

# CHILDREY LITTLE DUCKS PRE-SCHOOL

England & Wales · Charity number 1157264

## Details

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**Other names** LITTLE DUCKS

**Status** Registered

**Legal form** CIO

**Registered** 2014-05-30

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** The Fletcher Pavilion  
Playing Field  
Childrey  
Oxfordshire  
OX12 9NT

**Phone** 07825241395

**Email** [childreylittleducks@gmail.com](mailto:childreylittleducks@gmail.com)

**Website** [www.childreylittleducks.org](http://www.childreylittleducks.org)

## Activities

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**Objects:** THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:(1) PROMOTING THEIR CARE AND SAFETY;(2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;(3) PROMOTING THEIR HEALTH AND WELLBEING;(4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;(5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND(6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

**Activities:** Early years education and care.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Oxfordshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-08-31	£145,989	£122,167	-	-
2023-08-31	£96,722	£124,702	-	-
2022-08-31	£110,918	£103,692	-	-
2021-08-31	£71,748	£59,414	-	-
2020-08-31	£79,823	£75,035	-	-

## Trustees

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Name	Role	Appointed
kara king	Chair	2026-04-08
Erika Smith		2026-01-01
Ran Tsalic		2026-01-01

**CHILDREY LITTLE DUCKS PRE-SCHOOL**

England & Wales - Charity number 1157264

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# Accounts

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CHILDREY LITTLE DUCKS PRE-SCHOOL

LESS AND ADMINISTRATIVE INFORMATION

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Registered Number: 117264

Directors:  
Gemma Hughes  
Rebecca Scott  
Elin-Jessie  
Lucy Scott

Independent Examiner: Fred Thompson

**CHILDREY LITTLE DUCKS  
PRE-SCHOOL**

Address: Barnham

**REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2024**

**CHARITY NUMBER: 1157264**

Registered Address: The Priory Pavilion  
Faringham  
Childrey  
Salisbury  
Wiltshire

# CHILDREY LITTLE DUCKS PRE-SCHOOL

## LEGAL AND ADMINISTRATIVE INFORMATION

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**Registered Number:** 1157264

**Trustees:** Gemma Hutchins  
Rebecca Beacon  
Ellen Millinship  
Lucy Scott

**Independent Examiner:** Paul Thompson

**Bankers:** Santander  
Bridle Road  
Bootle  
L30 4GB

**Registered Address:** The Fletcher Pavilion  
Playing Field  
Childrey  
Oxfordshire  
OX12 9NT

# CHILDREY LITTLE DUCKS PRE-SCHOOL

## REPORT OF THE TRUSTEES ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2024

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### Reserves Policy

It is the policy of the charity to maintain its free reserves held in a separate savings account at a level which equates to approximately three month's unrestricted expenditure. The trustees consider that this provides sufficient funds to cover management, administration and support costs.

### Risk Management

The trustees have examined the major risks to which the charity is exposed and confirm that systems are in place to mitigate our exposure to the major risks.

### Statement Of Trustees' Responsibilities

The Trustees are required under the constitution of the Charity to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its results for the period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the Financial Statement
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the Financial Statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

### Approval

This report was approved by the Trustees on 23/06/2025 and signed on its behalf by:

Ellen Millinship  
Treasurer

# CHILDREY LITTLE DUCKS PRE-SCHOOL

## INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES

I report on the accounts of the Charity for the period ended 31 August 2024 which are set out on pages 5 to 6.

### **Respective responsibilities of Trustees and Examiner**

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of S144 of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state on the basis of procedures specified in the General Directions given by the Charity Commissioners under S145 (5)(b) of the Act, whether particular matters have come to my attention.

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

### **Independent Examiner's Statement**


In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with S130 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

 6th August 2025



Receipts and payments accounts

CC16a

For the period from	9/1/2023	To	8/31/2024
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Section A Receipts and payments

	Unrestricted to the nearest £	Restricted funds to the nearest £	Endowment to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees	140,624.00	-	-	-	92,645
Fundraising	2,286	-	-	-	147
Toddler Fees	-	-	-	-	-
Grants and Donations	500	-	-	-	2,545
Other Income	525	-	-	-	-
Interest (C&C)	2,054	-	-	-	1,374
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>145,989</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>96,722</b>
<b>A2 Asset and investment sales,</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>145,989</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>96,722</b>
<b>A3 Payments</b>					
Wages and Pension	95530	-	-	-	85,512
Rent & Heating	4,721	-	-	-	5,357
Equipment and Materials	1,083	-	-	-	4,090
General Administrative Costs	3,063	-	-	-	5,087
Educational Resources/Toddler Expenses	-	-	-	-	1,082
Garden Improvement/Misc expenditure	15,790	-	-	-	23,071
Insurance	596	-	-	-	35
Training	1,294	-	-	-	291
Bank Charges	90	-	-	-	83
Fundraising Expenses	-	-	-	-	94
<b>Sub total</b>	<b>122,167</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>124,702</b>
<b>A4 Asset and investment</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>122,167</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>124,702</b>
<b>Net of receipts/(payments)</b>	<b>23,822</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>27,980</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>66,265</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>94,245</b>
<b>Cash funds this year end</b>	<b>90,087</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>66,265</b>

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted funds to nearest £	Endowment to nearest £
<b>B1 Cash funds</b>	Santander Current Account	42,373	-	-
		-	-	-
	Deposit Account - Cambridge & Counties BS	47,714	-	-
	Cash	-	-	-
	<b>Total cash funds</b>	<b>90,087</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK OK OK

**B2 Other monetary assets**

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

**B3 Investment assets**

Details	Fund to which asset	Cost (optional)	Current value
		-	-
		-	-
		-	-
		-	-
		-	-

**B4 Assets retained for the charity's own use**

Details	Fund to which asset	Cost (optional)	Current value
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

Details	Fund to which	Amount due	When due
PAYE	Unrestricted		
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf

Signature	Print Name	Date of approval
E Millinship	Ellen Millinship	12/06/25
	Gemma hutchins	

*Page 6*

**CHILDREY LITTLE DUCKS PRE-SCHOOL**

England & Wales - Charity number 1157264

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# Accounts

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**CHILDREY LITTLE DUCKS  
PRE-SCHOOL**

**REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

**CHARITY NUMBER: 1157264**

# CHILDREY LITTLE DUCKS PRE-SCHOOL

## LEGAL AND ADMINISTRATIVE INFORMATION

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**Registered Number:** 1157264

**Trustees:** Susannah Winterbourne (appointed November 2021)  
Gillian Hrycko (appointed February 2022)  
Samuel White (appointed March 2022)  
Hazel Griffin (appointed September 2022)

**Independent Examiner:** Paul Thompson

**Bankers:** **Santander**  
Bridle Road  
Bootle  
L30 4GB

**Registered Address:** The Fletcher Pavilion  
Playing Field  
Childrey  
Oxfordshire  
OX12 9NT

# **CHILDREY LITTLE DUCKS PRE-SCHOOL**

## **REPORT OF THE TRUSTEES**

### **ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2023**

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The Trustees present their report along with the Financial Statements of Childrey Little Ducks Pre-School (the Charity) for the period ended 31 August 2023. Legal and administrative information set out on page 1 forms part of this report. The Financial Statements have been prepared in accordance with the charity's Trust Deed and the Statement of Recommended practice "Accounting and Reporting by Charities" (SORP 2005) and the Charities Act 2011.

The Childrey Little Ducks Pre-School, Childrey, Oxfordshire, is registered with the Charity Commissioners No: 1157264 and constituted by Deed of Trust

#### **Objects Of The Charity**

The object of the charity is to enhance the development of children under statutory school age in a parent-involving, community based group.

#### **Organisation**

The charity is administered by a Management Committee comprising:

Susannah Winterbourne  
Gillian Hrycko  
Samuel White  
Hazel Griffin

All members of the committee are trustees of the charity.

Regular Management Committee meetings have been held over the past twelve months. All decisions affecting the charity are discussed at these meetings.

The committee have continued to apply the guidance from the OCC Business Development Officer on improving the sustainability of the pre-school and the Step into Training Business Success for Children programme run by the OCC.

Management Committee members and Trustees are appointed at the discretion of existing members.

#### **Review Of The Activities And Future Developments**

At 31 August 2023, total funds were £66,264.60 (as disclosed in Section A of the attached Accounts). Of these funds, £20,750 was restricted to the relocation fund for the objective of funding a permanent location for the pre-school.

# **CHILDREY LITTLE DUCKS PRE-SCHOOL**

## **REPORT OF THE TRUSTEES ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2023**

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### **Reserves Policy**

It is the policy of the charity to maintain its free reserves held in a separate savings account at a level which equates to approximately three month's unrestricted expenditure. The trustees consider that this provides sufficient funds to cover management, administration and support costs.

### **Risk Management**

The trustees have examined the major risks to which the charity is exposed and confirm that systems are in place to mitigate our exposure to the major risks.

### **Statement Of Trustees' Responsibilities**

The Trustees are required under the constitution of the Charity to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its results for the period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the Financial Statement
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the Financial Statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

### **Approval**

This report was approved by the Trustees on 15/06/2024 and signed on its behalf by:

Ellen Millinship  
Treasurer

## CHILDREY LITTLE DUCKS PRE-SCHOOL

### INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES

I report on the accounts of the Charity for the period ended 31 August 2023 which are set out on pages 6 to 7.

#### **Respective responsibilities of Trustees and Examiner**

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of S144 of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state on the basis of procedures specified in the General Directions given by the Charity Commissioners under S145 (5)(b) of the Act, whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

#### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with S130 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

 9/9/2024

Paul Thompson



## Receipts and payments accounts

CC16a

For the period  
from

01/09/2022

To

31/08/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees	92,645	-	-	92,645	108,667
Fundraising	147	-	-	147	562
Toddler Fees	-	-	-	-	150
Grants and Donations	2,545	-	-	2,545	1,025
Other Income	11	-	-	11	-
Interest	1,374	-	-	1,374	514
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total(Gross income for AR)</b>	<b>96,722</b>	-	-	<b>96,722</b>	<b>110,918</b>
(see table).	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
	-	-	-	-	-
<b>Total receipts</b>	<b>96,722</b>	-	-	<b>96,722</b>	<b>110,918</b>
<b>A3 Payments</b>					
Wages and Pension	85,512	-	-	85,512	82,904
Rent & Heating	5,357	-	-	5,357	4,405
Equipment and Materials	4,090	-	-	4,090	2,844
General Administrative Costs	5,087	-	-	5,087	1,185
Educational Resources/Toddler Expenses	1,082	-	-	1,082	3,060
Garden Improvement/Misc expenditure	23,071	-	-	23,071	6,877
Insurance	35	-	-	35	615
Training	291	-	-	291	149
Bank Charges	83	-	-	83	90
Fundraising Expenses	94	-	-	94	213
	-	-	-	-	-
<b>Sub total</b>	<b>124,702</b>	-	-	<b>124,702</b>	<b>102,342</b>
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
	-	-	-	-	-
<b>Total payments</b>	<b>124,702</b>	-	-	<b>124,702</b>	<b>102,342</b>
	-	-	-	-	-
<b>Net of receipts/(payments)</b>	<b>- 27,980</b>	-	-	<b>- 27,980</b>	<b>8,576</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	<b>73,495</b>	<b>20,750</b>	-	<b>94,245</b>	-
<b>Cash funds this year end</b>	<b>45,515</b>	<b>20,750</b>	-	<b>66,265</b>	<b>8,576</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
31 Cash funds	Santander Current Account	20,604	-	-
		-	-	-
	Deposit Account - Cambridge & Counties BS	24,910	20,750	-
	Cash	-	-	-

**Total cash funds**

(agree balances with receipts and payments account(s))

<b>45,515</b>	<b>20,750</b>	<b>-</b>
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**B2 Other monetary assets**

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

Details	Fund to which	Amount due	When due
PAYE	Unrestricted		
		-	
		-	
		-	
		-	

Signed by one or two trustees on

Signature	Print Name	Date of approval

**CHILDREY LITTLE DUCKS PRE-SCHOOL**

England & Wales - Charity number 1157264

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# Accounts

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**CHILDREY LITTLE DUCKS  
PRE-SCHOOL**

**REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2022**

**CHARITY NUMBER: 1157264**

# CHILDREY LITTLE DUCKS PRE-SCHOOL

## LEGAL AND ADMINISTRATIVE INFORMATION

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**Registered Number:** 1157264

**Trustees:** Susannah Winterbourne (appointed November 2021)  
Tom Pryor (resigned November 2021)  
Sarah Harris (resigned March 2022)  
Sarah Gibbard (resigned September 2021)  
Kate Walsh (resigned July 2022)  
Trudi D'Angeli (resigned December 2022)  
Gillian Hrycko (appointed February 2022)  
Samuel White (appointed March 2022)  
Hazel Griffin (appointed September 2022)

**Independent Examiner:** Paul Marcham

**Bankers:** **Santander**  
Bridle Road  
Bootle  
L30 4GB

**Registered Address:** The Fletcher Pavilion  
Playing Field  
Childrey  
Oxfordshire  
OX12 9NT

# **CHILDREY LITTLE DUCKS PRE-SCHOOL**

## **REPORT OF THE TRUSTEES ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2022**

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The Trustees present their report along with the Financial Statements of Childrey Little Ducks Pre-School (the Charity) for the period ended 31 August 2022. Legal and administrative information set out on page 1 forms part of this report. The Financial Statements have been prepared in accordance with the charity's Trust Deed and the Statement of Recommended practice "Accounting and Reporting by Charities" (SORP 2005) and the Charities Act 2011.

The Childrey Little Ducks Pre-School, Childrey, Oxfordshire, is registered with the Charity Commissioners No: 1157264 and constituted by Deed of Trust

### **Objects Of The Charity**

The object of the charity is to enhance the development of children under statutory school age in a parent-involving, community based group.

### **Organisation**

The charity is administered by a Management Committee comprising:

Susannah Winterbourne  
Gillian Hrycko  
Samuel White  
Hazel Griffin

All members of the committee are trustees of the charity.

Regular Management Committee meetings have been held over the past twelve months. All decisions affecting the charity are discussed at these meetings.

The committee have continued to apply the guidance from the OCC Business Development Officer on improving the sustainability of the pre-school and the Step into Training Business Success for Children programme run by the OCC.

Management Committee members and Trustees are appointed at the discretion of existing members.

### **Review Of The Activities And Future Developments**

At 31 August 2022, total funds were £94,245 (as disclosed in Section A of the attached Accounts). Of these funds, £20,750 was restricted to the relocation fund for the objective of funding a permanent location for the pre-school.

# **CHILDREY LITTLE DUCKS PRE-SCHOOL**

## **REPORT OF THE TRUSTEES ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2022**

---

### **Reserves Policy**

It is the policy of the charity to maintain its free reserves held in a separate savings account at a level which equates to approximately three month's unrestricted expenditure. The trustees consider that this provides sufficient funds to cover management, administration and support costs.

### **Risk Management**

The trustees have examined the major risks to which the charity is exposed and confirm that systems are in place to mitigate our exposure to the major risks.

### **Statement Of Trustees' Responsibilities**

The Trustees are required under the constitution of the Charity to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its results for the period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the Financial Statement
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the Financial Statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

### **Approval**

This report was approved by the Trustees on 15/06/2023 and signed on its behalf by:

Sam White  
Treasurer

## **CHILDREY LITTLE DUCKS PRE-SCHOOL**

### **INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES**

I report on the accounts of the Charity for the period ended 31 August 2022 which are set out on pages 6 to 7.

#### **Respective responsibilities of Trustees and Examiner**

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of S144 of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state on the basis of procedures specified in the General Directions given by the Charity Commissioners under S145 (5)(b) of the Act, whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

#### **Independent Examiner's Statement**

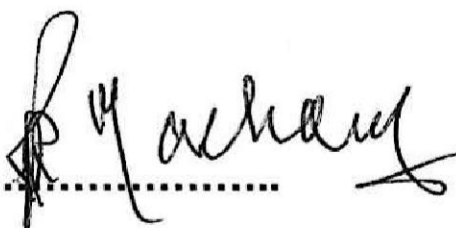
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with S130 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  


Paul Marcham



**Receipts and payments accounts**

CC16a

For the period from	9/1/2021	To	8/31/2022
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**Section A Receipts and payments**

	Unrestricted to the nearest £	Restricted funds to the nearest £	Endowment to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees	108,667	-	-	108,667	70,313
Fundraising	562	-	-	562	547
Toddler Fees	150	-	-	150	129
Grants and Donations	1,025	-	-	1,025	300
Other Income	-	-	-	-	-
Interest	514	-	-	514	459
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total(Gross income for AR)</b>	<b>110,918</b>	<b>-</b>	<b>-</b>	<b>110,918</b>	<b>71,748</b>
<b>A2 Asset and investment sales,</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>110,918</b>	<b>-</b>	<b>-</b>	<b>110,918</b>	<b>71,748</b>
<b>A3 Payments</b>					
Wages and Pension	82,904	-	-	82,904	50,163
Rent & Heating	4,405	-	-	4,405	4,556
Equipment and Materials	2,844	-	-	2,844	2,201
General Administrative Costs	1,185	-	-	1,185	863
Educational Resources/Toddler Expenses	3,060	-	-	3,060	13
Garden Improvement/Misc expenditure	6,877	-	-	6,877	-
Insurance	615	-	-	615	606
Training	1,499	-	-	1,499	936
Bank Charges	90	-	-	90	160
Fundraising Expenses	213	-	-	213	237
<b>Sub total</b>	<b>103,692</b>	<b>-</b>	<b>-</b>	<b>103,692</b>	<b>59,415</b>
<b>A4 Asset and investment</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>103,692</b>	<b>-</b>	<b>-</b>	<b>103,692</b>	<b>59,415</b>
<b>Net of receipts/(payments)</b>	<b>7,226</b>	<b>-</b>	<b>-</b>	<b>7,226</b>	<b>12,333</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>66,269</b>	<b>20,750</b>	<b>-</b>	<b>87,019</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>73,495</b>	<b>20,750</b>	<b>-</b>	<b>94,245</b>	<b>12,333</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted to nearest £	Restricted funds to nearest £	Endowment to nearest £
<b>B1 Cash funds</b>	Santander Current Account	49,863	-	-
		-	-	-
	Deposit Account - Cambridge & Counties BS	23,537	20,750	-
	Cash	95	-	-
	<b>Total cash funds</b>	<b>73,495</b>	<b>20,750</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

