

Charity registration number: 1157367

**FRIENDS OF GREENFIELD
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDING 31st JULY 2020**

FRIENDS OF GREENFIELD

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FRIENDS OF GREENFIELD

REFERENCE AND ADMINISTRATIVE DETAILS

Charity name	Friends of Greenfield
Charity registration number	1157367
Registered office	Greenfield Special School Duffryn Road Pentrebach Merthyr Tydfil Mid Glamorgan CF48 4BJ
Trustees	C Davies Mrs A M Hamer Mrs A Crowson Mrs M Harris
Bankers	Lloyds Bank 69 High Street Merthyr Tydfil Mid Glamorgan CF47 8A
Accountant	Richard Jones FCCA, ACA

FRIENDS OF GREENFIELD

TRUSTEES' REPORT

The Trustees present their report with the financial statements of the charity for the period ended 31st July 2020.

STRUCTURE GOVERNANCE AND MANAGEMENT

Organisational structure

The Charity is run by the Board of Trustees and they meet on a half termly basis; it is they who take responsibility for the strategic planning and monitoring of the work of the Charity. The Board can establish sub-committees and working parties to carry out functions on its behalf. Implementation of the organisation's aims and objectives and the day-to-day administration of the charity is delegated to the Chairperson and Treasurer. Included in the delegated authority, and approved by the trustees, for operational matters these powers include finance, employment.

Governing document

The Friends of Greenfield is a charitable incorporated organisation, incorporated on 9th June 2014.

Recruitment and appointment of new trustees

Trustees are appointed or their positions ratified at the Annual General Meeting.

New trustees are asked to attend and observe regular meetings of Friends of Greenfield. They are supported through a trustee mentor and encouraged to participate in the organisation and planning of events planned by the charity.

The Board of Trustees meet termly with the fundraising committee at Greenfield Special School. All Trustees give their time voluntary and received no remuneration or other benefits.

Related parties and co-operation with other organisations

Friends of Greenfield have continued their links with Barnardo's and Salvation Army.

Risk Management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. Friends of Greenfield have taken precaution to ensure that only Trustees have any responsibility for financial matters i.e., signing of cheques etc. The planning and organisation of events is discussed at meetings where all stakeholders are invited to contribute. This is then further discussed by Trustees in accordance with the constitution of the charity; meetings are documented accordingly ensuring a fair and transparent process.

OBJECTIVES AND ACTIVITIES

Objectives and Aims.

The main objective of Friends of Greenfield is to provide additional facilities to Greenfield Special School that enhances the education and personal development of the pupils of the school. Greenfield Special School, Merthyr Tydfil provides a positive learning environment for children with learning difficulties.

Financial Review

During the year Friends of Greenfield were able to continue contributing towards developing the outside learning area. We have provided funding for various seasonal activities such as Christmas pantomime, Halloween and Valentine's celebrations which has included school discos. Due to the Covid 19 restrictions we have been unable to hold any charity events after March 2020. This has severely affected our fundraising throughout the past year. As a charity we have contributed £11500.00 for ICT equipment in the form of chrome books which were purchased from Merthyr Tydfil County Borough Council.

Reserves Policy

The Trustees have examined the charity requirements for reserves considering the main objectives and established a policy that any objective should not be undertaken if sufficient reserves are not available.

Friends of Greenfield held cash at bank as of 31st July 2019 of £43,324 of which all were unrestricted funds. The unrestricted funds will be used for any expenditure that the Trustees feel meet the requirement of the main objectives of Friends of Greenfield.

Future Developments

Friends of Greenfield continue to provide a work experience environment for the pupils of Greenfield Special School. This includes the upkeep and maintenance of a work shed and providing the equipment to make raised beds and landscaping planting areas for fruit and vegetable growing in the primary department.

During the forthcoming year Friends of Greenfield will be fundraising by applying for grants to develop our outside learning area. As the new curriculum for Wales is focussing on outdoor learning, we feel this is vital for our pupils to be included in all aspects of learning. We will be able to purchase permanent outdoor structures to support our pupils of Greenfield school.

Public Benefit Statement

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance on 'public benefit: running a charity (PB2).

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

DECLARATION

The Trustees of Friends of Greenfield declare that they have approved the above Trustees' Report.

Approved by the Board on 15th July 2021 and signed on its behalf by:

A Hamer

A Crowson

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIENDS OF GREENFIELD

I report on the accounts of the Trust for the period ended 31 July 2020, which are set out on pages 4 to 5.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011(the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Richard Jones FCCA, ACA

Date: 15th July 2021

**FRIENDS OF GREENFIELD
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE PERIOD ENDED 31 JULY 2020**

	Unrestricted Funds	
	Year to 31 July 2020 £	Year to 31 July 2019 £
Receipts		
Donations	3,920	9,205
Fundraising	5,156	10,394
Total	<u>9,076</u>	<u>19,599</u>
Payments		
Fundraising Costs	(873)	(2,947)
Charitable Activity	(11,500)	(11,188)
Governance	(1,320)	(1,320)
Total	<u>(13,693)</u>	<u>(15,455)</u>
 Total Net Movement in Funds	 (4,617)	 4,144
Total Funds Brought Forward	43,324	39,180
 Total Funds Carried Forward	 <u>38,707</u>	 <u>43,324</u>

FRIENDS OF GREENFIELD
STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2020

	31 July 2020		31 July 2019	
	£	£	£	£
Current Assets				
Bank and Cash		<u>38,707</u>		<u>43,324</u>
Net Current Assets		38,707		43,324
Net Assets		<u>38,707</u>		<u>43,324</u>
The Funds of the charity:				
Funds				
Unrestricted Income Funds		<u>38,707</u>		<u>43,324</u>
Total Charity Funds		<u>38,707</u>		<u>43,324</u>

Approved by the Board on 15th July 2021 and signed on its behalf by:

.....
A Crowson