

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CANNOCK AND HUNTINGTON

England & Wales - Charity number 1157373

Details

Other names CANNOCK AND HUNTINGTON PCC

Status Registered

Legal form Previously excepted

Registered 2014-06-09

Register [View on the Charity Commission register](#)

Contact

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Inc
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Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Staffordshire

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-12-31 | £199,021 | £185,407 | - | - |
| 2023-12-31 | £158,885 | £290,488 | - | - |
| 2022-12-31 | £188,729 | £229,941 | - | - |
| 2021-12-31 | £123,193 | £156,380 | - | - |
| 2020-12-31 | £116,804 | £173,585 | - | - |

Trustees

| Name | Role | Appointed |
|----------------------------|------|------------|
| Andrew Paul Brittle | | 2012-04-17 |
| DEBORAH BROWN | | 2017-04-30 |
| DIANE ALICIA HOLT | | 2010-07-07 |
| David Wheatley | | 2025-05-14 |
| Janet Mary Bolton | | 2018-05-01 |
| Janice Susan Middleton | | 2010-01-02 |
| John Searle | | 2025-05-14 |
| John Whatmough Skurr | | 2022-01-18 |
| MR D GETHIN | | 2010-07-07 |
| Patricia Anne Archer | | 2017-04-25 |
| Patricia Anne Higgs | | 2025-05-14 |
| Rev Gillian Marion Joynson | | 2016-06-26 |
| Simon Backhouse | | 2023-05-23 |
| Teresa Bernadette Atherton | | 2020-10-25 |
| Tina Ward | | 2025-05-14 |

Accounts

Annual Report and Financial Statements of the Parochial Church Council of Cannock and Huntington

For the year ended 31st December 2024
Charity registration number: 1157373

The Parochial Church Council of Cannock and Huntington
Trustees' Annual Report for the year ended 31st December 2024

Charity registration number: 1157373

Objectives and Activities

The Parochial Church Council of Cannock and Huntington (the PCC) has the responsibility of co-operating with the incumbent (in vacancy), in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical. The PCC is also spiritually responsible for the maintenance of the church

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Cannock and Huntington. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament. Also, through non-sacramental activities of hospitality and fellowship we aim to reach non churched members of the community.

Public Benefit

The trustees of the PCC are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of Cannock And Huntington it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

Financial Review

Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £38,293 (2023: £57,168). It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year end was minus £1,506 which is considerably lower than this target. The PCC are aware of this and working, with the help of the Diocese, to address this position.

Investment Policy

The charity is granted power to invest in suitable investments under the PCC Powers Measure 1956 and the Trustees Act 2000. As a charity, the Trustees have a duty of care to take such advice as is appropriate before investments are undertaken. This advice is sought from the Central Board of Finance (CCLA) in London.

The charity's investment policies are based on two key principles: -

- Ethical Investment – this includes ensuring that investments are held in companies which have high standards of corporate governance and act in a responsible way towards stakeholders.
- Long-term responsibilities – the trustees are aware of their long-term responsibilities in respect of the Restricted and Unrestricted reserves and as a result follow a prudent approach to investment decisions.

Investment policy for long-term funds is aimed primarily at generating a sustainable income, with due regard to the need for the preservation of capital value, and the possible need to realise investments to meet operational needs. The charity does not have a policy of generating income at excessive or high risk – known as “purchasing income”, where high returns are guaranteed at the expense of capital.

In summary, the charity has an overall policy to maximise income while preserving the real value of its funds. Due to the nature of the charity, an ethical investment policy is taken into consideration when investments are made:

The charity follows the Ethical Investment Advisory policy as recommended by the Lichfield Diocese which includes the following:

“We aim to invest in companies that:

- * will develop their business in the interests of shareholders;
- * demonstrate responsible employment practices;
- * are conscientious concerning issues of corporate governance, the environment and human rights;
- * are sensitive to the community in which they operate.”

Planned giving, collections and donations are the main sources of fund raising along with tax recoverable.

Safeguarding

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Reporting Serious Incidents

A Serious Incident is an adverse event, whether actual or alleged, which results in or risks significant harm to the charity's beneficiaries, employees, office holders, volunteers or to

others who come into contact with the charity through its work, loss of the charity's money or assets, damage to the charity's property or harm to the charity's work or reputation.

The trustees are not aware of any Serious Incidents in the last year

Fundraising

The PCC takes its fundraising responsibilities seriously and is very grateful to all donors – whether regular or occasional – for their support of the church and church events. PCC supporters are never taken for granted. The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. All money raised is either by donations, fundraising events, special appeals or legacies for which the PCC are most grateful.

Volunteers

The members of the PCC would like to thank all the volunteers who work so hard to make our Church a lively and vibrant community.

Risk Management

The Church Wardens carry out regular Health and Safety Reviews and regularly inspect premises for potential hazards. We have safeguarding policies in place for child protection and for work with vulnerable adults, including rigorous DBS checking of staff and volunteers. Our insurances are reviewed annually to ensure adequate cover. An informal review of any new risks which may impact the work of the Church in the Parish is ongoing.

Structure, Governance and Management

The PCC is a Body Corporate established by the Church of England and is a Charity registered with the Charity Commission, Charity number 1157373. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2nd January 1957, and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

The method of appointment of the PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. The PCC members receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The PCC meet 6 times a year. [Given its responsibilities, the PCC has a number of sub committees, each dealing with a particular aspect of parish life. These include Worship, Mission and Outreach, Buildings and Finance and Youth Work. Each reports back to the PCC with the minutes of their meetings.]

Related Parties

Donations from Related Parties

Donations from related parties during the year totalled £11,450 (2023: £12,000). All these donations were received without conditions.

Remuneration paid to Trustees

One of the trustees has been paid £1,580 (2023: £2,890) during the year for their services as vergers. No other trustees have been paid any remuneration or received other benefits from an employment with their charity.

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Expenses paid to Trustees

2 trustees were reimbursed £2,772 (2023: £2,627) for travel and subsistence during the year.

Reference and Administrative details

The Church is part of the Deanery of Rugeley, in the Diocese of Lichfield. The correspondence address is St Luke's Church, Church Street, Cannock WS11 1DE. Registered charity number 1157373. Our website address is: www.stlukescannock.org.uk

PCC members who have served from 1st January 2024 until the date this report was approved were:

Ex Officio Members

The Incumbent

The Reverend Vicky Fleming (retired

Clergy

The Reverend Marie Meredith (curate)
The Reverend Gill Joynson (Associate Minister)

Readers

David Gethin
Diane Holt

Churchwardens

Janice Middleton – St Luke's
Janet Bolton – St Luke's
Tricia Archer – St Thomas

Deanery Synod Reps

Margaret Warford (and PCC Secretary)
Clare Beavon
Martin Beavon

Elected Members

John Skurr (Treasurer for St Luke's and Parish)
Andy Brittle
Linda Hopley
Sophie Mcfie-Hyland
Teresa Atherton
Deborah Brown
Simon Backhouse
Benjamin Smith
Wendy Bishop

Officer of the PCC

David Wheatley – treasurer for St Thomas

Approved by the PCC on 2026 and signed on its behalf by:

.....
Vice Chair

.....
Secretary

Independent Examiner's report to the trustees/members of The PCC of Cannock and Huntington

Registered charity number: 1157373

I report on the accounts for the year ended 31st December 2024 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view, and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Lichfield Diocesan Board of Finance
St Marys House, The Close, Lichfield. WS13 7LD

The Parochial Church Council of Cannock and Huntington

Financial Statements for the Year Ended 31st December 2024

Accounting Policies

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

There may be minor discrepancies in the totals as the pence are not being shown.

Fixed Assets

Consecrated and benefice property is not included in the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Description of Funds

Unrestricted funds are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

Restricted funds comprise of two elements:

- a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
 - b) donations or grants received for a specific object or invited by the PCC for a specific object.
- The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

Going Concern

There are no material uncertainties related to events or conditions, that cast significant doubt on the charity's ability to continue as a going concern.

The Parochial Church Council of Cannock and Huntington
Financial Statements for the Year Ended 31st December 2024

Receipts and Payments Account

| | Unrestricted funds | Designated funds | Restricted funds | Endowment funds | Total funds | Prior year total funds |
|---|---------------------------|-------------------------|-------------------------|------------------------|--------------------|-------------------------------|
| Receipts | | | | | | |
| Donations and legacies | 114,263 | - | 4,543 | - | 118,805 | 84,992 |
| Income from charitable activities | 49,521 | 858 | 574 | - | 50,953 | 45,290 |
| Other trading activities | 14,301 | 7,710 | - | - | 22,010 | 21,118 |
| Investments | 2,493 | 10 | 4,778 | 4 | 7,285 | 6,586 |
| Other income | (33) | - | - | - | (33) | 914 |
| Total income | 180,545 | 8,578 | 9,895 | 4 | 199,021 | 158,901 |
| Payments | | | | | | |
| Raising funds | 1,019 | - | - | - | 1,019 | 1,258 |
| Expenditure on charitable activities | 145,656 | 796 | 31,437 | - | 177,889 | 287,271 |
| Other expenditure | 6,500 | - | - | - | 6,500 | 1,959 |
| Total expenditure | 153,174 | 796 | 31,437 | - | 185,407 | 290,488 |
| Net income / (expenditure) resources before transfer | 27,371 | 7,782 | (21,542) | 4 | 13,614 | (131,587) |
| Transfers | | | | | | |
| Gross transfers between funds - in | - | - | - | - | - | 5,063 |
| Gross transfers between funds - out | - | - | - | - | - | (5,063) |
| Other recognised gains / losses | | | | | | |
| Gains/losses on investment assets | - | - | - | 5,052 | 5,052 | 18,854 |
| Gains on revaluation, fixed assets, charity's own use | - | - | - | - | - | - |
| Net movement in funds | 27,371 | 7,782 | (21,542) | 5,056 | 18,667 | (112,733) |
| Reconciliation of funds | | | | | | |
| Total funds brought forward | 1,134,237 | 166,602 | (32,962) | 220,561 | 1,488,437 | 1,601,170 |
| Total funds carried forward | 1,161,608 | 174,383 | (54,504) | 225,616 | 1,507,104 | 1,488,437 |
| Represented by | | | | | | |
| Unrestricted | | | | | | |
| General Fund | 1,161,608 | - | - | - | 1,161,608 | 1,134,237 |
| Designated | | | | | | |
| Bell Fund Des - St Luke | - | 3,602 | - | - | 3,602 | 3,592 |
| Bequest Des Fund - St Luke | - | 117,875 | - | - | 117,875 | 117,875 |
| Car Park & Grounds Des - St Luke | - | 38,994 | - | - | 38,994 | 32,081 |
| Organ Des Fund - St Luke | - | 13,911 | - | - | 13,911 | 13,053 |
| Restricted | | | | | | |
| Agency collection | - | - | (3,837) | - | (3,837) | - |
| Barnabas Mission Res - St Luke | - | - | 4,122 | - | 4,122 | 4,108 |
| Chair Res Fund - St Thomas | - | - | 322 | - | 322 | 322 |
| Dorothy Linford Res Trust - St Luke | - | - | 2,692 | - | 2,692 | 2,627 |
| Fabric Res Fund - St Luke | - | - | (58,952) | - | (58,952) | (41,168) |
| Interior Decorating Scheme | - | - | 1,149 | - | 1,149 | 1,149 |
| Endowment | | | | | | |
| Cannock Ecclesiastical Purpose End - St Luke | - | - | - | 5,653 | 5,653 | 5,493 |
| Cannock Fabric End - St Luke | - | - | - | 179,941 | 179,941 | 175,914 |
| Dorothy Linford Trust End - St Luke | - | - | - | 38,707 | 38,707 | 37,841 |
| W Bowen End Trust - St Luke | - | - | - | 1,315 | 1,315 | 1,312 |

The Parochial Church Council of Cannock and Huntington

Financial Statements for the Year Ended 31st December 2024

Statement of Assets and Liabilities – 2024

| Class and nominal code | General | Designated | Restricted | Endowment | Total | Last year |
|---|------------------|----------------|-----------------|----------------|------------------|------------------|
| Fixed Asset - Fixed assets | | | | | | |
| St Lukes Centre - St Luke | 1,164,217 | - | - | - | 1,164,217 | 1,164,217 |
| St Barnabas Church Hall - St Luke | 1 | - | - | - | 1 | 1 |
| Total | 1,164,218 | - | - | - | 1,164,218 | 1,164,218 |
| Fixed Asset - Investments | | | | | | |
| Dorothy Linford Trust End - St Luke | - | - | - | 38,707 | 38,707 | 37,841 |
| Cannock Fabric End - St Luke | - | - | - | 179,941 | 179,941 | 175,914 |
| Cannock Ecclesiastical Purpose End - St Luke | - | - | - | 5,653 | 5,653 | 5,493 |
| Total | - | - | - | 224,301 | 224,301 | 219,249 |
| Current Asset - Cash At Bank And In Hand | | | | | | |
| Lloyds Current Account - St Thomas | 29,900 | - | (230) | - | 29,670 | 28,439 |
| Bank Current Account - Parish Office | (91) | - | 470 | - | 379 | 407 |
| Bank Current Account - St Luke | (82,625) | 174,383 | (52,023) | 1,315 | 41,051 | 17,728 |
| Interior Decorating Scheme - Parish Office | - | - | 1,149 | - | 1,149 | 1,149 |
| St Luke Advance Fees Bank account | (2,752) | - | 4,371 | - | 1,619 | 6,262 |
| St Lukes Centre Bank Account | 16,340 | - | (4,483) | - | 11,858 | 8,296 |
| St Barnabas Church Hall Current Account | 25,533 | - | (2,314) | - | 23,219 | 20,230 |
| St Barnabas CBF Deposit Account 90002D | 11,637 | - | - | - | 11,637 | 10,707 |
| St Luke CBF Deposit Account 8001D | - | - | - | - | - | 12,971 |
| Total | (2,058) | 174,383 | (53,059) | 1,315 | 120,581 | 106,189 |
| Liability - Agency Accounts | | | | | | |
| Agency collections | 552 | - | 1,444 | - | 1,996 | 1,218 |
| Total | 552 | - | 1,444 | - | 1,996 | 1,218 |
| Net total assets | 1,161,608 | 174,383 | (54,504) | 225,616 | 1,507,104 | 1,488,437 |

Statement of Assets and Liabilities – 2023

| Class and nominal code | General | Designated | Restricted | Endowment | Total | Last year |
|---|------------------|----------------|-----------------|----------------|------------------|------------------|
| Fixed Asset - Fixed assets | | | | | | |
| St Lukes Centre - St Luke | 1,164,217 | - | - | - | 1,164,217 | 1,164,217 |
| St Barnabas Church Hall - St Luke | 1 | - | - | - | 1 | 1 |
| Total | 1,164,218 | - | - | - | 1,164,218 | 1,164,218 |
| Fixed Asset - Investments | | | | | | |
| Dorothy Linford Trust End - St Luke | - | - | - | 37,841 | 37,841 | 34,587 |
| Cannock Fabric End - St Luke | - | - | - | 175,914 | 175,914 | 160,787 |
| Cannock Ecclesiastical Purpose End - St | - | - | - | 5,493 | 5,493 | 5,021 |
| Total | - | - | - | 219,249 | 219,249 | 200,395 |
| Current Asset - Cash At Bank And In Hand | | | | | | |
| Bank Current Account - St Luke | (82,150) | 163,009 | (63,131) | - | 17,728 | 155,983 |
| Lloyds Current Account - St Thomas | 28,116 | - | 322 | - | 28,439 | 19,701 |
| Bank Current Account - Parish Office | 387 | - | 20 | - | 407 | 684 |
| Interior Decorating Scheme - Parish Office | - | - | 1,149 | - | 1,149 | 1,149 |
| St Luke Advance Fees Bank account | 1,744 | - | 4,518 | - | 6,262 | 5,280 |
| St Lukes Centre Bank Account | 9,270 | - | (975) | - | 8,296 | 10,554 |
| St Barnabas Church Hall Current Account | 22,544 | - | (2,314) | - | 20,230 | 14,426 |
| St Barnabas CBF Deposit Account 90002D | 10,707 | - | - | - | 10,707 | 10,707 |
| St Luke CBF Deposit Account 8001D | (20,599) | 3,592 | 28,666 | 1,312 | 12,971 | 12,568 |
| Total | (29,981) | 166,602 | (31,744) | 1,312 | 106,189 | 231,052 |
| Liability - Agency Accounts | | | | | | |
| Agency collections | - | - | 1,218 | - | 1,218 | (5,506) |
| Total | - | - | 1,218 | - | 1,218 | (5,506) |
| Net total assets | 1,134,237 | 166,602 | (32,962) | 220,561 | 1,488,437 | 1,601,170 |

The Parochial Church Council of Cannock and Huntington

Financial Statements for the Year Ended 31st December 2024

Fund movement summary – 2024

| Fund | Opening | Incoming | Outgoing | Transfers | Gains/Losses | Journals | Closing |
|-------------------------------|------------------|-----------------|-----------------|------------------|---------------------|-----------------|------------------|
| Barnabas Res - St L | | | | | | | |
| Restricted | 4,108 | 15 | - | - | - | - | 4,122 |
| Sub-totals | 4,108 | 15 | - | - | - | - | 4,122 |
| Bell Des - St L | | | | | | | |
| Designated | 3,592 | 10 | - | - | - | - | 3,602 |
| Sub-totals | 3,592 | 10 | - | - | - | - | 3,602 |
| Bequest Des - St L | | | | | | | |
| Designated | 117,875 | - | - | - | - | - | 117,875 |
| Sub-totals | 117,875 | - | - | - | - | - | 117,875 |
| Can Eccl End - St L | | | | | | | |
| Endowment | 5,493 | - | - | - | 160 | - | 5,653 |
| Sub-totals | 5,493 | - | - | - | 160 | - | 5,653 |
| Cannock Fab End - St L | | | | | | | |
| Endowment | 175,914 | - | - | - | 4,026 | - | 179,941 |
| Sub-totals | 175,914 | - | - | - | 4,026 | - | 179,941 |
| Car Park Des - St L | | | | | | | |
| Designated | 32,081 | 7,710 | 796 | - | - | - | 38,994 |
| Sub-totals | 32,081 | 7,710 | 796 | - | - | - | 38,994 |
| Chair Res - St T | | | | | | | |
| Restricted | 322 | - | - | - | - | - | 322 |
| Sub-totals | 322 | - | - | - | - | - | 322 |
| D Linford End - St L | | | | | | | |
| Endowment | 37,841 | - | - | - | 866 | - | 38,707 |
| Sub-totals | 37,841 | - | - | - | 866 | - | 38,707 |
| D Linford Res - St L | | | | | | | |
| Restricted | 2,627 | 1,053 | 988 | - | - | - | 2,692 |
| Sub-totals | 2,627 | 1,053 | 988 | - | - | - | 2,692 |
| Fabric Res - St L | | | | | | | |
| Restricted | (41,168) | 8,254 | 26,038 | - | - | - | (58,952) |
| Sub-totals | (41,168) | 8,254 | 26,038 | - | - | - | (58,952) |
| IDS | | | | | | | |
| Restricted | 1,149 | - | - | - | - | - | 1,149 |
| Sub-totals | 1,149 | - | - | - | - | - | 1,149 |
| Organ Des - St L | | | | | | | |
| Designated | 13,053 | 858 | - | - | - | - | 13,911 |
| Sub-totals | 13,053 | 858 | - | - | - | - | 13,911 |
| W Bowen End - St L | | | | | | | |
| Endowment | 1,312 | 4 | - | - | - | - | 1,315 |
| Sub-totals | 1,312 | 4 | - | - | - | - | 1,315 |
| General | | | | | | | |
| Unrestricted | 1,134,237 | 180,545 | 153,174 | - | - | - | 1,161,608 |
| Sub-totals | 1,134,237 | 180,545 | 153,174 | - | - | - | 1,161,608 |
| None | | | | | | | |
| Restricted | - | 574 | 4,411 | - | - | - | (3,837) |

| | | | | | | | |
|---------------|------------------|----------------|----------------|----------|--------------|----------|------------------|
| Sub-totals | - | 574 | 4,411 | - | - | - | (3,837) |
| Totals | 1,488,437 | 199,021 | 185,407 | - | 5,052 | - | 1,507,104 |

Fund movement summary – 2023

| Fund | Opening | Incoming | Outgoing | Transfers | Gains/Losses | Journals | Closing |
|-------------------------------|------------------|----------------|----------------|----------------|---------------|----------|------------------|
| Barnabas Res - St L | | | | | | | |
| Restricted | 4,046 | 61 | - | - | - | - | 4,108 |
| Sub-totals | 4,046 | 61 | - | - | - | - | 4,108 |
| Bell Des - St L | | | | | | | |
| Designated | 3,549 | 43 | - | - | - | - | 3,592 |
| Sub-totals | 3,549 | 43 | - | - | - | - | 3,592 |
| Bequest Des - St L | | | | | | | |
| Designated | 117,875 | - | - | - | - | - | 117,875 |
| Sub-totals | 117,875 | - | - | - | - | - | 117,875 |
| Can Eccl End - St L | | | | | | | |
| Endowment | 5,021 | - | - | - | 472 | - | 5,493 |
| Sub-totals | 5,021 | - | - | - | 472 | - | 5,493 |
| Cannock Fab End - St L | | | | | | | |
| Endowment | 161,976 | (1,189) | - | - | 15,127 | - | 175,914 |
| Sub-totals | 161,976 | (1,189) | - | - | 15,127 | - | 175,914 |
| Car Park Des - St L | | | | | | | |
| Designated | 27,259 | 10,537 | 2,678 | (3,038) | - | - | 32,081 |
| Sub-totals | 27,259 | 10,537 | 2,678 | (3,038) | - | - | 32,081 |
| Chair Res - St T | | | | | | | |
| Restricted | 322 | - | - | - | - | - | 322 |
| Sub-totals | 322 | - | - | - | - | - | 322 |
| D Linford End - St L | | | | | | | |
| Endowment | 34,843 | (256) | - | - | 3,254 | - | 37,841 |
| Sub-totals | 34,843 | (256) | - | - | 3,254 | - | 37,841 |
| D Linford Res - St L | | | | | | | |
| Restricted | 2,190 | 1,301 | 864 | - | - | - | 2,627 |
| Sub-totals | 2,190 | 1,301 | 864 | - | - | - | 2,627 |
| Fabric Res - St L | | | | | | | |
| Restricted | 8,655 | 7,976 | 57,798 | - | - | - | (41,168) |
| Sub-totals | 8,655 | 7,976 | 57,798 | - | - | - | (41,168) |
| IDS | | | | | | | |
| Restricted | 1,149 | - | - | - | - | - | 1,149 |
| Sub-totals | 1,149 | - | - | - | - | - | 1,149 |
| Organ Des - St L | | | | | | | |
| Designated | 12,596 | 933 | 476 | - | - | - | 13,053 |
| Sub-totals | 12,596 | 933 | 476 | - | - | - | 13,053 |
| W Bowen End - St L | | | | | | | |
| Endowment | 1,296 | 16 | - | - | - | - | 1,312 |
| Sub-totals | 1,296 | 16 | - | - | - | - | 1,312 |
| General | | | | | | | |
| Unrestricted | 1,220,393 | 139,479 | 228,673 | 3,038 | - | - | 1,134,237 |
| Sub-totals | 1,220,393 | 139,479 | 228,673 | 3,038 | - | - | 1,134,237 |
| Totals | 1,601,170 | 158,901 | 290,488 | - | 18,854 | - | 1,488,437 |

The Parochial Church Council of Cannock and Huntington

Financial Statements for the Year Ended 31st December 2024

Analysis of income and expenditure

| | Unrestricted | Designated | Restricted | Endowment | Total | |
|---|----------------|--------------|--------------|-----------|----------------|----------------|
| | | | | | This year | Last year |
| RECEIPTS | | | | | | |
| Donations and legacies | | | | | | |
| 0101 - Gift Aid - Bank | 19,526 | - | - | - | 19,526 | 21,533 |
| 0110 - Gift Aid - Envelopes | 7,412 | - | - | - | 7,412 | 9,838 |
| 0201 - Other planned giving | 4,673 | - | - | - | 4,673 | 6,600 |
| 0301 - Loose plate collections | 10,169 | - | - | - | 10,169 | 5,726 |
| 0401 - Regular gift days | - | - | - | - | - | - |
| 0410 - Giving through church boxes | 804 | - | - | - | 804 | 228 |
| 0501 - One-off Gift Aid gifts | 1,854 | - | 120 | - | 1,974 | 884 |
| 0550 - Donations appeals etc | 4,102 | - | 4,422 | - | 8,525 | 2,139 |
| 0601 - Tax recoverable on Gift Aid | 10,247 | - | - | - | 10,247 | 7,507 |
| 0701 - Legacies | 13,738 | - | - | - | 13,738 | 25,000 |
| 0801 - Recurring grants | - | - | - | - | - | - |
| 08A1 - Non-recurring one-off grants | 15,774 | - | - | - | 15,774 | 4,364 |
| 0901 - Other funds generated | 25,959 | - | - | - | 25,959 | 1,169 |
| Donations and legacies Totals | 114,262 | - | 4,542 | - | 118,805 | 84,992 |
| Income from charitable activities (Cannock S Luke, Huntington S Thomas, Parish Office) | | | | | | |
| 1101 - Statutory Fees for Weddings and Funerals | 6,849 | - | - | - | 6,849 | 7,472 |
| 1105 - Local Fees for Weddings and Funerals | 3,071 | 858 | 124 | - | 4,053 | 2,936 |
| 1230 - St Luke Centre Lettings | 21,112 | - | - | - | 21,112 | 21,884 |
| 1240 - St Barnabas Hall Lettings | 15,393 | - | - | - | 15,393 | 12,782 |
| 1242 - Other Centre Income (St Luke) | 3,500 | - | - | - | 3,500 | - |
| 1244 - Other Hall Income (St Barnabas) | - | - | - | - | - | 80 |
| 1246 - Church Office Income | (404) | - | 450 | - | 46 | 135 |
| Income from charitable activities Totals | 49,521 | 858 | 574 | - | 50,953 | 45,290 |
| Other trading activities (Cannock S Luke, Parish Office) | | | | | | |
| 0910 - Rummage sales etc | 9,992 | - | - | - | 9,992 | 8,270 |
| 1220 - Bookstall sales - fund raising | 300 | - | - | - | 300 | - |
| 1240 - Church hall lettings - fund raising | - | - | - | - | - | - |
| 1250 - Magazine income - advertising | 910 | - | - | - | 910 | - |
| 1260 - Parish magazine sales | 1,158 | - | - | - | 1,158 | 1,523 |
| 1265 - Cafe Income | 890 | - | - | - | 890 | 567 |
| 1270 - Car parking fees | 1,050 | 7,709 | - | - | 8,759 | 10,757 |
| Other trading activities Totals | 14,300 | 7,709 | - | - | 22,010 | 21,118 |
| Investments (Cannock S Luke, Parish Office) | | | | | | |
| 1001 - Dividends | 1,005 | - | 2,954 | - | 3,959 | 7,287 |
| 1020 - Bank and building society interest | 1,487 | 10 | 1,824 | 3 | 3,325 | (892) |
| 1030 - Rent from lands or buildings | - | - | - | - | - | 190 |
| Investments Totals | 2,492 | 10 | 4,778 | 3 | 7,284 | 6,585 |
| Other income (Huntington S Thomas, Parish Office) | | | | | | |
| 1310 - Insurance claims | - | - | - | - | - | - |
| 1320 - Surplus - sales of fixed assets | - | - | - | - | - | - |
| 1330 - Church to Parish Office Transfer | (33) | - | - | - | (33) | 914 |
| Other income Totals | (33) | - | - | - | (33) | 914 |
| Receipts Grand totals | 180,545 | 8,578 | 9,895 | 4 | 199,021 | 158,901 |

