

Registered Number: 06817424 (England and Wales)

Charity Number 1157238

Northampton Arts Collective Limited

Report of the Directors and

Unaudited Financial Statements

for the year ended 31 March 2021

Northampton Arts Collective Limited

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for the Year ended 31 March 2021

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Northampton Arts Collective Limited

Company Information

For the Year ended 31 March 2021

DIRECTORS:

P A Greco (Resigned 26 November 2020)
A T Hewitt
K Chadwick (Appointed 23 November 2020)
J Murray (Appointed 29 March 2021)
A Conaghan (Appointed 28 June 2021)
A Campbell (Appointed 28 June 2021)
W Chamberlain (Appointed 28 June 2021)

REGISTERED OFFICE:

24 Guildhall Road
Northampton
NN1 1DP

REGISTERED NUMBER:

06817424 (England and Wales)
1157238

ACCOUNTANTS:

J R Watson & Co
Chartered Accountants
Chancery House
52 Sheep Street
Northampton
NN1 2LZ

Northampton Arts Collective Limited

Report of the Directors For Year Ended 31 March 2021

Report of the Trustees

The trustees present their report and the financial statements for the year ended 31 March 2021. The trustees, who are also directors for the purposes of company law and who served during the year and up to the date of this report are set out on page 3.

Structure, governance and management

Governing Document

Northampton Arts Collective Limited is a company limited by guarantee and governed by its Memorandum and Articles of Association dated 12 February 2009 and amended 9 May 2014 and registered as a charity with the Charity Commission.

Membership of the trust is open to any individual over the age of 16 interested in promoting the objectives. (There is no maximum membership) each of whom will have:

- applied to the trust in the form required by the trustees;
- been approved by the trustees whose decision shall be final;
- expressed his/her personal agreement with the mission statement and Objects of the Charity;

and

- consented to become a member.

The memorandum and articles state that subscribers to the memorandum and such other persons or organisation as are admitted to membership in accordance with the rules made under Article 61 shall be members of the trust.

- No person shall be admitted as a member of the trust unless his/her application for membership is approved by the trustees.
- There are currently 3 members each of whom agree to contribute up to £1 in the event of the charity winding up.

Appointment of trustees

As set out within the Articles of Association:

- the chair of the trust is nominated by Northampton Arts Collective;
- the number of members of the company shall be no less than 2 with no maximum number;

and

- the trust maintains a register of members.

Northampton Arts Collective Limited

Report of the Directors For Year Ended 31 March 2021

Unless the trustees or the Trust in a general meeting shall make other provisions under Article 61, the trustees may in their absolute discretion permit any member of the trust to retire provided that after such retirement the number of members is not less than two.

The Trustees may establish different classes of membership and prescribe their respective privileges and duties and set the amounts of any subscriptions. The Trustees shall permit such organisations as they shall approve to become Associate Members, with such entitlements as the Trustees shall from time to time prescribe. For the avoidance of doubt. Associate Members shall not have any of the usual entitlements of a member of a Company, and in particular the right to attend or vote at meetings of the Company.

The Board of Trustees consists of a minimum of two elected members and can include co-opted members. When considering co-opting trustees, the board has regard to the requirement for specialist skills, for example, an artist or educator to support programme development.

Elected members are appointed at the Annual General Meeting and the co-opted members are appointed by a meeting of the committee.

All members are circulated with invitations to nominate trustees prior to the AGM. This information is also publicly displayed advising them of the retiring trustees and requesting nominations for the AGM.

The company is limited by guarantee and was established as a “not for profit” company to elevate contemporary arts within Northamptonshire.

Trustee induction and training

New trustees take part in an induction process which details their legal obligations under charity and company law, the content of the Memorandum and Articles of Association and organisational decision making processes and includes meeting key staff. This process is supported by reference materials and opportunities to undertake further training.

Organisation

The board of trustees, which has a minimum of two members and no maximum, administers the charity. The board meets at least quarterly and there are working groups identified from time to time to meet the operational needs/development of the organisation.

A CEO, Artistic Director and appropriate other staff are appointed by the trustees to manage the day to day operations of the charity. To facilitate effective operations of the charity, the directors have delegated authority (within terms of delegation approved by the trustees) for operational matters including finance, recruitment and artistic programme and development.

