



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st January 2022** to **31st December 2022**

Charity name: Cwtsh Community and Arts Centre

Charity registration number: 1157225

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	1.to advance the education of the general public in Newport, South Wales and the surrounding area 2. to further or benefit the residents of Newport, South Wales and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other options by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the quality of life for residents.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Regular lectures and seminars on various historical and literary subjects. Regular open mic poetry and prose reading sessions. Regular exhibitions of the work of local artists. Regular educational classes
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a

Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	n/a
Other		Small financial and material contribution to certain local art projects exhibitions and other events.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Promotion of Education and enlightenment relating to the arts. Regular publication on the internet and social media of the various classes, events and exhibitions.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	See below
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Additional information

Cwtsh continued to recover from the ravages of COVID which had had a profound effect on the willingness of supporters to attend events and classes.

However monthly events continued in particular the first Friday presentations by eminent local authors historians and businesses. Also, the monthly open mic events in the Murenger Pub in Newport continued with presentations by local poets and authors.

Following closure of children's library removing the wheeled bookcase and rebranding by removing the front window logo decal. This to open up the windows space and allow paintings and other items to be exhibited in the windows space.

The remaining library books were donated to Clytha school and Books for Africa.

There was the possibility of resuming creative writing classes. A new provider was found and creative writing classes resumed in May.

There were several successful first Friday talks such as the one in February regarding the Newport Naval Mutiny of 1921 and on May the 6th with Kit Lambert who has written scripts for a number of popular tv series including Eastenders and Father Brown.

There was a regular program of art and photography exhibitions such as the one in April relating to paintings of local scenes by local artist Justin Brown. The exhibition proved to be very popular and the artist sold several paintings.

With May came the great news that local brewery Tiny Rebel had kindly agreed to sponsor the first Friday presentations at Cwtsh which helped greatly in providing expenses for speakers who sometimes had to come long distances.

Also, in May a longstanding committee member Leighton Long died at the age of 86. The committee agreed to install a small plaque as a lasting tribute to Leighton's contribution to the success of Cwtsh.

In June it was felt that the constitution of Cwtsh was out of date and should be updated in several respects. It was noted that this would need to be carried out and approved at the next AGM, probably in November.

In August Cwtsh supported a Windrush Festival in Bellevue Park, Newport with speakers, music, a plasma screen and refreshments.

In September Justin Brown who had had a very successful exhibition at Cwtsh started an art class which appeared popular.

Amendments to the constitution were drafted and agreed at a special meeting of trustees And the amendments were approved at the AGM in November.

Regular contributions of artwork produced by local schoolchildren were exhibited in the window gallery at Cwtsh.

November saw the annual Newport "Art on the Hill" exhibition for which Cwtsh acted as a hub location where participants could have their attendance cards marked. There was also an essay competition for children the prize for which was a book donated by a well known children's author, creative writing and poetry readings.

The fixed price contract for electricity supply ended in November and the new contract would involve considerably more expenditure it was clear that Cwtsh would have to be more careful with its electricity usage.

The committee set up a special subgroup to look into inception of a membership scheme as it was felt that the Constitution envisaged a full membership more involved with Cwtsh.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Financially stable; more than £3000 in the bank.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We aim to have three months operating costs in our account at all times - and have succeeded.
Amount of reserves held	Para 1.22	Current account only
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees elected at AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cwtsh Community and Arts Centre
Other name the charity uses	None
Registered charity number	1157225

Charity's principal address	226 Stow Hill, Newport, NP20 4HA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Roderick	Chair	Since March 2014	
2	Jim Calvert	Trustee	Since April 2016	
3	David Osmond	Trustee	Since March 2014	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

D Osmond

J Calvert

Full name(s)

David Osmond

Jim Calvert

Position (eg
Secretary, Chair, etc)

Trustee, Treasurer

Trustee

Date

25/10/2023

Cwtsh Community and Arts Centre Accounts 2022 (Charity number 1157225)

Introductory notes

These accounts cover the period from 1st January 2022 to 31st December 2022.

'Restricted' income must be spent on the specified items for which it has been donated or provided.

Unrestricted income can be spent on anything that supports Cwtsh Community and Arts Centre's objectives.

Income

Income source	Restricted	Unrestricted	Total
Murenger Open Mics		658.50	
First Fridays		420.70	
Tiny Rebel First Friday sponsorship		180.00	
Cwtsh room rental		1,758.00	
Gallery income		431.00	
Rotary Club raffle		110.00	
Coffee money		36.80	
Sale of A frame noticeboard		25.00	
Donations		210.00	
Covid grant from Newport City Council		2,200.00	
Grant from Race Council Cymru (Windrush Project)	1,500.00		
Total	1,500.00	6.033.00	7,530.00

Expenditure

Rent (Newport City Council)	1375.00
Welsh Water / Dwr Cymru	123.79
Virgin (WiFi Rental)	772.80
Electricity (British Gas)	854.41
Insurance	619.07
Webber Design (website hosting)	126.00
Annual Premises Licence Fee	70.00
Exhibition expenses (poster design, printing, launch hospitality)	339.69
Building expenses (CCTV call out; purchase of easel)	213.10
Contribution to Art on the Hill	200.00
Windrush project	1499.70
Donation to leukaemia research in memory of Leighton Long	75.00
2021 children's writing competition leaflets	84.40
First Friday fee paid to Matthew G. Rees	30.00
Bank charges	87.38
Total	6,470.34

Bank Reconciliation

Opening balance		1,975.94
Add income	7,530.00	9,508.94
Subtract expenditure	6,470.34	
Closing Bank Balance		3,035
.60		

All restricted funds have been used for the benefit of Cwtsh Community and Arts Centre.

These accounts are a true and accurate record.

David Osmond (Treasurer, Cwtsh Community and Arts Centre) October 24th 2023.