

Charity registration number: 1157367

**FRIENDS OF GREENFIELD  
ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDING 31<sup>st</sup> JULY 2024**

**FRIENDS OF GREENFIELD  
CONTENTS**

|                                      |     |
|--------------------------------------|-----|
| Reference and Administrative Details | 1   |
| Trustees Report                      | 2-3 |
| Independent examiner's report        | 4   |
| Receipts and Payments Account        | 5   |
| Statement of Assets and Liabilities  | 6   |

**FRIENDS OF GREENFIELD**  
**REFERENCE AND ADMINISTRATIVE DETAILS**

|                                    |  |
|------------------------------------|--|
| <b>Charity name</b>                | Friends of Greenfield  |
| <b>Charity registration number</b> | 1157367  |
| <b>Registered office</b>           | Greenfield Special School<br>Duffryn Road<br>Pentrebach<br>Merthyr Tydfil<br>Mid Glamorgan<br>CF48 4BJ     |
| <b>Trustees</b>                    | Mrs A M Hamer<br>Mrs A Crowson   |
| <b>Bankers</b>                     | Lloyds Bank<br>69 High Street<br>Merthyr Tydfil<br>Mid Glamorgan<br>CF47 8A                                |
| <b>Accountant</b>                  | Mitchell Associates Limited<br>The Business Park<br>Triangle Business Centre<br>Merthyr Tydfil<br>CF48 4TQ |

## **FRIENDS OF GREENFIELD**

### **TRUSTEES' REPORT**

The Trustees present their report with the financial statements of the charity for the period ended 31<sup>st</sup> July 2024.

#### **STRUCTURE GOVERNANCE AND MANAGEMENT**

##### **Organisational structure**

The Charity is run by the Board of Trustees and they meet on a half termly basis; it is they who take responsibility for the strategic planning and monitoring of the work of the Charity. The Board can establish sub-committees and working parties to carry out functions on its behalf. Implementation of the organisation's aims and objectives and the day to day administration of the charity is delegated to the Chairperson and Treasurer. Included in the delegated authority, and approved by the trustees, for operational matters these powers include finance, employment.

##### **Governing document**

The Friends of Greenfield is a charitable incorporated organisation, incorporated on 9<sup>th</sup> June 2014.

##### **Recruitment and appointment of new trustees**

Trustees are appointed or their positions ratified at the Annual General Meeting.

New trustees are asked to attend and observe regular meetings of Friends of Greenfield. They are supported through a trustee mentor and encouraged to participate in the organisation and planning of events planned by the charity.

The Board of Trustees meet termly with the fundraising committee at Greenfield Special School. All Trustees give their time voluntary and received no remuneration or other benefits.

##### **Related parties and co-operation with other organisations**

Friends of Greenfield have continued their links with Barnardo's and Salvation Army.

##### **Risk Management**

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. Friends of Greenfield have taken precaution to ensure that only Trustees have any responsibility for financial matters i.e. signing of cheques etc. The planning and organisation of events is discussed at meetings where all stakeholders are invited to contribute. This is then further discussed by Trustees in accordance with the constitution of the charity; meetings are documented accordingly ensuring a fair and transparent process.

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and Aims**

The main objective of Friends of Greenfield is to provide additional facilities to Greenfield Special School that enhances the education and personal development of the pupils of the school. Greenfield Special School, Merthyr Tydfil provides a positive learning environment for children with learning difficulties.

##### **Financial Review**

During this year various fundraising events have been organised. There has been a fundraising evening with an artist and disco, Christmas fayre and Christmas raffle, bucket collections at Merthyr Rugby Club and Merthyr Football Club as well as donations from local businesses and parents. Local businesses provided raffle prizes and Tesco very kindly donated a selection of new clothes which we passed on to our parents.

We donated £300.00 to help to feed the homeless. Our pupils and Andrea Morgan who is a HLTA in the school cook and deliver meals once a week to some of the homeless people in Merthyr Tydfil. This has been a very successful project over the past year which we are extremely proud of.

We also continued to develop our outside areas for our pupils to engage in outdoor learning activities regardless of the weather. We applied to Coop for a grant which we were successful and received £1,700.00. This enabled us to purchase outdoor items for Forest Schools.

## **FRIENDS OF GREENFIELD**

### **TRUSTEES' REPORT**

We were delighted to hear that we had successfully secured £20,000.00 from the National Lottery at the end of the school year. We had an idea to purchase a food van which would benefit the community and homeless.

#### **Reserves Policy**

The Trustees have examined the charity requirements for reserves in light of the main objectives and established a policy that any objective should not be undertaken if sufficient reserves are not available.

Friends of Greenfield held cash at bank as at 31st July 2024 of £34,234 of which £21,752 was restricted funds to be spent per the grant applications. The unrestricted funds will be used for any expenditure that the Trustees feel meet the requirement of the main objectives of Friends of Greenfield.

