

# DOWNEND FOLK HOUSE ASSOCIATION

England & Wales · Charity number 1157237

## Details

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**Other names** DFHA

**Status** Registered

**Legal form** CIO

**Registered** 2014-05-29

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Downend Folk House Association  
Lincombe Barn  
Overndale Road  
Bristol  
BS16 2RW

**Phone** 01179562367

**Email** [dfha\\_zoe@outlook.com](mailto:dfha_zoe@outlook.com)

**Website** [www.downendfolkhouse.org.uk](http://www.downendfolkhouse.org.uk)

## Activities

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**Objects:** TO FURTHER OR BENEFIT THE RESIDENTS OF DOWNEND AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS. IN FURTHERANCE OF THESE OBJECTIVES BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER: TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN OR MANAGE OR COOPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTIVES.

**Activities:** The establishment and operating of a community centre, and maintaining, managing or co-operating with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the charities objectives:

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes
- **Who:** The General Public/mankind

## Geography

- Bristol City
- South Gloucestershire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£119,446	£127,796	-	-
2024-08-31	£116,000	£124,000	-	-
2023-08-31	£116,000	£157,000	-	-
2022-08-31	£91,000	£99,000	-	-
2021-08-31	£55,000	£66,000	-	-

## Trustees

Name	Role	Appointed
<b>EILEEN BENDREY</b>	Chair	2018-11-02
Andrew Clements		2018-03-06
BRUCE GIBBS		2019-02-05
Carole Flint		2025-11-03
JANET BIGGIN		2023-02-06
MEL BROWN		2018-11-02
MERLE HOSKING		2018-11-02

**DOWNEND FOLK HOUSE ASSOCIATION**

England & Wales - Charity number 1157237

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# Accounts

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## **AGM Chairman's report September 2024 – August 2025**

The Barn year 2024-2025 has once again proved to be an expensive one for us.

We have replaced the fluorescent lights in Jubilee hall, repaired the Snooker room floor, repaired the roof above the Snooker room and completed the re-upholstery of our chairs. All this in addition to our normal annual expenses of insurance for the Barn, more than £11,000 and the servicing of the sewerage system, to mention just two items.

On the brighter side, we had a successful Christmas market, thanks to the members of the Social and Fundraising Committee, not to mention all those Barn members who willingly gave of their time to make the Christmas market a success, for which we thank you.

My thanks must go to Zoe, Martin and all those who work in the office and to Zoe and Bruce Gibbs in the production of the Barn News, which takes a lot of time to collate. Thanks must also go to Phil Abbott and his volunteer Maintenance team for all their work around the building.

I should like to thank our Treasurer, Mel Brown, who deals with all sorts of problems for us, beyond the remit of a Treasurer. Finally my thanks go to our invaluable Secretary, Christine Bilella, Janet Biggin, our Deputy Chairman and all the members of the Management Committee for all the help and support they have given me this past year.

**DOWNEND FOLK HOUSE ASSOCIATION (Charity No 1157237)**

(CC16a substitute)

**Receipts and Payments Accounts  
For the period 1st September 2024 to 31st August 2025**

**Section A Receipts and payments**

	Unrestricted Funds (£)	Restricted Funds (£)	Endowment Funds (£)	Total Funds (£)	Last year (£)
<b>A1 Receipts</b>					
Membership	2,401	0	0	2,401	2,894
Club Fees	18,603	0	0	18,603	20,685
Prepayments for 2022/2023		0	0	0	0
Fundraising	2,627	0	0	2,627	3,106
Catering	1,904	0	0	1,904	2,024
Hire of premises	88,888	0	0	88,888	82,320
Miscellaneous	715	0	0	715	530
Deposit A/C interest	1,558	0	0	1,558	1,916
Donations and Legacies	2,750	0	0	2,750	1,376
Grants (CoVid/Furlough)				0	
<b>Sub-Total</b>	<b>119,446</b>			<b>119,446</b>	<b>114,851</b>
<b>A2 Asset and investment sales</b>					
None					
<b>Sub Total</b>	<b>0</b>			<b>0</b>	<b>0</b>
<b>Total Receipts</b>	<b>119,446</b>			<b>119,446</b>	<b>114,851</b>
<b>A3 Payments</b>					
Cost of Fundraising	652	0	0	652	1,107
Wages/Salaries	44,618	0	0	44,618	43,873
Repairs/Maintenance	21,079	0	0	21,079	27,592
Lighting/Heating	9,468	0	0	9,468	7,566
Water & Sewage	1,457	0	0	1,457	974
Insurance/Licenses	11,612	0	0	11,612	11,365
Phone/Internet	924	0	0	924	885
Stationery	921	0	0	921	571
Bank charges	379	0	0	379	180
Cleaning	27,854	0	0	27,854	23,959
Playgroup		0	0	0	
Miscellaneous	5,040	0	0	5,040	2,673
Catering	1,657	0	0	1,657	1,029
IT Support	573	0	0	573	152
Club Exp	1,562	0	0	1,562	1,788
CoVid					
<b>Sub Total</b>	<b>127,796.00</b>			<b>127,796</b>	<b>123,714</b>
<b>A4 Asset and investment purchases</b>					
New Porch - drgs/planning	0	0	0	0	0
New Cooker	0	0	0	0	0
<b>Sub-Total</b>	<b>0</b>			<b>0</b>	<b>0</b>
<b>Total Payments</b>	<b>127,796</b>			<b>127,796</b>	<b>123,714</b>
<b>Net receipts/(payments)</b>	<b>-8,350</b>			<b>-8,350</b>	<b>-8,863</b>
<b>A5 Transfers between funds</b>	<b>0</b>			<b>0</b>	<b>0</b>
<b>A6 cash funds last year</b>					
<b>Cash Funds this year end</b>	<b>66,931</b>			<b>66,931</b>	<b>75,281</b>

Misc also includes Advertising/photocopy charges

Wages/Salaries includes Honararia  
Repairs/Maint includes cost of photocopier

Insurances includes Performing Rights Licenses  
Stationery also includes printing,postage,computer supplies

Misc - includes lease, rates, subscriptions, donations, rent refund, advertising.

**Section B Statement of assets and liabilities at the end of the period**

Details	Unrestricted Funds (£)	Restricted Funds (£)	Endowment Funds (£)
<b>B1 Cash Funds</b>			
Cash Book	26,675		
Deposit Account	40,000		
Petty Cash	256		
<b>Total Cash Funds</b>	<b>66,931</b>		<b>0</b>
<b>B2 Other monetary assets</b>			
None			
<b>B3 Investment assets</b>			
None			
<b>B4 Assets retained for the charities own use</b>			
The Charity leases the building known as Lincombe Barn from South Glos Council. The Charity uses other assets: computers, furniture, cutlery etc all of which have negligible value			
<b>B5 Liabilities</b>			
None			

Signed by one trustee on behalf of all the trustees

Signature

Print Name

Date of approval

Mel Brown  
(Treasurer)

**DOWNEND FOLK HOUSE ASSOCIATION**  
**INCOME & EXPENDITURE ACCOUNT for Year Ending 31 AUGUST 2025**

	2025		2024	
	£	£	£	£
<b>INCOME</b>				
Membership	2,401		2,894	
Club Fees	18,603		20,684	
Rents (Hire of Premises)	88,888		82,320	
Advertising	25		13	
Miscellaneous	658		499	
Photocopy	32		19	
Donations	2,750		1,376	
Catering	1,904		2,024	
Social & Fund Raising	2,627		3,106	
		117,889		112,935
Deposit Account Interest	1,558		1,916	
		119,446		114,851
<b>EXPENDITURE</b>				
Club Expenditure	1,562		1,788	
Cleaning	27,854		23,959	
Repairs & Maintenance	21,079		27,592	
Administration	43,618		42,174	
Heat & Light	9,468		7,566	
Water & Sewerage	1,457		974	
Telephone (plus Internet)	924		885	
Insurances	11,229		11,000	
Lease	300		837	
Bank charges (inc Credit Card)	379		180	
Rates South Glos Council	239		125	
Honoraria Executive Officers	1,000		1,700	
Performing Rights Licences	383		364	
Subs and donations	488		407	
Printing Costs (Canon) + stationery	921		571	
Rent deposit refunds	2,459		530	
Miscellaneous	1,554		774	
Catering	1,657		1,029	
Social & Fund Raising	652		1,107	
IT Support	572		152	
		127,796		123,714
<b>SURPLUS FOR YEAR</b>				
		- 8,350		- 8,863
Cash Book		26,675	21,375	
Deposit Account		40,000	53,641	
Petty Cash (inc pre-Bank cash)		256	265	
Total Cash		66,931	75,281	

**DOWNEND FOLK HOUSE ASSOCIATION (Charity No 1157237)**

(CC16a substitute)

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For the period 1st September 2024 to 31st August 2025**

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Prepayments for 2022/2023		0	0	0	0
Fundraising	2,627	0	0	2,627	3,106
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Donations and Legacies	2,750	0	0	2,750	1,376
Grants (CoVid/Furlough)				0	
<b>Sub-Total</b>	<b>119,446</b>			<b>119,446</b>	<b>114,851</b>
<b>A2 Asset and investment sales</b>					
None					
<b>Sub Total</b>	<b>0</b>			<b>0</b>	<b>0</b>
<b>Total Receipts</b>	<b>119,446</b>			<b>119,446</b>	<b>114,851</b>
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Signed by one trustee on behalf of all the trustees

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**DOWNEND FOLK HOUSE ASSOCIATION**

England & Wales - Charity number 1157237

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# Accounts

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## **WHAT IS D.F.H.A.?**

Downend Folk House Association was founded in 1970 by a group of local people and is a registered charity. It serves the residents of Downend and the neighbouring areas irrespective of sex or religious, political or other opinions.

