



Fylde Foodbank

Registered Charity Number 1157247

**Registered address: The Annex, United Reformed Church,
St George's Road, Lytham St Anne's FY8 2AE**

Annual Report for 2020 - 2021

Summary

Fylde Foodbank is an independent organisation, but it is also part of a national network of foodbanks each having a similar mission. Quality assurance is supported by membership of this network under the auspices of the Trussell Trust.

The objective of Fylde Foodbank is the prevention of poverty in the Fylde Borough area by providing emergency food supplied to individuals in need and/or charities or organisations working to prevent or relieve poverty.

The Trustees actions and activities have been in accordance with the Charity Commission's guidance on public benefit.

During the period April 2020 – March 2021 the foodbank has provided 3 days of food to 2369 adults and 1257 children. The foodbank has faced unprecedented circumstances during April 2020 – March 2021 due to the Coronavirus pandemic. Changes have had to be made on the way it operated.

Space in both centres is limited making social distancing difficult at times. Many referral agencies have been closed resulting in only 40 issuing foodbank vouchers. Most of our foodbank referrals have come through Fylde Borough Council. Grateful thanks for all the support they have given.

A major expenditure was undertaken during the year building a single-story extension to the annex at St Anne's that will provide more space for a waiting room and a meeting room to enable one to one signposting of clients.

Our centre at Kirkham continues working out of Citizens Advice Fylde and an "On Call" system is in place at Warton.

Food Distribution

Demand for our foodbank services continues. This financial year food distributed to clients amounted to 33776kgs. A total of 1587 vouchers have been fulfilled across the centres.

57% at St Anne's, 42% at Kirkham and 1% at Warton.

A large number of emergency parcels were handed directly to local organisations from both centres especially over the Christmas period. These parcels were distributed directly by them.

Relationships

Thank you to our local supermarkets – Booths, Sainsbury's, Morrison's, Tesco, Aldi, Lidl, McColl's Warton and the Co-op for their continued support. Morrison's, Booths, Sainsbury's and Lidl launched initiatives during the year resulting in the foodbank receiving food and/or financial donations.

Many local Churches, schools, doctors' surgeries and business groups regularly help with donations as do the residents of Fylde. Thank you all.

Volunteers

Fylde Foodbank is a volunteer run organisation. A massive thank you to all our volunteers who have worked tirelessly during the past year facing new challenges.

July 2020 saw Fylde Foodbank volunteers recognised by the Mayor of Fylde for their selfless commitment showing great humanity and a general concern for the community during the Coronavirus crisis.

Governance

Names of the charity Trustees who manage the Charity as at the 31st March 2021:

Kim Cook

Keith Hall resigned 27/11/20

Bernard Armstrong

Ken Rushton

Cllr Linda Nulty

Christine Miller resigned 20/1/21

Rev Jim Williams

Treasurers Report

During the Covid pandemic the public have been very generous resulting in the Foodbank being in a very robust financial position.

No organisation or individual has received any payment from Fylde Foodbank. A reminder that expenses incurred travelling to and from the place of volunteering may be reimbursed.

The Accounts for 2020-2021 have been independently examined and will be submitted to the Charity Commission.

The financial position of Fylde Foodbank at the end of March 2021 is very satisfactory with a cash balance of £76,771.40.

Income

During the year we have received donations and grants of £32,037.54.

Other income of note:

Tesco Top Up	£478.30
Gift Aid	£851.82
CAF	£15,258.35
Just Giving	£1,057.29
Virgin Money	£20,009.68

We are particularly grateful to those individuals who make regular payments through standing orders and to the people of Fylde and local businesses who have generously supported the foodbank in the last 12 months.

Expenses

Main items include:

Rent	£1,101.83
Stock and supermarket voucher purchases	£5,092.71
IT equipment	£3,068.53
Miscellaneous/other expenses	£4,586
Postage and Stationery	£764
Insurance/Accountancy	£614
Depreciation	£5709

Our main expenditure was the construction of a building extension at our St Anne's centre to provide an interview room and waiting room costing £33,566.

Declaration

The Trustees declare that they have approved the Annual Report
Signed on behalf of the charities Trustees.

Signature

A handwritten signature in black ink, appearing to read 'Kim Cook', written in a cursive style.

Full Name Kim Cook

Position Chair of Trustees

Date 26.8.2021

A decision has been taken to cancel the AGM this year.