Additional trustees are being sought in the current financial year to strengthen the board in terms of numbers and relevant experience, to include fundraising, marketing/communications, property management and knowledge of young people's education.

Related Parties

The charity has a close relationship with Northampton Borough Council and the University of Northampton who promote and provide a range of arts and culture based activities. The Northampton Borough Council and University of Northampton provide essential core funding through an annual partnership agreement. The charity also has a number of key partnerships with other organisations to support its artistic programme including Arts Council England, Northamptonshire Community Foundation and South East Midlands Local Enterprise Partnership.

Northampton Arts Collective Limited

Report of the Directors For Year Ended 31 March 2021

Risk Management

The Trustees monitor risk and are in the process of developing a risk management strategy and register which comprises:

- An annual review of the risks the charity may face;
- The establishment of policy and procedures to mitigate identified risks; and
- The implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

This work is ongoing with immediate focus on risks arising from fire, health and safety in the workshops, asset replacement and reserves. Risk Management and the review of policy and procedures forms an integral part of the quarterly board meeting.

Objectives and activities

The objectives of the charity are:-

- (1) To promote art for the benefit of the public by the establishment and maintenance of an art Gallery.
- (2) To advance the education of the public in the subject of art.

The vision and values of the charity are:

Our Vision

To enrich the lives of the people of Northamptonshire through the arts and to be a focal point and catalyst for Contemporary Art.

Our Values

As an organisation NN aspires to be:-

Contemporary & Creative

We aim to explore contemporary artists' practice and means for local, global and regional contexts. We are engaging with artists and audiences to create new and inspiring work and to provoke artistic debate, to expand notions of criticality and support layers of dissonance across varying levels of complexity. Programmes are grounded in the strong conviction that frictions between diverse registers of speech may give rise to moments of encounter where gaps can open, allowing new ideas to emerge.

Inclusive and diverse

We are inquisitive, engaging and inclusive. Diversity is foregrounded as a methodology for our institutional practice. We aim to reflect and situate a community of many voices, experiences, cultures and perspectives.

Northampton Arts Collective Limited

Report of the Directors For Year Ended 31 March 2021

Catalyst & Sustainability

We are pioneering and visionary in the work we commission and present. We work with our audiences, artists, investors and supporters to ignite the imagination and to transform communities through Contemporary Art. We aim to create a sustainable sector and engage with environmental policy that prioritizes long term sustainability across all activity.

Collaborative & Collective

We are open and encouraging. Artists see us as the first point of call when they wish to develop ambitious work. Young artists are at the heart of our vision. We commission and collaborate in partnership with a wide range of people to make exciting things happen. We aim to accommodate a space and programme that is open and welcoming to all who wish to experience Contemporary Art, yet we also acknowledge the impossibility of this task, at all times.

What is Northampton Arts Collective?

Northampton Arts Collective (NAC) was established in 2004 as an independent, contemporary arts charity and company limited by guarantee and it was successful in achieving charitable status in May 2014. The organisation is based within the Cultural Quarter of Northampton, contributing to the development of a vibrant cultural mix providing a centre for creativity and offer a high quality contemporary arts programme offering for the communities of Northampton, wider county and the East Midlands region to engage and participate in a range of activities including exhibitions, performances, film and community events. NAC works in partnership with a number of arts, education and community organisations to offer arts projects, and events.

Our Resources

In January 2020, NAC moved to Number 24 Guildhall Road. NAC was successful in bidding for the 1.56 mil 'Getting Building Fund' in partnership with the landlords West Northamptonshire Council. These funds will expand NAC's resources across another two floors of the building, so that NAC will occupy the basement, ground and lower ground floors of the building. Further funds have been secured by West Northamptonshire Council to develop the building, expanding NAC's gallery and engagement offer by March 2024.

Development of the first phase of the works is due to begin in October 2021, seeing an increase in studios, gallery space and creative making space, expanding outputs for the organisation significantly. During this phase of works NAC will temporarily vacate the building and move to the newly completed Vulcan Works on Fetter Street.

Number 24 has the potential to deliver a rich mix of cultural activity for the local community and beyond and its central location makes it easily accessible by road, rail, bus and cycle paths.

What does Northampton Arts Collective do?

Our Programme

NNCA is a contemporary arts organisation offering free face to face and online activities through our dedicated gallery, project space, studio, education and engagement programmes.

