

Chairman's report to AGM of Llanwrtyd and District Heritage and Arts Centre 2022

It has been a pleasure to see the Centre back up and running, with activities returning to pre-pandemic levels, including

Three evening concerts, hosting a wide variety of very talented musicians and singers.

Group visits, including one by the children of Ysgol Dolafon

Coffee mornings

Volunteer outings and a social dinner

Regular talks and presentations of local interest

The art galleries have again attracted high quality and varied exhibitors, with increased art sales this season. We have hosted art, photography, ceramics, wickerwork, textiles and glass ware. Our retail area continues to hold an interesting selection of local produce and gifts, and sales have been strong this year. Both art and retail sales have been boosted by the introduction of an electronic card reader, making purchases easier for many visitors to the Centre.

Our new Heritage Trail was launched in April, and has proved very popular. We produced a brochure providing both a town and country walking route, with supporting information about landmarks of local historic interest which are marked by a plaque. We are particularly pleased that we have encouraged children to participate by producing a 'Find the Frog' route, encompassing the same locations but encouraging them to learn about the history of the town by completing the questions and puzzles in the Children's brochure and returning to the Centre to claim a gift.

So far 301 adult brochures – including 49 in Welsh and 190 Children's of which 27 were in Welsh have been picked up by our visitors.

Visitor numbers have not increased in line with pre-pandemic growth, but we must not concern ourselves too much. A combination of Covid nervousness at the start of the year, and increases in the cost of living have affected the number of visitors to the area in general. I am confident that visitor numbers will grow again in future years. Our marketing remains strong, with the Centre featuring regularly in the local press, and front page coverage on two occasions in the Llandovery Post Magazine.

We have several new volunteers this season, and we are pleased to see so many of our existing volunteers returning to support the centre. One of our volunteers – Annabelle Thomas, celebrated her 100th birthday this year. We have had a large influx of newcomers to the town over the last couple of years, and volunteering at the Centre is an ideal opportunity to meet people and learn more about the area.

Since the start of 2022, I have temporarily stepped back from my duties as Chairman. I had not missed a committee meeting since the Centre's conception in 2009, and I needed to take

a sabbatical whilst concentrating on my family's new business venture, as well as other family commitments. I would like to thank my fellow trustees for 'picking up the baton' and continuing to steer the committee in my absence and I hope to resume my duties as Chairman in the new year.

I would like to close this report thanking our volunteers and trustees for their efforts over the past year and look forward to another successful season at the Centre.

Tony Thorpe

Llanwrtyd and District Heritage and Arts Centre:

Minutes of AGM November 2nd 2022 7pm

Present: Sarah Jones, Peri Emirali, Janet Croucher, Wendy Chamberlain, David Marshall, Pat Jones, Anthony Smith, Susan Price, Lynne Brookes, Eifion, Lloyd, Rob Thomas, Hywel Davies, Catherine Ketteringham, Tony Thorpe, Georgie Perrett.

1. Apologies for absence: Sarah Barr, Iwan Price, Elin Mabbutt, Anwen Price.
2. Minutes of last AGM: The minutes of the last AGM held on 27th October 2021 were signed as a true record.
3. Chairman's Report: Tony welcomed everyone to the meeting and read from his report. See attached Chairman's report.
4. Treasurer's Report: See attached report. Catherine read from her report, explaining that she took over as Treasurer over the second quarter. She gave thanks to Barbara for setting everything up with the new bank and leaving the accounts in very good order. Catherine stated that we are in a good financial position. The card reader has had a very positive effect on sales and donations. The accounts were accepted.
5. Election of Trustees:
In line with the constitution LDHAC three trustees, Georgie Perrett, Sarah Jones and Roger Davies were required to resign but stand for re-election. The election followed where the three were re-elected, proposed by Pat Jones and seconded by Rob Thomas. Anthony Smith was proposed and welcomed as a new trustee. Eifion Lloyd was welcomed as a co-opted member.
Current trustees: Tony Thorpe (Chair) Catherine Ketteringham (Treasurer), Pat Jones, Sarah Jones, Rob Thomas, Susan Price, David Marshall, Georgie Perrett, Anthony Smith, Roger Davies.

