



CHINGFORD CHURCH OF ENGLAND SCHOOL PARENTS ASSOCIATION  
*Registered Charity No: 1157227*

## **Trustees' Annual Report for CHINGFORD CHURCH OF ENGLAND SCHOOL PARENTS ASSOCIATION**

Year Ending: 31st December 2022

### **1. Introduction**

The Trustees of CHINGFORD CHURCH OF ENGLAND SCHOOL PARENTS ASSOCIATION are pleased to present their annual report together with the financial statements for the year ending 31st December 2022.

### **2. Objectives and Activities**

#### Charitable Objectives:

- To advance the education of pupils in Chingford C of E School by providing and assisting in the provision of facilities not required to be provided by the Local Education Authority.
- To engage in activities that support the school and advance the education of the pupils attending it.

#### Main Activities:

- Organising fundraising events such as school fairs, bake sales, and Quiz Nights.
- Coordinating volunteer programs to assist in school activities and events.
- Providing funding for learning materials, equipment and extracurricular activities.
- Facilitating communication between parents and the school administration.

### **3. Achievements and Performance**

#### Key Achievements:

- Successfully raised £42,550 through various fundraising events.
- Funded 4 activities benefiting 420 students.
- Purchased new equipment for the school, including Interactive White Boards and football equipment..
- Increased parent engagement with approximately 150 parents participating in events and meetings.

#### Impact:

- Enhanced the educational experience of students through improved resources and opportunities.
- Strengthened the school community by bringing together parents, teachers, and students through fundraising events and fairs
- Provided activities/ experiences for students that they might otherwise never get to experience.

## 4. Financial Review

### Financial Summary:

- Total Income: £42,550
- Total Expenditure: £26,031.23
- Net of receipts/ (payment: £16,518
- Cash carried over from year before: £17,070
- Reserves at Year End: £33,588

### Income Sources:

- Fundraising Events: £42,550
- Donations: £0
- Grants: £0

### Expenditures:

- Activities: £1,776.43
- Equipment and Supplies: £14,456.57
- Event Costs: £9,198.42
- Administrative Expenses: £599.81 (XERO & Parentkind)

### Reserves Policy:

The trustees have established a reserves policy to ensure that CHINGFORD CHURCH OF ENGLAND SCHOOL PARENTS ASSOCIATION can continue its activities in times of financial uncertainty. The target is to maintain a reserve of £8,000 to be able to put on the Summer/ Christmas Fair at a minimum.

## 5. Structure, and Management

### Trustee Recruitment and Appointment:

Trustees are elected annually at the AGM by the members of the association. The board seeks to maintain a range of skills and experiences to ensure effective governance and management.

### Trustee Induction and Training:

New trustees undergo a basic induction that includes an overview of their responsibilities, the association's activities, and financial matters, which takes place during their voting in at the AGM.

## 6. Plans for the Future

### Future Objectives:

- Expand the PA membership to support larger projects, such as a Circus Event, Colour Run etc.
- Increase parent event participation through targeted outreach and engagement initiatives.
- Enhance the association's communication and fundraising.

### Key Priorities:

- Focus on sustainability and long-term planning to ensure continued support for the school.
- Develop partnerships with local businesses and community organisations to enhance resources and opportunities.

## 7. Conclusion

The Trustees of CHINGFORD CHURCH OF ENGLAND SCHOOL PARENTS ASSOCIATION are proud of the accomplishments achieved over the past year and are committed to continuing to support Chingford CofE school in the future. We extend our gratitude to all parents, staff, volunteers, and donors for their invaluable contributions.

Approved by the Trustees on 23rd May 2024 and signed on their behalf by:

Kelly Piper, Chair



Ramona Lerche, Treasurer





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Chingford COFE School PA

No (if any)

CC16a

## Receipts and payments accounts

| For the period from | Period start date | To | Period end date |
|---------------------|-------------------|----|-----------------|
|                     | 01/01/2022        |    | 31/12/2022      |

