

Charity registration number 1157238

Company registration number 06817424 (England and Wales)

NORTHAMPTON ARTS COLLECTIVE LIMITED
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

NORTHAMPTON ARTS COLLECTIVE LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr J W Chamberlain Mrs J Murray Mrs K E Chadwick Mr A T Hewitt Mr D J C Danskin Ms M A Walker	(Appointed 24 May 2023) (Appointed 24 May 2023)
Charity number	1157238	
Company number	06817424	
Registered office	24 Guildhall Road Northampton NN1 1DP	
Independent examiner	Cottons Specialist Services Limited Chestnut Field House Chestnut Field Rugby Warwickshire United Kingdom CV21 2PD	

NORTHAMPTON ARTS COLLECTIVE LIMITED

CONTENTS

	Page
Trustees' report	1 - 8
Independent examiner's report	9
Statement of financial activities	10
Balance sheet	11
Notes to the financial statements	12 - 19

NORTHAMPTON ARTS COLLECTIVE LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The objectives of the charity are:-

- (1) To promote art for the benefit of the public by the establishment and maintenance of an art Gallery.
- (2) To advance the education of the public in the subject of art.

The vision and values of the charity are:

Our Vision

To enrich the lives of the people of Northamptonshire through the arts and to be a focal point and catalyst for Contemporary Art.

Our Values

As an organisation NN aspires to be:

Contemporary & Creative

We aim to explore contemporary artists' practice and means for local, global and regional contexts. We are engaging with artists and audiences to create new and inspiring work and to provoke artistic debate, to expand notions of criticality and support layers of dissonance across varying levels of complexity. Programmes are grounded in the strong conviction that frictions between diverse registers of speech may give rise to moments of encounter where gaps can open, allowing new ideas to emerge.

Inclusive & Diverse

We are inquisitive, engaging and inclusive. Diversity is foregrounded as a methodology for our institutional practice. We aim to reflect and situate a community of many voices, experiences, cultures and perspectives.

Catalyst & Sustainability

We are pioneering and visionary in the work we commission and present. We work with our audiences, artists, investors, and supporters to ignite the imagination and to transform communities through Contemporary Art. We aim to create a sustainable sector and engage with environmental policy that prioritizes long term sustainability across all activity.

Collaborative & Collective

We are open and encouraging: Artists see us as the first point of call when they wish to develop ambitious work. Young artists are at the heart of our vision. We commission and collaborate in partnership with a wide range of people to make exciting things happen. We aim to accommodate a space and programme that is open and welcoming to all who wish to experience Contemporary Art, yet we also acknowledge the impossibility of this task, at all times.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charitable company should undertake.

NORTHAMPTON ARTS COLLECTIVE LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

What is Northampton Arts Collective?

Northampton Arts Collective (NAC) was established in 2004 as an independent, contemporary arts charity and company limited by guarantee and it was successful in achieving charitable status in May 2014. The organisation is based within the Cultural Quarter of Northampton, contributing to the development of a vibrant cultural mix providing a centre for creativity and offer a high quality contemporary arts programme offering for the communities of Northampton, wider county and the East Midlands region to engage and participate in a range of activities including exhibitions, performances, film and community events. NAC works in partnership with a number of arts, education and community organisations to offer arts projects, and events.

Our Resources

During 2022/23 NAC has continued to deliver its programme whilst working alongside key stakeholders to complete Phase One of the Capital Project. Phase two funding has been confirmed allowing us to proceed with the next stage of the development of 24 Guildhall Road, with an ambition to reopen in 2024.

Our return to 24 Guildhall Road will reimagine culture at the centre of civic life, being a place for community-building and engagement, and simultaneously acknowledging the building's history and its role at the centre of the town of Northampton. Its purpose beyond its vision is to bring together makers, doers, producers, and businesses to be a bridge between cultural organisations, the council, and the private sector.

The building will be financially accessible, inclusive and user-friendly, with emphasis on exploring creative engagement and education – in particular through learning programmes, skills development workshops, and partnerships.

The Phase 2 project envisages the following main areas of improvement to the building to achieve this vision:

- Carry out essential repairs to the building exterior and roof and install a new air source heating system and solar panels, making the building fit for occupation and low carbon.
- Create 950 sqm of new cultural commercial space for collaboration, production, learning and training
- Install an artist-designed Civic Reading Room and Artist Lounge, equipping NNCA with event kitchenette and co working desk facilities
- Install a new street level lift to further open up a welcoming, street-level visitor entrance lobby on Guildhall Road and ensure an inclusive, contemporary public space for all.

