

Charity Registered No: 1157273

ON FIRE MISSION

Trustees' Report and Financial Statements

for the year ended 31st May 2023

NAME AND REGISTERED OFFICE

The name of the charity is 'On Fire Mission'

Registered address: The Vicarage, Bodenham, Hertfordshire, HR1 3JX

On Fire Mission became a registered Charity on 2 June 2014(no: 1157273)

The governing document of On Fire Mission is a Trust Deed dated 1 July 2013

The financial year end is 31st May

OBJECTIVES

The advancement of the Christian religion through the promotion and encouragement of spiritual renewal within the Church of England and the wider Anglican Communion.

TRUSTEES

Mrs Monica Constancia Bolley (Hon Treasurer)

Mrs Deborah Orriss

The Revd Leah Beverley Vasey-Saunders (Chair)

The Revd Edmund Alwyn James Cargill Thomson

The Revd Hannah Rosina Cartwright (resigned on 17th December 2022)

The Revd Liam Benjamin Cartwright

The Revd Narinder Jit Kaur Tegally

Mr Derek Charles Lancaster

Mr Raymond Edmund Antieul (appointed from 16th October 2022)

The governing document provides for the appointment of trustees.

- There must be at least six trustees
- In selecting individuals for appointment as trustees, the trustees must have regard to diversity and to the skills, knowledge and experience needed for the effective administration of the charity.
- Apart from the first trustees, every trustee must be appointed for a term of three years by a resolution of the trustees passed at a special meeting.
- Any eligible trustee may be re-appointed, provided that no person who has served as trustee for a continuous period of twelve years or more shall be eligible to be appointed for a further term as trustee until at least one year has elapsed since their end term of office.

Trustee training is undertaken on a regular basis

BANKERS

CAF Bank Ltd

25 Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4JQ

INDEPENDENT EXAMINER

Mr John Thomas FCCA

Jolly & Co, Chartered Certified Accountants

450 Bath Road, Longford, Heathrow. UB7 0EB

MISSION ENABLING GROUP (MEG)

The terms of reference as agreed by the Trustees on December 2022, provide as follows:-

Purpose and Role of the Mission Enabling Group

The core tasks of the Mission Enabling Group (referred to as 'MEG') will be to deliver the organisation of the annual conference both in the planning in advance and during the conference itself. MEG will also take the lead on the development of the On Fire Mission network throughout the year. In this it will be inevitable that MEG works closely with the Administrator of OFM and have regular input into Trustee meetings.

Accountability

The Trustees shall be kept informed of developments in arrangements of the annual conference. MEG shall report to the Trustees at least to every Trustees meeting, and other occasions in between as necessary. Minutes of all MEG meetings, including Team Meetings, will be made available to the Trustees – activity will be summarised in a Chair's report to the Trustees at every meeting, and will include any MEG matters brought for decision.

Membership

The membership of MEG and it's wider Teams shall be approved by the Trustees. Owing to the importance of good communication between MEG and the Trustees, a minimum of FOUR Trustees shall be members of MEG at any time. ONE Trustee must be in each MEG Team.

Appendix 1 contains terms of reference of the team structure within MEG.

Chairing

Trustees appoint the Chair and Vice Chair of MEG. If neither the Chair nor Vice Chair is able to attend a meeting, the meetings shall be chaired by a trustee.

Meetings

It is intended that MEG's main meetings will be held on the same day as meetings of the Trustees for the foreseeable future.

MEG may decide to hold additional meetings.

Review

The Trustees may review these terms of reference at any time, and shall do so at least once every three years.

(Date of last review: December 2022)

PUBLIC BENEFIT

In accordance with their statutory duty, the trustees have had regard to the guidance issued by the Charity Commission on public benefit. The trustees believe that the work of On Fire Mission provides benefit to the public in many ways:

At the heart of the organisation's work is an annual conference, which serves as a resource for churches, Christian leaders, and ordinary Christian people. In addition, On Fire Mission communities have become established in other regions of the country, e.g. OFM Midland and OFM North, and regional day gatherings are also held from time to time for similar purposes. At these events everyone is welcome to attend and avail themselves to be refreshed and renewed through the worship, Bible study and retreat time. The build-up of networks through social media has also become an important feature of On Fire Mission.

