Registered charity number 1157373. Our website address is: www.stlukescannock.org.uk

PCC members who have served from 1st January 2024 until the date this report was approved were:

Ex Officio Members

The Incumbent	The Reverend Vicky Fleming (retired)
Clergy	The Reverend Marie Meredith (curate) The Reverend Gill Joynson (Associate Minister)
Readers	David Gethin Diane Holt
Churchwardens	Janice Middleton – St Luke's Janet Bolton – St Luke's Tricia Archer – St Thomas
Deanery Synod Reps	Margaret Warford (and PCC Secretary) Clare Beavon Martin Beavon
Elected Members	John Skurr (Treasurer for St Luke's and Parish) Andy Brittle Linda Hopley Sophie Mcfie-Hyland Teresa Atherton Deborah Brown Simon Backhouse Benjamin Smith Wendy Bishop
Officer of the PCC	David Wheatley – treasurer for St Thomas

Approved by the PCC on 2026 and signed on its behalf by:

.....
Vice Chair

.....
Secretary

Independent Examiner's report to the trustees/members of The PCC of Cannock and Huntington

Registered charity number: 1157373

I report on the accounts for the year ended 31st December 2024 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view, and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Lichfield Diocesan Board of Finance
St Marys House, The Close, Lichfield. WS13 7LD

The Parochial Church Council of Cannock and Huntington

Financial Statements for the Year Ended 31st December 2024

Accounting Policies

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

There may be minor discrepancies in the totals as the pence are not being shown.

Fixed Assets

Consecrated and benefice property is not included in the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Description of Funds

Unrestricted funds are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

Restricted funds comprise of two elements:

- a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
 - b) donations or grants received for a specific object or invited by the PCC for a specific object.
- The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

Going Concern

There are no material uncertainties related to events or conditions, that cast significant doubt on the charity's ability to continue as a going concern.

The Parochial Church Council of Cannock and Huntington

Financial Statements for the Year Ended 31st December 2024

Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	114,263	-	4,543	-	118,805	84,992
Income from charitable activities	49,521	858	574	-	50,953	45,290
Other trading activities	14,301	7,710	-	-	22,010	21,118
Investments	2,493	10	4,778	4	7,285	6,586
Other income	(33)	-	-	-	(33)	914
Total income	180,545	8,578	9,895	4	199,021	158,901
Payments						
Raising funds	1,019	-	-	-	1,019	1,258
Expenditure on charitable activities	145,656	796	31,437	-	177,889	287,271
Other expenditure	6,500	-	-	-	6,500	1,959
Total expenditure	153,174	796	31,437	-	185,407	290,488
Net income / (expenditure) resources before transfer	27,371	7,782	(21,542)	4	13,614	(131,587)
Transfers						
Gross transfers between funds - in	-	-	-	-	-	5,063
Gross transfers between funds - out	-	-	-	-	-	(5,063)
Other recognised gains / losses						
Gains/losses on investment assets	-	-	-	5,052	5,052	18,854
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-	-
Net movement in funds	27,371	7,782	(21,542)	5,056	18,667	(112,733)
Reconciliation of funds						
Total funds brought forward	1,134,237	166,602	(32,962)	220,561	1,488,437	1,601,170
Total funds carried forward	1,161,608	174,383	(54,504)	225,616	1,507,104	1,488,437
Represented by						
Unrestricted						
General Fund	1,161,608	-	-	-	1,161,608	1,134,237
Designated						
Bell Fund Des - St Luke	-	3,602	-	-	3,602	3,592
Bequest Des Fund - St Luke	-	117,875	-	-	117,875	117,875
Car Park & Grounds Des - St Luke	-	38,994	-	-	38,994	32,081
Organ Des Fund - St Luke	-	13,911	-	-	13,911	13,053
Restricted						
Agency collection	-	-	(3,837)	-	(3,837)	-
Barnabas Mission Res - St Luke	-	-	4,122	-	4,122	4,108
Chair Res Fund - St Thomas	-	-	322	-	322	322
Dorothy Linford Res Trust - St Luke	-	-	2,692	-	2,692	2,627
Fabric Res Fund - St Luke	-	-	(58,952)	-	(58,952)	(41,168)
Interior Decorating Scheme	-	-	1,149	-	1,149	1,149
Endowment						
Cannock Ecclesiastical Purpose End - St Luke	-	-	-	5,653	5,653	5,493
Cannock Fabric End - St Luke	-	-	-	179,941	179,941	175,914
Dorothy Linford Trust End - St Luke	-	-	-	38,707	38,707	37,841
W Bowen End Trust - St Luke	-	-	-	1,315	1,315	1,312