The meeting ended at 7.10

REGISTER CHARITY NUMBER: 1157181

LLANWRTYD & DISTRICT HERITAGE AND ARTS CENTRE

ANNUAL REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

LLANWRTYD & DISTRICT HERITAGE AND ARTS CENTRE

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YEAR ENDED 31 MARCH 2022

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LLANWRTYD & DISTRICT HERITAGE AND ARTS CENTRE

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2022

Llanwrtyd & District Heritage and Arts Centre exists to record and promote the history, culture and heritage of this area of mid-Wales. It is housed in a sensitively renovated Congregational Chapel near the centre of Llanwrtyd.

Objectives and Activities

- 1) The preservation, improvement and maintenance for the public benefit of the former congregational chapel and gelynos graveyard in llanwrtyd wells, a landmark building and graveyard of historical, religious, cultural and social significance, as a heritage and arts centre in a way that celebrates the welsh culture.
- 2) The advancement of education for the public benefit but not exclusively by the provision and management of a heritage and arts centre that will facilitate learning in the history, geography, culture, arts, and environment of life in llanwrtyd wells and surrounding areas.

When planning our activities, the trustees are mindful of the Charity Commission's guidance on public benefit.

Achievements and Performance

The Heritage and Arts Centre re-opened in May 2021, and we welcomed 1400 visitors during our first season since the social restrictions were eased. We have hosted concerts by Danielle Nichols in September and Ollie West in March, as well as our Christmas mince pies and sherry open day – which was very successful, raising £793 through retail sales, raffle tickets and stalls and we have hosted two successful coffee mornings. Our monthly talks/lectures also recommenced and the art galleries have been fully booked throughout the 2021 season,

We have seen a significant number of new residents settling in town, and we have several new volunteers. It has been difficult for newcomers to engage socially during the lock-downs, and volunteering at the Centre offers an opportunity to meet fellow volunteers and local residents who come into the Centre, as well as tourists who are visiting the area.

We remain financially stable, and I would like to thank Barbara Webber for performing the treasurer role so efficiently and accurately. During her time as treasurer, she has opened a new, more user-friendly bank account, and introduced the electronic card reader - resulting in a substantial increase in art and retail sales, and she has generally brought us up to date with modern banking procedures.

Whilst we remain on sound financial footings, we have had reminders this year that unexpected maintenance issues can arise at any time. We have had roof tiles loosened by the wind, a major water leak in the side garden and complete re-pointing of the gable-end wall required in addition to normal ongoing upkeep of the building. There are windows needing attention in the near future, and as our building is located very much in the path of weather coming from the south-west, maintenance issues will always be ongoing.

In summary, we have emerged from the social restrictions in a sound financial position, with flourishing art galleries and a team of willing and able volunteers. I believe visitor numbers will increase this coming season especially now clubs and societies are able return on group visits.

LLANWRTYD & DISTRICT HERITAGE AND ARTS CENTRE

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2022

Reserves policy

The Trustees regularly review their reserves policy to ensure the continuity of services. The trustees have discussed the level of reserves required and have decided to set this at £20,000 which is the equivalent of a normal years trading. The Free Reserves as at 31 March 2022 was £16,794 which is currently slightly below target level. The reason for this is the ongoing impact of COVID, the trustees are confident future years will see a return to normal activity.

Structure, governance and management

The method of appointment of Llanwrttyd & District Heritage and Arts Centre trustees is set out in the Constitution of Charitable Incorporated Organisation. The Board of Trustees must be made up of at least five trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees or appoint a new trustee. The maximum number of charity trustee is ten. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum.

