

LONG BENNINGTON PRE-SCHOOL

England & Wales · Charity number 1157300

Details

Status Registered

Legal form CIO

Registered 2014-06-03

Register [View on the Charity Commission register](#)

Contact

Address St. James Hall
Main Road
Long Bennington
Newark
NG23 5DJ

Phone 07825354272

Email longbenningtonpreschool@googlemail.com

Website www.longbenningtonpreschool.weebly.com

Activities

Objects: THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:1) PROMOTING THEIR CARE AND SAFETY;2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;3) PROMOTING THEIR HEALTH AND WELLBEING;4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Pre-school education and care provision

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Lincolnshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£71,829	£73,743	-	-
2024-07-31	£71,089	£70,876	-	-
2023-07-31	£38,268	£63,760	-	-
2022-07-31	£78,420	£69,004	-	-
2021-07-31	£72,837	£59,409	-	-

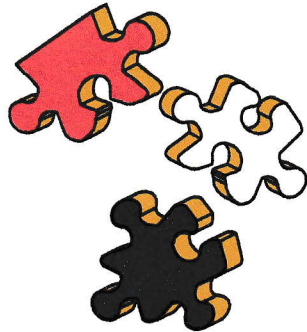
Trustees

Name	Role	Appointed
SAMANTHA DELL	Chair	2016-10-17
Alex McKeegan		2024-07-09
JULIE KNAPTON BUTLER		2016-10-13
Kirsty Cranwell		2024-11-07
Lyndsay Teft		2021-11-29
Rebecca Sadler		2021-11-29

LONG BENNINGTON PRE-SCHOOL

England & Wales - Charity number 1157300

Accounts



Long Bennington Pre-School

Registered Charity No: 1157300

St James's Village Hall, Main Road
Long Bennington,
NEWARK, Notts
NG23 5DJ

Telephone: 07816 537242

Email: longbenningtonpreschool@googlemail.com

Chair: Sam Dell

Secretary: Hannah Johnson

Clerk to the Committee: Jane Evans

Trustees' Annual Report for the period:

From:	08/11/2024	To	13/11/2025
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Reference and Administrative Information

Charity Name	Long Bennington Pre-school
Registered Charity Number	1157300
Charity's Address	St James' Hall Main Road Long Bennington Newark Nottinghamshire NG23 5DJ

Names of the charity trustees who manage the charity

	Trustee Name	Office (If any)	Dates acted
1	Samantha Dell	Chair	07/11/2024
2	Julie Knapton Butler		07/11/2024
3	Alex McKeegan	Treasurer	07/11/2024
4	Kirsty Cranwell	Secretary	07/11/2024
5	Lyndsay Teft		07/11/2024
6	Rebecca Sadler		07/11/2024
7			
8			
9			

Structure, Governance and Management

Type of governing document	Constitution adopted 26/03/2014
Trustee selection methods	Trustees are appointed, or reappointed annually at the Annual General Meeting held in October.
Additional governance information	The Early Years Foundation Stage curriculum is followed and the Pre-school can be inspected by Ofsted at any time.

Long Bennington Pre-school is a member of the Early Years Alliance and Early Years and Childcare Support service for Lincolnshire which provide support and advice on all aspects of running the pre-school as well as best practice in the setting.

All trustees gave their time voluntarily and received no remuneration or other benefits.

Objectives and Public Benefit

Public Benefit

Long Bennington Pre-School is a charitable trust which seeks to benefit the public through the pursuit of its stated objective, namely to provide quality, affordable childcare for pre-school aged children (from age 2 to statutory school age) from the local community. We provide a safe and supportive environment for the children as well as working closely with their parents or carers. Long Bennington Pre-School was started in 1998 and is managed by a committee of parents, although day-to-day running of the Pre-School is in the hands of qualified, experienced staff. Our fees are set at a level to ensure the financial viability of the School, excellent provision of childcare whilst being consistent with the necessity for the fees to be affordable to all.

Our Pre-School welcomes children from all backgrounds. We are an equal opportunity organisation and are committed to a working environment that is free from any form of discrimination on the grounds of colour, race, ethnicity, religion, sex, sexual orientation or disability.

At Long Bennington Pre-School we aim to provide a safe, caring, fun and stimulating environment for children to play, socialise and learn. We aim to provide a carefully selected balance of activities to ensure the overall development of the child. Each child will be treated as an individual within the group and will be encouraged to develop their knowledge and skills at a pace appropriate to them, in order to produce happy, confident children, well-prepared for school.

We have developed strong links with the local schools as we understand the importance of our role in the progression of our children from the early years setting in providing joined-up provision of childcare.

Achievements and Performance – Chair's Report

This year has been an extremely quiet year for the committee in terms of implementing actions to do with the running of the Pre-school. Pay reviews took place in March in line with the increase in the national minimum wage increase in April.

Very low numbers and how to improve on these continues to be a priority for the committee and following the results of a survey as well as numerous discussions at Committee meetings it was decided to extend our opening hours. There has been a small uptake of this offer and we are confident that we can build on this moving forwards. We are now focusing on advertising this to the wider community over the coming months.

Committee voted to increase the hourly fee rate to £6.00 per hour.

Fundraising continues to be a fundamental role of the committee with huge support from the Pre-school staff, the residents of Long Bennington and the extremely generous donations from local businesses.

The Christmas raffle was again a huge success with a huge variety of prizes, raising vital funds for the Pre-school. Staff and committee members toured the village with Santa's Sleigh collecting donations to be shared amongst 3 charities from the village. The ever-popular Easter Hunt was supported with some donations of chocolate eggs. We took the decision this year not to hold the Halloween Disco, mainly due to our DJ having to cancel due to illness.

Due to the low numbers on roll this year I would like to take this opportunity to ask you all to please advocate the outstanding work and commitment the staff at Long Bennington Pre School offer the children from Long Bennington and the surrounding areas, and make sure everyone knows that we are here!

I would like to finish by again thanking all the staff for their continued hard work, Jane Evans for working on the finances and giving her support to myself and the committee. Also the wider community as well as the rest of the committee for their support, ideas and all the work involved in organizing the events.

Pre-school Activities – Manager's Report

1. Welcome and Introduction

Thank you everyone for taking the time to attend and for your support.

2. Overview of the Past Year

Achievements and Highlights:

- We said goodbye to 12 children who went to 4 different schools. All the schools sent staff to meet the children in setting and to speak with the children's keyperson. Transition continues to be strong.
- We are using social media more to promote the setting, posting to the surrounding villages to hopefully increase numbers.
- The staff all work well together and really pulled together as a strong team. There is very little illness so there are no concerns about covering each other for any long periods.
- Increasing the Pre-school days since September 2025 has had some effect in a slight increase in the number of hours taken up but not as much as hoped for.
- Pre-school has had a lot of support from Lincolnshire Early Years as and when needed.

Challenges:

- Having no Deputy Manager meant all organisational work was down to the Manager which added pressure.
- National Minimal Wage and National Insurance increases have had a huge impact on Pre-school which also meant we have had to increase our hourly rate to £5.50 to help cover the additional costs. These were then increased to £6.00 an hour from September 2025.
- Another member of staff leaving at the end of the academic year meant greater pressure covering sessions with only 3 staff.
- Low numbers since the start of the 2025 academic year is adding pressure and more families are needed to join Pre-school to keep it going. Low birth numbers are part of the issue.
- With only a morning in the office means completing all the work necessary to meet statutory requirements is becoming increasingly challenging even with doing some work in the room.