During 2020, when public institutions were forced to close, consultation and initial design work started on the Capital Development Programme for our new home at 24 Guildhall Road, which was undertaken by artists Studio Morison and Php Architects to inform future functions of the building. They helped create strong local support for the scheme and allow our community to participate in the design process.

Northampton Arts Collective Limited

Report of the Directors For Year Ended 31 March 2021

Throughout 2020/21 we reconfigured our programme to continue to provide access offering activities via online channels. We developed a series of online Artist talks and sector skills (CPD) sessions that provided community engagement, industry and employment knowledge as well as practical creative skills development.

Our NN Ambassador scheme (which is part of our engagement programme) continued to run throughout 20/21 with support from SEMLEP. The scheme delivers a tailored programme of support and skill development for volunteers at NN to progress into employment in the creative industries.

In March 21, NN began work with Library Stack in NYC, an online digital objects database and digital Library, to produce a 'Local Branch Library' at NN. The pilot programme included the commissioning of 5 digital artworks which will be hybrid digital multiples available for public lending within the NN branch of Library Stack.

Impact of the global pandemic 2020-21

When the pandemic hit in 2020 NN had to cease all work and public programming. Funds were lost due to partnerships being cancelled and the ability to fundraise was eliminated beyond COVID recovery funds, many of which we did not qualify for due to our relocation status to a building that was not ready to be opened. The organisation had to rethink along digital lines and develop a strategy that would sustain and secure audiences, to enable the expansion works to continue. The artistic programme delivered, presented this strategy, where limitations in access were reconsidered as opportunities for engagement, participation and securing stakeholders for a larger site reopening in 2022.

Financial review:

The organisation develops its annual budget through our established financial model. This provides a detailed breakdown of expenditure and forecasts income. It enables the organisation to clearly identify funding and operational requirements. The budget is reviewed monthly by the senior management team, with bi-monthly updates provided to Trustees. This approach allows us to clearly articulate our funding requirements to partners and provides at a glance the costing of delivering individual aspects of the organisation's activities thus enabling the further development and delivery of a high quality focused and sustainable programme.

The year under review has been challenging. The pandemic led to a sector wide decrease in funding and income opportunities and put the ambition to expand at risk. Available funding opportunities shifted in focus to recovery and maintenance of the sector. NAC was fortunate to gain COVID recovery funding from Arts Council England, and the Local Authority Funding. These funds along with the Government's Job retention scheme helped to maintain essential staffing and overhead/office costs during the pandemic, whilst allowing the organisation to shift its activity online and to develop the Capital Renovations Programme.

Investment powers and policy

Under the Memorandum and Articles of Association, the charity has the power to invest in any way which is to its benefit. The trustees, having regard to the liquidity requirement for the operation of the organisation's activities and reserves policy, have operated a policy of keeping a level of available funds in an interest-bearing account, to take advantage of better interest rates, lower charges and access to internet banking.

Reserves Policy

The Trustees have approved a reserves policy that aims at keeping the level of reserves at the equivalent of 3 months' of turnover. This level of reserves is necessary to ensure:

1. Sufficient level of working capital to support day-to-day requirements;
2. Contingency for capital asset replacement and other major unexpected expenditure such as unplanned maintenance;
3. Provision for a three-month exit contingency.

Northampton Arts Collective Limited

Report of the Directors For Year Ended 31 March 2021

To support reserves at the necessary level. Trustees have agreed that a percentage of any surplus income at the end of a year can be used to build reserves to the target level.

Total unrestricted reserves as at 31 March 2021 stand at £89,146 (2020 - £53,355) with restricted funds at £33,832 (2020 - £2,020).

Public Benefit

NAC is a registered charity and provides a range of public benefits as part of our objectives. These include free and subsidised access to a range of high quality art exhibitions, creative projects, education workshops and professional development activities enabling a greater appreciation of arts, skill development, recreation and well being.

In determining these activities, the trustees have regard to the Charity Commission's guidance on public benefit.

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of the running of an arts centre and gallery. Northampton Arts Collective has successfully established itself within its venue NN Contemporary Art, situated in the heart of the cultural quarter at Number Nine Guildhall Road. NAC has a strong local, regional and national reputation for developing and delivering high quality contemporary arts exhibitions and events attracting over 300,000 visitors to our activities alongside over 900,000 accessing via broadcast online and print media.