The Parochial Church Council of Cannock and Huntington

Financial Statements for the Year Ended 31st December 2024

Statement of Assets and Liabilities – 2024

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Fixed Asset - Fixed assets						
St Lukes Centre - St Luke	1,164,217	-	-	-	1,164,217	1,164,217
St Barnabas Church Hall - St Luke	1	-	-	-	1	1
Total	1,164,218	-	-	-	1,164,218	1,164,218
Fixed Asset - Investments						
Dorothy Linford Trust End - St Luke	-	-	-	38,707	38,707	37,841
Cannock Fabric End - St Luke	-	-	-	179,941	179,941	175,914
Cannock Ecclesiastical Purpose End - St Luke	-	-	-	5,653	5,653	5,493
Total	-	-	-	224,301	224,301	219,249
Current Asset - Cash At Bank And In Hand						
Lloyds Current Account - St Thomas	29,900	-	(230)	-	29,670	28,439
Bank Current Account - Parish Office	(91)	-	470	-	379	407
Bank Current Account - St Luke	(82,625)	174,383	(52,023)	1,315	41,051	17,728
Interior Decorating Scheme - Parish Office	-	-	1,149	-	1,149	1,149
St Luke Advance Fees Bank account	(2,752)	-	4,371	-	1,619	6,262
St Lukes Centre Bank Account	16,340	-	(4,483)	-	11,858	8,296
St Barnabas Church Hall Current Account	25,533	-	(2,314)	-	23,219	20,230
St Barnabas CBF Deposit Account 90002D	11,637	-	-	-	11,637	10,707
St Luke CBF Deposit Account 8001D	-	-	-	-	-	12,971
Total	(2,058)	174,383	(53,059)	1,315	120,581	106,189
Liability - Agency Accounts						
Agency collections	552	-	1,444	-	1,996	1,218
Total	552	-	1,444	-	1,996	1,218
Net total assets	1,161,608	174,383	(54,504)	225,616	1,507,104	1,488,437

Statement of Assets and Liabilities – 2023

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Fixed Asset - Fixed assets						
St Lukes Centre - St Luke	1,164,217	-	-	-	1,164,217	1,164,217
St Barnabas Church Hall - St Luke	1	-	-	-	1	1
Total	1,164,218	-	-	-	1,164,218	1,164,218
Fixed Asset - Investments						
Dorothy Linford Trust End - St Luke	-	-	-	37,841	37,841	34,587
Cannock Fabric End - St Luke	-	-	-	175,914	175,914	160,787
Cannock Ecclesiastical Purpose End - St	-	-	-	5,493	5,493	5,021
Total	-	-	-	219,249	219,249	200,395
Current Asset - Cash At Bank And In Hand						
Bank Current Account - St Luke	(82,150)	163,009	(63,131)	-	17,728	155,983
Lloyds Current Account - St Thomas	28,116	-	322	-	28,439	19,701
Bank Current Account - Parish Office	387	-	20	-	407	684
Interior Decorating Scheme - Parish Office	-	-	1,149	-	1,149	1,149
St Luke Advance Fees Bank account	1,744	-	4,518	-	6,262	5,280
St Lukes Centre Bank Account	9,270	-	(975)	-	8,296	10,554
St Barnabas Church Hall Current Account	22,544	-	(2,314)	-	20,230	14,426
St Barnabas CBF Deposit Account 90002D	10,707	-	-	-	10,707	10,707
St Luke CBF Deposit Account 8001D	(20,599)	3,592	28,666	1,312	12,971	12,568
Total	(29,981)	166,602	(31,744)	1,312	106,189	231,052
Liability - Agency Accounts						
Agency collections	-	-	1,218	-	1,218	(5,506)
Total	-	-	1,218	-	1,218	(5,506)
Net total assets	1,134,237	166,602	(32,962)	220,561	1,488,437	1,601,170