NN Contemporary Art will be 24 Guildhall's anchor tenant on the lower building floors, currently subject to Phase 1 of the project's development and Phase 2 additional works. The upper floors being developed through Phase 2 are intended for complimentary cultural use.

During the capital works, NAC has been based temporarily at the Vulcan Works, a newly opened coworking and office space for creatives in the centre of Northampton. NAC currently occupies an office space, 5 studio spaces and a project space.

NORTHAMPTON ARTS COLLECTIVE LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

What does Northampton Arts Collective do?

Our Programme

NNCA is a contemporary arts organisation offering free face to face and online activities through our dedicated gallery, project space, studio, education and engagement programmes.

During 2021, work started on the Capital Development Programme for our new home at 24 Guildhall Road. The first phase of the project was completed in August 22, in which a new gallery space, suite of artist studios and project space were developed. Preparatory work for Phase 2 of the project commenced in October 2023 and will expand NN's offer to include a civic reading room, AV broadcast room and education space. As part of phase 2 works, two artists have been commissioned to shape our new spaces, Giles Round was commissioned to design the civic reading room space, and Sean Griffiths the reception and disabled toilet. Works are due to start on phase 2 in late 2023.

Throughout 2022/23 we continued to deliver our ambitious programme of free activities via online channels and in-person activities. Our online activities included a series of online 'Work in Progress' sessions, which combine a talk by a professional Artist with a friendly peer review of the attendee's work whereby each participant can talk about their idea, practice or work in progress and get feedback from the artist and the group.

Work continued with Library Stack in NYC, an online lending digital objects database and digital Library, to produce a 'Local Branch Library' at NN. The programme in 22.23 included the commissioning of 2 digital ebooks, 'Immutable: Designing History' and 'When I Image the Earth, I imagine another', both were launched with an online talk by the artists involved and are available for public lending within the NN branch of Library Stack, available via NN Contemporary Art's website.

The project space hosted Artists in Residence @ C2C Social Action and showcased creative works produced by, with and inspired by a group of women who are or have been in a variety of vulnerable situations. The artists in residence worked alongside participants through a series of artist-led workshops, making art with them outdoors. The showcase within the project space brought together the cumulation of works by those involved.

In Autumn 2022, NAC launched its sensing place programme; a public programme exploring critical and creative approaches to public realm & placemaking across Northampton. Focusing on the relevance of placemaking for social and artistic communities, and the role of regeneration within cultural institutions, the programme aimed to question what it means to inhabit, share and transform public space. Through a series of para-curatorial activities including a 3-day symposium held at 24 Guildhall Road, screenings, workshops, food events and walks – placemaking was investigated through two different entry points: architecture & design, body & movement.

The 3-day symposium included talks and workshops hosted by artists/organisations, Sean Griffiths (University of Westminster/ F.A.T), RESOLVE Collective, Perou (Sebastian Thiery), The Growing Project at Grand Union, Nephertiti Oboshie Schandorf (Peckham Platform), UP Projects (Maira Lascelles), SPACEX Researchers Dr Andy Hewitt & Dr Mel Jordan (UofN & University of Coventry), Marie Bak Mortensen (Create London), Cecily Chua (Theatrum Mundi), Tessy Britton, Participatory City Foundation, Matt Chesney (Backlit, Nottingham), Clare Louise Staunton: Spectres of Modernism: Artists Against Overdevelopment, Rachel Pimm, Pollinaria (Harriet Matzdorf), Dr Silve Jacob (London School of Mosaic), Haley Morris-Cafiero (University of Northampton), Emilio Hernández Martínez (Cocina Colaboratorio) and Roger Malbert (Hayward Gallery Touring). Each day started with a tour of 24 Guildhall Road and the work undertaken to date.

As part of the longer programme of sensing place, talks and workshops were presented by Artists, Adam Moore, Cocina Colaboratorio, Jennifer Reid, Lucy Suggate and Charlie Ford. These activities were held within our project space and included walks in and around Northampton, gathering food and cooking of a community meal, weaving, drawing, discussions, making and more.