A well-established bursary fund operates in relation to the annual conference, to enable those in difficult financial circumstances to attend. The existence of the bursary fund is publicised in the materials advertising the conference.

A number of those who attend the annual conference and other events are clergy and lay leaders in their church communities. The refreshment and renewal on offer helps in equipping such persons in their work, not just within their churches, but well beyond for the benefit of the wider public in their surrounding communities.

On Fire Mission also serves as a resource to the wider church by providing people with relevant expertise to offer advice, to preach or to speak at church events and conferences, etc.

On Fire Mission reaches the public by providing information and resources, by such means as the website, printed publications and by the use of social media.

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year.

In 2023, On Fire Mission held their second conference at Yarnfield Park in Staffordshire.

Returning to this new venue a second time, allowed us to build on the experience of 2022, developing the relationships with the venue staff and adapting the way in which the conference used the spaces booked and available to us.

The conference was themed 'Justice and Freedom: Renewing the Church in the image of Christ'. Keynote speakers were Anthony Reddie, Robb Sutherland and Karen Lund. The feedback from conference was good, with people beginning to settle into the new venue and seeking to be creative and vibrant Christian presence at the venue during our stay. It is with joy that we note that we were able to welcome guests staying at Yarnfield Park outside of our group, who participated in our worship.

The ongoing process of returning to normal after the hiatus of the Pandemic meant that this conference ran to a slightly later timescale in terms of publicity and bookings. However, it was a conference with much challenge and gave the Trustees and Mission Enabling Group a renewed desire to continue to grow the community in diversity of members, and to continue to address the lack of representation from key communities and backgrounds (and especially those with a Global Majority Heritage and from Working Class backgrounds).

There continues to be excellent work going on in the regional networks.

There has been regional activity in the North, the Midlands (some in Oxford has been new in 2023) and the South throughout this year, with an ongoing significant increase in work in the northern province.

2023 saw a small increase in regular giving to On Fire Mission. This has enabled us to keep increases to the cost of conference to a minimum. We have also recruited new trustees and laid plans to redevelop a communications working group.

On behalf of the Trustees I would like to thank all of those who support us in regional and national work. I am particularly grateful to the Mission Enabling Group and our Regional Leaders for the work they pioneer in our name.

What we achieve is of course, by the grace of God but also the prayers and generosity of many friends and supporters of OFM and of course, Rosie our administrator. It is because of the fruit I see in this community that I continue to be confident God has given us all of the gifts that we need to begin to respond to the opportunities that lay ahead in terms of reach and growth.

Finally, as I enter into my third year as chair there are several priorities we will be addressing, some of which are carried over from 2022:

Renewing our commitment to equality and diversity with particular reference to issues of race.

Ensuring that our organisational structures equip, support and release people in a way that will support the vision we have discerned before God.

Continuing to grow regular giving to support the vision and especially increased regional activity, and to seek to make the annual conference accessible to the most diverse community possible.

CHARITY GOVERNANCE CODE

OFM aspires to following the Charity Governance Code (2020).

On a regular basis, as part of OFM's trustee training, the different principles of the Code are discussed at trustee meetings, and in particular their application to the prevailing and developing circumstances of OFM.

POLICIES

On Fire Mission has the following policies in place:

Risk Management

Conflicts of Interest

Data Protection

Safeguarding Children and Adults at Risk Reserves Policy

Bursaries

Health and Safety

Bookings and Cancellation Policy Business Card Policy

Social Media Policy

STATEMENT OF ON FIRE MISSION'S POLICY ON RESERVES:

On Fire Mission Board of Trustees recognise the responsibility that they have as charity trustees to ensure that OFM has a sufficient level of funds in order to carry out its aims and objectives.

The trustees recognize that Charity law requires any income received by a charity to be spent within a reasonable period of receipt, and OFM Trustees are aware that they should be able to justify the holding of income as reserves.

OFM Trustees are aware that a reserves policy should be appropriate for the charity's needs and objectives and relate to the risks that it faces.

