

**CHILDREY LITTLE DUCKS
PRE-SCHOOL**

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2022**

CHARITY NUMBER: 1157264

CHILDREY LITTLE DUCKS PRE-SCHOOL

LEGAL AND ADMINISTRATIVE INFORMATION

Registered Number: 1157264

Trustees: Susannah Winterbourne (appointed November 2021)
Tom Pryor (resigned November 2021)
Sarah Harris (resigned March 2022)
Sarah Gibbard (resigned September 2021)
Kate Walsh (resigned July 2022)
Trudi D'Angeli (resigned December 2022)
Gillian Hrycko (appointed February 2022)
Samuel White (appointed March 2022)
Hazel Griffin (appointed September 2022)

Independent Examiner: Paul Marcham

Bankers: **Santander**
Bridle Road
Bootle
L30 4GB

Registered Address: The Fletcher Pavilion
Playing Field
Childrey
Oxfordshire
OX12 9NT

CHILDREY LITTLE DUCKS PRE-SCHOOL

REPORT OF THE TRUSTEES

ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2022

The Trustees present their report along with the Financial Statements of Childrey Little Ducks Pre-School (the Charity) for the period ended 31 August 2022. Legal and administrative information set out on page 1 forms part of this report. The Financial Statements have been prepared in accordance with the charity's Trust Deed and the Statement of Recommended practice "Accounting and Reporting by Charities" (SORP 2005) and the Charities Act 2011.

The Childrey Little Ducks Pre-School, Childrey, Oxfordshire, is registered with the Charity Commissioners No: 1157264 and constituted by Deed of Trust

Objects Of The Charity

The object of the charity is to enhance the development of children under statutory school age in a parent-involving, community based group.

Organisation

The charity is administered by a Management Committee comprising:

Susannah Winterbourne
Gillian Hrycko
Samuel White
Hazel Griffin

All members of the committee are trustees of the charity.

Regular Management Committee meetings have been held over the past twelve months. All decisions affecting the charity are discussed at these meetings.

The committee have continued to apply the guidance from the OCC Business Development Officer on improving the sustainability of the pre-school and the Step into Training Business Success for Children programme run by the OCC.

Management Committee members and Trustees are appointed at the discretion of existing members.

Review Of The Activities And Future Developments

At 31 August 2022, total funds were £94,245 (as disclosed in Section A of the attached Accounts). Of these funds, £20,750 was restricted to the relocation fund for the objective of funding a permanent location for the pre-school.

CHILDREY LITTLE DUCKS PRE-SCHOOL

REPORT OF THE TRUSTEES

ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2022

Reserves Policy

It is the policy of the charity to maintain its free reserves held in a separate savings account at a level which equates to approximately three month's unrestricted expenditure. The trustees consider that this provides sufficient funds to cover management, administration and support costs.

Risk Management

The trustees have examined the major risks to which the charity is exposed and confirm that systems are in place to mitigate our exposure to the major risks.

Statement Of Trustees' Responsibilities

The Trustees are required under the constitution of the Charity to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its results for the period. In preparing those financial statements, the Trustees are required to:

- ❑ select suitable accounting policies and then apply them consistently
- ❑ make judgements and estimates that are reasonable and prudent
- ❑ state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the Financial Statement
- ❑ prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the Financial Statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

Approval

This report was approved by the Trustees on 15/06/2023 and signed on its behalf by:

Sam White
Treasurer

CHILDREY LITTLE DUCKS PRE-SCHOOL

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES

I report on the accounts of the Charity for the period ended 31 August 2022 which are set out on pages 6 to 7.

Respective responsibilities of Trustees and Examiner

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of S144 of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state on the basis of procedures specified in the General Directions given by the Charity Commissioners under S145 (5)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

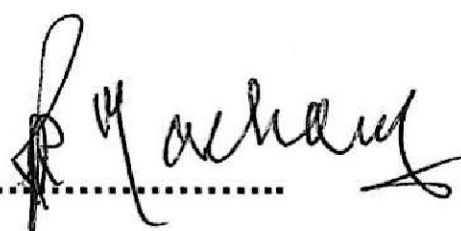
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

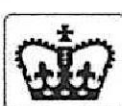
- ☐ to keep accounting records in accordance with S130 of the Act; and
- ☐ to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....

