



# Trustees' Annual Report 2022-2023

Charity No: 1157241

Registered address:

The Market House

Church Street

Martock

Somerset TA12 6JL



Community Youth Project



*The Community Youth Project provides sustainable youth worker provision across a number of communities in Somerset*

## Background to the project

With the demise of the County Youth Service in 2012, many Somerset communities faced a major challenge to keep their youth provision operating. In response to this, a number of communities in South Somerset, dedicated to supporting their young people, came together to provide a sustainable youth worker resource which could be collaboratively and efficiently employed across their communities.

We now cover the Charltons, Creech St Michael, the Hamdons, Hinton St George, Martock, Somerton and Tintinhull. We provide a locally managed, community focussed youth project which identifies and supports the needs of young people and helps them to engage positively in their local community.

## Governance

The Community Youth Project (Somerset) – known as the CYP - was set up as a Charitable Incorporated Organisation in October 2013 and registered with the Charity Commission.

We are governed on a day-to-day basis by a Management Group who report directly to our trustees. The Management Group consists of representatives from Martock Parish Council, members of the communities that are served by CYP and our Project Management staff. As an independent and community led organisation, we are able to provide a service which is right for everyone involved rather than having to work to other people's agendas. All participating communities are eligible to join the Management Group if they wish and hence have a role to play in shaping our work.

Our Board of Trustees comprises 4 independent members and one representative from Martock Parish Council. The latter stepped down from the role in March 2023.

For the financial year 2022-23, the trustees were:

- Judith Hurley – independent Trustee and Chair
- Barrie Davies – independent Trustee
- Kathryn Pearce – independent Trustee
- Jackie Swabey – independent Trustee
- Louise Clarke – nominated by Martock Parish Council

The Trustees have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

The Accounts for 2022-2023 have been produced and independently examined by November 2023.





*Dedicated resource –  
your youth worker  
rather than ours*

## Objectives of the charity

- To develop the capacity and skills of young people under 24 living in socially disadvantaged communities in Somerset so that they are better able to identify and meet their needs and participate fully in society
- To develop young people's physical, social and emotional wellbeing and increase their self-confidence so that they mature into valuable members of their local community and society as a whole.

## Activities in support of the objectives

During the financial year 2022-23, we provided youth work services in 8 communities in Somerset: The Charltons, Creech St Michael, Hintons, Martock, Stoke sub Hamdon, Norton sub Hamdon, Somerton and Tintinhull.

We employed youth workers to work in each area, supervised by a self-employed professional youth worker. In addition, Youth Support Workers are also employed for the majority of youth sessions. A self-employed Project Administrator provides part-time administrative support.

Volunteers played an integral part in the project, with each community providing their own. They were guided and trained by the youth workers as appropriate, and some have gone on to follow a career in youth work as a direct result of their involvement.

Activities during the year included:

- The delivery of youth work provision in eight local communities within Somerset, including regular youth club sessions where possible, events, training, one to one support and mentoring.
- The delivery of education programmes including drug, alcohol, smoking/vaping and sexual health awareness, race equality and immigrants, job seeking and CV writing and first aid.
- The delivery of music and arts projects including film making.
- The development and support of volunteers within local communities to support youth work and delivery with young people.
- The integration of young people in local events through volunteering and marshalling, event organisation and support on the day.
- Supporting young people to gain career advice and support and assistance in getting into employment and securing the correct educational and training opportunities.
- Consultation with young people, assisting the planning of the programme of activities.
- Assisting communities to fundraise for project materials and equipment.
- The organisation of half term activities and cultural excursions.



*Our service includes  
professional support and  
supervision and  
Insurance for youth  
workers and activities.*



## Financial review 2022-23

The charity's accounts were examined independently and submitted to the Charity Commission.

Income: £81,184.25

Expenditure: £79,843.86

The primary source of funds is from the local communities purchasing the services of the CYP. Charges to communities have been kept as low as possible continuing the £22 hourly rate for youth workers set in 2017.

A further £15,000 of grant funding was received from the Garfield Weston Foundation.

