

Morton Community Centre
Unaudited Financial Statements
31 March 2024

GORDON CONSULTANCY LIMITED

Chartered accountants
Briar Lea House
Brampton Road
Longtown
Carlisle
Cumbria
CA6 5TN

Morton Community Centre

Financial Statements

Year ended 31 March 2024

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Morton Community Centre

Trustees' Annual Report

Year ended 31 March 2024

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

Reference and administrative details

Registered charity name Morton Community Centre

Charity registration number 1157329

Principal office Wigton Road
Carlisle
Cumbria
CA2 6JP

The trustees

Mrs A Carter	(Appointed 2 November 2023)
Mr G Bird	
Mr S Sidgwick	
Mr S Craig	
Mr G English	
Mr T Linford	(Retired 17 November 2023)
Mrs A Quilter	

Accountants Gordon Consultancy Limited
Chartered accountants
Briar Lea House
Brampton Road
Longtown
Carlisle
Cumbria
CA6 5TN

Structure, governance and management

The Centre is non-party in politics and non-sectarian in religion. The Centre is run by a management committee which includes representatives from Carlisle City Council.

Objectives and activities

The Objectives of the Centre are to promote the benefit of the inhabitants of Morton and the neighbourhood by providing facilities, social welfare, recreation and leisure.

Achievements and performance

A successful year and we continue to promote the welfare and benefit of the inhabitants of Morton and the neighbourhood, providing facilities, social welfare groups, recreation and leisure services.

Morton Community Centre

Trustees' Annual Report *(continued)*

Year ended 31 March 2024

Achievements and performance *(continued)*

Supporting everyone, young and old in our community. We ensure we deliver 3 Holiday Health and Food Activity Schemes throughout the year during school holidays providing local school children days filled with sports, activities and a healthy hot meal, along with discussions around healthy food choices and our climate.

We continue to provide subsidised meals for our old age pensioners group who attend on a weekly basis, we work in partnership with local police and voluntary groups to ensure they receive information to help keep them feel safe and up to date, enabling them to reach out and prevent isolation.

We've received funding from the police Commissionaires Office, towards providing young adults who are referred to us via Barnardo's, Social services and Police enabling us to provide a disciplined educational environment using non contact sport which helps with anger management, and to focus and develop social skills.

The centre is taking weekly bookings for funerals, parties, functions / charity nights, baby showers etc.

We utilise our café bar, (awarded 5 stars in September) and members bar efficiently, delivering food and drink during opening hours and various functions.

Staff wages continue to be our highest outgoings; however, we operate on skeleton staff and ensure we are not overstaffed.

We utilise voluntary staff where we can, they support with internal decorating and projects which need completing.

Our pre-school nursery has had a good intake, and we continue to receive monies to support. Following an inspection in April 2024 when we were awarded "GOOD".

Financial review

Whilst the centre made a loss in the year, the trustees are satisfied with the results for the year and the possibilities for the future.

We aim to continue providing our services and facilities here at Morton Manor Community Centre. The council have invested in our heating system, installing new boilers to support the centre run more efficiently, reducing energy bills, ultimately offering a warmer more comfortable environment for everyone. We will offer a winter warm hub to support our community, ensuring they have the chance to come into a warm welcoming building and receive a hot drink and refreshment when the weather is particularly bad.

Reserves Policy:

The Reserve Fund represents the unrestricted funds arising from past operative results. The Trustees are satisfied that this should operate at the equivalent of three months operating expenditure which is satisfactory given the external risk to the Local Authority grant, the contractual obligations of the staff and the ongoing maintenance of the Community Centre not covered by the Lease arrangement with the Local Authority.

Risk Management:

The Management Committee has conducted its own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks.

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and to ensure consistent duty of care and customer satisfaction. These procedures are periodically reviewed to ensure that they still meet the needs of the charity

Morton Community Centre

Trustees' Annual Report *(continued)*

Year ended 31 March 2024

Plans for future periods

We are aiming to continue developing our services and facilities here at Morton Manor Community Centre. The council have invested and updated our heating system, installing new boilers to support us being more efficient with energy and reduce our bills, overall resulting in a warmer more pleasing environment.