## **MISSION STATEMENT**

Its purpose is to improve the quality of life of the local community by advancing education and providing facilities in the interests of social welfare, recreation and leisure.

## **HOW WE ARE FUNDED**

We receive no funding of any kind from any source and so our running costs have to be covered by income raised through our own efforts.

Membership Fees: £10.00 per adult.  
Club & Class Fees: These vary, see the Prospectus for details

Fund-raising events: See our Prospectus and our website for details.

External Hirings: Our facilities are available for private functions at competitive rates. Details from our Office Administrator.

## **MANAGEMENT COMMITTEE**

<b>Chairman:</b> Bendrey.	Mrs Eileen
<b>Vice-Chairman:</b> Biggin.	Ms Janet
<b>Treasurer:</b> Brown.	Mr Mel
<b>Secretary:</b> Christine Bilella.	Mrs
<b>Chairman Social &amp; Fundraising Committee:</b> Hosking	Merle

Elected representatives serving on the Management Committee Cllr Janet Biggin, Andrew Clements, Julia Kennett, Bruce Gibbs. Cllr Liz Brennan who also attends as a representative of the South Gloucestershire Council.

The Management Committee usually meets on the first Monday of each month.

## **CHAIRMAN'S REPORT**

### AGM Chairman's report 2024

You will see from the Treasurer's report that in the Barn year September 2023 to August 2024 we have once again had considerable expenses.

The chairs have been recovered, the snooker table baize has been replaced as have the office telephones and a shredder company was hired to destroy the outdated paperwork in our archives. One of the members of the Management Committee very kindly purchased a new lawn mower and strimmer for us to make the maintenance of our grounds easier.

In the Office we now have a new volunteer Mrs Kathleen Dawkins to assist our Office Manager. We have continued to try to improve the look of our grounds and Louise Kennedy has kindly offered to help us in this regard.

I should like to thank Bruce Gibbs and Zoe Tanner for their efforts in producing the Barn News, which takes a lot of time to collate and print. Thanks must also go to our maintenance volunteer Phil Abbott and his team without whose efforts it would cost the Barn quite a lot of money to maintain the building and its surroundings. In addition, I should like to thank our Office Manager Zoe Tanner and her Deputy Martin Bailey for their input.

Thanks must go to Mel Brown, our Treasurer, who resolves all sorts of problems for us beyond the remit of a Treasurer.

Finally, my thanks go to our Secretary, Christine Bilella, Janet Biggin our Deputy Chairman and all the members of the

Management Committee for all the help and support they have given me this past year.

Eileen Bendrey.

Chairman

## **BARN NEWS & PROSPECTUS**

The Barn News continues to be an important channel for members to keep in touch with the Association and each other. It is issued to members three times a year, with distribution largely completed at Club and Class meetings and Coffee Mornings. Copies of the magazine can be found in the foyer and outside the Office in racks.

The Summer Term copies are always more difficult to distribute as fewer members tend to visit the Barn regularly at this time of year. Many members come to the Barn to collect their copies. A stamped-addressed envelope may be left in the office for those who would like a copy posted to them.

Thanks are again due to Zoe Tanner and Bruce Gibbs who have taken on the job of editing the Barn News which entails dealing with advertisers, organising the layout and helping to produce copies. We also thank Zoe and the office staff who produce many copies of each edition.

Our Prospectus was assembled this year by Zoe Tanner and again produced "in-house" which enabled us to keep production costs well below commercial printing rates. It is distributed to local surgeries, libraries and similar locations. It is also available on our website.

All those who contributed to the major task of producing and distributing this year's Prospectus deserve our sincere thanks.

## **SOCIAL & FUND RAISING**

During the 2023/2024 year the Social and Fund Raising Committee are running with 6 people on the Committee. Social

activities within The Barn during this past year have been quiet. Trips this year have included Avon Valley Railway and Arnos Vale Cemetery. This later trip was well attended and very interesting.

All trip information is listed on the S&FR notice boards. Monthly speaker mornings have resumed, the first Thursday in the month. The S&FR Committee ran a lunch time fund raiser which followed the speaker mornings. This has been cancelled due to lack of interest.

There was a Christmas Market in November 2023, and there will be another Christmas Market this year on the 16<sup>th</sup> November. Cleeve singers presented a Summer Concert in July which was well attended.

The S&FR Committee organised other social gatherings but through a lack of interest these trips were cancelled. It is very disappointing for the Committee members who put so much effort into finding new places to visit.

Our activities are displayed on our Facebook page as well as our Website.

If anyone else would be interested in coming forward and joining this group, please contact the S&FR Management Committee.

**Merle Hosking**

## **MEMBERSHIP**

The amount taken in membership fees up to 1st September 2024 was £2500.

## **CLUBS & CLASSES**

As in past years, our main aims were to produce a balanced programme designed to provide the local community with as many varied activities as could be arranged.

To create opportunities for the resumption of friendships or the forging of new ones here at the Barn.

To encourage the wider age-band of membership which we see as vital to the sustained vigour and financial health of the Association.

The established Clubs and Classes continue. We get many enquiries from private hirers wanting to run activities in our premises and new groups. Anyone wanting to join these privately run groups can find contact numbers in our prospectus or on our web site. Guests and visitors to the Barn are impressed by the range of activities on offer here, although they are often surprised to learn that, in the absence of any kind of external funding, the successful running of most of our

Club activities is largely due to the personal effort and enterprise of a relatively small number of volunteers.

## **PROPERTY MANAGEMENT**

This year the Barn premises have been as much in demand throughout the year as ever and as before the main challenge has been to maximise Class, Club and associated activities for our members while, at the same time, generating that flow of revenue from private hirings upon which we have become increasingly dependent. That income is vital in enabling us to meet our increasing costs. We have had a lot of work done to keep our premises in good condition.

As before there has been a frequent need for repairs and maintenance of some kind throughout the year. Aaron Mitchell is our Property Manager and he has responded promptly to calls from the Office Manager. We now have four volunteers to help with maintenance and we are very grateful to Phillip Abbott, Peter Smithson, Adrian Helps and Dave Regan for their time and expertise and for their help with looking after the grounds and some interior work. Any help that members can give, using their skills and experience, would save the Association considerable expenditure and would be much appreciated.

Finally, it is necessary to repeat our annual appeal to our members, to remain vigilant and security-conscious in and around the building since a quick response from the Police cannot be taken for granted. It is essential that we should support each other in an effort to keep crime and hooliganism at bay.

## **ADMINISTRATION**

It is the face or voice of the Office Volunteer on duty which is often the first point of contact with this Association for many enquirers. As stated in previous years, we are very fortunate to have a team of agreeable and experienced, volunteer Office staff at the Barn, to support our day-to-day activities. As we no longer close down when the schools are shut, the demands on the Office have greatly increased, and more volunteers are always needed. There are three new part time staff in the Office, Jane Faithfull, Derek Whitchurch, and Melinda Gunnion. We now only have two Office volunteers Catherine Dawkins and Janet Hanlon. They deserve praise and admiration for the efficient, polite and patient way they deal with enrolments for

classes, bookings for outings, and telephone calls, queries, the occasional dissatisfied member and much more. A "thank-you" to them is always welcome.

May we take this opportunity to state that any verbal abuse will not be tolerated from DFHA members towards the Office Staff. Members found guilty of such actions will be banned from The Barn.

The premises are cleaned by an outside company, G E Treasure.