Joe Moss also presented his programme 'Model Village', which was an exhibition-making programme exploring the role of culture in the development of towns. Over two weeks, participants were asked to make houses out of a variety of materials to be placed on tabletop gaming landscapes, creating the Model Village. There were no rules regarding how they should look or what they should be made of. The final village was scanned and a 3D model is available for viewing via NN Contemporary Art's website.

NORTHAMPTON ARTS COLLECTIVE LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Our NN Associates scheme (previously named Ambassadors) ran again in 2022 with support from SEMLEP. The scheme delivers a tailored programme of support and skill development for volunteers at NN to progress into employment in the creative industries. The programme this year ran alongside the sensing place programme, providing a wealth of volunteer and learning opportunities for its participants.

Our partnership with the University of Northampton continued with the cumulation of a professional practice module for 2nd-year fine art students, who presented an exhibition of artworks within the project space, start of a new professional practice module for 3rd-year photography students, support for graduate students to undertake a week's professional development residency within NNCA's project space, presentation of the NN Prize to a student in recognition of an exceptional degree show presentation developed in the University of Northampton Fine Arts degree programme and launch event of the Take One Picture exhibition and research project, which showcased artworks created by primary school students as part of the National Gallery's 'Take One Picture' project, alongside research conducted by the University of Northampton. The participating schools were part of the Northamptonshire Primary Academy Trust (NPAT).

Achievements and performance

Considering the challenges faced by an international pandemic and rising prices due to Brexit/Ukraine war, it has been a significant achievement to have completed phase 1 of the capital works, with a gallery space, project space and suite of artist studios in place. We had originally hoped to return to 24 Guildhall Road in Autumn 2023, but due to the delays in finishing phase 1 and commencement of phase 2, updated timelines now forecast reopening in late 2024. As work continues at 24 Guildhall Road we are excited by the designs being presented by the Artists Giles Round and Sean Griffiths for spaces at 24 Guildhall Road and are looking forward to presenting these to the public.

From our temporary base at the Vulcan Works, we have been able to continue to deliver an exciting programme of activities, which has included delivery of 6 online sessions, 6 exhibitions/showcases of artworks, 111 informal learning sessions and a digital art library branch. These activities have been delivered/presented by over 40 Artists and supported by 58 volunteers.

This has been made possible by extending our team to include a new position to support the management of our programme and capital project and through targeted support from curators and consultants as required.

Our audience reach remained relatively stable as the majority of activity returned to in-person delivery. There was a significant increase in attendance of in-person activities, with numbers remaining consistent per event for online talks in comparison to 21.22.

Financial review

The organisation develops its annual budget through our established financial model. This provides a detailed breakdown of expenditure and forecasts income. It enables the organisation to clearly identify funding and operational requirements. The budget is reviewed monthly by the senior management team, with bi-monthly updates provided to Trustees. This approach allows us to clearly articulate our funding requirements to partners and provides at a glance the costing of delivering individual aspects of the organisation's activities thus enabling the further development and delivery of a high quality focused and sustainable programme. Our capital project has funding secured and we work alongside other stakeholders to closely or formally monitor milestones to ensure financial implications are highlighted and mitigated early.

NORTHAMPTON ARTS COLLECTIVE LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Reserves Policy

The Trustees have approved a reserves policy that aims at keeping the level of reserves at the equivalent of 3 months' of turnover. This level of reserves is necessary to ensure:

- Sufficient level of working capital to support day-to-day requirements;
- Contingency for capital asset replacement and other major unexpected expenditure such as unplanned maintenance;
- Provision for a three-month exit contingency.

To support reserves at the necessary level. Trustees have agreed that a percentage of any surplus income at the end of a year can be used to build reserves to the target level.

Total unrestricted reserves as at 31 March 2023 stand at £157,756 (2022 - £149,119) with restricted funds at £27,432 (2022 - £35,000).

Investment powers and policy

Under the Memorandum and Articles of Association, the charity has the power to invest in any way which is to its benefit. The trustees, having regard to the liquidity requirement for the operation of the organisation's activities and reserves policy, have operated a policy of keeping a level of available funds in an interest-bearing account, to take advantage of better interest rates, lower charges and access to internet banking.

Structure, governance and management

Governing Document

Northampton Arts Collective Limited is a charitable company limited by guarantee and governed by its Memorandum and Articles of Association dated 12 February 2009 and amended 9 May 2014 and registered as a charity with the Charity Commission.