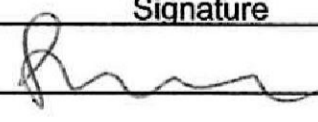
	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>			
Details			
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

	Fund to which asset	Cost (optional)	Current value
<b>B3 Investment assets</b>			
Details			
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which asset	Cost (optional)	Current value
<b>B4 Assets retained for the charity's own use</b>			
Details			
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which	Amount due	When due
<b>B5 Liabilities</b>			
Details			
PAYE	Unrestricted		
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf

Signature	Print Name	Date of approval
	SAM WHITE	15/6/23



**Childrey Little Ducks AGM**  
**16<sup>th</sup> November 2022**  
**Minutes**

**Staff/Committee Members Present:**

Susie, Sam, Claire, Kealiegh, Hazel, Gillian, Ayako, Emily, Katie and Georgia.

**Parents Present:**

Lisa Skinner, Sam Clarke, Catherine Campbell, Mike Hale, Rosie George and Lucia Garavaglia.

**Apologies:**

Vicky

1. Susie thanked everyone for attending.
2. The minutes of the AGM in November 2021 were agreed as a true and accurate record of the meeting.
3. **Update from the Chair of the Committee (Susie)**

Thank you to everyone for attending. It is lovely to see you all and we really appreciate you being here.

My first year as Chair has flown by and this AGM seems to have come around very quickly. Yet again it has been an eventful year for Childrey Little Ducks Pre-school.

I started my year as Chair with the shadow of the recent Inadequate Ofsted grade and the incomplete and poorly done little ducks garden. I am pleased to say we are now in a much better place with both of these.

All of the Staff and the Parent Committee put in a huge amount of work to understand and improve our Ofsted grading. When the Ofsted inspector finally returned in May 22 we were more than ready. We were and still are proud to get a good 'Good' from Ofsted and we have more than maintained the standard since. It was a very stressful time for all concerned and it was a relief to be able to put it behind us a little. Although we were devastated to get the initial inadequate report, I think the process of going through that and all the actions we have put in place have improved us and made us a much stronger setting and a better committee.

Thanks to a huge effort from our parents, staff and committee we were also able to rectify

the poor workmanship and complete the Little Ducks Garden in the Spring term. The finished result is unique and amazing. The Little Ducks love the garden, it is a huge asset and part of our ethos and we so appreciate all of the help we received.

Just as we thought we could relax a little, we then had staffing issues. Due to individual personal reasons we were sad to lose both Andrea and Jen at short notice just before the start of the September term. We are so grateful to our remaining staff for stepping up and working extra hours to maintain ratios whilst we recruited. Claire did an amazing job of holding the fort putting in huge amounts of overtime. Kealeigh, Ayako and Katie all went to full time hours and Vicky came back to do some extra hours for us. We also had volunteer help to cover the odd hour here and there from our parent committee too. We are pleased to say we now have a great and full staff team. We have recently welcomed Vicky back from adoption leave, Emily started with us earlier in the term and Georgia completed our team when she started yesterday. We are planning that now we are back to a full team, we will be able to help with the Little Ducks Toddler group run on a Wednesday morning at the Methodist Hall.

I would like to say a huge Thank you to the staff for everything they do to make Little Ducks what it is. Claire as Manager and Kealeigh as deputy manager work well together to keep the preschool on track. They are both working towards their level 5 qualifications. Ayako and Katie are both level 3 qualified, and Ayako is soon to start her level 3 Forest school training. Vicky has almost completed her level 3 qualification. Once Emily and Georgia have settled in we also hope to support them in having further qualifications. We are also near to completing our Curiosity approach accreditation. This approach promotes the children's natural curiosity turning them into 'thinkers' and 'doers' and as you can tell the children thrive in this environment.

We are currently fundraising to further improve facilities. An office/staff room and storeroom will hopefully be built adjacent to the garden and replace our current shed. We are also hoping to create a bursary to extent funded hours for those that need it. We have had recent support from a number of organisations and people. With a recent donation of an iPad from a Childrey and Sparsholt WI member, building supplies from Buildbase, and as the named charity for the upcoming Spirit of the Vale Christmas fair in Sparsholt on the 24th November. We hope you will all support this great event if able to. Our staff also do a lot of hard work fundraising which is much appreciated.

This leads me on to say that we would welcome any volunteers to help us fundraise, to volunteer to be bank staff, or join the parent committee (more on this later). I would really like to Thank our current parent committee members Gill, Hazel and Sam. They have all taken up positions in the last year so we are an entirely new committee very much finding our way! I would be lost without them and their support and hard work is invaluable.

Finally, I wish to thank all of the parents for their ongoing support through what was a difficult year. We hope it will all be onwards and upwards for a successful year ahead.

#### **4. Update from Treasurer (Sam)**

## **Accounts for 2021/22**

The draft accounts for the year ending 31 August 2022 show a profit for the year of £6712. Although this is roughly a 50% reduction on last year's profit, it's a definite improvement on the loss predicted in last year's forecast. Not to mention we've got a new garden to show for it, a fresh new paint job, and bodes well considering the rise in cost of living we are all having to adjust to (a nod to John Hill on the Pavilion Committee who recently secured us a cheaper deal on our heating costs which were getting a bit out of control.)

The accounts for 2021-22 will be submitted to the Charity Commission within the next month after they have been examined by an independent person who will verify all figures are correct.

## **Fundraising 2021/22**

We raised £490 through fundraising from activities such as Rags to Riches clothing collections, last year's Christmas Cards and the Fun Run held at Ridgeway Primary School.

## **Forecast 2022/23**

Due to the continued hard work of the management and staff in making Little Ducks the warm and welcoming place it is, we should continue to see attendance levels that will bring in a modest profit. This will allow us to make investments in staff training and improvements to the daily running of Little Ducks. Several years ago money was raised for the Little Ducks building and I'm pleased to say we plan to use these funds this year to build a long overdue office space for the Little Ducks Staff.