They are responsible for keeping the building in a tidy and hygienic condition, and this has enabled our members and hirers to enjoy their chosen activities in a clean and safe environment.

Those who join our "behind the scenes" operation for the first time are usually amazed at the amount and variety of work involved in running this Association. It is for this reason that new recruits are always welcomed, especially those who are willing to serve in a back-up capacity on an occasional basis, since they can give the team an added strength at times of enrolment, fund-raising events and when tickets are on sale for the various events.

Additional pairs of hands are especially welcome whenever an event is being held. Setting up and clearing up afterwards are an integral part of the event itself and many hands certainly make lighter work.

Members are reminded to keep the office informed of any changes of address or telephone numbers so that if necessary they can be contacted with information pertaining to clubs and classes or social events.

# DOWNEND FOLK HOUSE ASSOCIATION (Charity No 1157237)

(CC16a substitute)

## Receipts and Payments Accounts For the period 1st September 2023 to 31st August 2024

### Section A Receipts and payments

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<b>A1 Receipts</b>					
Membership	2,894	0	0	2,894	2,399
Club Fees	20,887	0	0	20,887	18,922
Prepayments for 2023/2024	0	0	0	0	5,176
Fundraising	3,106	0	0	3,106	3,039
Catering	2,024	0	0	2,024	1,488
Hire of premises	82,320	0	0	82,320	77,587
Miscellaneous	530	0	0	530	603
Deposit A/C interest	1,916	0	0	1,916	983
Donations and Legacies	1,376	0	0	1,376	5,852
Grants (CoVid/Furlough)				0	
<b>Sub-Total</b>	115,053			115,053	116,049
<b>A2 Asset and investment sales</b>					
None					
<b>Sub Total</b>	0			0	0
<b>Total Receipts</b>	115,053			115,053	116,049
<b>A3 Payments</b>					
Cost of Fundraising	1,107	0	0	1,107	1,031
Wages/Salaries	43,873	0	0	43,873	39,236
Repairs/Maintenance	27,592	0	0	27,592	68,985
Lighting/Heating	7,566	0	0	7,566	6,250
Water & Sewage	974	0	0	974	1,676
Insurance/Licenses	11,365	0	0	11,365	10,862
Phone/Internet	885	0	0	885	786
Stationery	571	0	0	571	529
Bank charges	381	0	0	381	234
Cleaning	23,959	0	0	23,959	22,327
Training		0	0	0	634
Miscellaneous	2,673	0	0	2,673	1,374
Catering	1,029	0	0	1,029	696
IT Support	152	0	0	152	570
Club Exp	1,788	0	0	1,788	1,380
CoVid				0	
<b>Sub Total</b>	123,915			123,915	156,570
<b>A4 Asset and investment purchases</b>					
New Porch - drgs/planning	0	0	0	0	0
New Cooker	0	0	0	0	0
<b>Sub-Total</b>	0			0	0
<b>Total Payments</b>	123,915			123,915	156,570

Net receipts/(payments)	-8,862			-8,862	0
A5 Transfers between funds	0			0	0
A6 cash funds last year					
Cash Funds this year end	75,281			75,281	84,144

**Section B Statement of assets and liabilities at the end of the period**

	Details	Unrestricted Funds (£)	Restricted Funds (£)	Endowment Funds (£)
<b>B1 Cash Funds</b>	Cash Book	21,375		
	Deposit Account	53,641		
	Petty Cash	265		
	<b>Total Cash Funds</b>	<b>75,281</b>		<b>0</b>

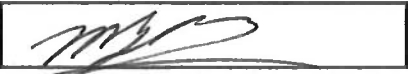
<b>B2 Other monetary assets</b>	Details			
	None			

<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current Value (Optional)
	None			

<b>B4 Assets retained for the charities own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current Value (Optional)
	The Charity leases the building known as Lincombe Barn from South Glos Council. The Charity uses other assets: computers, furniture, cutlery etc all of which have negligible value			

<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None			

Signed by one trustee on behalf of all the trustees

Signature	Print Name	Date of approval
	Mel Brown (Treasurer)	6/10/24



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Downend Folk House Association

**On accounts for the year  
ended**

31 August 2024

**Charity no  
(if any)**

1157237

**Set out on pages**

CC16a Sections A & B

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2024.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Susan Rickerby*

**Date:**

10/10/2024

**Name:**

Susan Rickerby

**Relevant professional  
qualification(s) or body  
(if any):**

ACA

**Address:**

118 High Street

Staple Hill

Bristol BS16 5HH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

# DOWNEND FOLK HOUSE ASSOCIATION (Charity No 1157237)

(CC16a substitute)

## Receipts and Payments Accounts For the period 1st September 2023 to 31st August 2024

### Section A Receipts and payments

	Unrestricted Funds (£)	Restricted Funds (£)	Endowment Funds (£)	Total Funds (£)	Last year (£)
<b>A1 Receipts</b>					
Membership	2,894	0	0	2,894	2,399
Club Fees	20,887	0	0	20,887	18,922
Prepayments for 2023/2024	0	0	0	0	5,176
Fundraising	3,106	0	0	3,106	3,039
Catering	2,024	0	0	2,024	1,488
Hire of premises	82,320	0	0	82,320	77,587
Miscellaneous	530	0	0	530	603
Deposit A/C interest	1,916	0	0	1,916	983
Donations and Legacies	1,376	0	0	1,376	5,852
Grants (CoVid/Furlough)				0	
<b>Sub-Total</b>	<b>115,053</b>	<b>0</b>	<b>0</b>	<b>115,053</b>	<b>116,049</b>
<b>A2 Asset and investment sales</b>					
None					
<b>Sub Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Receipts</b>	<b>115,053</b>	<b>0</b>	<b>0</b>	<b>115,053</b>	<b>116,049</b>
<b>A3 Payments</b>					
Cost of Fundraising	1,107	0	0	1,107	1,031
Wages/Salaries	43,873	0	0	43,873	39,236
Repairs/Maintenance	27,592	0	0	27,592	68,985
Lighting/Heating	7,566	0	0	7,566	6,250
Water & Sewage	974	0	0	974	1,676
Insurance/Licenses	11,365	0	0	11,365	10,862
Phone/Internet	885	0	0	885	786
Stationery	571	0	0	571	529
Bank charges	381	0	0	381	234
Cleaning	23,959	0	0	23,959	22,327
Training		0	0	0	634
Miscellaneous	2,673	0	0	2,673	1,374
Catering	1,029	0	0	1,029	696
IT Support	152	0	0	152	570
Club Exp	1,788	0	0	1,788	1,380
CoVid				0	
<b>Sub Total</b>	<b>123,915</b>	<b>0</b>	<b>0</b>	<b>123,915</b>	<b>156,570</b>
<b>A4 Asset and investment purchases</b>					
New Porch - drgs/planning	0	0	0	0	0
New Cooker	0	0	0	0	0
<b>Sub-Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Payments</b>	<b>123,915</b>	<b>0</b>	<b>0</b>	<b>123,915</b>	<b>156,570</b>

Net receipts/(payments)	-8,862			-8,862	0
A5 Transfers between funds	0			0	0
A6 cash funds last year					
Cash Funds this year end	75,281			75,281	84,144

**Section B Statement of assets and liabilities at the end of the period**

	Details	Unrestricted Funds (£)	Restricted Funds (£)	Endowment Funds (£)
<b>B1 Cash Funds</b>	Cash Book	21,375		
	Deposit Account	53,641		
	Petty Cash	265		
	<b>Total Cash Funds</b>	<b>75,281</b>		<b>0</b>

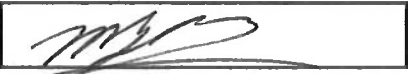
<b>B2 Other monetary assets</b>	Details			
	None			

<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current Value (Optional)
	None			

<b>B4 Assets retained for the charities own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current Value (Optional)
	The Charity leases the building known as Lincombe Barn from South Glos Council. The Charity uses other assets: computers, furniture, cutlery etc all of which have negligible value			

<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None			

Signed by one trustee on behalf of all the trustees

Signature	Print Name	Date of approval
	Mel Brown (Treasurer)	6/10/24



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Downend Folk House Association

**On accounts for the year  
ended**

31 August 2024

**Charity no  
(if any)**

1157237

**Set out on pages**

CC16a Sections A & B

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2024.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Susan Rickerby*

**Date:**

10/10/2024

**Name:**

Susan Rickerby

**Relevant professional  
qualification(s) or body  
(if any):**

ACA

**Address:**

118 High Street

Staple Hill

Bristol BS16 5HH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**DOWNEND FOLK HOUSE ASSOCIATION**

England & Wales - Charity number 1157237

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# Accounts

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## WHAT IS D.F.H.A.?