Membership of the trust is open to any individual over the age of 16 interested in promoting the objectives. (There is no maximum membership) each of whom will have:

- Applied to the trust in the form required by the trustees;
- Been approved by the trustees whose decision shall be final;
- Expressed his/her personal agreement with the mission statement and Objects of the Charity and;
- Consented to become a member.

The memorandum and articles state that subscribers to the memorandum and such other persons or organisation as are admitted to membership in accordance with the rules made under Article 61 shall be members of the trust.

- No person shall be admitted as a member of the trust unless his/her application for membership is approved by the trustees.
- There are currently 7 members each of whom agree to contribute up to £1 in the event of the charity winding up.

NORTHAMPTON ARTS COLLECTIVE LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr D F Gunn	(Resigned 12 January 2023)
Mr A Conaghan	(Resigned 12 January 2023)
Mr J W Chamberlain	
Mrs A Campbell	(Resigned 12 January 2023)
Mrs J Murray	
Mrs K E Chadwick	
Mr A T Hewitt	
Mr D J C Danskin	(Appointed 24 May 2023)
Ms M A Walker	(Appointed 24 May 2023)

Appointment of trustees

As set out within the Articles of Association:

- The chair of the trust is nominated by Northampton Arts Collective;
- The number of members of the company shall be no less than 2 with no maximum number and;
- The trust maintains a register of members.

Unless the trustees or the Trust in a general meeting shall make other provisions under Article 61, the trustees may in their absolute discretion permit any member of the trust to retire provided that after such retirement the number of members is not less than two.

The Trustees may establish different classes of membership and prescribe their respective privileges and duties and set the amounts of any subscriptions. The Trustees shall permit such organisations as they shall approve to become Associate Members, with such entitlements as the Trustees shall from time to time prescribe. For the avoidance of doubt. Associate Members shall not have any of the usual entitlements of a member of a Company, and in particular the right to attend or vote at meetings of the Company.

The Board of Trustees consists of a minimum of two elected members and can include co-opted members. When considering co-opting trustees, the board has regard to the requirement for specialist skills, for example, an artist or educator to support programme development.

Elected members are appointed at the Annual General Meeting and the co-opted members are appointed by a meeting of the committee.

All members are circulated with invitations to nominate trustees prior to the AGM. This information is also publicly displayed advising them of the retiring trustees and requesting nominations for the AGM.

The company is limited by guarantee and was established as a "not for profit" company to elevate contemporary arts within Northamptonshire.

NORTHAMPTON ARTS COLLECTIVE LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Organisation

The board of trustees, which has a minimum of two members and no maximum, administers the charity. The board meets at least quarterly and there are working groups identified from time to time to meet the operational needs/development of the organisation.

A CEO/Artistic Director and appropriate other staff are appointed by the trustees to manage the day to day operations of the charity. To facilitate effective operations of the charity, the directors have delegated authority (within terms of delegation approved by the trustees) for operational matters including finance, recruitment and artistic programme and development.

Additional trustees are being sought in the current financial year to strengthen the board in terms of numbers and relevant experience, to include fundraising, marketing/communications, property management and knowledge of young people's education.

Trustee induction and training

New trustees take part in an induction process which details their legal obligations under charity and company law, the content of the Memorandum and Articles of Association and organisational decision making processes and includes meeting key staff. This process is supported by reference materials and opportunities to undertake further training.

Risk Management

The Trustees monitor risk and are in the process of developing a risk management strategy and register which comprises:

- An annual review of the risks the charity may face;
- The establishment of policy and procedures to mitigate and identified risks; and
- The implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

This work is ongoing with immediate focus on risks arising from fire, health and safety in the workshops, asset replacement and reserves. Risk Management and the review of policy and procedures forms an integral part of the quarterly board meeting.

Related Parties

The charity has a close relationship with West Northamptonshire Council and the University of Northampton who promote and provide a range of arts and culture based activities. The West Northamptonshire Council and University of Northampton provide essential core funding through an annual partnership agreement. The charity also has a number of key partnerships with other organisations to support its artistic programme including Arts Council England, Northamptonshire Community Foundation and South East Midlands Local Enterprise Partnership.

Public Benefit

NAC is a registered charity and provides a range of public benefits as part of our objectives. These include free and subsidised access to a range of high quality art exhibitions, creative projects, education workshops and professional development activities enabling a greater appreciation of arts, skill development, recreation and well being.