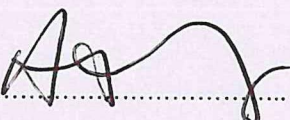
DIRECTORS

The directors shown below have held office during the period from 1 April 2019 to the date of this report.

P A Greco (Resigned 26 November 2020)
A T Hewitt
K Chadwick (Appointed 23 November 2020)
J Murray (Appointed 29 March 2021)
A Conaghan (Appointed 28 June 2021)
A Campbell (Appointed 28 June 2021)
W Chamberlain (Appointed 28 June 2021)

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD

A handwritten signature in black ink, appearing to be 'A Hewitt', written over a horizontal dotted line.

A Hewitt - Director

22 November 2021

Northampton Arts Collective Limited

Report of the independent examiner to the trustees of

Northampton Arts Collective Limited

We report on the accounts of the Trust for the year ended 31 March 2021, which are set out on pages 10 to 20.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention

Basis of independent examiner's report

Our examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J R Watson & Co
Chartered Accountants
Chancery House
52 Sheep Street
Northampton
NN1 2LZ

22 November 2021

Northampton Arts Collective Limited

Statement of financial activities

For the year ended 31 March 2021

	Notes	Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
		£	£	£	£
Income					
Donations and legacies	3	100	-	100	1,128
Income from charitable activities	4	63,161	151,802	214,963	107,551
Commercial trading activities		3,465	-	3,465	729
Investment income		22	-	22	92
Total incoming resources		<u>66,748</u>	<u>151,802</u>	<u>218,550</u>	<u>109,500</u>
Expenditure					
Expenditure on charitable activities		10,054	69,733	79,787	96,681
Costs of raising funds					
Expenditure on administration and governance costs		<u>3,339</u>	<u>50,257</u>	<u>53,596</u>	<u>23,179</u>
Total expenditure	5 - 6	<u>13,393</u>	<u>119,990</u>	<u>133,383</u>	<u>119,860</u>
Net expenditure/income					
Movement in funds for the year		53,355	31,812	85,167	(10,360)
Reconciliation of funds					
Total funds brought forward		<u>35,791</u>	<u>2,020</u>	<u>37,811</u>	<u>48,171</u>
Total funds carried forward	15	<u>89,146</u>	<u>33,832</u>	<u>122,978</u>	<u>37,811</u>

Northampton Arts Collective Limited

Balance Sheet

As at 31 March 2021

	Notes	2021 £	2020 £
Fixed assets			
Tangible assets	11	349	436
Current assets			
Debtors	12	12,878	2,016
Cash at bank and in hand		134,535	41,147
		<u>147,413</u>	<u>43,163</u>
Creditors: amounts falling due within one year	13	<u>(24,784)</u>	<u>(5,788)</u>
Net current assets		<u>122,629</u>	<u>37,375</u>
Net assets		<u>122,978</u>	<u>37,811</u>
Capital and reserves			
Profit and loss reserves		<u>122,978</u>	<u>37,811</u>

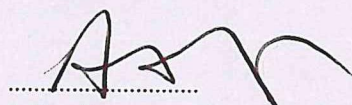
For the financial year ended 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements in the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the board of directors and authorised for issue on 22 November 2021 and signed on its behalf by:



A Hewitt
Director

Company Registration No. 06817424

Northampton Arts Collective Limited

Notes to the financial statements

For the year ended 31 March 2021

1 Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

(a) General information and basis of preparation

The Northampton Arts Collective Limited is an incorporated charity governed by a constitution in the United Kingdom. The address of the principal address is given in the charity information on page 2 of these financial statements. The nature of the Charity's operations and principal activities are as detailed on pages 4 to 9 of these financial statements.

The Charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 April 2016.

The financial statements are prepared on a going concern basis under the historical cost convention.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented.

(b) Incoming resources

All incoming resources are included in the statement of financial activities when the company has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

(c) Resources expended

Expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

Support costs are those costs incurred directly in support of expenditure on the objects of the company.

Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Irrecoverable VAT is charged as an expense as a cost against the activity for which the expenditure was incurred.

(d) Unrestricted funds

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the Charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Trust's work or for specific relief projects being undertaken by the Trust.

Northampton Arts Collective Limited

Notes to the financial statements

For the year ended 31 March 2021

(e) **Allocation of support costs**

Support costs are those functions that assist the work of the Charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Trusts activities.