3. Staffing Updates

- Staff are very supportive of each other and continue to provide a broad curriculum, meeting each child's individual needs.
- Staff members continue to be supportive, act as a sounding board and working to provide a happy, nurturing environment for our children and their families.
- Since September 2025, there is only now 3 staff members and still no Deputy Manager

4. Looking Ahead

- Continue with a marketing strategy to build numbers.
- To revisit the viability of extending our offer to 18-month-olds.

5. Call for Committee Members

- We are seeking enthusiastic and dedicated individuals to join our committee. Your fresh ideas and commitment are vital to our continued success.

6. Closing Remarks

Thank you to Jane, committee and all the staff for their continued support. Thank you as well to all our families who help make the Pre-school a fantastic place to work.

Financial Review – Treasurer's Report

A copy of the Profit and Loss Account for the year ended 31 July 2025 has been circulated for information.

The accounts show a loss of £1914.87 and this is disappointing. However, the actual position is actually slightly better. Pre-school was overcharged the hall hire in June and July. It was corrected and a refund of £906.50 was received on 1st Aug. Also, a member of staff left in July and her accrued holiday pay (£559) was included in her last salary where normally this would be paid in August (the new financial year).

Early years funding at £61366 was £3600 more than previous years with numbers of children attending being at similar levels to the previous year.

Staffing hours were reviewed regularly throughout the year, acknowledging that the staffing costs remain high. The expenditure for wages is slightly less but PAYE and pension costs have risen by £3k. This is as a result of changes in the NI thresholds for employers and also, the absorption of the previous Deputy Manager's hours by staff has resulted in a higher proportion of staff wages being over Income Tax and NI contributions thresholds.

A summary/breakdown the fundraising activities has also been provided for information. Generally, fundraising activity was not as high as in previous years but £1560 has been raised. The main source of income was £539 from the Christmas Raffle and £535 donation from the Rotary Santa Sleigh (Pre-school staff volunteering to help with collections).

The financial records have been inspected and verified by an independent examiner. The annual return to the Charities Commission can be submitted subject to Trustee approval.

Future Plans

To continue to market Pre-school to increase numbers and consider the viability of offering places from 18 months of age.

Declaration

The trustees declare they have approved the trustees' report above.

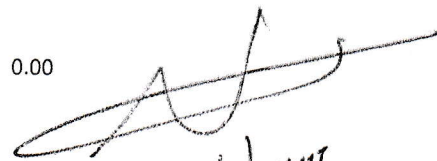
Signed on behalf of the charity's trustees:

Signature	<i>SDell</i>
Full name	SAMANTHA DELL
Position	MANAGER CHAIRPERSON
Date	17.11.25

Long Bennington Pre School
Registered Charity 1157300

For Year ended 31st July 2025

<u>Receipts</u>	YE 31 July 2024	YE 31 July 2025
Fees	8,270.42	6,928.24
EYE Funding	57,766.54	61,366.88
Interest	276.96	366.90
Other	145.93	132.00
Clothes	-	-
Fundraising	3,723.41	2586.45
Grant	905.32	448.64
Paye/Pension	-	-
	<u>71088.58</u>	<u>71,829.11</u>
<u>Payments</u>		
Wages	54,481.85	53,693.16
Consumables	553.50	533.07
Admin	783.88	1,131.19
Fundraising	1,743.14	1,025.85
Rent	6,105.40	8,464.40
Equipment	2,503.14	1,546.94
Sundries	944.33	511.39
PAYE	2,734.16	5,803.23
Insurance	936.64	976.15
Training	90.00	58.60
	<u>70,876.04</u>	<u>73,743.98</u>
Balance Receipts over Payments	212.54	-1914.87
Plus Balance Bfwd	41798.36	42010.90
	<u>42,010.90</u>	<u>40096.03</u>
Plus unpresented chq		0
less Unbanked cash		0
	<u>42010.90</u>	<u>40096.03</u>
Cash on hand	14.27	22.24
Current Account	16545.15	14071.76
Deposit Account	25451.48	25818.38
Paypal Account	-	183.65
	<u>42010.90</u>	<u>40096.03</u>
Difference		0.00

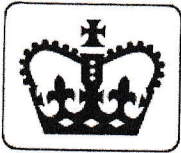

 MARTIN WARRANT
 28/9/25

Notes:

Receipts "grants" includes household support grants totalling £448.64.

Payments sundries includes support grant £380 paid to families, the difference being an admin fee included to cover costs of distribution.

Rent/hall hire was overpaid by £906.50. A refund payment received 1/8/25



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
LONG BENNINGTON PRE-SCHOOL

**On accounts for the year
ended**

31/07/2025
Charity no (if any) 1157300

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 28/9/25

Name: MARTIN WRIGHT

**Relevant professional
qualification(s) or body
(if any):**

ASSOCIATE OF THE CHARTERED INSTITUTE OF BANKERS (ACIB)

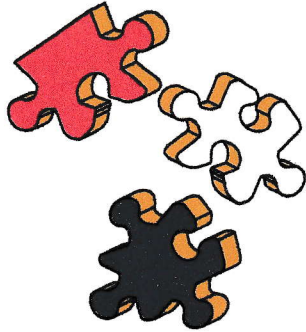
Address:

1 NEWTON PARK
LONG BENNINGTON
NEWARK NG23 5FE

LONG BENNINGTON PRE-SCHOOL

England & Wales - Charity number 1157300

Accounts



Long Bennington Pre-School

Registered Charity No: 1157300

St James's Village Hall, Main Road
Long Bennington,
NEWARK, Notts
NG23 5DJ

Telephone: 07816 537242

Email: longbenningtonpreschool@googlemail.com

Chair: Sam Dell

Secretary: Hannah Johnson

Clerk to the Committee: Jane Evans

Trustees' Annual Report for the period:

From:	14/11/2023	To	07/11/2024
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Reference and Administrative Information

Charity Name	Long Bennington Pre-school
Registered Charity Number	1157300
Charity's Address	St James' Hall Main Road Long Bennington Newark Nottinghamshire NG23 5DJ

Names of the charity trustees who manage the charity

	Trustee Name	Office (If any)	Dates acted
1	Samantha Dell	Chair	14/11/2023
2	Julie Knapton Butler		14/11/2023
3	Gemma Atkinson	Treasurer	14/11/2023
4	Hannah Johnson	Secretary	14/11/2023
5	Angela Foreman		14/11/2023
6	Rebecca Sadler		14/11/2023
7	Kathryn Taylor		14/11/2023
8	Alex McKeegan		25/06/2024
9	Lyndsay Teft		14/11/2023

Structure, Governance and Management

Type of governing document	Constitution adopted 26/03/2014
Trustee selection methods	Trustees are appointed, or reappointed annually at the Annual General Meeting held in October.
Additional governance information	The Early Years Foundation Stage curriculum is followed and the Pre-school can be inspected by Ofsted at any time.

Long Bennington Pre-school is a member of the Early Years Alliance and Early Years and Childcare Support service for Lincolnshire which provide support and advice on all aspects of running the pre-school as well as best practice in the setting.

All trustees gave their time voluntarily and received no remuneration or other benefits.

