

Trustees' Annual Report for On Fire Mission

For the year ended 30th June 2025

1. Reference and Administrative Details

The name of the charity is 'On Fire Mission'

Registered address: Holy Nativity Church, Sunny Bank Road, Mixendon, Halifax. HX2 8RX.

On Fire Mission became a registered Charity on 2 June 2014 (no. 1157273)

The governing document of On Fire Mission is a Trust Deed dated 1 July 2013

The financial year runs from 1 June to 31 May

Trustees:

Rt Revd L Vasey-Saunders, Chair

Mr R Antieul, Treasurer, Trustee

Revd Canon A Nutt, Safeguarding Lead. Trustee

Mr D Lancaster, Trustee, Vice Chair

Revd E Cargill-Thompson, Trustee

Revd D Oriss, Trustee

Revd L Cartwright, Trustee

Revd Dr C Honess, Trustee

Revd E Harrington, Truster

Structure, Governance and Management:

On Fire Mission is governed by its Constitution and is led by a board of trustees who are responsible for the strategic direction and oversight of the charity. Trustees are appointed in accordance with the governing document and are inducted through an orientation process covering their legal responsibilities and the Charity Governance Code.

- There must be at least six trustees.
- In selecting individuals for appointment as trustees, the trustees must have regard to diversity and to the skills, knowledge and experience needed for the effective administration of the charity.
- Apart from the first trustees, every trustee must be appointed for a term of three years by a resolution of the trustees passed at a special meeting.
- Any eligible trustee may be re-appointed, provided that no person who has served as trustee for a continuous period of twelve years or more shall be eligible to be appointed for a further term as trustee until at least one year has elapsed since the end of his or her term of office.

Mission Enabling Group

Purpose and Role of the Mission Enabling Group (MEG)

The core tasks of the Mission Enabling Group (referred to as 'MEG') will be to deliver the organisation of the annual conference both in the planning in advance and during

the conference itself. MEG will also take the lead on the development of the On Fire Mission network throughout the year. In this it will be inevitable that MEG works closely with the Administrator of OFM and have regular input into Trustee meetings.

Accountability

The Trustees shall be kept informed of developments in arrangements of the annual conference. MEG shall report to the Trustees at least to every Trustees meeting, and other occasions in between as necessary. Minutes of all MEG meetings, including Team Meetings, will be made available to the Trustees – activity will be summarised in a Chair's report to the Trustees at every meeting, and will include any MEG matters brought for decision.

Membership

The membership of MEG and it's wider Teams shall be approved by the Trustees. Owing to the importance of good communication between MEG and the Trustees, a minimum of FOUR Trustees shall be members of MEG at any time. ONE Trustee must be in each MEG Team.

Appendix 1 contains terms of reference of the team structure within MEG.

Chairing

Trustees appoint the Chair and Vice Chair of MEG. If neither the Chair nor Vice Chair is able to attend a meeting, the meetings shall be chaired by a trustee.

Meetings

It is intended that MEG's main meetings will be held on the same day as meetings of the Trustees for the foreseeable future.

MEG may decide to hold additional meetings.

Review

The Trustees may review these terms of reference at any time, and shall do so at least once every three years.

2. Objectives, Activities and Emerging Vision

Charitable Objectives

The charity's purposes are:

The advancement of the Christian religion through the promotion and encouragement of spiritual renewal within the Church of England and the wider Anglican Communion.

The trustees confirm that they have complied with their duty to have due regard to the Charity Commission's public benefit guidance. Activities are carried out for the benefit of the public, particularly through community outreach, events, and support services.

Public Benefit

In accordance with their statutory duty, the trustees have had regard to the guidance issued by the Charity Commission on public benefit. The trustees believe that the work of On Fire Mission provides benefit to the public in many ways:

- At the heart of the organisation's work is an annual conference, which serves as a resource for churches, Christian leaders, and ordinary Christian people. In addition, On Fire Mission communities have become established in other regions of the country, e.g. OFM Midland and OFM North, and regional day gatherings are also held from time to time for similar purposes. At these events everyone is welcome to attend and avail themselves to be refreshed and renewed through the worship, Bible study and retreat time. The build-up of networks through social media has also become an important feature of On Fire Mission.
- A well-established bursary fund operates in relation to the annual conference, to enable those in difficult financial circumstances to attend. The existence of the bursary fund is publicised on the materials advertising the conference.
- A number of those who attend the annual conference and other events are clergy and lay leaders in their church communities. The refreshment and renewal on offer helps in equipping such persons in their work, not just within their churches, but well beyond for the benefit of the wider public in their surrounding communities.
- On Fire Mission also serves as a resource to the wider church by providing people with relevant expertise to offer advice, to preach or to speak at church events and conferences, etc.
- On Fire Mission reaches the public by providing information and resources, by such means as the website, printed publications and by the use of social media.