PAYMENTS**Raising funds**

| | | | | | | |
|--------------------------------------|-----|---|---|---|-----|-------|
| 1701 - Fees paid to fund raisers | - | - | - | - | - | - |
| 1710 - Costs of applying for grants | - | - | - | - | - | - |
| 1720 - Costs of stewardship campaign | 162 | - | - | - | 162 | 102 |
| 1730 - Costs of fetes & other events | 856 | - | - | - | 856 | 1,155 |
| 1740 - Investment management costs | - | - | - | - | - | - |

| | | | | | | |
|-----------------------------|--------------|---|---|---|--------------|--------------|
| Raising funds Totals | 1,018 | - | - | - | 1,018 | 1,257 |
|-----------------------------|--------------|---|---|---|--------------|--------------|

Expenditure on charitable activities (Cannock S Luke, Huntington S Thomas, Parish Office)

| | | | | | | |
|---|--------|-----|-------|---|--------|--------|
| 1801 - Giving to missionary societies | (77) | - | - | - | (77) | 711 |
| 1830 - Giving - relief and development agencies | - | - | 468 | - | 468 | 3,139 |
| 1850 - Mission and Outreach | 996 | - | - | - | 996 | 3,155 |
| 1870 - Secular charities | 751 | - | - | - | 751 | 6,075 |
| 1910 - Ministry parish share etc | 41,957 | - | - | - | 41,957 | 81,396 |
| 2001 - Assistant staff costs | 381 | - | - | - | 381 | - |
| 2050 - Staff employment costs | 20,007 | - | - | - | 20,007 | 44,444 |
| 2055 - Verger Salary | - | - | - | - | - | - |
| 2060 - Organist Salary | 3,895 | - | 85 | - | 3,980 | 1,460 |
| 2101 - Working expenses of incumbent | 2,772 | - | - | - | 2,772 | 2,627 |
| 2120 - Council tax | - | - | - | - | - | - |
| 2130 - Parsonage house expenses | - | - | - | - | - | - |
| 2140 - Water rates - vicarage | - | - | - | - | - | - |
| 2145 - Parsonage - water | - | - | - | - | - | - |
| 2150 - Vicar's telephone | 242 | - | - | - | 242 | 181 |
| 2170 - Education | - | - | - | - | - | 127 |
| 2201 - Parish training and mission | - | - | - | - | - | - |
| 2301 - Church running - insurance | 5,164 | - | - | - | 5,164 | 4,959 |
| 2310 - Church office - telephone | 1,146 | - | - | - | 1,146 | 1,205 |
| 2312 - Church Office - stationery | 501 | - | 73 | - | 575 | 198 |
| 2314 - Church Office - equipment | 4,321 | - | - | - | 4,321 | 1,808 |
| 2320 - Organ / piano tuning | 75 | - | 30 | - | 105 | 636 |
| 2330 - Church maintenance | 5,270 | - | 162 | - | 5,432 | 2,197 |
| 2331 - Cleaning | 703 | - | - | - | 703 | 8,470 |
| 2333 - Cleaning Materials St Luke's | 361 | - | - | - | 361 | 901 |
| 2335 - Waste Disposal | 2,815 | - | - | - | 2,815 | 5,330 |
| 2338 - Vermin Control | 1,171 | - | - | - | 1,171 | 752 |
| 2340 - Upkeep of services | 1,337 | - | 957 | - | 2,294 | 2,399 |
| 2350 - Upkeep of churchyard | 7 | - | - | - | 7 | 49 |
| 2360 - Administration | 10,159 | - | 720 | - | 10,879 | 2,894 |
| 2365 - Storage - off site | - | - | - | - | - | - |
| 2370 - Visiting speakers / locums | - | - | - | - | - | - |
| 2401 - Church running - electric | 2,748 | - | - | - | 2,748 | 4,158 |
| 2410 - Church running - gas | 8,179 | - | - | - | 8,179 | 21,018 |
| 2420 - Church running - water | 392 | - | - | - | 392 | 367 |
| 2430 - Church running - oil | - | - | - | - | - | - |
| 2501 - Magazine expenses | 2,010 | - | - | - | 2,010 | 4,675 |
| 2510 - Bookstall costs | - | - | - | - | - | - |
| 2515 - Cafe Costs | - | - | - | - | - | - |
| 2518 - Upkeep of car park | - | 796 | - | - | 796 | 2,677 |
| 2520 - St Lukes Centre running - electricity | 3,184 | - | - | - | 3,184 | 4,266 |
| 2525 - St Lukes Centre running - gas | 1,145 | - | - | - | 1,145 | - |
| 2530 - St Lukes Centre running - insurance | 1,465 | - | - | - | 1,465 | 1,480 |
| 2535 - St Lukes Centre running - maintenance | 4,724 | - | 3,064 | - | 7,788 | 2,522 |
| 2540 - St Lukes Centre running - telephone | 246 | - | - | - | 246 | 234 |
| 2545 - St Lukes Centre running - water | 339 | - | - | - | 339 | 312 |
| 2550 - Hall running - insurance | - | - | - | - | - | - |
| 2560 - St Barnabas Hall running - electricity | 4,240 | - | - | - | 4,240 | 5,060 |

| | | | | | | |
|---|----------------|------------|---------------|----------|----------------|----------------|
| 2565 - St Barnabas Hall running - insurance | 1,196 | - | - | - | 1,196 | 1,133 |
| 2570 - St Barnabas Hall running - maintenance | 953 | - | - | - | 953 | 2,033 |
| 2575 - St Barnabas Hall running - telephone | - | - | - | - | - | - |
| 2580 - St Barnabas Hall running - water | 160 | - | - | - | 160 | 524 |
| 2590 - Hall running - heating and lighting | - | - | - | - | - | 528 |
| 2595 - Car Park Expenditure | - | - | - | - | - | - |
| 2601 - Governance costs examination/audit fee | - | - | - | - | - | - |
| 2701 - Church major repairs - structure | 1,995 | - | 25,875 | - | 27,871 | 57,797 |
| 2710 - Church major repairs - installation | 2,903 | - | - | - | 2,903 | - |
| 2720 - Church interior and exterior decorating | - | - | - | - | - | - |
| 2801 - Hall + major repairs - structure | - | - | - | - | - | - |
| 2820 - Hall + major repairs - installation | 5,806 | - | - | - | 5,806 | 3,184 |
| 2830 - Hall + interior and exterior decorating | - | - | - | - | - | 172 |
| 2840 - Gloucester Way upkeep | - | - | - | - | - | - |
| 2901 - New building parsonage house | - | - | - | - | - | - |
| 2910 - New building house for curate | - | - | - | - | - | - |
| 2920 - New building Church | - | - | - | - | - | - |
| 2930 - New building Hall | - | - | - | - | - | - |
| Expenditure on charitable activities Totals | 145,655 | 796 | 31,436 | - | 177,888 | 287,271 |
| Other expenditure (Cannock S Luke, Huntington S Thomas, Parish Office) | | | | | | |
| 2332 - Cleaning Materials St Luke's Centre | 418 | - | - | - | 418 | 903 |
| 2334 - Cleaning Materials St Barnabas | - | - | - | - | - | - |
| 2336 - Cleaning Costs - Church Centre St Luke's | 4,132 | - | - | - | 4,132 | 296 |
| 2337 - Cleaning Costs - Church Centre St Barnabas | 1,949 | - | - | - | 1,949 | 760 |
| Other expenditure Totals | 6,499 | - | - | - | 6,499 | 1,959 |
| Payments Grand totals | 153,174 | 796 | 31,437 | - | 185,407 | 290,488 |

Analysis of Transfer between Funds

Fund Descriptions

Designated funds:

- Bell Fund - monies held for the maintenance of the bells.
- Organ Fund - monies held for the maintenance and upkeep of the organ.
- Car Park & Grounds - monies held for the maintenance of the church grounds.
- Bequest Fund - monies left to the parish for specific purposes.

Restricted Funds

- Barnabas Mission – monies held for promoting the mission of the parish
- Chair – to replace the chairs at St Thomas'
- Dorothy Linford Trust – For the maintenance, repair and preservation of the Parish Church (St Luke), the church furnishings & equipment
- Fabric – For the maintenance and upkeep of the fabric of the church (St Luke)
- IDS (Interior Decorating Scheme) – For the internal redecoration of the vicarage at 11 Sherbrook Road.

The funds are held by the Diocese on behalf of the parish.

Endowment Funds

- Cannock Ecclesiastical Purposes – The capital is invested in the CBF Investment Trust and the income can be used for general church purposes.
- Dorothy Linford Trust – The capital is invested in the CBF Investment Trust and held by the Lichfield Diocesan Trust as custodian trustee. The income can be used for the maintenance, repair and preservation of the Parish Church (St Luke), the church furnishings & equipment.
- Cannock Fabric Fund - The capital is invested in the CBF Investment Trust and held by the Lichfield Diocesan Trust as custodian trustee. The income can be used for the maintenance and upkeep of the fabric of the Parish Church (St Luke).
- W Bowen – a small cash endowment. The income can be used for general church purpose

Staff Costs

| | 2024 | 2023 |
|-----------------------------|----------|----------|
| Wages & Salaries | £ 20,007 | £ 44,444 |
| Average number of employees | 4 | 5 |

During the year the PCC employed 2 administrative officers, a caretaker, and verger (all part-time). There were no employee benefits to key management personnel in the previous or current year.

The PCC use the National Employment Savings Trust (NEST), via the Diocesan Payroll Scheme, for its pension payments.

Trustees' Remuneration & Expenses

2 Trustees have been reimbursed £2,772 (2023: £2,627 – 2 trustees) for travel and phone expenses

incurred during the year.

2 Trustees have been paid £1,580 (2023: £2,890) during the year for their services as verger.

Related Parties

No other expenses were paid to any other PCC member, persons closely connected to them or related parties.

Donations from related parties (PCC members) totalled £11,450 (2023 £12,000).

Fees for the examination of the accounts

| | 2024 £ | 2023 £ |
|---|------------------|------------------|
| Independent Examiner's fees | 210 | 200 |
| Other fees (eg. Accounting services) paid to Independent Examiner | - | - |

Fixed Assets

a. Tangible Fixed Assets

| | Freehold Buildings £ | Total £ |
|--------------------------|----------------------------|------------------|
| Cost or Valuation | | |
| As at 1st Jan | 1,164,218 | 1,164,218 |
| Additions in the year | | |
| Disposal in the year | | |
| Revaluation (if any) | | |
| Value at 31st Dec | 1,164,218 | 1,164,218 |

Freehold buildings are shown at cost and relate to Gloucester Way, St Luke's Centre, and St Barnabas Hall. No depreciation is provided on these properties as the PCC is of the opinion that their market value is in excess of the values shown in the accounts.

b. Fixed Asset Investments

| | At 1st Jan £ | Additions £ | Disposals £ | Transfers £ | Change in market value £ | At 31st Dec £ |
|---------------------------------|-----------------|----------------|----------------|----------------|-----------------------------------|---------------------|
| Endowment funds | | | | | | |
| Dorothy Linford Trust | 37,841 | | | | 866 | 38,707 |
| Fabric Fund | 175,914 | | | | 4,027 | 179,941 |
| Cannock Ecclesiastical Purposes | 5,493 | | | | 160 | 5,653 |
| Total | 219,248 | | | | 5,053 | 224,301 |

All investments are held with CCLA in the CBF Investment Fund. There are 1,674 shares for the Dorothy Linford Trust, 7,782 shares held for the Fabric Fund, and 243 shares in the Cannock Ecclesiastical Purposes Charity. There is a connected charity, called St Luke's Charity (registered with the Charity Commission, no. 243361) with 3 Trustees that are also Trustees of this charity. St Luke's Charity has investments vested in the Vicar and Wardens of Cannock and Huntington.

Liabilities

a. Amounts falling due in one year

| | 2024 £ | 2023 £ |
|-----------------------|------------------|------------------|
| | | |
| Accruals | - | - |
| Diocesan parish share | - | - |
| Agency | 1,996 | 1,218 |
| | | |
| Total | 1,996 | 1,218 |

**The Parochial Church Council of Cannock and Huntington
Financial Statements for the Year Ended 31st December 2024**

Prior Year Comparative - Receipts and Payments Account 2023

| | Unrestricted funds | Designated funds | Restricted funds | Endowment funds | Total funds | Prior year total funds |
|---|---------------------------|-------------------------|-------------------------|------------------------|--------------------|-------------------------------|
| Receipts | | | | | | |
| Donations and legacies | 83,286 | - | 1,706 | - | 84,992 | 107,554 |
| Income from charitable activities | 44,357 | 933 | - | - | 45,290 | 46,734 |
| Other trading activities | 10,581 | 10,537 | - | - | 21,118 | 23,152 |
| Investments | 340 | 43 | 7,631 | (1,430) | 6,585 | 6,657 |
| Other income | 914 | - | - | - | 914 | 4,630 |
| Total income | 139,479 | 11,513 | 9,337 | (1,430) | 158,901 | 188,728 |
| Payments | | | | | | |
| Raising funds | 1,257 | - | - | - | 1,257 | 1,041 |
| Expenditure on charitable activities | 225,455 | 3,153 | 58,661 | - | 287,271 | 228,947 |
| Other expenditure | 1,959 | - | - | - | 1,959 | - |
| Total expenditure | 228,672 | 3,153 | 58,661 | - | 290,488 | 229,989 |
| Net income / (expenditure) resources before transfer | (89,194) | 8,359 | (49,325) | (1,430) | (131,588) | (41,261) |
| Transfers | | | | | | |
| Gross transfers between funds - in | 4,050 | 1,012 | - | - | 5,062 | 205,975 |
| Gross transfers between funds - out | (1,013) | (4,050) | - | - | (5,063) | (205,976) |
| Other recognised gains / losses | | | | | | |
| Gains/losses on investment assets | - | - | - | 18,853 | 18,853 | (26,738) |
| Gains on revaluation, fixed assets, charity's own use | - | - | - | - | - | - |
| Net movement in funds | (86,156) | 5,321 | (49,325) | 17,424 | (112,734) | (67,998) |
| Reconciliation of funds | | | | | | |
| Total funds brought forward | 1,220,392 | 161,279 | 16,362 | 203,135 | 1,601,170 | 1,669,168 |
| Total funds carried forward | 1,134,237 | 166,601 | (32,962) | 220,560 | 1,488,437 | 1,601,170 |

Accounts

Annual Report and Financial Statements of the Parochial Church Council of Cannock and Huntington

For the year ended 31st December 2023

Charity registration number: 1157373

**The Parochial Church Council of Cannock and Huntington
Trustees' Annual Report for the year ended 31st December 2023**
Charity registration number 1157373

Objectives and Activities

The Parochial Church Council of Cannock and Huntington (the PCC) has the responsibility of co-operating with the incumbent, the Reverend Vicky Fleming in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical. The PCC is also spiritually responsible for the maintenance of the church.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Luke's and St. Thomas'. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament. Also, through non sacramental activities of hospitality and fellowship we aim to reach non churched members of the community.

Public Benefit

The trustees of the PCC are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of Cannock and Huntington, it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

Achievements and Performance

Promoting the Gospel and the Doctrines of the Church of England. The PCC, through the work of its Leadership Team has developed a Mission Action Plan which states the priorities of the parish in the following areas:

- (a) To develop worship across the parish that engages with the community "out there".
- (b) To develop the ways in which we share together as a parish.
- (c) To recognise, encourage and develop leadership within the parish.
- (d) To develop our means of communication to include the parish website.
- (e) To encourage children and families in faith across the parish.

Financial Review

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £57,168 (2022: £50,565). It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves

at the year-end was minus £29,981 (2022: +£56,175) which is considerably lower than this target. The PCC are aware of this and working, with the help of the Diocese, to address this position.

Investment Policy

The charity is granted power to invest in suitable investments under the PCC Powers Measure 1956 and the Trustees Act 2000. As a charity, the Trustees have a duty of care to take such advice as is appropriate before investments are undertaken. This advice is sought from the Central Board of Finance (CCLA) in London.

The charity's investment policies are based on two key principles: -

- Ethical Investment – this includes ensuring that investments are held in companies which have high standards of corporate governance and act in a responsible way towards stakeholders.
- Long-term responsibilities – the trustees are aware of their long-term responsibilities in respect of the Restricted and Unrestricted reserves and as a result follow a prudent approach to investment decisions.

Investment policy for long-term funds is aimed primarily at generating a sustainable income, with due regard to the need for the preservation of capital value, and the possible need to realise investments to meet operational needs. The charity does not have a policy of generating income at excessive or high risk – known as “purchasing income”, where high returns are guaranteed at the expense of capital.

In summary, the charity has an overall policy to maximise income while preserving the real value of its funds. Due to the nature of the charity, an ethical investment policy is taken into consideration when investments are made:

The charity follows the Ethical Investment Advisory policy as recommended by the Lichfield Diocese which includes the following:

“We aim to invest in companies that:

- * will develop their business in the interests of shareholders;
- * demonstrate responsible employment practices;
- * are conscientious concerning issues of corporate governance, the environment and human rights;
- * are sensitive to the community in which they operate.”

Planned giving, collections and donations are the main sources of fund raising along with tax recoverable.

Safeguarding

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Reporting Serious Incidents

A Serious Incident is an adverse event, whether actual or alleged, which results in or risks significant harm to the charity's beneficiaries, employees, office holders, volunteers or to others who come into contact with the charity through its work, loss of the charity's money or assets, damage to the charity's property or harm to the charity's work or reputation.

The trustees are not aware of any Serious Incidents in the last year.

Fundraising

The PCC takes its fundraising responsibilities seriously and is very grateful to all donors – whether regular or occasional – for their support of the church and church events. PCC supporters are never taken for granted. The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. All money raised is either by donations, fundraising events, special appeals or legacies for which the PCC are most grateful.

Volunteers

The members of the PCC would like to thank all the volunteers who work so hard to make our Church a lively and vibrant community. Our especial thanks go to our church wardens, Janice Middleton, Janet Bolton, Margaret Young and Trish Archer, who have worked so tirelessly on our behalf and to Geoff Pick and David Wheatley, who has helped us all understand the church's accounts and its finances.

Risk Management

The Church Wardens carry out regular Health and Safety Reviews and regularly inspect premises for potential hazards. We have safeguarding policies in place for child protection and for work with vulnerable adults, including rigorous DBS checking of staff and volunteers. Our insurances are reviewed annually to ensure adequate cover. An informal review of any new risks which may impact the work of the Church in the Parish is ongoing.

Structure, Governance and Management

The PCC is a Body Corporate established by the Church of England and is a Charity registered with the Charity Commission. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2nd January 1957, and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

The method of appointment of the PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. The PCC members receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The PCC meet six times a year. [Given its responsibilities, the PCC has a number of sub committees, each dealing with a particular aspect of parish life. These include Worship, Mission and Outreach, Buildings and Finance. Each reports back to the PCC with the minutes of their meetings.

Related Parties

Donations from Related Parties

Donations from related parties during the year totalled £12,000 (2022: £12,575). All these donations were received without conditions.

Remuneration paid to Trustees

1 Trustee has been paid £2,890 (2022: £2,835) during the year for their services as vergers. No other trustees have been paid any remuneration or received any other benefits from employment with the PCC.

Expenses paid to Trustees

2 trustees have been reimbursed expenses of £2,628 (2022: £2,868 – 2 trustees) for travel and subsistence during the year.

Reference and Administrative details

The Parish is part of the Deanery of Rugeley, in the Diocese of Lichfield. The correspondence address is St Luke's Church, Church Street, Cannock, WS11 1DE Registered charity number 1157373. Our website address is www.stlukescannock.org.uk

PCC members who have served from 1st January 2023, until the date this report was approved were:

Ex Officio Members

The Incumbent Reverend Vicky Fleming

Clergy Reverend Marie Meredith (Curate)
Reverend Gill Joynson (Associate Minister)

Readers David Gethin
Diane Holt

Churchwardens Janice Middleton – St. Luke's
Janet Bolton – St Luke's
Tricia Archer – St. Thomas'

Deanery Synod Reps Margaret Warford (& PCC Secretary from 23rd May 2023)
Wendy Bishop (until 23rd May 2023)
Clare Beavon (from 23rd May 2023)
Martin Beavon (from 23rd May 2023)

Elected Members John Skurr - Treasurer for St Luke's and Parish
David Wheatley - Treasurer for St. Thomas (until 23rd May 2023)
Clare Beavon - PCC Secretary (until 23rd May 2023)
Andy Brittle
Martin Beavon (until 23rd May 2023)
Linda Hopley
Sophie Mcfie-Hyland
Teresa Atherton
Deborah Brown
Joanne Brownhill (until 23rd May 2023)
Simon Backhouse (from 23rd May 2023)
Benjamin Smith (from 23rd May 2023)
Wendy Bishop (from 23rd May 2023)

Officer of the PCC David Wheatley - Treasurer for St. Thomas (from 23rd May 2023)
(can attend but not vote)

Approved by the PCC 2024 and signed by:

.....
Revd. V Fleming (Chair)

.....
Margaret Warford (Secretary)

Independent Examiner's report to the trustees/members of The PCC of Cannock and Huntington

Registered charity number: 1157373

I report on the accounts for the year ended 31st December 2023 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Jonathan Hill FCMA CGMA

Lichfield Diocesan Board of Finance

St Marys House, The Close, Lichfield. WS13 7LD

Date:

The Parochial Church Council of Cannock and Huntington Financial Statements for the Year Ended 31st December 2023

Accounting Policies

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

There may be minor discrepancies in the totals as the pence are not being shown.