REGISTERED COMPANY NUMBER: (England and Wales)
REGISTERED CHARITY NUMBER: 1157247

Report of the Trustees and
Unaudited Financial Statements For The Year Ended 31 March 2021
for
Fylde Foodbank

Danbro Accounting Limited
Jubilee House
East Beach
Lytham St Annes
Lancashire
FY8 5FT

Fylde Foodbank

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For The Year Ended 31 March 2021

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Fylde Foodbank

Report of the Trustees
For The Year Ended 31 March 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1157247

Registered office

The Annex
The United Reform Church
St George's Road
Lytham St Anne's
FY8 2AE

Trustees

Mrs K Cook	Chairman
Mr K Hall (Resigned 27.11.20)	Trustee
Mrs C Miller (Resigned 20.01.20)	Trustee
Mrs L Nulty	Trustee
Mr K Rushton	Trustee
Mr B J Armstrong	Trustee
Rev Jim Williams	Trustee

Independent examiner

Danbro Accounting Limited
Jubilee House
East Beach
Lytham St Annes
Lancashire
FY8 5FT

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

ON BEHALF OF THE BOARD:



Independent Examiner's Report to the Trustees of
Fylde Foodbank

I report on the accounts for the year ended 31 March 2021 set out on pages three to eight.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

Have not been met; or

- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Neil Ormesby FCCA CTA

Danbro Accounting Limited
Jubilee House
East Beach
Lytham St Annes
Lancashire
FY8 5FT

Date: *1st September 2021*

Fylde Foodbank
Statement of Financial Activities
For The Year Ended 31 March 2021

	Notes	2021	2020
		£	£
INCOMING RESOURCES			
Incoming resources from generated funds			
Grant income		20,010	8824
Donations and Events		118,448	71,646
Interest		-	8
Other income		<u>20,051</u>	<u>7,074</u>
Total incoming resources		158,509	87,552
 RESOURCES EXPENDED			
Costs of generating funds			
Fundraising trading: cost of goods sold and other costs		114,637	78,525
 Total resources expended		<u>114,637</u>	<u>78,525</u>
 NET INCOMING RESOURCES		43,872	9,027
 RECONCILIATION OF FUNDS			
Total funds brought forward		76,527	67,500
 TOTAL FUNDS CARRIED FORWARD		<u>120,399</u>	<u>76,527</u>

The notes form part of these financial statements

Fylde Foodbank

Balance Sheet
At 31 March 2021

		2021	2020
	Notes	£	£
FIXED ASSETS		43,648	1,574
CURRENT ASSETS			
Stock	3	17,057	8,197
Cash at bank and in hand		<u>76,751</u>	<u>74,953</u>
		<u>93,808</u>	<u>83,150</u>
CREDITORS			
Amounts falling due within one year	4	(17,057)	(8,197)
		<u>76,751</u>	<u>74,953</u>
NET CURRENT ASSETS			
		<u>76,751</u>	<u>74,953</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>120,399</u>	<u>76,527</u>
NET ASSETS			
		<u>120,399</u>	<u>76,527</u>
FUNDS	5		
Unrestricted funds		<u>120,399</u>	<u>76,527</u>
TOTAL FUNDS		<u>120,399</u>	<u>76,527</u>

The notes form part of these financial statements

Fylde Foodbank

Balance Sheet - continued

At 31 March 2021

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 26/8/21 and were signed on its behalf by:

A handwritten signature in dark ink, appearing to be 'B Armstrong', with a long horizontal flourish extending to the right.

Mr B Armstrong - Treasurer

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021.

Fylde Foodbank

Notes to the Financial Statements - continued
For The Year Ended 31 March 2021

3. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Closing Stock	17,057	8,197
	<u> </u>	<u> </u>

4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Deferred Donation Income	17,057	8,197

5. MOVEMENT IN FUNDS

	At 1.4.20	Net movement in funds	At 31.3.21
	£	£	£
TOTAL FUNDS	<u>76,527</u>	<u>43,872</u>	<u>120,399</u>

Net movement in funds, included in the above are as follows:

	At 1.4.20	Net movement in funds	At 31.3.21
	£	£	£
Unrestricted funds	76,527	43,872	120,399
General fund			
TOTAL FUNDS	<u>76,527</u>	<u>43,872</u>	<u>120,399</u>

Fylde Foodbank

Detailed Statement of Financial Activities
For The Year Ended 31 March 2021

	2021 £	2020 £
INCOMING RESOURCES		
Voluntary income		
Grant Income	20,010	8,824
Donations	118,448	71,646
Interest received	-	8
Other income	<u>20,051</u>	<u>7,074</u>
Total incoming resources	<u>158,509</u>	<u>87,552</u>
RESOURCES EXPENDED		
Fundraising trading: cost of goods sold and other costs		
Purchases	93,909	62,247
Support Costs		
Management		
Postage and Stationery	764	322
Computer	465	601
Other Charitable Expenditure	<u>6,858</u>	<u>1,243</u>
	8,087	2,166
Finance		
Accountancy	360	360
Insurance	254	254
Other		
Trust Fee	-	360
Clothing	-	1,473
Other Expenses	4,586	5,509
Repairs and Maintenance	630	1,347
Rent	1,102	2,904
Depreciation	<u>5,709</u>	<u>1,905</u>
	<u>12,641</u>	<u>13,498</u>
Total resources expended	114,637	78,525
Net income	<u><u>43,872</u></u>	<u><u>9,027</u></u>

This page does not form part of the statutory financial statements

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Date: *1st September 2021*