We will offer a warm hub pending funding, for our local community to ensure they have the chance to come into a warm welcoming building when the weather is particularly bad this coming winter.s The Trustee Committee continue to support with management and financial decisions in the best interest of the centre.

The trustees' annual report was approved on 31 July 2024 and signed on behalf of the board of trustees by:

Mr G English
Trustee

Morton Community Centre

Chartered Accountant's Report to Morton Community Centre on the Unaudited Financial Information of Morton Community Centre

Year ended 31 March 2024

As described on the statement of financial position, the trustees of the charity are responsible for the preparation of the financial statements for the year ended 31 March 2024, which comprise the statement of financial activities, statement of financial position and the related notes.

You consider that the charity is exempt from an audit under the Charities Act 2011.

In accordance with your instructions we have compiled these financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and from information and explanations supplied to us.

GORDON CONSULTANCY LIMITED
Chartered accountants

Briar Lea House
Brampton Road
Longtown
Carlisle
Cumbria
CA6 5TN

Morton Community Centre
Statement of Financial Activities
Year ended 31 March 2024

		Unrestricted funds	2024 Restricted funds	Total funds	2023 Total funds
	Note	£	£	£	£
Income and endowments					
Donations and legacies	4	–	152,803	152,803	170,060
Other trading activities	5	457,300	–	457,300	359,584
Total income		<u>457,300</u>	<u>152,803</u>	<u>610,103</u>	<u>529,644</u>
Expenditure					
Expenditure on charitable activities	6,7	484,133	174,912	659,045	546,689
Total expenditure		<u>484,133</u>	<u>174,912</u>	<u>659,045</u>	<u>546,689</u>
Net expenditure		<u>(26,833)</u>	<u>(22,109)</u>	<u>(48,942)</u>	<u>(17,045)</u>
Transfers between funds		(16,335)	16,335	–	–
Net movement in funds		<u>(43,168)</u>	<u>(5,774)</u>	<u>(48,942)</u>	<u>(17,045)</u>
Reconciliation of funds					
Total funds brought forward		43,185	23,717	66,902	83,947
Total funds carried forward		<u>17</u>	<u>17,943</u>	<u>17,960</u>	<u>66,902</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 7 to 14 form part of these financial statements.

Morton Community Centre

Statement of Financial Position

31 March 2024

	Note	2024 £	£	2023 £
Fixed assets				
Tangible fixed assets	13		43,080	53,625
Current assets				
Stocks	14	8,211		8,219
Debtors	15	7,349		12,920
Cash at bank and in hand		72,123		99,689
		87,683		120,828
Creditors: amounts falling due within one year	16	96,692		81,440
Net current liabilities			(9,009)	39,388
Total assets less current liabilities			34,071	93,013
Creditors: amounts falling due after more than one year	17		16,111	26,111
Net assets			17,960	66,902
Funds of the charity				
Restricted funds			17,943	23,717
Unrestricted funds			17	43,185
Total charity funds	18		17,960	66,902

These financial statements were approved by the board of trustees and authorised for issue on 31 July 2024, and are signed on behalf of the board by:

Mr G English
Trustee

The notes on pages 7 to 14 form part of these financial statements.

Morton Community Centre
Notes to the Financial Statements
Year ended 31 March 2024

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Wigton Road, Carlisle, Cumbria, CA2 6JP.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Morton Community Centre

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

Support costs are those incurred directly in support of expenditure on the objects of the charity and include project management.

Tangible assets

All fixed assets are initially recorded at cost.

Morton Community Centre

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Land and Buildings	-	5% straight line
Fixtures and Fittings	-	15% straight line
Equipment	-	15% straight line

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Morton Community Centre

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Financial instruments *(continued)*

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

4. Donations and legacies

	Restricted Funds £	Total Funds 2024 £	Restricted Funds £	Total Funds 2023 £
Grants				
Grants receivable	152,803	152,803	170,060	170,060

5. Other trading activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Weddings	4,581	4,581	652	652
Centre	261,409	261,409	226,196	226,196
Nursery	17,979	17,979	24,084	24,084
Bar Income	173,331	173,331	108,652	108,652
	<u>457,300</u>	<u>457,300</u>	<u>359,584</u>	<u>359,584</u>