The Parochial Church Council of Cannock and Huntington

Financial Statements for the Year Ended 31st December 2024

Fund movement summary – 2024

Fund	Opening	Incoming	Outgoing	Transfers	Gains/Losses	Journals	Closing
Barnabas Res - St L							
Restricted	4,108	15	-	-	-	-	4,122
Sub-totals	4,108	15	-	-	-	-	4,122
Bell Des - St L							
Designated	3,592	10	-	-	-	-	3,602
Sub-totals	3,592	10	-	-	-	-	3,602
Bequest Des - St L							
Designated	117,875	-	-	-	-	-	117,875
Sub-totals	117,875	-	-	-	-	-	117,875
Can Eccl End - St L							
Endowment	5,493	-	-	-	160	-	5,653
Sub-totals	5,493	-	-	-	160	-	5,653
Cannock Fab End - St L							
Endowment	175,914	-	-	-	4,026	-	179,941
Sub-totals	175,914	-	-	-	4,026	-	179,941
Car Park Des - St L							
Designated	32,081	7,710	796	-	-	-	38,994
Sub-totals	32,081	7,710	796	-	-	-	38,994
Chair Res - St T							
Restricted	322	-	-	-	-	-	322
Sub-totals	322	-	-	-	-	-	322
D Linford End - St L							
Endowment	37,841	-	-	-	866	-	38,707
Sub-totals	37,841	-	-	-	866	-	38,707
D Linford Res - St L							
Restricted	2,627	1,053	988	-	-	-	2,692
Sub-totals	2,627	1,053	988	-	-	-	2,692
Fabric Res - St L							
Restricted	(41,168)	8,254	26,038	-	-	-	(58,952)
Sub-totals	(41,168)	8,254	26,038	-	-	-	(58,952)
IDS							
Restricted	1,149	-	-	-	-	-	1,149
Sub-totals	1,149	-	-	-	-	-	1,149
Organ Des - St L							
Designated	13,053	858	-	-	-	-	13,911
Sub-totals	13,053	858	-	-	-	-	13,911
W Bowen End - St L							
Endowment	1,312	4	-	-	-	-	1,315
Sub-totals	1,312	4	-	-	-	-	1,315
General							
Unrestricted	1,134,237	180,545	153,174	-	-	-	1,161,608
Sub-totals	1,134,237	180,545	153,174	-	-	-	1,161,608
None							
Restricted	-	574	4,411	-	-	-	(3,837)

Sub-totals	-	574	4,411	-	-	-	(3,837)
Totals	1,488,437	199,021	185,407	-	5,052	-	1,507,104