In determining these activities, the trustees have regard to the Charity Commission's guidance on public benefit.

Principal Activity

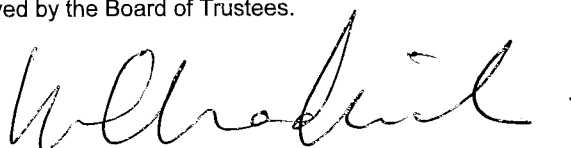
The principal activity of the company in the year under review was that of the running of an arts centre and gallery. Northampton Arts Collective is establishing itself within its venue NN Contemporary Art, situated in the heart of the cultural quarter at Twenty Five Guildhall Road. NAC has a strong local, regional and national reputation for developing and delivering high quality contemporary arts exhibitions and events.

NORTHAMPTON ARTS COLLECTIVE LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTOR'S REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2023**

The trustees' report was approved by the Board of Trustees.

Mrs K E Chadwick
Trustee

A handwritten signature in black ink, appearing to read 'K E Chadwick', written in a cursive style.

22 November 2023

NORTHAMPTON ARTS COLLECTIVE LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF NORTHAMPTON ARTS COLLECTIVE LIMITED

I report to the trustees on my examination of the financial statements of Northampton Arts Collective Limited (the charitable company) for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Daniel Roberts BA FCA

Cottons Specialist Services Limited

Chestnut Field House
Chestnut Field
Rugby
Warwickshire
CV21 2PD
United Kingdom

Dated: 23 November 2023

NORTHAMPTON ARTS COLLECTIVE LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes						
Income from:							
Donations and legacies	3	1,474	134	1,608	745	-	745
Charitable activities	4	38,914	150,885	189,799	129,038	108,471	237,509
Other trading activities	5	-	-	-	15	-	15
Investments	6	764	-	764	13	-	13
Total income		<u>41,152</u>	<u>151,019</u>	<u>192,171</u>	<u>129,811</u>	<u>108,471</u>	<u>238,282</u>
Charitable activities	7	<u>42,231</u>	<u>148,871</u>	<u>191,102</u>	<u>69,950</u>	<u>107,191</u>	<u>177,141</u>
Net income/(expenditure)		<u>(1,079)</u>	<u>2,148</u>	<u>1,069</u>	<u>59,861</u>	<u>1,280</u>	<u>61,141</u>
Transfers between funds		<u>9,716</u>	<u>(9,716)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>8,637</u>	<u>(7,568)</u>	<u>1,069</u>	<u>59,861</u>	<u>1,280</u>	<u>61,141</u>
Reconciliation of funds:							
Fund balances at 1 April 2022		<u>149,119</u>	<u>35,000</u>	<u>184,119</u>	<u>89,258</u>	<u>33,720</u>	<u>122,978</u>
Fund balances at 31 March 2023		<u><u>157,756</u></u>	<u><u>27,432</u></u>	<u><u>185,188</u></u>	<u><u>149,119</u></u>	<u><u>35,000</u></u>	<u><u>184,119</u></u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

NORTHAMPTON ARTS COLLECTIVE LIMITED

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	12		784		279
Current assets					
Debtors	13	79,358		59,736	
Cash at bank and in hand		142,714		155,186	
		222,072		214,922	
Creditors: amounts falling due within one year	14	37,668		31,082	
Net current assets			184,404		183,840
Total assets less current liabilities			185,188		184,119
The funds of the charitable company					
Restricted income funds	15	27,432		35,000	
Unrestricted funds		157,756		149,119	
		185,188		184,119	

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023.

The director acknowledges his responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 22 November 2023

Mrs K E Chadwick
Trustee



Company registration number 06817424 (England and Wales)

NORTHAMPTON ARTS COLLECTIVE LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Northampton Arts Collective Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 24 Guildhall Road, Northampton, NN1 1DP.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's Articles of Association, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charitable company is a Public Benefit Entity as defined by FRS 102.

The charitable company has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

NORTHAMPTON ARTS COLLECTIVE LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Individual fixed assets costing £250 or more are capitalised at cost and subsequently depreciated so as to write off the cost of the assets less their residual values over their useful lives on the following bases:

Plant and equipment	20% reducing balance
---------------------	----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

At each year end the charitable company reviews its fixed assets and if it is thought that the value of the assets is not recoverable by its future use, provision is made for the impairments.

