



LLANWRTYD & DISTRICT HERITAGE AND ARTS CENTRE

CANOLFAN DREFTADAETH A
CHELFYDDYDAU LLANWRTYD A'R CYLCH

Annual General Meeting 2023

Cyfarfod Cyffredinol Blynyddol 2023

Wednesday 29th November 2023
6pm



Agenda
for the LDHAC Annual General Meeting
Wednesday 29th November 2023

1. Apologies
2. Approval of minutes of last AGM (2/11/22)
3. Chairman's report
4. Treasurer's report
5. Elections and resignations of trustees
6. AOB

Llanwrtyd and District Heritage and Arts Centre:

Minutes of AGM November 2nd 2022 7pm

Present: Sarah Jones, Peri Emirali, Janet Croucher, Wendy Chamberlain, David Marshall, Pat Jones, Anthony Smith, Susan Price, Lynne Brookes, Eifion, Lloyd, Rob Thomas, Hywel Davies, Catherine Ketteringham, Tony Thorpe, Georgie Perrett.

1. Apologies for absence: Sarah Barr, Iwan Price, Elin Mabbutt, Anwen Price.
2. Minutes of last AGM: The minutes of the last AGM held on 27th October 2021 were signed as a true record.
3. Chairman's Report: Tony welcomed everyone to the meeting and read from his report. See attached Chairman's report.
4. Treasurer's Report: See attached report. Catherine read from her report, explaining that she took over as Treasurer over the second quarter. She gave thanks to Barbara for setting everything up with the new bank and leaving the accounts in very good order. Catherine stated that we are in a good financial position. The card reader has had a very positive effect on sales and donations. The accounts were accepted.
5. Election of Trustees:
In line with the constitution LDHAC three trustees, Georgie Perrett, Sarah Jones and Roger Davies were required to resign but stand for re-election. The election followed where the three were re-elected, proposed by Pat Jones and seconded by Rob Thomas. Anthony Smith was proposed and welcomed as a new trustee. Eifion Lloyd was welcomed as a co-opted member.
Current trustees: Tony Thorpe (Chair) Catherine Ketteringham (Treasurer), Pat Jones, Sarah Jones, Rob Thomas, Susan Price, David Marshall, Georgie Perrett, Anthony Smith, Roger Davies.

The meeting ended at 7.10

Chairman's report to AGM of Llanwrtyd and District Heritage and Arts Centre 2023

I am honoured to have been elected as the new chairman of the Llanwrtyd and District Heritage & Arts Centre with effect from September 2023, and I would like to thank my predecessor Tony Thorpe for his hard work as one of the charity's founding trustees as well as its chairman since 2018.

In the year since the 2022 AGM the Centre has developed and built upon its guiding charitable objectives of providing a focus and catalyst for the nurture, preservation and celebration of the Welsh culture, social history, arts and the environment of Llanwrtyd and its surrounding areas.

The Centre continues to be a popular attraction for the local community as well as the many tourists and other visitors that we welcome to the town. We have also been pleased to welcome groups from other communities as well as those attending major cultural events such as the Urdd Eisteddfod which was held this year in nearby Llandovery. Visitor numbers have continued to increase this season with, to date, 2146 visitors through the door compared with 1874 for the same period last year and more than double the number of people attending events – 493 in 2023 and 240 in 2022. (Christmas Drop-In numbers are not included in last year's total as we have not had the Drop-In this year to date).

A notable success early in the year to this AGM was the 2022 Christmas drop-in weekend, in which the Centre was transformed into C.S. Lewis' winter wonderland forest of Nania from his novel 'The Lion, The Witch and the Wardrobe.' This included the entrance foyer doorway remodelled as the wardrobe, and a frozen forest of trees around the walls with life-size images of all the main characters. A total of over 330 people came to the event.

A significant draw in attracting new and repeat visits to the Centre has been the rolling programme of exhibitions by individual artists and groups in the galleries. Within the main exhibition space, we were also pleased to host an open day workshop by exhibiting artists Jane Evans demonstrating the method of creating images through the cyanotype process, and Christine Williams who demonstrated painting with beeswax. Separately, local artist Paul Rickard also provided demonstrations of the linocut process in parallel with the exhibition of his work.

A key event was our first Art Competition which was held in June. Under the title 'Peace Amongst Beauty,' the competition attracted over 100 submissions. A preview and judging evening at the beginning of the month was attended by 67 artists and friends. First prize was awarded to Michelle Slee for her work 'Distant Summit,' with second place awarded to David Henry for his painting 'Quietly Grazing'. The third prize was awarded based on a public vote by visitors to the exhibition throughout the month. This was won by Mary Herbert for her work 'Fresh Shimmer' which received a total of 287 votes. We were extremely grateful to the sponsors of the prizes, Charcroft Electronics, Lofftwen Forest Farm and Col Tim Van-Rees.