Downend Folk House Association was founded in 1970 by a group of local people and is a registered charity. It serves the residents of Downend and the neighbouring areas irrespective of sex or religious, political or other opinions.

## MISSION STATEMENT

Its purpose is to improve the quality of life of the local community by advancing education and providing facilities in the interests of social welfare, recreation and leisure

## HOW WE ARE FUNDED

We receive no funding of any kind from any source and so our running costs have to be covered by income raised through our own efforts.

Membership Fees: £10.00 per adult.

Paid before September 1<sup>st</sup> 2023 £7.50

For those aged 13 -17yrs: £7.50 per annum.

Paid before September 1<sup>st</sup> 2023 £3.00 per annum.

Club & Class Fees: — These vary, see the Prospectus for details

Fund-raising events: — See our Prospectus and our website for details.

External Hirings: our facilities are available for private functions at competitive rates. Details from our Office Administrator.

## MANAGEMENT COMMITTEE

**Chairman:** Mrs Eileen Bendrey.

**Vice-Chairman:** Ms Janet Biggin.

**Treasurer:** Mr Mel Brown.

**Secretary:** Mrs Christine Bilella.

**Chairman Social & Fundraising Committee:** Merle Hosking.

Elected representatives serving on the Management Committee Emma Bayley, Andrew Clements, Julia Kennett, Bruce Gibbs. Cllr Liz Brennan who also attends as a representative of the South Gloucestershire Council.

The Management Committee usually meets on the first Monday of each month.

## CHAIRMAN'S REPORT

### AGM Chairman's report 2023

You will see from the Treasurer's report that the Barn year September 2022 to August 2023 has not been a good one financially for the Barn.

All the roofs had to be replaced/repared, the paths leading to the Barn tarmacked, work done on the outside wall, electrical work done in Jubilee and Concorde halls and Heath room. In addition we had to pay for a five yearly electrical installation condition report. We also needed the kitchen and coffee lounge to be redecorated and repairs carried out to Jubilee hall floor. You will have noticed that we have now installed a handrail on the front steps to make the steps easier to negotiate. All these things have cost the Barn almost £50,000.

In the Office we have recruited Melinda Gunnion on a part-time basis to assist our Office Manager. We have tried to improve the look of our grounds and Dave Regan has kindly offered to help us in this regard.

I should like to thank Bruce Gibbs and Zoe Tanner for their efforts in producing the Barn News, which takes a lot of time to collate and print. Thanks must also go to our maintenance volunteer Phil Abbott and his team without whose efforts it would cost the Barn quite a lot of money to maintain the building and its surroundings. I should like to thank our office Manager Zoe Tanner and her Deputy Martin Bailey for their input.

Thanks must go to Mel Brown, our Treasurer, who sorts out all sorts of problems for us beyond the remit of a Treasurer.

Finally my thanks go to our Secretary, Christine Bilella, Janet Biggin our Deputy Chairman and all the members of the Management Committee for all the help and support they have given me this past year.

Eileen Bendrey.

Chairman

## **BARN NEWS & PROSPECTUS**

The Barn News continues to be an important channel for members to keep in touch with the Association and each other. It is issued to members three times a year, with distribution largely completed at Club and Class meetings, and Coffee Mornings. Copies of the magazine can be found in the foyer and outside the Office in racks.

The Summer Term copies are always more difficult to distribute as fewer members tend to visit the Barn regularly at this time of year. Many members come to the Barn to collect their copies. A stamped-addressed envelope may be left in the office for those who would like a copy posted to them.

Thanks are again due to Zoe Tanner and Bruce Gibbs who have taken on the job of editing the Barn News which entails dealing with advertisers, organising the layout and helping to produce copies. We also thank Zoe and the office staff who produce many copies of each edition.

Our Prospectus was assembled this year by Zoe Tanner and Janet Hanlon and again produced "in-house" which enabled us to keep production costs well below commercial printing rates. It is distributed to local surgeries, libraries and similar locations. It is also available on our website.

All those who contributed to the major task of producing and distributing this year's Prospectus deserve our sincere thanks.

## **SOCIAL & FUND RAISING**

During the 2022/2023 year the Social and Fund Raising Committee are running with 6 people on the Committee. Social activities within The Barn during this past year have been quiet. Trips this year have included Kelmscott Manor, Botanic Gardens, all trip information is listed on the S&FR notice boards. Monthly speaker mornings have resumed, the first Thursday in the month. The S&FR Committee are trialing a lunch time fund raiser which follows after the speaker mornings.

There was a Christmas Market in November, Cleeve singers gave a Christmas Concert. In July a Table Top sale was held.

The S&FR Committee organised other social gatherings but through lack of interest these trips were cancelled.

Our activities are displayed on our Facebook page as well as our Website.

If anyone else would be interested in coming forward and joining this group, please contact the S&FR Management Committee.

**Merle Hosking**

## **MEMBERSHIP**

The amount taken in membership fees up to 1st September 2023 was £2399 with some members paying at the discounted figure and some at the full price.

## **CLUBS & CLASSES**

As in past years, our main aims were to produce a balanced programme designed to provide the local community with as many varied activities as could be arranged.

To create opportunities for the resumption of friendships or the forging of new ones here at the Barn.

To encourage the wider age-band of membership which we see as vital to the sustained vigour and financial health of the Association.

The established Clubs and Classes continue. We get many enquiries from private hirers wanting to run activities in our premises and new groups. Anyone wanting to join these privately run groups can find contact numbers in our prospectus or on our web site. Guests and visitors to the Barn are impressed by the range of activities on offer here, although they are often surprised to learn that, in the absence of any kind of external funding, the successful running of most of our Club activities is largely due to the personal effort and enterprise of a relatively small number of volunteers.

## **PROPERTY MANAGEMENT**

This year the Barn premises have been as much in demand throughout the year as ever and as before the main challenge has been to maximise Class, Club and associated activities for our members while, at the same time, generating that flow of revenue from private hirings upon which we have become increasingly dependent. That income is vital in enabling us to meet our increasing costs. We have had a lot of work done to keep our premises in good condition.

This year we have had extensive redecoration throughout the whole building due to the disruption caused to the rewiring of cables to enable the DFHA to obtain our electric EICS certificate. As before there has been a frequent need for repairs and maintenance of some kind throughout the year. Aaron Mitchell is our Property Manager and he has responded promptly to calls from the Office Manager. We now have three volunteers to help with maintenance and we are very grateful to Phillip Abbott, Peter Smithson and Adrian Helps for their time and expertise and for their help with looking after the grounds and some interior work. Any help that members can give, using their skills and experience, would save the Association considerable expenditure and would be much appreciated.

Finally, it is necessary to repeat our annual appeal to our members, to remain vigilant and security-conscious in and around the building since a quick response from the Police cannot be taken for granted. It is essential that we should support each other in an effort to keep crime and hooliganism at bay.

## **ADMINISTRATION**

It is the face or voice of the Office Volunteer on duty which is often the first point of contact with this Association for many enquirers. As stated in previous years, we are very fortunate to have a team of agreeable and experienced, volunteer Office staff at the Barn, to support our day-to-day activities. As we no longer close down when the schools are shut the demands on the Office have greatly increased, and more volunteers are always needed. There are three new part time staff in the Office, Jane Faithfull, Derek Whitchurch, and Melinda Gunnion. We now only have two Office volunteers Maureen Walker and Janet Hanlon. They deserve praise and admiration for the efficient, polite and patient way they deal with enrolments for classes, bookings for outings, and telephone calls, queries, the occasional dissatisfied member and much more. A "thank-you" to them is always welcome.

May we take this opportunity to state that any verbal abuse will not be tolerated from DFHA members towards the Office Staff. Members found guilty of such actions will be banned from The Barn.

The premises are cleaned by an outside company, G E Treasure.

They are responsible for keeping the building in a tidy and hygienic condition, and this has enabled our members and hirers to enjoy their chosen activities in a clean and safe environment.

Those who join our "behind the scenes" operation for the first time are usually amazed at the amount and variety of work involved in running this Association. It is for this reason that new recruits are always welcomed, especially those who are willing to serve in a back-up capacity on an occasional basis, since they can give the team an added strength at times of enrolment, fund-raising events and when tickets are on sale for the various events.

Additional pairs of hands are especially welcome whenever an event is being held. Setting up and clearing up afterwards are an integral part of the event itself and many hands certainly make lighter work.

Members are reminded to keep the office informed of any changes of address or telephone numbers so that if necessary they can be contacted with information pertaining to clubs and classes or social events.