Finally, much has been made about the current cost of living crisis. We will do what we can to mitigate rising costs and ensure our focus remains on the happiness and wellbeing of the children and staff.

## **5.Update from the Manager (Claire)**

This year has been a very busy one.

We said Goodbye to 15 children in July as they moved on to school and we have heard lots of lovely things about how they have settled into school.

We have welcomed 10 new children and we have 5 more starting as the year moves on. The children have settled in well this year and are continuing to learn through our curiosity approach which is appreciated by our families.

Our numbers this year are very strong and we are full every morning but Friday where we have one space and almost full every afternoon too. This is the fullest we have been in the years that I have worked here.

I am very proud of the staff team as we all work well together and have worked extremely hard and in May we secured Good in our Ofsted inspection.

There were 2 improvements on the inspection and we are continuing to work on those.

The children have enjoyed the new garden and it has made such a difference to our day.

We have TA sport Stars come each week and run a session, which the children thoroughly enjoy. Also, we have invested in Speech Club to help all of our children and especially the children with a speech delay. This is done via pre-recorded videos from two lovely speech therapists.

I would like to thank the committee and our families for their continued support this year

#### **6. Committee Vacancies**

All parents were made aware that a number of positions will need to be replaced in the coming months. This is due to the fact that some committee members will no longer have children in the preschool from June onwards.

#### **7. AOB**

None

Date for Next AGM - All agreed to set date during the September 2023 Committee Meeting.



## Receipts and payments accounts

For the period from	9/1/2021	To	8/31/2022
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### Section A Receipts and payments

	Unrestricted to the nearest £	Restricted funds to the nearest £	Endowment to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees	108,667	-	-	108,667	70,313
Fundraising	562	-	-	562	547
Toddler Fees	150	-	-	150	129
Grants and Donations	1,025	-	-	1,025	300
Other Income	-	-	-	-	-
Interest	514	-	-	514	459
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total(Gross income for AR)</b>	<b>110,918</b>	<b>-</b>	<b>-</b>	<b>110,918</b>	<b>71,748</b>
<b>A2 Asset and investment sales,</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>110,918</b>	<b>-</b>	<b>-</b>	<b>110,918</b>	<b>71,748</b>
<b>A3 Payments</b>					
Wages and Pension	82,904	-	-	82,904	50,163
Rent & Heating	4,405	-	-	4,405	4,556
Equipment and Materials	2,844	-	-	2,844	2,201
General Administrative Costs	1,185	-	-	1,185	863
Educational Resources/Toddler Expenses	3,060	-	-	3,060	13
Garden Improvement/Misc expenditure	6,877	-	-	6,877	-
Insurance	615	-	-	615	606
Training	1,499	-	-	1,499	936
Bank Charges	90	-	-	90	160
Fundraising Expenses	213	-	-	213	237
<b>Sub total</b>	<b>103,692</b>	<b>-</b>	<b>-</b>	<b>103,692</b>	<b>59,415</b>
<b>A4 Asset and investment</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>103,692</b>	<b>-</b>	<b>-</b>	<b>103,692</b>	<b>59,415</b>
<b>Net of receipts/(payments)</b>	<b>7,226</b>	<b>-</b>	<b>-</b>	<b>7,226</b>	<b>12,333</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	<b>66,269</b>	<b>20,750</b>	-	<b>87,019</b>	-
<b>Cash funds this year end</b>	<b>73,495</b>	<b>20,750</b>	-	<b>94,245</b>	<b>12,333</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted funds to nearest £	Endowment to nearest £
<b>B1 Cash funds</b>	Santander Current Account	49,863	-	-
		-	-	-
	Deposit Account - Cambridge & Counties BS	23,537	20,750	-
	Cash	95	-	-
	<b>Total cash funds</b>		<b>73,495</b>	<b>20,750</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

**B2 Other monetary assets**

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

**B3 Investment assets**

Details	Fund to which asset	Cost (optional)	Current value
		-	-
		-	-
		-	-
		-	-
		-	-

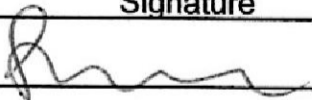
**B4 Assets retained for the charity's own use**

Details	Fund to which asset	Cost (optional)	Current value
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

Details	Fund to which	Amount due	When due
PAYE	Unrestricted		
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf

Signature	Print Name	Date of approval
	SAM WHITE	15/6/23



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

CHILDREY LITTLE DUCKS PRE-SCHOOL

**On accounts for the year  
ended**

31/08/2022

**Charity no  
(if any)**

1157264

**Set out on pages**

5, 6

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

*Paul Robert Marcham*

**Date:**

13/7/23

**Name:**

PAUL ROBERT MARCHAM

**Relevant professional  
qualification(s) or body  
(if any):**

FELLOW OF THE INSTITUTE OF  
CHARTERED ACCOUNTANTS

**Address:**

5 NORTON COURT, WANTAGE  
OX12 9ZF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

[Empty box for disclosure details]

**CHILDREY LITTLE DUCKS PRE-SCHOOL**

England & Wales - Charity number 1157264

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# Accounts

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**CHILDREY LITTLE DUCKS  
PRE-SCHOOL**

**REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2021**

**CHARITY NUMBER: 1157264**

# CHILDREY LITTLE DUCKS PRE-SCHOOL

## LEGAL AND ADMINISTRATIVE INFORMATION

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**Registered Number:** 1157264

**Trustees:** Tom Pryor  
Sarah Harris  
Sarah Gibbard  
Kate Walsh  
Trudi D'Angeli

**Independent Examiner:** Paul Marcham

**Bankers:** **Santander**  
Bridle Road  
Bootle  
L30 4GB

**Registered Address:** The Fletcher Pavilion  
Playing Field  
Childrey  
Oxfordshire  
OX12 9NT

# CHILDREY LITTLE DUCKS PRE-SCHOOL

## REPORT OF THE TRUSTEES ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2021

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The Trustees present their report along with the Financial Statements of Childrey Little Ducks Pre-School (the Charity) for the period ended 31 August 2021. Legal and administrative information set out on page 1 forms part of this report. The Financial Statements have been prepared in accordance with the charity's Trust Deed and the Statement of Recommended practice "Accounting and Reporting by Charities" (SORP 2005) and the Charities Act 2011.

