

Urchfont Pre School CIO

Charity Number:1157254

Chair's Report

September 2024-September 2025

Over the past year, we have celebrated many milestones and with thanks to the incredible staff and support from the committee, created memorable experiences for the children and families in our community.

We successfully organised several fundraising events, including sponsored walks, a quiz night and a Christmas hamper raffle. These events were not only enjoyable for everyone involved, but also raised valuable funds to support the Pre School. A huge thank you to all parents, carers and staff who helped plan, run and support these activities.

Earlier this year we explored the possibility of joining the Equa Mead Learning Trust. After careful consideration, we decided to put this plan on hold until spring 2026, allowing time to see how the school settled into the trust and to assess the impact before making any decisions about our own future.

We welcomed Ofsted in February and the Pre School was graded 'Good'. This is a fantastic achievement and reflects the hard work and dedication of staff. A huge thank you to the whole team - we are incredibly proud of the care and education you provide every day.

This year we also celebrated two new arrivals. Sam and Laura both went on maternity leave - congratulations to them and their families on the safe arrivals of Emilia and Ava-Mai. We are delighted to welcome Laura back to work. She has fitted back into the team brilliantly and continues to be a valued member of staff. Thank you to Di who has stepped up as acting Manager again in Sam's absence.

With successful recruitment at the end of 2024, we were pleased to appoint Beth Ponting to the team. Sadly, Beth has since moved on, but we are grateful for the contribution she made during her time with us and wish her all the best for the future.

This AGM marks some significant changes within our committee. We say goodbye to Elizabeth Wildman, Ellice Toogood, and Helen McKenzie, who are all leaving the committee. For the year ahead, we are pleased to welcome Kate Bundy to the committee, who will be taking on the role of Chair. Linnea Clarke will move into the role of Secretary, and Di Cooper will take on the role of Treasurer. These changes ensure the committee remains well supported and ready for the year ahead.

Thank you to all staff, parents and committee members for your continued support and commitment to the Pre School.

Elizabeth Wildman
Chair



Cuckoo Corner
Urchfont
Wiltshire
SN10 4RA

01380 848444
Charity no. 1157254
Ofsted no. EY480715

Treasurer Report 2024-25

	FY23-24	FY24-25 Budget	FY24-25 Final
Income			
Pre-School Invoices	£24,841	£22,500	£22,296
B&ASC Invoices	£21,849	£22,500	£21,760
Local Authority	£63,553	£61,500	£67,343
Fund Raising Profit	£3,546	£3,150	£2,458
Grants / Donations	£6,469	£1,500	£850
Transfer from Savings		£10,838	£10,838
Total Income	£120,258	£121,998	£129,545
Expenditure			
Expenses	£19,080	£31,970	£30,474
Staff Costs	£87,457	£89,500	£95,970
Total Expenditure	£106,567	£121,470	£126,444
Net Profit	£13,721	£518	£3,102

Savings Account: 1 Sep 24 £38,879.74 – 1 Sep 25 £25,080.32

Note 1: £4,000 transferred from savings in August to cover in case council funding was not received in time for payroll. This has now been transferred back into savings but the transaction will fall in FY2526. This means net profit for FY24-25 should stand at -£898.

Note 2: Due to the way that maternity pay is calculated, it is paid by us and then claimed back from HMRC in the form of credit against our tax account. Having 2 members of staff on maternity leave over the past 2 years has resulted in us building up a credit of £12,692 as of the end of FY24-25.

As discussed in last year's AGM, FY22-23 was a real struggle financially and FY23-24 was much more successful. We were able to replenish some of the savings that we had dipped into and begin the building work that had been planned for several years so FY24-25 started with a much more positive outlook.

FY24-25 was much steadier with invoices for both Pre-School and B&ASC coming in roughly as expected. Council funding was higher than expected and covered the small shortfall here.

Fundraising and Grants / Donations both fell quite significantly short (~£1,300 below combined budget), predominantly due to the lack of fundraising in the second half of the year and a shortfall of match funding as a result.

FY25-26 has got a combined budget of £3,500 for fundraising and grants / donations.

Staff costs were again higher than expected, though this is entirely due to the extra payment of maternity leave which now sits in credit with HMRC (see note 2 above). Staffing payments are anticipated to be much more regular for FY25-26.

