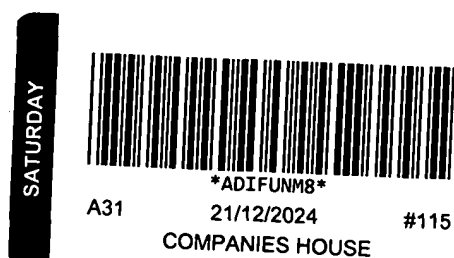


**REGISTERED COMPANY NUMBER: 08829642 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1157180**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024  
FOR  
MELTON MENCAP**



## **MELTON MENCAP**

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**MELTON MENCAP (REGISTERED NUMBER: 08829642)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities; Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard FRS102.

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The objects of the Society as set out in its governing document are:

(a) The relief of people with a learning disability in particular by the provision of help and support for them and for their families, dependents, and carers, and facilitating their fulfilment, independence and integration within the community; and

(b) To provide or assist in the provision of facilities for the recreation or other leisure time occupation for people who have need thereof by reason of learning disability with the object of improving their conditions of life.

"Learning disability" means any developmental disability of the mind and any associated condition howsoever caused and whether mild, moderate or severe.

**Significant activities**

The charity recognises the need to demonstrate public benefit in the delivery of our activities and services and has had due regard to relevant guidance published by the Charity Commission. This is expressed in our objectives above, and we remain wholly committed to improving the lives of people of all ages with a learning disability in our area and promoting their inclusion in community life.

Personal Support represents approximately 90% of our operation, catering for children, young people, and adults with learning / multiple disabilities in Melton Mowbray and adjoining areas in east Leicestershire and Rutland. It provides individual person catered support to people in their homes and in the community, promoting independence.

In addition to personal support, we offer adult day services comprising Crafts, Cookery and Music and Drama on three days per week and a range of clubs for children, youth and adults offering a wide variety of leisure and social activities, developing life-skills, and promoting health and well-being. These services also offer valued support and respite for families and carers.

## **Strategic Report**

The various services provided by Melton Mencap provide opportunities for life enhancing experiences as well as enabling service users to develop their abilities, wellbeing and self-esteem.

### **Melton Mencap Personal Support**

Melton Mencap provides personal support for children / young people and adults with Learning Disabilities and or Autism.

The personal support is tailored to meet the needs of the individual including 1:1 support, group support and elements of each as appropriate.

The support enables individuals to access groups and activities either at Melton Mencap and / or within the community. The personal support enables individuals to socialise with peers, try new experiences, reduce the risk of isolation and engage with a variety of activities in a safe environment supported by trained experienced staff.

The Personal Support also provides vital respite for families / parents to spend time with other siblings or have time for themselves or to do tasks like shopping which may be difficult to do.

### **Day Services**

#### **Crafts**

The craft group is a fun group, members are encouraged to plan and designed items to their own abilities and personal choices. Members are also encouraged to get involved in group projects, where we aim to recycle / reuse materials as much as possible to encourage less waste. If new items are needed, we go shopping as group this helps to use life skill and discover where craft items can be sourced.

## **Cookery**

Cookery group continues to provide the development of skills, working on choosing healthy recipes that can be re-created in their own homes.

The clients are following recipes and developing skills such as chopping, weighing, using a hob and oven. They are becoming more confident and independent in what they do. They have also started to shop for the ingredients needed for the recipes and with support the clients can find ingredients from a shopping list in a familiar supermarket.



## **Music and Drama**

Our group enjoy, singing, dancing, choosing their own songs, performing in short plays and making films. They also like to listen to musicians and learn different styles of dances. This year so far, they have produced 2 films, 2 music videos to parents, families and friends and a puppet show for the local nursery.

In the group the clients have developed some great friendships and there is always lots of laughter. Through the drama activities everyone is building their confidence and self-esteem. The group is also great emotional support to the clients.



## **Leisure and Social Clubs**

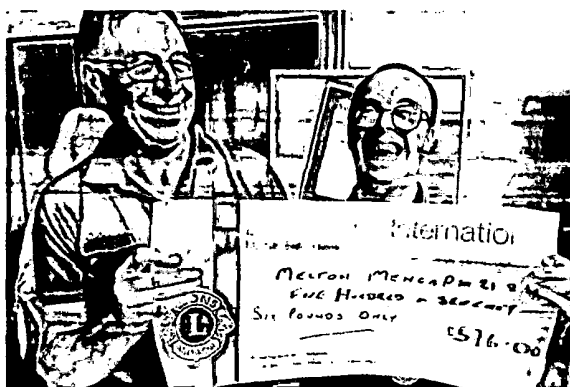
### **Monday Swimming Club**

Swimming Club meet at the Waterfield Swimming Baths in Melton Mowbray on a weekly basis. The club has exclusive use to the teaching pool and the 25-metre pool to support all swimming abilities. The teaching pool is used by members looking to build confidence in the water, learn to swim, spend times with friends and have fun with inflatables. Our more confident swimmers often complete 30 to 50 lengths in a safe environment in the 25-metre pool.