Objectives and Public Benefit

Public Benefit

Long Bennington Pre-School is a charitable trust which seeks to benefit the public through the pursuit of its stated objective, namely to provide quality, affordable childcare for pre-school aged children (from age 2 to statutory school age) from the local community. We provide a safe and supportive environment for the children as well as working closely with their parents or carers. Long Bennington Pre-School was started in 1998 and is managed by a committee of parents, although day-to-day running of the Pre-School is in the hands of qualified, experienced staff. Our fees are set at a level to ensure the financial viability of the School, excellent provision of childcare whilst being consistent with the necessity for the fees to be affordable to all. Our Pre-School welcomes children from all backgrounds. We are an equal opportunity organisation and are committed to a working environment that is free from any form of discrimination on the grounds of colour, race, ethnicity, religion, sex, sexual orientation or disability. At Long Bennington Pre-School we aim to provide a safe, caring, fun and stimulating environment for children to play, socialise and learn. We aim to provide a carefully selected balance of activities to ensure the overall development of the child. Each child will be treated as an individual within the group and will be encouraged to develop their knowledge and skills at a pace appropriate to them, in order to produce happy, confident children, well-prepared for school. We have developed strong links with the local schools as we understand the importance of our role in the progression of our children from the early years setting in providing joined-up provision of childcare.

Achievements and Performance – Chair's Report

This year has been a relatively quiet year for the committee in terms of implementing actions to do with the running of the Pre-school. Pay reviews took place in March in line with the increase in the national minimum wage increase in April. Low numbers and how to improve on this continues to be a priority for the committee, and numbers are improving as there are more children on roll compared to this time last year. One of the options discussed was opening the Pre-school earlier for families that have an earlier start to the day and it was agreed with the staff to open at 8.30am each morning. Committee voted to increase the hourly fee rate to £4.50 per hour to take effect at the start of the new academic year in September 2023. Committee liaised with the VHMC to have the children's toilets repaired and taps replaced on the sink. Fundraising continues to be a fundamental role of the committee with huge support from the Pre-school staff, the residents of Long Bennington and the extremely generous donations from local businesses. The Christmas raffle raised £436.00 for the Pre-school funds. Staff and committee members toured the village with Santa's Sleigh collecting donations to be shared amongst 3 charities from the village. This generated £471.00. The ever-popular Easter Hunt was completely funded through donations of chocolate eggs and all the refreshments. Because

of the huge generosity of the local businesses and individuals, we were able to raise a staggering £754.00. More recently, we held our Halloween disco, attendance was slightly down on recent years and costs were higher than usual. Despite this the event still raised £742.00. All in the entire total raised for the year was £2804.00.

I would like to finish by again thanking all the staff for their continued hard work, Jane Evans for working on the finances and giving her support to myself and the committee. Also the wider community as well as the rest of the committee for their support, ideas and all the work involved in organising the events.

Pre-school Activities – Manager's Report

We have had a worrying year in regard to numbers on roll and therefore money coming into Pre-school through funding and fees. Staff wages meant that we did encounter huge losses compared to previous years and we finished the year with only one child leaving to go to school and another 14 due to return in September.

Fortunately, we returned in September with more children than we finished with in July and with an increase in the number of hours sold which came as a huge relief and meant we could move forward addressing the needs of Pre-school for the forthcoming academic year. National minimum wage increases have had an impact, with staffing being our biggest expenditure so the decision to increase the hourly rate in September was taken. We have also opened earlier in the day to hopefully be more viable for working parents. This is something we will continue to review to make sure we can do as much as we can to provide for the needs of the community.

In Pre-school we have been making good use of Tapestry, informing parents through memos which seem to reach parents better than a traditional email. We post weekly activities that parents can try at home, which complement the themes, books, or activities we carry out in Pre-school. These are completely voluntary to do, there is no pressure put on parents to carry them out but are there if parents would like ideas of activities they could try. We have now started to use Tapestry's online register feature which means we don't have to print out registers and store them as well as using the registers to then generate invoices. After the first month of multiple tweaks, this now seems to be running quite smoothly and will continue to be used.

During time in the office, the two-year planning cycle is continuing to be implemented and, when completed in full, will then free up more time to focus on what our curriculum means to us and what it is we want the children to achieve before they leave to go to school. We already do this to a certain extent, but it will be documented better and broken down into smaller steps so when we plan for a child's next steps, staff can almost follow a set procedure. An example might be that we want children to be able to use the toilet independently and wash their hands after. The first step might be that the child knows when they need their nappy changing and the last step would be they can use the toilet, sort out their clothing and can wash and dry their hands. We can then gauge more accurately where each child's focuses will be for that term to better inform parents.

We are arranging meetings with parents every term to talk through how their child is getting on, any concerns they have and what next steps their child is going to be working on. These seem to be really positive as it gives parents time with their keyworker to really discuss their child without distractions and hopefully both parties being on the same

wavelength to know what their child's next steps are and if there are any concerns where their child may not be on track.

Government funding continues to be a sore point for most practitioners and the uplift in funding rates are in place until March, but it is anyone's guess what they will be after that! Hopefully the 30 hours funding for working parents of 2-year-olds from April will mean more families accessing childcare especially Pre-school and will help provide a secure future for the Pre-school.

Many thanks to all the staff, Jane and committee for their support and hard work.

Financial Review – Treasurer's Report

A copy of the Profit and Loss Account for the year ended 31 July 2024 has been circulated for information.

There has been a very small surplus for the year of £212.54, with a year end cash balance of £42010.90

The number of children attending the setting increased slightly during the year. Early years funding at £57766 was £35823 more than the previous year, an increase of approx. 163%. Part of this can be as a result inclusion funding for one of the children attending.

Staffing hours were reviewed regularly throughout the year, acknowledging that the staffing costs remain high. There has been an increase in the expenditure for wages from £49k to £54.5k. As with the increase in funding, part of this can be related to the one to one cover for one the children. The increase in the National Minimum Wage also impacted on the overall cost increase, with a subsequent increase in PAYE costs.

A summary/breakdown the fundraising activities has also been provided for information.

Fundraising activities continue to be a vital source of income. In the year, we have raised £1980.27. In addition to the committee fundraising activities, a donation of £509 was received from the Rotary Club Santa Sleigh. Significant purchases from the funds raised included a sensory table, a climbing dome, new play tray stations and an art station.

The financial records have been inspected and verified by an independent examiner. The annual return to the Charities Commission can be submitted subject to Trustee approval.

Future Plans

To seek grants and work with the Village Hall committee to create an updated outside area.

The Village Hall committee are making plans and seeking grants to decorate and update the small hall in the village hall. Pre-school have been consulted about this process making sure it meets our needs.

Declaration

The trustees declare they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature	<i>SDell</i>
Full name	SAM DELL.
Position	CHAIR PERSON.
Date	7.11.2024



Section A

Independent Examiner's Report

Report to the trustees

LONG BENNINGTON PRE-SCHOOL

On accounts for the year ended

31/07/2024 Charity no (if any) 1157300

Set out on pages

(Remember to include the page number(s) of individual sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 29/9/2024

Name: MARTIN WRIGHT

Relevant professional qualification(s) or body

ASSOCIATE OF THE CHARTERED INSTITUTE OF BANKERS (ACIB).

