

TONIC THEATRE CIO
CHARITY ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

TONIC THEATRE CIO

REFERENCE AND ADMINISTRATIVE INFORMATION

Trustees

The trustees during the year ended 31 March 2021 were as follows:

Craig Bennett
Moiria Buffini
Eleanor Lang
Sita McIntosh
Fathima Sabina Mohideen
Mee-Ling Skeffington
Kirsty Starkey
Anna Vaughan (retired 21st May 2020)

Principal Address

National Theatre, Upper Ground, Southbank, London SE1 9PX

Independent Examiner

Bells Accountants, 10a High Street, Chislehurst, Kent, BR7 5AN

Charity Number

1157234

TONIC THEATRE CIO

REPORT OF THE TRUSTEES

Name and Status

The name of the charity is Tonic Theatre CIO and this is the name under which it operates. The charity was constituted as a charitable incorporated organisation on 29th May 2014 under registration number 1157234.

Address

The charity's registered and operational address is Tonic Theatre, c/o National Theatre, Upper Ground, Southbank, London, SE1 9PX.

Trustees

Throughout the year the trustees were: Craig Bennett, Moira Buffini, Eleanor Lang, Sita McIntosh, Sabina Mohideen, Mee-Ling Skeffington, Kirsty Starkey and Anna Vaughan (retired from the Board on 21st May 2020).

Objects

The purpose of the charity is the advancement of the arts for the public benefit, by carrying out research and publishing the useful results thereof and by encouraging and fostering interest and active participation in all aspects of theatre among women and other sections of society which are under-represented in theatre (or in certain areas of theatrical work) or which are denied access to theatre through a lack of awareness, opportunity or cost.

Structure, governance and management

The Trustees are satisfied that the charity works within the objects. The day-to-day work is undertaken by Tonic Theatre's Director and Commercial Manager. The trustees meet quarterly to receive reports on and to review the work being undertaken.

Financial matters

Tonic Theatre's income for the financial period was £140,712 and its expenditure was £104,616.

Income was derived from a combination of income from our charitable activities (£88,319), grants (£49,736), and donations from individuals (£2,657).

The main area of expenditure was carrying out the charitable objects of the company of which the largest part was spent on project staff and artists' fees (£87,170). Charitable expenditure of £13,627, running costs of £3,219 and governance costs of £600 (net) made up the remainder of expenditure.

At the end of the year there was £nil of restricted expenditure.

The company became VAT registered on 13th January 2017. The company's VAT number is: 264 3327 10.

TONIC THEATRE CIO

REPORT OF THE TRUSTEES (cont'd)

Public benefit

The trustees are aware of their public benefit obligations and are satisfied that they have complied throughout the year with the guidance published by the Charity Commission.

Policies

In view of the nature of the charity and the manner in which it works the trustees do not consider it necessary to adopt any formal policies at this time.

Activity from 1 April 2020 to 31 March 2021

The start of Tonic Theatre's financial year coincided almost exactly with the start of the COVID-19 pandemic in the UK. As such, Tonic Theatre's activity was significantly disrupted in the first part of the year as theatres were required to shut. This meant projects and bookings Tonic Theatre had planned with them were either cancelled or postponed. Tonic Theatre took advantage of the Job Retention Scheme, and upon securing an Emergency Grant of £28,964 from Arts Council England, Tonic Theatre was able to bring its Director and Commercial Manager off furlough so they could restart the organisation's work; adapting much of it to digital rather than in-person delivery. Having successfully reconfigured how and where Tonic Theatre delivered its work, the Trustees are pleased to report that Tonic Theatre ended the year in a financially robust position.

Key activity in the year:

- Continued Tonic Theatre's work with the Advance Network; a cohort of 17 dance, opera and theatre organisations from across England which Tonic Theatre provides ongoing support and training to in relation to their work around equality, diversity and inclusion. Having paused the programme at the start of the pandemic, Tonic Theatre resumed activity with the Advance Network from October 2020, delivering a broad range of digital sessions to the network members
- Brokered a new agreement with ENOA (European Network of Opera Academies) to work with its 12 member organisations across the EU and UK, supporting them through their EU Commission-funded Empowering Opera programme, to implement more equitable processes in European opera-making
- Took advantage of the opportunity to start delivering its work via video conferencing. Tonic Theatre reconfigured its range of training courses and consultancy, offering all sessions online. This enabled Tonic Theatre to significantly expand the geographical reach of its work
- Delivered an online induction programme for new students at Royal Welsh College of Music & Drama, focussing on developing healthy and productive relationships to one another and their studies

In total Tonic Theatre delivered work to 54 organisation across 30 locations in the UK, Europe and the USA during the year.