The Childrey Little Ducks Pre-School, Childrey, Oxfordshire, is registered with the Charity Commissioners No: 1157264 and constituted by Deed of Trust

### **Objects Of The Charity**

The object of the charity is to enhance the development of children under statutory school age in a parent-involving, community based group.

### **Organisation**

The charity is administered by a Management Committee comprising:

Tom Pryor  
Sarah Harris  
Sarah Gibbard  
Kate Walsh  
Trudi D'Angeli

All members of the committee are trustees of the charity.

Regular Management Committee meetings have been held over the past twelve months. All decisions affecting the charity are discussed at these meetings.

The committee have continued to apply the guidance from the OCC Business Development Officer on improving the sustainability of the pre-school and the Step into Training Business Success for Children programme run by the OCC.

Management Committee members and Trustees are appointed at the discretion of existing members.

### **Review Of The Activities And Future Developments**

At 31 August 2021, total funds were £87,019 (as disclosed in Section A of the attached Accounts). Of these funds, £20,750 was restricted to the relocation fund for the objective of funding a permanent location for the pre-school.

# CHILDREY LITTLE DUCKS PRE-SCHOOL

## REPORT OF THE TRUSTEES ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2021

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### Reserves Policy

It is the policy of the charity to maintain its free reserves held in a separate savings account at a level which equates to approximately three month's unrestricted expenditure. The trustees consider that this provides sufficient funds to cover management, administration and support costs.

### Risk Management

The trustees have examined the major risks to which the charity is exposed and confirm that systems are in place to mitigate our exposure to the major risks.

### Statement Of Trustees' Responsibilities

The Trustees are required under the constitution of the Charity to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its results for the period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the Financial Statement
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the Financial Statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

### Approval

This report was approved by the Trustees on 1 December 2021 and signed on its behalf by:



Sarah Harris  
Treasurer

# CHILDREY LITTLE DUCKS PRE-SCHOOL

## INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES

I report on the accounts of the Charity for the period ended 31 August 2021 which are set out on pages 6 to 7.

### **Respective responsibilities of Trustees and Examiner**

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of S144 of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state on the basis of procedures specified in the General Directions given by the Charity Commissioners under S145 (5)(b) of the Act, whether particular matters have come to my attention.

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

### **Independent Examiner's Statement**

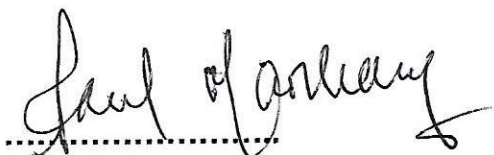
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with S130 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Paul Marcham



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Childrey Little Ducks Pre-School

No (if any)

## Receipts and payments accounts

CC16a

For the period from	01/09/2020	To	31/08/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees	70,313	-	-	70,313	75,145
Fundraising	547	-	-	547	1,029
Toddler Fees	129	-	-	129	408
Grants and Donations	300	-	-	300	2,511
Other Income	-	-	-	-	4
Interest	459	-	-	459	726
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>71,748</b>	<b>-</b>	<b>-</b>	<b>71,748</b>	<b>79,823</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>71,748</b>	<b>-</b>	<b>-</b>	<b>71,748</b>	<b>79,823</b>
<b>A3 Payments</b>					
Wages and Pension	50,163	-	-	50,163	64,756
Rent & Heating	4,556	-	-	4,556	3,409
Equipment and Materials	2,201	-	-	2,201	2,907
General Administrative Costs	863	-	-	863	1,052
Milk and Refreshments	13	-	-	13	118
Insurance	606	-	-	606	605
Training	936	-	-	936	1,342
Bank Charges	-	-	-	-	90
Fundraising Expenses	237	-	-	237	756
	-	-	-	-	-
<b>Sub total</b>	<b>59,414</b>	<b>-</b>	<b>-</b>	<b>59,414</b>	<b>75,035</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>59,414</b>	<b>-</b>	<b>-</b>	<b>59,414</b>	<b>75,035</b>
<b>Net of receipts/(payments)</b>	<b>12,334</b>	<b>-</b>	<b>-</b>	<b>12,334</b>	<b>4,788</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>53,935</b>	<b>20,750</b>	<b>-</b>	<b>74,685</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>66,269</b>	<b>20,750</b>	<b>-</b>	<b>87,019</b>	<b>4,788</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Santander Current Account	43,244	-	-
	Deposit Account - Nationwide BS	-	-	-
	Deposit Account - Cambridge & Counties BS	23,022	20,750	-
	Cash	2	-	-
	<b>Total cash funds</b>	<b>66,269</b>	<b>20,750</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

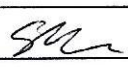
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

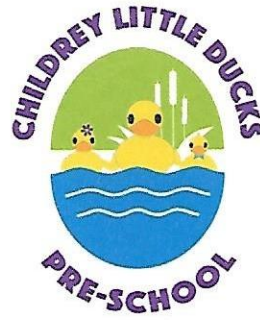
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	PAYE	Unrestricted		
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	SARAH HARRIS	1/12/21



## **Report from the Chair for the year ending 31 August 2021 – presented at AGM on 24 November 2021**

Firstly, thank you to everyone who has attended tonight for what will be my last AGM as Chair. I would also like to thank Ian and his family for opening the doors to The Hatchett tonight to provide us with a sociable venue to bring us all together.

To start this meeting, I would like to introduce Susie Winterbourne, who many of you will already know. Susie has been working alongside me for a good many months and succeeds me tonight as the New Chair of Little Ducks Pre School. I wish to thank her for stepping up to take on the role and for all the help she has given so far.

I provide our apologies for Sarah Harris, Kate Walsh, and Trudi D'Angeli from the committee who can't be here tonight due to other commitments and sickness. Sarah is our Treasurer, and I will provide her report on her behalf later.

It is hard to believe that a whole year has passed since our last AGM, held virtually via Zoom due to the Covid 19 Pandemic. As a committee we have endured many zoom meetings over the last year and I wish to publicly thank them all for their hard work as we have navigated through the obstacles of isolation, Christmas lock downs, school closures, social 'bubbles', staff welfare, a garden renovation and changes to the Early Years Foundation Stage Statutory Framework.