Reserves held steady during the year with £16,269.47 ringfenced for expenditure during 2023-24 to increase outward bound trips, staff training and to supplement community contributions for youth provision.

November 2023



# Community Youth Project (Somerset)

## Statement of Assets and Liabilities as at 31 March 2023

	2023		2022	
	£	£	£	£
<b>ASSETS</b>				
Office equipment and furniture	<u>1200.00</u>	1200.00	<u>1200.00</u>	1200.00
Cash at Bank and in Hand				
Cash At Bank - HSBC current	50985.95		46880.40	
Cash at Bank - HSBC Deposit	24.21		24.21	
Balance on Equal Card	<u>702.84</u>		<u>0.00</u>	
		51713.00		46904.61
Debtors	<u>2233.00</u>	2233.00	<u>5683.00</u>	5683.00
		<u>55146.00</u>		<u>53787.61</u>
<b>LIABILITIES</b>				
Creditors and accruals		240.00		222.00
NET ASSETS		<u>54906.00</u>		<u>53565.61</u>
<b>UNRESTRICTED FUNDS</b>				
Balance brought forward		53565.61		41929.04
Income	81184.25		82499.24	
Expenditure	<u>79843.86</u>		<u>70862.67</u>	
Surplus/(Deficit) for the year		1340.39		11636.57
		<u>54906.00</u>		<u>53565.61</u>

### NOTE:

Of the balance held at Bank, £16269.47 represents unspent grant funding which is being carried forward to 2023/2024.

## Community Youth Project (Somerset)

April 2022 - March 2023

	2022/23		2021/22	
	£	£	£	£
<b>INCOME</b>				
Martock Parish Council	48152.00		48152.00	
Creech St Michael	2783.00		1500.00	
Stoke St Gregory	0.00		180.00	
Charltons Youth Club	5273.25		3019.89	
Hamdons Youth Club	8568.00		11981.08	
Somerton Archies	<u>1408.00</u>		<u>2166.27</u>	
		66184.25		66999.24
Other funding:				
Garfield Weston Foundation	15000.00		15000.00	
Local Giving	0.00		500.00	
Other	<u>0.00</u>		<u>0.00</u>	
		15000.00		15500.00
Bank Interest	<u>0.00</u>	0.00	<u>0.00</u>	0.00
<b>TOTAL INCOME</b>		<u><u>81184.25</u></u>		<u><u>82499.24</u></u>

## Community Youth Project (Somerset)

April 2022 - March 2023

	2022/2023		2021/22	
	£	£	£	£
<b>EXPENDITURE</b>				
Salaries (Including on costs)				
- net of government COVID support	44804.50		39644.91	
Additional Staffing	2285.08		2302.69	
Pension Contributions	1151.78		1613.31	
Professional Support	17170.74		15341.66	
Administration Support	4030.00		3230.69	
Payroll Services	820.80		820.80	
Accountancy fees	528.00		438.00	
Young Peoples Activities	3621.37		2381.90	
Training and Recruitment	160.20		624.00	
		74572.47		66397.96
Office Supplies/Stationery	199.34		1093.56	
Equipment	219.75		0.00	
Mobile Telephones	2219.43		2196.41	
Insurance	731.88		771.81	
Marketing/Website	1580.39		110.00	
Subscriptions	131.00		35.00	
DBS checks	131.80		185.00	
Bank charges	57.80		0.00	
Sundry Expenses	0.00		72.93	
		5271.39		4464.71
<b>TOTAL EXPENDITURE</b>		<u>79843.86</u>		<u>70862.67</u>

# **The Community Youth Project (Somerset)**

(Charity number 1157241)

## **Independent Examiner's Report to the Trustees of "The Community Youth Project (Somerset)"**

**For the year ended 31 March 2023**

### **Respective Responsibilities of the Trustees and Examiner**

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

### **Basis of Independent Examiners Report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Brian Williams ICPA  
Pinnacle Accountancy Services (SW) Ltd

04.11.2023



# Community Youth Project (Somerset)

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