Fund movement summary – 2023

Fund	Opening	Incoming	Outgoing	Transfers	Gains/Losses	Journals	Closing
Barnabas Res - St L							
Restricted	4,046	61	-	-	-	-	4,108
Sub-totals	4,046	61	-	-	-	-	4,108
Bell Des - St L							
Designated	3,549	43	-	-	-	-	3,592
Sub-totals	3,549	43	-	-	-	-	3,592
Bequest Des - St L							
Designated	117,875	-	-	-	-	-	117,875
Sub-totals	117,875	-	-	-	-	-	117,875
Can Eccl End - St L							
Endowment	5,021	-	-	-	472	-	5,493
Sub-totals	5,021	-	-	-	472	-	5,493
Cannock Fab End - St L							
Endowment	161,976	(1,189)	-	-	15,127	-	175,914
Sub-totals	161,976	(1,189)	-	-	15,127	-	175,914
Car Park Des - St L							
Designated	27,259	10,537	2,678	(3,038)	-	-	32,081
Sub-totals	27,259	10,537	2,678	(3,038)	-	-	32,081
Chair Res - St T							
Restricted	322	-	-	-	-	-	322
Sub-totals	322	-	-	-	-	-	322
D Linford End - St L							
Endowment	34,843	(256)	-	-	3,254	-	37,841
Sub-totals	34,843	(256)	-	-	3,254	-	37,841
D Linford Res - St L							
Restricted	2,190	1,301	864	-	-	-	2,627
Sub-totals	2,190	1,301	864	-	-	-	2,627
Fabric Res - St L							
Restricted	8,655	7,976	57,798	-	-	-	(41,168)
Sub-totals	8,655	7,976	57,798	-	-	-	(41,168)
IDS							
Restricted	1,149	-	-	-	-	-	1,149
Sub-totals	1,149	-	-	-	-	-	1,149
Organ Des - St L							
Designated	12,596	933	476	-	-	-	13,053
Sub-totals	12,596	933	476	-	-	-	13,053
W Bowen End - St L							
Endowment	1,296	16	-	-	-	-	1,312
Sub-totals	1,296	16	-	-	-	-	1,312
General							
Unrestricted	1,220,393	139,479	228,673	3,038	-	-	1,134,237
Sub-totals	1,220,393	139,479	228,673	3,038	-	-	1,134,237
Totals	1,601,170	158,901	290,488	-	18,854	-	1,488,437

The Parochial Church Council of Cannock and Huntington

Financial Statements for the Year Ended 31st December 2024

Analysis of income and expenditure

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
RECEIPTS						
Donations and legacies						
0101 - Gift Aid - Bank	19,526	-	-	-	19,526	21,533
0110 - Gift Aid - Envelopes	7,412	-	-	-	7,412	9,838
0201 - Other planned giving	4,673	-	-	-	4,673	6,600
0301 - Loose plate collections	10,169	-	-	-	10,169	5,726
0401 - Regular gift days	-	-	-	-	-	-
0410 - Giving through church boxes	804	-	-	-	804	228
0501 - One-off Gift Aid gifts	1,854	-	120	-	1,974	884
0550 - Donations appeals etc	4,102	-	4,422	-	8,525	2,139
0601 - Tax recoverable on Gift Aid	10,247	-	-	-	10,247	7,507
0701 - Legacies	13,738	-	-	-	13,738	25,000
0801 - Recurring grants	-	-	-	-	-	-
08A1 - Non-recurring one-off grants	15,774	-	-	-	15,774	4,364
0901 - Other funds generated	25,959	-	-	-	25,959	1,169
Donations and legacies Totals	114,262	-	4,542	-	118,805	84,992
Income from charitable activities (Cannock S Luke, Huntington S Thomas, Parish Office)						
1101 - Statutory Fees for Weddings and Funerals	6,849	-	-	-	6,849	7,472
1105 - Local Fees for Weddings and Funerals	3,071	858	124	-	4,053	2,936
1230 - St Luke Centre Lettings	21,112	-	-	-	21,112	21,884
1240 - St Barnabas Hall Lettings	15,393	-	-	-	15,393	12,782
1242 - Other Centre Income (St Luke)	3,500	-	-	-	3,500	-
1244 - Other Hall Income (St Barnabas)	-	-	-	-	-	80
1246 - Church Office Income	(404)	-	450	-	46	135
Income from charitable activities Totals	49,521	858	574	-	50,953	45,290
Other trading activities (Cannock S Luke, Parish Office)						
0910 - Rummage sales etc	9,992	-	-	-	9,992	8,270
1220 - Bookstall sales - fund raising	300	-	-	-	300	-
1240 - Church hall lettings - fund raising	-	-	-	-	-	-
1250 - Magazine income - advertising	910	-	-	-	910	-
1260 - Parish magazine sales	1,158	-	-	-	1,158	1,523
1265 - Cafe Income	890	-	-	-	890	567
1270 - Car parking fees	1,050	7,709	-	-	8,759	10,757
Other trading activities Totals	14,300	7,709	-	-	22,010	21,118
Investments (Cannock S Luke, Parish Office)						
1001 - Dividends	1,005	-	2,954	-	3,959	7,287
1020 - Bank and building society interest	1,487	10	1,824	3	3,325	(892)
1030 - Rent from lands or buildings	-	-	-	-	-	190
Investments Totals	2,492	10	4,778	3	7,284	6,585
Other income (Huntington S Thomas, Parish Office)						
1310 - Insurance claims	-	-	-	-	-	-
1320 - Surplus - sales of fixed assets	-	-	-	-	-	-
1330 - Church to Parish Office Transfer	(33)	-	-	-	(33)	914
Other income Totals	(33)	-	-	-	(33)	914
Receipts Grand totals	180,545	8,578	9,895	4	199,021	158,901