**Receipts and Payments Accounts  
For the period 1st September 2022 to 31st August 2023**

**Section A Receipts and payments**

	Unrestricted Funds (£)	Restricted Funds (£)	Endowment Funds (£)	Total Funds (£)	Last year (£)
<b>A1 Receipts</b>					
Membership	2,399	0	0	2,399	1,451
Club Fees	18,922	0	0	18,922	18,751
Prepayments for 2023/2024	5,176	0	0	5,176	220
Fundraising	3,039	0	0	3,039	4,110
Catering	1,488	0	0	1,488	910
Hire of premises	77,587	0	0	77,587	56,472
Miscellaneous	603	0	0	603	2,272
Deposit A/C interest	983	0	0	983	601
Donations and Legacies	5,852	0	0	5,852	3,247
Grants (CoVid/Furlough)	0			0	2,967
<b>Sub-Total</b>	<b>116,049</b>			<b>116,049</b>	<b>91,001</b>
<b>A2 Asset and investment sales</b>					
None					
<b>Sub Total</b>	<b>0</b>			<b>0</b>	<b>0</b>
<b>Total Receipts</b>	<b>116,049</b>			<b>116,049</b>	<b>91,001</b>
<b>A3 Payments</b>					
Cost of Fundraising	1,031	0	0	1,031	1,648
Wages/Salaries	39,236	0	0	39,236	32,113
Repairs/Maintenance	68,985	0	0	68,985	26,394
Lighting/Heating	6,250	0	0	6,250	7,182
Water & Sewage	1,676	0	0	1,676	715
Insurance/Licenses	10,862	0	0	10,862	7,332
Phone/Internet	786	0	0	786	732
Stationery	529	0	0	529	424
Bank charges	234	0	0	234	305
Cleaning	22,327	0	0	22,327	17,622
Training	634	0	0	634	
Miscellaneous	1,374	0	0	1,374	3,096
Catering	696	0	0	696	177
IT Support	570	0	0	570	
Club Exp	1,380	0	0	1,380	1,349
CoVid				0	89
<b>Sub Total</b>	<b>156,570</b>			<b>156,570</b>	<b>99,178</b>
<b>A4 Asset and investment purchases</b>					
New Porch - drgs/planning	0	0	0	0	
New Cooker	0	0	0	0	0
<b>Sub-Total</b>	<b>0</b>			<b>0</b>	<b>0</b>
<b>Total Payments</b>	<b>156,570</b>			<b>156,570</b>	<b>99,178</b>

net receipts/payments)  
 A5 Transfers between funds  
 A6 cash funds last year  
 Cash Funds this year end

70,000
0
84,144



70,000
0
84,144

70,111
0
124,665

**Section B Statement of assets and liabilities at the end of the period**

	Details	Unrestricted Funds (£)	Restricted Funds (£)	Endowment Funds (£)
<b>B1 Cash Funds</b>	Cash Book	12,337		
	Deposit Account	71,725		
	Petty Cash	82		
	<b>Total Cash Funds</b>	<b>84,144</b>		

<b>B2 Other monetary assets</b>	Details			
	None			

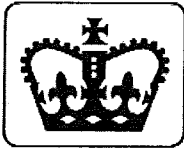
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current Value (Optional)
	None			

<b>B4 Assets retained for the charities own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current Value (Optional)
	The Charity leases the building known as Lincombe Barn from South Glos Council. The Charity uses other assets: computers, furniture, cutlery etc all of which have negligible value			

<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None			

Signed by one trustee on behalf of all the trustees

Signature	Print Name	Date of approval
	Mel Brown (Treasurer)	27/10/23



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Downend Folk House Association

**On accounts for the year  
ended**

31 August 2023

**Charity no  
(if any)**

1157237

**Set out on pages**

CC16a Sections A & B

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

27/10/2023

**Name:**

Susan Rickerby

**Relevant professional  
qualification(s) or body  
(if any):**

ACA

**Address:**

118 High Street

Staple Hill

Bristol BS16 5HH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**Receipts and Payments Accounts**  
**For the period 1st September 2022 to 31st August 2023**

**Section A Receipts and payments**

	Unrestricted Funds (£)	Restricted Funds (£)	Endowment Funds (£)	Total Funds (£)	Last year (£)
<b>A1 Receipts</b>					
Membership	2,399	0	0	2,399	1,451
Club Fees	18,922	0	0	18,922	18,751
Prepayments for 2023/2024	5,176	0	0	5,176	220
Fundraising	3,039	0	0	3,039	4,110
Catering	1,488	0	0	1,488	910
Hire of premises	77,587	0	0	77,587	56,472
Miscellaneous	603	0	0	603	2,272
Deposit A/C interest	983	0	0	983	601
Donations and Legacies	5,852	0	0	5,852	3,247
Grants (CoVid/Furlough)	0			0	2,967
<b>Sub-Total</b>	<b>116,049</b>			<b>116,049</b>	<b>91,001</b>
<b>A2 Asset and investment sales</b>					
None					
<b>Sub Total</b>	<b>0</b>			<b>0</b>	<b>0</b>
<b>Total Receipts</b>	<b>116,049</b>			<b>116,049</b>	<b>91,001</b>
<b>A3 Payments</b>					
Cost of Fundraising	1,031	0	0	1,031	1,648
Wages/Salaries	39,236	0	0	39,236	32,113
Repairs/Maintenance	68,985	0	0	68,985	26,394
Lighting/Heating	6,250	0	0	6,250	7,182
Water & Sewage	1,676	0	0	1,676	715
Insurance/Licenses	10,862	0	0	10,862	7,332
Phone/Internet	786	0	0	786	732
Stationery	529	0	0	529	424
Bank charges	234	0	0	234	305
Cleaning	22,327	0	0	22,327	17,622
Training	634	0	0	634	
Miscellaneous	1,374	0	0	1,374	3,096
Catering	696	0	0	696	177
IT Support	570	0	0	570	
Club Exp	1,380	0	0	1,380	1,349
CoVid				0	89
<b>Sub Total</b>	<b>156,570</b>			<b>156,570</b>	<b>99,178</b>
<b>A4 Asset and investment purchases</b>					
New Porch - drgs/planning	0	0	0	0	
New Cooker	0	0	0	0	0
<b>Sub-Total</b>	<b>0</b>			<b>0</b>	<b>0</b>
<b>Total Payments</b>	<b>156,570</b>			<b>156,570</b>	<b>99,178</b>

net receipts/payments)  
 A5 Transfers between funds  
 A6 cash funds last year  
 Cash Funds this year end

70,000
0
84,144



70,000
0
84,144

70,111
0
124,665

**Section B Statement of assets and liabilities at the end of the period**

	Details	Unrestricted Funds (£)	Restricted Funds (£)	Endowment Funds (£)
<b>B1 Cash Funds</b>	Cash Book	12,337		
	Deposit Account	71,725		
	Petty Cash	82		
	<b>Total Cash Funds</b>	<b>84,144</b>		


<b>B2 Other monetary assets</b>	Details			
	None			

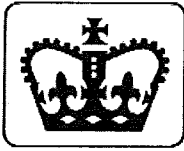
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current Value (Optional)
	None			

<b>B4 Assets retained for the charities own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current Value (Optional)
	The Charity leases the building known as Lincombe Barn from South Glos Council. The Charity uses other assets: computers, furniture, cutlery etc all of which have negligible value			

<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None			

Signed by one trustee on behalf of all the trustees

Signature	Print Name	Date of approval
	Mel Brown (Treasurer)	27/10/23



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Downend Folk House Association

**On accounts for the year  
ended**

31 August 2023  
Charity no (if any) 1157237

**Set out on pages**

CC16a Sections A & B  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 27/10/2023

Name: Susan Rickerby

**Relevant professional  
qualification(s) or body  
(if any):**

ACA

**Address:**

118 High Street  
Staple Hill  
Bristol BS16 5HH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**DOWNEND FOLK HOUSE ASSOCIATION**

England & Wales - Charity number 1157237

---

# Accounts

---

## WHAT IS D.F.H.A.?

Downend Folk House Association was founded in 1970 by a group of local people and is a registered charity. It serves the residents of Downend and the neighbouring areas irrespective of sex or religious, political or other opinions.

## MISSION STATEMENT

Its purpose is to improve the quality of life of the local community by advancing education and providing facilities in the interests of social welfare, recreation and leisure

## HOW WE ARE FUNDED

We receive no funding of any kind from any source and so our running costs have to be covered by income raised through our own efforts.

