

JACKIE'S DROP IN CENTRE

England & Wales · Charity number 1157193

Details

Status Registered

Legal form CIO

Registered 2014-05-27

Register [View on the Charity Commission register](#)

Contact

Address Jackies Drop In Centre
Broadway
Letchworth Garden City
Hertfordshire
SG6 3PA

Phone 01462338752

Email centre@jackiesdropin.org.uk

Website www.jackiesdropin.org.uk

Activities

Objects: TO RELIEVE THE NEEDS OF ADULTS WITH LEARNING DISABILITIES, THEIR FAMILIES AND CARERS, IN PARTICULAR BY THE PROVISION OF A DROP IN CENTRE PROVIDING SOCIAL AND RECREATIONAL FACILITIES, ADVICE AND SUPPORT

Activities: The provision of a drop in centre providing social and recreational facilities, advice and support for adults with learning disabilities.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Disability, Arts/culture/heritage/science, Recreation
- **Who:** Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£126,046	£124,629	-	-
2024-03-31	£130,461	£125,604	-	-
2023-03-31	£123,778	£79,092	-	-
2022-03-31	£64,558	£37,099	-	-
2021-03-31	£5,524	£23,850	-	-

Trustees

Name	Role	Appointed
Harry Lote	Chair	2016-10-24
David Johnston OBE		2022-08-16
Janice Ward		2023-12-11
MRS JACKIE NEALON		2014-05-27
Patricia York		2017-01-06
Peter Alan Wright		2023-12-12
ROSEMARY BAILEY		2014-05-27
Shane Willis		2022-08-16
ZOE THEAKSTON		2014-05-27

JACKIE'S DROP IN CENTRE

England & Wales - Charity number 1157193

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	Apr	2024		31	Mar	2025

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jackie Nealon			
2	Rosemary Bailey	Treasurer		
3	Zoe Theakston			
4	Harry Lote			
5	Patricia York			
6	Shane Willis			
7	David Johnson			
8	Peter Wright			
9	Jan Ward			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Rosemary Bailey	
Zoe Theakston	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Foundation constitution
How the charity is constituted <i>(eg. trust, association, company)</i>	CIO
Trustee selection methods <i>(eg. appointed by, elected by)</i>	New trustees are only appointed by a resolution passed at a meeting of the charity's trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the needs of adults with learning difficulties, their families and carers, in particular by the provision of a drop-in centre providing social, recreational and educational facilities, advice and support.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Centre is open Monday to Friday from 11am until 3pm. (except bank holidays) and is closed for two weeks during Christmas and one week during Easter.

All these rooms and activities are included in the £10 entrance fee:

1. Salon
2. Computer room with internet enabled and safety enabled in 6 x all in one computers
3. A large Arts and Crafts room, lots of different types of arts and crafts available all day
4. Cinema / TV room
5. A games room with a full-sized pool table 50p a game, 2 x arcade machines, football table + Bluetooth speaker
6. Music room with lots of musical instruments, keyboard, drums, tambourines plus lots more
7. Gaming room with 3 x Xbox Ones & PS4 all with games
8. Xbox Kinect room with an 86 inch TV
9. Sensory room
10. Beautiful sensory garden with picnic benches to sit back and enjoy the surroundings

We also have a canteen where service users can purchase reasonably priced meals, snacks and drinks.

During the year we organise several themed events for our service users and arrange outings.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Our charity shop, opened in the town centre in October 2021, is a great vehicle for promoting what we do here at the Centre.

Sales from the shop are doing well and are helping to fund the Centre's operational costs.

The charity shop also offers a volunteering opportunity for some of our more able service users.

The Centre has held several very successful themed events for our service users during the past 12 months:

- Halloween
- Pop Idol
- 80s Party
- ABBA – 60s/70s Party
- Pirates Party
- VE Day
- Valentine's Disco

Section E Financial review

Brief statement of the charity's policy on reserves

The charity aims to maintain reserves to cover any shortfall in funding unexpected expenditure and aims to maintain reserve funds for three months of operating costs.

The charity has placed an amount of £27,000 into the restricted funds category, for the future installation of a lift.

The charity has also placed an amount of £10,000 into the restricted funds category, for future salary commitments.

The total held in reserved funds includes £1,763.00 credit interest accrued up to 31 March 2025.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

There were no fundraising events this year.