Our programme of performance events has been particularly successful attracting artists including flautist and mezzo Emily Andrews and Colombian classical guitarist Francisco

Correa, and the Builth Ladies Choir, both hosted in the Heritage Centre. The year's programme concluded with a sell-out concert hosted in Victoria Hall to facilitate a much larger audience capacity, by 2023 Eisteddfod winning Côr Meibion Machynlleth, providing the community with a rare opportunity to experience one of Wales' most accomplished male voice choirs. Also hosted at Victoria Hall was our Annual coffee morning in May, which was well attended and featured entertainment provided by the young people of the area and followed our St David's Day coffee morning in March at the Centre - another successful event.

Evening talks provided at the Centre have included the religious history and flora and fauna of Bardsey Island, World War II military air crashes in the Llanwrtyd area, and talk on Passchendaele, Flanders and the well-known bard, Hedd Wyn. The talks programme concluded in November with presentations on the history of Cynhordy, and the history and current operation of the Heart of Wales railway line.

Continuing on the theme of Llanwrtyd's railway history, we concluded research with the assistance of the curatorial team of the National Railway Museum and other independent experts, into the history and origins of the LMS Railway Llanwrtyd poster that forms part of our collection. As a result of this work, we have been able to confirm both that our exhibit is in fact an original painting by Montague B. Black, and we have been able to make copies of the work available for sale to support our fundraising efforts.

I believe that we should be willing to be bold and to stand by our convictions in the promotion of our charitable objectives. I was pleased, therefore, that we were able to host a drop-in event in June, to provide information for those wishing to object to the plans for new pylon lines running through the area. While recognising the need for action to mitigate climate change, many in the local community view this proposed development as something that would be deeply detrimental to the environment of the Irfon and Towy valleys; there must surely be many less environmentally and culturally damaging pathways to net zero. By facilitating the provision of clear and objective information, we were thus able to help the community make its voice heard.

In the year ahead I look forward to working with the trustees to extend the audience reach of the events and resources of the Centre in a manner that furthers our charitable objectives surrounding the arts, heritage, culture and environment, while also ensuring a well-run and commercially sustainable operation.

Most of all, I would like to offer my personal thanks to all of the hard-working volunteers, who are absolutely crucial to the successful and smooth running of the Centre and hence, the betterment of the cultural life of Llanwrtyd and the wider community of mid Wales.

Anthony Smith

REGISTER CHARITY NUMBER: 1157181

LLANWRTYD & DISTRICT HERITAGE AND ARTS CENTRE
ANNUAL REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

LLANWRTYD & DISTRICT HERITAGE AND ARTS CENTRE

CONTENTS

YEAR ENDED 31 MARCH 2023

	Page
Report of the trustees	1 - 2
Legal and administrative details	3
Independent examiners' report to the trustees	4
Receipts and payments account	5
Statement of assets and liabilities	6
Notes to the receipts and payments	7

LLANWRTYD & DISTRICT HERITAGE AND ARTS CENTRE

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2023

Llanwrtyd & District Heritage and Arts Centre exists to record and preserve the history, culture and heritage of this area of mid-Wales. It is housed in a sensitively renovated Congregational Chapel near the Centre of Llanwrtyd.

Objectives and Activities

- 1) The preservation, improvement and maintenance for the public benefit of the former congregational chapel and Gelynos graveyard in Llanwrtyd Wells, a landmark building and graveyard of historical, religious, cultural and social significance, as a heritage and arts centre in a way that celebrates the Welsh culture.
- 2) The advancement of education for the public benefit but not exclusively by the provision and management of a heritage and arts centre that will facilitate learning in the history, geography, culture, arts and environment of life in Llanwrtyd Wells and surrounding areas.

When planning our activities the Trustees are mindful of the Charity Commission's guidance on public benefit.

Achievements and Performance

During 2022 there were various events held including three evening concerts, hosting a wide variety of very talented performers, coffee mornings, talks and presentations on a variety of topics of local interest, and group visits, including one by the children of Ysgol Dolafon

The art galleries again attracted high quality and varied exhibitors, with increased art sales. We have hosted art, photography, ceramics, wickerwork, textiles and glass ware. Our retail area continued to hold an interesting selection of local produce and gifts, and sales have been strong this year. Both art and retail sales have been boosted by the introduction of an electronic card reader, making purchases easier for many visitors to the Centre.

Our new Heritage Trail was launched in April, and has proved very popular. We produced a brochure providing both a town and country walking route, with supporting information about landmarks of local historic interest marked by a plaque. We are particularly pleased that we have encouraged children to participate by producing a 'Find the Frog' route, encompassing the same locations but encouraging them to learn about the history of the town by completing the questions and puzzles in the Children's brochure and returning to the Centre to claim a gift. In 2022 301 adult brochures – including 49 in Welsh and 190 Children's of which 27 were in Welsh have been picked up by our visitors.

