

WHAT IS D.F.H.A.?

Downend Folk House Association was founded in 1970 by a group of local people and is a registered charity. It serves the residents of Downend and the neighbouring areas irrespective of sex or religious, political or other opinions.

MISSION STATEMENT

Its purpose is to improve the quality of life of the local community by advancing education and providing facilities in the interests of social welfare, recreation and leisure

HOW WE ARE FUNDED

We receive no funding of any kind from any source and so our running costs have to be covered by income raised through our own efforts.

Membership Fees: £5 per adult.

Paid anytime during 2021/22 £5

For those aged 13 -17yrs: £2.50 per annum.

Club & Class Fees: — these vary, see the Prospectus for details

Fund-raising events: — see our Prospectus and our website for details.

External Hirings: our facilities are available for private functions at competitive rates. Details from our Office Administrator.

MANAGEMENT COMMITTEE

Chairman: Mrs Eileen Bendrey

Vice-Chairman: Mrs Merle Hosking

Treasurer: Mr Mel Brown

Secretary: Mrs Christine Bilella

Chairman Social & Fundraising Committee: Merle Hosking.

Elected representatives serving on the Management Committee.

Joyce Bishop, Andrew Clements, Bruce Gibbs, Julia Kennett, Cllr Janet Biggin attends as a member and representative of the Downend & Bromley Heath Parish Council. The Management Committee usually meets on the first Monday of each month.

CHAIRMAN'S REPORT

AGM Chairman's report 19th November 2021

Due to Covid the Barn was effectively closed down for a year so consequently there is no Chairman's report for the Barn year September 2020 to August 2021.

The Barn year from September 2019 to August 2020 can be regarded as a year of two halves.

In the first half of the year we had coffee mornings, a successful Christmas Fayre and Christmas concerts. As far as the building is concerned we installed a defibrillator on the outside of the building so that it could also be used by the local community. In Jubilee hall we fitted new blinds and turned the amplifier cupboard into a storage area for tables. We also had a new cupboard built in Concorde hall to house tables. During the course of the year we have made improvements to the Snooker Room floor and highered the floor level in the Boiler Room.

Then, in March came Covid-19 and everything changed with various forms of lockdown thereafter and clubs and classes ceased to function. At this point I would like to thank Joan Wheadon and Christine Bilella and Julia Kennett for all their efforts in making the Barn Covid-safe.

In March the Playgroup manager resigned and with dwindling numbers of children registered in the Playgroup and very few enrolled for September it was decided to close the Playgroup at the end of the summer term.

I should like to thank Phil Abbott, our maintenance volunteer for all his efforts on our behalf and Joan Wheadon, our Administrator , who does so much behind the scenes and also

the small group of volunteers who helped out in the office until March.

In addition I should like to thank our Treasurer Mel Brown, who sorts out so many problems for us strictly outside the duties of a treasurer. Finally I should like to thank our Secretary, Christine Bilella and all members of the Management Committee for their help and support during this difficult period.

Eileen Bendrey

BARN NEWS & PROSPECTUS

The Barn News continues to be an important channel for members to keep in touch with the Association and each other. It is issued to members three times a year, with distribution largely completed at Club and Class meetings, and Coffee Mornings.

Over the last two years due to the Corona Virus the DFHA has had to close its doors to the membership.

During this time the building has been kept clean and sanitized. There has been no activity within the building. So there is no Barn news and up to date Prospectus. We hope to have more information after Christmas.

SOCIAL & FUND RAISING

Due to Covid virus there is nothing to report on the Social and Fund Raising activities.

Speaker mornings will begin during October 2021.

MEMBERSHIP

The amount taken in membership fees up to 17th September 2021 was £1,010.

CLUBS & CLASSES

As in past years, our main aims were

- to produce a balanced programme designed to provide the local community with as many varied activities as could be arranged
- to create opportunities for the resumption of friendships or the forging of new ones here at the Barn
- to encourage the wider age-band of membership which we see as vital to the sustained vigour and financial health of the Association.

We welcome back all those members who are returning, and hope the clubs and classes return and grow stronger.

ADMINISTRATION

It is the face or voice of the Office Volunteer on duty which is often the first point of contact with this Association for many enquirers. As stated in previous years, we are very fortunate to have a team of agreeable and experienced, volunteer Office staff at the Barn, to support our day-to-day activities. As we no longer close down when the schools are shut the demands on the Office have greatly increased, and more volunteers are always needed.

From the 1st October 2021 we have a new Office Manager Mrs Zoe Tanner.

