



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
SELIG (SUFFOLK) TRUST

On accounts for the year  
ended

30 September 2020

Charity no 1157245

Set out on pages

Sections A - C

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30/09/2020**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

14 JUNE 2021

Name:

LUKE HARVEY

Relevant professional  
qualification(s) or body  
(if any):

FMAAT, FAIA, FFA, FIPA

Address:

9 BYFORD COURT, CROCKATT ROAD, HADLEIGH, IPSWICH  
SUFFOLK, IP7 6RD

## **SELIG (SUFFOLK) TRUST**

Report from the trustees of the Selig (Suffolk) Trust for the year ending on 30<sup>th</sup> September 2020.

### **Reference & Administrative Details**

The charity registration number is 1157245. The charity address until November 2020 was NWES Suffolk Enterprise, Felaw Maltings, Ipswich, IP2 8SJ. From November 2020 our address is 1 Civic Drive, Ipswich, IP1 2AR.

### **Trustees**

The trustees who served during 2018/19 were:

Elizabeth Whitehead – appointed in January 2020

Andrew Turpin

Carol Mansell

Charles Jenkin

Jonathan Goldthorpe

Mervyn Dye

Robert Darrington (Chair of Trustees)

### **Structure, governance and objectives**

The Selig (Suffolk) Trust was registered with the Charity Commission as a charity and with Companies House as a company limited by guarantee in November 2012. In May 2014 the Trust became a Charitable Incorporated Organisation governed by a foundation constitution and our trustees, who are appointed by co-option to form a Board with a relevant range of skills and expertise. The Trust is a Christian charity working to prevent social exclusion and helping those who find themselves excluded for whatever reason, to reintegrate into society by providing hope and hospitality to those of all faiths, and none.

During the year the strategy of the Trust was to:

1. Develop the quality of care provided in the Ipswich Winter Night Shelter by developing a single centre for the night shelter, with additional services for people who are homeless.
2. Develop the work of Ipswich Hope into Action by developing further partner churches and recruiting new investors to provide additional housing places for those who have no home.
3. Demonstrate the love of Christ to the world through provision of shelter and homes to those who have none, and provide opportunity for local volunteers of all faiths to help provide appropriate care and support to Night Shelter guests.

The Trustees confirm that they have paid due regard to the Charity Commission's guidance on public benefit and have strived to ensure that the Charity's activities reflect this. Pursuant of this, all the Trusts policies were reviewed during the year.

### **Activities during 2019/20**

The Trust's work centres on two projects in pursuit of the strategy and the Trusts' objectives:

- Ipswich Winter Night Shelter
- Ipswich Hope into Action

We work alongside many local organisations in order to deliver these projects. Our Charity Manager sits on the Steering Group of the Ipswich Locality Homelessness Partnership (a network of around 30 partners, representing a wide range of organisations, working in homelessness from across the statutory and voluntary sector in Ipswich) and also on the Steering Group of Ipswich Borough Council's Rough Sleeping Initiative. Our staff attend multi-agency meetings relating to rough sleeping, drug and alcohol use, domestic abuse and health/wellbeing.

Housing Justice (a national Christian housing charity with a network of around 180 projects) accredits our night shelter project. Hope into Action UK (a national Christian housing charity with a network of 90 homes) quality assures our local Hope into Action franchise.

#### Ipswich Winter Night Shelter:

This project works with local churches and local volunteers to provide shelter and support to those who are homeless during the winter months. Staff work with guests to help them find suitable and more permanent accommodation. In order to stay for more than a couple of weeks of respite, guests are asked to work with our staff to make positive changes.

During the 2019-20 season, 5 local churches provided their facilities for one or two nights use per week, and the St Nicholas Centre was provided by the Diocese of Ipswich and St. Edmundsbury for a fortnight over the Christmas and New Year period which operated as a single location for that period. A team of 4 seasonal staff joined us to co-ordinate and support our volunteers and guests.

