

Broxbourne Foodbank Charity No 1157199

Chair of Trustees Report for 1st July 2024 to 30th June 2025

Trustees

Jeremy Pearce (Chair), Rev Ben Quant, Noel Vallely, Martin Lynas, Michelle Nicholson (Secretary), Ron Pickford.

Foodbank coordinator and treasurer, Elaine Batten

All the Trustees are willing to continue for the following year.

There are no paid employees.

Neither the Trustees, the secretary, the coordinator receive remuneration.

The registered office for the Charity is 18 Fairways, New River Trading Estate, Cheshunt. EN9 0NJ

The operation runs from a warehouse at 18 Fairways, New River Trading Estate, Cheshunt, EN8 0NJ.

Purposes of the charity

To relieve persons in Broxbourne and areas nearby that are in financial hardship in such ways as the Trustees from time to time think fit but not exclusively by.

A) providing emergency food essential toiletries and household goods to individuals and families in need,
and or for distribution by charities or other organisations working to relieve or prevent poverty.

B). such other means including but limited to the provision of support or signposting to relevant information and other advisory organisations

Review of activities throughout the year.

The foodbank has three distribution centres.

Wormley Free Church Slipe Lane EN10 6AA open between 4-5pm each weekday.

The St Josephs Church 214 High Road Waltham Cross EN8 between 1.30 and 2.30pm on Wednesdays only. Agencies only can collect food from the warehouse. Home deliveries are only made in exceptional circumstances.

St Pauls and St Catherines Church in Hoddesdon on Thursday mornings only, between 9.30 and 10.30am

Food donations.

The foodbank is reliant upon the public generosity for the food donated to us for distribution.

There are baskets in a variety of stores, commercial premises and churches where the public can give donations. Stores include Tesco, Sainsburys, Asda and Morrisons

There are a large number of organisations and individuals who provide financial assistance which is used for the purchase of food.

The foodbank collects surplus food from Marks and Spencer.

Warburtons donate bread twice a week.

Between 1st July 2024 to 30th June 2025 – 44690 kg of food was donated.

Food bought from funds were 17890 kg

Food Distribution.

Referrals are made to the foodbank by agencies who deal with those in need,

There are about 60 different agencies that contact us.

The requests for food are dealt with at the warehouse and individual parcels are made up according to the individual needs of those in need.

This is done by several volunteers daily. The parcels are sent for distribution to the three distribution centres where they are collected by clients or support agency staff.

1st July 2024 to 30th June 2025 Broxbourne Foodbank received 3708 referrals.

5186 adults and 3938 children were fed and 64952 kg of food was given out.

Volunteers.

Broxbourne Foodbank is entirely run by volunteers who work very hard to support those in food poverty by collecting food from supermarkets and organisations, sorting food, making up food parcels, delivery of the parcels to our distribution centres. We have over 70 volunteers.

We could not operate without them and thank them for all their hard work.

Additional support.

The Borough Council continues to provide the warehouse at a peppercorn rent for which we are extremely grateful.

Echo packaging provide the bags used for the parcels.

The three churches provide their premises freely.

The premises where containers are provided for shoppers to donate food are provided freely.

Responsibility of the Trustees for public benefit

Trustees in making decisions about activities have had due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which guidance is relevant

Communications to the public are by means of the website.

The foodbank has a Facebook and Instagram pages.

Safeguarding.

The trustees and Foodbank Coordinator are fully aware of their safeguarding responsibilities. There is a safeguarding Policy in place which is reviewed annually.

There is a named safeguarding person of each distribution centre and the warehouse with The Foodbank Coordinator having the role over all safeguarding position. All the named safeguarding persons have up to date safeguarding training. Signs are displayed at each venue which give information to volunteers and clients of what to do if they have a concern

Financial Reserves Policy.

The level of reserves is to be monitored by the Board of Trustees throughout the year to ensure it meets the changing needs and circumstances of the Charity. The Board of Trustees must be able to justify the holding of income as reserves.

The charity's reserves policy is as follows – income received is to be spent within a reasonable period from its receipt. Reserves held are to meet the cost of relocation of services including new premises; together with the cost of replacement of equipment including two electric vans.

The wish of the Trustees is for the foodbank to only be used as long as there is need.

Unfortunately the need for charitable food is still necessary.

The charity is sustainable through its food and financial supporters for some time yet.

The foodbank thanks all those who support it through donations, volunteering or kind words.

Jeremy Pearce

Chair of Trustees. October 2025

Broxbourne Foodbank

Income & Expenditure Account

12 Months to 30th June 2025

Income	2023/24	2024/25
	£	£
Tesco/Asda 'Top up'	5883	5890
Donations	32300	27167
Grants	20000	13750
Broxbourne Lottery	207	227
Sundries	<u>20380</u>	<u>2335</u>
	<u>78770</u>	<u>49369</u>
 Expenditure		
Food Shopping	23639	36562
Utilities	6470	6359
Insurance	1444	1425
Motor Vehicles	2186	1474
Equipment, Maintenance & Administration	2891	2346
Direct Grant Spending	526	965
Sundries	<u>1463</u>	<u>753</u>
	<u>38619</u>	<u>49884</u>
Surplus/(Deficit)	<u>£40151</u>	<u>£(515)</u>



Section A

Independent Examiner's Report

Report to the trustees

BROXBORNE FOODBANK

On accounts for the year
ended

July 30th JUNE 2025

Charity no
(if any)

1157199

Set out on pages

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to~~
~~undertake the examination by being a qualified member of [insert name of~~
~~applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination ~~(other than that~~
~~disclosed below*)~~ which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

29.1.2026

Name:

CLARA KENNEDY AYLW C

Relevant professional
qualification(s) or body

(if any):

Address:

10 CHERRY TREE ROAD

HORTESDON

EN9 9JS

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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