The OFM Board of Trustees requires an adequate level of funds for purposes which include:

Meeting costs of running the annual Conference, as well as those owing to the venue, including paying any required surcharges for unfilled places.

Meeting the monthly payment of the OFM Administrator.

OFM has in place a policy which aims to meet these requirements. The policy is reviewed annually.

DECLARATION

On Fire Mission Trustees declare that they approved the Trustees' Report above at the meeting of the Trustees held on 21st March 2024.

Signed on behalf of the On Fire Mission Trustees

Signature	<u>R. E. Antieul</u>
Full Name	Raymond Edmund Antieul
Position	Treasurer

FINANCIAL STATEMENT FOR YEAR ENDED 31 May 2023

STATEMENT OF INCOME AND EXPENDITURE	2023	2023	2022	2022
GENERAL FUND				
INCOME				
Conference Income				
Booking fees	26,024.00		25,140.00	
Contributions from Trustees, COG, etc	4,466.00		3,860.00	
Bursaries to conference attendees	2,025.00		2,200.00	
		32,515.00		31,200.00
Other Income				
Regional Events	31.00			
Bank Account Interest Received	21.74		0.17	
		52.74		0.17
Donations to General Fund				
Regular Giving to General Fund	4,390.00		2,150.00	
Other Donations to General Fund	1,341.00		381.00	
Gift Aid received from HMRC for General Fund	3,038.29		-	
		8,769.29		2,531.00
General Fund Income		41,337.03		33,731.17
EXPENDITURE				
Conference Costs				
Conference Centre Charges: Booked Places				
Board & Lodging of COG, Musicians, Speakers, etc				
Misc Conference Centre charges				
Total Conference Centre Charges				
Total Conference Centre Charges paid	32,265.00		36,315.00	
Payments to Speakers	450.00		914.38	
Publicity	2,014.40		1,072.50	
Conference Support Costs	185.99		1,270.56	
Previous Year Refunds	0.00		1,006.00	
Paypal fees	102.01		115.99	
		35,017.40		40,694.43
Regional Events		186.39		154.80
Administration and Support costs				
Fees paid to Administrator	2,681.00		2,520.00	
General administration costs	2,263.84		1,863.77	
Meeting room hire, etc	1,310.00		855.00	
Expenses of travel to meetings	720.29		122.95	
		6,975.13		5,361.72
TOTAL GENERAL FUND EXPENDITURE		42,178.92		46,210.95
EXCESS OF EXPENDITURE OVER INCOME		-841.89		-12,479.78
BURSARY FUND				
INCOME				
Donations to Bursary Fund	420.00		-	
Gift Aid received from HMRC for Bursary Fund	721.07		-	
TOTAL BURSARY FUND INCOME		1,141.07		-
EXPENDITURE: Bursaries to conference attendees		2,025.00		2,200.00
		-883.93		-2,200.00
BALANCE SHEET		TOTAL		
Net Assets				
CAF Cash at Bank		7,585.52		9,318.21
CAF Gold account		1,009.04		1,002.17
		8,594.56		10,320.38
GENERAL FUND				
General Fund at 1 June 2022		7,204.33		19,684.11
Excess of General Fund Income over Expenditure		-841.89		(12,479.78)
General Fund: Current Balance		6,362.44		7,204.33
BURSARY FUND				
Bursary Fund At 1 June 2022		3,116.05		5,316.05
Excess of Bursary Fund Income over Expenditure		-883.93		(2,200.00)
Bursary Fund: Current Balance		2,232.12		3,116.05
Total Funds		8,594.56		10,320.38

The Financial Statement having been independently Examined was approved by the Trustees of On Fire Mission at a meeting held on 21st March 2024.

Signed on behalf of the Trustees
by Raymond Antieul (Treasurer)

R. C. Antieul



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
ON FIRE MISSION

On accounts for the year
ended

31 MAY 2023

Charity no
(if any)

1157273

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/05/2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

27/03/2024

Name:

MR JOHN THOMAS

Relevant professional
qualification(s) or body
(if any):

B.Sc (Econ) FCCA.

Address:

450 Bath Road

Longford

Heathrow

UB7 0EB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.