Fixed Assets

Consecrated and benefice property is not included in the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Going Concern

Note to follow

Description of Funds

Unrestricted funds are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

Restricted funds comprise of two elements:

- a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
- b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

The Parochial Church Council of Cannock and Huntington

Financial Statements for the Year Ended 31st December 2023

Receipts and Payments Account

| | Unrestricted funds | Designated funds | Restricted funds | Endowment funds | Total funds | Prior year total funds |
|---|--------------------|------------------|------------------|-----------------|------------------|------------------------|
| Receipts | | | | | | |
| Donations and legacies | 83,286 | — | 1,706 | — | 84,992 | 107,555 |
| Income from charitable activities | 44,357 | 933 | — | — | 45,290 | 46,734 |
| Other trading activities | 10,581 | 10,537 | — | — | 21,118 | 23,153 |
| Investments | 340 | 43 | 7,632 | (1,429) | 6,586 | 6,658 |
| Other income | 914 | — | — | — | 914 | 4,630 |
| Total receipts | 139,479 | 11,513 | 9,338 | (1,429) | 158,901 | 188,729 |
| Payments | | | | | | |
| Raising funds | 1,258 | — | — | — | 1,258 | 1,041 |
| Expenditure on charitable activities | 225,456 | 3,154 | 58,662 | — | 287,271 | 228,948 |
| Other expenditure | 1,959 | — | — | — | 1,959 | — |
| Total payments | 228,673 | 3,154 | 58,662 | — | 290,488 | 229,989 |
| Excess of receipts over payments before transfer | (89,193) | 8,359 | (49,324) | (1,429) | (131,587) | (41,260) |
| Transfers | | | | | | |
| Gross transfers between funds - in | 4,050 | 1,013 | — | — | 5,063 | 205,976 |
| Gross transfers between funds - out | (1,013) | (4,050) | — | — | (5,063) | (205,976) |
| Excess of receipts over payments before other gains / losses | (86,156) | 5,322 | (49,324) | (1,429) | (131,587) | (41,260) |
| Gains/losses on investment assets | — | — | — | 18,854 | 18,854 | (26,737) |
| Net movement in funds | (86,156) | 5,322 | (49,324) | 17,425 | (112,733) | (67,998) |
| All assets at 01 January 2023 | 1,220,393 | 161,280 | 16,362 | 203,136 | 1,601,170 | 1,669,168 |
| All assets at 31 December 2023 | 1,134,237 | 166,602 | (32,962) | 220,561 | 1,488,437 | 1,601,170 |
| Represented by | | | | | | |
| Unrestricted | | | | | | |
| General Fund | 1,134,237 | — | — | — | 1,134,237 | 1,220,393 |
| Designated | | | | | | |
| Bell Fund Des - St Luke | — | 3,592 | — | — | 3,592 | 3,549 |
| Bequest Des Fund - St Luke | — | 117,875 | — | — | 117,875 | 117,875 |
| Car Park & Grounds Des - St Luke | — | 32,081 | — | — | 32,081 | 27,259 |
| Organ Des Fund - St Luke | — | 13,053 | — | — | 13,053 | 12,596 |
| Restricted | | | | | | |
| Barnabas Mission Res - St Luke | — | — | 4,108 | — | 4,108 | 4,046 |
| Chair Res Fund - St Thomas | — | — | 322 | — | 322 | 322 |
| Dorothy Linford Res Trust - St Luke | — | — | 2,627 | — | 2,627 | 2,190 |
| Fabric Res Fund - St Luke | — | — | (41,168) | — | (41,168) | 8,655 |
| Interior Decorating Scheme | — | — | 1,149 | — | 1,149 | 1,149 |
| Endowment | | | | | | |
| Cannock Ecclesiastical Purpose End - St Luke | — | — | — | 5,493 | 5,493 | 5,021 |
| Cannock Fabric End - St Luke | — | — | — | 175,914 | 175,914 | 161,976 |
| Dorothy Linford Trust End - St Luke | — | — | — | 37,841 | 37,841 | 34,843 |
| W Bowen End Trust - St Luke | — | — | — | 1,312 | 1,312 | 1,296 |
| Total | 1,134,237 | 166,602 | (32,962) | 220,561 | 1,488,437 | 1,601,170 |

The Parochial Church Council of Cannock and Huntington Financial Statements for the Year Ended 31st December 2022

Statement of assets and liabilities – 2023

| | General | Designated | Restricted | Endowment | This year | Last year |
|--|------------------|----------------|-----------------|----------------|------------------|------------------|
| Fixed assets - Investments | | | | | | |
| St Lukes Centre - St Luke - | 1,164,217 | — | — | — | 1,164,217 | 1,164,217 |
| St Barnabas Church Hall - St Luke - | 1 | — | — | — | 1 | 1 |
| Dorothy Linford Trust End - St Luke - | — | — | — | 37,841 | 37,841 | 34,587 |
| Cannock Fabric End - St Luke - | — | — | — | 175,914 | 175,914 | 160,787 |
| Cannock Ecclesiastical Purpose End - St - | — | — | — | 5,493 | 5,493 | 5,021 |
| Totals | 1,164,218 | — | — | 219,249 | 1,383,467 | 1,364,613 |
| Current assets - Cash at bank and in hand | | | | | | |
| Bank Current Account - Parish Office - | 387 | — | 20 | — | 407 | 684 |
| Bank Current Account - St Luke - | (82,150) | 163,009 | (63,131) | — | 17,728 | 155,983 |
| Lloyds Current Account - St Thomas - | 28,116 | — | 322 | — | 28,439 | 19,701 |
| Interior Decorating Scheme - Parish Offi - | — | — | 1,149 | — | 1,149 | 1,149 |
| St Luke Advance Fees Bank account - | 1,744 | — | 4,518 | — | 6,262 | 5,280 |
| St Lukes Centre Bank Account - | 9,270 | — | (975) | — | 8,296 | 10,554 |
| St Barnabas Church Hall Current Account - | 22,544 | — | (2,314) | — | 20,230 | 14,426 |
| St Barnabas CBF Deposit Account 90002D - | 10,707 | — | — | — | 10,707 | 10,707 |
| St Luke CBF Deposit Account 8001D - | (20,599) | 3,592 | 28,666 | 1,312 | 12,971 | 12,568 |
| Totals | (29,981) | 166,602 | (31,744) | 1,312 | 106,189 | 231,052 |
| Liabilities - Agency accounts | | | | | | |
| Agency collections - | — | — | 1,218 | — | 1,218 | (5,506) |
| Totals | — | — | 1,218 | — | 1,218 | (5,506) |
| Grand total | 1,134,237 | 166,602 | (32,962) | 220,561 | 1,488,437 | 1,601,170 |

Statement of assets and liabilities - 2022

| | General | Designated | Restricted | Endowment | This year | Last year |
|---|------------------|----------------|----------------|----------------|------------------|------------------|
| Fixed assets – fixed assets | | | | | | |
| St Lukes Centre - St Luke - | 1,164,217 | — | — | — | 1,164,217 | 1,164,217 |
| St Barnabas Church Hall - St Luke - | 1 | — | — | — | 1 | 1 |
| Totals | 1,164,218 | — | — | — | 1,164,218 | 1,164,218 |
| Fixed assets - Investments | | | | | | |
| Dorothy Linford Trust End - St Luke - | — | — | — | 34,587 | 34,587 | 39,202 |
| Cannock Fabric End - St Luke - | — | — | — | 160,787 | 160,787 | 182,240 |
| Cannock Ecclesiastical Purpose End - St - | — | — | — | 5,021 | 5,021 | 5,691 |
| Totals | — | — | — | 200,395 | 200,395 | 227,132 |
| Current assets - Cash at bank and in hand | | | | | | |
| Bank Current Account - Parish Office - | 751 | — | (68) | — | 684 | 220 |
| Bank Current Account - St Luke - | 10,239 | 157,731 | (13,431) | 1,445 | 155,983 | 204,510 |
| Lloyds Current Account - St Thomas - | 19,379 | — | 322 | — | 19,701 | 13,228 |
| Interior Decorating Scheme - Parish Offi - | — | — | 1,149 | — | 1,149 | 1,049 |
| St Lukes Centre Bank Account - | — | — | — | — | — | (76) |
| St Luke Advance Fees Bank account - | 3,708 | — | 1,572 | — | 5,280 | 5,244 |
| St Lukes Centre Bank Account - | 11,450 | — | (896) | — | 10,554 | 3,210 |
| St Barnabas Church Hall Current Account - | 20,540 | — | (6,114) | — | 14,426 | 19,667 |
| St Barnabas CBF Deposit Account 90002D - | 10,707 | — | — | — | 10,707 | 10,562 |
| St Luke CBF Deposit Account 8001D - | (20,599) | 3,549 | 28,322 | 1,296 | 12,568 | 12,402 |
| Totals | 56,175 | 161,280 | 10,857 | 2,741 | 231,052 | 270,016 |
| Current assets - Debtors | | | | | | |
| Accounts Receivable - | — | — | — | — | — | 6,437 |
| Totals | — | — | — | — | — | 6,437 |
| Liabilities - Agency accounts | | | | | | |
| Agency collections - | — | — | (5,506) | — | (5,506) | (1,819) |
| Totals | — | — | (5,506) | — | (5,506) | (1,819) |
| Liabilities - Creditors: Amounts falling due in one year | | | | | | |
| Accounts Payable - | — | — | — | — | — | 501 |
| Totals | — | — | — | — | — | 501 |
| Grand total | 1,220,393 | 161,280 | 16,362 | 203,136 | 1,601,170 | 1,669,120 |

The Parochial Church Council of Cannock and Huntington

Financial Statements for the Year Ended 31st December 2022

Fund movement by type - 2023

| | Opening | Incoming | Outgoing | Transfers | Gains/losses | Closing |
|--|------------------|----------------|----------------|----------------|---------------|------------------|
| Barnabas R - Barnabas Mission Re | | | | | | |
| Restricted | 4,046 | 61 | — | — | — | 4,108 |
| Sub-total for Barnabas R | 4,046 | 61 | — | — | — | 4,108 |
| Bell Des - - Bell Fund Des - St L | | | | | | |
| Designated | 3,549 | 43 | — | — | — | 3,592 |
| Sub-total for Bell Des - | 3,549 | 43 | — | — | — | 3,592 |
| Bequest De - Bequest Des Fund - S | | | | | | |
| Designated | 117,875 | — | — | — | — | 117,875 |
| Sub-total for Bequest De | 117,875 | — | — | — | — | 117,875 |
| Can Eccl E - Cannock Ecclesiastic | | | | | | |
| Endowment | 5,021 | — | — | — | 472 | 5,493 |
| Sub-total for Can Eccl E | 5,021 | — | — | — | 472 | 5,493 |
| Cannock Fa - Cannock Fabric End - | | | | | | |
| Endowment | 161,976 | (1,189) | — | — | 15,127 | 175,914 |
| Sub-total for Cannock Fa | 161,976 | (1,189) | — | — | 15,127 | 175,914 |
| Car Park D - Car Park & Grounds D | | | | | | |
| Designated | 27,259 | 10,537 | 2,678 | (3,038) | — | 32,081 |
| Sub-total for Car Park D | 27,259 | 10,537 | 2,678 | (3,038) | — | 32,081 |
| Chair Res - Chair Res Fund - St | | | | | | |
| Restricted | 322 | — | — | — | — | 322 |
| Sub-total for Chair Res | 322 | — | — | — | — | 322 |
| D Linford - Dorothy Linford Res | | | | | | |
| Restricted | 2,190 | 1,301 | 864 | — | — | 2,627 |
| Endowment | 34,843 | (256) | — | — | 3,254 | 37,841 |
| Sub-total for D Linford | 37,033 | 1,045 | 864 | — | 3,254 | 40,468 |
| Fabric Res - Fabric Res Fund - St | | | | | | |
| Restricted | 8,655 | 7,976 | 57,798 | — | — | (41,168) |
| Sub-total for Fabric Res | 8,655 | 7,976 | 57,798 | — | — | (41,168) |
| General - General Fund | | | | | | |
| Unrestricted | 1,220,393 | 139,479 | 228,673 | 3,038 | — | 1,134,237 |
| Sub-total for General | 1,220,393 | 139,479 | 228,673 | 3,038 | — | 1,134,237 |
| IDS - Interior Decorating | | | | | | |
| Restricted | 1,149 | — | — | — | — | 1,149 |
| Sub-total for IDS | 1,149 | — | — | — | — | 1,149 |
| Organ Des - Organ Des Fund - St | | | | | | |
| Designated | 12,596 | 933 | 476 | — | — | 13,053 |
| Sub-total for Organ Des | 12,596 | 933 | 476 | — | — | 13,053 |
| W Bowen En - W Bowen End Trust - | | | | | | |
| Endowment | 1,296 | 16 | — | — | — | 1,312 |
| Sub-total for W Bowen En | 1,296 | 16 | — | — | — | 1,312 |
| Grand total | 1,601,170 | 158,901 | 290,488 | — | 18,854 | 1,488,437 |

Fund movement by type - 2022

| | Opening | Incoming | Outgoing | Transfers | Gains/losses | Closing |
|--|------------------|----------------|----------------|----------------|-----------------|------------------|
| Barnabas R - Barnabas Mission Re | | | | | | |
| Restricted | 5,060 | — | — | (1,014) | — | 4,046 |
| Sub-total for Barnabas R | 5,060 | — | — | (1,014) | — | 4,046 |
| Bell Des - - Bell Fund Des - St L | | | | | | |
| Designated | 3,549 | — | — | — | — | 3,549 |
| Sub-total for Bell Des - | 3,549 | — | — | — | — | 3,549 |
| Bequest De - Bequest Des Fund - S | | | | | | |
| Designated | 84,620 | 36,960 | 3,704 | — | — | 117,875 |
| Sub-total for Bequest De | 84,620 | 36,960 | 3,704 | — | — | 117,875 |
| Can Eccl E - Cannock Ecclesiastic | | | | | | |
| Endowment | 5,691 | — | — | — | (670) | 5,021 |
| Sub-total for Can Eccl E | 5,691 | — | — | — | (670) | 5,021 |
| Cannock Fa - Cannock Fabric End - | | | | | | |
| Endowment | 182,240 | 1,189 | — | — | (21,453) | 161,976 |
| Sub-total for Cannock Fa | 182,240 | 1,189 | — | — | (21,453) | 161,976 |
| Car Park D - Car Park & Grounds D | | | | | | |
| Designated | 17,765 | 9,943 | 449 | — | — | 27,259 |
| Sub-total for Car Park D | 17,765 | 9,943 | 449 | — | — | 27,259 |
| Chair Res - Chair Res Fund - St | | | | | | |
| Restricted | 322 | — | — | — | — | 322 |
| Sub-total for Chair Res | 322 | — | — | — | — | 322 |
| D Linford - Dorothy Linford Res | | | | | | |
| Restricted | 1,417 | 773 | — | — | — | 2,190 |
| Endowment | 39,202 | 256 | — | — | (4,615) | 34,843 |
| Sub-total for D Linford | 40,619 | 1,029 | — | — | (4,615) | 37,033 |
| Fabric Res - Fabric Res Fund - St | | | | | | |
| Restricted | 26,586 | 2,378 | 20,310 | — | — | 8,655 |
| Sub-total for Fabric Res | 26,586 | 2,378 | 20,310 | — | — | 8,655 |
| General - General Fund | | | | | | |
| Unrestricted | 1,285,649 | 135,991 | 202,260 | 1,014 | — | 1,220,393 |
| Sub-total for General | 1,285,649 | 135,991 | 202,260 | 1,014 | — | 1,220,393 |
| IDS - Interior Decorating | | | | | | |
| Restricted | 1,049 | 100 | — | — | — | 1,149 |
| Sub-total for IDS | 1,049 | 100 | — | — | — | 1,149 |
| None - Agency collection | | | | | | |
| Restricted | 2,538 | — | 2,538 | — | — | — |
| Sub-total for None | 2,538 | — | 2,538 | — | — | — |
| Organ Des - Organ Des Fund - St | | | | | | |
| Designated | 12,136 | 1,140 | 680 | — | — | 12,596 |
| Sub-total for Organ Des | 12,136 | 1,140 | 680 | — | — | 12,596 |
| W Bowen En - W Bowen End Trust - | | | | | | |
| Endowment | 1,296 | — | — | — | — | 1,296 |
| Sub-total for W Bowen En | 1,296 | — | — | — | — | 1,296 |
| Grand total | 1,669,120 | 188,729 | 229,941 | — | (26,737) | 1,601,170 |

Analysis of Transfer between Funds

2023: A net £3,038 was transferred from the Car Park Designated fund to the General Fund being the cost of barrier repairs in 2022 (£4,050) met by the General Fund and June 22 Car Park Fees credited to the General fund in error.

2022: £10,000 transferred from car park account to general unrestricted account.

Fund Descriptions

Designated funds:

- Bell Fund - monies held for the maintenance of the bells.
- Organ Fund - monies held for the maintenance and upkeep of the organ.
- Car Park & Grounds - monies held for the maintenance of the church grounds.
- Bequest Fund - monies left to the parish for specific purposes.

Restricted Funds

- Barnabas Mission – monies held for promoting the mission of the parish
- Chair – to replace the chairs at St Thomas'
- Dorothy Linford Trust – For the maintenance, repair and preservation of the Parish Church (St Luke), the church furnishings & equipment
- Fabric – For the maintenance and upkeep of the fabric of the church (St Luke)
- IDS (Interior Decorating Scheme) – For the internal redecoration of the vicarage at 11 Sherbrook Road. The funds are held by the Diocese on behalf of the parish.

Endowment Funds

- Cannock Ecclesiastical Purposes – The capital is invested in the CBF Investment Trust and the income can be used for general church purposes.
- Dorothy Linford Trust – The capital is invested in the CBF Investment Trust and held by the Lichfield Diocesan Trust as custodian trustee. The income can be used for the maintenance, repair and preservation of the Parish Church (St Luke), the church furnishings & equipment.
- Cannock Fabric Fund - The capital is invested in the CBF Investment Trust and held by the Lichfield Diocesan Trust as custodian trustee. The income can be used for the maintenance and upkeep of the fabric of the Parish Church (St Luke).
- W Bowen – a small cash endowment. The income can be used for general church purposes.

Analysis of receipts and payments

| | <u>Unrestricted</u> | <u>Designated</u> | <u>Restricted</u> | <u>Endowment</u> | <u>This year</u> | <u>Total</u> <u>Last year</u> |
|--|---------------------|-------------------|-------------------|------------------|------------------|----------------------------------|
|--|---------------------|-------------------|-------------------|------------------|------------------|----------------------------------|

INCOME AND ENDOWMENTS

Donations and legacies

| | | | | | | |
|------------------------------|---------------|----------|--------------|----------|---------------|----------------|
| Gift Aid - Bank | 21,533 | — | — | — | 21,533 | 30,135 |
| Gift Aid - Envelopes | 9,839 | — | — | — | 9,839 | 7,247 |
| Other planned giving | 6,601 | — | — | — | 6,601 | 6,807 |
| Loose plate collections | 5,727 | — | — | — | 5,727 | 6,409 |
| Giving through church boxes | 228 | — | — | — | 228 | 589 |
| One-off Gift Aid gifts | 884 | — | — | — | 884 | 435 |
| Donations appeals etc | 2,133 | — | 6 | — | 2,139 | 1,751 |
| Tax recoverable on Gift Aid | 7,508 | — | — | — | 7,508 | 11,573 |
| Legacies | 25,000 | — | — | — | 25,000 | 36,960 |
| Non-recurring one-off grants | 2,665 | — | 1,700 | — | 4,365 | 4,222 |
| Other funds generated | 1,169 | — | — | — | 1,169 | 1,426 |
| Total | 83,286 | — | 1,706 | — | 84,992 | 107,555 |

Income from charitable activities

| | | | | | | |
|--|--------|-----|---|---|--------|--------|
| Statutory Fees for Weddings and Funerals | 7,473 | — | — | — | 7,473 | 3,102 |
| Local Fees for Weddings and Funerals | 2,003 | 933 | — | — | 2,936 | 8,447 |
| St Luke Centre Lettings | 21,885 | — | — | — | 21,885 | 20,859 |
| St Barnabas Hall Lettings | 12,782 | — | — | — | 12,782 | 13,719 |
| Other Centre Income (St Luke) | — | — | — | — | — | 35 |

| | | | | | | |
|---------------------------------|--------|-----|---|---|--------|--------|
| Other Hall Income (St Barnabas) | 80 | — | — | — | 80 | — |
| Church Office Income | 135 | — | — | — | 135 | 573 |
| Total | 44,357 | 933 | — | — | 45,290 | 46,734 |

Other trading activities

| | | | | | | |
|-------------------------------|--------|--------|---|---|--------|--------|
| Rummage sales etc | 8,270 | — | — | — | 8,270 | 9,992 |
| Magazine income - advertising | — | — | — | — | — | 797 |
| Parish magazine sales | 1,524 | — | — | — | 1,524 | 1,303 |
| Cafe Income | 567 | — | — | — | 567 | 106 |
| Car parking fees | 220 | 10,537 | — | — | 10,757 | 10,955 |
| Total | 10,581 | 10,537 | — | — | 21,118 | 23,153 |

Investments

| | | | | | | |
|------------------------------------|-----|----|-------|---------|-------|-------|
| Dividends | — | — | 7,288 | — | 7,288 | — |
| Bank and building society interest | 150 | 43 | 344 | (1,429) | (892) | 6,368 |
| Rent from lands or buildings | 190 | — | — | — | 190 | 290 |
| Total | 340 | 43 | 7,632 | (1,429) | 6,586 | 6,658 |

Other income

| | | | | | | |
|----------------------------------|----------------|---------------|--------------|----------------|----------------|----------------|
| Insurance claims | — | — | — | — | — | 1,930 |
| Church to Parish Office Transfer | 914 | — | — | — | 914 | 2,700 |
| Total | 914 | — | — | — | 914 | 4,630 |
| INCOME TOTAL | 139,479 | 11,513 | 9,338 | (1,429) | 158,901 | 188,729 |

EXPENDITURE

Raising funds

| | | | | | | |
|-------------------------------|-------|---|---|---|-------|-------|
| Costs of stewardship campaign | 103 | — | — | — | 103 | — |
| Costs of fetes & other events | 1,155 | — | — | — | 1,155 | 1,041 |
| Total | 1,258 | — | — | — | 1,258 | 1,041 |

Expenditure on charitable activities

| | | | | | | |
|--|--------|-----|-----|---|--------|--------|
| Giving to missionary societies | 712 | — | — | — | 712 | 77 |
| Giving - relief and development agencies | 3,140 | — | — | — | 3,140 | 241 |
| Mission and Outreach | 3,155 | — | — | — | 3,155 | 1,733 |
| Secular charities | 6,075 | — | — | — | 6,075 | 184 |
| Ministry parish share etc | 81,396 | — | — | — | 81,396 | 81,346 |
| Staff employment costs | 44,444 | — | — | — | 44,444 | 28,303 |
| Organist Salary | 1,460 | — | — | — | 1,460 | 3,850 |
| Working expenses of incumbent | 2,628 | — | — | — | 2,628 | 2,868 |
| Vicar's telephone | 181 | — | — | — | 181 | — |
| Education | — | — | 127 | — | 127 | — |
| Parish training and mission | — | — | — | — | — | 338 |
| Church running - insurance | 4,959 | — | — | — | 4,959 | 4,276 |
| Church office - telephone | 1,206 | — | — | — | 1,206 | 902 |
| Church Office - stationery | 199 | — | — | — | 199 | 1,439 |
| Church Office - equipment | 1,808 | — | — | — | 1,808 | 4,975 |
| Organ / piano tuning | — | 476 | 160 | — | 636 | 1,764 |
| Church maintenance | 1,811 | — | 386 | — | 2,197 | 22,300 |
| Cleaning | 2 | — | — | — | 2 | — |
| Cleaning Church Only | 8,469 | — | — | — | 8,469 | 6,119 |
| Cleaning Materials St Luke's | 901 | — | — | — | 901 | — |
| Waste Disposal | 5,330 | — | — | — | 5,330 | 4,877 |
| Vermin Control | 752 | — | — | — | 752 | 659 |
| Upkeep of services | 2,209 | — | 191 | — | 2,399 | 3,465 |
| Upkeep of churchyard | 50 | — | — | — | 50 | 8,486 |
| Administration | 2,894 | — | — | — | 2,894 | 3,089 |

| | | | | | | |
|---|----------------|--------------|---------------|----------|----------------|----------------|
| Storage - off site | — | — | — | — | — | 800 |
| Church running - electric | 4,158 | — | — | — | 4,158 | 3,049 |
| Church running - gas | 21,019 | — | — | — | 21,019 | 11,180 |
| Church running - water | 368 | — | — | — | 368 | 330 |
| Magazine expenses | 4,676 | — | — | — | 4,676 | 1,368 |
| Upkeep of car park | — | 2,678 | — | — | 2,678 | 449 |
| St Lukes Centre running - electricity | 4,266 | — | — | — | 4,266 | 3,584 |
| St Lukes Centre running - gas | — | — | — | — | — | 446 |
| St Lukes Centre running - insurance | 1,480 | — | — | — | 1,480 | 1,519 |
| St Lukes Centre running - maintenance | 2,522 | — | — | — | 2,522 | 6,395 |
| St Lukes Centre running - telephone | 235 | — | — | — | 235 | — |
| St Lukes Centre running - water | 312 | — | — | — | 312 | 399 |
| St Barnabas Hall running - electricity | 5,061 | — | — | — | 5,061 | 3,890 |
| St Barnabas Hall running - insurance | 1,134 | — | — | — | 1,134 | 1,052 |
| St Barnabas Hall running - maintenance | 2,033 | — | — | — | 2,033 | 2,662 |
| St Barnabas Hall running - water | 525 | — | — | — | 525 | 140 |
| Hall running - heating and lighting | 528 | — | — | — | 528 | 1,404 |
| Governance costs examination/audit fee | — | — | — | — | — | 12 |
| Church major repairs - structure | — | — | 57,798 | — | 57,798 | 2,754 |
| Church major repairs - installation | 3,185 | — | — | — | 3,185 | 3,822 |
| Hall + major repairs - installation | — | — | — | — | — | 2,402 |
| Hall + interior and exterior decorating | 172 | — | — | — | 172 | — |
| Total | 225,456 | 3,154 | 58,662 | — | 287,271 | 228,948 |

Other expenditure

| | | | | | | |
|--|-----------------|--------------|-----------------|----------------|------------------|-----------------|
| Cleaning Materials St Luke's Centre | 903 | — | — | — | 903 | — |
| Cleaning Costs - Church Centre St Luke's | 296 | — | — | — | 296 | — |
| Cleaning Costs - Church Centre St Barnab | 760 | — | — | — | 760 | — |
| Total | 1,959 | — | — | — | 1,959 | — |
| EXPENDITURE TOTAL | 228,673 | 3,154 | 58,662 | — | 290,488 | 229,989 |
| GRAND TOTAL | (89,193) | 8,359 | (49,324) | (1,429) | (131,587) | (41,260) |

Staff Costs

| | 2023 | 2022 |
|-----------------------------|---------|----------|
| Wages & Salaries | £44,444 | £ 28,303 |
| Average number of employees | 5 | 3 |

During the year the PCC employed 2 administrative officers, a caretaker, organist (until August) and vergers (all part-time).

There were no employee benefits to key management personnel in the previous or current year.

The PCC use the National Employment Savings Trust (NEST), via the Diocesan Payroll Scheme, for its pension payments. The PCC paid £552 (2022: £307) in pension contributions and £1,791 (2022: £1,097) in employer national insurance.

Trustees' Remuneration & Expenses

2 Trustees have been reimbursed £2,628 (2022: £2,868 – 2 trustee) for travel and phone expenses incurred during the year.

1 Trustee has been paid £2,890 (2022: £2,835) during the year for their services as verger.

Related Parties

No other expenses were paid to any other PCC member, persons closely connected to them or related parties.

Donations from related parties (PCC members) totalled £12,000 (2022 £12,575).