The Shelter opened in mid-November and welcomed 37 guests for combined total of 819 bed-nights. The shortest stay was sadly, only an hour, whereas the longest was 56 nights. During their stay guests received a welcome pack (including new pyjamas and new slippers, new underwear and new socks and new toiletries), a bed for the night, a hearty two-course hot evening meal, breakfast and many warm drinks - all provided by the army of 211 trained volunteers who helped to operate the shelter. In addition, volunteers played games and chatted with guests.

During their stay guests engaged with local health providers to help improve their physical and mental wellbeing. Many guests began to engage with local mental health support teams and some were diagnosed with a mental health condition, and received support for how to manage their particular condition. Eight of the guests were able to gain employment during their stay. Ultimately, 21 guests were able to move from the Shelter into stable accommodation, 4 of whom moved into one of our Ipswich Hope into Action houses.

During early 2020 we became aware of a new health threat, which we now know to be the Covid-19 pandemic. For the protection of guests, volunteers and staff, infection control measures were brought in following diagnosis of cases in the UK, and on the advice of local health and medical professionals. Following the positive identification of cases in East Anglia, the Shelter closed a week earlier than planned due to the rise and risks of Covid. Guests still resident at that time were found local housing, or housed in local en-suite Bed and Breakfast accommodation for up to a week, until permanent accommodation could be made ready.

Funding from the Government's Rough Sleeper Initiative (via Ipswich Borough Council) allowed us to run for five and half weeks longer than our usual season. The Suffolk Community Foundation Women and Girl's Fund gave funds towards provision of staff support for our female guests. The Night Shelter is accredited by Housing Justice as excellent. As part of this accreditation, we gather a range of statistics for Housing Justice about the shelter and who has used it.

#### Ipswich Hope into Action:

Three Hope into Action houses are being operated, housing up to 8 tenants. There was a 96% occupancy rate during the year from April 2019 to March 2020 with 12 tenants housed. 2 part time empowerment workers support the tenants, along with local volunteers. Following the outbreak of Covid, risk assessments for the houses were carried out, and guidance, support, personal protective equipment and suitable cleaning materials were provided to staff and tenants, in accordance with public health guidance.

During the year, 4 tenants had positive move-ons, either to their own, or shared, rented accommodation as part of their own journey forward. 5 tenants have been accessing support for substance misuse, and 10 were engaged in training, education or work. 7 were able to improve their familial relationships. 5 asked for prayer support, and 2 have engaged with local faith groups

Working with churches and a group of investors in Bury Saint Edmunds, an offer has been placed, and accepted, on a house in that town. The formal sale is being executed, but has not been completed during the Trusts financial year

### **Other Significant Activities**

#### Covid-19 Pandemic

Some staff were furloughed under the Government scheme between April and the August, with phased return for staff members, based on the Trusts needs and the potential for Covid safe working. This was both to protect staff and preserve funds. During the summer, notice was given on rented offices at Felaw Maltings as all staff were working from home.

#### Premises

The Trust agreed a 15-year lease with Ipswich Borough Council for a premises in central Ipswich, applied for and received, planning permission for use of the building for the Ipswich Winter Night Shelter. In addition, there is separate, secure space for use as offices and meeting areas. Working with the Ministry of Housing, Housing Justice, Ipswich Borough Council and Health England, Selig staff have engaged skilled professionals and builders to refurbish the premises to provide suitable office accommodation for the Trust, and Covid safe facilities for the Ipswich Winter Night Shelter, including the provision of modern canteen facilities, and individual en-suite bedrooms. Significant funds were raised in order to complete the work in time for the Night Shelter season starting in November 2020.

### **Financial review of 2019/20**

A budget was set for 2019/20 in which outgoings were slightly greater for the year than income. This was in-line with the Trusts strategy to invest in staff to develop the work of the Trust in supporting guests and residents of the houses and providing additional training to volunteers. The year ended with a small surplus in anticipation of additional costs likely to be required to operate during the Covid-19 pandemic.

The Trustees are satisfied that current reserves are sufficient to meet the reserves policy of the Trust (holding 3-6 months of costs as a reserve) and provide cover for future potential risks or shocks.

