



## **Bethel Trust Port Talbot**

*CIO*

### **TRUSTEES' REPORT AND UNAUDITED ACCOUNTS**

**FOR THE YEAR ENDED 31st March 2021**

Charity number        1157288

Bethel Trust Port Talbot,  
Sandfields Road,  
Aberavon,  
Port Talbot.  
SA12 6LR

## **LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees                      Dr Elizabeth Hill O'Shea  
                                    Margaret Rose  
                                    Anthony Hill O'Shea  
                                    Rev Michele Matthews  
                                    Mr Wayne Morris

Secretary                    Rev Shaun O'Keefe

Chair                         Dr Elizabeth Hill O'Shea

Registered Office         Bethel Trust Port Talbot,  
                                    Sandfields Road,  
                                    Aberavon,  
                                    Port Talbot.  
                                    SA12 6LR

### **Governing Document**

Bethel Trust Port Talbot is governed by its Trust Deed dated 3 June 2014 amended on 28 Jan 2016 and as amended on 16 Aug 2019.

Bethel Trust Port Talbot is a CIO incorporated on 3 June 2014.

Bankers                     Natwest Bank Plc

Independent Examiner   Mr Michael Treharne. BA, PGCE.  
                                    UK National Director Bridges for Peace Ltd  
                                    23 Alma Road,  
                                    Maesteg,  
                                    Bridgend,  
                                    Mid Glamorgan.  
                                    CF34 9AW

Registered Charity No. 1157288

Incorporated in England & Wales.

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## **TRUSTEES' REPORT FOR THE YEAR ENDED 31st MARCH 2021**

The Trustees present their report and the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

### **TRUSTEES OF THE CHARITY**

The trustees who have served during the year were as below:

Dr Elizabeth Hill O'Shea  
Margaret Rose  
Anthony Hill O'Shea  
Rev Michele Matthews  
Mr Wayne Morris

### **OBJECTIVES AND ACTIVITIES**

The objects of the CIO are, for the public benefit, the relief of persons who are in need by reason of financial hardship, ill-health, unemployment, homelessness, education and such other economic or social disadvantage. In addition, for the public benefit, the advancement of the Christian faith in such ways as the charity trustees may from time to time decide.

The charity undertakes this work primarily through Bethel Community Church, which:

- Runs a drop-in centre for the local community three days a week
- Provides free food through the foodbank to the local community twice a week (2020)
- Runs a Food discount shop open three afternoons a week
- Provides training opportunities for volunteers
- Provides weekly support to people recovering from addiction
- Practical assistance to homeless individuals
- Community events such as jumble sales and holiday events
- Runs a leadership training college
- Bible study, prayer, worship and other church activities
- Discipleship courses for new believers

The charity operated from the former Salem Welsh Congregational Church building, which was purchased by the Trust in December 2017.

The work is supported by individuals who volunteer their time and donate their time and resources to help the charity further its objects. The Trustees would like to thank all those who have supported the charity over the year.

### **PUBLIC BENEFIT STATEMENT**

When planning our activities for the year, the trustees have considered the Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion.

## **CHAIRS' REPORT 2020-2021 Dr Elizabeth Hill O'Shea**

This year has been an unprecedented year for many when 2020 saw the explosion of Covid on to the world scene. Despite this, it was a busy year at Bethel Trust as we made adjustments to not only accommodate Covid restrictions into the everyday activities of our charity, but also to how we were going to deliver ongoing support to our local community.

When the first lockdown took place in Wales, many people locally were struggling to either get out to buy food or were unable to afford food. In response we decided to apply for funding in order to develop our food poverty project into a full-blown Foodbank. Even though we had to temporarily close our doors as a Drop-in Centre whilst lockdowns were in place, we began a Foodbank delivery service providing free food to between 350 – 400 members of the public every week throughout most of 2020 and early 2021. It was a big response project for which the Trustees are immensely grateful for to our wonderful team of volunteers. We are also very thankful to have received funding from the following organisations who gave to make this project happen:

- National Lottery Community Fund
- Neath Port Talbot Council
- Martin Lewis Covid-19 Fund
- Community Foundation Wales
- CAF Tourle Foundation Fund
- Charities Aid Foundation
- Julia Hans Rausing Trust
- Neath Port Talbot Council for Voluntary Services
- Western Power
- Barclays Bank
- Lester Mccalmon and his golf club
- Tesco
- Neighbourly

Their funding enabled us to purchase for the Foodbank large quantities of food, fridges and freezers, carrier bags, PPE, cover utilities, insurance for the charity outreach van, and also provide transport costs for volunteers. We would also like to thank the People's Postcode Lottery who provided funding for a mezzanine floor in our building, but I will explain more of that in next year's Chair's Report.