Reserves policy

The Trustees regularly review their reserves policy to ensure the continuity of services. The trustees have discussed the level of reserves required and have decided the set this at £20,000 which is the equivalent of a normal years trading. The Free Reserves as at 31 March 2023 was £60,674 which is currently above target level, this is due to large Legacy which was received in year, trustees are looking at ways this can be used in future.

Structure, governance and management

The method of appointment of Llanwrtyd & District Heritage and Arts Centre trustees is set out in the Constitution of Charitable Incorporated Organisation. The Board of Trustees must be made up of a least five trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees or appoints a new trustee. The maximum number of charity trustee is ten. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum.

The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was prepared and approved by the trustees and signed on their behalf by


.....
ANTHONY SMITH

Anthony Thorpe - Chair

29/11/23

Date

LLANWRTYD & DISTRICT HERITAGE AND ARTS CENTRE

LEGAL AND ADMINISTRATIVE DETAILS

YEAR ENDED 31 MARCH 2023

Trustees

Roger Davies
Susan Price
Catherine Ketteringham
Georgie Perrett
Patricia Ann Jones
Antony Thorpe
Sarah Ellan Jones
Robert Wayne Thomas
Barbara Ann Webber (Resigned 28 May 2022)
Anthony Smith (Appointed 2nd November 2022)

Registered office

Ffos Road
Llanwrtyd Wells
Powys
LD5 4RG

Independent examiner:

J M Roderick BSc ACA
WJ James & Co
Bishop House
10 Wheat Street
Brecon
LD3 7DG

Bankers

Barclays Bank
Crown Buildings
11 Broad Street
Builth Wells
Powys

Solicitors

H V Vaughan & Co
Manchester House
50 High Street
Builth Wells
Powys
LD2 3AD

LLANWRTYD & DISTRICT HERITAGE AND ARTS CENTRE

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES

YEAR ENDED 31 MARCH 2023

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March which are set out on pages 5 to 7.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;
or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J M Roderick BSc ACA
WJ James & Co.
Chartered Accountant
Bishop House
10 Wheat Street
Brecon
Powys
LD3 7DG

29/11/2023
.....
Date

LLANWRTYD & DISTRICT HERITAGE & ART CENTRE

RECEIPTS AND PAYMENTS ACCCOUNTS

YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Year ended 31.03.2023 Total £	Year ended 31.03.2022 Total £
RECEIPTS					
Grants	2	-	-	-	9,500
Donations		3,471	-	3,471	3,203
Legacy		50,097	-	50,097	-
Gift Aid		441	-	441	287
Fundraising income		3,415	-	3,415	902
Rent		5,301	-	5,301	5,300
Sales and commissions		6,819	-	6,819	5,444
Other income		3,745	-	3,745	2,812
		73,289	-	73,289	27,448
PAYMENTS					
Wages		6,240	-	6,240	5,170
Artists payments		5,613	-	5,613	4,355
Heritage trail		-	1,908	1,908	7,096
Retail purchases		2,263	-	2,263	1,242
Insurance		1,534	-	1,534	1,455
Printing, postage and stationery		368	-	368	447
Advertising and marketing		580	-	580	199
General Expenses		515	-	515	772
Telephone and IT costs		735	-	735	701
Light & Heat		1,681	-	1,681	1,020
Repairs and maintenance		9,258	-	9,258	10,544
Accountancy		240	-	240	240
Cleaning		24	-	24	275
Exhibition Displays		40	-	40	16
Fundraising costs		318	-	318	101
		29,409	1,908	31,317	33,633
Net of receipts/(payments)		43,880	(1,908)	41,972	(6,185)
Cash funds as at 31 March 2022		16,794	2,404	19,198	25,383
Cash funds as at 31 March 2023		60,674	496	61,170	19,198

LLANWRTYD & DISTRICT HERITAGE & ART CENTRE

STATEMENT OF ASSETS AND LIABILITIES

AT 31 MARCH 2023

	Unrestricted Funds £	Restricted Funds £	Year ended 31.03.2022 £	Year ended 31.03.2021 £
CASH FUNDS				
Cash at bank	60,668	496	61,164	19,192
Petty Cash	6	-	6	6
Total Cash Fund	60,674	496	61,170	19,198
Assets retained for the charity's own use				
Property			374,911	374,911
Furniture, Equipment & Displays			96,528	96,528
LIABILITIES				
Independent examiners fee			200	200

Signed by the trustee on behalf of the board of trustees

Antony Thorpe - Chair

ANTHONY SMITH

Date

29/11/23

LLANWRTYD & DISTRICT HERITAGE & ART CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

1. Grants

	Year ended 31.03.2023 Total £	Year ended 31.03.2022 Total £
National Lottery Heritage Fund	-	9,500
	-	9,500