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

Long Bennington Pre School
Registered Charity 1157300

For Year ended 31st July 2024

Receipts

	YE 31 July 2023	YE 31 July 2024
Fees	10,982.77	8,270.42
EYE Funding	21,942.80	57,766.54
Interest	104.95	276.96
Other	643.28	145.93
Clothes	129.00	0
Fundraising	3,964.72	3723.41
Grant	500.00	905.32
Paye/Pension		
	<u>38267.52</u>	<u>71,088.58</u>

Payments

Wages	49,037.43	54,481.85
Consumables	558.12	553.50
Admin	980.92	783.88
Fundraising	1,932.09	1,743.14
Rent	5,744.35	6,105.40
Equipment	2,407.30	2,503.14
Sundries	600.00	944.33
PAYE	1,586.88	2,734.16
Insurance	912.68	936.64
Training		90.00
	<u>63,759.77</u>	<u>70,876.04</u>

Balance Receipts over Payments	- 25,492.25	212.54
Plus Balance Bfwd	67290.61	41798.36
	<u>41798.36</u>	<u>42010.90</u>
Plus unrepresented chq	0	0
less Unbanked cash	0	0
	<u>41798.36</u>	<u>42010.90</u>
Cash on hand	10.34	14.27
Current Account	16680.77	16545.15
Deposit Account	25107.25	25451.48
Paypal Account		
	<u>41798.36</u>	<u>42010.90</u>
Difference	0.00	0.00

Notes:

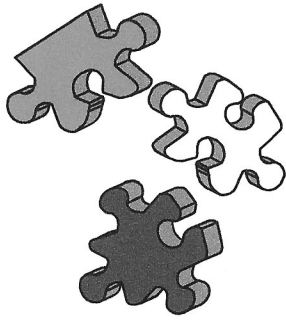
Receipts "grants" includes household support grants totalling £905.32.

Payments sundries includes support grant £850 paid to families, the difference being an admin fee included to cover costs of distribution.

LONG BENNINGTON PRE-SCHOOL

England & Wales - Charity number 1157300

Accounts



Long Bennington Pre-School

Registered Charity No: 1157300

St James's Village Hall, Main Road
Long Bennington,
NEWARK, Notts
NG23 5DJ

Telephone: 07816 537242

Email: longbenningtonpreschool@googlemail.com

Chair: Sam Dell

Secretary: Hannah Johnson

Clerk to the Committee: Jane Evans

Trustees' Annual Report for the period:

From:	08/11/2022	To	13/11/2023
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Reference and Administrative Information

Charity Name	Long Bennington Pre-school
Registered Charity Number	1157300
Charity's Address	St James' Hall Main Road Long Bennington Newark Nottinghamshire NG23 5DJ

Names of the charity trustees who manage the charity

	Trustee Name	Office (If any)	Dates acted
1	Samantha Dell	Chair	08/11/2022
2	Julie Knapton Butler		08/11/2022
3	Gemma Atkinson	Treasurer	08/11/2022
4	Hannah Johnson	Secretary	08/11/2022
5	Angela Foreman		08/11/2022
6	Rebecca Sadler		08/11/2022
7	Kathryn Taylor		08/11/2022
8	James Cunningham		08/11/2022
9	Lyndsay Teft		08/11/2022

Structure, Governance and Management

Type of governing document	Constitution adopted 26/03/2014
Trustee selection methods	Trustees are appointed, or reappointed annually at the Annual General Meeting held in October.
Additional governance information	The Early Years Foundation Stage curriculum is followed and the Pre-school can be inspected by Ofsted at any time.

	<p>Long Bennington Pre-school is a member of the Early Years Alliance and Early Years and Childcare Support service for Lincolnshire which provide support and advice on all aspects of running the pre-school as well as best practice in the setting.</p> <p>All trustees gave their time voluntarily and received no remuneration or other benefits.</p>
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Objectives and Public Benefit

Public Benefit

Long Bennington Pre-School is a charitable trust which seeks to benefit the public through the pursuit of its stated objective, namely to provide quality, affordable childcare for pre-school aged children (from age 2 to statutory school age) from the local community. We provide a safe and supportive environment for the children as well as working closely with their parents or carers. Long Bennington Pre-School was started in 1998 and is managed by a committee of parents, although day-to-day running of the Pre-School is in the hands of qualified, experienced staff. Our fees are set at a level to ensure the financial viability of the School, excellent provision of childcare whilst being consistent with the necessity for the fees to be affordable to all. Our Pre-School welcomes children from all backgrounds. We are an equal opportunity organisation and are committed to a working environment that is free from any form of discrimination on the grounds of colour, race, ethnicity, religion, sex, sexual orientation or disability. At Long Bennington Pre-School we aim to provide a safe, caring, fun and stimulating environment for children to play, socialise and learn. We aim to provide a carefully selected balance of activities to ensure the overall development of the child. Each child will be treated as an individual within the group and will be encouraged to develop their knowledge and skills at a pace appropriate to them, in order to produce happy, confident children, well-prepared for school. We have developed strong links with the local schools as we understand the importance of our role in the progression of our children from the early years setting in providing joined-up provision of childcare.

Achievements and Performance – Chair's Report

This year has been a relatively quiet year for the committee in terms of implementing actions to do with the running of the Pre-school. Pay reviews took place in March in line with the increase in the national minimum wage increase in April. Low numbers and how to improve on this continues to be a priority for the committee, and numbers are improving as there are more children on roll compared to this time last year. One of the options discussed was opening the Pre-school earlier for families that have an earlier start to the day and it was agreed with the staff to open at 8.30am each morning. Committee voted to increase the hourly fee rate to £4.50 per hour to take effect at the start of the new academic year in September 2023. Committee liaised with the VHMC to have the children's toilets repaired and taps replaced on the sink. Fundraising continues to be a fundamental role of the committee with huge support from the Pre-school staff, the residents of Long Bennington and the extremely generous donations from local businesses. The Christmas raffle raised £436.00 for the Pre-school funds. Staff and committee members toured the village with Santa's Sleigh collecting donations to be shared amongst 3 charities from the village. This generated £471.00. The ever-popular Easter Hunt was completely funded through donations of chocolate eggs and all the refreshments. Because

of the huge generosity of the local businesses and individuals, we were able to raise a staggering £754.00. More recently, we held our Halloween disco, attendance was slightly down on recent years and costs were higher than usual. Despite this the event still raised £742.00. All in the entire total raised for the year was £2804.00.

I would like to finish by again thanking all the staff for their continued hard work, Jane Evans for working on the finances and giving her support to myself and the committee. Also the wider community as well as the rest of the committee for their support, ideas and all the work involved in organising the events.

Pre-school Activities – Manager's Report

We have had a worrying year in regard to numbers on roll and therefore money coming into Pre-school through funding and fees. Staff wages meant that we did encounter huge losses compared to previous years and we finished the year with only one child leaving to go to school and another 14 due to return in September.

Fortunately, we returned in September with more children than we finished with in July and with an increase in the number of hours sold which came as a huge relief and meant we could move forward addressing the needs of Pre-school for the forthcoming academic year. National minimum wage increases have had an impact, with staffing being our biggest expenditure so the decision to increase the hourly rate in September was taken. We have also opened earlier in the day to hopefully be more viable for working parents. This is something we will continue to review to make sure we can do as much as we can to provide for the needs of the community.

In Pre-school we have been making good use of Tapestry, informing parents through memos which seem to reach parents better than a traditional email. We post weekly activities that parents can try at home, which complement the themes, books, or activities we carry out in Pre-school. These are completely voluntary to do, there is no pressure put on parents to carry them out but are there if parents would like ideas of activities they could try. We have now started to use Tapestry's online register feature which means we don't have to print out registers and store them as well as using the registers to then generate invoices. After the first month of multiple tweaks, this now seems to be running quite smoothly and will continue to be used.