Section F Other optional information

Two trustees are now in receipt of payments from the Charity for services provided by way of a Contract for Services. These payments have been agreed by Trustees independent of the two trustees and any connected persons.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>R. Bailey</i>	<i>Zoe Theakston</i>
Full name(s)	Rosemary Bailey	Zoe Theakston
Position (eg Secretary, Chair, etc)	Treasurer	Trustee
Date	1 July 2025	

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For the period from	Period start date	To	Period end date
	01-Apr-24		31-Mar-25

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, legacies & grants	81,816	-	-	81,816	6,643
Fundraising events	-	-	-	-	-
Fees received	-	-	-	-	-
Sales	36,171	-	-	36,171	117,333
Deposit interest	8,059	-	-	8,059	6,485
Other	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	126,046	-	-	126,046	130,461
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	126,046	-	-	126,046	130,461
A3 Payments					
Cost of fundraising events	-	-	-	-	-
Travel events	594	-	-	594	1,431
Building costs / utilities	42,693	-	-	42,693	41,545
Hire of equipment / removals	1,045	-	-	1,045	708
Repairs / renewals / cleaning	1,014	-	-	1,014	683
Office	74,562	-	-	74,562	76,831
Accounts	3,059	-	-	3,059	1,824
Licences, permits, waste & sundries	571	-	-	571	1,320
Bank charges & other	1,091	-	-	1,091	1,262
	-	-	-	-	-
Sub total	124,629	-	-	124,629	125,604
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	124,629	-	-	124,629	125,604
Net of receipts/(payments)	1,417	-	-	1,417	4,858
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	1,417	-	-	1,417	4,858

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		157,261	38,763	-
		-	-	-
		-	-	-
	Total cash funds	157,261	38,763	-

(agree balances with receipts and payments account(s))

	Agreement Error Unrestricted funds to nearest £	Agreement Error Restricted funds to nearest £	OK Endowment funds to nearest £
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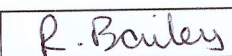

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Rosemary Bailey	15 JULY 2025
	Zoe Theakston	15 JULY 2025

INDEPENDENT EXAMINER'S REPORT
TO
THE TRUSTEES OF JACKIE'S DROP IN CENTRE

I report on the accounts for the year ended 31 March 2025 set out on pages one to two.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 14 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- To state whether particular matter have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes the consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

Independent examiner's statements

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material aspect, the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mark Broadbent
TRS Secretaries Limited
Business & Technology Centre
Bessemer Drive
Stevenage
Hertfordshire SG1 2DX

30 June 2025

JACKIE'S DROP IN CENTRE

England & Wales - Charity number 1157193

Accounts



Trustees' Annual Report for the period

Period start date			Period end date				
From	Day 01	Month Apr	Year 2023	To	Day 31	Month Mar	Year 2024

Section A Reference and administration details

Charity name Jackie's Drop In Centre

Other names charity is known by

Registered charity number (if any) 1157193

Charity's principal address

Broadway Gardens
 Letchworth Garden City
 Hertfordshire
 Postcode SG6 3PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jackie Nealon			
2	Rosemary Bailey	Treasurer		
3	Zoe Theakston			
4	Harry Lote			
5	Patricia York			
6	John Hartshorne		010423 - 121223	
7	Shane Willis			
8	David Johnson			
9	Peter Wright		From 250323	
10	Jan Ward		From 250323	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Rosemary Bailey	
Zoe Theakston	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Foundation constitution
How the charity is constituted <i>(eg. trust, association, company)</i>	CIO
Trustee selection methods <i>(eg. appointed by, elected by)</i>	New trustees are only appointed by a resolution passed at a meeting of the charity's trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Centre is open Monday to Friday from 11am until 3pm. (except bank holidays) and is closed for two weeks during Christmas and one week during Easter.

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The charity shop also offers a volunteering opportunity for some of our more able service users.

The Centre has held several very successful themed events for our service users during the past 12 months:

- Grease
- Harry Potter
- Mad Hatter's Tea Party
- Queen's Jubilee
- Christmas Party
- Valentine's Disco

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity aims to maintain reserves to cover any shortfall in funding unexpected expenditure and aims to maintain reserve funds for three months of operating costs.