In addition to our own volunteers who delivered food, we are also very grateful to the charity, Men's Marauders Port Talbot, who also worked hard to deliver foodbank food parcels locally. Throughout much of the time we were running our busy foodbank, Men's Marauders provided around ten drivers twice a week (fifteen around Christmas) delivering large food parcels to people in Port Talbot, Neath, Briton Ferry, Resolven, and Glynneath. For Christmas 2020, they helped to deliver over 100 Christmas food parcels to people in need, which included meat as well as vegetables, fruit, bakery and sweet items. The trustees would also like to thank local butcher Peter Eaton and residents from the local community who also generously donated food to our Foodbank.

Bethel Trust would not run without its amazing volunteers who work hard week in, week out. Covid didn't change that. Indeed, many of our volunteers who worked in the foodbank worked even harder as they sorted and packed food, arranged deliveries and carried heavy boxes and bags of food for delivery to residents throughout Neath Port Talbot – all with social distancing in place. The Trustees at Bethel Trust would therefore like to give a huge thanks of appreciation to all our charity volunteers. Without you, this work just wouldn't take place.

Another interesting development was the transformation of our charity shop into a Food Discount Shop. We found that there wasn't a great demand for used clothing, bric a brac etc., but a greater need for food. We therefore started purchasing food from Fareshare so local people could come shopping and purchase food from our shop, which is open three afternoons a week, for donations only. Indeed, for those who can't afford to pay, we just provide the food for free.

We would also like to thank the Willats Trust who provided funding to one of our workers for outreach purposes. Despite movement restrictions and that people weren't coming into the building during lockdowns, our worker turned to delivering foodbank food each week, and was able to engage with local residents on their doorsteps, supporting them and having meaningful conversations with them whilst they were self-isolating. Indeed, during one delivery, an elderly man he delivered food to each week was not answering. Our worker reported his concern to the Police, who broke down his door and found him collapsed on the floor. That intervention probably saved his life.

The time of writing this report, January 2022, is an exciting one for Bethel Trust with a new mezzanine floor recently installed, creating two additional rooms which will enable to us assist more people in our local community. We are looking forward to the launch of new projects in 2022: Bethel Debt Centre, Bethel Baby Bank and a Mental Health Project. But more on that next year.

We have been able to reopen our doors, albeit tentatively, and the community has started coming back in. We have social distancing in place, hand sanitizer and PPE freely available. Despite the fact that Covid is still very much with us, we are hopeful and look forward to serving the community in the year ahead, helping to alleviate poverty, empower volunteers, and support people struggling with addiction and mental health problems.

I would like to formally thank everyone who has supported the work of Bethel Trust Port Talbot this past year, especially to the committed team of leaders, Trustees, and all our volunteers who work selflessly for the benefit of the charity and local community. I would also like to thank Pastor Shaun O'Keefe and Pastor Wayne Morris, who work voluntary at Bethel Community Church and who provide much appreciated spiritual support to members. Their prayer and support for everyone and all the projects is invaluable.

We would also like to express our appreciation to Fareshare, Neighbourly, local supermarkets including Morrisons, Tesco, Aldi and Lidl, NPT social services, and local PSOs, all of whom have either provided practical, advisory or financial support for the work of the charity. We very much appreciate your support.

Rev. Dr. Elizabeth Hill O'Shea

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The work of the Trust is led on a day-to-day basis by Rev. Dr. Elizabeth Hill O'Shea who is the Founding Director and by two assistant Pastors – Rev. Shaun O'Keefe and Rev. Wayne Morris – and other Ministry Leaders appointed by them and the other trustees.

The Trustees meet regularly to review the work of the Trust, give future direction, oversight and to ensure good governance.

## **FINANCIAL REVIEW (INCLUDING RESERVES POLICY)**

The trustees recognise that a financial reserve would be good practice however, as a small church finances care not currently enough to build a financial reserve.

## **RISK STATEMENT**

The trustees have conducted their own review of its major risks to which the charity is exposed and systems have been established to mitigate those risks.

## **TRUSTEES RESPONSIBILITIES**

Charity law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Trust as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure for the financial year.

In preparing those financial statements the trustees should follow best practice and select suitable accounting policies and apply them consistently, make judgments and estimates that are reasonable and prudent and prepare the financial statements on the going concern basis unless it is inappropriate to assume that the Trust will continue on that basis.

The trustees are responsible for maintaining proper accounting records, which disclose at any time the financial position of the Trust and to enable them to ensure that the financial statements comply with charity legislation. The trustees are also responsible for safeguarding the assets of the Trust and hence for taking responsible steps for the prevention and detection of fraud and other irregularities.

## **APPROVAL**

The report was approved by the trustees and signed on their behalf on 19<sup>th</sup> January 2022.