PAYMENTS**Raising funds**

1701 - Fees paid to fund raisers	-	-	-	-	-	-
1710 - Costs of applying for grants	-	-	-	-	-	-
1720 - Costs of stewardship campaign	162	-	-	-	162	102
1730 - Costs of fetes & other events	856	-	-	-	856	1,155
1740 - Investment management costs	-	-	-	-	-	-

Raising funds Totals	1,018	-	-	-	1,018	1,257
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Expenditure on charitable activities (Cannock S Luke, Huntington S Thomas, Parish Office)

1801 - Giving to missionary societies	(77)	-	-	-	(77)	711
1830 - Giving - relief and development agencies	-	-	468	-	468	3,139
1850 - Mission and Outreach	996	-	-	-	996	3,155
1870 - Secular charities	751	-	-	-	751	6,075
1910 - Ministry parish share etc	41,957	-	-	-	41,957	81,396
2001 - Assistant staff costs	381	-	-	-	381	-
2050 - Staff employment costs	20,007	-	-	-	20,007	44,444
2055 - Verger Salary	-	-	-	-	-	-
2060 - Organist Salary	3,895	-	85	-	3,980	1,460
2101 - Working expenses of incumbent	2,772	-	-	-	2,772	2,627
2120 - Council tax	-	-	-	-	-	-
2130 - Parsonage house expenses	-	-	-	-	-	-
2140 - Water rates - vicarage	-	-	-	-	-	-
2145 - Parsonage - water	-	-	-	-	-	-
2150 - Vicar's telephone	242	-	-	-	242	181
2170 - Education	-	-	-	-	-	127
2201 - Parish training and mission	-	-	-	-	-	-
2301 - Church running - insurance	5,164	-	-	-	5,164	4,959
2310 - Church office - telephone	1,146	-	-	-	1,146	1,205
2312 - Church Office - stationery	501	-	73	-	575	198
2314 - Church Office - equipment	4,321	-	-	-	4,321	1,808
2320 - Organ / piano tuning	75	-	30	-	105	636
2330 - Church maintenance	5,270	-	162	-	5,432	2,197
2331 - Cleaning	703	-	-	-	703	8,470
2333 - Cleaning Materials St Luke's	361	-	-	-	361	901
2335 - Waste Disposal	2,815	-	-	-	2,815	5,330
2338 - Vermin Control	1,171	-	-	-	1,171	752
2340 - Upkeep of services	1,337	-	957	-	2,294	2,399
2350 - Upkeep of churchyard	7	-	-	-	7	49
2360 - Administration	10,159	-	720	-	10,879	2,894
2365 - Storage - off site	-	-	-	-	-	-
2370 - Visiting speakers / locums	-	-	-	-	-	-
2401 - Church running - electric	2,748	-	-	-	2,748	4,158
2410 - Church running - gas	8,179	-	-	-	8,179	21,018
2420 - Church running - water	392	-	-	-	392	367
2430 - Church running - oil	-	-	-	-	-	-
2501 - Magazine expenses	2,010	-	-	-	2,010	4,675
2510 - Bookstall costs	-	-	-	-	-	-
2515 - Cafe Costs	-	-	-	-	-	-
2518 - Upkeep of car park	-	796	-	-	796	2,677
2520 - St Lukes Centre running - electricity	3,184	-	-	-	3,184	4,266
2525 - St Lukes Centre running - gas	1,145	-	-	-	1,145	-
2530 - St Lukes Centre running - insurance	1,465	-	-	-	1,465	1,480
2535 - St Lukes Centre running - maintenance	4,724	-	3,064	-	7,788	2,522
2540 - St Lukes Centre running - telephone	246	-	-	-	246	234
2545 - St Lukes Centre running - water	339	-	-	-	339	312
2550 - Hall running - insurance	-	-	-	-	-	-
2560 - St Barnabas Hall running - electricity	4,240	-	-	-	4,240	5,060