The charity has placed an amount of £27,000 into the restricted funds category, for the future installation of a lift.

The charity has also placed an amount of £10,000 into restricted funds category, for future salary commitments.

The total held in reserved funds includes £587.00 credit interest accrued.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

There were no fundraising events this year.

Section F

Other optional information


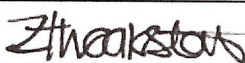
Two trustees are now in receipt of payments from the Charity for services provided by way of a Contract for Services. These payments have been agreed by Trustees independent of the two trustees and any connected persons.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rosemary Bailey	Zoe Theakston
Position (eg Secretary, Chair, etc)	Treasurer	Trustee
Date	7 January 2025	





Receipts and payments accounts

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For the period from	01-Apr-23	To	31-Mar-24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, legacies & grants	6,643	-	-	6,643	22,291
Fundraising events	-	-	-	-	-
Fees received	-	-	-	-	50,111
Sales	117,333	-	-	117,333	48,937
Deposit interest	6,485	-	-	6,485	2,439
Other	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	130,461	-	-	130,461	123,778
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	130,461	-	-	130,461	123,778
A3 Payments					
Cost of fundraising events	-	-	-	-	1,363
Travel events	1,431	-	-	1,431	1,604
Building costs / utilities	41,545	-	-	41,545	43,402
Hire of equipment / removals	708	-	-	708	2,616
Repairs / renewals / cleaning	683	-	-	683	1,768
Office	76,831	-	-	76,831	23,266
Accounts	1,824	-	-	1,824	2,658
Licences, permits, waste & sundries	1,320	-	-	1,320	1,418
Bank charges & other	1,262	-	-	1,262	997
Sub total	125,604	-	-	125,604	79,092
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	125,604	-	-	125,604	79,092
Net of receipts/(payments)	4,858	-	-	4,858	44,686
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	4,858	-	-	4,858	44,686

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		155,036	37,587	-
		-	-	-
		-	-	-
	Total cash funds	155,036	37,587	-

(agree balances with receipts and payments account(s))

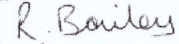

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Rosemary Bailey	07/01/2025
	Zoe Theakston	07/01/2025

INDEPENDENT EXAMINER'S REPORT
TO
THE TRUSTEES OF JACKIE'S DROP IN CENTRE

I report on the accounts for the year ended 31 March 2024 set out on pages one to two.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 14 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- To state whether particular matter have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes the consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

Independent examiner's statements

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material aspect, the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mark Broadbent
TRS Secretaries Limited
Business & Technology Centre
Bessemer Drive
Stevenage
Hertfordshire SG1 2DX

14 January 2025



JACKIE'S DROP IN CENTRE

England & Wales - Charity number 1157193

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month Apr	Year 2022		Day 31	Month Mar	Year 2023

Section A Reference and administration details

Charity name Jackie's Drop In Centre

Other names charity is known by

Registered charity number (if any) 1157193

Charity's principal address Broadway Gardens

Letchworth Garden City

Hertfordshire

Postcode

SG6 3PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jackie Nealon			
2	Rosemary Bailey	Treasurer		
3	Zoe Theakston			
4	Harry Lote			
5	Patricia York			
6	Susan Hill-Bird		Left: 20/03/23	
7	John Hartshorne			
8	Peter Hull		Left: 20/03/23	
9	Shane Willis		Start: 16/08/22	
10	David Johnson		Start: 16/08/22	
11				
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13				
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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Rosemary Bailey	
Zoe Theakston	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Foundation constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	New trustees are only appointed by a resolution passed at a meeting of the charity's trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the needs of adults with learning difficulties, their families and carers, in particular by the provision of a drop-in centre providing social, recreational and educational facilities, advice and support.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Centre is open Monday to Friday from 11am until 3pm. (except bank holidays) and is closed for two weeks during Christmas and one week during Easter.

All these rooms and activities are included in the £10 entrance fee:

1. Salon
2. Computer room with internet enabled and safety enabled in 6 x all in one computers
3. A large Arts and Crafts room, lots of different types of arts and crafts available all day
4. Cinema / TV room
5. A games room with a full-sized pool table 50p a game, 2 x arcade machines, football table + Bluetooth speaker
6. Music room with lots of musical instruments, keyboard, drums, tambourines plus lots more
7. Gaming room with 3 x Xbox Ones & PS4 all with games
8. Xbox Kinect room with an 86 inch TV
9. Sensory room
10. Beautiful sensory garden with picnic benches to sit back and enjoy the surroundings

We also have a canteen where service users can purchase meals, snacks and drinks.