The age ranges of this group are 13-50 years of age.

Some swim club members have been attending swim club for 20+ years. We offer a safe and caring environment to get fit, have regular exercise, friendship and fun.

We have been featured in the Melton Times for our extended charity work with the Lions and take part in the annual swimathons.



### **Gateway Clubs**

Our Gateway Clubs meet on 3 evenings per week, Tuesday, Wednesday and Friday and consist of members all have learning difficulties and disabilities and age range between 25-80 years of age. The group manage their own program of events. We meet for a planning meeting, and everyone has a chance to have their view on activities we can take part in. We often meet at local pubs and restaurants, in addition to cooking, crafts, music evenings, discos, bingo, skittles, and sports. We enjoy being out in the community and have good friendships. We often take part in conversations about life and help each other with these situations. These sessions are supported by Mencap Staff and Volunteers.

### **Thursday After School Club**

Our After School Club is an opportunity for young people with learning disabilities to meet up and socialise with their peers in a relaxed and informal setting. The young people choose what activities they would like to participate in such as indoor and outdoor games, crafts, cooking, listening to music, etc. The support available is person centred to the individual's needs.

During the session the group has a cooked meal which is enjoyed together.

The club provides continued respite on the school day for the family / carers.

### **Saturday Clubs**

We have two Saturday Clubs for children with a wide range of disabilities, providing a safe and stimulating environment for children to make friends, share, explore and communicate their own choices, using their preferred method i.e. verbal, symbols, Makaton signing or eye pointing.

The younger children's club meets for two hours alternate weeks in term time and this group focuses on providing a more sensory approach to their activities using interactive toys, equipment and messy play.

The older children's club meets for a 5-hour session and bring a packed lunch, so we also have a time to eat together as part of our day where we have opportunities for baking, crafts, dressing up, games, and computers. The morning is theme focused and after lunch it is choice time for children to select their own choice of activity.

### **Saturday Youth Group**

Our Saturday Youth Group meet once a month. We visit places of interest within the community such as National Trust properties, the Cinema, Bowling, Wildlife Parks, etc. We support members to gain confidence in accessing the community and work on areas such as money skills, communication and general social interactions.

### **Summer Scheme**

The summer scheme provides much needed respite for parents and carers during school holidays as well as enhancing the wellbeing of the children with group activities.

Support is provided to each child as required utilising staff and volunteers. This provides young volunteers with valuable experience in making career choices.

Our Summer Scheme is made up mostly from the children and young people already using our services in term time along with a few new referrals.

44 families benefitted from our summer scheme which provided activities at Mencap Centre including baking, pizza making, talent show, tai chi, sport and games.

Trips out to the town and country Parks, Farm trip and accessible bike day when the children and young people had lots of fun and just as important the parents and carers enjoyed some respite time enabling a little break from their caring duties or to have some 1-1 time with their other children in the long school holidays.

Melton Mencap also provides personalised support sessions for some young people on Sundays and in the school holidays. These individuals are those who benefit greater from a smaller group setting. They have their own bespoke service provided according to their needs.

## **Staff and Volunteers**

Following the departure, during the year, of the Services Manager, tribute must be paid to the staff for their exceptional efforts to continue operations during the period until a new Services Manager was appointed. There was also additional support from trustees.

The appointment of Natasha Murray as our new Service Manager, has brought a wealth of experience and enthusiasm to the organisation.

We currently have 64 staff members and 12 volunteers.

We are actively looking to recruit more volunteers.



Natasha Murray

## **Resources**

Most of our income comes from personal support working with adults and children with a learning disability. The club activities are sustained by group subscriptions, donations, and fundraising.

We continue to look for funding to support, improve and increase our work.

To aid our compliance with CQC and the local authority, we have this invested in compliance software to assist with scheduling, policies, risk management, care planning, training and reporting. We see that the implementation of new systems will streamline processes to enable us to expand the service we currently deliver.