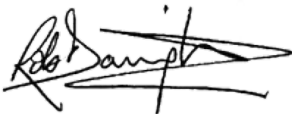
### **Future Plans**

The Trust sees future development of both the main projects in the coming years. Development of the Ipswich Winter Night Shelter is being explored. Further development of Ipswich Hope into Action is forthcoming with several potential houses, including completion of the purchase of the house in Bury Saint Edmunds, and it's coming into use for tenants.

### **Potential Risks & Uncertainties for the Trust**

- Reputational risk and continuance of goodwill of donors who fund much of our work
- Variability of income throughout the year with donations peaking over Christmas season
- Covid-19 presents a range of risks
- Health concerns may reduce the pool of volunteers willing to work in the Night Shelter or with our tenants
- Managing more houses over a larger geographical area
- Working with different local authorities
- More funding from Ministry of Housing via Ipswich Borough Council
- Growth in both projects - a risk and a wonderful opportunity.

Signed on behalf of the Trustees



15<sup>th</sup> May 2021





CHARITY COMMISSION  
FOR ENGLAND AND WALES

SELIG (SUFFOLK) TRUST		Charity No (if any)	1157245
Annual accounts for the period			
Period start date	01/10/2019	To	Period end date 30/09/2020

## Section A Statement of financial activities

Guidance Notes

### Recommended categories by activity

#### Incoming resources (Note 3)

##### Income and endowments from:

Donations and legacies

Charitable activities

Other trading activities

Investments

Separate material item of income

Other

#### Total

#### Resources expended (Note 6)

##### Expenditure on:

Raising funds

Charitable activities

Separate material item of expense

Other

#### Total

#### Net income/(expenditure) before investment gains/(losses)

Net gains/(losses) on investments

#### Net income/(expenditure)

#### Extraordinary items

#### Transfers between funds

#### Other recognised gains/(losses):

Gains and losses on revaluation of fixed assets for the charity's own use

Other gains/(losses)

#### Net movement in funds

#### Reconciliation of funds:

Total funds brought forward

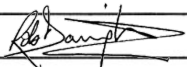
#### Total funds carried forward

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
S01	87,745	96,559	-	184,304	178,773
S02	-	33,089	-	33,089	14,905
S03	-	-	-	-	-
S04	19	-	-	19	-
S05	-	-	-	-	-
S06	-	-	-	-	-
S07	87,764	129,648	-	217,412	193,678
S08	-	-	-	-	-
S09	114,061	92,808	-	206,869	195,185
S10	402	-	-	402	432
S11	-	-	-	-	-
S12	114,463	92,808	-	207,271	195,617
S13	- 26,699	36,840	-	10,141	- 1,939
S14	-	-	-	-	-
S15	- 26,699	36,840	-	10,141	- 1,939
S16	-	-	-	-	-
S17	-	-	-	-	-
S18	-	-	-	-	-
S19	-	-	-	-	-
S20	- 26,699	36,840	-	10,141	- 1,939
S21	73,135	-	-	73,135	75,074
S22	46,436	36,840	-	83,276	73,135

## Section B Balance sheet

	Guidance Notes					
		Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
		£ F01	£ F02	£ F03	£ F04	£ F05
<b>Fixed assets</b>						
Intangible assets (Note 15)	B01	-	-	-		-
Tangible assets (Note 14)	B02	-	-	-		-
Heritage assets (Note 16)	B03	-	-	-		-
Investments (Note 17)	B04	-	-	-		-
<b>Total fixed assets</b>	B05	-	-	-		-
<b>Current assets</b>						
Stocks (Note 18)	B06	-	-	-		-
Debtors (Note 19)	B07	672	-	-		11,538
Investments (Note 17.4)	B08	-	-	-		-
Cash at bank and in hand (Note 24)	B09	83,963	-	-		67,065
<b>Total current assets</b>	B10	84,635	-	-		78,603
<b>Creditors: amounts falling due within one year (Note 20)</b>	B11	1,360	-	-		5,468
<b>Net current assets/(liabilities)</b>	B12	83,275	-	-		73,135
<b>Total assets less current liabilities</b>	B13	83,275	-	-		73,135
<b>Creditors: amounts falling due after one year (Note 20)</b>	B14	-	-	-		-
<b>Provisions for liabilities</b>	B15	-	-	-		-
<b>Total net assets or liabilities</b>	B16	83,275	-	-		73,135
<b>Funds of the Charity</b>						
Endowment funds (Note 27)	B17	-				-
Restricted income funds (Note 27)	B18		-			627
Unrestricted funds	B19	83,275		-		72,508
Revaluation reserve	B20					
<b>Total funds</b>	B21	83,275	-	-		73,135