Fees for the examination of the accounts

| | 2023 £ | 2022 £ |
|---|-----------|-----------|
| Independent Examiner's fees | 200 | 174 |
| Other fees (eg accountancy services) paid to the Independent Examiner | - | - |
| | | |

Fixed Assets

a. Tangible Fixed Assets

| | 2023 Freehold buildings £ | 2022 Freehold buildings £ |
|------------------------------------|------------------------------------|------------------------------------|
| Cost | | |
| At 1 st January | 1,164,218 | 1,164,218 |
| Disposals | - | - |
| | | |
| At 31st December | 1,164,218 | 1,164,218 |

Freehold buildings are shown at cost and relate to Gloucester Way, St Luke's Centre, and St Barnabas Hall. No depreciation is provided on these properties as the PCC is of the opinion that their market value is in excess of the values shown in the accounts.

b. Fixed Asset Investments

| | At 1 st Jan £ | Change in market value £ | At 31 st Dec £ |
|------------------------------------|-----------------------------|--------------------------------|------------------------------|
| Dorothy Linford Trust | 34,587 | 3,254 | 37,841 |
| Fabric Fund | 160,787 | 15,127 | 175,914 |
| Cannock Ecclesiastical Purposes | 5,201 | 472 | 5,493 |
| Total | 200,395 | 18,854 | 219,249 |

All investments are held with CCLA in the CBF Investment Fund.

There are 1,674 shares for the Dorothy Linford Trust, 7,782 shares held for the Fabric Fund, and 243 shares in the Cannock Ecclesiastical Purposes Charity.

There is a connected charity, called St Luke's Charity (registered with the Charity Commission, no. 243361) with 3 Trustees that are also Trustees of this charity. St Luke's Charity has investments vested in the Vicar and Wardens of Cannock and Huntington.

Liabilities due within one year

| | 2023 £ | 2022 £ |
|-----------------|--------------|----------------|
| Parish share | - | - |
| Other creditors | - | - |
| Agency | 1,218 | (5,506) |
| Total | 1,218 | (5,506) |

Receipts and Payments Account - 2022

| | Unrestricted funds | Designated funds | Restricted funds | Endowment funds | Total funds | Prior year total funds |
|---|--------------------|------------------|------------------|-----------------|------------------|------------------------|
| Receipts | | | | | | |
| Donations and legacies | 70,595 | 36,960 | — | — | 107,555 | 72,756 |
| Income from charitable activities | 45,594 | 1,140 | — | — | 46,734 | 32,318 |
| Other trading activities | 13,210 | 9,943 | — | — | 23,153 | 11,499 |
| Investments | 1,962 | — | 3,251 | 1,445 | 6,658 | 5,774 |
| Other income | 4,630 | — | — | — | 4,630 | 847 |
| Total receipts | 135,991 | 48,043 | 3,251 | 1,445 | 188,729 | 123,193 |
| Payments | | | | | | |
| Raising funds | 1,041 | — | — | — | 1,041 | 241 |
| Expenditure on charitable activities | 201,219 | 4,833 | 22,848 | — | 228,900 | 156,140 |
| Total payments | 202,260 | 4,833 | 22,848 | — | 229,941 | 156,381 |
| Excess of receipts over payments before transfer | (66,270) | 43,209 | (19,597) | 1,445 | (41,212) | (33,188) |
| Transfers | | | | | | |
| Gross transfers between funds - in | 103,495 | 103,495 | (1,014) | — | 205,976 | 10,000 |
| Gross transfers between funds - out | (102,481) | (103,495) | — | — | (205,976) | (10,000) |
| Excess of receipts over payments before other gains / losses | (65,256) | 43,209 | (20,611) | 1,445 | (41,212) | (33,188) |
| Gains / losses on revaluation | — | — | — | (26,737) | (26,737) | 28,425 |
| Net movement in funds | (65,256) | 43,209 | (20,611) | (25,292) | (67,950) | (4,762) |
| All assets at 01 January 2022 | 1,285,649 | 118,070 | 36,973 | 228,428 | 1,669,120 | 1,673,882 |
| All assets at 31 December 2022 | 1,220,393 | 161,280 | 16,362 | 203,136 | 1,601,170 | 1,669,120 |

Accounts

Annual Report and Financial Statements of the Parochial Church Council of Cannock and Huntington

For the year ended 31st December 2022

Charity registration number: 1157373

**The Parochial Church Council of Cannock and Huntington
Trustees' Annual Report for the year ended 31st December 2022**
Charity registration number 1157373

Objectives and Activities

The Parochial Church Council of Cannock and Huntington (the PCC) has the responsibility of co-operating with the incumbent, the Reverend Vicky Fleming in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical. The PCC is also spiritually responsible for the maintenance of the church.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Luke's and St. Thomas'. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament. Also, through non sacramental activities of hospitality and fellowship we aim to reach non churched members of the community.

Public Benefit

The trustees of the PCC are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of Cannock and Huntington, it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

Achievements and Performance

Promoting the Gospel and the Doctrines of the Church of England. The PCC, through the work of its Leadership Team has developed a Mission Action Plan which states the priorities of the parish in the following areas:

- (a) To develop worship across the parish that engages with the community "out there".
- (b) To develop the ways in which we share together as a parish.
- (c) To recognise, encourage and develop leadership within the parish.
- (d) To develop our means of communication to include the parish website.
- (e) To encourage children and families in faith across the parish.

Financial Review

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £50,565 (2021: £39,341). It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves

at the year-end was £56,175 (2021: £121,430) which is higher than this target in these uncertain economic times.

Investment Policy

The charity is granted power to invest in suitable investments under the PCC Powers Measure 1956 and the Trustees Act 2000. As a charity, the Trustees have a duty of care to take such advice as is appropriate before investments are undertaken. This advice is sought from the Central Board of Finance (CCLA) in London.

The charity's investment policies are based on two key principles: -

- Ethical Investment – this includes ensuring that investments are held in companies which have high standards of corporate governance and act in a responsible way towards stakeholders.
- Long-term responsibilities – the trustees are aware of their long-term responsibilities in respect of the Restricted and Unrestricted reserves and as a result follow a prudent approach to investment decisions.

Investment policy for long-term funds is aimed primarily at generating a sustainable income, with due regard to the need for the preservation of capital value, and the possible need to realise investments to meet operational needs. The charity does not have a policy of generating income at excessive or high risk – known as “purchasing income”, where high returns are guaranteed at the expense of capital.

In summary, the charity has an overall policy to maximise income while preserving the real value of its funds. Due to the nature of the charity, an ethical investment policy is taken into consideration when investments are made:

The charity follows the Ethical Investment Advisory policy as recommended by the Lichfield Diocese which includes the following:

“We aim to invest in companies that:

- * will develop their business in the interests of shareholders;
- * demonstrate responsible employment practices;
- * are conscientious concerning issues of corporate governance, the environment and human rights;
- * are sensitive to the community in which they operate.”

Planned giving, collections and donations are the main sources of fund raising along with tax recoverable.

Safeguarding

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Reporting Serious Incidents

A Serious Incident is an adverse event, whether actual or alleged, which results in or risks significant harm to the charity's beneficiaries, employees, office holders, volunteers or to others who come into contact with the charity through its work, loss of the charity's money or assets, damage to the charity's property or harm to the charity's work or reputation.

The trustees are not aware of any Serious Incidents in the last year.

Fundraising

The PCC takes its fundraising responsibilities seriously and is very grateful to all donors – whether regular or occasional – for their support of the church and church events. PCC supporters are never taken for granted. The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. All money raised is either by donations, fundraising events, special appeals or legacies for which the PCC are most grateful.

Volunteers

The members of the PCC would like to thank all the volunteers who work so hard to make our Church a lively and vibrant community. Our especial thanks go to our church wardens, Janice Middleton, Janet Bolton, Margaret Young and Trish Archer, who have worked so tirelessly on our behalf and to Geoff Pick and David Wheatley, who has helped us all understand the church's accounts and its finances.

Risk Management

The Church Wardens carry out regular Health and Safety Reviews and regularly inspect premises for potential hazards. We have safeguarding policies in place for child protection and for work with vulnerable adults, including rigorous DBS checking of staff and volunteers. Our insurances are reviewed annually to ensure adequate cover. An informal review of any new risks which may impact the work of the Church in the Parish is ongoing.

Structure, Governance and Management

The PCC is a Body Corporate established by the Church of England and is a Charity registered with the Charity Commission. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2nd January 1957, and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

The method of appointment of the PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. The PCC members receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The PCC meet six times a year. [Given its responsibilities, the PCC has a number of sub committees, each dealing with a particular aspect of parish life. These include Worship, Mission and Outreach, Buildings and Finance. Each reports back to the PCC with the minutes of their meetings.

Related Parties

Donations from Related Parties

Donations from related parties during the year totalled £XXXX (2021 £7,681). All these donations were received without conditions.

Remuneration paid to Trustees

1 Trustee has been paid £2,835 (2021: £1,952) during the year for their services as vergers. No other trustees have been paid any remuneration or received any other benefits from employment with the PCC.

Expenses paid to Trustees

2 Trustees have been reimbursed expenses of £2,868 (2021: £1,464 – 1 trustee) for travel and subsistence during the year.

Reference and Administrative details

The Parish is part of the Deanery of Rugeley, in the Diocese of Lichfield. The correspondence address is :- St Luke's Church, Church Street, Cannock, WS11 1DE Registered charity number 1157373. Our website address is www.stlukescannock.org.uk

PCC members who have served from 1st January 2022, until the date this report was approved were:

Ex Officio Members

The Incumbent

Reverend Vicky Fleming

Clergy

Reverend Marie Meredith (Curate)
Reverend Gill Joynson (Associate Minister)

Readers

David Gethin
Diane Holt

Churchwardens

Janice Middleton – St. Luke's
Janet Bolton – St Luke's
Margaret Young – St. Thomas' (until 15th May 2022)
Tricia Archer – St. Thomas'

Deanery Synod Reps

Margaret Warford (& PCC Secretary from 23rd May 2023)
Wendy Bishop (until 23rd May 2023)
Clare Beavon (from 23rd May 2023)
Martin Beavon (from 23rd May 2023)

Elected Members

Geoff Pick - Treasurer for St. Luke's and Parish (until 15th May 2022)
John Skurr - Treasurer for St Luke's and Parish (from 18th January 2022)
David Wheatley - Treasurer for St. Thomas (until 23rd May 2023)
Clare Beavon - PCC Secretary (until 23rd May 2023)
Andy Brittle
Martin Beavon (until 23rd May 2023)
Ken Ross (until 15th May 2022)
Linda Hopley
Sophie Mcfie-Hyland
Teresa Atherton
Deborah Brown
Russell Wilkinson (until 15th May 2022)
Joanne Brownhill (from 15th May 2022 until 23rd May 2023)
Simon Backhouse (from 23rd May 2023)
Benjamin Smith (from 23rd May 2023)
Wendy Bishop (from 23rd May 2023)

Officer of the PCC *(can attend but not vote)*

David Wheatley - Treasurer for St. Thomas (from 23rd May 2023)

Approved by the PCC 2023 and signed by:

.....
Revd. V Fleming (Chair)

.....
Margaret Warford (Secretary)

Independent Examiner's report to the trustees/members of The PCC of Cannock and Huntington

Registered charity number: 1157373

I report on the accounts for the year ended 31st December 2022 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Jonathan Hill FCMA CGMA

Lichfield Diocesan Board of Finance

St Marys House, The Close, Lichfield. WS13 7LD

Date:

The Parochial Church Council of Cannock and Huntington

Financial Statements for the Year Ended 31st December 2022

Accounting Policies

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

There may be minor discrepancies in the totals as the pence are not being shown.

Fixed Assets

Consecrated and benefice property is not included in the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Description of Funds

Unrestricted funds are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

Restricted funds comprise of two elements:

- a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
- b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

The Parochial Church Council of Cannock and Huntington

Financial Statements for the Year Ended 31st December 2022

Receipts and Payments Account

| | Unrestricted funds | Designated funds | Restricted funds | Endowment funds | Total funds | Prior year total funds |
|---|--------------------|------------------|------------------|-----------------|------------------|------------------------|
| Receipts | | | | | | |
| Donations and legacies | 70,595 | 36,960 | — | — | 107,555 | 72,756 |
| Income from charitable activities | 45,594 | 1,140 | — | — | 46,734 | 32,318 |
| Other trading activities | 13,210 | 9,943 | — | — | 23,153 | 11,499 |
| Investments | 1,962 | — | 3,251 | 1,445 | 6,658 | 5,774 |
| Other income | 4,630 | — | — | — | 4,630 | 847 |
| Total receipts | 135,991 | 48,043 | 3,251 | 1,445 | 188,729 | 123,193 |
| Payments | | | | | | |
| Raising funds | 1,041 | — | — | — | 1,041 | 241 |
| Expenditure on charitable activities | 201,219 | 4,833 | 22,848 | — | 228,900 | 156,140 |
| Total payments | 202,260 | 4,833 | 22,848 | — | 229,941 | 156,381 |
| Excess of receipts over payments before transfer | (66,270) | 43,209 | (19,597) | 1,445 | (41,212) | (33,188) |
| Transfers | | | | | | |
| Gross transfers between funds - in | 103,495 | 103,495 | (1,014) | — | 205,976 | 10,000 |
| Gross transfers between funds - out | (102,481) | (103,495) | — | — | (205,976) | (10,000) |
| Excess of receipts over payments before other gains / losses | (65,256) | 43,209 | (20,611) | 1,445 | (41,212) | (33,188) |
| Gains / losses on revaluation | — | — | — | (26,737) | (26,737) | 28,425 |
| Net movement in funds | (65,256) | 43,209 | (20,611) | (25,292) | (67,950) | (4,762) |
| All assets at 01 January 2022 | 1,285,649 | 118,070 | 36,973 | 228,428 | 1,669,120 | 1,673,882 |
| All assets at 31 December 2022 | 1,220,393 | 161,280 | 16,362 | 203,136 | 1,601,170 | 1,669,120 |
| Represented by | | | | | | |
| Unrestricted | | | | | | |
| General Fund | 1,220,393 | — | — | — | 1,220,393 | 1,285,649 |
| | 1,220,393 | — | — | — | 1,220,393 | 1,285,649 |
| Designated | | | | | | |
| Bell Fund Des - St Luke | — | 3,549 | — | — | 3,549 | 3,549 |
| Bequest Des Fund - St Luke | — | 117,875 | — | — | 117,875 | 84,620 |
| Car Park & Grounds Des - St Luke | — | 27,259 | — | — | 27,259 | 17,765 |
| Organ Des Fund - St Luke | — | 12,596 | — | — | 12,596 | 12,136 |
| | — | 161,280 | — | — | 161,280 | 118,070 |
| Restricted | | | | | | |
| Agency collection | — | — | — | — | — | 2,538 |
| Barnabas Mission Res - St Luke | — | — | 4,046 | — | 4,046 | 5,060 |
| Chair Res Fund - St Thomas | — | — | 322 | — | 322 | 322 |
| Dorothy Linford Res Trust - St Luke | — | — | 2,190 | — | 2,190 | 1,417 |
| Fabric Res Fund - St Luke | — | — | 8,655 | — | 8,655 | 26,586 |
| Interior Decorating Scheme | — | — | 1,149 | — | 1,149 | 1,049 |
| | — | — | 16,362 | — | 16,362 | 36,973 |
| Endowment | | | | | | |
| Cannock Ecclesiastical Purpose End - St Luke | — | — | — | 5,021 | 5,021 | 5,691 |
| Cannock Fabric End - St Luke | — | — | — | 161,976 | 161,976 | 182,240 |
| Dorothy Linford Trust End - St Luke | — | — | — | 34,843 | 34,843 | 39,202 |
| W Bowen End Trust - St Luke | — | — | — | 1,296 | 1,296 | 1,296 |
| | — | — | — | 203,136 | 203,136 | 228,428 |

The Parochial Church Council of Cannock and Huntington Financial Statements for the Year Ended 31st December 2022

Statement of assets and liabilities - 2022

| | General | Designated | Restricted | Endowment | This year | Last year |
|---|------------------|----------------|----------------|----------------|------------------|------------------|
| Fixed assets – fixed assets | | | | | | |
| St Lukes Centre - St Luke - | 1,164,217 | — | — | — | 1,164,217 | 1,164,217 |
| St Barnabas Church Hall - St Luke - | 1 | — | — | — | 1 | 1 |
| Totals | 1,164,218 | | | | 1,164,218 | 1,164,218 |
| Fixed assets - Investments | | | | | | |
| Dorothy Linford Trust End - St Luke - | — | — | — | 34,587 | 34,587 | 39,202 |
| Cannock Fabric End - St Luke - | — | — | — | 160,787 | 160,787 | 182,240 |
| Cannock Ecclesiastical Purpose End - St - | — | — | — | 5,021 | 5,021 | 5,691 |
| Totals | | — | — | 200,395 | 200,395 | 227,132 |
| Current assets - Cash at bank and in hand | | | | | | |
| Bank Current Account - Parish Office - | 751 | — | (68) | — | 684 | 220 |
| Bank Current Account - St Luke - | 10,239 | 157,731 | (13,431) | 1,445 | 155,983 | 204,510 |
| Lloyds Current Account - St Thomas - | 19,379 | — | 322 | — | 19,701 | 13,228 |
| Interior Decorating Scheme - Parish Offi - | — | — | 1,149 | — | 1,149 | 1,049 |
| St Lukes Centre Bank Account - | — | — | — | — | — | (76) |
| St Luke Advance Fees Bank account - | 3,708 | — | 1,572 | — | 5,280 | 5,244 |
| St Lukes Centre Bank Account - | 11,450 | — | (896) | — | 10,554 | 3,210 |
| St Barnabas Church Hall Current Account - | 20,540 | — | (6,114) | — | 14,426 | 19,667 |
| St Barnabas CBF Deposit Account 90002D - | 10,707 | — | — | — | 10,707 | 10,562 |
| St Luke CBF Deposit Account 8001D - | (20,599) | 3,549 | 28,322 | 1,296 | 12,568 | 12,402 |
| Totals | 56,175 | 161,280 | 10,857 | 2,741 | 231,052 | 270,016 |
| Current assets - Debtors | | | | | | |
| Accounts Receivable - | — | — | — | — | — | 6,437 |
| Totals | — | — | — | — | — | 6,437 |
| Liabilities - Agency accounts | | | | | | |
| Agency collections - | — | — | (5,506) | — | (5,506) | (1,819) |
| Totals | — | — | (5,506) | — | (5,506) | (1,819) |
| Liabilities - Creditors: Amounts falling due in one year | | | | | | |
| Accounts Payable - | — | — | — | — | — | 501 |
| Totals | — | — | — | — | — | 501 |
| Grand total | 1,220,393 | 161,280 | 16,362 | 203,136 | 1,601,170 | 1,669,120 |

The Parochial Church Council of Cannock and Huntington

Financial Statements for the Year Ended 31st December 2022

Statement of assets and liabilities - 2021

| | General | Designated | Restricted | Endowment | This year | Last year |
|---|------------------|----------------|----------------|----------------|------------------|------------------|
| Fixed assets - Investments | | | | | | |
| Gloucester Way - St Luke - | — | — | — | — | — | 220,000 |
| St Lukes Centre - St Luke - | 1,164,217 | — | — | — | 1,164,217 | 1,164,217 |
| St Barnabas Church Hall - St Luke - | 1 | — | — | — | 1 | 1 |
| Dorothy Linford Trust End - St Luke - | — | — | — | 39,202 | 39,202 | 34,295 |
| Cannock Fabric End - St Luke - | — | — | — | 182,240 | 182,240 | 159,432 |
| Cannock Ecclesiastical Purpose End - St - | — | — | — | 5,691 | 5,691 | 4,978 |
| Totals | 1,164,218 | — | — | 227,132 | 1,391,350 | 1,582,924 |
| Current assets - Cash at bank and in hand | | | | | | |
| Bank Current Account - Parish Office - | 220 | — | — | — | 220 | 31,425 |
| Bank Current Account - St Luke - | 187,256 | 11,026 | 6,228 | — | 204,510 | — |
| Lloyds Current Account - St Thomas - | 13,508 | — | (280) | — | 13,228 | 322 |
| Interior Decorating Scheme - Parish Offi - | — | — | 1,049 | — | 1,049 | 1,048 |
| St Lukes Centre Bank Account - | (76) | — | — | — | (76) | — |
| St Luke Advance Fees Bank account - | 4,341 | — | 903 | — | 5,244 | 4,341 |
| St Lukes Centre Bank Account - | 4,331 | — | (1,121) | — | 3,210 | 9,111 |
| St Barnabas Church Hall Current Account - | 20,627 | — | (960) | — | 19,667 | 12,303 |
| St Barnabas CBF Deposit Account - | 10,562 | — | — | — | 10,562 | 10,562 |
| St Luke CBF Deposit Account - | (124,261) | 107,044 | 28,322 | 1,296 | 12,402 | 24,395 |
| Totals | 116,509 | 118,070 | 34,141 | 1,296 | 270,016 | 93,509 |
| Current assets - Debtors | | | | | | |
| Accounts Receivable - | 6,437 | — | — | — | 6,437 | 1,436 |
| Totals | 6,437 | — | — | — | 6,437 | 1,436 |
| Liabilities - Agency accounts | | | | | | |
| Agency collections - | — | — | (1,819) | — | (1,819) | — |
| Totals | — | — | (1,819) | — | (1,819) | — |
| Liabilities - Creditors: Amounts falling due in one year | | | | | | |
| Accounts Payable - | 1,514 | — | (1,013) | — | 501 | 3,988 |
| Totals | 1,514 | — | (1,013) | — | 501 | 3,988 |
| Grand total | 1,285,649 | 118,070 | 36,973 | 228,428 | 1,669,120 | 1,673,882 |

Fund movement by type - 2022

| | Opening | Incoming | Outgoing | Transfers | Gains/losses | Closing |
|--|----------------|---------------|--------------|----------------|-----------------|----------------|
| Barnabas R - Barnabas Mission Re | | | | | | |
| Restricted | 5,060 | — | — | (1,014) | — | 4,046 |
| Sub-total for Barnabas R | 5,060 | — | — | (1,014) | — | 4,046 |
| Bell Des - - Bell Fund Des - St L | | | | | | |
| Designated | 3,549 | — | — | — | — | 3,549 |
| Sub-total for Bell Des - | 3,549 | — | — | — | — | 3,549 |
| Bequest De - Bequest Des Fund - S | | | | | | |
| Designated | 84,620 | 36,960 | 3,704 | — | — | 117,875 |
| Sub-total for Bequest De | 84,620 | 36,960 | 3,704 | — | — | 117,875 |
| Can Eccl E - Cannock Ecclesiastic | | | | | | |
| Endowment | 5,691 | — | — | — | (670) | 5,021 |
| Sub-total for Can Eccl E | 5,691 | — | — | — | (670) | 5,021 |
| Cannock Fa - Cannock Fabric End - | | | | | | |
| Endowment | 182,240 | 1,189 | — | — | (21,453) | 161,976 |
| Sub-total for Cannock Fa | 182,240 | 1,189 | — | — | (21,453) | 161,976 |

| | | | | | | |
|--|------------------|----------------|----------------|--------------|-----------------|------------------|
| Car Park D - Car Park & Grounds D | | | | | | |
| Designated | 17,765 | 9,943 | 449 | — | — | 27,259 |
| Sub-total for Car Park D | 17,765 | 9,943 | 449 | — | — | 27,259 |
| Chair Res - Chair Res Fund - St | | | | | | |
| Restricted | 322 | — | — | — | — | 322 |
| Sub-total for Chair Res | 322 | — | — | — | — | 322 |
| D Linford - Dorothy Linford Res | | | | | | |
| Restricted | 1,417 | 773 | — | — | — | 2,190 |
| Endowment | 39,202 | 256 | — | — | (4,615) | 34,843 |
| Sub-total for D Linford | 40,619 | 1,029 | — | — | (4,615) | 37,033 |
| Fabric Res - Fabric Res Fund - St | | | | | | |
| Restricted | 26,586 | 2,378 | 20,310 | — | — | 8,655 |
| Sub-total for Fabric Res | 26,586 | 2,378 | 20,310 | — | — | 8,655 |
| General - General Fund | | | | | | |
| Unrestricted | 1,285,649 | 135,991 | 202,260 | 1,014 | — | 1,220,393 |
| Sub-total for General | 1,285,649 | 135,991 | 202,260 | 1,014 | — | 1,220,393 |
| IDS - Interior Decorating | | | | | | |
| Restricted | 1,049 | 100 | — | — | — | 1,149 |
| Sub-total for IDS | 1,049 | 100 | — | — | — | 1,149 |
| None - Agency collection | | | | | | |
| Restricted | 2,538 | — | 2,538 | — | — | — |
| Sub-total for None | 2,538 | — | 2,538 | — | — | — |
| Organ Des - Organ Des Fund - St | | | | | | |
| Designated | 12,136 | 1,140 | 680 | — | — | 12,596 |
| Sub-total for Organ Des | 12,136 | 1,140 | 680 | — | — | 12,596 |
| W Bowen En - W Bowen End Trust - | | | | | | |
| Endowment | 1,296 | — | — | — | — | 1,296 |
| Sub-total for W Bowen En | 1,296 | — | — | — | — | 1,296 |
| Grand total | 1,669,120 | 188,729 | 229,941 | — | (26,737) | 1,601,170 |

Fund movement by type - 2021

| | Opening | Incoming | Outgoing | Transfers | Gains/losses | Closing |
|--|----------------|---------------|------------|-----------------|---------------|----------------|
| Barnabas R - Barnabas Mission Re | | | | | | |
| Restricted | 5,060 | — | — | — | — | 5,060 |
| Sub-total for Barnabas R | 5,060 | — | — | — | — | 5,060 |
| Bell Des - - Bell Fund Des - St L | | | | | | |
| Designated | 3,549 | 276 | 276 | — | — | 3,549 |
| Sub-total for Bell Des - | 3,549 | 276 | 276 | — | — | 3,549 |
| Bequest De - Bequest Des Fund - S | | | | | | |
| Designated | 74,619 | 10,000 | — | — | — | 84,620 |
| Sub-total for Bequest De | 74,619 | 10,000 | — | — | — | 84,620 |
| Can Eccl E - Cannock Ecclesiastic | | | | | | |
| Endowment | 4,978 | — | — | — | 712 | 5,691 |
| Sub-total for Can Eccl E | 4,978 | — | — | — | 712 | 5,691 |
| Cannock Fa - Cannock Fabric End - | | | | | | |
| Endowment | 159,432 | — | — | — | 22,807 | 182,240 |
| Sub-total for Cannock Fa | 159,432 | — | — | — | 22,807 | 182,240 |
| Car Park D - Car Park & Grounds D | | | | | | |
| Designated | 17,223 | 10,541 | — | (10,000) | — | 17,765 |
| Sub-total for Car Park D | 17,223 | 10,541 | — | (10,000) | — | 17,765 |
| Chair Res - Chair Res Fund - St | | | | | | |
| Restricted | 322 | — | — | — | — | 322 |
| Sub-total for Chair Res | 322 | — | — | — | — | 322 |

| | | | | | | |
|--|------------------|----------------|----------------|---------------|---------------|------------------|
| D Linford - Dorothy Linford Res | | | | | | |
| Restricted | 868 | 994 | 446 | — | — | 1,417 |
| Endowment | 34,295 | — | — | — | 4,906 | 39,202 |
| Sub-total for D Linford | 35,164 | 994 | 446 | — | 4,906 | 40,619 |
| Fabric Res - Fabric Res Fund - St | | | | | | |
| Restricted | 22,393 | 4,624 | 432 | — | — | 26,586 |
| Sub-total for Fabric Res | 22,393 | 4,624 | 432 | — | — | 26,586 |
| General - General Fund | | | | | | |
| Unrestricted | 1,337,142 | 95,872 | 157,366 | 10,000 | — | 1,285,649 |
| Sub-total for General | 1,337,142 | 95,872 | 157,366 | 10,000 | — | 1,285,649 |
| IDS - Interior Decorating | | | | | | |
| Restricted | 1,048 | — | — | — | — | 1,049 |
| Sub-total for IDS | 1,048 | — | — | — | — | 1,049 |
| None - Agency collection | | | | | | |
| Restricted | — | — | (2,538) | — | — | 2,538 |
| Sub-total for None | — | — | (2,538) | — | — | 2,538 |
| Organ Des - Organ Des Fund - St | | | | | | |
| Designated | 11,651 | 883 | 398 | — | — | 12,136 |
| Sub-total for Organ Des | 11,651 | 883 | 398 | — | — | 12,136 |
| W Bowen En - W Bowen End Trust - | | | | | | |
| Endowment | 1,296 | — | — | — | — | 1,296 |
| Sub-total for W Bowen En | 1,296 | — | — | — | — | 1,296 |
| Grand total | 1,673,882 | 123,193 | 156,381 | — | 28,425 | 1,669,120 |

Analysis of Transfer between Funds

2022 & 2021: £10,000 transferred from car park account to general unrestricted account.