Our band of office volunteers include Melinda Gunnion, Janet Hanlon, Jane Faithfull, Derek Whitchurch, Elaine Fitzgerald and Maureen Walker. They deserve praise and admiration for the efficient, polite and patient way they deal with enrolments for classes, telephone calls, queries, the occasional dissatisfied member and much more. A "thank-you" to them is always welcome.

The premises are cleaned by an outside company, Mrs Bucket. They are responsible for keeping the building in a tidy and hygienic condition, and this has enabled our members and hirers to enjoy their chosen activities in a clean and safe environment.

Those who join our "behind the scenes" operation for the first time are usually amazed at the amount and variety of work involved in running this Association. It is for this reason that

new recruits are always welcomed, especially those who are willing to serve in a back-up capacity on an occasional basis, since they can give the team an added strength at times of enrolment, fund-raising events and when tickets are on sale for the various events.

Additional pairs of hands are especially welcome whenever an event is being held. Setting up and clearing up afterwards are an integral part of the event itself and many hands certainly make lighter work.

Members are reminded to keep the office informed of any changes of address or telephone numbers so that if necessary they can be contacted with information pertaining to clubs and classes or social events.

DOWNEND FOLK HOUSE ASSOCIATION (Charity No 1157237)

(CC16a substitute)

Receipts and Payments Accounts For the period 1st September 2020 to 31st August 2021

Section A Receipts and payments

	Unrestricted Funds (£)	Restricted Funds (£)	Endowment Funds (£)	Total Funds (£)	Last year (£)
A1 Receipts					
Membership	1,010	0	0	1,010	3,160
Club Fees	3,066	0	0	3,066	19,413
Playgroup		0	0	0	39,963
Fundraising		0	0	0	4,263
Catering	2	0	0	2	1,170
Hire of premises	26,591	0	0	26,591	38,717
Miscellaneous	1,082	0	0	1,082	2,868
Deposit A/C interest	287	0	0	287	1,017
Donations and Legacies	31	0	0	31	252
Grants (CoVid/Furlough)	22,434			22,434	17,483
Sub-Total	54,503			54,503	128,307
A2 Asset and investment sales					
None					
Sub Total	0			0	0
Total Receipts	54,503			54,503	128,307
A3 Payments					
Cost of Fundraising		0	0	0	894
Wages/Salaries	25,846	0	0	25,846	23,135
Repairs/Maintenance	14,962	0	0	14,962	19,260
Lighting/Heating	5,305	0	0	5,305	8,264
Water & Sewage	282	0	0	282	1,105
Insurance/Licenses	7,145	0	0	7,145	9,110
Phone/Internet	745	0	0	745	1,285
Stationery	261	0	0	261	477
Bank charges	162	0	0	162	493
Cleaning	8,014	0	0	8,014	11,598
Playgroup		0	0	0	57,102
Miscellaneous	1,198	0	0	1,198	2,700
Catering		0	0	0	619
IT Support		0	0	0	0
Club Exp		0	0	0	1,750
CoVid	1,635			1,635	2,826
Sub Total	65,555.00			65,555	140,620
A4 Asset and investment purchases					
New Porch - drgs/planning	3,573	0	0	3,573	0
New Cooker	0	0	0	0	0
Sub-Total	3,573			3,573	0
Total Payments	69,128			69,128	140,620
Net receipts/(payments)	-14,625			-14,625	-12,313

A5 Transfers between funds	0			0	0
A6 cash funds last year					
Cash Funds this year end	145,155			145,155	159,780

Section B Statement of assets and liabilities at the end of the period

	Details	Unrestricted Funds (£)	Restricted Funds (£)	Endowment Funds (£)
B1 Cash Funds	Cash Book	32,700		27,725
	Deposit Account	100,142		119,742
	Total Cash Funds	132,842		147,467

B2 Other monetary assets	Details			
	None			

B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current Value (Optional)
	None			

B4 Assets retained for the charities own use	Details	Fund to which asset belongs	Cost (optional)	Current Value (Optional)
	The Charity leases the building known as Lincombe Barn from South Glos Council. The Charity uses other assets: computers, furniture, cutlery etc all of which have negligible value			

B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None			

Signed by one trustee on behalf of all the trustees

Signature



Print Name

Mei Brown
(Treasurer)

Date of approval

21/10/21



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

Downend Folk House Association

**On accounts for the year
ended**

31 August 2021

**Charity no
(if any)**

1157237

Set out on pages

CC16a Sections A & B

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

21/10/2021

Name:

Susan Rickerby

**Relevant professional
qualification(s) or body
(if any):**

ACA

Address:

118 High Street

Staple Hill

Bristol BS16 5HH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.