1.7 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

1.9 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

NORTHAMPTON ARTS COLLECTIVE LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Legal status of the charitable company

The charitable company is limited by guarantee and has no share capital. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited up to £1 per member of the charitable company.

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Donations and gifts	1,474	134	1,608	745	-	745

NORTHAMPTON ARTS COLLECTIVE LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

4 Income from charitable activities

	2023 £	2022 £
Northamptonshire Community Foundation	5,000	-
University of Northampton	16,753	11,964
West Northamptonshire Council	2,400	51,000
Artists' studio rental	18,002	11,339
Garfield Weston Foundation	20,000	-
Arts Council England	61,104	61,104
South East Midlands Local Enterprise Partnership	9,842	13,367
NN Associates	56,698	88,735
	<u>189,799</u>	<u>237,509</u>
Analysis by fund		
Unrestricted funds	38,914	129,038
Restricted funds	<u>150,885</u>	<u>108,471</u>
	<u>189,799</u>	<u>237,509</u>

5 Income from other trading activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Non-charitable trading activities	-	15
	<u>-</u>	<u>15</u>

6 Income from investments

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Interest receivable	764	13
	<u>764</u>	<u>13</u>

NORTHAMPTON ARTS COLLECTIVE LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

7 Expenditure on charitable activities

	2023 £	2022 £
Staff costs	80,091	52,306
Printing, postage and stationery	241	630
IT expenses, phone and broadband	1,969	2,919
Insurance	1,611	1,603
Legal and professional	281	188
Board expenses	721	-
Bank charges	153	103
Accountancy, finance and payroll costs	437	1,283
Rent, rates and electricity	2,011	1,478
Equipment maintenance	1,877	1,522
Cleaning, waste disposal, and recycling	1,493	1,748
Training and travel	83	13,738
Sundry expenses	515	2,926
Marketing	12,177	4,192
Consultancy	33,917	4,515
Programme costs	20,129	27,767
	<u>157,706</u>	<u>116,918</u>
Share of governance costs (see note 8)	33,396	60,223
	<u>191,102</u>	<u>177,141</u>
Analysis by fund		
Unrestricted funds	30,671	69,950
Restricted funds	160,431	107,191
	<u>191,102</u>	<u>177,141</u>

8 Support costs

	2023 £	2022 £
Overheads	1,699	838
Office costs	5,146	5,920
Staff costs	26,551	53,465
	<u>33,396</u>	<u>60,223</u>
Analysed between		
Charitable activities	<u>33,396</u>	<u>60,223</u>

NORTHAMPTON ARTS COLLECTIVE LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charitable company during the year.

10 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
	4	4
Wages and salaries	96,294	89,830
Social security costs	4,132	3,566
Pension costs	2,100	1,912
Training and travel	3,657	2,677
Freelance and consultants	35,030	27,154
	141,213	125,139

There were no employees whose annual remuneration was more than £60,000.

11 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

12 Tangible fixed assets

	Plant and equipment £
Cost	
At 1 April 2022	15,550
Additions	910
Disposals	(15,550)
At 31 March 2023	910
Depreciation and impairment	
At 1 April 2022	15,271
Depreciation charged in the year	126
Eliminated in respect of disposals	(15,271)
At 31 March 2023	126
Carrying amount	
At 31 March 2023	784
At 31 March 2022	279

NORTHAMPTON ARTS COLLECTIVE LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

13 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Other debtors	79,358	58,341
Prepayments and accrued income	-	1,395
	<u>79,358</u>	<u>59,736</u>

14 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	21,110	6,601
Accruals and deferred income	16,558	24,481
	<u>37,668</u>	<u>31,082</u>

15 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 31 March 2023 £
Arts Council England	-	61,104	(61,104)	-
NN Associates & West Northamptonshire Council	35,000	58,400	(77,300)	16,100
Northamptonshire Community Foundation	-	5,000	(5,000)	-
South East Midlands Local Enterprise Partnership	-	9,842	(9,842)	-
University of Northampton	-	16,673	(5,341)	11,332
	<u>35,000</u>	<u>151,019</u>	<u>(158,587)</u>	<u>27,432</u>

16 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2023 £
General funds	<u>149,119</u>	<u>41,152</u>	<u>(42,231)</u>	<u>9,716</u>	<u>157,756</u>