Fund Descriptions

Designated funds:

- Bell Fund - monies held for the maintenance of the bells.
- Organ Fund - monies held for the maintenance and upkeep of the organ.
- Car Park & Grounds - monies held for the maintenance of the church grounds.
- Bequest Fund - monies left to the parish for specific purposes.

Restricted Funds

- Barnabas Mission – monies held for the St Barnabas Mission building
- Chair – to replace the chairs at St Thomas'
- Dorothy Linford Trust – For the maintenance, repair and preservation of the Parish Church (St Luke), the church furnishings & equipment
- Fabric – For the maintenance and upkeep of the fabric of the church (St Luke)
- IDS (Interior Decorating Scheme) – For the internal redecoration of the vicarage at 11 Sherbrook Road. The funds are held by the Diocese on behalf of the parish.

Endowment Funds

- Cannock Ecclesiastical Purposes – the income can be used for general church purposes
- Dorothy Linford Trust – The capital is invested in the CCLA Investment Trust and the income can be used for the maintenance, repair and preservation of the Parish Church (St Luke), the church furnishings & equipment.
- W Bowen - an endowment held in CBF Deposit account. The income can be used for general church purposes.

Analysis of receipts and payments

| | <u>Unrestricted</u> | <u>Designated</u> | <u>Restricted</u> | <u>Endowment</u> | <u>Total</u> <u>This year</u> | <u>Last year</u> |
|--|---------------------|-------------------|-------------------|------------------|----------------------------------|------------------|
| RECEIPTS | | | | | | |
| Donations and legacies | | | | | | |
| Gift Aid - Bank | 30,135 | — | — | — | 30,135 | 28,995 |
| Gift Aid - Envelopes | 7,247 | — | — | — | 7,247 | 10,004 |
| Other planned giving | 6,807 | — | — | — | 6,807 | 4,260 |
| Loose plate collections | 6,409 | — | — | — | 6,409 | 4,628 |
| Giving through church boxes | 589 | — | — | — | 589 | 242 |
| One-off Gift Aid gifts | 435 | — | — | — | 435 | 2,695 |
| Donations appeals etc | 1,751 | — | — | — | 1,751 | 2,045 |
| Tax recoverable on Gift Aid | 11,573 | — | — | — | 11,573 | 7,188 |
| Legacies | — | 36,960 | — | — | 36,960 | 10,000 |
| Non-recurring one-off grants | 4,222 | — | — | — | 4,222 | 1,500 |
| Other funds generated | 1,426 | — | — | — | 1,426 | 1,199 |
| Total | 70,595 | 36,960 | — | — | 107,555 | 72,756 |
| Income from charitable activities | | | | | | |
| Statutory Fees for Weddings and Funerals | 3,102 | — | — | — | 3,102 | 3,920 |
| Local Fees for Weddings and Funerals | 7,307 | 1,140 | — | — | 8,447 | 4,031 |
| St Luke Centre Lettings | 20,859 | — | — | — | 20,859 | 8,468 |
| St Barnabas Hall Lettings | 13,719 | — | — | — | 13,719 | 15,469 |
| Other Centre Income (St Luke) | 35 | — | — | — | 35 | — |
| Other Hall Income (St Barnabas) | — | — | — | — | — | 392 |
| Church Office Income | 573 | — | — | — | 573 | 38 |
| Total | 45,594 | 1,140 | — | — | 46,734 | 32,318 |
| Other trading activities | | | | | | |
| Rummage sales etc | 9,992 | — | — | — | 9,992 | 1,044 |
| Magazine income - advertising | 797 | — | — | — | 797 | — |
| Parish magazine sales | 1,303 | — | — | — | 1,303 | — |
| Cafe Income | 106 | — | — | — | 106 | 65 |
| Car parking fees | 1,013 | 9,943 | — | — | 10,955 | 10,390 |
| Total | 13,210 | 9,943 | — | — | 23,153 | 11,499 |
| Investments | | | | | | |
| Bank and building society interest | 1,672 | — | 3,251 | 1,445 | 6,368 | 5,771 |
| Rent from lands or buildings | 290 | — | — | — | 290 | 3 |
| Total | 1,962 | — | 3,251 | 1,445 | 6,658 | 5,774 |
| Other income | | | | | | |
| Insurance claims | 1,930 | — | — | — | 1,930 | 347 |
| Church to Parish Office Transfer | 2,700 | — | — | — | 2,700 | 500 |
| Total | 4,630 | — | — | — | 4,630 | 847 |
| INCOME TOTAL | 135,991 | 48,043 | 3,251 | 1,445 | 188,729 | 123,193 |

PAYMENTS

Raising funds

| | | | | | | |
|-------------------------------|-------|---|---|---|-------|-----|
| Costs of fetes & other events | 1,041 | — | — | — | 1,041 | 241 |
| Total | 1,041 | — | — | — | 1,041 | 241 |

Expenditure on charitable activities

| | | | | | | |
|--|-----------------|---------------|-----------------|--------------|-----------------|-----------------|
| Giving to missionary societies | 77 | — | — | — | 77 | 275 |
| Giving - relief and development agencies | 241 | — | — | — | 241 | 2,108 |
| Mission and Outreach | 1,733 | — | — | — | 1,733 | 186 |
| Secular charities | 184 | — | — | — | 184 | 1,578 |
| Ministry parish share etc | 78,770 | — | 2,538 | — | 81,308 | 79,497 |
| Assistant staff costs | (10) | — | — | — | (10) | 13,636 |
| Staff employment costs | 28,303 | — | — | — | 28,303 | 8,890 |
| Verger Salary | — | — | — | — | — | 1,952 |
| Organist costs | 3,850 | — | — | — | 3,850 | 3,128 |
| Working expenses of incumbent | 2,868 | — | — | — | 2,868 | 1,464 |
| Parsonage house expenses | — | — | — | — | — | 306 |
| Parish training and mission | 338 | — | — | — | 338 | — |
| Church running - insurance | 4,276 | — | — | — | 4,276 | 4,075 |
| Church office - telephone | 902 | — | — | — | 902 | 1,348 |
| Church Office - stationery | 1,439 | — | — | — | 1,439 | 385 |
| Church Office - equipment | 4,975 | — | — | — | 4,975 | 2,416 |
| Organ / piano tuning | 1,084 | 680 | — | — | 1,764 | 942 |
| Church maintenance | 1,990 | — | 20,310 | — | 22,300 | 1,683 |
| Cleaning | 6,119 | — | — | — | 6,119 | 3,720 |
| Waste Disposal | 4,877 | — | — | — | 4,877 | 4,724 |
| Vermin Control | 659 | — | — | — | 659 | 303 |
| Upkeep of services | 3,465 | — | — | — | 3,465 | 2,304 |
| Upkeep of churchyard | 4,782 | 3,704 | — | — | 8,486 | 103 |
| Administration | 3,089 | — | — | — | 3,089 | 316 |
| Storage - off site | 800 | — | — | — | 800 | 800 |
| Church running - electric | 3,049 | — | — | — | 3,049 | 1,333 |
| Church running - gas | 11,180 | — | — | — | 11,180 | 6,941 |
| Church running - water | 330 | — | — | — | 330 | 340 |
| Magazine expenses | 1,368 | — | — | — | 1,368 | 404 |
| Upkeep of car park | — | 449 | — | — | 449 | — |
| St Lukes Centre running - electricity | 3,584 | — | — | — | 3,584 | 1,923 |
| St Lukes Centre running - gas | 446 | — | — | — | 446 | — |
| St Lukes Centre running - insurance | 1,519 | — | — | — | 1,519 | 1,463 |
| St Lukes Centre running - maintenance | 6,395 | — | — | — | 6,395 | 3,093 |
| St Lukes Centre running - telephone | — | — | — | — | — | 28 |
| St Lukes Centre running - water | 399 | — | — | — | 399 | 213 |
| St Barnabas Hall running - electricity | 3,890 | — | — | — | 3,890 | 2,757 |
| St Barnabas Hall running - insurance | 1,052 | — | — | — | 1,052 | 1,002 |
| St Barnabas Hall running - maintenance | 2,662 | — | — | — | 2,662 | 231 |
| St Barnabas Hall running - water | 140 | — | — | — | 140 | 105 |
| Hall running - heating and lighting | 1,404 | — | — | — | 1,404 | 16 |
| Governance costs examination/audit fee | 12 | — | — | — | 12 | 150 |
| Church major repairs - structure | 2,754 | — | — | — | 2,754 | — |
| Church major repairs - installation | 3,822 | — | — | — | 3,822 | — |
| Hall + major repairs - installation | 2,402 | — | — | — | 2,402 | — |
| Total | 201,219 | 4,833 | 22,848 | — | 228,900 | 156,140 |
| EXPENDITURE TOTAL | 202,260 | 4,833 | 22,848 | — | 229,941 | 156,381 |
| GRAND TOTAL | (66,270) | 43,209 | (19,597) | 1,445 | (41,212) | (33,188) |

Staff Costs

| | 2022 | 2021 |
|-----------------------------|---------|----------|
| Wages & Salaries | £28,303 | £ 24,478 |
| Average number of employees | 3 | 3 |

During the year the PCC employed 2 administrative officers and 1 verger (all part-time).

There were no employee benefits to key management personnel in the previous or current year.

The PCC use the National Employment Savings Trust (NEST), via the Diocesan Payroll Scheme, for its pension payments. The PCC paid £307 in pension contributions and £1,097 in employer national insurance.

Trustees' Remuneration & Expenses

2 Trustees have been reimbursed £2,868 (2021: £1,464 – 1 trustee) for travel and phone expenses incurred during the year.

1 Trustee has been paid £2,835 (2021: £1,952) during the year for their services as verger.

Related Parties

No other expenses were paid to any other PCC member, persons closely connected to them or related parties.

Donations from related parties (PCC members) totalled £XXX (2021 £7,681).

Fees for the examination of the accounts

| | 2022 £ | 2021 £ |
|---|-----------|-----------|
| Independent Examiner's fees | 174 | 150 |
| Other fees (eg accountancy services) paid to the Independent Examiner | - | - |

Fixed Assets

a. Tangible Fixed Assets

| | 2022 Freehold buildings £ | 2021 Freehold buildings £ |
|------------------------------------|--|--|
| Cost | | |
| At 1 st January | 1,164,218 | 1,384,218 |
| Disposals | - | (220,000) |
| | | |
| At 31st December | 1,164,218 | 1,164,218 |

Freehold buildings are shown at cost and relate to Gloucester Way, St Luke's Centre, and St Barnabas Hall. No depreciation is provided on these properties as the PCC is of the opinion that their market value is in excess of the values shown in the accounts.

b. Fixed Asset Investments

| | At 1 st Jan £ | Change in market value £ | At 31 st Dec £ |
|------------------------------------|-----------------------------|--------------------------------|------------------------------|
| | | | |
| Dorothy Linford Trust | 39,202 | (4,615) | 34,587 |
| Fabric Fund | 182,240 | (21,453) | 160,787 |
| Cannock Ecclesiastical Purposes | 5,691 | (670) | 5,201 |
| | | | |
| Total | 227,132 | (26,737) | 200,395 |

All investments are held with CCLA in the Investment Fund.

There are 1,674 shares for the Dorothy Linford Trust, 7,782 shares held for the Fabric Fund, and 243 shares in the Cannock Ecclesiastical Purposes Charity.

There is a connected charity, called St Luke's Charity (registered with the Charity Commission, no. 243361) with 3 Trustees, that are also Trustees of this charity. St Luke's Charity has investments vested in the Vicar and Wardens of Cannock and Huntington.

Debtors

| | 2022 £ | 2021 £ |
|----------------------|-------------------|-------------------|
| | | |
| Gift aid recoverable | - | - |
| Other debtors | - | 6,437 |
| | | |
| Total | - | 6,437 |

Liabilities due within one year

| | 2022 £ | 2021 £ |
|-----------------|----------------|----------------|
| Parish share | - | - |
| Other creditors | - | 501 |
| Agency | (5,506) | (1,819) |
| Total | (5,506) | (1,318) |

Receipts and Payments Account - 2021

| | Unrestricted funds | Designated funds | Restricted funds | Endowment funds | Total funds | Prior year total funds |
|--|-----------------------|---------------------|---------------------|--------------------|------------------|---------------------------|
| Receipts from: | | | | | | |
| Donations and legacies | 62,327 | 10,427 | — | — | 72,756 | 63,518 |
| Income from charitable activities | 31,497 | 11,273 | — | — | 42,771 | 45,494 |
| Other trading activities | 1,044 | — | — | — | 1,044 | 1,646 |
| Investments | 154 | — | 5,619 | — | 5,774 | 5,831 |
| Other income | 847 | — | — | — | 847 | 314 |
| Total income | 95,872 | 21,701 | 5,619 | — | 123,193 | 116,804 |
| Payments on: | | | | | | |
| Raising funds | 241 | — | — | — | 241 | 223 |
| Expenditure on charitable activities | 157,125 | 674 | (1,659) | — | 156,140 | 173,361 |
| Total expenditure | 157,366 | 674 | (1,659) | — | 156,381 | 173,584 |
| Net receipts / (payments) resources before transfer | (61,493) | 21,026 | 7,279 | — | (33,188) | (56,780) |
| Transfers | | | | | | |
| Gross transfers between funds - in | 10,000 | — | — | — | 10,000 | — |
| Gross transfers between funds - out | — | (10,000) | — | — | (10,000) | — |
| Other recognised gains / losses | | | | | | |
| Gains / losses on investment assets | — | — | — | 28,425 | 28,425 | 12,785 |
| Net movement in funds | (51,493) | 11,026 | 7,279 | 28,425 | (4,762) | (43,995) |
| Total funds brought forward | 1,337,142 | 107,043 | 29,693 | 200,002 | 1,673,882 | 1,717,876 |
| Total funds carried forward | 1,285,649 | 118,070 | 36,973 | 228,428 | 1,669,120 | 1,673,882 |

Accounts

Annual Report and Financial Statements of the Parochial Church Council of Cannock and Huntington

For the year ended 31st December 2021

Charity registration number: 1157373



The Parochial Church Council of Cannock and Huntington
Trustees' Annual Report for the year ended 31st December 2021
Charity registration number 1157373

Objectives and Activities

The Parochial Church Council of Cannock and Huntington (the PCC) has the responsibility of co-operating with the incumbent, the Reverend Vicky Fleming in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical. The PCC is also spiritually responsible for the maintenance of the church

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Luke's and St. Thomas'. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament. Also, through non sacramental activities of hospitality and fellowship we aim to reach non churched members of the community.

Public Benefit

The trustees of the PCC are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of Cannock and Huntington, it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

Achievements and Performance

Promoting the Gospel and the Doctrines of the Church of England. The PCC, through the work of its Leadership Team has developed a Mission Action Plan which states the priorities of the parish in the following areas:

- (a) To develop worship across the parish that engages with the community "out there".
- (b) To develop the ways in which we share together as a parish.
- (c) To recognise, encourage and develop leadership within the parish.
- (d) To develop our means of communication to include the parish website.
- (e) To encourage children and families in faith across the parish.

Financial Review

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £39,341 (2020 £47,000). It is held

to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year end was £121,430 (2020 £59,660) which is comfortably higher than this target.

Investment Policy

The charity is granted power to invest in suitable investments under the PCC Powers Measure 1956 and the Trustees Act 2000. As a charity, the Trustees have a duty of care to take such advice as is appropriate before investments are undertaken. This advice is sought from the Central Board of Finance (CCLA) in London.

The charity's investment policies are based on two key principles: -

- Ethical Investment – this includes ensuring that investments are held in companies which have high standards of corporate governance and act in a responsible way towards stakeholders.
- Long-term responsibilities – the trustees are aware of their long-term responsibilities in respect of the Restricted and Unrestricted reserves and as a result follow a prudent approach to investment decisions.

Investment policy for long-term funds is aimed primarily at generating a sustainable income, with due regard to the need for the preservation of capital value, and the possible need to realise investments to meet operational needs. The charity does not have a policy of generating income at excessive or high risk – known as “purchasing income”, where high returns are guaranteed at the expense of capital.

In summary, the charity has an overall policy to maximise income while preserving the real value of its funds. Due to the nature of the charity, an ethical investment policy is taken into consideration when investments are made:

The charity follows the Ethical Investment Advisory policy as recommended by the Lichfield Diocese which includes the following:

“We aim to invest in companies that:

- * will develop their business in the interests of shareholders;
- * demonstrate responsible employment practices;
- * are conscientious concerning issues of corporate governance, the environment and human rights;
- * are sensitive to the community in which they operate.”

Planned giving, collections and donations are the main sources of fund raising along with tax recoverable.

Safeguarding

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Reporting Serious Incidents

A Serious Incident is an adverse event, whether actual or alleged, which results in or risks significant harm to the charity's beneficiaries, employees, office holders, volunteers or to others who come into contact with the charity through its work, loss of the charity's money or assets, damage to the charity's property or harm to the charity's work or reputation.

The trustees are not aware of any Serious Incidents in the last year.

Fundraising

The PCC takes its fundraising responsibilities seriously and is very grateful to all donors – whether regular or occasional – for their support of the church and church events. PCC supporters are never taken for granted. The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. All money raised is either by donations, fundraising events, special appeals or legacies for which the PCC are most grateful.

Volunteers

The members of the PCC would like to thank all the volunteers who work so hard to make our Church a lively and vibrant community. Our especial thanks go to our church wardens, Janice Middleton, Janet Bolton, Margaret Young and Trish Archer, who have worked so tirelessly on our behalf and to Geoff Pick and David Wheatley, who has helped us all understand the church's accounts and its finances.

The Coronavirus

2021 was another particularly challenging year with the continuing disruption caused by the coronavirus pandemic and the consequent national lockdowns, restrictions on routine services, weddings and funerals as well as fundraising and other community events planned during the year. The PCC have tried to remain positive throughout to support the community as well as the fabric of our wonderful church buildings and halls. Income has dropped considerably. However, we have seen an increase in other forms of giving such as standing orders, JustGiving and one-off donations. The Diocese offered to waive the Parish Share for 1 month which has been most welcome. Staff illness has meant that the number of services held at St. Thomas's have been significantly reduced.

The clergy have worked extremely hard in producing online services and study courses that have reached a broader audience than the routine congregation.

Risk Management

The Church Wardens carry out regular Health and Safety Reviews and regularly inspect premises for potential hazards. We have safeguarding policies in place for child protection and for work with vulnerable adults, including rigorous DBS checking of staff and volunteers. Our insurances are reviewed annually to ensure adequate cover. An informal review of any new risks which may impact the work of the Church in the Parish is ongoing.

Structure, Governance and Management

The PCC is a Body Corporate established by the Church of England and is a Charity registered with the Charity Commission. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2nd January 1957, and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

The method of appointment of the PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers, those

elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. The PCC members receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The PCC meet six times a year. [Given its responsibilities, the PCC has a number of sub committees, each dealing with a particular aspect of parish life. These include Worship, Mission and Outreach, Buildings and Finance. Each reports back to the PCC with the minutes of their meetings.

Related Parties

Donations from Related Parties

Donations from related parties during the year totalled £7,681 (2020 £7,010). All these donations were received without conditions.

Remuneration paid to Trustees

1 Trustee has been paid £1,952 during the year for their services as verger.

No other trustees have been paid any remuneration or received any other benefits from employment with the PCC

Expenses paid to Trustees

1 Trustee has been reimbursed expenses of £1,464 (2020 £1,139) for travel and subsistence during the year.

Reference and Administrative details

The Parish is part of the Deanery of Rugeley, in the Diocese of Lichfield. The correspondence address is ; - St Luke's Church, Church Street, Cannock, WS11 1DE Registered charity number 1157373. Our website address is www.stlukescannock.org.uk

PCC members who have served from 1st January 2021, until the date this report was approved were:

Ex Officio Members

| | |
|----------------------|--|
| The Incumbent | Reverend Vicky Fleming |
| Clergy | Reverend Marie Meredith (Curate) – from 1 st August 2021 Reverend Gill Joynson (Associate Minister) |
| Readers | David Gethin Diane Holt |
| Churchwardens | Janice Middleton – St. Luke's Janet Bolton – St Luke's Margaret Young – St. Thomas' Tricia Archer – St. Thomas' |

Deanery Synod Reps Margaret Warford
 Wendy Bishop

Elected Members

- Geoff Pick - Treasurer for St. Luke's and Parish (until May 2022)
- John Skurr - Treasurer for St Luke's and Parish (from 18th January 2022)
- David Wheatley - Treasurer for St. Thomas
- Clare Beavon - PCC Secretary and elected member from 14th September 2021
- Andy Brittle
- Martin Beavon – elected on 14th September 2021
- Ken Ross
- Linda Hopley
- Sophie Mcfie-Hyland
- Teresa Atherton
- Deborah Brown
- Joanne Brownhill – from 15th May 2022

Approved by the PCC 2022 and signed by:

.....
Revd. V Fleming (Chair)

.....
Mrs C Beavon (Secretary)

Independent Examiner's report to the trustees/members of The PCC of Cannock and Huntington

Registered charity number: **1157373**

I report on the accounts for the year ended 31st December 2021 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Jonathan Hill FCMA CGMA
Lichfield Diocesan Board of Finance
St Marys House, The Close, Lichfield. WS13 7LD

Date:

The Parochial Church Council of Cannock and Huntington Financial Statements for the Year Ended 31st December 2021

Accounting Policies

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

There may be minor discrepancies in the totals as the pence are not being shown.