Main Activities

During the year, On Fire Mission has:

- Delivered an annual conference at Yarnfield Park, Staffordshire on the theme of 'Pilgrim People' with Keynote speakers Sister Gemma Simmonds CSJ and The Right Reverend Steve Benford. There were a variety of creative workshops, lively Spirit-Filled Worship and a fabulous Open-Mic Night.
- Provided pastoral support and mentoring.
- Engaged in partnerships with local organisations and churches.
- Engaged in the process of organisational development beginning with vision.

Emerging Vision

On Fire Mission Trustees are seeking to develop in the following areas:

- Nurturing an intentional awareness of the tangible presence of God's action in the church and the world, signposted by the sacraments of the church.
- Inviting and expecting the work of the Holy Spirit for our own transformation and the renewal of the church.
- Receiving diversity as a gift, as we encounter one another as children of God.
- Inhabiting an attitude of respectful curiosity as we seek to form and model a community centred around Jesus in which all kinds of difference are held well.
- Seeking renewal of the inherited ministries of word and sacrament for the diverse contexts in which we serve all year round.

- Releasing all God's people to fulfil their God-given vocation and ministry, equipped and empowered in mission and service.

In the next year, we are seeking to develop this vision and our activities in line with it, and begin working towards a strategic plan.

3. Achievements and Performance

In line with the Charity Governance Code principle of **Integrity and Impact**, trustees have monitored the charity's effectiveness in delivering its mission.

Key achievements include:

- Trustee training, and training for those who exercise prayer ministry.
- Appointment of new Safeguarding lead at trustee level.
- Positive feedback and testimonies demonstrating impact on beneficiaries.

The trustees regularly review outcomes to ensure that activities remain aligned with the charity's objectives.

4. Financial Review

Financial Position

The charity's total income for the year was £55,533.59, with expenditure of £49,004.25, resulting in a net surplus of £6529.34. The Accounts can be seen at the back of this report.

Reserves Policy

The trustees have established a reserves policy to ensure financial stability, aiming to maintain sufficient reserves to cover 3–6 months of operating costs.

Funding Sources

Income is derived from:

- Donations and gifts
- Income from Conference Tickets

The trustees ensure that funds are used responsibly and in furtherance of the charity's objectives.

5. Governance and Leadership (Charity Governance Code)

OFM aspires to following the Charity Governance Code and applying these to its governance activity. On a regular basis, as part of OFM's trustee training, the different

principles of the Code are discussed at trustee meetings, and in particular their application to the prevailing and developing circumstances of OFM.

Organisational Purpose

Clear mission and objectives guide all activities, with regular review of strategy and impact.

Leadership

Trustees provide clear leadership and promote the charity's values, ensuring alignment with its Christian ethos.

Integrity

The charity operates with transparency and accountability. Policies are in place for safeguarding, conflicts of interest, and financial controls.

Decision-Making, Risk and Control

The board meets regularly to review performance, manage risks, and make informed decisions. A risk register is maintained and reviewed annually.

Board Effectiveness

Trustees bring a range of skills and experience. Ongoing training and development are encouraged to strengthen governance.

Diversity

The charity seeks to reflect diversity in its leadership and outreach, promoting inclusion and equality.

Openness and Accountability

The charity is committed to openness with stakeholders, providing regular updates and ensuring accountability in its operations.

6. Risk Management

Trustees have identified key risks, including:

- Financial sustainability
- Safeguarding concerns
- Volunteer capacity

Appropriate policies and procedures are in place to mitigate these risks.

7. Plans for the Future

Looking ahead, On Fire Mission aims to:

- Expand engagement with local churches.
- Strengthen partnerships and collaborations with other organisations with whom our charitable aims and ethos allow.
- Develop leadership and training initiatives.
- Host teaching, training, and discipleship sessions year-round.
- Enhance governance practices in line with the Charity Governance Code.
- Develop the emerging Vision and work towards a strategic plan.

8. Chair's Remarks

I am deeply thankful for all of my colleagues within the Trustee body and the Mission Enabling Group, alongside the volunteers and supporters (practically, financially and in the gift of prayer for us) for their commitment and service to the work of God in and through On Fire Mission. The Conference in 2025 was an outstanding event, and we give thanks to God for the ways in which God's voice was heard during that time, in worship and through speakers. I look forward to the coming year in anticipation of what God will do next.

9. Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and financial statements in accordance with applicable law and regulations.

They confirm that:

- The report reflects a true and fair view of the charity's activities.
- Proper accounting records are maintained.
- The charity's assets are safeguarded.

9. Approval

This report was approved by the Board of Trustees on 19th March 2026 and signed on its behalf by:



Leah Beverley Vasey-Saunders

Chair of Trustees

FINANCIAL STATEMENT FOR YEAR ENDED 31 May 2025

STATEMENT OF INCOME AND EXPENDITURE	2025	2025	2025	2024	2024
GENERAL FUND					
INCOME					
Conference Income					
Booking fees		43,016.00		38,327.00	
Contributions from Trustees, COG, etc		5,029.00		4,716.00	
Bursaries to conference attendees		871.00		2,230.00	
			48,916.00		45,273.00
Other Income					
Regional Events		0.00			
Bank Account Interest Received		53.59		47.18	
			53.59		47.18
Donations to General Fund					
Regular Giving to General Fund		6,540.00		6,548.00	
Other Donations to General Fund		24.00		409.00	
Gift Aid received from HMRC for General Fund		0.00			
			6,564.00		6,957.00
TOTAL GENERAL FUND INCOME			55,533.59		52,277.18
EXPENDITURE					
Conference Costs					
Conference Centre Charges: Booked Places					
Board & Lodging of COG, Musicians, Speakers, etc					
Misc Conference Centre charges					
Total Conference Centre Charges					
Total Conference Centre Charges paid		41,725.00		39,759.00	
Payments to Speakers		0.00		300.00	
Publicity		238.15		1,008.44	
Conference Support Costs		937.67		1,392.46	
Previous Year Refunds		0.00			
Paypal fees		32.78		98.16	
			42,933.60		42,558.06
Regional Events			0.00		157.39
Administration and Support costs					
Fees paid to Administrator		2,541.00		2,919.00	
General administration costs		1,242.77		1,319.85	
Meeting room hire, etc		1,284.76		1,217.00	
Expenses of travel to meetings		1,002.12		523.30	
			6,070.65		5,979.15
TOTAL GENERAL FUND EXPENDITURE			49,004.25		48,694.60
Excess of General Fund Income over Expenditure			6,529.34		3,582.58
BURSARY FUND					
INCOME					
Donations to Bursary Fund		259.00		805	
Gift Aid received from HMRC for Bursary Fund		0.00			
TOTAL BURSARY FUND INCOME			259.00		805.00
EXPENDITURE: Bursaries to conference attendees			871.00		2,230.00
Excess of Bursary Fund Income over Expenditure			-612.00		-1,425.00
BALANCE SHEET					
NET ASSETS			2025		2024
CAF Cash at Bank			15,515.93		9,720.96
CAF Gold account			1,055.85		1,031.18
Paypal			97.70		0.00
			<u>16,669.48</u>		<u>10,752.14</u>
GENERAL FUND					
General Fund at 1 June 2024			9,945.02		6,362.44
Surplus for the year			6,529.34		3,582.58
General Fund at 31 May 2025			<u>16,474.36</u>		<u>9,945.02</u>
BURSARY FUND					
Bursary Fund At 1 June 2024			807.12		2,232.12
Deficit for the year			-612.00		- 1,425.00
Bursary Fund at 31 May 2025			<u>195.12</u>		<u>807.12</u>
Total Funds			<u>16,669.48</u>		<u>10,752.14</u>
	TOTAL		CAFCash	CAFGold	PayPal
GENERAL FUND					
General Fund at 1 June 2024		9,945.02			
Excess of General Fund Income over Expenditure		6,529.34			
General Fund: Current Balance		16,474.36			
BURSARY FUND					
Bursary Fund At 1 June 2024		807.12			
Excess of Bursary Fund Income over Expenditure		-612.00			
Bursary Fund: Current Balance		195.12			
Account Totals at 1 June 2024		10,752.14	9,720.96	1,031.18	0.00
Account Totals: Current		16,669.48	15,515.93	1,055.85	97.70



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
ON FIRE MISSION

On accounts for the year
ended

31 MAY 2025

Charity no
(if any) 1157273

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/05/2025.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

24/03/2026

Name:

MR JOHN THOMAS

Relevant professional
qualification(s) or body
(if any):

B.Sc (Econ) FCCA.

Address:

450 Bath Road

Longford

Heathrow

UB7 0EB