It has not been the easiest of years for Little Ducks, fighting the effects of the pandemic and Claire and Kealiegh working hard to bolster student numbers back to pre-pandemic levels on the back of a large school year leaving in 2020. Claire and Kealiegh have worked well, and student numbers are now back up to capacity on most days with a waiting list of children to start. This shows Little Ducks is a place that local parents want to send their children and I assert my view that Little Ducks is a brilliant community asset.

We did suffer complications and excessive delays in our garden project. I must thank the Pavilion Committee for their support in allowing us to transform the outdoor space to make it a purpose-built facility for children to play. Despite the garden now appearing complete, short term remedial works were required to ensure it is a safe area to play, but there are ongoing negotiations with the contractor over craftsmanship that will require further work as the committee were not content in the quality of the finished product. We hope this will have minimal impact during term time as future works will be again planned during holidays where possible. We certainly hope the children enjoy the ability to play outdoors in the garden all year round now.

Our negative from the year was our Ofsted inspection in September. The Pre-School lost its previous 'Good' grading and was inspected as Inadequate. This is something that we are truly disappointed with. I wish to further reassure parents that an extremely large amount of work has been done and continues to be done to turn this around. The Pre-School has the support of the Committee, the support of Oxfordshire County Council and we have funded the support of a private consultant who specialises in the requirements of Ofsted. As a committee, we returned comments on the Ofsted report where we felt the report was misleading, but this did not change

the view that we wish to improve in all areas that we can. We have invested in Claire and Kealiegh with a range of training courses and educational resources. We expect a further Ofsted Inspection soon and hope this shows the improvement we have been working towards. If any parents wish to discuss matters further, myself and Susie will be available for questions at the end as we move into the 'social' period of tonight.

Little Ducks does require the help of more parent volunteers for the committee. For the last 3 years the responsibility has fallen to around 5 people. I thank Susie again for stepping up to take on the role of Chair, but we urgently need more parents to take on the roles of Treasurer, Payroll and Secretary as a minimum. The Pre-School is charity based and without the committee members who take on the roles as trustees under the Charity Commission status, the Pre School will simply close. This would be a huge shame when the Pre-School is full with children and in a good financial position. Claire, Kealiegh and Susie will need your help. A committee 'team' makes the responsibilities extremely manageable. The person only needs the ability to manage spreadsheets for the role of treasurer. Payroll is a system that can be shown easily to you and requires a couple of hours a month. The infrastructure is already in place to complete these roles, but we need you as willing volunteers. We are now at a critical point where without volunteers, the committee risks folding. Please step up and keep this great community pre-school going. Again, myself and Susie will be around to discuss further. Please come and ask before we perhaps ask you!!

I would like to finish by thanking our parents for their support through a negative Ofsted Inspection. The hard work put in was made easier by knowing that parents care about our staff and seeing parent's desire to keep their children at Little Ducks. The door is always open to any parent who wishes to discuss any matters with the committee, and we can all look forward to the second half of the school year.

I would also like to thank our staff. The amount of hard work they have put in this year has been incredible. The demands of the world have required them to show flexibility, work additional overtime and work hard as a team to ensure that the pre-school has not had to close. Many other settings have faced staffing issues, but our staff have kept the pre-school open all year ensuring our families have not faced short notice childcare issues. Given the current Covid crisis, this is exceptional. To the staff, thank you!

Susie added: We may need potential helpers with the garden when they time come to improve it further. Also, she said that volunteers/help is always greatly appreciated and its good to be able to share with people. If anyone is interested in the roles available, we have job descriptions available if you would like to see what the role involves.

**CHILDREY LITTLE DUCKS PRE-SCHOOL**

England & Wales - Charity number 1157264

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# Accounts

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**CHILDREY LITTLE DUCKS  
PRE-SCHOOL**

**REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2020**

**CHARITY NUMBER: 1157264**

# CHILDREY LITTLE DUCKS PRE-SCHOOL

## LEGAL AND ADMINISTRATIVE INFORMATION

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**Registered Number:** 1157264

**Trustees:** Tom Pryor  
Sarah Harris  
John Bale  
Sarah Gibbard  
Kate Walsh  
Trudi D'Angeli (appointed September 2019)  
Lelani von Moltke (resigned August 2020)  
Helen Matikainen-El Abouss (resigned September 2019)  
Lucinda de Quincey Adams (resigned November 2019)  
Camilla Bunney (resigned November 2019)

**Independent Examiner:** Paul Marcham

**Bankers:** Santander  
Bridle Road  
Bootle  
L30 4GB

**Registered Address:** The Fletcher Pavilion  
Playing Field  
Childrey  
Oxfordshire  
OX12 9NT

# **CHILDREY LITTLE DUCKS PRE-SCHOOL**

## **REPORT OF THE TRUSTEES ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2020**

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The Trustees present their report along with the Financial Statements of Childrey Little Ducks Pre-School (the Charity) for the period ended 31 August 2020. Legal and administrative information set out on page 1 forms part of this report. The Financial Statements have been prepared in accordance with the charity's Trust Deed and the Statement of Recommended practice "Accounting and Reporting by Charities" (SORP 2005) and the Charities Act 2011.

The Childrey Little Ducks Pre-School, Childrey, Oxfordshire, is registered with the Charity Commissioners No: 1157264 and constituted by Deed of Trust

### **Objects Of The Charity**

The object of the charity is to enhance the development of children under statutory school age in a parent-involving, community based group.

### **Organisation**

The charity is administered by a Management Committee comprising:

Tom Pryor  
Sarah Harris  
John Bale  
Sarah Gibbard  
Kate Walsh  
Trudi D'Angeli (appointed September 2019)  
Lelani von Moltke (resigned August 2020)  
Helen Matikainen-El Abouss (resigned September 2019)  
Lucinda de Quincey Adams (resigned November 2019)  
Camilla Bunney (resigned November 2019)

All members of the committee are trustees of the charity.

Regular Management Committee meetings have been held over the past twelve months. All decisions affecting the charity are discussed at these meetings.

The committee have continued to apply the guidance from the OCC Business Development Officer on improving the sustainability of the pre-school and the Step into Training Business Success for Children programme run by the OCC.