Paul Marcham



CHARITY COMMISSION
FOR ENGLAND AND WALES

Childrey Little Ducks Pre-School

No (if any)

Receipts and payments accounts

CC16a

For the period
from

9/1/2021

To

8/31/2022

Section A Receipts and payments

	Unrestricted to the nearest £	Restricted funds to the nearest £	Endowment to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	108,667	-	-	108,667	70,313
Fundraising	562	-	-	562	547
Toddler Fees	150	-	-	150	129
Grants and Donations	1,025	-	-	1,025	300
Other Income	-	-	-	-	-
Interest	514	-	-	514	459
	-	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	110,918	-	-	110,918	71,748
A2 Asset and investment sales,					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	110,918	-	-	110,918	71,748
A3 Payments					
Wages and Pension	82,904	-	-	82,904	50,163
Rent & Heating	4,405	-	-	4,405	4,556
Equipment and Materials	2,844	-	-	2,844	2,201
General Administrative Costs	1,185	-	-	1,185	863
Educational Resources/Toddler Expenses	3,060	-	-	3,060	13
Garden Improvement/Misc expenditure	6,877	-	-	6,877	-
Insurance	615	-	-	615	606
Training	1,499	-	-	1,499	936
Bank Charges	90	-	-	90	160
Fundraising Expenses	213	-	-	213	237
Sub total	103,692	-	-	103,692	59,415
A4 Asset and investment					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	103,692	-	-	103,692	59,415
Net of receipts/(payments)	7,226	-	-	7,226	12,333
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	66,269	20,750	-	87,019	-
Cash funds this year end	73,495	20,750	-	94,245	12,333

Section B Statement of assets and liabilities at the end of the period

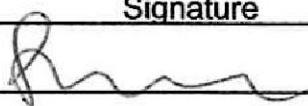
Categories	Details	Unrestricted to nearest £	Restricted funds to nearest £	Endowment to nearest £
B1 Cash funds				
	Santander Current Account	49,863	-	-
		-	-	-
	Deposit Account - Cambridge & Counties BS	23,537	20,750	-
	Cash	95	-	-
	Total cash funds	73,495	20,750	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset	Cost (optional)	Current value
B3 Investment assets	Details			
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which asset	Cost (optional)	Current value
B4 Assets retained for the charity's own use	Details			
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which	Amount due	When due
B5 Liabilities	Details			
	PAYE	Unrestricted		
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf	Signature	Print Name	Date of approval
		SAM WHITE	15/6/23



Childrey Little Ducks AGM

16th November 2022

Minutes

Staff/Committee Members Present:

Susie, Sam, Claire, Kealiegh, Hazel, Gillian, Ayako, Emily, Katie and Georgia.

Parents Present:

Lisa Skinner, Sam Clarke, Catherine Campbell, Mike Hale, Rosie George and Lucia Garavaglia.

Apologies:

Vicky

1. Susie thanked everyone for attending.
2. The minutes of the AGM in November 2021 were agreed as a true and accurate record of the meeting.
3. **Update from the Chair of the Committee (Susie)**

Thank you to everyone for attending. It is lovely to see you all and we really appreciate you being here.

My first year as Chair has flown by and this AGM seems to have come around very quickly. Yet again it has been an eventful year for Childrey Little Ducks Pre-school.

I started my year as Chair with the shadow of the recent Inadequate Ofsted grade and the incomplete and poorly done little ducks garden. I am pleased to say we are now in a much better place with both of these.

All of the Staff and the Parent Committee put in a huge amount of work to understand and improve our Ofsted grading. When the Ofsted inspector finally returned in May 22 we were more than ready. We were and still are proud to get a good 'Good' from Ofsted and we have more than maintained the standard since. It was a very stressful time for all concerned and it was a relief to be able to put it behind us a little. Although we were devastated to get the initial inadequate report, I think the process of going through that and all the actions we have put in place have improved us and made us a much stronger setting and a better committee.

Thanks to a huge effort from our parents, staff and committee we were also able to rectify

the poor workmanship and complete the Little Ducks Garden in the Spring term. The finished result is unique and amazing. The Little Ducks love the garden, it is a huge asset and part of our ethos and we so appreciate all of the help we received.

Just as we thought we could relax a little, we then had staffing issues. Due to individual personal reasons we were sad to lose both Andrea and Jen at short notice just before the start of the September term. We are so grateful to our remaining staff for stepping up and working extra hours to maintain ratios whilst we recruited. Claire did an amazing job of holding the fort putting in huge amounts of overtime. Kealeigh, Ayako and Katie all went to full time hours and Vicky came back to do some extra hours for us. We also had volunteer help to cover the odd hour here and there from our parent committee too. We are pleased to say we now have a great and full staff team. We have recently welcomed Vicky back from adoption leave, Emily started with us earlier in the term and Georgia completed our team when she started yesterday. We are planning that now we are back to a full team, we will be able to help with the Little Ducks Toddler group run on a Wednesday morning at the Methodist Hall.

I would like to say a huge Thank you to the staff for everything they do to make Little Ducks what it is. Claire as Manager and Kealeigh as deputy manager work well together to keep the preschool on track. They are both working towards their level 5 qualifications. Ayako and Katie are both level 3 qualified, and Ayako is soon to start her level 3 Forest school training. Vicky has almost completed her level 3 qualification. Once Emily and Georgia have settled in we also hope to support them in having further qualifications. We are also near to completing our Curiosity approach accreditation. This approach promotes the children's natural curiosity turning them into 'thinkers' and 'doers' and as you can tell the children thrive in this environment.