During time in the office, the two-year planning cycle is continuing to be implemented and, when completed in full, will then free up more time to focus on what our curriculum means to us and what it is we want the children to achieve before they leave to go to school. We already do this to a certain extent, but it will be documented better and broken down into smaller steps so when we plan for a child's next steps, staff can almost follow a set procedure. An example might be that we want children to be able to use the toilet independently and wash their hands after. The first step might be that the child knows when they need their nappy changing and the last step would be they can use the toilet, sort out their clothing and can wash and dry their hands. We can then gauge more accurately where each child's focuses will be for that term to better inform parents.

We are arranging meetings with parents every term to talk through how their child is getting on, any concerns they have and what next steps their child is going to be working on. These seem to be really positive as it gives parents time with their keyworker to really discuss their child without distractions and hopefully both parties being on the same

wavelength to know what their child's next steps are and if there are any concerns where their child may not be on track.

Government funding continues to be a sore point for most practitioners and the uplift in funding rates are in place until March, but it is anyone's guess what they will be after that! Hopefully the 30 hours funding for working parents of 2-year-olds from April will mean more families accessing childcare especially Pre-school and will help provide a secure future for the Pre-school.

Many thanks to all the staff, Jane and committee for their support and hard work.

Financial Review – Treasurer's Report

A copy of the Profit and Loss Account for the year ended 31 July 2022 has been circulated for information.

There has been a loss for the year of £25,492.25, leaving a year end cash balance of £41,798.36

The number of children attending the setting was significantly lower resulting in income for the year being £33k compared to £73.7k the previous year.

Staffing hours were reviewed regularly throughout the year, acknowledging that the setting was overstaffed for the number of children attending. However, a view was taken to retain staff, only reducing hours very slightly, in the hope the next year had higher levels of attendance. As a direct result of this decision, staffing costs remained similar to the previous year. This has proven to be the case so whilst the year was disappointing, the new year starts on a more positive footing.

A summary/breakdown the fundraising activities has also been provided for information.

Fundraising activities continue to be a vital source of income. In the year, we have raised £2803.60. In addition to the committee fundraising activities, a £100 donation was received via Giles Butler and a donation of £471 from the Rotary Club Santa Sleigh. No significant purchases were made during the year from the funds raised. It should also be noted that payments totalling £770.97 for uniform covered approx. 4 years due to poor administration from the supplier. Alternative arrangements are to be investigated.

A cashflow forecast has been prepared for the next year with a predicted loss of £5k. However, it is anticipated, following patterns of previous years, that this will be significantly less as the number of hours sold increases during the year. Monthly reviews are to be undertaken to ensure the Committee are fully conversant with the position.

The financial records have been to be passed to the independent examiner for inspection and verified. A report to the Trustees has been provided. The annual return to the Charities Commission can be submitted subject to Trustee approval.

Future Plans

To seek grants and work with the Village Hall committee to create an updated outside area.

The Village Hall committee are making plans and seeking grants to decorate and update the small hall in the village hall. Pre-school have been consulted about this process making sure it meets our needs.

Declaration

The trustees declare they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature	<i>S Dell</i>
Full name	SAM DELL
Position	CHAIR
Date	13/11/23

Long Bennington Pre School
Registered Charity 1157300

For Year ended 31st July 2023

<u>Receipts</u>	YE 31 July 2022	YE 31 July 2023
Fees	15708.00	10,982.77
EYE Funding	58085.17	21,942.80
Interest	2.3	104.95
Other	945.28	643.28
Clothes	120.41	129.00
Fundraising	2,896.19	3,964.72
Grant	500	500.00
Paye/Pension	162.29	
	<u>78419.64</u>	<u>38267.52</u>
<u>Payments</u>		
Wages	50957.23	49,037.43
Consumables	711.23	558.12
Admin	1,051.13	980.92
Fundraising	3056.46	1,932.09
Rent	4694.75	5,744.35
Equipment	2,986.76	2,407.30
Sundries	1131.00	600.00
PAYE	3444.38	1,586.88
Insurance	855.15	912.68
Training	115.90	
	<u>69003.99</u>	<u>63,759.77</u>
Balance Receipts over Payments	9415.65	- 25,492.25
Plus Balance Bfwd	57874.96	67290.61
	<u>67290.61</u>	<u>41798.36</u>
Plus unpresented chq	0	0
less Unbanked cash	0	0
	<u>67290.61</u>	<u>41798.36</u>
Cash on hand	199.25	10.34
Current Account	42089.06	16680.77
Deposit Account	25002.30	25107.25
Paypal Account		
	<u>67290.61</u>	<u>41798.36</u>
Difference	0.00	0.00

Notes:

Receipts "other" includes household support grants totalling £640.

Payments sundries includes support grant £600 paid to families, the difference being an admin fee included to cover costs of distribution.



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees

Charity Name: LONG BENNINGTON PRE-SCHOOL

On accounts for the year ended

31.07.2023 Charity no (if any) 1157300

Set out on pages

TWO

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 07 2023

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: CLARE GILL

Date: 16.10.2023

Name: CLARE GILL

Relevant professional qualification(s) or body

CHARTERED INSTITUTE OF MANAGEMENT ACCOUNTANTS (CIMA)

(if any):

[Empty box]

Address:

1 HAWTHORN CLOSE
LONG BENNINGTON
NEWARK, Lincs, NG23 5GP

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

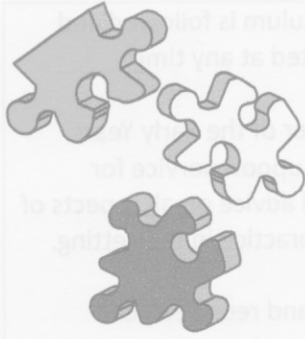
Give here brief details of any items that the examiner wishes to disclose.

N/A

LONG BENNINGTON PRE-SCHOOL

England & Wales - Charity number 1157300

Accounts



Long Bennington Pre-School

Registered Charity No: 1157300

St James's Village Hall, Main Road
Long Bennington,
NEWARK, Notts
NG23 5DJ

Telephone: 07816 537242

Email: longbenningtonpreschool@googlemail.com

Chair: Sam Dell

Secretary: Hannah Johnson

Clerk to the Committee: Jane Evans

Trustees' Annual Report for the period:

From:	29/11/2021	To	08/11/2022
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Reference and Administrative Information

Charity Name	Long Bennington Pre-school
Registered Charity Number	1157300
Charity's Address	St James' Hall Main Road Long Bennington Newark Nottinghamshire NG23 5DJ

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted
1	Samantha Dell	Chair	29/11/2021
2	Julie Knapton Butler		29/11/2021
3	Gemma Atkinson	Treasurer	29/11/2021
4	Hannah Johnson	Secretary	26/09/2022
5	Angela Foreman		29/11/2021
6	Katie Winn		29/11/2021
7	Kathryn Taylor		29/11/2021
8	James Cunningham		29/11/2021
9	Lyndsay Teft		29/11/2021
10	Rebecca Sadler		29/11/2021

Structure, Governance and Management

Type of governing document	Constitution adopted 26/03/2014
Trustee selection methods	Trustees are appointed, or reappointed annually at the Annual General Meeting held in October.