Membership Fees:	£10.00 per adult.
Paid before September 1 <sup>st</sup> 2022	£5
For those aged 13 -17yrs:	£2.50 per annum.
Club & Class Fees: —	these vary, see the Prospectus for details
Fund-raising events: —	see our Prospectus and our website for details.

External Hirings : our facilities are available for private functions at competitive rates. Details from our Office Administrator.

## MANAGEMENT COMMITTEE

<b>Chairman:</b> Bendrey	Mrs Eileen
<b>Vice-Chairman:</b> Hosking	Mrs Merle
<b>Treasurer:</b> Brown	Mr Mel
<b>Secretary:</b> Christine Bilella	Mrs
<b>Chairman Social &amp; Fundraising Committee:</b> Hosking.	Merle

Elected representatives serving on the Management Committee Joyce Bishop, Andrew Clements, Julia Kennett, Bruce Gibbs. Cllr Janet Biggin who also attends as a representative of the Downend & Bromley Heath Parish Council.

The Management Committee usually meets on the first Monday of each month.

## **CHAIRMAN'S REPORT**

### AGM Chairman's report October 28<sup>th</sup> 2022

This year we have been trying to recover from Covid and not all of our clubs and classes felt able to return.

However we took the opportunity to have the front and back doors of the Barn repainted and the window in Grace Room repaired. We also put shelving and a false floor in the Boiler Room. In the Office we have replaced the Office Manager's desk, our laptop and the 3 computers and also replaced the washing machine. With the increasing cost of energy we had the building examined using a thermal imaging camera to identify areas of greatest heat loss. Consequently panels have been fitted to the areas under the windows in the kitchen, Jubilee and Concorde to reduce heat loss.

In October Joan Wheadon retired from the Office. Joan has been replaced by her deputy, Zoe Tanner and we now have Martin Bailey as our Deputy Manager. As we have very few Office Volunteers we have taken on Jane Faithfull and Derek Whitchurch as part-time day staff for the morning shift. We have also employed Adam Tanner as our gardener and you may have noticed an improvement to some of our garden areas. To bolster our Barn Funds we held a successful Table Top Sale earlier in the year.

Louise Hooper agreed to work with Bruce Gibbs to update our Facebook page, since when we have had lots of hits.

In conclusion I would like to thank Zoe Tanner and Bruce Gibbs who have produced our Barn News, which takes quite a long time to collate and print. I should like to thank Phil Abbott, our maintenance volunteer, our Office Manager and the small,

stalwart group of volunteers who man the office for us, which is a great help. More volunteers are still required so if you feel able to offer the occasional help please contact the office.

I must of course thank Mel Brown our Treasurer. He sorts out all kinds of problems for us involving the Barn, which is strictly outside the duties of a Treasurer.

Finally I should like to thank our Secretary Christine Bilella and all the members of the Management Committee for all the help and support they have given me throughout the year.

**Eileen  
Bendrey**

## **BARN NEWS & PROSPECTUS**

The Barn News continues to be an important channel for members to keep in touch with the Association and each other. It is issued to members three times a year, with distribution largely completed at Club and Class meetings, and Coffee Mornings. Copies of the magazine can be found in the foyer and outside the Office in racks.

The Summer Term copies are always more difficult to distribute as fewer members tend to visit the Barn regularly at this time of year. However, those on our summer excursions received their copies on the coach, and many other members come to the Barn to collect their copies. A stamped-addressed envelope may be left in the office for those who would like a copy posted to them.

Thanks are again due to Zoe Tanner and Bruce Gibbs who have taken on the job of editing the Barn News which entails dealing with advertisers, organising the layout and helping to produce copies. We also thank Zoe and the office staff who produce many copies of each edition.

Our Prospectus was assembled this year by Zoe Tanner and Janet Hanlon and again produced "in-house" which enabled us to keep production costs well below commercial printing rates. It is distributed to local surgeries, libraries and similar locations. It is also available on our website.

All those who contributed to the major task of producing and distributing this year's Prospectus deserve our sincere thanks.

## **SOCIAL & FUND RAISING**

During the 2021/2022 year the Social and Fund Raising Committee has been reduced to two people. This has meant that Social activities within The Barn during this past year have been rather quiet. Trips this year have included Theatre, Salisbury Cathedral for the Festival of Flowers, a boat trip with a cream tea, and some monthly speaker mornings.

There was a Christmas Market in November, and a table top sale in April.

Cleeve singers gave a Christmas Concert.

Our activities are displayed on our Facebook page as well as our Website.

Over the last couple of months, we are delighted to say that we have had two members contact the S&FR committee with offers to help run the Christmas Market in November and perhaps other functions in the coming year.

If anyone else would be interested in coming forward and joining this group, please contact the Management Committee.

**Merle**

## **Hosking**

## **MEMBERSHIP**

The amount taken in membership fees up to 1st September 2022 was £1,451 with some members paying at the discounted figure and some at the full price.

## **CLUBS & CLASSES**

As in past years, our main aims were to produce a balanced programme designed to provide the local community with as many varied activities as could be arranged.

To create opportunities for the resumption of friendships or the forging of new ones here at the Barn.

To encourage the wider age-band of membership which we see as vital to the sustained vigour and financial health of the Association.

The established Clubs and Classes continue to thrive. We get many enquiries from private hirers wanting run activities in our

premises and new groups. Anyone wanting to join these privately run groups can find contact numbers in our prospectus or on our web site. Guests and visitors to the Barn are impressed by the range of activities on offer here, although they are often surprised to learn that, in the absence of any kind of external funding, the successful running of most of our Club activities is largely due to the personal effort and enterprise of a relatively small number of volunteers.

## **PROPERTY MANAGEMENT**

This year the Barn premises have been as much in demand throughout the year as ever and as before the main challenge has been to maximise Class, Club and associated activities for our members while, at the same time, generating that flow of revenue from private hirings upon which we have become increasingly dependent. That income is vital in enabling us to meet our increasing costs. We have had a lot of work done to keep our premises in good condition.

This year we have had extensive redecoration in Jubilee Hall. There has been insulation done on panels below windows in Jubilee, Concorde and the kitchen to help with heat loss. Unfortunately there were a few roof leaks which had to be addressed. As before there has been a frequent need for repairs and maintenance of some kind throughout the year. Aaron Mitchell is our Property Manager and he has responded promptly to calls from the Office Manager. Our garden borders and large trees are taking shape thanks to our new gardener Adam Tanner. We now have three volunteers to help with maintenance and we are very grateful to Phillip Abbott, Peter Smithson and Adrian Helps for their time and expertise and for their help with looking after the grounds and some interior work. Any help that members can give, using their skills and experience, would save the Association considerable expenditure and would be much appreciated.

Finally, it is necessary to repeat our annual appeal to our members, to remain vigilant and security-conscious in and around the building since a quick response from the Police cannot be taken for granted. It is essential that we should support each other in an effort to keep crime and hooliganism at bay.

## **ADMINISTRATION**

It is the face or voice of the Office Volunteer on duty which is often the first point of contact with this Association for many enquirers. As stated in previous years, we are very fortunate to have a team of agreeable and experienced, volunteer Office staff at the Barn, to support our day-to-day activities. As we no longer close down when the schools are shut the demands on the Office have greatly increased, and more volunteers are always needed.

Our band of office volunteers include Melinda Gunnion, Janet Hanlon, Maureen Walker. They deserve praise and admiration for the efficient, polite and patient way they dealt with enrolments for classes, bookings for outings, and telephone calls, queries, the occasional dissatisfied member and much more. A "thank-you" to them is always welcome.

May we take this opportunity to state that any verbal abuse will not be tolerated from DFHA members towards the Office Staff. Members found guilty of such actions will be banned from The Barn.

The premises are cleaned by an outside company, Mrs Bucket. They are responsible for keeping the building in a tidy and hygienic condition, and this has enabled our members and hirers to enjoy their chosen activities in a clean and safe environment.

Those who join our "behind the scenes" operation for the first time are usually amazed at the amount and variety of work involved in running this Association. It is for this reason that new recruits are always welcomed, especially those who are willing to serve in a back-up capacity on an occasional basis, since they can give the team an added strength at times of enrolment, fund-raising events and when tickets are on sale for the various events.

Additional pairs of hands are especially welcome whenever an event is being held. Setting up and clearing up afterwards are an integral part of the event itself and many hands certainly make lighter work.

Members are reminded to keep the office informed of any changes of address or telephone numbers so that if necessary they can be contacted with information pertaining to clubs and classes or social events.