2565 - St Barnabas Hall running - insurance	1,196	-	-	-	1,196	1,133
2570 - St Barnabas Hall running - maintenance	953	-	-	-	953	2,033
2575 - St Barnabas Hall running - telephone	-	-	-	-	-	-
2580 - St Barnabas Hall running - water	160	-	-	-	160	524
2590 - Hall running - heating and lighting	-	-	-	-	-	528
2595 - Car Park Expenditure	-	-	-	-	-	-
2601 - Governance costs examination/audit fee	-	-	-	-	-	-
2701 - Church major repairs - structure	1,995	-	25,875	-	27,871	57,797
2710 - Church major repairs - installation	2,903	-	-	-	2,903	-
2720 - Church interior and exterior decorating	-	-	-	-	-	-
2801 - Hall + major repairs - structure	-	-	-	-	-	-
2820 - Hall + major repairs - installation	5,806	-	-	-	5,806	3,184
2830 - Hall + interior and exterior decorating	-	-	-	-	-	172
2840 - Gloucester Way upkeep	-	-	-	-	-	-
2901 - New building parsonage house	-	-	-	-	-	-
2910 - New building house for curate	-	-	-	-	-	-
2920 - New building Church	-	-	-	-	-	-
2930 - New building Hall	-	-	-	-	-	-
Expenditure on charitable activities Totals	145,655	796	31,436	-	177,888	287,271
Other expenditure (Cannock S Luke, Huntington S Thomas, Parish Office)						
2332 - Cleaning Materials St Luke's Centre	418	-	-	-	418	903
2334 - Cleaning Materials St Barnabas	-	-	-	-	-	-
2336 - Cleaning Costs - Church Centre St Luke's	4,132	-	-	-	4,132	296
2337 - Cleaning Costs - Church Centre St Barnabas	1,949	-	-	-	1,949	760
Other expenditure Totals	6,499	-	-	-	6,499	1,959
Payments Grand totals	153,174	796	31,437	-	185,407	290,488

Analysis of Transfer between Funds

Fund Descriptions

Designated funds:

- Bell Fund - monies held for the maintenance of the bells.
- Organ Fund - monies held for the maintenance and upkeep of the organ.
- Car Park & Grounds - monies held for the maintenance of the church grounds.
- Bequest Fund - monies left to the parish for specific purposes.

Restricted Funds

- Barnabas Mission – monies held for promoting the mission of the parish
- Chair – to replace the chairs at St Thomas'
- Dorothy Linford Trust – For the maintenance, repair and preservation of the Parish Church (St Luke), the church furnishings & equipment
- Fabric – For the maintenance and upkeep of the fabric of the church (St Luke)
- IDS (Interior Decorating Scheme) – For the internal redecoration of the vicarage at 11 Sherbrook Road.

The funds are held by the Diocese on behalf of the parish.

Endowment Funds

- Cannock Ecclesiastical Purposes – The capital is invested in the CBF Investment Trust and the income can be used for general church purposes.
- Dorothy Linford Trust – The capital is invested in the CBF Investment Trust and held by the Lichfield Diocesan Trust as custodian trustee. The income can be used for the maintenance, repair and preservation of the Parish Church (St Luke), the church furnishings & equipment.
- Cannock Fabric Fund - The capital is invested in the CBF Investment Trust and held by the Lichfield Diocesan Trust as custodian trustee. The income can be used for the maintenance and upkeep of the fabric of the Parish Church (St Luke).
- W Bowen – a small cash endowment. The income can be used for general church purpose

Staff Costs

	2024	2023
Wages & Salaries	£ 20,007	£ 44,444
Average number of employees	4	5

During the year the PCC employed 2 administrative officers, a caretaker, and vergers (all part-time). There were no employee benefits to key management personnel in the previous or current year.