During the year we organise themed events for our service users and arrange outings.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Our charity shop, opened in the town centre in October 2021 is a great vehicle for promoting what we do here at the Centre.

Sales from the shop are doing well and are helping to fund the Centre's operational costs.

The charity shop also offers a volunteering opportunity for some of our more able service users.

The Centre has held several very successful themed events for our service users during the past 12 months:

- Grease
- Harry Potter
- Mad Hatter's Tea Party
- Queen's Jubilee
- Christmas Party
- Valentine's Disco

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity aims to maintain reserves to cover any shortfall in funding unexpected expenditure and aims to maintain reserve funds for three months of operating costs.

The charity has placed an amount of £27,000 into the restricted funds category, for the future installation of a lift.

The charity has also placed an amount of £10,000 into restricted funds category, for future salary commitments.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

There were no fundraising events this year.

Section F

Other optional information

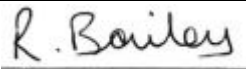

Two trustees are now in receipt of payments from the Charity for services provided by way of a Contract for Services. These payments have been agreed by Trustees independent of the two trustees and any connected persons.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rosemary Bailey	Zoe Theakston
Position (eg Secretary, Chair, etc)	Treasurer	Trustee
Date	8 th August 2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Jackie's Drop In Centre

1157193

Receipts and payments accounts

CC16a

For the period from	Period start date 01-Apr-22	To	Period end date 31-Mar-23
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, legacies & grants	22,291	-	-	22,291	14,035
Fundraising events	-	-	-	-	-
Fees received	50,111	-	-	50,111	23,541
Sales	48,937	-	-	48,937	26,841
Deposit interest	2,439	-	-	2,439	141
Other	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	123,778	-	-	123,778	64,558
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	123,778	-	-	123,778	64,558
A3 Payments					
Cost of fundraising events	1,363	-	-	1,363	-
Travel events	1,604	-	-	1,604	889
Building costs / utilities	43,402	-	-	43,402	13,814
Hire of equipment / removals	2,616	-	-	2,616	1,832
Repairs / renewals / cleaning	1,768	-	-	1,768	2,959
Office	23,266	-	-	23,266	14,864
Accounts	2,658	-	-	2,658	1,393
Licences, permits, waste & sundries	1,418	-	-	1,418	1,311
Bank charges & other	997	-	-	997	37
Sub total	79,092	-	-	79,092	37,099
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	79,092	-	-	79,092	37,099
Net of receipts/(payments)	44,686	-	-	44,686	27,459
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	44,686	-	-	44,686	27,459

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		148,347	37,000	-
		-	-	-
		-	-	-
	Total cash funds	148,347	37,000	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK


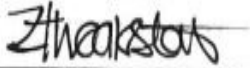
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Rosemary Bailey	09-Oct-23
	Zoe Teheakston	09-Oct-23

JACKIE'S DROP IN CENTRE

England & Wales - Charity number 1157193

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month Apr	Year 2021		Day 31	Month Mar	Year 2022

Section A Reference and administration details

Charity name Jackie's Drop In Centre

Other names charity is known by

Registered charity number (if any) 1157193

Charity's principal address Broadway Gardens

Letchworth Garden City

Hertfordshire

Postcode

SG6 3PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jackie Nealon			
2	Rosemary Bailey	Treasurer		
3	Zoe Theakston			
4	Harry Lote			
5	Patricia York			
6	Susan Hill-Bird			
7	John Hartshorne			
8	Peter Hull			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Rosemary Bailey	
Zoe Theakston	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(see model deed for constitution)</small>	Foundation constitution
How the charity is constituted <small>(say, trust, association, company)</small>	CIO
Trustee selection methods <small>(how appointed by / elected by)</small>	New trustees are only appointed by a resolution passed at a meeting of the charity's trustees.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the needs of adults with learning difficulties, their families and carers, in particular by the provision of a drop-in centre providing social, recreational and educational facilities, advice and support.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Centre was closed from April 2021 until September 2021 due to COVID restrictions.