No costs have been identified as relating to the cost of raising funds or other expenditure, so all support costs are viewed as relating to charitable activities.

(f) **Tangible fixed assets**

Individual fixed assets costing £250 or more are capitalised at cost and are depreciated over their estimated useful economic lives using the reducing balance method and an annual rate of 30%.

At each year end the Charity reviews its fixed assets and if it is thought that the value of the asset is not recoverable by its future use, provision is made for the impairments.

(g) **Debtors**

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

(h) **Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar amount.

(i) **Creditors and provisions**

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

(j) **Pension costs**

The Charity participates in a defined contribution pension scheme for employees. The assets of the schemes are held separately from those of the Charity in independently administered funds.

(k) **Going concern**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the Charity to be able to continue as a going concern.

Northampton Arts Collective Limited

Notes to the financial statements

For the year ended 31 March 2021

1. Employee benefits

When employees have rendered service to the Charity, short-term employee benefits to which the employees are entitled are recognised at the discounted amount expected to be paid in exchange for that service.

2. Legal status of the company

The Trust is a company limited by guarantee and has no share capital. In the event of the Charity being wound up, the liability in respect of the guarantee is limited up to £1 per member of the Charity.

3. Income from donations

	2021 £	2020 £
Donated services	-	-
Donations	100	1,128
	<u>100</u>	<u>1,128</u>

4. Income from charitable activities

	Unrestricted £	Restricted £	2021 £	2020 £
JRS Grant	2,027	-	2,027	-
NBC	42,143	-	42,143	29,000
Arts Council England	-	131,104	131,104	60,000
Northamptonshire Community Foundation	-	4,910	4,910	3,000
South East Midlands Local Enterprise Partnership	-	15,788	15,788	4,666
University Art Space	4,000	-	4,000	1,000
Artists' studio rental	14,991	-	14,991	9,885
	<u>63,161</u>	<u>151,802</u>	<u>214,963</u>	<u>107,551</u>

Northampton Arts Collective Limited

Notes to the financial statements

For the year ended 31 March 2021

5. Expenditure on charitable activities - restricted fund

Grants from Arts Council England, Northampton Community Foundation and Co-op Community Fund are restricted in their use. Expenses charged to this income relate to the charity's main activity of promoting art and cultural activity.

Analysis of total expenditure on restricted funds – by funder

	Property Overheads £	Office £	Staff £	Artistic Spend £	2021 Total £
Arts Council England	3,044	6,207	73,470	23,412	106,133
South East Midlands Local Enterprise Partnership	-	251	11,630	1,976	13,857
	<u>3,044</u>	<u>6,458</u>	<u>85,100</u>	<u>25,388</u>	<u>119,990</u>

6. Analysis of expenditure on charitable and administration activities - unrestricted

	Property Overheads £	Office £	Staff £	Total £
Charitable	1,135	7,945	9,784	10,054
Administration and governance	200	1,402	195	1,797
General support	-	-	1,455	1,455
Depreciation of fixed assets	-	87	-	87
Staff	-	-	184	184
	<u>200</u>	<u>1,489</u>	<u>1,650</u>	<u>3,339</u>
	<u>1,335</u>	<u>9,434</u>	<u>2,624</u>	<u>13,393</u>

Northampton Arts Collective Limited

Notes to the financial statements

For the year ended 31 March 2021

7. Analysis of property overheads

	2021	2020
	£	£
Overheads		
Electricity	-	368
Gas	14	1,016
Water	-	261
Rates	-	658
Cleaning	1,588	1,519
General maintenance	812	2,300
Waste disposal/Recycling	1,239	2,048
Security	215	370
Equipment repair	511	333
Rent	-	12,000
	<u>4,379</u>	<u>20,873</u>
Allocated as follows		
Charitable activities		
- unrestricted funds	1,135	12,873
- restricted funds	2,587	8,000
Administration and governance		
- unrestricted funds	200	-
- restricted funds	457	-
	<u>4,379</u>	<u>20,873</u>