Fixed Assets

Consecrated and benefice property is not included in the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Description of Funds

Unrestricted funds are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

Restricted funds comprise of two elements:

- a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
- b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

PCC of Cannock with Huntington

Receipts and Payments Account for the year ended 31 December 2021

| | Unrestricted funds | Designated funds | Restricted funds | Endowment funds | Total funds | Prior year total funds |
|--|--------------------|------------------|------------------|-----------------|------------------|------------------------|
| Receipts from: | | | | | | |
| Donations and legacies | 62,327 | 10,427 | — | — | 72,755 | 63,518 |
| Income from charitable activities | 31,497 | 11,273 | — | — | 42,771 | 45,494 |
| Other trading activities | 1,044 | — | — | — | 1,044 | 1,646 |
| Investments | 154 | — | 5,619 | — | 5,773 | 5,831 |
| Other income | 847 | — | — | — | 847 | 314 |
| Total income | 95,872 | 21,701 | 5,619 | — | 123,193 | 116,804 |
| Payments on: | | | | | | |
| Raising funds | 241 | — | — | — | 241 | 223 |
| Expenditure on charitable activities | 157,125 | 674 | (1,659) | — | 156,139 | 173,361 |
| Total expenditure | 157,366 | 674 | (1,659) | — | 156,380 | 173,584 |
| Net receipts / (payments) resources before transfer | (61,493) | 21,026 | 7,279 | — | (33,187) | (56,780) |
| Transfers | | | | | | |
| Gross transfers between funds - in | 10,000 | — | — | — | 10,000 | — |
| Gross transfers between funds - out | — | (10,000) | — | — | (10,000) | — |
| Other recognised gains / losses | | | | | | |
| Gains / losses on investment assets | — | — | — | 28,425 | 28,425 | 12,785 |
| Net movement in funds | (51,493) | 11,026 | 7,279 | 28,425 | (4,761) | (43,995) |
| Total funds brought forward | 1,337,142 | 107,043 | 29,693 | 200,002 | 1,673,881 | 1,717,876 |
| Total funds carried forward | 1,285,648 | 118,070 | 36,972 | 228,428 | 1,669,120 | 1,673,881 |
| Represented by | | | | | | |
| Unrestricted | | | | | | |
| General Fund | 1,285,648 | — | — | — | 1,285,648 | 1,337,142 |
| Designated | | | | | | |
| Bell Fund Des - St Luke | — | 3,549 | — | — | 3,549 | 3,549 |
| Bequest Des Fund - St Luke | — | 84,619 | — | — | 84,619 | 74,619 |
| Car Park & Grounds Des - St Luke | — | 17,765 | — | — | 17,765 | 17,223 |
| Organ Des Fund - St Luke | — | 12,136 | — | — | 12,136 | 11,651 |
| Restricted | | | | | | |
| Agency collection | — | — | 2,538 | — | 2,538 | — |
| Barnabas Mission Res - St Luke | — | — | 5,060 | — | 5,060 | 5,060 |
| Chair Res Fund - St Thomas | — | — | 322 | — | 322 | 322 |
| Dorothy Linford Res Trust - St Luke | — | — | 1,417 | — | 1,417 | 868 |
| Fabric Res Fund - St Luke | — | — | 26,586 | — | 26,586 | 22,393 |
| Interior Decorating Scheme | — | — | 1,048 | — | 1,048 | 1,048 |
| Endowment | | | | | | |
| Cannock Ecclesiastical Purpose End - St Luke | — | — | — | 5,690 | 5,690 | 4,978 |
| Cannock Fabric End - St Luke | — | — | — | 182,239 | 182,239 | 159,432 |
| Dorothy Linford Trust End - St Luke | — | — | — | 39,201 | 39,201 | 34,295 |
| W Bowen End Trust - St Luke | — | — | — | 1,295 | 1,295 | 1,295 |

PCC of Cannock with Huntington
Statement of assets and liabilities at 31 December 2021

| | General | Designated | Restricted | Endowment | This year | Last year |
|---|------------------|----------------|----------------|----------------|------------------|------------------|
| Fixed assets - Investments | | | | | | |
| Gloucester Way - St Luke - | — | — | — | — | — | 220,000 |
| St Lukes Centre - St Luke - | 1,164,217 | — | — | — | 1,164,217 | 1,164,217 |
| St Barnabas Church Hall - St Luke - | 1 | — | — | — | 1 | 1 |
| Dorothy Linford Trust End - St Luke - | — | — | — | 39,201 | 39,201 | 34,295 |
| Cannock Fabric End - St Luke - | — | — | — | 182,239 | 182,239 | 159,432 |
| Cannock Ecclesiastical Purpose End - St - | — | — | — | 5,690 | 5,690 | 4,978 |
| Totals | 1,164,218 | — | — | 227,132 | 1,391,350 | 1,582,924 |
| Current assets - Cash at bank and in hand | | | | | | |
| Bank Current Account - Parish Office - | 220 | — | — | — | 220 | 31,425 |
| Bank Current Account - St Luke - | 187,534 | 11,026 | 5,726 | — | 204,285 | — |
| Lloyds Current Account - St Thomas - | 13,228 | — | 322 | — | 13,550 | 322 |
| Interior Decorating Scheme - Parish Offi - | — | — | 1,048 | — | 1,048 | 1,048 |
| St Lukes Centre Bank Account - | (76) | — | — | — | (76) | — |
| St Luke Advance Fees Bank account - | 4,341 | — | 903 | — | 5,244 | 4,341 |
| St Lukes Centre Bank Account - | 4,331 | — | (1,121) | — | 3,209 | 9,111 |
| St Barnabas Church Hall Current Account - | 20,627 | — | (960) | — | 19,666 | 12,303 |
| St Barnabas CBF Deposit Account - | 10,562 | — | — | — | 10,562 | 10,562 |
| St Luke CBF Deposit Account - | (124,260) | 107,043 | 28,322 | 1,295 | 12,401 | 24,395 |
| Totals | 116,508 | 118,070 | 34,140 | 1,295 | 270,015 | 93,509 |
| Current assets - Debtors | | | | | | |
| Accounts Receivable - | 6,436 | — | — | — | 6,436 | 1,436 |
| Totals | 6,436 | — | — | — | 6,436 | 1,436 |
| Liabilities - Agency accounts | | | | | | |
| Agency collections - | — | — | (1,818) | — | (1,818) | — |
| Totals | — | — | (1,818) | — | (1,818) | — |
| Liabilities - Creditors: Amounts falling due in one year | | | | | | |
| Accounts Payable - | 1,514 | — | (1,013) | — | 501 | 3,988 |
| Totals | 1,514 | — | (1,013) | — | 501 | 3,988 |
| Grand total | 1,285,648 | 118,070 | 36,972 | 228,428 | 1,669,120 | 1,673,881 |

Summary of Assets by Fund - 2020

| | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Endowment Funds £ | Total £ |
|---------------------|-------------------------|-----------------------|-----------------------|----------------------|------------------|
| Fixed Assets | 1,384,218 | - | - | - | 1,384,218 |
| Investment Assets | - | - | - | 198,706 | 198,706 |
| Current Assets | (46,574) | 107,043 | 29,693 | 1,296 | 91,459 |
| Current Liabilities | (501) | - | - | - | (501) |
| | 1,337,142 | 107,043 | 29,693 | 200,002 | 1,673,881 |

Fund movement by type - 2021

| | Opening | Incoming | Outgoing | Transfers | Gains/losses | Closing |
|--|------------------|----------------|----------------|-----------------|---------------|------------------|
| Barnabas R - Barnabas Mission Re | | | | | | |
| Restricted | 5,060 | — | — | — | — | 5,060 |
| Sub-total for Barnabas R | 5,060 | — | — | — | — | 5,060 |
| Bell Des - - Bell Fund Des - St L | | | | | | |
| Designated | 3,549 | 276 | 276 | — | — | 3,549 |
| Sub-total for Bell Des - | 3,549 | 276 | 276 | — | — | 3,549 |
| Bequest De - Bequest Des Fund - S | | | | | | |
| Designated | 74,619 | 10,000 | — | — | — | 84,619 |
| Sub-total for Bequest De | 74,619 | 10,000 | — | — | — | 84,619 |
| Can Eccl E - Cannock Ecclesiastic | | | | | | |
| Endowment | 4,978 | — | — | — | 712 | 5,690 |
| Sub-total for Can Eccl E | 4,978 | — | — | — | 712 | 5,690 |
| Cannock Fa - Cannock Fabric End - | | | | | | |
| Endowment | 159,432 | — | — | — | 22,807 | 182,239 |
| Sub-total for Cannock Fa | 159,432 | — | — | — | 22,807 | 182,239 |
| Car Park D - Car Park & Grounds D | | | | | | |
| Designated | 17,223 | 10,541 | — | (10,000) | — | 17,765 |
| Sub-total for Car Park D | 17,223 | 10,541 | — | (10,000) | — | 17,765 |
| Chair Res - Chair Res Fund - St | | | | | | |
| Restricted | 322 | — | — | — | — | 322 |
| Sub-total for Chair Res | 322 | — | — | — | — | 322 |
| D Linford - Dorothy Linford Res | | | | | | |
| Restricted | 868 | 994 | 446 | — | — | 1,417 |
| Endowment | 34,295 | — | — | — | 4,906 | 39,201 |
| Sub-total for D Linford | 35,164 | 994 | 446 | — | 4,906 | 40,619 |
| Fabric Res - Fabric Res Fund - St | | | | | | |
| Restricted | 22,393 | 4,624 | 432 | — | — | 26,586 |
| Sub-total for Fabric Res | 22,393 | 4,624 | 432 | — | — | 26,586 |
| General - General Fund | | | | | | |
| Unrestricted | 1,337,142 | 95,872 | 157,366 | 10,000 | — | 1,285,648 |
| Sub-total for General | 1,337,142 | 95,872 | 157,366 | 10,000 | — | 1,285,648 |
| IDS - Interior Decorating | | | | | | |
| Restricted | 1,048 | — | — | — | — | 1,048 |
| Sub-total for IDS | 1,048 | — | — | — | — | 1,048 |
| None - Agency collection | | | | | | |
| Restricted | — | — | (2,538) | — | — | 2,538 |
| Sub-total for None | — | — | (2,538) | — | — | 2,538 |
| Organ Des - Organ Des Fund - St | | | | | | |
| Designated | 11,651 | 883 | 398 | — | — | 12,136 |
| Sub-total for Organ Des | 11,651 | 883 | 398 | — | — | 12,136 |
| W Bowen En - W Bowen End Trust - | | | | | | |
| Endowment | 1,295 | — | — | — | — | 1,295 |
| Sub-total for W Bowen En | 1,295 | — | — | — | — | 1,295 |
| Grand total | 1,673,881 | 123,193 | 156,380 | — | 28,425 | 1,669,120 |

Summary of Fund Movements - 2020

| | Reserves at 1st Jan £ | Incoming Resources £ | Resources Expended £ | Investment Gains/Losses £ | Transfers £ | Reserves at 31st Dec £ |
|---|-----------------------------|----------------------------|----------------------------|---------------------------------|----------------|------------------------------|
| Unrestricted Fund | 1,407,106 | 100,109 | (170,073) | - | - | 1,337,142 |
| Designated Funds | | | | | | |
| Bell Fund | 3,534 | 15 | - | - | - | 3,549 |
| Organ Fund | 11,728 | 316 | (392) | - | - | 11,652 |
| Car Park & Grounds | 7,486 | 10,470 | (733) | - | - | 17,223 |
| Bequest Fund | 75,259 | - | (639) | - | - | 74,620 |
| | 98,007 | 10,802 | (1,764) | - | - | 107,043 |
| Restricted Funds | | | | | | |
| Dorothy Linford Trust | 770 | 976 | (878) | - | - | 868 |
| Fabric Fund | 17,846 | 4,548 | - | - | - | 22,394 |
| Fabric Fund - St T | 308 | 370 | (678) | - | - | - |
| Chair Fund - St T | 322 | - | - | - | - | 322 |
| Barnabas Mission Fund | 5,252 | - | (192) | - | - | 5,060 |
| Interior Decorating | 1,049 | - | - | - | - | 1,049 |
| | 25,547 | 5,894 | (1,748) | - | - | 29,693 |
| Endowment Funds | | | | | | |
| W Bowen Trust | 1,296 | - | - | - | - | 1,296 |
| Dorothy Linford Trust - St L | 32,089 | - | - | 2,207 | - | 34,296 |
| Cannock Fabric - St L | 149,174 | - | - | 10,258 | - | 159,432 |
| Cannock Ecclesiastical Purposes - St L | 4,658 | - | - | 320 | - | 4,978 |
| | 187,217 | - | - | 12,785 | - | 200,002 |
| Total Funds | 1,717,877 | 116,804 | (173,585) | 12,785 | - | 1,673,881 |

PCC of Cannock with Huntington

Analysis of receipts and payments for the year ended 31 December 2021

| | <u>Unrestricted</u> | <u>Designated</u> | <u>Restricted</u> | <u>Endowment</u> | <u>This year</u> | <u>Last year</u> | |
|--|---------------------|-------------------|-------------------|------------------|------------------|------------------|------------------|
| | | | | | | <u>Total</u> | |
| | | | | | | <u>This year</u> | <u>Last year</u> |
| RECEIPTS | | | | | | | |
| Donations and legacies | | | | | | | |
| Gift Aid - Bank | 28,994 | — | — | — | 28,994 | 41,861 | |
| Gift Aid - Envelopes | 10,003 | — | — | — | 10,003 | — | |
| Other planned giving | 4,260 | — | — | — | 4,260 | — | |
| Loose plate collections | 4,476 | 151 | — | — | 4,628 | 11,764 | |
| Giving through church boxes | 241 | — | — | — | 241 | — | |
| One-off Gift Aid gifts | 2,694 | — | — | — | 2,694 | — | |
| Donations appeals etc | 1,769 | 276 | — | — | 2,045 | 2,063 | |
| Tax recoverable on Gift Aid | 7,188 | — | — | — | 7,188 | 7,831 | |
| Legacies | — | 10,000 | — | — | 10,000 | — | |
| Non-recurring one-off grants | 1,500 | — | — | — | 1,500 | — | |
| Other funds generated | 1,198 | — | — | — | 1,198 | --- | |
| Total | 62,327 | 10,427 | — | — | 72,755 | 63,518 | |
| Income from charitable activities | | | | | | | |
| Statutory Fees for Weddings and Funerals | 3,920 | — | — | — | 3,920 | 6,627 | |
| Local Fees for Weddings and Funerals | 3,147 | 883 | — | — | 4,031 | 701 | |
| Cafe Income | 64 | — | — | — | 64 | 316 | |
| Parish Magazine | --- | --- | --- | --- | --- | 1,238 | |
| Car parking fees | — | 10,390 | — | — | 10,390 | 10,450 | |
| Gloucester Way rental | --- | --- | --- | --- | --- | 5,327 | |
| St Barnabas Hall Lettings | 15,469 | — | — | — | 15,469 | 15,735 | |
| St Luke's Centre Lettings | 8,468 | --- | --- | --- | 8,468 | 5,100 | |
| Other Hall Income (St Barnabas) | 392 | — | — | — | 392 | — | |
| Church Office Income | 37 | — | — | — | 37 | — | |
| Total | 31,497 | 11,273 | — | — | 42,771 | 45,494 | |
| Other trading activities | | | | | | | |
| Rummage sales etc | 1,044 | — | — | — | 1,044 | 1,646 | |
| Total | 1,044 | --- | — | — | 1,044 | 1,646 | |
| Investments | | | | | | | |
| Bank and building society interest | 151 | — | 5,619 | — | 5,770 | 404 | |
| Dividends | — | — | — | — | — | 5,427 | |
| Rent from lands or buildings | 3 | — | — | — | 3 | --- | |
| Total | 154 | — | 5,619 | — | 5,773 | 5,831 | |
| Other receipts | | | | | | | |
| Insurance claims | 347 | — | — | — | 347 | 314 | |
| Church to Parish Office Transfer | 500 | — | — | — | 500 | — | |
| Total | 847 | — | — | — | 847 | 314 | |
| Receipt Total | 95,872 | 21,701 | 5,619 | — | 123,193 | 116,804 | |

PAYMENTS

Raising funds

| | | | | | | |
|-------------------------------|------------|----------|----------|----------|------------|------------|
| Costs of fetes & other events | 241 | — | — | — | 241 | 92 |
| Stewardship costs | --- | --- | --- | --- | --- | 131 |
| Total | 241 | — | — | — | 241 | 223 |

Expenditure on charitable activities

| | | | | | | |
|--|-----------------|---------------|----------------|----------|-----------------|----------------|
| Giving to missionary societies | 275 | — | — | — | 275 | — |
| Giving - relief and development agencies | 2,108 | — | — | — | 2,108 | 3,920 |
| Mission and Outreach | 186 | — | — | — | 186 | — |
| Secular charities | 1,577 | — | — | — | 1,577 | — |
| Ministry parish share etc | 82,035 | — | (2,538) | — | 79,497 | 75,883 |
| Assistant staff costs | 13,636 | — | — | — | 13,636 | — |
| Salary of parish administrator | 8,889 | — | — | — | 8,889 | 33,356 |
| Verger Salary | 1,952 | — | — | — | 1,952 | — |
| Organist Salary | 3,127 | — | — | — | 3,127 | — |
| Working expenses of incumbent | 1,464 | — | — | — | 1,464 | 1,139 |
| Parsonage house expenses | 305 | — | — | — | 305 | — |
| Church running - insurance | 4,075 | — | — | — | 4,075 | 4,069 |
| Church office - telephone | 1,347 | — | — | — | 1,347 | — |
| Church Office - stationery | 384 | — | — | — | 384 | — |
| Church Office - equipment | 2,415 | — | — | — | 2,415 | — |
| Organ / piano tuning | 543 | 398 | — | — | 942 | --- |
| Church maintenance | 974 | 276 | 432 | — | 1,682 | — |
| Cleaning | 3,720 | — | — | — | 3,720 | — |
| Waste Disposal | 4,724 | — | — | — | 4,724 | 13,895 |
| Vermin Control | 303 | — | — | — | 303 | — |
| Upkeep of services | 1,857 | — | 446 | — | 2,303 | 307 |
| Upkeep of churchyard | 102 | — | — | — | 102 | — |
| Administration | 315 | — | — | — | 315 | — |
| Storage - off site | 800 | — | — | — | 800 | — |
| Church running - electric | 1,333 | — | — | — | 1,333 | 2,159 |
| Church running - gas | 6,941 | — | — | — | 6,941 | 4,339 |
| Church running - water | 339 | — | — | — | 339 | — |
| Magazine expenses | 404 | — | — | — | 404 | 733 |
| St Lukes Centre running - electricity | 1,923 | — | — | — | 1,923 | 5,042 |
| St Lukes Centre running - insurance | 1,463 | — | — | — | 1,463 | — |
| St Lukes Centre running - maintenance | 3,092 | — | — | — | 3,092 | 12,062 |
| St Lukes Centre running - telephone | 28 | — | — | — | 28 | — |
| St Lukes Centre running - water | 213 | — | — | — | 213 | — |
| St Barnabas Hall running - electricity | 2,757 | — | — | — | 2,757 | — |
| St Barnabas Hall running - insurance | 1,001 | — | — | — | 1,001 | — |
| St Barnabas Hall running - maintenance | 231 | — | — | — | 231 | — |
| St Barnabas Hall running - water | 104 | — | — | — | 104 | — |
| Hall running - heating and lighting | 15 | — | — | — | 15 | — |
| Governance costs examination/audit fee | 150 | — | — | — | 150 | 150 |
| Church major repairs – structure | — | — | — | — | — | 11,928 |
| Hall & Centre repairs | --- | --- | --- | --- | --- | 4,379 |
| Total | 157,125 | 674 | (1,659) | — | 156,139 | 173,361 |
| EXPENDITURE TOTAL | 157,366 | 674 | (1,659) | — | 156,380 | 173,584 |
| GRAND TOTAL | (61,493) | 21,026 | 7,279 | — | (33,187) | 56,780 |

Allocation of Support Costs

Support costs comprise Trustee Training and Governance Costs etc. Due to the nature of the financial activities of the PCC, these would be allocated across Charitable Expenditure which comprises the majority of its expenditure and as such are automatically charged there.

Staff Costs

| | 2021 | 2020 |
|-----------------------------|----------|----------|
| Wages & Salaries | £ 27,604 | £ 33,356 |
| Average number of employees | 3 | 3 |

During the year the PCC employed 2 administrative officers and 1 verger (all part-time) and no payments were large enough to attract social security costs.

There were no employee benefits to key management personnel in the previous or current year.

The PCC use the National Employment Savings Trust (NEST), via the Diocesan Payroll Scheme, for its pension payments

Trustees' Remuneration & Expenses

1 Trustee has been reimbursed £1,464 (2020 £1,139) for travel and phone expenses incurred during the year.

1 Trustee has been paid £1,952 during the year for their services as verger.

Related Parties

No other expenses were paid to any other PCC member, persons closely connected to them or related parties.

Donations from related parties (PCC members) totalled £7,681 (2020 £7,010).

Fees for the examination of the accounts

| | 2021 £ | 2020 £ |
|---|-----------|-----------|
| Independent Examiner's fees | 150 | 150 |
| Other fees (eg accountancy services) paid to the Independent Examiner | - | - |

Analysis of Transfer between Funds

£10,000 transferred from car park account to general unrestricted account in 2021.

Fund Descriptions

Designated funds:

Bell Fund - monies held for the maintenance of the bells

Organ Fund - monies held for the maintenance and upkeep of the organ

Car Park & Grounds - monies held for the maintenance of the church grounds

Bequest Fund - monies left to the parish for specific purposes

Fixed Assets

a. Tangible Fixed Assets

| | 2021 Freehold buildings £ | 2020 Freehold buildings £ |
|----------------------|--|--|
| Cost | | |
| At 1.1.2021 | 1,384,218 | 1,384,218 |
| Disposals | (220,000) | - |
| | | |
| At 31.12.2021 | 1,164,218 | 1,384,218 |

Freehold buildings are shown at cost and relate to Gloucester Way, St Luke's Centre, and St Barnabas Hall. During 2021 the Gloucester Way property was sold at the carried forward cost. No depreciation is provided on these properties as the PCC is of the opinion that their market value is in excess of the values shown in the accounts.

b. Fixed Asset Investments

| | At 1.1.2021 £ | Change in market value £ | At 31.12.2021 £ |
|------------------------------------|------------------|--------------------------------|--------------------|
| | | | |
| Dorothy Linford Trust | 34,296 | 4,906 | 39,202 |
| Fabric Fund | 159,432 | 22,807 | 182,240 |
| Cannock Ecclesiastical Purposes | 4,978 | 712 | 5,690 |
| | | | |
| Total | 198,706 | 28,425 | 227,132 |

All investments are held with CCLA in the Investment Fund.

There are 1,674 shares for the Dorothy Linford Trust, 782 shares held for the Fabric Fund, and 243 shares in the Cannock Ecclesiastical Purposes Charity.

There is a connected charity, called St Luke's Charity (registered with the Charities Commission, no. 243361) with 2 Trustees, that are also Trustees of this charity. St Luke's Charity has investments vested in the Vicar and Wardens of Cannock and Huntington.

Debtors

| | 2021 £ | 2020 £ |
|----------------------|--------------|--------------|
| | | |
| Gift aid recoverable | - | - |
| Other debtors | 6,436 | 1,436 |
| | | |
| Total | 6,436 | 1,436 |

Liabilities due within one year

| | 2021 £ | 2020 £ |
|-----------------|----------------|--------------|
| | | |
| Parish share | - | - |
| Other creditors | 501 | 3,988 |
| Agency | (1,818) | 0 |
| Total | (1,317) | 3,988 |

| Statement of Financial Activities 2020 | | | | | | | |
|---|------|-------------------------|-----------------------|-----------------------|----------------------|-----------------------|---|
| | | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Endowment Funds £ | Total Funds 2020 £ | Total Funds 2019 £ |
| Incoming Resources | | | | | | | <i>*see note 12 for full comparatives</i> |
| Income and Endowments from: | | | | | | | |
| Donations and Legacies | 2a | 63,218 | 300 | - | - | 63,518 | 80,239 |
| Activities for Generating Funds | 2b | 1,276 | - | 370 | - | 1,646 | 14,647 |
| Income from Investments | 2c | 256 | 51 | 5,524 | - | 5,831 | 5,730 |
| Church Activities | 2d | 35,044 | 10,450 | - | - | 45,494 | 77,266 |
| Other | 2e | 314 | - | - | - | 314 | 15,475 |
| Total | | 100,109 | 10,802 | 5,894 | - | 116,804 | 193,357 |
| Resources Expended | | | | | | | |
| Expenditure on: | | | | | | | |
| Raising Funds | 3a | 223 | - | - | - | 223 | 1,884 |
| Church Activities | 3b | 169,850 | 1,764 | 1,748 | - | 173,361 | 210,550 |
| Other | 3c | - | - | - | - | - | - |
| Total | | 170,073 | 1,764 | 1,748 | - | 173,585 | 212,434 |
| Net Income/(Expenditure) before investment | | (69,964) | 9,037 | 4,146 | - | (56,780) | (19,077) |
| Net gain/(losses) on investments | 7(b) | - | - | - | 12,785 | 12,785 | 29,297 |
| Net Income/(Expenditure) | | (69,964) | 9,037 | 4,146 | 12,785 | (43,995) | 10,220 |
| Transfer between Funds | 6 | - | - | - | - | - | - |
| Net Movement in Funds | | (69,964) | 9,037 | 4,146 | 12,785 | (43,995) | 10,220 |

Accounts



2020 Report for the Parochial Church Council of St. Luke's, Cannock and St. Thomas' Huntington



Building Community with Christ at the Centre

St. Luke's and St. Thomas' Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Rev. Vicky Fleming, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of St. Luke's Church Centre and St. Barnabas Hall, Hampton Street, Cannock.

The PCC is committed to working together better and enabling as many people as possible to worship in our churches and to become part of communities. Our services, worship and our many activities put faith into practice through prayer, scripture, music, sacrament and outreach events. We maintain the fabric of our church property to facilitate this important work. Our strap-line, *Building community with Christ at the Centre*, sums up our aims and objectives.

The Covid Pandemic led to the disruption of services and all of our groups and meetings. Services were recorded and put on our website and Facebook pages. When we could open for private prayer we did this on a Wednesday with suggested prayers and meditations on the screens. We were able to have some services in church. Full risk assessments were carried out. The prayer diary continued to be produced and the magazine became digital. A pastoral care team has maintained contact with the housebound on their list.

With restrictions in place we were only able to conduct 5 baptisms, 1 wedding, 27 funerals in our churches and 11 funerals at crematoria this year.

Vicar's Report

This year has been particularly taxing with the Pandemic curtailing much of my ministry in the parish. I had to learn new technological skills very quickly so that I could record services at home and when we were able to open for worship in church. PCC meetings and much of the normal work of the church ceased but we were able to hold the APCM in October!!

I have been unable to get to know people and visiting has been virtually non-existent. I did not have any contact numbers so that I could call and only towards the end of the year was able to send a couple of letters to all the members of our churches on the electoral roll.

With our Administrator on furlough I produced the Pew News and maintained the website and Church Near You website with the able assistance of Sam Eldon who also maintained our Facebook page.