We re-opened the Centre in October 2021; we are open Monday to Friday from 11am until 3pm.

All these rooms and activities are included in the £10 entrance fee:

1. Salon
2. Computer room with internet enabled and safety enabled in 6 x all in one computers
3. A large Arts and Crafts room, lots of different types of arts and crafts available all day
4. Cinema / TV room
5. A games room with a full-sized pool table 50p a game, 2 x arcade machines, football table + Bluetooth speaker
6. Music room with lots of musical instruments, keyboard, drums, tambourines plus lots more
7. Gaming room with 3 x Xbox Ones & PS4 all with games
8. Xbox Kinect room with an 86 inch TV
9. Sensory room
10. Beautiful sensory garden with picnic benches to sit back and enjoy the surroundings

We also have a canteen where service users can purchase meals, snacks and drinks.

During the year we organise themed events for our service users and arrange outings.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We opened a shop in October 2021 to help raise funds and to promote the Centre within the local community.

We are also hoping the shop will provide a volunteering opportunity for some of our more able service users.

Section E**Financial review**

Brief statement of the charity's policy on reserves

The charity aims to maintain reserves to cover any shortfall in funding unexpected expenditure and aims to maintain reserve funds for three months of operating costs.

The charity has placed an amount of £27,000 into the restricted funds category, for the future installation of a lift.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Due to the COVID-19 pandemic, the Centre was only open to the public for the last six months of the reporting period.

There were no fundraising events.

£29,776 of income arose from donations, fees and sales.

The shop received a grant of £10,000 from a private local charity to set up and it generated sales of £24,782 in the first six months of opening.

Expenditure of £37,099 was incurred to maintain the running of both the Centre and the shop.

Cash in hand and at bank at 31 March 2021 was £132,379.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>R. Bailey</i>	<i>Zoe Theakston</i>
Full name(s)	Rosemary Bailey	Zoe Theakston
Position (eg Secretary, Chair, etc)	Treasurer	Trustee
Date	15 November 2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Jackie's Drop In Centre

115/193

Receipts and payments accounts

CC16a

For the period from	Period start date 01-Apr-21	To	Period end date 31-Mar-22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, legacies & grants	14,035	-	-	14,035	2,628
Fundraising events	-	-	-	-	-
Fees received	23,541	-	-	23,541	1,384
Sales	26,841	-	-	26,841	1,312
Deposit interest	141	-	-	141	200
Other	-	-	-	-	-
Sub total (Gross income for AR)	64,558	-	-	64,558	5,524
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	64,558	-	-	64,558	5,524
A3 Payments					
Cost of fundraising events	-	-	-	-	-
Travel events	889	-	-	889	146
Building costs / utilities	13,814	-	-	13,814	4,925
Hire of equipment / removals	1,832	-	-	1,832	1,572
Repairs / renewals / cleaning	2,959	-	-	2,959	782
Office	14,864	-	-	14,864	14,558
Accounts	1,393	-	-	1,393	1,683
Licences, permits, waste & sundries	1,311	-	-	1,311	370
Bank charges & other	37	-	-	37	107
Sub total	37,099	-	-	37,099	23,850
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	37,099	-	-	37,099	23,850
Net of receipts/(payments)	27,459	-	-	27,459	18,326
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	27,459	-	-	27,459	18,326

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		105,379	27,000	-
		-	-	-
		-	-	-
	Total cash funds	105,379	27,000	-

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>R. Bailey</i>	Rosemary Bailey	15-Nov-22
<i>Zoe Theakston</i>	Zoe Theakston	15-Nov-22

INDEPENDENT EXAMINER'S REPORT
TO
THE TRUSTEES OF JACKIE'S DROP IN CENTRE

I report on the accounts for the year ended 31 March 2022 set out on pages one to two.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 14 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- To state whether particular matter have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes the consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

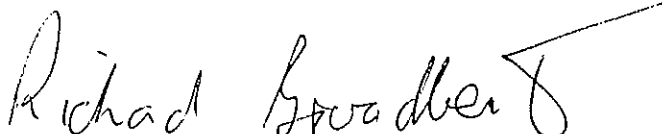
Independent examiner's statements

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material aspect, the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Richard Broadbent
Business Management Service
Business & Technology Centre
Stevenage
Hertfordshire SG1 2DX