Management Committee members and Trustees are appointed at the discretion of existing members.

### **Review Of The Activities And Future Developments**

At 31 August 2020, total funds were £74,685 (as disclosed in Section A of the attached Accounts). Of these funds, £20,750 was restricted to the relocation fund for the objective of funding a permanent location for the pre-school.

# CHILDREY LITTLE DUCKS PRE-SCHOOL

## REPORT OF THE TRUSTEES ACCOUNTS FOR THE PERIOD ENDED 31 AUGUST 2020

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### Reserves Policy

It is the policy of the charity to maintain its free reserves held in a separate savings account at a level which equates to approximately three month's unrestricted expenditure. The trustees consider that this provides sufficient funds to cover management, administration and support costs.

### Risk Management

The trustees have examined the major risks to which the charity is exposed and confirm that systems are in place to mitigate our exposure to the major risks.

### Statement Of Trustees' Responsibilities

The Trustees are required under the constitution of the Charity to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its results for the period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the Financial Statement
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the Financial Statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

### Approval

This report was approved by the Trustees on 1 March 2021 and signed on its behalf by:

*S Harris*

Sarah Harris  
Treasurer

## CHILDREY LITTLE DUCKS PRE-SCHOOL

### INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES

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I report on the accounts of the Charity for the period ended 31 August 2020 which are set out on pages 6 to 7.

#### Respective responsibilities of Trustees and Examiner

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of S144 of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state on the basis of procedures specified in the General Directions given by the Charity Commissioners under S145 (5)(b) of the Act, whether particular matters have come to my attention.

#### Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

#### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with S130 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  


Paul Marcham

## **Chair's Report- Little Ducks Pre-school AGM- 26<sup>th</sup> November 2020**

This is now my second year as chair of the Pre- School Committee and it has been a year like no other.

I would firstly like to thank all of my counter parts on the committee. As voluntary roles to support the running of the pre-school, this year has presented many challenges and everyone on the committee has shown incredible dedication and commitment.

Secondly, a big thank you to our staff. They have shown how passionate and committed they are to the Little Duck's pre-school, going above and beyond and adapting working practices after being allowed to re-open after the national lockdown.

I must also thank the trustees of the Pavillion Committee. Their hospitality allows Little Ducks to operate from a beautiful and rural location with immediate access to green space and the park.

The committee prior to COVID-19 were looking at options to invest in the pavilion to adapt the current layout and seek to increase space and capacity. At this time, having now come through the economic impact of COVID-19 and with the opening of a new pre-school in East Challow, these ideas have been placed on hold. We have recognised that in the immediate future, the economic sustainability of providing a small village based pre-school is the priority.

We have also seen a change in Pre-School management, having said goodbye to our previous manager Kat Sharp who has moved to pastures new. We have promoted from within our existing employees to make Claire Brewis and Kealieg Gleed joint Pre-School Managers having demonstrated their hard work and ability throughout the last school year.

In the last year, staff identified the benefits of switching to BabyDays and this transition has been completed from our previous system of Tapestry. The staff are also working towards gaining full accreditation with The Curiosity Approach. This is ongoing and will provide the Pre-School with a niche accreditation that promotes children's natural curiosity and making them into 'thinkers' and 'doers'.

Current student numbers are lower this year having seen a large year group graduate onto primary school last year. The impact of COVID-19 and a newly opened pre-school providing competition locally has presented us the opportunity to re-structure staff plans and the lower student numbers allows us to offer better staff to child ratios.

Financially the pre-school is in a good place despite the hardships faced by COVID-19 and our Treasurer Sarah Harris has a more detailed Financial report to follow. A small projected loss at present we are sure will be overcome as student numbers steadily rise. It is also offset by last year's profit.

Finally I wish to thank all parents for their ongoing support and patience during such a difficult year. We as a committee are very proud of how the pre-school has negotiated the challenges presented. The challenges are now finally disappearing behind us and we look forward to welcoming new parents to step up and take on the roles within committee in the knowledge that the pre-school is well positioned for the coming year.

Tom Pryor  
26 November 2020



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Childrey Little Ducks Pre-School

No (if any)

**Receipts and payments accounts**

CC16a

For the period from	01/09/2019	To	31/08/2020
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees	75,145	-	-	75,145	70,681
Fundraising	1,029	-	-	1,029	1,344
Toddler Fees	408	-	-	408	1,279
Grants and Donations	2,511	-	-	2,511	1,400
Other Income	4	-	-	4	171
Interest	726	-	-	726	806
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>79,823</b>	<b>-</b>	<b>-</b>	<b>79,823</b>	<b>75,681</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>79,823</b>	<b>-</b>	<b>-</b>	<b>79,823</b>	<b>75,681</b>
<b>A3 Payments</b>					
Wages and Pension	64,756	-	-	64,756	69,003
Rent & Heating	3,409	-	-	3,409	4,418
Equipment and Materials	2,907	-	-	2,907	4,504
General Administrative Costs	1,052	-	-	1,052	1,074
Milk and Refreshments	118	-	-	118	9
Insurance	605	-	-	605	971
Training	1,342	-	-	1,342	272
Bank Charges	90	-	-	90	90
Fundraising Expenses	756	-	-	756	31
	-	-	-	-	-
<b>Sub total</b>	<b>75,035</b>	<b>-</b>	<b>-</b>	<b>75,035</b>	<b>80,372</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>75,035</b>	<b>-</b>	<b>-</b>	<b>75,035</b>	<b>80,372</b>
<b>Net of receipts/(payments)</b>	<b>4,788</b>	<b>-</b>	<b>-</b>	<b>4,788</b>	<b>- 4,691</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>49,147</b>	<b>20,750</b>	<b>-</b>	<b>69,897</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>53,935</b>	<b>20,750</b>	<b>-</b>	<b>74,685</b>	<b>- 4,691</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Santander Current Account	19,491	-	-
	Deposit Account - Nationwide BS	11,278	-	-
	Deposit Account - Cambridge & Counties BS	22,573	20,750	-
	Cash	594	-	-
	<b>Total cash funds</b>	<b>53,935</b>	<b>20,750</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	PAYE	Unrestricted	1,551	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>S Harris</i>	SARAH HARRIS	6/5/21