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	Robert Darrington	22 June 2021



CHARITY COMMISSION  
FOR ENGLAND AND WALES

SELIG (SUFFOLK) TRUST		Charity No (if any)	1157245
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##### Income and endowments from:

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Other trading activities

Investments

Separate material item of income

Other

#### Total

#### Resources expended (Note 6)

##### Expenditure on:

Raising funds

Charitable activities

Separate material item of expense

Other

#### Total

#### Net income/(expenditure) before investment gains/(losses)

Net gains/(losses) on investments

#### Net income/(expenditure)

#### Extraordinary items

#### Transfers between funds

#### Other recognised gains/(losses):

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Other gains/(losses)

#### Net movement in funds

#### Reconciliation of funds:

Total funds brought forward

#### Total funds carried forward

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S21	73,135	-	-	73,135	75,074
S22	46,436	36,840	-	83,276	73,135



## Note 2 Accounting policies

## 2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

<b>Recognition of income</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>it is more likely than not that the trustees will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/a <input type="checkbox"/>
<b>Offsetting</b>	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/a <input checked="" type="checkbox"/>
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/a <input type="checkbox"/>
<b>Legacies</b>	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP). Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/a <input checked="" type="checkbox"/>
<b>Government grants</b>	The charity has received government grants in the reporting period	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/a <input type="checkbox"/>
<b>Tax reclaims on donations and gifts</b>	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/a <input type="checkbox"/>
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/a <input checked="" type="checkbox"/>
<b>Donated goods</b>	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.  The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.  Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/a <input checked="" type="checkbox"/>
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/a <input checked="" type="checkbox"/>
	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/a <input checked="" type="checkbox"/>
<b>Donated services and facilities</b>	Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.  Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SoFA.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/a <input checked="" type="checkbox"/>
<b>Support costs</b>	The charity has incurred expenditure on support costs.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/a <input checked="" type="checkbox"/>
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/a <input type="checkbox"/>
<b>Income from interest, royalties and dividends</b>	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/a <input type="checkbox"/>
<b>Income from membership subscriptions</b>	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/a <input type="checkbox"/>

	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Settlement of insurance claims</b>	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Investment gains and losses</b>	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2.3 EXPENDITURE AND LIABILITIES</b>				
<b>Liability recognition</b>	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Governance and support costs</b>	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Grants payable without performance conditions</b>	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Redundancy cost</b>	The charity made no redundancy payments during the reporting period.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Deferred income</b>	No material item of deferred income has been included in the accounts.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Creditors</b>	The charity has creditors which are measured at settlement amounts less any trade discounts	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Provisions for liabilities</b>	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Basic financial instruments</b>	The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2.4 ASSETS</b>				
<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least <input type="text"/>	Yes	No	N/a
	They are valued at cost.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	The depreciation rates and methods used are disclosed in note 9.2.	Yes	No	N/a
<b>Intangible fixed assets</b>	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	They are valued at cost.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Heritage assets</b>	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	They are valued at cost.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Investments</b>	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Stocks and work in progress</b>	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.

Yes	No	N/a
		✓

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

Yes	No	N/a
		✓

**Debtors**

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Yes	No	N/a
		✓

**Current asset investments**

The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.

Yes	No	N/a
		✓

They are valued at fair value except where they qualify as basic financial instruments.