15 November 2022

JACKIE'S DROP IN CENTRE

England & Wales - Charity number 1157193

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month Apr	Year 2020		Day 31	Month Mar	Year 2021

Section A Reference and administration details

Charity name Jackie's Drop In Centre

Other names charity is known by

Registered charity number (if any) 1157193

Charity's principal address

Broadway Gardens
Letchworth Garden City
Hertfordshire
Postcode SG6 3PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jackie Nealon			
2	Rosemary Bailey			
3	Zoe Theakston			
4	Harry Lote			
5	Patricia York			
6	Susan Hill-Bird			
7	John Hartshorne			
8	Peter Hull			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Rosemary Bailey	
Jacqueline Nealon	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Foundation constitution
How the charity is constituted	CIO
Trustee selection methods	New trustees are only appointed by a resolution passed at a meeting of the charity's trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the needs of adults with learning difficulties, their families and carers, in particular by the provision of a drop-in centre providing social, recreational and educational facilities, advice and support.

Due to the COVID-19 pandemic, the centre has been closed to the public during this financial year.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Due to the COVID-19 pandemic, the centre has been closed to the public during this financial year.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity aims to maintain reserves to cover any shortfall in funding unexpected expenditure and aims to maintain reserve funds for three months of operating costs.

The charity has placed an amount of £27,000 into the restricted funds category, for the future installation of a lift.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Due to the COVID-19 pandemic, the centre has been closed to the public during this financial year.

There were no fundraising events and the income for £5,524 arose from donations, fees and sales.

Expenditure of £23,850 was incurred to maintain the running of the centre.

Cash in hand and at bank at 31 March 2021 was £114,092.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	R Bailey	J Meach
Full name(s)	Rosemary Bailey	Jacqueline Nealon
Position (eg Secretary, Chair, etc)	Treasurer	Founder

Date 23-7-21.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Jackie's Drop In Centre

1157193

Receipts and payments accounts

CC16a

For the period
from

Period start date
01-Apr-20

To

Period end date
31-Mar-21

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, legacies & grants	2,628	-	-	2,628	28,543
Fundraising events	-	-	-	-	32,201
Fees received	1,384	-	-	1,384	22,420
Sales	1,312	-	-	1,312	338
Deposit interest	200	-	-	200	922
Other	-	-	-	-	1,690
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	5,524	-	-	5,524	86,114
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,524	-	-	5,524	86,114
A3 Payments					
Cost of fundraising events	-	-	-	-	14,878
Travel events	146	-	-	146	7,912
Building costs / utilities	4,925	-	-	4,925	6,908
Hire of equipment / removals	1,572	-	-	1,572	749
Repairs / renewals / cleaning	782	-	-	782	5,369
Office	14,558	-	-	14,558	20,833
Accounting, legal & professional	1,683	-	-	1,683	2,160
Licences, permits, waste & sundries	370	-	-	370	1,264
Bank charges & other	107	-	-	107	311
Sub total	23,850	-	-	23,850	60,384
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	23,850	-	-	23,850	60,384
Net of receipts/(payments)	- 18,326	-	-	- 18,326	25,730
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 18,326	-	-	- 18,326	25,730

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		87,092	27,000	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	87,092	27,000	-

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>J Neal</i>	JACQUILINE NEALON	23-7-21
<i>R. Bailey</i>	ROSEMARY BAILEY	23-7-21

INDEPENDENT EXAMINER'S REPORT
TO
THE TRUSTEES OF JACKIE'S DROP IN CENTRE

I report on the accounts for the year ended 31 March 2021 set out on pages one to two.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 14 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- To state whether particular matter have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes the consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

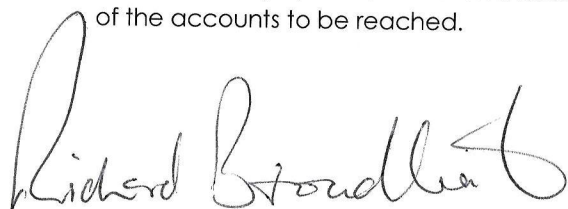
Independent examiner's statements

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material aspect, the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Richard Broadbent
Business Management Service
Business & Technology Centre
Stevenage
Hertfordshire SG1 2DX

13 July 2021