Tonic also published a further two plays in its Platform series. Platform is a series of plays written for young people to perform which increase opportunities and aspiration in girls and young women taking part in youth drama. During the year, Tonic Theatre won Outstanding Drama Initiative Award at the Music & Drama Education Awards for Platform

Staffing

During the year, Tonic Theatre continued to employ a Director and Commercial Manager. A Coordinator left Tonic Theatre in July 2020 having completed a fixed term contract and was not replaced due to financial uncertainty created by the pandemic. A new role, Delivery Lead, was created later in the year, joining Tonic Theatre in December 2020.

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REPORT OF THE TRUSTEES (cont'd)

Plans for 2021/22

Tonic Theatre will build on its learning in 2020/21 in terms of how to adapt its work to digital delivery and envisages a future of offering its programme of training and consultancy both online and in person. This will enable Tonic Theatre to continue to work with organisations beyond London more easily and ensure that working with us is accessible to others.

The Advance Network will continue throughout the year and Tonic Theatre anticipates delivering a mixture of in-person and digital sessions as restrictions around England relax. Likewise, Tonic expects to continue its work with ENOA during the year and may be able to resume in-person visits to member organisations in other European countries if travel restrictions are lifted. Regardless, Tonic Theatre envisages a significant part of its work for ENOA will continue to be delivered digitally.

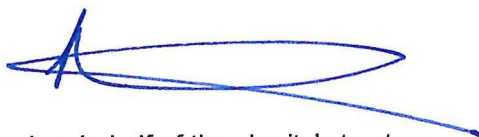
Tonic Theatre plans to expand its training offer aimed at performing arts training institutions and conservatoires, as well as for organisations that work with young people; for instance youth theatre and youth dance companies. This will build on work that Tonic Theatre has been doing in this area but will integrate material that responds to a post-pandemic, post-Black Lives Matter, post-#MeToo landscape.

Tonic Theatre will commission a further play for its Platform series with the intention of this being completed and published by autumn 2022.

Tonic Theatre hopes that the 4th Tonic Awards which celebrates women leading the way in theatre, and was postponed in March 2020, can take place in autumn 2021 as a live, in-person event.

In relation to staffing, Tonic Theatre's Commercial Manager will be leaving her role in May 2021. Tonic Theatre does not plan to replace her but instead create a new role, Office Coordinator, and recruit a second Delivery Lead.

The trustees declare that they have approved the trustees' report above.



Signed on behalf of the charity's trustees
S McIntosh
Trustee

15/07/21

TONIC THEATRE CIO

Independent Examiner's Report to the Trustees of Tonic Theatre CIO

I report on the accounts of the Trust for the year ended 31 March 2021, which are set out on pages 6 to 8.

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act):
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention.

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section s130 of the 2011 Act: and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or.

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Bells Accountants
10a High Street
Chislehurst
Kent
BR7 5AN

02/06/21

TONIC THEATRE CIO

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Receipts				
Turnover	88,319		88,319	91,452
Subscriptions	-	-	-	-
Grants	49,736	-	49,736	6,500
Gift Aid	-	-	-	-
Donations	-	2,657	2,657	2,636
Total receipts	138,055	2,657	140,712	100,588
Payments				
Charitable expenditure				
<i>Direct charitable expenditure</i>	13,627	-	13,627	2,818
<i>Support costs</i>				
<i>Administration:</i>				
Staff costs	87,170	-	87,170	86,293
Running costs	3,219	-	3,219	6,443
	90,389	-	90,389	95,554
<i>Governance costs:</i>				
Accountancy fees	600	-	600	-
Total payments	104,616	-	104,616	95,554
Net receipts/(payments)	33,439	2,657	36,096	5,034
Net assets b/f	27,233	1,000	28,233	23,199
Net assets c/f	60,672	3,657	64,329	28,233

TONIC THEATRE CIO

STATEMENTS OF ASSETS AND LIABILITIES AS AT 31 MARCH 2021

	2021 £	2020 £
Cash funds		
Bank current account	57,499	33,474
	<u> </u>	<u> </u>
Assets retained for own use		
Accounts receivable	15,918	-
	<u> </u>	<u> </u>
Liabilities		
VAT	8,488	5,241
Accruals	<u>600</u>	<u>-</u>
	<u>9,088</u>	<u>5,241</u>

We approve the accounts on pages 5 to 7 and confirm that we have made available all relevant records and information for their compilation.

Signed on behalf of the trustees



S McIntosh - Trustee
15/07/21

TONIC THEATRE CIO

NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

1 Trustees transactions

There were no transactions with trustees during the year that require disclosure.