# DOWNEND FOLK HOUSE ASSOCIATION (Charity No 1157237)

(CC16a substitute)

## Receipts and Payments Accounts For the period 1st September 2021 to 31st August 2022

### Section A Receipts and payments

	Unrestricted Funds (£)	Restricted Funds (£)	Endowment Funds (£)	Total Funds (£)	Last year (£)
<b>A1 Receipts</b>					
Membership	1,451	0	0	1,451	1,010
Club Fees	18,751	0	0	18,751	3,066
Prepayments for 2022/2023	220	0	0	220	
Fundraising	4,110	0	0	4,110	
Catering	910	0	0	910	2
Hire of premises	56,472	0	0	56,472	26,591
Miscellaneous	2,272	0	0	2,272	1,082
Deposit A/C interest	601	0	0	601	287
Donations and Legacies	3,247	0	0	3,247	31
Grants (CoVid/Furlough)	2,967	0	0	2,967	22,434
<b>Sub-Total</b>	<b>91,001</b>	<b>0</b>	<b>0</b>	<b>91,001</b>	<b>54,503</b>
<b>A2 Asset and investment sales</b>					
None					
<b>Sub Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Receipts</b>	<b>91,001</b>	<b>0</b>	<b>0</b>	<b>91,001</b>	<b>54,503</b>
<b>A3 Payments</b>					
Cost of Fundraising	1,648	0	0	1,648	
Wages/Salaries	32,113	0	0	32,113	25,846
Repairs/Maintenance	26,394	0	0	26,394	14,962
Lighting/Heating	7,182	0	0	7,182	5,305
Water & Sewage	715	0	0	715	282
Insurance/Licenses	7,332	0	0	7,332	7,145
Phone/Internet	732	0	0	732	745
Stationery	424	0	0	424	261
Bank charges	305	0	0	305	162
Cleaning	17,622	0	0	17,622	8,014
Playgroup		0	0	0	
Miscellaneous	3,096	0	0	3,096	1,198
Catering	177	0	0	177	
IT Support		0	0	0	
Club Exp	1,349	0	0	1,349	
CoVid	89	0	0	89	1,635
<b>Sub Total</b>	<b>99,178</b>	<b>0</b>	<b>0</b>	<b>99,178</b>	<b>65,555</b>
<b>A4 Asset and investment purchases</b>					
New Porch - drgs/planning	0	0	0	0	3,573
New Cooker	0	0	0	0	0
<b>Sub-Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,573</b>
<b>Total Payments</b>	<b>99,178</b>	<b>0</b>	<b>0</b>	<b>99,178</b>	<b>69,128</b>
<b>Net receipts/(payments)</b>	<b>-8,177</b>			<b>-8,177</b>	<b>-14,625</b>
<b>A5 Transfers between funds</b>	<b>0</b>			<b>0</b>	<b>0</b>
<b>A6 cash funds last year</b>					
<b>Cash Funds this year end</b>	<b>124,665</b>			<b>124,665</b>	<b>132,842</b>

**Section B Statement of assets and liabilities at the end of the period**

	Details	Unrestricted Funds (£)	Restricted Funds (£)	Endowment Funds (£)
<b>B1 Cash Funds</b>	Cash Book	23,873		
	Deposit Account	100,743		
	Petty Cash	50		
	<b>Total Cash Funds</b>	<b>124,665</b>		<b>0</b>

<b>B2 Other monetary assets</b>	Details			
	None			

<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current Value (Optional)
	None			

<b>B4 Assets retained for the charities own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current Value (Optional)
	The Charity leases the building known as Lincombe Barn from South Glos Council. The Charity uses other assets: computers, furniture, cutlery etc all of which have negligible value			

<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None			

Signed by one trustee on behalf of all the trustees

Signature



Print Name

Mel Brown  
(Treasurer)

Date of approval

6/12/22



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Downend Folk House Association

**On accounts for the year  
ended**

31 August 2022 **Charity no  
(if any)** 1157237

**Set out on pages**

CC16a Sections A & B  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date:**

6/12/2022

**Name:**

Susan Rickerby

**Relevant professional  
qualification(s) or body  
(if any):**

ACA

**Address:**

118 High Street  
Staple Hill  
Bristol BS16 5HH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

# DOWNEND FOLK HOUSE ASSOCIATION (Charity No 1157237)

(CC16a substitute)

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Catering	910	0	0	910	2
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Miscellaneous	2,272	0	0	2,272	1,082
Deposit A/C interest	601	0	0	601	287
Donations and Legacies	3,247	0	0	3,247	31
Grants (CoVid/Furlough)	2,967	0	0	2,967	22,434
<b>Sub-Total</b>	<b>91,001</b>	<b>0</b>	<b>0</b>	<b>91,001</b>	<b>54,503</b>
<b>A2 Asset and investment sales</b>					
None					
<b>Sub Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Receipts</b>	<b>91,001</b>	<b>0</b>	<b>0</b>	<b>91,001</b>	<b>54,503</b>
<b>A3 Payments</b>					
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Cleaning	17,622	0	0	17,622	8,014
Playgroup		0	0	0	
Miscellaneous	3,096	0	0	3,096	1,198
Catering	177	0	0	177	
IT Support		0	0	0	
Club Exp	1,349	0	0	1,349	
CoVid	89	0	0	89	1,635
<b>Sub Total</b>	<b>99,178</b>	<b>0</b>	<b>0</b>	<b>99,178</b>	<b>65,555</b>
<b>A4 Asset and investment purchases</b>					
New Porch - drgs/planning	0	0	0	0	3,573
New Cooker	0	0	0	0	0
<b>Sub-Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,573</b>
<b>Total Payments</b>	<b>99,178</b>	<b>0</b>	<b>0</b>	<b>99,178</b>	<b>69,128</b>
<b>Net receipts/(payments)</b>	<b>-8,177</b>			<b>-8,177</b>	<b>-14,625</b>
<b>A5 Transfers between funds</b>	<b>0</b>			<b>0</b>	<b>0</b>
<b>A6 cash funds last year</b>					
<b>Cash Funds this year end</b>	<b>124,665</b>			<b>124,665</b>	<b>132,842</b>

**Section B Statement of assets and liabilities at the end of the period**

	Details	Unrestricted Funds (£)	Restricted Funds (£)	Endowment Funds (£)
<b>B1 Cash Funds</b>	Cash Book	23,873		
	Deposit Account	100,743		
	Petty Cash	50		
	<b>Total Cash Funds</b>	<b>124,665</b>		<b>0</b>

<b>B2 Other monetary assets</b>	Details			
	None			

<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current Value (Optional)
	None			

<b>B4 Assets retained for the charities own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current Value (Optional)
	The Charity leases the building known as Lincombe Barn from South Glos Council. The Charity uses other assets: computers, furniture, cutlery etc all of which have negligible value			

<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None			

Signed by one trustee on behalf of all the trustees

Signature

Print Name

Date of approval



Mel Brown  
(Treasurer)

6/12/22



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Downend Folk House Association

**On accounts for the year  
ended**

31 August 2022 **Charity no  
(if any)** 1157237

**Set out on pages**

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(remember to include the page numbers of additional sheets)

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**Independent  
examiner's statement**

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- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date:**

6/12/2022

**Name:**

Susan Rickerby

**Relevant professional  
qualification(s) or body  
(if any):**

ACA

**Address:**

118 High Street  
Staple Hill  
Bristol BS16 5HH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**DOWNEND FOLK HOUSE ASSOCIATION**

England & Wales - Charity number 1157237

---

# Accounts

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## **WHAT IS D.F.H.A.?**

Downend Folk House Association was founded in 1970 by a group of local people and is a registered charity. It serves the residents of Downend and the neighbouring areas irrespective of sex or religious, political or other opinions.

## **MISSION STATEMENT**

Its purpose is to improve the quality of life of the local community by advancing education and providing facilities in the interests of social welfare, recreation and leisure

## **HOW WE ARE FUNDED**

We receive no funding of any kind from any source and so our running costs have to be covered by income raised through our own efforts.

Membership Fees: £5 per adult.

Paid anytime during 2021/22 £5

For those aged 13 -17yrs: £2.50 per annum.

Club & Class Fees: — these vary, see the Prospectus for details

Fund-raising events: — see our Prospectus and our website for details.

External Hirings: our facilities are available for private functions at competitive rates. Details from our Office Administrator.

## **MANAGEMENT COMMITTEE**

**Chairman:** Mrs Eileen Bendrey

**Vice-Chairman:** Mrs Merle Hosking

**Treasurer:** Mr Mel Brown

**Secretary:** Mrs Christine Bilella

**Chairman Social & Fundraising Committee:** Merle Hosking.

Elected representatives serving on the Management Committee.