The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was prepared and approved by the trustees and signed on their behalf by

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Antony Thorpe

...10/11/2022

Date

LLANWRTYD & DISTRICT HERITAGE AND ARTS CENTRE

LEGAL AND ADMINISTRATIVE DETAILS

YEAR ENDED 31 MARCH 2022

Trustees	Roger Davies Susan Price Catherine Ketteringham David Alan Webber (Resigned 28 th March 2022) Georgie Perrett Patricia Ann Jones Antony Thorpe Sarah Ellan Jones Robert Wayne Thomas Barbara Ann Webber (Appointed 15 July 2021)
Registered office	Ffos Road Llanwrtyd Wells Powys LD5 4RG
Independent examiner:	J M Roderick BSc ACA WJ James & Co Bishop House 10 Wheat Street Brecon LD3 7DG
Bankers	Barclays Bank Crown Buildings 11 Broad Street Builth Wells Powys
Solicitors	H V Vaughan & Co Manchester House 50 High Street Builth Wells Powys LD2 3AD

LLANWRTYD & DISTRICT HERITAGE AND ARTS CENTRE
INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES
YEAR ENDED 31 MARCH 2022

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March which are set out on pages 5 to 7.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;
or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J M Roderick BSc ACA
WJ James & Co.
Chartered Accountant
Bishop House
10 Wheat Street
Brecon
Powys
LD3 7DG

10/11/2022

Date

LLANWRTYD & DISTRICT HERITAGE & ART CENTRE

RECEIPTS AND PAYMENTS ACCCOUNTS

YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Year ended 31.03.2022 Total £	Year ended 31.03.2021 Total £
RECEIPTS					
Grants	2	-	9,500	9,500	10,000
Donations		3,203	-	3,203	1,647
Gift Aid		287	-	287	621
Fundraising income		902	-	902	119
Rent		5,300	-	5,300	5,280
Sales and commissions		5,444	-	5,444	962
Other income		2,812	-	2,812	1,404
		17,948	9,500	27,448	20,033
PAYMENTS					
Wages		5,170	-	5,170	5,408
Artists payments		4,355	-	4,355	-
Heritage trail		-	7,096	7,096	
Retail purchases		1,242	-	1,242	687
Insurance		1,455	-	1,455	1,428
Printing, postage and stationery		447	-	447	178
Advertising and marketing		199	-	199	-
General Expenses		772	-	772	171
Telephone and IT costs		701	-	701	612
Light & Heat		1,020	-	1,020	890
Repairs and maintenance		10,544	-	10,544	2,053
Accountancy		240	-	240	366
Cleaning		275	-	275	-
Exhibition Displays		16	-	16	-
Fundraising costs		101	-	101	-
		26,537	7,096	33,633	11,793
Net of receipts/(payments)		(8,589)	2,404	(6,185)	8,240
Cash funds as at 31 March 2021		25,383	-	25,383	17,143
Cash funds as at 31 March 2022		16,794	2,404	19,198	25,383

LLANWRTYD & DISTRICT HERITAGE & ART CENTRE

STATEMENT OF ASSETS AND LIABILITIES

AT 31 MARCH 2022

	Unrestricted Funds £	Restricted Funds £	Year ended 31.03.2022 £	Year ended 31.03.2021 £
CASH FUNDS				
Cash at bank	16,788	2,404	19,192	25,321
Petty Cash	6	-	6	62
Total Cash Fund	16,794	2,404	19,198	25,383
Assets retained for the charity's own use				
Property			374,911	374,911
Furniture, Equipment & Displays			96,528	96,528
LIABILITIES				
Independent examiners fee			200	200

Signed by the trustee on behalf of the board of trustees



Antony Thorpe

10/11/2022

Date

LLANWRTYD & DISTRICT HERITAGE & ART CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

1. Grants

	Year ended 31.03.2022 Total £	Year ended 31.03.2021 Total £
National Lottery Heritage Fund	9,500	-
Powys County council	-	10,000
	<u>9,500</u>	<u>10,000</u>