Yes	No	N/a
		✓

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM  
THOSE ABOVE**

## Note 3

## Analysis of income

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Analysis						
Donations and legacies:	Donations and gifts	78,995	-	-	78,995	87,932
	Gift Aid	-	-	-	-	12,146
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	8,750	96,558	-	105,308	78,695
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
Total		87,745	96,558	-	184,303	178,773
Charitable activities:	Housing Benefit	-	24,402	-	24,402	6,185
	Rental Income	-	7,126	-	7,126	8,141
	Personal Charges	-	1,561	-	1,561	579
	Other	-	-	-	-	-
Total		-	33,089	-	33,089	14,905
Other trading activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
Total		-	-	-	-	-
Income from investments:	Interest income	19	-	-	19	-
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
Total		19	-	-	19	-
Separate material item of income:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
Total		-	-	-	-	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
Total		-	-	-	-	-
TOTAL INCOME		87,764	129,647	-	217,411	193,678

## Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

## Note 4 Analysis of receipts of government grants

	Description	This year £
Government grant 1	Local Council	30,511
Government grant 2	Local Council	24,648
Government grant 3		-
Other		-
	<b>Total</b>	<b>55,159</b>

	Description	Last year £
Government grant 1	Local Council	1,435
Government grant 2	Local Council	70,619
Government grant 3		-
Other		-
	<b>Total</b>	<b>72,054</b>

*Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.*

This year	Last year

*Please give details of other forms of government assistance from which the charity has directly benefited.*

This year	Last year



## Note 6

## Analysis of expenditure

Analysis	This year				Last year			
	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £
<b>Expenditure on raising funds:</b>								
Incurred seeking donations	-	-	-	-	-	-	-	-
Incurred seeking legacies	-	-	-	-	-	-	-	-
Incurred seeking grants	-	-	-	-	-	-	-	-
Operating membership schemes and social lotteries	-	-	-	-	-	-	-	-
Staging fundraising events	-	-	-	-	-	-	-	-
Fundraising agents	-	-	-	-	-	-	-	-
Operating charity shops	-	-	-	-	-	-	-	-
Operating a trading company undertaking non-charitable trading activity	-	-	-	-	-	-	-	-
Advertising, marketing, direct mail and publicity	-	-	-	-	-	-	-	-
Start up costs incurred in generating new source of future income	-	-	-	-	-	-	-	-
Database development costs	-	-	-	-	-	-	-	-
Other trading activities	-	-	-	-	-	-	-	-
Investment management costs:	-	-	-	-	-	-	-	-
Portfolio management costs	-	-	-	-	-	-	-	-
Cost of obtaining investment advice	-	-	-	-	-	-	-	-
Investment administration costs	-	-	-	-	-	-	-	-
Intellectual property licencing costs	-	-	-	-	-	-	-	-
Rent collection, property repairs and maintenance charges	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
<b>Total expenditure on raising funds</b>	-	-	-	-	-	-	-	-
<b>Expenditure on charitable activities:</b>								
Salaries	81,587	31,648	-	113,235	35,860	77,467	-	113,327
Laundry and food costs	-	-	-	-	10	7,616	-	7,626
Training expenses	530	-	-	530	-	933	-	933
Insurance costs	2,233	-	-	2,233	-	2,126	-	2,126
Rent and rates	9,083	-	-	9,083	3,286	11,819	-	15,105
Printing and stationery	1,034	-	-	1,034	639	385	-	1,024
Office expenses	4,051	-	-	4,051	2,545	2,109	-	4,654
Legal and professional	1,917	-	-	1,917	35	1,880	-	1,915
Heating and lighting	2,931	-	-	2,931	-	-	-	-
Website and computer costs	-	-	-	-	1,790	2,354	-	4,144
Guest expenses	-	2,249	-	2,249	20	5,795	-	5,815
Travel and subsistence	1,125	-	-	1,125	365	1,620	-	1,985
House repairs and set up costs	-	-	-	-	60	3,216	-	3,276
Bank charges	5	-	-	5	-	-	-	-
Ipswich Winter Night Shelter costs	8,647	-	-	8,647	32	33,101	-	33,133
Civic Drive Refurb costs	859	58,911	-	59,770	-	-	-	-
Donation	-	-	-	-	-	-	-	-
Allotment	59	-	-	59	-	122	-	122
<b>Total expenditure on charitable activities</b>	<b>114,061</b>	<b>92,808</b>	<b>-</b>	<b>206,869</b>	<b>44,642</b>	<b>150,543</b>	<b>-</b>	<b>195,185</b>