We are just coming out of lockdown as we prepare for the APCM and 'normality' is very slowly returning but things will not go back to how they were because so much has changed. We need to pray together and establish what the future can look like and this is a process I have started with the Standing Committee and PCC. I hope we will be able to draw together our relationships, take care of and support one another.

I would like to thank the members of the Standing Committee who were a great support and took on various extra responsibilities like doing risk assessments. Another person that has been a wonderful support and done so much for the church—beyond the roles for which he is employed—is Mike Heeley. The churchwardens have also been so helpful as we have worked together to keep the 'show on the road'.

My gratitude and thanks to my husband, George is beyond words. He has delivered services and Bible Studies for me to record as well as being there for me in the most stressful of days,

My prayer is that we shall all continue to work together towards the vision of '*Building Community with Christ at the Centre*'.

Everyone is important and has a role to play in the body of Christ in this area. Let us celebrate that and get to know one another as we build community with Christ at the centre.

Rev. Vicky Fleming

St. Luke's Church, Cannock Wardens' Report for 2020

Well, what a year!! I feel that I must begin this report by giving my thanks to Vicky and George for their commitment to providing online services and studies for us during this very difficult time. I am sure that this isn't the start that they envisaged when they moved to Cannock. It is hoped that our congregations will come to know them better in the months ahead. My thanks also go to Gill, Di and David for their input during this year.

In between the lockdowns some services were held and I am pleased to say that, considering the situation, they were quite well attended. The Wednesday morning church opening was well received with George providing a videoed service that was shown in Church and then went online. The Sunday services were also videoed and put online along with the Pew News. Prior to the lockdown in November, Vicky presided over a very poignant Rosemary Memorial Service which was very well received by the people who had lost loved ones in the past year. It is anticipated that another such service will be held to commemorate the loss of loved ones during the pandemic and who could not be remembered in the way that families would have wished.

For most of the year the Church Centre has been closed and Donna has been on furlough. This, along with a drop in donations and stewardship funds, has caused us considerable hardship and it is hoped that in the future we will be able to recoup some of our funding by holding fundraising activities. All ideas welcome!

'Zoom' has been our friend this year. The Standing Committee and PCC have held their meetings this way and very successful coffee meetings are being held at 11.00 a.m. every Sunday. My thanks to Vicky for getting to grips with the technology.

At the time of writing, we are coming to the end of the third lockdown and looking forward to being able to hold our Easter Day service and our regular Sunday services. Here's hoping for a better 2021!

Janice Middleton
St. Luke's Churchwarden

Wardens Report for St Thomas' 2020

2020 was, of course, an incredibly quiet year due to Covid-19 and the National and local lockdowns imposed. We had few services or social events. This had financial as well as fellowship/social implications. Social events generally raise a good sum of money towards St Thomas' finances and are usually very well attended.

A donation of £76.00 was made to Kathryn House Hospice in January, from donations from the congregation in lieu of sending individual Christmas cards to one another.

At the beginning of the year, we managed to hold our usual monthly Coffee Mornings for January, February and March. These made a total of £325.55 towards church funds.

We attended the tabletop sale at St Luke's in January and held our own clearance sale in February, which made a total of £484.79 and help clear some items from our vestry!

Our final event for the year was our cheese and wine quiz evening on 13th March. This was very well attended and there was the usual banter and good humour. Little did we know it would be

our last event for 2020. We raised £273.00.

On Sunday 15th March we held a special service to say farewell to Rev Alex, who was moving to her own Parish in Derbyshire. We did of course have St Thomas' customary "cake goodbye", although the cake was cut and bagged ready for people to take away, as this was a couple of days before the first lockdown.

We were able to hold our Harvest Festival Service in October and the congregation very generously donated 12.05kg of food for the local Food Bank.

The repair work to the bell tower and porch were finally completed to the architect's satisfaction. We hope to purchase a bell rope as a final touch to our refurbished bell when we are able.

Unfortunately, 'Songs for You!', singing sessions for Dementia sufferers had to be cancelled and their new sessions are now held online.

The virus has also meant that Holy Communion services at Ashcroft Hollow and to home communicants have also been halted.

While the church is closed, we have continued to keep in touch with our congregation by telephone and refer them to the online services provided by Vicky, George and others or to those provided by Lichfield Diocese.

During the year, no Baptisms took place; 1 Funeral was conducted in the church; No weddings took place.

The average Sunday attendance was 21 adults and 3 children.

The total worshipping community was 59 (2019 – 71).

Margaret Young and Tricia Archer,
St. Thomas' Churchwardens.

Treasurers' Report for 2020

2020 proved to be a very difficult year financially with our parish assets being reduced by over £41,000 at St. Luke's and £6,000 at St. Thomas's. We were able to furlough both Donna and Teresa at various times but the loss of Church Centre hire fees, and of the Church Fete and Tree Festival, accounted for the increase in the loss from £29k in 2019. The St Thomas's spend included final payments on their roof repairs which meant that they were unable to contribute to Parish Share and office costs.

It is pleasing to report, however, that we were able to pay our Parish Share of £75k, in full from St Luke's funds. We were pleasantly surprised when this was reduced by the Diocese from the original £86k because of the pandemic.

Overall Giving to St. Luke's, remarkably, stayed roughly at the same level as 2019 of £46k with contributions from envelopes, standing orders direct to church, standing orders through Giving Direct, JustGiving, the introduction of a contactless machine and cash donations. We are very grateful to those people who switched to giving by standing order which has considerably helped with cash flow.

St Barnabas Hall has had a successful year, mainly because the main hirer has continued to use the hall on a regular basis. They contributed over £5k to the overall funds.

At St Luke's a majority decision was reluctantly made to reduce charitable and missionary giving by half to £3,750. This did not preclude paying the other half early in 2021 although the significant loss in 2020 would make this inadvisable.

The Share allocation for 2021 has been confirmed as 'unchanged' at £86,724, a very daunting challenge! With the need to find an extra £13,000 in Parish Share and, with the uncertainty over a full return to 'normal' activities, a loss of over £50k is likely. A further push to sign people up to

electronic giving and to the envelope scheme will be a priority.

Geoff Pick
Treasurer

Church Centre Report

The Church Centre has suffered as a result of the restrictions and lockdowns imposed on us all. We are indebted to all concerned who have maintained the contact and support to those who have required assistance from the centre in these most challenging of times. Needless to say we are looking forward to some degree of normality when we can once again welcome back the various groups and organizations that bring such joy, satisfaction and income to our Church.

Andy Brittle

Ringling Masters' Report 2020

In the early part of 2020 we were ringing 6 bells each Sunday morning. This continued for a few weeks but then, under lockdown, Sunday ringing had to be restricted to 5 ringers on bells 2,4,6,8,10 and with practice nights suspended. Ultimately, when we were reclassified as Tier 3, ringing stopped completely.

It is hoped that we can resume in the next few months without restriction. Our numbers are declining and it remains to be seen whether we still have any younger ringers after the resumption. Recruitment will be essential although it is not easy to see how this can be easily achieved.

St. Luke's Friendship Group – 2020-21

As the Church Centre has been closed since the first lockdown, Margaret Walker and I wished to keep in touch with our members. Apart from 'phone calls we started to hold "Zoom" meetings every Monday morning for those who were able to access this. On average there were 6-10 people meeting each week.

During 2020 we had a successful virtual McMillan coffee morning, making just over £247.00 for the charity.

During the Zoom meetings we have done quizzes, bingo and even managed to bake (in the microwave) a chocolate cake in a mug. We even learned a little sign language, although I must confess without general use I have forgotten most of the signs.

The large quantity of knitted hats, vests and blankets did not make it to South African but they will be going to other local causes. I.e. premature baby units.

Finally, we all wish to thank Margaret for her efforts in setting up the Zoom meetings and doing a monthly report for the Parish Magazine.

I am sure we are all looking forward to starting our meetings again in the Church Centre in the near future.

Linda Hopley

Mother's Union

The last year has been unusual in that although we had a full diary for the year with speakers/ lunches etc we were unable to meet after March with everything that happened with Covid and the restrictions that were put in place to protect everyone.

We managed to have three meetings up till March starting with our AGM in January and the committee remain the same with myself as Branch Leader, Mary Towers as Treasurer and Janet Anderson as Secretary. February was our fish and chip lunch which was well attended and we had Julie Perry from Jackson Perry talking about wills and powers of attorney for the March meeting. We were unable to have any further meetings due to the lockdown.

Since this happened we have tried to keep in touch with everyone by telephone and have occasionally seen friends when things eased a little. We weren't able to have any M U meetings at Doxey but these were carried out by Zoom. I did manage to attend some of them with some technical help from my daughter and it was certainly a new experience for me.

I hope that things begin to improve now that we have the vaccine and it won't be too long before we can all meet up again with our monthly meetings in the church centre and have our Wednesday morning coffee. I can't see restrictions being lifted for us to have our Ploughman's lunch in April but all being well we will be able to have our Harvest lunch in September. Let's all look forward to better times ahead.

Madeline Farnell, Branch Leader

Choir report

The unfortunate events of 2020 saw the closure of St Luke's and with it the inability of the choir to meet for rehearsals and services. Even when services were allowed, singing was not, so for us as a choir we felt the effects of lockdown on not only our daily life, but also our personal and spiritual well-being. We do have a WhatsApp group where we can share items of news, be they personal or church related.

Towards the end of the year, we were able to meet, following the rule of six, for a couple of rehearsals, with a view to singing at the Midnight service on Christmas Eve. Very stringent Health and Safety measures were in place and we managed to sing in the choir stalls for the service, following strict social distancing rules. This made singing harmony parts very difficult, but we were so glad to be able to be with Vicky and a few members of the congregation for this special service. It was difficult to remember to replace our face masks after every hymn!

Looking forward, Vicky has recorded us singing a few hymns for her to put on the online services, and we hope that those members of the congregation who watch these, will be pleased to hear our voices once again. Vicky has asked that we sing at an Easter Sunday service, and we look forward to another rehearsal in the not too distant future.

We look forward to the day when we can once again sing together our hymns and settings of the service.

Jane Coxon

Associate Ministers Report

2020 has been a strange year for us all. When I reflect on the events of the last 12 months of my ministry I realize that I'm not sure what a normal year looks like for me. In fact, in the 4 years of my ministry every year has meant adapting to the changes and challenges of church life. When I had my end of Curacy interview with Bishop Clive he asked me what areas of ministry I might want to take forward, I was at a complete loss, as I'd not had chance to think about that!

2020 was also the year I successfully completed my Curacy and I am now a fully fledged P/T non-stipendiary Assistant Curate (OLM). I also managed to complete my BA degree in Theology and I will receive my final marking sometime in May this year. My thanks to the wardens and congregations of St Luke's, St Thomas' and St Saviour's for supporting me in completing this.

Having welcomed Vicky to our Parish I was looking forward to everything settling down and perhaps taking time to consider what areas my ministry might take. But, as we all know if you want to make God laugh, tell him your plans!

2020 the year of lockdowns and church closures. Whilst we have not been able to meet as a church this year, my ministry has rather surprisingly focused on ministering to my work colleagues. I belong to a team of Criminal intelligence Analysts, who are normally based in offices across England and Wales. A week before the first national lockdown we were sent home to work and designated key workers. The first 3 months involved quickly adapting to new work, supporting the processing of the increased Universal Credit Claims, and coping with lockdown. But in this strangest of years we have grown together as a team in a way that would never have happened had we still been office based. We have been supporting each other mentally and emotionally and we have got to know each other. Colleagues have opened up to me and each other in ways that would have been unheard of, previously. My expertise as a vicar has been sought after and not just for the Christmas Quiz! In the later part of the year I have been supporting 9 new members of the team arranging their training. So for me this year has been one of emotional and mental intensity

At the start of 2021 I was invited by the Rural Dean to be a part of Rugeley Deanery's Strategic Review, along with three other clergy and guided by a Diocesan Adviser. This is part of the Diocese's *Shaping for Mission*. "Traditionally, deaneries has had two roles: to provide governance for the diocese; and to provide a support network for those in ministry". To this role, the Diocese has now added to "discern the mission of the church in their area". This review began in 2020, and from Easter we will begin looking at vision-setting. Later in the year the Bishop and senior staff will begin the process of translating our vision into action and aligning resources accordingly.

Inevitably people will think this is a cost cutting exercise. But even before the Pandemic the cost of ministry was becoming unsustainable, and a review of resources was inevitable. Churches have been asked about their current missionary activities and their vision for the future. This way, the review allows churches to have some say in what they see as their mission, and how it can be resourced and as a Deanery we can perhaps see where joint working or resources can be focussed. The Diocese has made a commitment to fund current resources until 2023. We are fully aware that church will be different once we come out of the current situation and our activities will inevitably change, so to some extent until June it may be difficult to say which activities we wish to or even able to start up again; or even what direction we see our ministry and mission going.

Rev. Gill Joynton

Trustees' Annual Report for the year ended 31st December 2020
Charity registration number 1157373

Statement of Trustees Responsibilities

Charity Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its financial activities for that period. In preparing those financial statements the trustees are required to:

- (a) Select suitable accounting policies and then apply them consistently
- (b) Make judgements and estimates that are reasonable and prudent
- (c) State whether the policies adopted are in accordance with the Statement of (d) Recommended Practice – Accounting by Charities and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statement.
- (d) Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.
- (e) The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Governance and Management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. PCC members are elected annually from those on the Electoral Roll. It has been formally agreed by that the PCC will consist of 17 members in total, elected from both churches.

Objectives, Activities and Achievements

- (a) Promoting the Gospel and the Doctrines of the Church of England. The PCC through the work of its Leadership Team has developed a Mission Action Plan which states the priorities of the parish in the following areas:
- (b) To develop worship across the parish that engages with the community “out there”.
- (c) To develop the ways in which we share together as a parish
- (d) To recognize, encourage and develop leadership within the parish
- (e) To develop our means of communication to include the parish website
- (f) To encourage children and families in faith across the parish.

Public Benefit statement

The trustees of the Charity are aware of the Charity Commission’s guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in the administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of Cannock and Huntington, it helps to promote the whole

mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and

- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months' unrestricted payments. This is equivalent to £47,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves (including designated) at the year end was £59,968, which is higher than this target. There are no funds that are in deficit at the year end.

Safeguarding

The PCC believe that they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops guidance on safeguarding children and vulnerable adults).

Risks

The income for 2020 is substantially lower than in previous years due to the impact of the Covid-19 pandemic. This has affected most of the income streams, but most significantly giving, hall and centre hire, wedding and funeral fees, and fund raising. The result of this was a deficit for 2020 of £69,000 on unrestricted funds. Although there are substantial accumulated unrestricted funds at the moment, they will quickly get depleted if the church remains closed or in restrictions.

Related Parties

Donations from Related Parties

Donations from related parties during the year totalled £5,500. All these donations were received without conditions.

Remuneration paid to Trustees

None of the trustees have been paid any remuneration or received any other benefits from employment with the PCC.

Expenses paid to Trustees

1 trustee was reimbursed £851.87 for travel and subsistence during the year.

Investment Policy

The charity is granted power to invest in suitable investments under the PCC Powers Measure 1956 and the Trustees Act 2000. As a charity, the Trustees have a duty of care to take such

advice as is appropriate before investments are undertaken. This advice is sought from the Central Board of Finance (CCLA) in London, the Diocesan Office in Lichfield.

The charity's investment policies are based on two key principles: -

- Ethical Investment – this includes ensuring that investments are held in companies which have high standards of corporate governance and act in a responsible way towards stakeholders. Long-term responsibilities – the trustees are aware of their long-term responsibilities in respect of the Restricted and Unrestricted reserves and as a result follow a prudent approach to investment decisions.

Reference and Administrative details

The Parish Church of St. Luke's is situated in Cannock Town Centre and is part of the Deanery of Rugeley, in the Diocese of Lichfield. The correspondence address is the. Our website address is: <http://www.stlukescannock.org.uk/>

PCC members who have served from 1st January 2019 until the date this report was approved were:

Ex Officio Members

| | |
|---------------|---|
| The Incumbent | Revd. Vicky Fleming |
| Clergy | Revd. Alex Mann – left 15 th March 2020 Revd. Gill Joynson |
| Readers | David Gethin Di Holt |
| Churchwardens | Russell Wilkinson St Luke's Janice Middleton St. Luke's Margaret Young St. Thomas' Tricia Archer St. Thomas' |

Deanery Synod Representatives Maggie Warford and Wendy Bishop

Elected Members from 25th October 2020

| | |
|-------------------------------------|----------------|
| Deputy Warden St. Luke's | Ian Coulter |
| Deputy Warden St. Luke's | Janet Bolton |
| Treasurer for St. Luke's and Parish | Geoff Pick |
| Treasurer for St. Thomas | David Wheatley |

Wendy Bishop
Pauline Woodham
Trevor Woodham
Ken Ross
Debbie Brown

Maggie Warford
Geoff Pick
Janet Bolton
Theresa Perrett
Teresa Atherton
Sophie Mcfie-Hyland
Yvonne Reynolds
Lesley Coulter - PCC Secretary
Linda Hopley
Andy Brittle

Approved by the PCC on 20th April 2021

.....
Chair

.....
Vice chair

Annual Report and Financial Statement the Parochial Church Council of Cannock and Huntington

Registered Charity number 1157373

For the year ended 31st December 2020

**ts of
ock**

Independent Examiner's Report to the trustees/members of the PCC of Cal and Huntington

Registered Charity number: 1157373

I report on the accounts for the year ended 31st December 2020 which are set out on the following pages

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an independent examination is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of those records with those presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken are designed to obtain all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause for concern in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:Date:

Jonathan Hill FCMA CGMA
Lichfield Diocesan Board of Finance
St Marys House, The Close, Lichfield Ws13 7LD

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The PCC of Cannock and Huntington

Financial Statements for the Year Ended 31st December 2020

Statement of Financial Activities

| | | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Endowment Funds £ | Total Funds 2020 £ | Total Funds 2019 £ |
|--|------|-------------------------|-----------------------|-----------------------|----------------------|-----------------------|---|
| | | | | | | | <i>*see note 12 for full comparatives</i> |
| Incoming Resources | | | | | | | |
| Income and Endowments from: | | | | | | | |
| Donations and Legacies | 2a | 63,218 | 300 | - | - | 63,518 | 80,239 |
| Activities for Generating Funds | 2b | 1,276 | - | 370 | - | 1,646 | 14,647 |
| Income from Investments | 2c | 256 | 51 | 5,524 | - | 5,831 | 5,730 |
| Church Activities | 2d | 35,044 | 10,450 | - | - | 45,494 | 77,266 |
| Other | 2e | 314 | - | - | - | 314 | 15,475 |
| Total | | 100,109 | 10,802 | 5,894 | - | 116,804 | 193,357 |
| Resources Expended | | | | | | | |
| Expenditure on: | | | | | | | |
| Raising Funds | 3a | 223 | - | - | - | 223 | 1,884 |
| Church Activities | 3b | 169,850 | 1,764 | 1,748 | - | 173,361 | 210,550 |
| Other | 3c | - | - | - | - | - | - |
| Total | | 170,073 | 1,764 | 1,748 | - | 173,585 | 212,434 |
| before investment gains/ (losses) | | (69,964) | 9,037 | 4,146 | - | (56,780) | (19,077) |
| Net gain/(losses) on investments | 7(b) | - | - | - | 12,785 | 12,785 | 29,297 |
| Net Income/(Expenditure) | | (69,964) | 9,037 | 4,146 | 12,785 | (43,995) | 10,220 |
| Transfer between Funds | 6 | - | - | - | - | - | - |
| Net Movement in Funds | | (69,964) | 9,037 | 4,146 | 12,785 | (43,995) | 10,220 |
| Total Funds brought forward | 11 | 1,407,106 | 98,007 | 25,547 | 187,217 | 1,717,877 | 1,707,657 |
| Total Funds carried forward | | 1,337,142 | 107,044 | 29,693 | 200,002 | 1,673,882 | 1,717,877 |

The PCC of Cannock and Huntington
Financial Statements for the Year Ended 31st December 2020
Charity Registration no. 1157373

Balance Sheet

| | | Total 2020 | Total 2019 |
|--|-------------|-------------------|-------------------|
| | | £ | £ |
| Fixed Assets | | | |
| Tangible Assets | 7(a) | 1,384,218 | 1,384,218 |
| Investment Assets | 7(b) | 198,706 | 185,921 |
| Total Fixed Assets | | 1,582,924 | 1,570,139 |
| Current Assets | | | |
| Current Investments | 8(a) | - | - |
| Debtors and prepayments | 8(b) | 1,437 | 1,944 |
| Cash at bank and in hand | 8(c) | 90,022 | 147,041 |
| Total Current Assets | | 91,458 | 148,985 |
| Current Liabilities - due within 1 year | | | |
| Creditors and accruals | 9(a) | 501 | 1,247 |
| Diocesan Parish Share | | - | - |
| Total Current Liabilities | | 501 | 1,247 |
| Net Current Assets/(Liabilities) | | 90,957 | 147,738 |
| Liabilities due after one year | | | |
| Creditors | 9(b) | - | - |
| Deferred Parish Share | | - | - |
| Total Liabilities due after one year | | - | - |
| Total Net Assets/(Liabilities) | | 1,673,882 | 1,717,877 |

| | | Total 2020 | Total 2019 |
|-------------------------|--|-------------------|-------------------|
| | | £ | £ |
| Funds of the PCC | | | |
| Unrestricted Funds | | | |
| General Fund | | 1,337,142 | 1,407,106 |
| Designated Funds | | 107,044 | 98,007 |
| Restricted Funds | | | |
| Endowment Funds | | 29,693 | 25,547 |
| | | 200,002 | 187,217 |
| Total Funds | | 1,673,882 | 1,717,877 |

Approved by the Parochial Church Council on 2021 and signed on its behalf by:

Signature:

Name: (PCC Chairman)

The PCC

Financia

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Debtors

Creditors

of Cannock and Huntington

I Statements for the Year Ended 31st December 2020

ing Policies

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. They have also been prepared in accordance with the Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

There may be minor discrepancies in the totals as the pence are not being shown.

/ Statement

The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a Cash flow statement on the grounds that the income does not exceed £500,000.

ncern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern

ance Sheet Events

The worldwide outbreak of the COVID-19 virus represents a significant event since the end of the financial year. The Charity has reviewed its cash flow forecasts and considered the impact on going concern, concluding that the going concern basis remains an appropriate basis of preparation for these financial statements given the likely cash flow impact of operations for 12 months from the date of signing this report. COVID-19 is considered to be a non-adjusting post year end – for accruals) event and therefore has not been taken into account in preparing these Financial Statements as at 31 December 2019.

ing Estimates and Prior Year Errors

No changes to accounting estimates have occurred in the reporting period.

No material prior year errors have been identified in the reporting period.

ion of Funds

Unrestricted funds are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

Restricted funds comprise of two elements :-

a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest

b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

Planned giving, collections and donations are recognised when received or when the PCC becomes entitled to the resource and the monetary value can be measured with sufficient reliability. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due and the monetary value can be measured with sufficient reliability. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Income and Support Costs

Support costs should be allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the PCC and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources eg by allocating staff costs by time spent and other costs by their usage.

sets

Consecrated and benefice property is not included from the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets exceeds 50 years, so that any depreciation charges would be immaterial.

Other tangible fixed assets, relating to small fixtures and fittings within the church, are valued at historical cost. All items are now fully depreciated and have been disposed of during the year. The depreciation rates and methods used are disclosed in note 7.

ents

Investments in quoted shares, traded bonds and similar investments are valued initially at cost and subsequently at market value at the year end. Investments held for re-sale are treated as current asset investments.

Debtors are measured on initial recognition at settlement amount. Subsequently they are measured at cash expected to be received.

s and Accruals

Creditors are measured at settlement amounts less any trade discounts. Accruals are measured on best estimate of the amount required to settle the obligation at the reporting date.