Charity number: 1157254

URCHFONT PRE-SCHOOL CIO

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2025**

**The Alanbrookes Group Ltd
T/a JS Weeks & Co
Chartered Accountants
Devizes**

URCHFONT PRE-SCHOOL CIO
FOR THE YEAR ENDED 31 AUGUST 2025

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URCHFONT PRE-SCHOOL CIO**CHARITY INFORMATION**

Trustees	Ms Elizabeth Wildman (Chair) (resigned Oct 2025) Ms Kate Bundy (Chair) (from Oct 2025) Linnea Clarke Helen McKenzie (resigned Oct 2025) Katie Perry (from Oct 2025)
Charity Number	1157254
Charity Office	Urchfont Pre-School Cuckoo Corner Urchfont Devizes SN10 4RA
Accountants	The Alanbrookes Group Ltd T/a J S Weeks & Co 10 Market Place Devizes Wiltshire SN10 1HT

URCHFONTS PRE-SCHOOL CIO**Report of the Independent Examiner
To The Officers and Committee of Urchfont Pre-School CIO**

I report on the accounts of the Charity for the year ended 31 August 2025, which are set out on pages 4 to 6.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:-

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act, and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act,

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
Mrs A M Cross FCCA
The Alanbrookes Group Ltd T/a JS Weeks & Co
Chartered Accountants
10 The Market Place
Devizes
Wiltshire
SN10 1HT

27 March 2026

URCHFONT PRE-SCHOOL CIO
RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 AUGUST 2025

	2025	2025	2024	2024
	£	£	£	£
Income				
Funding				
Fees	44,055		46,689	
Local Authority Funding	67,343		63,553	
	-----	111,398	-----	110,242
Fundraising				
Fundraising		2,458		3,546
Donations				
Donations		-		1,469
Grants				
Grants		850		-
Other				
Parental Contributions		-		-
Interest				
Bank interest	289		231	
Savings interest	-		-	
	-----	289	-----	231
Total Receipts		114,995		115,488
Less:- Payments		(125,736)		(106,179)
Excess of Receipts over Payments		(10,741)		9,309
		=====		=====

URCHFONT PRE-SCHOOL CIO
RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 AUGUST 2025

	2025	2025	2024	2024
	£	£	£	£
Total Payments for the year ended 31 August 2025				
Payments				
Accountancy	360		324	
Activities	1,986		1,953	
Administration	1,725		1,463	
Advertising	311		158	
Building Maintenance	370		1,773	
Building Projects	10,839		3,376	
Food & Drink	2,267		2,234	
Cleaning	1,156		1,156	
Fundraising Costs	435		532	
Gifts	-		-	
Ground Rent	-		110	
HMRC – National Insurance	-		194	
HMRC – Tax	-		571	
Insurance	934		1,749	
Pension	4,306		4,673	
Refuse Collection	897		802	
Telephone & Internet	788		1,727	
Toys & Equipment	377		-	
Training Costs	845		384	
Uniforms – Staff	308		244	
Uniforms – Children	-		-	
Wages	91,663		82,037	
Grant Expenditure	-		-	
Petty Cash	-		-	
Utilities (Electricity & Water)	6,169		719	
	-----		-----	
Total		125,736		106,179
		=====		=====

URCHFONT PRE-SCHOOL CIO

BALANCE SHEET

FOR THE YEAR ENDED 31 AUGUST 2025

	2025 £	2025 £	2024 £	2024 £
Santander Current				
Balance as at 1 September	4,940		263	
Net movement for the year	3,059		4,677	
	-----	7,999	-----	4,940
Santander Savings				
Balance as at 1 September	38,880		8,516	
Net movement for the year	(13,780)		30,364	
	-----	25,080	-----	38,880
CAF Savings				
Balance as at 1 September	-		25,732	
Net movement for the year	-		(25,732)	
	-----	-	-----	-
Total Net Bank Accounts & Cash		33,079		43,820
		=====		=====
Represented by:				
General reserve fund				
Balance as at 1 September	17,793		8,484	
Less: Excess of payments over receipts	(10,741)		9,309	
	-----	7,052	-----	17,793
Contingency reserve fund (Note 1)				
Balance as at 1 September	26,027		26,027	
Net movement for the year	-		-	
	-----	26,027	-----	26,027
		33,079		43,820
		=====		=====

Notes to the Accounts

1. Contingency Reserve

The trustees have designated sufficient funds in the contingency reserve to cover redundancy and other costs.

2. Trustee Remuneration and Related Party Transactions

None of the trustees received any remuneration or reimbursement of expenses during the year. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

These financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the officers on 27th March 2026 and signed on its behalf.

K Bundig
Trustee

Clare
Trustee