Northampton Arts Collective Limited

Notes to the financial statements

For the year ended 31 March 2021

8. Analysis of administration and governance		2021	2020
		£	£
Office			
Phone landline		285	1,594
Broadband		320	691
Postage and stationery		483	214
Printing		107	96
Licences and fees		40	164
Gallery insurance		1,692	3,745
Legal fees		5,191	-
Intern expenses		-	526
IT software		1,128	259
Finance and payroll		551	911
Accountancy fees and advice		1,900	1,837
Bank charges		162	173
Board expenses		266	522
Sundry		-	88
Computer costs		3,680	-
Depreciation of fixed assets		87	109
Other service costs		-	2,000
		<u>15,892</u>	<u>12,929</u>
Allocated as follows			
Charitable activities	- unrestricted funds	7,945	5,761
	- restricted funds	3,893	6,042
Fundraising activities	- unrestricted funds	-	-
Administration and governance	- unrestricted funds	1,489	1,126
	- restricted funds	2,565	-
		<u>15,892</u>	<u>12,929</u>

Northampton Arts Collective Limited

Notes to the financial statements

For the year ended 31 March 2021

9. Analysis of staff costs	2021 £	2020 £
Wages and salaries	56,495	55,391
Employer's NI cost	847	1,093
Pension costs	1,133	1,051
Training and travel	1,358	458
Freelance and consultants and building maintenance support	28,466	7,384
	<u>87,724</u>	<u>65,377</u>
Allocated as follows		
Fundraising activities - unrestricted funds	-	-
Charitable activities - unrestricted funds	975	27,176
- restricted funds	37,864	35,346
Administration and governance - unrestricted funds	1,650	2,855
- restricted funds	47,235	-
	<u>87,724</u>	<u>65,377</u>

10. Taxation

The Charity is registered with the Charity Commissioners under the provisions of the Charities Act 1960. In accordance with the provisions of S505 of the Income and Corporation Taxes Act 1988, no taxation is payable on the surplus of income over expenditure to the extent that these are applied to its charitable objects.

Northampton Arts Collective Limited

Notes to the financial statements

For the year ended 31 March 2021

11. Tangible fixed assets

	Plant and machinery £
Cost	
At 1 April 2020 and 31 March 2021	15,550
Depreciation and impairment	
At 1 April 2020	15,114
Depreciation charged in the year	87
At 31 March 2021	15,201
Net book value	
At 31 March 2021	349
At 31 March 2020	436

12. Debtors

	2021 £	2020 £
Trade debtors	11,671	564
Prepayments	1,207	1,452
	<u>12,878</u>	<u>2,016</u>

13. Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	18,612	3,192
Other creditors	6,172	2,596
	<u>24,784</u>	<u>5,788</u>

14. Analysis of charitable funds

	At 31 March 2020 £	Income £	Expenditure £	At 31 March 2021
General funds	35,791	66,748	(13,393)	89,146
Restricted	2,020	151,802	(119,990)	33,832
	<u>37,811</u>	<u>218,550</u>	<u>(133,383)</u>	<u>122,978</u>

Northampton Arts Collective Limited

Notes to the financial statements

For the year ended 31 March 2021

15. Analysis of net assets within funds

	General funds £	Restricted £	Total £
At 1 April 2020	35,791	2,020	37,811
Profit for the year	53,355	31,812	85,167
At 31 March 2021	89,146	33,832	122,978
Represented by			
Tangible fixed assets	349	-	349
Current assets	113,582	33,832	147,414
Current liabilities	(24,785)	-	(24,785)
	89,146	33,832	122,978

16. Reserves policy

The Trustees have approved a reserves policy that aims at keeping the level of reserves at the equivalent of 3 months' of turnover. This level of reserves is necessary to ensure:

1. Sufficient level of working capital to support day-to-day requirements;
2. Contingency for capital asset replacement and other major unexpected expenditure such as unplanned maintenance;
3. Provision for a three-month exit contingency.

To support reserves at the necessary level, Trustees have agreed that a percentage of any surplus income at the end of a year can be used to build reserves to the target level.

Total unrestricted reserves as at 31 March 2021 stand at £89,146 (2020 - £35,791) with restricted funds at £33,832 (2020 - £2,020).

17. Commitments

The Charity has agreed to contribute £25,000 to West Northamptonshire Council in regard to the costs relating to the Capital Project for the building which the Charity occupies. The qualifying costs will be agreed upon between NAC and the Council. The Charity occupies this under an informal tenancy agreement, without a lease, therefore this will be charged an expense to unrestricted funds when incurred.