The PCC of Cannock and Huntington

Financial Statements for the Year Ended 31st December 2020

Finance Form
Box Number

INCOME AND ENDOWMENTS

| | 2 | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Endowment Funds £ | Total Funds 2020 £ | Total Funds 2019 £ |
|--|-----------|-------------------------|-----------------------|-----------------------|----------------------|--------------------------|--------------------------|
| Donations and Legacies | | | | | | | |
| Voluntary Income | | | | | | | |
| 1 Tax efficient planned giving | 2a | 41,861 | - | - | - | 41,861 | 47,180 |
| 2 Other planned giving | | - | - | - | - | - | - |
| 3 Collections at services | | 11,764 | - | - | - | 11,764 | 6,317 |
| 4 All other giving and voluntary receipts including special appeals | | 1,763 | 300 | | - | 2,063 | 4,028 |
| 6 Gift Aid Recoverable | | 7,831 | - | - | - | 7,831 | 16,776 |
| 7 Legacies | | | | - | - | - | 1,500 |
| 8 Grants (recurring and one-off) | | | | - | - | - | 4,438 |
| | | 63,218 | 300 | - | - | 63,518 | 80,239 |
| Charitable Activities | | | | | | | |
| Activities for Generating Funds | 2b | | | | | | |
| 9 Summer Fete | | - | - | - | - | - | 5,908 |
| 9 Tree Festival | | - | - | - | - | - | 3,881 |
| 9 Other Fundraising Activities | | 1,276 | - | 370 | - | 1,646 | 4,858 |
| | | 1,276 | - | 370 | - | 1,646 | 14,647 |

INCOME AND ENDOWMENTS *continued*

| | | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Endowment Funds £ | Total Funds 2020 £ | Total Funds 2019 £ |
|--|-----------|----------------------------|--------------------------|--------------------------|-------------------------|--------------------------|--------------------------|
| Income from Investments | 2c | | | | | | |
| 10 Dividends | | | - | 5,427 | - | 5,427 | 5,269 |
| 10 Bank Interest | | 256 | 51 | 97 | - | 404 | 461 |
| | | 256 | 51 | 5,524 | - | 5,831 | 5,730 |
| Income from Church Activities | 2d | | | | | | |
| 11 Statutory Fees (retained by PCC) | | 6,627 | - | - | - | 6,627 | 9,868 |
| 12 Church Hall & Centre Hire | | 20,835 | - | - | - | 20,835 | 48,476 |
| 12 Sunday morning coffee | | 316 | - | - | - | 316 | 416 |
| 12 Gloucester Way Rental | | 5,327 | - | - | - | 5,327 | 4,928 |
| 12 Parish Magazine | | 1,238 | - | - | - | 1,238 | 2,258 |
| 12 Other trading activities | | 701 | - | - | - | 701 | 200 |
| 12 Car Park income | | - | 10,450 | - | - | 10,450 | 11,120 |
| | | 35,044 | 10,450 | - | - | 45,494 | 77,266 |
| Other Income | 2e | | | | | | |
| Vacancy Support from Diocese | | | - | - | - | - | 6,229 |
| Other Income | | - | - | - | - | - | 1,975 |
| 13 Insurance claim | | 314 | - | - | - | 314 | 100 |
| Assets introduced | | | - | - | - | - | 7,172 |
| | | 314 | - | - | - | 314 | 15,475 |
| A Total Income | | 100,109 | 10,802 | 5,894 | - | 116,804 | 193,357 |

The PCC of Cannock and Huntington

Financial Statements for the Year Ended 31st December 2020

Finance Form
Box Number

EXPENDITURE

| | | Unrestricted Funds | Designated Funds | Restricted Funds | Endowment Funds | Total Funds 2020 | Total Funds 2019 |
|-----------|---|---------------------------|-------------------------|-------------------------|------------------------|-------------------------|-------------------------|
| | | £ | £ | £ | £ | £ | £ |
| 3 | | | | | | | |
| | Raising Funds | | | | | | |
| | Costs of Generating Funds | | | | | | |
| 17 | Stewardship Costs | 131 | - | - | - | 131 | - |
| 17 | Costs of Fund Raising | 92 | - | - | - | 92 | 1,838 |
| 17 | Coffee Morning Costs | | - | - | - | - | 46 |
| | | 223 | - | - | - | 223 | 1,884 |
| | Charitable Activities | | | | | | |
| | Church Activities | | | | | | |
| 18 | Mission Giving and Donations | 3,920 | - | - | - | 3,920 | 7,261 |
| 19 | Diocesan Parish Share - current year | 75,883 | - | - | - | 75,883 | 84,608 |
| 19 | Diocesan Parish Share - prior year | | - | - | - | - | 2,000 |
| 20 | Salaries and Wages | 33,356 | - | - | - | 33,356 | 27,731 |
| 21 | Clergy and Staff Expenses | 1,139 | - | - | - | 1,139 | 1,419 |
| 21 | Vacancy Costs | | - | - | - | - | 3,684 |
| | Church Expenses | | | | | | |
| 22 | Church Expenses (Mission and Evangelism) | 115 | - | 192 | - | 307 | 584 |
| 23 | Church Running Expenses (incl Governance) | 12,776 | 392 | 877 | - | 14,045 | 29,049 |
| 23 | Church Running Expenses - Insurance | 4,069 | - | - | - | 4,069 | 3,954 |
| | Depreciation written back/on disposals | - | - | - | - | - | - |
| 24 | Church Utility Bills | 6,498 | - | - | - | 6,498 | 11,278 |
| 25 | Cost of Trading (Magazine, bookstall etc) | | 733 | | - | 733 | 3,042 |
| 25 | Church Centre & Hall Running Costs | 12,062 | - | - | - | 12,062 | 25,138 |
| 25 | Church Centre & Hall Utility Bills | 5,042 | - | - | - | 5,042 | 6,387 |
| | Major Capital Expenditure | | | | | | |
| 27 | Major Repairs to the Church | 10,611 | 639 | 678 | - | 11,928 | 1,888 |
| 28 | Major Repairs to Church Hall & Centre | 4,379 | - | - | - | 4,379 | 2,527 |
| 29 | New Building Work | - | - | - | - | - | - |
| | | 169,850 | 1,764 | 1,748 | - | 173,361 | 210,550 |
| 99 | Other Expenditure | | | | | | |
| | | - | - | - | - | - | - |
| | | - | - | - | - | - | - |
| | | - | - | - | - | - | - |
| c | Total Expenditure | 170,073 | 1,764 | 1,748 | - | 173,585 | 212,434 |

The PCC of Cannock and Huntington

Financial Statements for the Year Ended 31st December 2020

Finance
Form Box
Number

4 Allocation of Support Costs

Support costs comprise Trustee Training and Governance Costs etc. Due to the nature of the financials would be allocated across Charitable Expenditure which comprises the majority of its expenditure and charged there.

5 (a) Staff Costs

| | 2020 | 2019 |
|-----------------------------|---------|---------|
| Wages & Salaries | £33,356 | £23,805 |
| Average number of employees | 3 | 3 |

During the year the PCC employed 2 administrative officers, and 1 verger (all part-time). The related £289 (2019: £202) for these employees.

There were no employee benefits to key management personnel in the previous or current year.

The PCC use the National Employment Savings Trust (NEST), via the Diocesan Payroll Scheme, for its

5 (b) Related Parties

1 Trustee has been reimbursed £1,139 (2019 £1,419) for travel and phone expenses incurred during the year.

No other expenses were paid to any other PCC member, persons closely connected to them or related parties.

Donations from related parties (PCC members) totalled £7,010 (2019 £7,438).

5 (c) Fees for the examination of the accounts

| | 2020 | 2019 |
|-----------------------------|------|------|
| Independent Examiner's fees | £150 | £150 |

6 Analysis of Transfer between Funds

| 2020 Endowment Funds | 2019 Endowment Funds |
|----------------------------|----------------------------|
| £ | £ |

W Bowen Trust - reanalysis of investments held
Investments - reanalysis of investments held
Total

| | |
|---|---------|
| - | (4,787) |
| - | 4,787 |
| - | - |

7 (a) Tangible Fixed Assets

All unrestricted

| | Freehold Buildings £ | Fixtures, Fittings & Equipment £ | Total £ |
|---|-------------------------|-------------------------------------|------------------|
| At Cost or Valuation | | | |
| As at 1st Jan | 1,384,218 | - | 1,384,218 |
| Additions in the Year | - | - | - |
| Disposal in the Year | - | - | - |
| Revaluation (if any) | - | - | - |
| Value at 31st Dec | 1,384,218 | - | 1,384,218 |
| Accumulated Depreciation | | | |
| As at 1st Jan | - | - | - |
| Charge for the Year | - | - | - |
| Depreciation written back | - | - | - |
| Disposals | - | - | - |
| Value at 31st Dec | - | - | - |
| Net Book Value at 1st Jan 2019 | 1,384,218 | - | 1,384,218 |
| 33 Net Book Value at 31st Dec 2019 | 1,384,218 | - | 1,384,218 |

Freehold buildings are shown at cost, and relate to Gloucester Way, St Luke's Centre, and S Fixtures and fittings are depreciated at 20% per year on a straight line basis.

7 (b) Fixed Asset Investments

| | At 1st Jan £ | Additions £ | Disposals £ | Transfers £ |
|---------------------------------|-----------------|----------------|----------------|----------------|
| Endowment funds | | | | |
| Dorothy Linford Trust | 32,089 | - | - | - |
| Fabric Fund | 149,174 | - | - | - |
| Cannock Ecclesiastical Purposes | 4,658 | - | - | - |
| 32 Total | 185,921 | - | - | - |

All investments are held with CCLA in the Investment Fund. There are 1,674 shares for the Dorothy Li 7,782 shares held for the Fabric Fund and 243 shares in the Cannock Ecclesiastical Purposes Charity.

There is a connected charity, called St Luke's Charity (registered with the Charities Commission, no. 2 are also Trustees of this charity. St Luke's Charity has investments vested in the Vicar and Wardens of

8 Current Assets

8 (a) Current Asset Investments

There are no current asset investments

8 (b) Debtors

All unrestricted

Gift Aid recoverable

Prepayments and accrued interest

Other debtors

34

| 2020 | 2019 |
|--------------|--------------|
| £ | £ |
| - | - |
| 1,437 | 1,944 |
| - | - |
| 1,437 | 1,944 |

8 (c) Cash at Bank and in hand - 2020

31

| | Unrestricted £ | Designated £ | Restricted £ | Endowment £ |
|-----------------------------|-------------------|-----------------|-----------------|----------------|
| CBF Deposit Accounts | (112,267) | 107,044 | 28,322 | 1,296 |
| St Luke's Current Account | 13,959 | - | - | - |
| St Barnabas Church Hall | 22,866 | - | - | - |
| St Luke's Advance Fees | 4,341 | - | - | - |
| St Thomas's Current Account | 13,312 | - | 322 | - |
| St Luke's Church Centre | 9,111 | - | - | - |
| St Luke's Office Account | 667 | - | - | - |
| Interior Decorating Scheme | - | - | 1,049 | - |
| | | | | |
| | (48,011) | 107,044 | 29,693 | 1,296 |

Cash at Bank and in hand - 2019

| | Unrestricted £ | Designated £ | Restricted £ | Endowment £ |
|---------------------------|-------------------|-----------------|-----------------|----------------|
| CBF Deposit Accounts | (56,478) | 98,006 | 23,868 | 1,296 |
| St Luke's Current Account | 23,528 | - | - | - |

| | | | | |
|-----------------------------|---------------|---------------|---------------|--------------|
| St Barnabas Church Hall | 7,217 | - | - | - |
| St Luke's Advance Fees | 2,815 | - | - | - |
| St Thomas's Current Account | 18,919 | - | 631 | - |
| St Luke's Church Centre | 25,600 | - | - | - |
| St Luke's Office Account | 590 | - | - | - |
| Interior Decorating Scheme | - | - | 1,049 | - |
| | | | | |
| | 22,191 | 98,006 | 25,547 | 1,296 |

9 Liabilities

All unrestricted

9 (a) Amounts falling due in one year

Accruals of Utilities
Diocesan Parish Share
Other Creditors

35

| 2020 | 2019 |
|------------|--------------|
| £ | £ |
| | |
| 501 | 710 |
| - | - |
| - | 537 |
| 501 | 1,247 |

9 (b) Amounts falling due after one year

Deferred Parish Share
Other Creditors

35

| | |
|----------|----------|
| - | - |
| - | - |
| - | - |

10 Summary of Assets by Fund - 2020

| | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ |
|---------------------|-------------------------|-----------------------|-----------------------|
| Fixed Assets | 1,384,218 | - | - |
| Investment Assets | - | - | - |
| Current Assets | (46,574) | 107,044 | 29,693 |
| Current Liabilities | (192) | - | (309) |
| F | 1,337,451 | 107,044 | 29,384 |

Summary of Assets by Fund - 2019

| Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ |
|-------------------------|-----------------------|-----------------------|
| | | |

| | | | |
|---------------------|------------------|---------------|---------------|
| Fixed Assets | 1,384,218 | - | - |
| Investment Assets | - | - | - |
| Current Assets | 24,135 | 98,006 | 25,547 |
| Current Liabilities | (1,247) | - | - |
| | 1,407,106 | 98,006 | 25,547 |

11 Summary of Fund Movements - 2020

| | Reserves at 1st Jan £ | Incoming Resources £ | Resources Expended £ | Investment Gains/Losses £ |
|---|-----------------------------|----------------------------|----------------------------|---------------------------------|
| Unrestricted Fund | 1,407,106 | 100,109 | (170,073) | - |
| Designated Funds | | | | |
| Bell Fund | 3,534 | 15 | | - |
| Organ Fund | 11,728 | 316 | (392) | - |
| Car Park & Grounds | 7,486 | 10,470 | (733) | - |
| Bequest Fund | 75,259 | - | (639) | - |
| | 98,007 | 10,802 | (1,764) | - |
| Restricted Funds | | | | |
| Dorothy Linford Trust | 770 | 976 | (878) | - |
| Fabric Fund | 17,846 | 4,548 | - | - |
| Fabric Fund - St T | 308 | 370 | (678) | - |
| Chair Fund - St T | 322 | - | - | - |
| Barnabas Mission Fund | 5,252 | - | (192) | - |
| Interior Decorating | 1,049 | - | - | - |
| | 25,547 | 5,894 | (1,748) | - |
| Endowment Funds | | | | |
| W Bowen Trust | 1,296 | - | - | - |
| Dorothy Linford Trust - St L | 32,089 | - | - | 2,207 |
| Cannock Fabric - St L | 149,174 | - | - | 10,258 |
| Cannock Ecclesiastical Purposes - St L | 4,658 | - | - | 320 |
| | 187,217 | - | - | 12,785 |
| Total Funds | 1,717,877 | 116,804 | (173,585) | 12,785 |

Designated funds**Bell Fund** - monies held for the maintenance of the bells**Organ Fund** - monies held for the maintenance and upkeep of the organ**Car Park & Grounds** - monies held for the maintenance of the church grounds**Bequest Fund** - monies left to the parish for specific purposes**Summary of Fund Movements - 2019**

| | Reserves at 1st Jan £ | Incoming Resources £ | Resources Expended £ | Investment Gains/Losses £ |
|-----------------------|--------------------------------------|-------------------------------------|-------------------------------------|--|
| Unrestricted Fund | 1,436,950 | 162,482 | (192,326) | - |
| Designated Funds | | | | |
| Bell Fund | 3,807 | 28 | (301) | - |
| Organ Fund | 11,485 | 1,139 | (895) | - |
| Car Park & Grounds | 5,134 | 11,157 | (8,806) | - |
| Bequest Fund | 73,387 | 5,938 | (4,066) | - |
| | 93,814 | 18,261 | (14,068) | - |
| Restricted Funds | | | | |
| Dorothy Linford Trust | 985 | 961 | (1,176) | - |
| Fabric Fund | 15,808 | 4,485 | (2,446) | - |
| Fabric Fund - St T | - | 2,196 | (1,888) | - |
| Chair Fund - St T | 322 | - | - | - |
| Barnabas Mission Fund | 5,782 | - | (530) | - |
| Interior Decorating | - | 1,049 | - | - |
| | 22,897 | 8,690 | (6,040) | - |
| Endowment Funds | | | | |
| W Bowen Trust | 6,083 | - | - | - |
| Investments | 147,913 | 3,924 | - | 29,297 |
| | 153,996 | 3,924 | - | 29,297 |
| Total Funds | 1,707,657 | 193,357 | (212,434) | 29,297 |

Restricted funds

Dorothy Linford Trust - maintenance, repair and preservation of the Parish Church, the church furn

Fabric Fund - monies held for the maintenance of the fabric of the church

Chair Fund - to replace the chairs at St Thomas'

Barnabas Mission Fund - monies held for the St Barnabas Mission building

Interior Decorating Scheme - Funds set aside for the interior decorating of the vicarage at 11 Sher added to this account by the parish each year, the Diocese add a bonus of 25% (maximum £62.50). Diocese on behalf of the parish.

Endowment funds

W Bowen Trust - an endowment held in CBF Deposit account. The income can be used for general c

Dorothy Linford Trust - the income is for maintenance, repair and preservation of St Luke, the chur

Cannock Fabric - the income is for maintenance, repair and preservation of St Luke

Cannock Ecclesiastical Purposes - the income is for ther maintenance, repair and preservation of S

12 SOFA Comparatives

(previous year)

Income and Endowments

Donations and Legacies

Activities for Generating Funds

Investments

Church Activities

Other

Total Income

Expenditure

Raising Funds

Church Activities

Other

Total Expenditure

Net income/(expenditure)

Net gain/(losses) on investment

Net Income/(Expenditure)

Transfer between Funds

Net Movement in Funds

Total Funds brought forward

Total Funds carried forward

| Unrestricted Funds | Designated Funds | Restricted Funds |
|---------------------------|-------------------------|-------------------------|
| £ | £ | £ |
| 72,105 | 5,938 | 2,196 |
| 14,647 | - | - |
| 192 | 93 | 5,445 |
| 65,036 | 12,230 | - |
| 10,503 | - | 1,049 |
| 162,482 | 18,261 | 8,690 |
| | | |
| | | |
| 1,884 | - | - |
| 190,442 | 14,068 | 6,040 |
| - | - | - |
| 192,326 | 14,068 | 6,040 |
| | | |
| (29,844) | 4,193 | 2,650 |
| | | |
| - | - | - |
| | | |
| (29,844) | 4,193 | 2,650 |
| | | |
| - | - | - |
| | | |
| (29,844) | 4,193 | 2,650 |
| | | |
| 1,436,950 | 93,814 | 22,897 |
| | | |
| 1,407,106 | 98,006 | 25,547 |

l activities of the PCC, these
d as such are automatically

pension contributions were

pension payments

the year.

d parties.

t Barnabus Church Hall.

| Change in Market Value £ | At 31st Dec £ |
|---|--------------------------|
| | |
| | |
| 2,207 | 34,296 |
| 10,258 | 159,432 |
| 320 | 4,978 |
| | |
| 12,785 | 198,706 |

nford Trust,

243361) with 2 Trustees, that
are Cannock and Huntingon.

| 2020 Total £ | 2019 £ |
|-------------------------------|-------------------------|
| | |
| 24,395 | 66,693 |
| 13,959 | 23,528 |
| 22,866 | 7,217 |
| 4,341 | 2,815 |
| 13,634 | 19,549 |
| 9,111 | 25,600 |
| 667 | 590 |
| 1,049 | 1,049 |
| | |
| 90,022 | 147,041 |

| 2019 Total £ | 2018 £ |
|-------------------------------|-------------------------|
| | |
| 66,692 | 59,231 |
| 23,528 | 55,978 |

| | |
|----------------|----------------|
| 7,217 | 11,732 |
| 2,815 | 5,086 |
| 19,550 | 13,517 |
| 25,600 | 22,638 |
| 590 | - |
| 1,049 | - |
| | |
| 147,041 | 168,182 |

| Endowment Funds £ | Total £ |
|----------------------------------|--------------------|
| | |
| - | 1,384,218 |
| 198,706 | 198,706 |
| 1,296 | 91,459 |
| - | (501) |
| 200,002 | 1,673,882 |

| Endowment Funds £ | Total £ |
|----------------------------------|--------------------|
| | |

| | |
|----------------|------------------|
| - | 1,384,218 |
| 185,921 | 185,921 |
| 1,296 | 148,984 |
| - | (1,247) |
| 187,217 | 1,717,877 |

| Transfers £ | Reserves at 31st Dec £ |
|------------------------|-----------------------------------|
| | |
| | 1,337,142 |
| | |
| - | 3,549 |
| - | 11,652 |
| - | 17,223 |
| - | 74,620 |
| - | 107,044 |
| | |
| - | 868 |
| - | 22,394 |
| - | - |
| - | 322 |
| - | 5,060 |
| - | 1,049 |
| - | 29,693 |
| | |
| - | 1,296 |
| - | 34,296 |
| - | 159,432 |
| - | 4,978 |
| - | 200,002 |
| | |
| - | 1,673,882 |

| Transfers £ | Reserves at 31st Dec £ |
|------------------------|-----------------------------------|
| | |
| - | 1,407,106 |
| | |
| - | 3,534 |
| - | 11,728 |
| - | 7,486 |
| - | 75,259 |
| - | 98,006 |
| | |
| - | 770 |
| - | 17,846 |
| - | 308 |
| - | 322 |
| - | 5,252 |
| - | 1,049 |
| - | 25,547 |
| | |
| (4,787) | 1,296 |
| 4,787 | 185,921 |
| - | 187,217 |
| | |
| - | 1,717,877 |

ishings & equipment

brook Road. For up to £250
The funds are held by the

hurch purposes.

ch furnishings & equipment

it Luke

| Endowment Funds | Total Funds |
|----------------------------|--------------------|
| £ | £ |
| - | 80,239 |
| - | 14,647 |
| - | 5,730 |
| - | 77,266 |
| 3,924 | 15,475 |
| 3,924 | 193,357 |
| | |
| - | 1,884 |
| - | 210,550 |
| - | - |
| - | 212,434 |
| | |
| 3,924 | (19,077) |
| | |
| 29,297 | 29,297 |
| | |
| 33,221 | 10,220 |
| | |
| - | - |
| | |
| 33,221 | 10,220 |
| | |
| 153,996 | 1,707,657 |
| | |
| 187,217 | 1,717,877 |



n of Parish Finance
January to December 2019

If the form is NOT completed on behalf of the entire parish, please list here the churches included:

Deanery: Rugeley

Please complete this form by no later than
31st May 2020

Parish name:

The PCC of Cannock and Huntington

Diocese: Lichfield

| INCOMING RESOURCES | | UNRESTRICTED (nearest £) | RESTRICTED (nearest £) | RESOURCES EXPENDED | | UNRESTRICTED (nearest £) | RESTRICTED (nearest £) |
|--|---|-----------------------------|---------------------------|---|--|-----------------------------|---------------------------|
| Voluntary receipts | | | | Costs of generating funds | | | |
| 1 | Tax efficient planned giving | £ 41,861 | £ - | 17 | Fundraising activities (costs and payments) | £ 223 | £ - |
| 2 | Other planned giving | £ - | £ - | Church activities | | | |
| 3 | Collections at services | £ 11,764 | £ - | 18 | Mission giving and donations | £ 3,920 | £ - |
| 4 | All other giving and voluntary receipts/income, including Special Appeals (recurring and one-off) | £ 2,063 | £ - | 19 | Diocesan parish share contribution | £ 75,883 | £ - |
| 6 | Gift Aid recovered | £ 7,831 | £ - | 20 | Salaries and wages | £ 33,356 | £ - |
| 7 | Legacies received (capital value) | £ - | £ - | 21 | Clergy and staff expenses | £ 1,139 | £ - |
| 8 | Grants (include recurring and one-off) | £ - | £ - | Church expenses | | | |
| TOTAL Voluntary receipts: | | £ 63,518 | £ - | 22 | Church expenses: Mission and evangelism costs | £ 115 | £ 192 |
| Activities for generating funds | | | | 23 | Church running expenses (including Governance) | £ 17,237 | £ 877 |
| 9 | Gross receipts from fundraising activities | £ 1,276 | £ 370 | 24 | Church utility bills | £ 6,498 | £ - |
| Investment income | | | | 25 | Costs of trading | £ 17,104 | £ - |
| 10 | Dividends, interest, receipts from property etc. | £ 308 | £ 5,524 | Major capital expenditure | | | |
| Church activities | | | | 27 | Major repairs to the church building | £ 11,250 | £ 678 |
| 11 | Statutory fees retained by the PCC (weddings, funerals etc.) | Err:509 | £ - | 28 | Major repairs to church hall or other PCC property, including redecoration | £ 4,379 | £ - |
| 12 | Gross receipts/income from trading (e.g. hall lettings, magazine, bookstall) NOT fundraising. | £ 38,867 | £ - | 29 | New building work to the church, church hall, clergy housing or other PCC property | £ - | £ - |
| Other receipts | | | | SUB-TOTAL of all expenditure payments above: | | £ 171,104 | £ 1,748 |
| 13 | Other receipts/income not already listed | £ 314 | £ - | 99 | Other payments/expenditure not already listed | £ - | £ - |
| TOTAL RECEIPTS (FROM FINANCIAL STATEMENT) | | Unrestricted | Restricted | TOTAL PAYMENTS (FROM FINANCIAL STATEMENTS) | | Unrestricted | Restricted |
| A | RECEIPTS/INCOME | Err:509 | £ 5,894 | C | PAYMENTS/EXPENDITURE | £ 171,104 | £ 1,748 |
| B | COMBINED TOTAL | Err:509 | | D | COMBINED TOTAL | £ | 172,852 |
| PLANNED GIVERS AND LEGACIES | | | | Assets & Liabilities | | UNRESTRICTED | RESTRICTED |
| 14 | Number of tax efficient planned givers | | | 31 | Cash and deposit balance as at 31/12/18 | £ 59,033 | £ 29,693 |
| 15 | Number of other planned givers | | | 32 | Investments as at 31/12/18 | #NAME? | £ - |
| 16 | Number of new legacies received | 1 | | 33 | Fixed Assets as at 31/12/18 | #NAME? | £ - |
| 100 | Weekly average planned giving per planned giver | #DIV/0! | | 34 | Other Assests as at 31/12/18 | £ 1,437 | £ - |
| | | | | E | Total Assets as at 31st December 2018 | #NAME? | £ 29,693 |
| | | | | 35 | Total Liabilities as at 31st December 2018 | £ -501 | |
| | | | | F | Total Net Assets/Funds as at 31st December 2018 | #NAME? | £ 29,693 |
| | | | | 36 | Please state the Church's Charity registration number (if applicable) | | 1157373 |
| | | | | 30 | Accounts basis: on which basis were your accounts prepared? (indicate ONE) | | |
| | | | | Receipts and payments [-] | | Accruals [YES] | |



**Return of Parish Finance
January to December 2019**

If the form is NOT completed on behalf of the entire parish, please list here the churches included:

Deanery: Rugeley

**Please complete this form by no later than
31st May 2020**

Parish name:

The PCC of Cannock and Huntington

Diocese: Lichfield

Please refer to the notes on the following pages to help clarify what is included in each section. The item numbers refer to RPF notes, consistent with the guidance provided in PCC Accountability, 2017. 5th edition.

Date

Name

Position

Telephone or email

Looking back across 2019, were there any exceptional circumstances or significant changes that may have led to unusual figures? Please provide details in this box (101 characters)

The PCC have £185k endowment investment assets and £1,296 endowment cash that have been omitted from this return

Independent Examiner's Report to the trustees/members of the PCC of Cannock and Huntington

Registered Charity number: 1157373

I report on the accounts for the year ended 31st December 2020 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



05-Jul-21

Signed:

Date:

Jonathan Hill FCMA CGMA
Lichfield Diocesan Board of Finance
St Marys House, The Close, Lichfield Ws13 7LD