The PCC use the National Employment Savings Trust (NEST), via the Diocesan Payroll Scheme, for its pension payments.

Trustees' Remuneration & Expenses

2 Trustees have been reimbursed £2,772 (2023: £2,627 – 2 trustees) for travel and phone expenses incurred during the year.

2 Trustees have been paid £1,580 (2023: £2,890) during the year for their services as vergers.

Related Parties

No other expenses were paid to any other PCC member, persons closely connected to them or related parties.

Donations from related parties (PCC members) totalled £11,450 (2023 £12,000).

Fees for the examination of the accounts

	2024 £	2023 £
Independent Examiner's fees	210	200
Other fees (eg. Accounting services) paid to Independent Examiner	-	-

Fixed Assets

a. Tangible Fixed Assets

	Freehold Buildings £	Total £
Cost or Valuation		
As at 1st Jan	1,164,218	1,164,218
Additions in the year		
Disposal in the year		
Revaluation (if any)		
Value at 31st Dec	1,164,218	1,164,218

Freehold buildings are shown at cost and relate to Gloucester Way, St Luke's Centre, and St Barnabas Hall. No depreciation is provided on these properties as the PCC is of the opinion that their market value is in excess of the values shown in the accounts.

b. Fixed Asset Investments

	At 1st Jan £	Additions £	Disposals £	Transfers £	Change in market value £	At 31st Dec £
Endowment funds						
Dorothy Linford Trust	37,841				866	38,707
Fabric Fund	175,914				4,027	179,941
Cannock Ecclesiastical Purposes	5,493				160	5,653
Total	219,248				5,053	224,301

All investments are held with CCLA in the CBF Investment Fund. There are 1,674 shares for the Dorothy Linford Trust, 7,782 shares held for the Fabric Fund, and 243 shares in the Cannock Ecclesiastical Purposes Charity. There is a connected charity, called St Luke's Charity (registered with the Charity Commission, no. 243361) with 3 Trustees that are also Trustees of this charity. St Luke's Charity has investments vested in the Vicar and Wardens of Cannock and Huntington.

Liabilities

a. Amounts falling due in one year

	2024 £	2023 £
Accruals	-	-
Diocesan parish share	-	-
Agency	1,996	1,218
Total	1,996	1,218

The Parochial Church Council of Cannock and Huntington

Financial Statements for the Year Ended 31st December 2024

Prior Year Comparative - Receipts and Payments Account 2023

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	83,286	-	1,706	-	84,992	107,554
Income from charitable activities	44,357	933	-	-	45,290	46,734
Other trading activities	10,581	10,537	-	-	21,118	23,152
Investments	340	43	7,631	(1,430)	6,585	6,657
Other income	914	-	-	-	914	4,630
Total income	139,479	11,513	9,337	(1,430)	158,901	188,728
Payments						
Raising funds	1,257	-	-	-	1,257	1,041
Expenditure on charitable activities	225,455	3,153	58,661	-	287,271	228,947
Other expenditure	1,959	-	-	-	1,959	-
Total expenditure	228,672	3,153	58,661	-	290,488	229,989
Net income / (expenditure) resources before transfer	(89,194)	8,359	(49,325)	(1,430)	(131,588)	(41,261)
Transfers						
Gross transfers between funds - in	4,050	1,012	-	-	5,062	205,975
Gross transfers between funds - out	(1,013)	(4,050)	-	-	(5,063)	(205,976)
Other recognised gains / losses						
Gains/losses on investment assets	-	-	-	18,853	18,853	(26,738)
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-	-
Net movement in funds	(86,156)	5,321	(49,325)	17,424	(112,734)	(67,998)
Reconciliation of funds						
Total funds brought forward	1,220,392	161,279	16,362	203,135	1,601,170	1,669,168
Total funds carried forward	1,134,237	166,601	(32,962)	220,560	1,488,437	1,601,170