**Separate material item of expense**

Independent examination	402	-	-	402	432	-	-	432
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
<b>Total</b>	<b>402</b>	<b>-</b>	<b>-</b>	<b>402</b>	<b>432</b>	<b>-</b>	<b>-</b>	<b>432</b>

**Other**

	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
<b>Total other expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURE</b>	<b>114,463</b>	<b>92,808</b>	<b>-</b>	<b>207,271</b>	<b>45,074</b>	<b>150,543</b>	<b>-</b>	<b>195,617</b>

**Other information:**

**Analysis of expenditure on charitable activities**

Activity or programme	This year				Last year			
	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Activities undertaken directly	Grant funding of activities	Support Costs	Total last year
	£	£	£	£	£	£	£	£
Activity 1	-	-	-	-	-	-	-	-
Activity 2	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Section C****Notes to the accounts****Note 10** Details of certain items of expenditure**10.1 Fees for examination of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).*

**Independent examiner's fees**

**Assurance services other than audit or independent examination**

**Tax advisory fees**

**Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner**

<b>This year</b> <b>£</b>	<b>Last year</b> <b>£</b>
402	432
-	-
-	-
-	-

### 11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	10	10
Governance	-	-
Other	-	-
<b>Total</b>	<b>10</b>	<b>10</b>

### 11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	Last year
£ -	£ -

### 11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

This year	Last year
£ -	£ -

The nature of the payment (cash, asset etc.)

--	--

The extent of redundancy funding at the balance sheet date

This year	Last year
£ -	£ -

Please state the accounting policy for any redundancy or termination payments

--	--

**Section C****Notes to the accounts****(cont)****Note 19 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**19.1 Analysis of debtors**

Trade debtors

Prepayments and accrued income

Other debtors

**Total**

This year	Last year
£	£
-	-
-	10,866.0
672.0	672.0
672.0	11,538.0

*Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.*

**19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)**

Trade debtors

Prepayments and accrued income

Other debtors

This year	Last year
£	£
-	-
-	-
-	-
-	-
<b>Total</b>	-



**Section C**
**Notes to the accounts**
**(cont)**
**Note 20 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**20.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	3,087	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	-	420	-	-
Taxation and social security	-	1,345	-	-
Other creditors	-	616	-	-
<b>Total</b>	-	<b>5,468</b>	-	-

**20.2 Deferred income**

*Please complete this note if the charity has deferred income.*

*Please explain the reasons why income is deferred.*

This year	Last year

**Movement in deferred income account**

Balance at the start of the reporting period  
 Amounts added in current period  
 Amounts released to income from previous periods  
 Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-

**Section C****Notes to the accounts****(cont)****Note 24            Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)  
Short term deposits  
Cash at bank and on hand  
Other  
Total

This year £	Last year £
-	-
-	-
83,963	67,065
-	-
83,963	67,065

## Section C

## Notes to the accounts

(cont)

**Note 28** Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

**28.1 Trustee remuneration and benefits**

This year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£	£	£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

Last year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£	£	£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

## 28.2 Trustees' expenses

*If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".*

No trustee expenses have been incurred (True or False)

Type of expenses reimbursed	This year	Last year
	£	£
Travel	-	-
Subsistence	-	-
Accommodation	-	-
Other (please specify):	-	-
	-	-
<b>TOTAL</b>	-	-

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

## 28.3 Transaction(s) with related parties

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.*

This year

There have been no related party transactions in the reporting period (True or False)

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£

*In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.*

*For any related party, please provide details of any guarantees given or received.*

Section C	Notes to the accounts	(cont)
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Note 29	Additional Disclosures
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The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.