<p>Additional governance information</p>	<p>The Early Years Foundation Stage curriculum is followed and the Pre-school can be inspected by Ofsted at any time.</p> <p>Long Bennington Pre-school is a member of the Early Years Alliance and Early Years and Childcare Support service for Lincolnshire which provide support and advice on all aspects of running the pre-school as well as best practice in the setting.</p> <p>All trustees gave their time voluntarily and received no remuneration or other benefits.</p>
--	---

Objectives and Public Benefit

Public Benefit

Long Bennington Pre-School is a charitable trust which seeks to benefit the public through the pursuit of its stated objective, namely to provide quality, affordable childcare for pre-school aged children (from age 2 to statutory school age) from the local community. We provide a safe and supportive environment for the children as well as working closely with their parents or carers. Long Bennington Pre-School was started in 1998 and is managed by a committee of parents, although day-to-day running of the Pre-School is in the hands of qualified, experienced staff. Our fees are set at a level to ensure the financial viability of the School, excellent provision of childcare whilst being consistent with the necessity for the fees to be affordable to all. Our Pre-School welcomes children from all backgrounds. We are an equal opportunity organisation and are committed to a working environment that is free from any form of discrimination on the grounds of colour, race, ethnicity, religion, sex, sexual orientation or disability. At Long Bennington Pre-School we aim to provide a safe, caring, fun and stimulating environment for children to play, socialise and learn. We aim to provide a carefully selected balance of activities to ensure the overall development of the child. Each child will be treated as an individual within the group and will be encouraged to develop their knowledge and skills at a pace appropriate to them, in order to produce happy, confident children, well-prepared for school. We have developed strong links with the local schools as we understand the importance of our role in the progression of our children from the early years setting in providing joined-up provision of childcare.

Achievements and Performance – Chair's Report

Following last year's AGM I was pleased to see a number of new members join the committee including staff members, meaning we had a lot of new skill sets join the team. With this in mind, we formed a sub-committee for the fundraising and assigned lead roles to the leadership and management. Those roles being H&S, Safeguarding and Advertising/Media.

Following a H&S inspection, a request has been put in to the VHMC for a meeting to upgrade the toilet area in the pre school room.

Looking at our website, Julie has updated the policies and made any necessary amendments, new photographs have been taken – although these still need to be added. Due, to the low numbers there have been many discussions on how to increase uptake including extending the opening hours of the pre-school to enable working parents to use the facilities. Discussions are still ongoing to try and find the best solution for all concerned.

As Julie has already mentioned they had their Ofsted inspection earlier in the year in May and I would just like to take this opportunity to congratulate and thank Julie and the rest of

the staff for all their hard work and dedication – the inspector could obviously see how hard you all work.

Fundraising has again been very successful over the past year, we are extremely fortunate to have supportive families – past and present, as well as the wider community and businesses.

Events held have included the Halloween disco, a very successful event with numbers (and profits) increasing each year which has meant this is now a ticket only event to allow us to keep in line with H&S. The Easter Egg hunt, again very popular and well supported by the community. We didn't hold the Christmas Fair but instead held a Christmas Hamper raffle. This raised over £300. The committee and staff helped Santa deliver presents to the children around the village and Foston, boosting our funds by £400.

I would like to finish by again thanking all the staff for their continued hard work, Jane Evans for dealing with the finances and giving her support to the Treasurer, and the rest of the committee for their support, ideas and all the work involved in organising the events.

Pre-school Activities – Manager's Report

Time flies and it is unbelievable that another AGM is taking place!

It is often difficult to think back over the past year as we live in the moment so much and much of what has come before is something of a blur! We finished the 2022 school year with 17 Pre-Reception children heading off to 4 different schools and communication between settings has been valuable. All early years teachers from the schools visited Pre-school to chat with the children's key workers as well as see the children playing with their peers. We had additional visits to Long Bennington Academy as well as attending a Garden Party. The majority of the children seemed confident about starting school and feedback from Mrs Jones was that the children were getting along positively with their school starts and now the children are too big to speak to us if we see them!!!

Since September our numbers have dropped considerably with very few Pre-reception children attending Pre-school. This is unprecedented! Speaking with other local settings, this seems to be representative of what is happening in the area but does leave us in an unusual position of having more intro children at Pre-school than Pre-reception. We are in the process of updating our marketing resources which we will get out into the local area as soon as possible.

As you are aware, we had our Ofsted inspection in June this year, 6 years after the previous one. The report was published at the end of July. This is the extract regarding our next steps:

To further improve the quality of the early years provision, the provider should:

- refine the implementation of the curriculum, to focus sharply on children's next steps in learning
- extend the partnerships with parents further to help all parents understand how to support their child's individual learning at home

We are currently suggesting activities that parents can carry out at home that compliments what we have been doing with the children in the setting. These are posted on Tapestry as well as a copy on the Parent's notice board. Key workers have also sat down with each of

their families to talk through how the children are getting on and what next steps we can be working on. As a setting, we feel these meetings have been more productive in working in partnership with parents than previous ideas.

We are currently working on planning our curriculum; drawing up long, medium- and short-term plans that can then be used on a 2 year rolling programme. All our themes are based on books and relevant activities then linked to the books creating a holistic curriculum; incorporating activities from the 7 areas of learning taken from the Early Years Foundation Stage curriculum. We have been carrying out adult- led focused activities as well as activities based around 'Letters and Sounds', early maths, music and movement, finger gym (to strengthen fine motor skills ready for early writing) and yoga.

We are now part of a 'Peer Project' where we are mentored by a setting that has achieved outstanding on their Ofsted report. They come to Pre-school to see how it works and then draws up an action plan so we can improve what we do at Pre-school and then, hopefully, we too can get an outstanding grading at our next inspection! (Another 6 years!!!)

We are making more use of Tapestry by using the 'memo' feature to inform parents of upcoming events such as the weekly walks to the Nature Reserve. We post activities on Tapestry and have also started writing our accident forms on the platform too although this has had a few hiccups along the way but will be soon ironed out!

In regards to training, we are currently scaling back training to the statutory requirements or particular need until we are financially in a better place. Staff meetings have also been paused but opportunities to share information and pass on observations are in place so all members of staff are providing consistency.

Going forward into 2023, we will be focusing on our curriculum, aiding marketing to help increase numbers and finding ways to further engage our families.

Lastly, I would like to thank;

The committee for their input and unselfish volunteer work,
Jane for her help and support

And the staff for all their hard work. They do have to put up with the changes I make to the planning and a bit 'suck it and see' approach as well as my nagging! We are all very adaptable and if something doesn't work, take another look and see how we can improve so we are fortunate to have staff that can do this and will support new ideas and changes.

Financial Review – Treasurer's Report

A copy of the Profit and Loss Account for the year ended 31 July 2022 has been circulated for information.

There has been a profit for the year of £9415.65, leaving a year end cash balance of £67290.61

The number of children attending the setting has once again been slightly better than last year. Total fees were £73.8k for year ended July 2022, being a slightly higher than the previous year. This increase was relating to funded children, the number of intro children/non-funded being lower than the previous year.

Staffing hours were reviewed at the start of the year and a salary review was undertaken in year. Hourly rates were increased by 7% WEF 1st June 2022 for all staff. The overall staff costs at the end of the year were £51k, being a £5k increase from last year as staff hours were increased to accommodate a higher number of children attending.