Joyce Bishop, Andrew Clements, Bruce Gibbs, Julia Kennett, Cllr Janet Biggin attends as a member and representative of the Downend & Bromley Heath Parish Council. The Management Committee usually meets on the first Monday of each month.

## **CHAIRMAN'S REPORT**

### **AGM Chairman's report 19<sup>th</sup> November 2021**

Due to Covid the Barn was effectively closed down for a year so consequently there is no Chairman's report for the Barn year September 2020 to August 2021.

The Barn year from September 2019 to August 2020 can be regarded as a year of two halves.

In the first half of the year we had coffee mornings, a successful Christmas Fayre and Christmas concerts. As far as the building is concerned we installed a defibrillator on the outside of the building so that it could also be used by the local community. In Jubilee hall we fitted new blinds and turned the amplifier cupboard into a storage area for tables. We also had a new cupboard built in Concorde hall to house tables. During the course of the year we have made improvements to the Snooker Room floor and highered the floor level in the Boiler Room.

Then, in March came Covid-19 and everything changed with various forms of lockdown thereafter and clubs and classes ceased to function. At this point I would like to thank Joan Wheadon and Christine Bilella and Julia Kennett for all their efforts in making the Barn Covid-safe.

In March the Playgroup manager resigned and with dwindling numbers of children registered in the Playgroup and very few enrolled for September it was decided to close the Playgroup at the end of the summer term.

I should like to thank Phil Abbott, our maintenance volunteer for all his efforts on our behalf and Joan Wheadon, our Administrator , who does so much behind the scenes and also

the small group of volunteers who helped out in the office until March.

In addition I should like to thank our Treasurer Mel Brown, who sorts out so many problems for us strictly outside the duties of a treasurer. Finally I should like to thank our Secretary, Christine Bilella and all members of the Management Committee for their help and support during this difficult period.

## **Eileen Bendrey**

### **BARN NEWS & PROSPECTUS**

The Barn News continues to be an important channel for members to keep in touch with the Association and each other. It is issued to members three times a year, with distribution largely completed at Club and Class meetings, and Coffee Mornings.

Over the last two years due to the Corona Virus the DFHA has had to close its doors to the membership.

During this time the building has been kept clean and sanitized. There has been no activity within the building. So there is no Barn news and up to date Prospectus. We hope to have more information after Christmas.

### **SOCIAL & FUND RAISING**

Due to Covid virus there is nothing to report on the Social and Fund Raising activities.

Speaker mornings will begin during October 2021.

### **MEMBERSHIP**

The amount taken in membership fees up to 17<sup>th</sup> September 2021 was £1,010.

## **CLUBS & CLASSES**

As in past years, our main aims were

- to produce a balanced programme designed to provide the local community with as many varied activities as could be arranged
- to create opportunities for the resumption of friendships or the forging of new ones here at the Barn
- to encourage the wider age-band of membership which we see as vital to the sustained vigour and financial health of the Association.

We welcome back all those members who are returning, and hope the clubs and classes return and grow stronger.

## **ADMINISTRATION**

It is the face or voice of the Office Volunteer on duty which is often the first point of contact with this Association for many enquirers. As stated in previous years, we are very fortunate to have a team of agreeable and experienced, volunteer Office staff at the Barn, to support our day-to-day activities. As we no longer close down when the schools are shut the demands on the Office have greatly increased, and more volunteers are always needed.

From the 1<sup>st</sup> October 2021 we have a new Office Manager Mrs Zoe Tanner.

Our band of office volunteers include Melinda Gunnion, Janet Hanlon, Jane Faithfull, Derek Whitchurch, Elaine Fitzgerald and Maureen Walker. They deserve praise and admiration for the efficient, polite and patient way they deal with enrolments for classes, telephone calls, queries, the occasional dissatisfied member and much more. A "thank-you" to them is always welcome.

The premises are cleaned by an outside company, Mrs Bucket. They are responsible for keeping the building in a tidy and hygienic condition, and this has enabled our members and hirers to enjoy their chosen activities in a clean and safe environment.

Those who join our "behind the scenes" operation for the first time are usually amazed at the amount and variety of work involved in running this Association. It is for this reason that

new recruits are always welcomed, especially those who are willing to serve in a back-up capacity on an occasional basis, since they can give the team an added strength at times of enrolment, fund-raising events and when tickets are on sale for the various events.

Additional pairs of hands are especially welcome whenever an event is being held. Setting up and clearing up afterwards are an integral part of the event itself and many hands certainly make lighter work.

Members are reminded to keep the office informed of any changes of address or telephone numbers so that if necessary they can be contacted with information pertaining to clubs and classes or social events.

# DOWNEND FOLK HOUSE ASSOCIATION (Charity No 1157237)

(CC16a substitute)

## Receipts and Payments Accounts For the period 1st September 2020 to 31st August 2021

### Section A Receipts and payments

	Unrestricted Funds (£)	Restricted Funds (£)	Endowment Funds (£)	Total Funds (£)	Last year (£)
<b>A1 Receipts</b>					
Membership	1,010	0	0	1,010	3,160
Club Fees	3,066	0	0	3,066	19,413
Playgroup		0	0	0	39,963
Fundraising		0	0	0	4,263
Catering	2	0	0	2	1,170
Hire of premises	26,591	0	0	26,591	38,717
Miscellaneous	1,082	0	0	1,082	2,868
Deposit A/C interest	287	0	0	287	1,017
Donations and Legacies	31	0	0	31	252
Grants (CoVid/Furlough)	22,434			22,434	17,483
<b>Sub-Total</b>	<b>54,503</b>			<b>54,503</b>	<b>128,307</b>
<b>A2 Asset and investment sales</b>					
None					
<b>Sub Total</b>	<b>0</b>			<b>0</b>	<b>0</b>
<b>Total Receipts</b>	<b>54,503</b>			<b>54,503</b>	<b>128,307</b>
<b>A3 Payments</b>					
Cost of Fundraising		0	0	0	894
Wages/Salaries	25,846	0	0	25,846	23,135
Repairs/Maintenance	14,962	0	0	14,962	19,260
Lighting/Heating	5,305	0	0	5,305	8,264
Water & Sewage	282	0	0	282	1,105
Insurance/Licenses	7,145	0	0	7,145	9,110
Phone/Internet	745	0	0	745	1,285
Stationery	261	0	0	261	477
Bank charges	162	0	0	162	493
Cleaning	8,014	0	0	8,014	11,598
Playgroup		0	0	0	57,102
Miscellaneous	1,198	0	0	1,198	2,700
Catering		0	0	0	619
IT Support		0	0	0	0
Club Exp		0	0	0	1,750
CoVid	1,635			1,635	2,826
<b>Sub Total</b>	<b>65,555.00</b>			<b>65,555</b>	<b>140,620</b>
<b>A4 Asset and investment purchases</b>					
New Porch - drgs/planning	3,573	0	0	3,573	0
New Cooker	0	0	0	0	0
<b>Sub-Total</b>	<b>3,573</b>			<b>3,573</b>	<b>0</b>
<b>Total Payments</b>	<b>69,128</b>			<b>69,128</b>	<b>140,620</b>
<b>Net receipts/(payments)</b>	<b>-14,625</b>			<b>-14,625</b>	<b>-12,313</b>

A5 Transfers between funds	0			0	0
A6 cash funds last year					
Cash Funds this year end	145,155			145,155	159,780

**Section B Statement of assets and liabilities at the end of the period**

	Details	Unrestricted Funds (£)	Restricted Funds (£)	Endowment Funds (£)
<b>B1 Cash Funds</b>	Cash Book	32,700		27,725
	Deposit Account	100,142		119,742
	<b>Total Cash Funds</b>	<b>132,842</b>		<b>147,467</b>

<b>B2 Other monetary assets</b>	Details			
	None			

<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current Value (Optional)
	None			

<b>B4 Assets retained for the charities own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current Value (Optional)
	The Charity leases the building known as Lincombe Barn from South Glos Council. The Charity uses other assets: computers, furniture, cutlery etc all of which have negligible value			

<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None			

Signed by one trustee on behalf of all the trustees

Signature



Print Name

Mei Brown  
(Treasurer)

Date of approval

21/10/21



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name Downend Folk House Association
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**On accounts for the year  
ended**

31 August 2021	<b>Charity no (if any)</b>	1157237
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**Set out on pages**

CC16a Sections A & B <small>(remember to include the page numbers of additional sheets)</small>
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I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Susan Rickerby*

**Date:**

21/10/2021

**Name:**

Susan Rickerby

**Relevant professional  
qualification(s) or body  
(if any):**

ACA

**Address:**

118 High Street  
Staple Hill  
Bristol BS16 5HH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

[Empty box for disclosure details]