### Section A Receipts and payments

|   | Unrestricted funds | Restricted funds | Endowment funds  | Total funds      | Last year        |
|---|--------------------|------------------|------------------|------------------|------------------|
|   | to the nearest £   | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| <b>A1 Receipts</b>                                    |                    |                  |                  |                  |                  |
| Fireworks   | 9,760.47           | -                | -                | 9,760            | -                |
| Christmas   | 2,424              | -                | -                | 2,424            | 1,217            |
| Summer Fair   | 25,629             | -                | -                | 25,629           | 6,399            |
| 100 club  | 654                | -                | -                | 654              | 1,607            |
| Christmas cards                                       | 2,201              | -                | -                | 2,201            | -                |
| School lottery  | 769                | -                | -                | 769              | -                |
| Other   | 1,113              | -                | -                | 1,113            | 1,416            |
| Summer trail  | -                  | -                | -                | -                | 2,569            |
| <b>Sub total (Gross income for AR)</b>                | <b>42,550</b>      | <b>-</b>         | <b>-</b>         | <b>42,550</b>    | <b>13,208</b>    |
| <b>A2 Asset and investment sales, (see table).</b>    |                    |                  |                  |                  |                  |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total receipts</b>                                 | <b>42,550</b>      | <b>-</b>         | <b>-</b>         | <b>42,550</b>    | <b>13,208</b>    |
| <b>A3 Payments</b>                                    |                    |                  |                  |                  |                  |
| Fireworks   | 5,583              | -                | -                | 5,583            | 4,426            |
| Christmas   | 680                | -                | -                | 680              | 842              |
| Summer  | 3,069              | -                | -                | 3,069            | -                |
| Other   | 1,643              | -                | -                | 1,643            | 2,242            |
| donations to school for equipment                     | 14,457             | -                | -                | 14,457           | 17,768           |
| IT + subs   | 600                | -                | -                | 600              | 425              |
| Gifts   | -                  | -                | -                | -                | -                |
| Mural   | -                  | -                | -                | -                | 1,350            |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>26,032</b>      | <b>-</b>         | <b>-</b>         | <b>26,032</b>    | <b>27,053</b>    |
| <b>A4 Asset and investment purchases, (see table)</b> |                    |                  |                  |                  |                  |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total payments</b>                                 | <b>26,032</b>      | <b>-</b>         | <b>-</b>         | <b>26,032</b>    | <b>27,053</b>    |
| <b>Net of receipts/(payments)</b>                     | <b>16,518</b>      | <b>-</b>         | <b>-</b>         | <b>16,518</b>    | <b>- 13,845</b>  |
| <b>A5 Transfers between funds</b>                     | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>A6 Cash funds last year end</b>                    | <b>17,070</b>      | <b>-</b>         | <b>-</b>         | <b>17,070</b>    | <b>30,915</b>    |
| <b>Cash funds this year end</b>                       | <b>33,588</b>      | <b>-</b>         | <b>-</b>         | <b>33,588</b>    | <b>17,070</b>    |

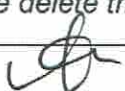
## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>  | Barclays   | 33,588                             | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   | <b>Total cash funds</b>                                | <b>33,588</b>                      | <b>-</b>                         | <b>-</b>                        |
|   | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |
| <b>B2 Other monetary assets</b>                             | Details  |                                    |                                  |                                 |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                                 | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b>         | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                                       | Details  | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees | Signature  | Print Name                         | Date of approval                 |                                 |
|   |  |                                    |                                  |                                 |



Section A

Independent Examiner's Report

|  |  |                        |          |
|--|--|------------------------|----------|
| Report to the trustees/<br>members of                          | CHINGFORD COFE SCHOOL PA   |                        |          |
| On accounts for the year<br>ended                              | 31 DEC 2022  | Charity no<br>(if any) | 1157227  |
| Set out on pages   |  |                        |          |
|  | I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended .   |                        |          |
| Responsibilities and<br>basis of report                        | As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").   |                        |          |
|  | I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.  |                        |          |
| Independent<br>examiner's statement                            | I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect: <ul style="list-style-type: none"><li>• accounting records were not kept in accordance with section 130 of the Act or</li><li>• the accounts do not accord with the accounting records</li></ul> |                        |          |
|  | I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.  |                        |          |
|  | * Please delete the words in the brackets if they do not apply.  |                        |          |
| Signed:  |   | Date:                  | 16.03.24 |
| Name:  | ASIM MANZOOR   |                        |          |
| Relevant professional<br>qualification(s) or body<br>(if any): |  |                        |          |
| Address:   | 6 WEST MORELAND STREET   |                        |          |
|  | HARLOWE  |                        |          |
|  | UG1 SAT  |                        |          |

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**