#### **Future Developments**

We will continue to support the pupils developing our outside learning areas and Forest Schools. We applied to the National Lottery for a grant to purchase a food van. This will give the pupils the opportunity of work experience and develop life long skills which will enable them to start a new enterprise which will benefit the community, Merthyr Tydfil's homeless as well as themselves.

#### **Public Benefit Statement**

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance on 'public benefit: running a charity (PB2).

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **DECLARATION**

The Trustees of Friends of Greenfield declare that they have approved the above Trustees' Report.

Approved by the Board on 29 November 2024 and signed on its behalf by:

A Hamer  
A Crowson

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
FRIENDS OF GREENFIELD**

I report on the accounts of the Trust for the period ended 31 July 2024, which are set out on pages 4 to 5.

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
  - have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mitchell Associates Limited

Date: .....

**FRIENDS OF GREENFIELD**  
**RECEIPTS AND PAYMENTS ACCOUNTS**  
**FOR THE PERIOD ENDED 31 JULY 2024**

|                                    | <b>Restricted<br/>Funds<br/>Year to 31<br/>July 2024</b> | <b>Unrestricted<br/>Funds<br/>Year to 31<br/>July 24</b> | <b>Total<br/>Funds<br/>Year to 31<br/>July 2024</b> | <b>Year to 31<br/>July 2023</b> |
|------------------------------------|--|--|---|---------------------------------|
|                                    | <b>£</b>   | <b>£</b>   | <b>£</b>  | <b>£</b>                        |
| <b>Receipts</b>                    |  |  |   |                                 |
| Donations                          | -  | 865  | 865   | 6,059                           |
| Fundraising                        | -  | 2,706  | 2,706   | 2,290                           |
| Grants                             | <u>21,752</u>  | -  | <u>21,752</u>                                       | <u>10,000</u>                   |
| <b>Total</b>                       | <b><u>21,752</u></b>                                     | <b><u>3,571</u></b>                                      | <b><u>25,323</u></b>                                | <b><u>20,725</u></b>            |
| <br><b>Payments</b>                |  |  |   |                                 |
| Fundraising Costs                  | -  | (-)  | (-)   | (319)                           |
| Charitable Activity                | -  | (3,839)  | (3,839)   | (27,328)                        |
| <b>Total</b>                       | <b>-</b>   | <b><u>(3,839)</u></b>                                    | <b><u>(3,839)</u></b>                               | <b><u>(27,647)</u></b>          |
| <b>Total Net Movement in Funds</b> | <b>21,752</b>  | <b>(268)</b>   | <b>21,484</b>                                       | <b>(6,922)</b>                  |
| Total Funds Brought Forward        | -  | <u>12,750</u>  | <u>12,750</u>                                       | <u>19,672</u>                   |
| <b>Total Funds Carried Forward</b> | <b><u>21,752</u></b>                                     | <b><u>12,482</u></b>                                     | <b><u>34,234</u></b>                                | <b><u>12,750</u></b>            |

**FRIENDS OF GREENFIELD**  
**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2024**

|                                  | <b>31 JULY 2024</b> |                      | <b>31 JULY 2023</b> |                      |
|----------------------------------|---------------------|----------------------|---------------------|----------------------|
|                                  | £                   | £                    | £                   | £                    |
| <b>Current Assets</b>            |                     |                      |                     |                      |
| Bank and Cash                    |                     | <u>34,234</u>        |                     | <u>12,750</u>        |
| <b>Net Current Assets</b>        |                     | <u>34,234</u>        |                     | <u>12,750</u>        |
| <b>Net Assets</b>                |                     | <u><b>34,234</b></u> |                     | <u><b>12,750</b></u> |
| <b>The Funds of the charity:</b> |                     |                      |                     |                      |
| <b>Funds</b>                     |                     |                      |                     |                      |
| Restricted Funds                 |                     | 21,752               |                     | -                    |
| Unrestricted Income Funds        |                     | <u>12,482</u>        |                     | <u>12,750</u>        |
| <b>Total Charity Funds</b>       |                     | <u><b>34,234</b></u> |                     | <u><b>12,750</b></u> |

Approved by the Board on 29 November 2024 and signed on its behalf by:

A Crowson

**Restricted Funds Movement**

|                      | B/fwd<br>1/8/23 |             |              | Balance<br>at<br>31/7/24 | Balance<br>at<br>31/7/23 |
|----------------------|-----------------|-------------|--------------|--------------------------|--------------------------|
|                      | £               | Income<br>£ | Expense<br>£ | £                        | £                        |
| National Lottery     | -               | 20,000      | -            | 20,000                   | -                        |
| Co-op Community Fund | -               | 1,752       | -            | 1,752                    | -                        |

National Lottery – represents funding towards a catering van, licence, food, equipment and advertising.

Co-op Community Funds – represents funding towards the Roots to Flourish project for the development of an outdoor area so that learning can take place outside of the classroom.