Rev. Dr. Elizabeth Hill O'Shea  
Founding Director and Trustee

## **INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF BETHEL TRUST PORT TALBOT (CIO)**

I report on the accounts of the charity for the year ended 31st March 2021, which are set out in the attached statements.

### **Responsibilities and basis of report**

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

Since the charity's gross income was below £250,000 I am competent to undertake the examination as a competent person.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland.

There are no concerns that I have come across in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Michael Tr:harne. BA, PGCE.  
{JK National Director Bridges for Peace Ltd  
23 Alma Road,  
Maesteg,  
Bridgend,  
Mid Glamorgan,  
CF34 9AW





## STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31st MARCH 2021

	Notes	Unrestricted funds £	Restricted Funds £	Total 20-21 £	Total 19-20 £
<b>Income</b>					
Charitable activities		562	-	562	3,594
Donations and gifts		8,775	-	8,775	10,032
Gift aid tax recovered		-	-	-	-
Grants		8,500	61,022	69,522	34,806
Investment Income		-	-	-	-
Other Income		9	-	9	331
<b>Total Income</b>		<b>£17,846</b>	<b>£61,022</b>	<b>£78,868</b>	<b>£48,763</b>
<b>Expenditure on Charitable Activities</b>					
Church Ministry		1,331	-	1,331	1,143
Social Action & Community		355	17,499	17,854	8,387
Buildings & Maintenance		3,053	11,011	14,064	10,210
Travel		-	2,717	2,717	1,975
Staff and Volunteers (inc. training and expenses)		1,493	14,509	16,002	9,226
Running and Support Costs		5,813	1,428	7,241	10,685
Charitable Donations		1,426	-	1,426	115
Other expenditure		734	-	734	553
<b>Total Expenditure</b>		<b>£14,205</b>	<b>£47,164</b>	<b>£61,369</b>	<b>£42,294</b>
<b>Net Income (Expenditure)</b>		<b>3,641</b>	<b>13,858</b>	<b>17,499</b>	<b>6,480</b>
<b>Total Funds brought forward at 1 April</b>		<b>£126</b>	<b>6,508</b>	<b>6,634</b>	<b>165</b>
<b>Total Funds carried forward at 31 March</b>		<b>£3,767</b>	<b>£20,366</b>	<b>£6,634</b>	<b>£6,634</b>

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised in the year

**BALANCE SHEET****AS AT 31st MARCH 2021**

	<b>2020-2021</b>	<b>2019-2020</b>
	<b>£</b>	<b>£</b>
<b>Fixed assets</b>		
Building	90,000	90,000
Fittings	10,000	7,000
Vehicle	1,777	1,975
Total fixed assets	<b>£101,777</b>	<b>£98,975</b>
<b>Current assets</b>		
Debtors	0	0
Cash at bank	24,133	6,634
Petty Cash	0	0
Total current assets	<b>£24,133</b>	<b>£6,634</b>
Total assets	<b>£125,910</b>	<b>£105,609</b>
<b>Liabilities</b>		
Creditors: amounts falling due within one year	0	0
Mortgage	26,600	28,356
Total Liabilities	<b>£26,600</b>	<b>£28,356</b>
Total assets less liabilities	<b>£99,310</b>	<b>£77,253</b>

**Trustees' responsibilities**

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements were approved by the Trustees on 19<sup>th</sup> January 2022 and signed on their behalf.



Rev. Dr. Elizabeth Hill O'Shea  
Founding Director and Trustee

**NOTES TO THE ACCOUNTS -FOR THE YEAR ENDED 31st MARCH 2021****1. Summary of significant accounting policies****General information and basis of preparation**

Bethel Trust Port Talbot (CIO) is a CIO Registered in the United Kingdom. The address of the registered office is given in the charity information on page 3 of these financial statements. The nature of the charity's operations and principal activities are for the public benefit, the relief of persons who are in need by reason of financial hardship, ill-health, unemployment, homelessness, education and such other economic or social disadvantage. In addition, for the public benefit, the advancement of the Christian faith in such ways as the charity trustees may from time to time decide.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement because it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling, which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Voluntary gifts and donations are included in the statement of financial activities when received, gift aid donation and the tax are accounted for when received and provision made for tax unclaimed at the year end.

**Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised or designated by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**Income recognition**

All incoming resources are included in the Statement of Financial Activities (SoFA) on a payments and receipt basis.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

**Expenditure recognition**

All expenditure is accounted for on a receipts and payments basis and has been classified under headings that aggregate all costs related to the category.

**Tangible fixed assets**

The trustees have reviewed the accounting policy for fixed assets and consider that the capitalisation level is set at £5,000. Other assets purchased are taken at cost in the year of acquisition and no provision is made for depreciation.