A summary/breakdown the fundraising activities has also been provided for information. Fundraising activities continue to be a vital source of income. In the year, we have raised £2896. In addition to the committee fundraising activities, a £316 donation was received from Long Bennington Rotary from surplus Jubilee fundraising activities and a donation of £568 from the Rotary Club Santa Sleigh. The fundraising payments included £2269.25 to cover the purchase the outside kitchen and play area. This was referred to in last year's Treasurer's Report.

Further to a decision made last year, £25k has been transferred to a deposit account for contingency purposes.

A cashflow forecast has been prepared for the next year with a predicted loss due to a significant reduction in the number of children attending. Monthly reviews are to be undertaken to ensure the Committee are fully conversant with the position.

The financial records have been to be passed to the independent examiner for inspection and verified. A report to the Trustees has been provided. The annual return to the Charities Commission can be submitted subject to Trustee approval.

Future Plans

To create a sub-committee - a fundraising committee and then a sub committee to focus on the regulation and legislations of Childcare Provisions.

Declaration

The trustees declare they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature	<i>SDell</i>
Full name	SAMANTHA DELL.
Position	CHAIRPERSON.
Date	08.11.22.

Long Bennington Pre School
Registered Charity 1157300

For Year ended 31st July 2022

<u>Receipts</u>	YE 31 July 2021	YE 31 July 2022
Fees	23864.83	15708.00
EYE Funding	45226.34	58085.17
Interest		2.30
Other	850.10	945.28
Clothes	163.50	120.41
Fundraising	2,731.83	2896.19
Grant		500.00
Paye/Pension		162.29
	<u>72836.60</u>	<u>78419.64</u>
<u>Payments</u>		
Wages	46272.91	50,957.23
Consumables	599.71	711.23
Admin	924.11	1,051.13
Fundraising	262.88	3,056.46
Rent	3653.33	4,694.75
Equipment	2,266.42	2,986.76
Sundries	926.40	1,131.00
PAYE	3451.47	3,444.38
Insurance	768.49	855.15
Training	283.00	115.90
	<u>59408.72</u>	<u>69,003.99</u>
Balance Receipts over Payments	13427.88	9415.65
Plus Balance Bfwd	44447.08	57874.96
	<u>57874.96</u>	<u>67290.61</u>
Plus unrepresented chq	0	0
less Unbanked cash	0	0
	<u>57874.96</u>	<u>67290.61</u>
Cash on hand	552.14	199.25
Current Account	57322.82	42089.06
Deposit Account		25002.30
Paypal Account		
	<u>57874.96</u>	<u>67290.61</u>
Difference	0.00	0.00

Notes:

Receipts other includes support grants totalling £825.28.

Payments sundries includes support grant £720 paid to families, the difference being an admin fee included to cover costs of distribution.



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

LONG BENNINGTON PRE-SCHOOL

On accounts for the year ended

31.07.2022

Charity no (if any)

1157300

Set out on pages

ONE

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 07 2022

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Clare Gill

Date:

4.10.2022

Name:

CLARE GILL

Relevant professional qualification(s) or body (if any):

CHARTERED INSTITUTE OF MANAGEMENT ACCOUNTANTS (CIMA)

Address:

1 HAWTHORN CLOSE

LONG BENNINGTON

NEWARK Lincs NG23 5GP

Section B

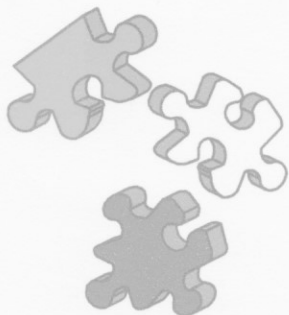
Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

LONG BENNINGTON PRE-SCHOOL

England & Wales - Charity number 1157300

Accounts



Long Bennington Pre-School

Registered Charity No: 1157300

St James's Village Hall, Main Road
Long Bennington,
NEWARK, Notts
NG23 5DJ

Telephone: 07816 537242

Email: longbenningtonpreschool@googlemail.com

Chair: Sam Dell

Secretary: Dr Felicity Thomas

Clerk to the Committee: Jane Evans

Trustees' Annual Report for the period:

From:	23/10/2020	To	29/11/2021
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Reference and Administrative Information

Charity Name	Long Bennington Pre-school
Registered Charity Number	1157300
Charity's Address	St James' Hall Main Road Long Bennington Newark Nottinghamshire NG23 5DJ

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted
1	Samantha Dell	Chair	23/10/2020 – 29/11/2021
2	Julie Knapton Butler		23/10/2020 - 29/11/2021
3	Gemma Atkinson		23/10/2020 - 29/11/2021
4	Kirsten Crutchley	Treasurer	23/10/2020 - 29/11/2021
5	Angela Foreman		23/10/2020 - 29/11/2021
6	Katy Hallam		23/10/2020 - 29/11/2021
7	Kathryn Walpole		23/10/2020 - 29/11/2021
8	Dr Felicity Thomas	Secretary	23/10/2020 - 29/11/2021
9	Heidi Boby		23/10/2020 - 29/11/2021

Structure, Governance and Management

Type of governing document	Constitution adopted 26/03/2014
Trustee selection methods	Trustees are appointed, or reappointed annually at the Annual General Meeting held in October.
Additional governance information	The Early Years Foundation Stage curriculum is followed and the Pre-school can be inspected by Ofsted at any time.

	<p>Long Bennington Pre-school is a member of the Early Years Alliance and Early Years and Childcare Support service for Lincolnshire which provide support and advice on all aspects of running the pre-school as well as best practice in the setting.</p> <p>All trustees gave their time voluntarily and received no remuneration or other benefits.</p>
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Objectives and Public Benefit

Public Benefit

Long Bennington Pre-School is a charitable trust which seeks to benefit the public through the pursuit of its stated objective, namely to provide quality, affordable childcare for pre-school aged children (from age 2 to statutory school age) from the local community. We provide a safe and supportive environment for the children as well as working closely with their parents or carers. Long Bennington Pre-School was started in 1998 and is managed by a committee of parents, although day-to-day running of the Pre-School is in the hands of qualified, experienced staff. Our fees are set at a level to ensure the financial viability of the School, excellent provision of childcare whilst being consistent with the necessity for the fees to be affordable to all. Our Pre-School welcomes children from all backgrounds. We are an equal opportunity organisation and are committed to a working environment that is free from any form of discrimination on the grounds of colour, race, ethnicity, religion, sex, sexual orientation or disability. At Long Bennington Pre-School we aim to provide a safe, caring, fun and stimulating environment for children to play, socialise and learn. We aim to provide a carefully selected balance of activities to ensure the overall development of the child. Each child will be treated as an individual within the group and will be encouraged to develop their knowledge and skills at a pace appropriate to them, in order to produce happy, confident children, well-prepared for school. We have developed strong links with the local schools as we understand the importance of our role in the progression of our children from the early years setting in providing joined-up provision of childcare.