Morton Community Centre

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

6. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Centre	240,252	42,987	283,239
Nursery	3,625	125,285	128,910
Bar	145,501	–	145,501
Support costs	94,755	6,640	101,395
	<u>484,133</u>	<u>174,912</u>	<u>659,045</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Centre	209,793	56,979	266,772
Nursery	17,835	100,574	118,409
Bar	73,857	–	73,857
Support costs	81,011	6,640	87,651
	<u>382,496</u>	<u>164,193</u>	<u>546,689</u>

7. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Grant funding of activities £	Support costs £	Total funds 2024 £	Total fund 2023 £
Centre	240,252	42,987	86,213	369,452	339,498
Nursery	125	128,785	–	128,910	118,409
Bar	145,501	–	–	145,501	73,857
Governance costs	–	–	15,182	15,182	14,925
	<u>385,878</u>	<u>171,772</u>	<u>101,395</u>	<u>659,045</u>	<u>546,689</u>

8. Analysis of support costs

	Centre £	Total 2024 £	Total 2023 £
Staff costs	86,213	86,213	58,747
Governance costs	16,322	16,322	18,606
	<u>102,535</u>	<u>102,535</u>	<u>77,353</u>

9. Net expenditure

Net expenditure is stated after charging/(crediting):

	2024 £	2023 £
Depreciation of tangible fixed assets	12,293	12,702

Morton Community Centre

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

10. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	<u>354,464</u>	<u>308,179</u>

The average head count of employees during the year was 21 (2023: 19). The average number of full-time equivalent employees during the year is analysed as follows:

	2024	2023
	No.	No.
Number of nursery staff	8	7
Number of centre staff	4	4
Number of management staff	1	1
Number of coffee bar and housekeeping	8	7
	<u>21</u>	<u>19</u>

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

11. Trustee remuneration and expenses

None of the trustees received any remuneration during the period.

12. Transfers between funds

The restricted funds were reviewed during the year and where the restrictions have now been cleared, the amounts were transferred back to unrestricted funds.

13. Tangible fixed assets

	Land and buildings £	Fixtures and fittings £	Equipment £	Total £
Cost				
At 1 April 2023	215,774	6,050	167,828	389,652
Additions	—	—	1,748	1,748
At 31 March 2024	<u>215,774</u>	<u>6,050</u>	<u>169,576</u>	<u>391,400</u>
Depreciation				
At 1 April 2023	171,795	6,050	158,182	336,027
Charge for the year	9,381	—	2,912	12,293
At 31 March 2024	<u>181,176</u>	<u>6,050</u>	<u>161,094</u>	<u>348,320</u>
Carrying amount				
At 31 March 2024	<u>34,598</u>	<u>—</u>	<u>8,482</u>	<u>43,080</u>
At 31 March 2023	<u>43,979</u>	<u>—</u>	<u>9,646</u>	<u>53,625</u>

14. Bar stock

	2024	2023
	£	£
Raw materials and consumables	<u>8,211</u>	<u>8,219</u>

Morton Community Centre

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

15. Debtors

	2024	2023
	£	£
Trade debtors	6,692	12,304
Prepayments and accrued income	657	616
	<u>7,349</u>	<u>12,920</u>

16. Creditors: amounts falling due within one year

	2024	2023
	£	£
Bank loans and overdrafts	10,000	10,000
Trade creditors	72,669	63,399
Accruals and deferred income	4,157	800
Social security and other taxes	9,866	7,241
	<u>96,692</u>	<u>81,440</u>

17. Creditors: amounts falling due after more than one year

	2024	2023
	£	£
Bank loans and overdrafts	<u>16,111</u>	<u>26,111</u>

18. Analysis of charitable funds

Unrestricted funds

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
General funds	<u>43,185</u>	<u>457,300</u>	<u>(484,133)</u>	<u>(16,335)</u>	<u>17</u>

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
General funds	<u>66,097</u>	<u>359,584</u>	<u>(382,496)</u>	<u>—</u>	<u>43,185</u>

Morton Community Centre

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

18. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
Restricted Funds	<u>23,717</u>	<u>152,803</u>	<u>(174,912)</u>	<u>16,335</u>	<u>17,943</u>

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
Restricted Funds	<u>17,850</u>	<u>170,060</u>	<u>(164,193)</u>	<u>—</u>	<u>23,717</u>

19. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Tangible fixed assets	38,510	4,570	43,080
Current assets	69,740	17,943	87,683
Creditors less than 1 year	(96,692)	—	(96,692)
Creditors greater than 1 year	(16,111)	—	(16,111)
Net assets	<u>(4,553)</u>	<u>22,513</u>	<u>17,960</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	42,415	11,210	53,625
Current assets	108,321	12,507	120,828
Creditors less than 1 year	(81,440)	—	(81,440)
Creditors greater than 1 year	(26,111)	—	(26,111)
Net assets	<u>43,185</u>	<u>23,717</u>	<u>66,902</u>

Morton Community Centre

Management Information

Year ended 31 March 2024

The following pages do not form part of the financial statements.

Morton Community Centre

Detailed Statement of Financial Activities

Year ended 31 March 2024

	2024 £	2023 £
Income and endowments		
Donations and legacies		
Grants receivable	<u>152,803</u>	<u>170,060</u>
Other trading activities		
Weddings	4,581	652
Centre	<u>261,409</u>	<u>226,196</u>
Nursery	17,979	24,084
Bar Income	<u>173,331</u>	<u>108,652</u>
	<u>457,300</u>	<u>359,584</u>
Total income	<u>610,103</u>	<u>529,644</u>
Expenditure		
Expenditure on charitable activities		
Opening stock	8,219	6,064
Purchases	<u>157,854</u>	<u>131,275</u>
Closing stock	8,211	8,219
Wages and salaries	<u>354,464</u>	<u>308,179</u>
Rent	10,000	10,000
Rates and water	4,104	5,397
Light and heat	<u>33,772</u>	<u>24,905</u>
Repairs and maintenance	7,299	10,587
Insurance	6,274	6,376
Other establishment	1,951	940
Legal and professional fees	290	934
Telephone	4,230	3,645
Other office costs	<u>65,858</u>	<u>33,256</u>
Depreciation	12,293	12,702
Other interest payable and similar charges	648	648
	<u>659,045</u>	<u>546,689</u>
Total expenditure	<u>659,045</u>	<u>546,689</u>
Net expenditure	<u>48,942</u>	<u>17,045</u>

Morton Community Centre

Notes to the Detailed Statement of Financial Activities

Year ended 31 March 2024

	2024 £	2023 £
Expenditure on charitable activities		
Centre		
<i>Activities undertaken directly</i>		
Purchases	61,744	48,509
Wages/salaries	178,508	162,708
	<u>240,252</u>	<u>211,217</u>
<i>Grant funding activities</i>		
Purchases	14,287	25,644
Wages & salaries	28,700	28,700
Rates & water	–	1,211
	<u>42,987</u>	<u>55,555</u>
<i>Support costs</i>		
Rates & water	4,104	4,186
Light & heat	32,022	23,492
Repairs & maintenance	7,299	10,587
Insurance	6,274	6,376
Legal and professional fees	–	299
Telephone	4,230	3,645
Other office costs	32,284	24,141
	<u>86,213</u>	<u>72,726</u>
Nursery		
<i>Activities undertaken directly</i>		
Purchases	125	1,652
Wages & salaries	–	16,183
	<u>125</u>	<u>17,835</u>
<i>Grant funding activities</i>		
Purchases	7,021	5,808
Wages/salaries	102,387	78,690
Rent	10,000	10,000
Light & heat	1,750	1,413
Other office costs	7,627	4,663
	<u>128,785</u>	<u>100,574</u>
Bar		

Morton Community Centre

Notes to the Detailed Statement of Financial Activities *(continued)*

Year ended 31 March 2024

	2024 £	2023 £
<i>Activities undertaken directly</i>		
Opening stock	8,219	6,064
Purchases	74,677	49,662
Closing stock	8,211	8,219
Wages/salaries	44,869	21,898
Other office costs	25,947	4,452
	<u>145,501</u>	<u>73,857</u>
Governance costs		
Other establishment	1,951	940
Accountancy fees	290	635
Depreciation	12,293	12,702
Other finance costs	648	648
	<u>15,182</u>	<u>14,925</u>
Expenditure on charitable activities	<u><u>659,045</u></u>	<u><u>546,689</u></u>