We are currently fundraising to further improve facilities. An office/staff room and storeroom will hopefully be built adjacent to the garden and replace our current shed. We are also hoping to create a bursary to extent funded hours for those that need it. We have had recent support from a number of organisations and people. With a recent donation of an iPad from a Childrey and Sparsholt WI member, building supplies from Buildbase, and as the named charity for the upcoming Spirit of the Vale Christmas fair in Sparsholt on the 24th November. We hope you will all support this great event if able to. Our staff also do a lot of hard work fundraising which is much appreciated.

This leads me on to say that we would welcome any volunteers to help us fundraise, to volunteer to be bank staff, or join the parent committee (more on this later). I would really like to Thank our current parent committee members Gill, Hazel and Sam. They have all taken up positions in the last year so we are an entirely new committee very much finding our way! I would be lost without them and their support and hard work is invaluable.

Finally, I wish to thank all of the parents for their ongoing support through what was a difficult year. We hope it will all be onwards and upwards for a successful year ahead.

4. Update from Treasurer (Sam)

Accounts for 2021/22

The draft accounts for the year ending 31 August 2022 show a profit for the year of £6712. Although this is roughly a 50% reduction on last year's profit, it's a definite improvement on the loss predicted in last year's forecast. Not to mention we've got a new garden to show for it, a fresh new paint job, and bodes well considering the rise in cost of living we are all having to adjust to (a nod to John Hill on the Pavilion Committee who recently secured us a cheaper deal on our heating costs which were getting a bit out of control.)

The accounts for 2021-22 will be submitted to the Charity Commission within the next month after they have been examined by an independent person who will verify all figures are correct.

Fundraising 2021/22

We raised £490 through fundraising from activities such as Rags to Riches clothing collections, last year's Christmas Cards and the Fun Run held at Ridgeway Primary School.

Forecast 2022/23

Due to the continued hard work of the management and staff in making Little Ducks the warm and welcoming place it is, we should continue to see attendance levels that will bring in a modest profit. This will allow us to make investments in staff training and improvements to the daily running of Little Ducks. Several years ago money was raised for the Little Ducks building and I'm pleased to say we plan to use these funds this year to build a long overdue office space for the Little Ducks Staff.

Finally, much has been made about the current cost of living crisis. We will do what we can to mitigate rising costs and ensure our focus remains on the happiness and wellbeing of the children and staff.

5.Update from the Manager (Claire)

This year has been a very busy one.

We said Goodbye to 15 children in July as they moved on to school and we have heard lots of lovely things about how they have settled into school.

We have welcomed 10 new children and we have 5 more starting as the year moves on. The children have settled in well this year and are continuing to learn through our curiosity approach which is appreciated by our families.

Our numbers this year are very strong and we are full every morning but Friday where we have one space and almost full every afternoon too. This is the fullest we have been in the years that I have worked here.

I am very proud of the staff team as we all work well together and have worked extremely hard and in May we secured Good in our Ofsted inspection.

There were 2 improvements on the inspection and we are continuing to work on those.

The children have enjoyed the new garden and it has made such a difference to our day.

We have TA sport Stars come each week and run a session, which the children thoroughly enjoy. Also, we have invested in Speech Club to help all of our children and especially the children with a speech delay. This is done via pre-recorded videos from two lovely speech therapists.

I would like to thank the committee and our families for their continued support this year

6. Committee Vacancies

All parents were made aware that a number of positions will need to be replaced in the coming months. This is due to the fact that some committee members will no longer have children in the preschool from June onwards.

7. AOB

None

Date for Next AGM - All agreed to set date during the September 2023 Committee Meeting.



CHARITY COMMISSION
FOR ENGLAND AND WALES

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from

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	-	-	-	-	-
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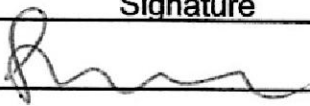
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	Total cash funds	73,495	20,750	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset	Cost (optional)	Current value
B3 Investment assets	Details		-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which asset	Cost (optional)	Current value
B4 Assets retained for the charity's own use	Details		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which	Amount due	When due
B5 Liabilities	Details			
	PAYE	Unrestricted		
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf	Signature	Print Name	Date of approval
		SAM WHITE	15/6/23



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

CHILDREY LITTLE DUCKS PRE-SCHOOL

On accounts for the year
ended

31/08/2022

Charity no
(if any)

1157264

Set out on pages

5, 6

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

13/7/23

Name:

PAUL ROBERT MARCHAM

Relevant professional
qualification(s) or body
(if any):

FELLOW OF THE INSTITUTE OF
CHARTERED ACCOUNTANTS

Address:

5 NORTON COURT, WANTAGE
OX12 9ZF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.