Achievements and Performance – Chair's Report

2020/21 has been somewhat of a challenge for the committee, unable to hold face to face meetings we tried our best through zoom and Whatsapp but those apps cannot replace the ability to discuss everything in "one go" and talk about things in great detail. After our last AGM it was obvious that we wouldn't be able to hold our annual Christmas Fair because of covid. In the new year when there was talk of easing restrictions committee decided to hold the Easter Egg hunt, changing things so that it would comply with Government guidelines. We did have a few concerns not knowing whether the changes would hinder our chances of raising funds but we need not have worried. We sold a record number of entries and thanks to the very generous donation from Specsavers of all the Chocolate eggs we made a substantial profit. With restrictions lifted even more, the committee were able to organise a very successful Halloween Disco in October. We chose to limit the number attending this year by pre selling the tickets, again a good decision as we managed to sell them within a couple of weeks, allowing us to order the right amount of supplies thus maximising the profits. Usually whilst organising the Disco the committee start preparations for the Christmas Fair. Unfortunately, it became obvious quite early on that we wouldn't have the man power to hold a Christmas Fair this year, but hopefully this event will be back on next year. Rather than doing nothing it was decided to hold a Christmas raffle, which will be drawn in a couple of weeks.

Committee and staff helped with Santa's Sleigh, collecting money from the village residents for the Pre-school, St. Swithuns Church and the Rotary Club. Unfortunately, it has been difficult for the committee to focus on the "Leadership & Management" role over the past year, this is an extremely vital role – supporting Julie and all the other members of staff with the regulations that they have to adhere to. This really has to be the committee's focus going forward, so with that in mind we will be creating a sub committee following this AGM. I would like to thank all the staff for their hard work and dedication to the setting, like Julie has said it's been a tough year for them, ever changing, but as a team they got through it. Committee members for all your support, and Jane for doing a great job with the finances.

Pre-school Activities – Manager's Report

Considering the challenges we have faced in the last year, I feel that Pre-school has done much better than expected! We welcomed our new Deputy Manager, Heather, to the setting in October 2020 and have since pulled together as a team to shape the way forward for the Pre-school. Children start with us with a great range of skills and experiences that shape who they are (their Cultural Capital) and we build on this Capital before saying goodbye when they go to the next chapter of their lives; school. They are usually confident, chatty children who happily come through those metal gates with a smile on their faces, ready to engage with the activities, children and adults that are present. Then upheaval of Coronavirus did not, thankfully, unsettle the children too adversely and we did not see the affects of lockdown too severely with our children, as other settings have done. We have found different ways to engage with our families and using Tapestry has helped to share more activities so parents can 'have a go' at home when the children have done an exciting activity at Pre-school such as making Gruffalo Crumble! This has also helped children that have been missing from Pre-school through isolation or illness as they can see what their peers have been doing at Pre-school and can experience the activities themselves too. The new Early Years Foundation Stage (EYFS) was introduced in September 2021, paring back what had been done in the past so practitioners spend less time on paperwork and more time on meaningful interactions with the children. Unfortunately the downside to this is that we then spend time reviewing and tweaking our curriculum until it reflects the current guidance so although more time is actually spent on paperwork initially, the hope is that once the new curriculum and language become embedded in practice, the less paperwork will eventually be needed.

The Pre-school staff, as ever, have been supportive and hard-working. They embrace the changes set before them and put up with a bit of nagging! They have had to deal with stressful situations over the year, namely school bubble isolations and collections of children because of coughing but have eventually seen light at the end of the tunnel. We have been fortunate that staff and the setting have not been directly affected by Covid but it has always added to the stress of being in the back of our minds. Luckily, we now have two members of supply staff that we can call upon if needed. Wellbeing of staff and

children is now going to be at the forefront of what we do: yoga sessions are already in place soon to be followed by mindfulness awareness and emotions. Many thanks to all members of staff for their support over the last year; Pre-school would definitely be a much poorer place without any one of you, as would I. Thanks to Jane for putting up with my mistakes, thank you to the committee for your hard work and giving up your time to make Pre-school a better place for the children. Finally, a big thank you to the parents for being supportive and understanding; your children are a credit to you and make Pre-school a fantastic place to work.

Financial Review – Treasurer's Report

A copy of the Profit and Loss Account for the year ended 31 July 2021 has been circulated for information.

There has been a profit for the year of £13427.88, leaving a year end cash balance of £57874.96

The number of children attending the setting has once again been slightly better than last year. Total fees were £69k for year ended July 2021, being a similar level as year ended July 2020.

Staffing hours were reviewed at the start of the year and allow for the management and administration of the Pre-school to continue at the high level expected by both staff and parents/carers. The overall staff costs at the end of the year were £49.7k, again similar costs to last year.

A summary/breakdown the fundraising activities has also been provided for information. Fundraising activities continue to be a vital source of income. In the year, we have raised £2500. In addition to the committee fundraising activities, a £1000 grant was received from District Councillor Paul Wood, a donation of £534 from The Rotary Club Santa Sleigh and £268 from fundraising at The Blossom Tree Hairdressers. The fundraising will be used in the next financial year to improve the outside kitchen and play area.

For the next financial year 2021/22 a forecast for the year has been undertaken and a cash flow forecast has been produced. There is conservative breakeven point predicted based on the current numbers of children attending.

Given the healthy cash balance held, it is suggested an amount of £20k is set aside for contingency purposes.

The financial records have been to be passed to the independent examiner for inspection and verified. A report to the Trustees has been provided. The annual return to the Charities Commission can be submitted subject to Trustee approval.

Future Plans

To create a sub-committee - a fundraising committee and then a sub committee to focus on the regulation and legislations of Childcare Provisions.

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Declaration

The trustees declare they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature	<i>SD</i>
Full name	SAMANTHA DELL
Position	CHAIR PERSON
Date	29.11.21

Long Bennington Pre School
Registered Charity 1157300

For Year ended 31st July 2021

<u>Receipts</u>	YE 31 July 2020	YE 31 July 2021
Fees	16093.37	23864.83
EYE Funding	52484.17	45226.34
Training		
Other	1,373.46	850.10
Clothes	90.00	163.50
Fundraising	2,923.08	2,731.83
Grant		
	<u>72964.08</u>	<u>72836.60</u>
<u>Payments</u>		
Wages	47240.62	46272.91
Consumables	449.09	599.71
Admin	1,224.68	924.11
Fundraising	2216.16	262.88
Rent	2871.33	3653.33
Equipment	2,155.06	2,266.42
Sundries	500.00	926.40
PAYE	2008.93	3451.47
Insurance	706.96	768.49
Training	116.20	283.00
	<u>59489.03</u>	<u>59408.72</u>
Balance Receipts over Payments	13475.05	13427.88
Plus Balance Bfwd	30972.03	44447.08
	<u>44447.08</u>	<u>57874.96</u>
Plus unpresented chq	0	0
less Unbanked cash	0	0
	<u>44447.08</u>	<u>57874.96</u>
Cash on hand	-39.86	552.14
Current Account	44486.94	57322.82
Deposit Account	0	
Paypal Account	0	
	<u>44447.08</u>	<u>57874.96</u>
Difference	0.00	0.00

Notes:

Receipts other total £850.10 relates to Covid Related Grant from LCC to support qualifying families.

Payments sundries includes £731 paid to families, the difference being an admin fee included to cover costs of distribution.



Section A

Independent Examiner's Report

Report to the trustees/ members of Long Bennington Pre-School

On accounts for the year ended 31/07/2021 Charity no (if any) 1157300

Set out on pages 1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2021.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Clare Gill Date: 11/01/2022

Name: Clare Gill ACMA CGMA

Relevant professional qualification(s) or body (if any): Chartered Institute of Management Accountants (CIMA)

Address: 1 Hawthorn Close
Long Bennington
Newark NG23 5GP