## **Financial review**

The charitable company Melton Mencap took over operation of the original organisation (Melton Mowbray Mencap & Gateway) on 1st October 2014. The original unincorporated charity remains in being, linked to Melton Mencap. Under the Charity Commission's direction of the linking of the original charity to the new incorporated charity, confirmed on 23rd April 2015, the trustees are required to prepare a single set of accounts for the reporting charity (Melton Mencap) and the linked charity, within which the individual funds of the linked charity would be reported as restricted funds. All assets of the linked charity were transferred to the company Melton Mencap by a Sale/Purchase Agreement dated 13th October 2015. All the activity of the Society since 1st October 2014 has been conducted by the reporting company Melton Mencap. The linked charity had no income or expenditure during the year and thus there were nil assets at the year-end.



The financial statements for the year ending 31 March 2024 show a surplus of £8,526.

We continue to monitor all spends to ensure that contracts we enter with suppliers represent the best value for our charity.

The awareness of the work that we carry out is well known around our local community and we continue to receive fantastic support from the public with donations and fundraising which we are extremely thankful for.

### **Reserves Policy**

As at 31 March 2024, the level of unrestricted reserves is £300,237 and restricted reserves is £2,815. The amount of unrestricted reserves that can be realised by disposing of fixed assets is £110,133, leaving free reserves totalling £190,104. Whilst the free reserves are below 6 months expenditure, reserves are considered sufficient at the year end and renegotiated local government and NHS contracts came into effect during the year.

### **Future Plans**

We see demand for our services increasing significantly over the coming years. We are therefore working hard to provide an efficient and cost-effective service for the future.

It is vital we sustain all our support, particularly personal support, and respite services.

Our immediate plans are:

- Continue to strengthen the governing body and management team and developing succession planning.

(Subsequent to this report, two additional trustees have been appointed)

- Continue to search for new sustainable funding to develop our site and services.

**MELTON MENCAP (REGISTERED NUMBER: 08829642)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2024**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

Melton Mencap was registered as a company limited by guarantee, as defined by the Companies Act 2006, on 2nd January 2014. It was established to continue the operation of the original unincorporated Melton Mowbray Mencap & Gateway Society which was registered in 1964. The governing document of the Charity is the Articles of Association adopted on 23rd April 2014. Registration of the company as an independent charity was completed in May 2014. It took over responsibility for the day to day operations from the original charity from 1st October 2014.

The objects of both charities and their governing bodies are the same. The charities have been linked by a direction of The Charity Commission that as of 23rd April 2015 the charity called Melton Mowbray Mencap and Gateway ('the linked charity') shall be treated as forming part of the charity called Melton Mencap ('the reporting charity') for the purposes of Part 4 (registration) and Part 8 (accounting) of the Charities Act 2011. This direction takes effect for the whole of the financial year of the reporting charity in which it is made.

Melton Mencap is affiliated to the Royal Mencap Society.

**Recruitment and appointment of new trustees**

The recruitment of trustees is by nomination or invitation, followed by election at the AGM. There is also a provision for co-option, for example to appoint someone with particular expertise to gain breadth of experience.

**Decision making**

The Service Manager has responsibility for the day-to-day management of the organisation supported by the Trustees. The Service Manager, Deputy Service Manager, Finance Officer, and Development Officer meet with the Trustees on a regular basis to enable communication and policy making.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

08829642 (England and Wales)

**Registered Charity number**

1157180

**Registered office**

Mencap Centre  
Chapel Street  
Melton Mowbray  
Leicestershire  
LE13 1LZ

**MELTON MENCAP (REGISTERED NUMBER: 08829642)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2024**

**Trustees**

D M Billsdon

E G J Brown

Ms M A Smith

Ms D J Wright Resigned July 2023

**President**

Mr M Graham

**Service Manager**

Ms K Hadden to June 2023

Ms N Murray Appointed January 2024

**Independent Examiner**

Niall A. Kingsley FCA

Duncan & Toplis Limited

26 Park Road

Melton Mowbray

Leicestershire

LE13 1TT

**Bankers**

TSB Bank plc, Cavendish Road, Leicester

The Melton Mowbray Building Society, Leicester Road, Melton Mowbray

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 20.12.2024 and signed on the board's behalf by:



D M Billsdon - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
MELTON MENCAP**

**Independent examiner's report to the trustees of Melton Mencap ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
MELTON MENCAP**

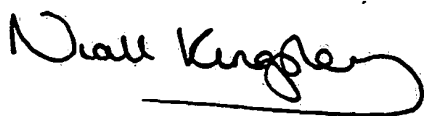
**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Niall A. Kingsley FCA

Duncan & Toplis Limited  
26 Park Road  
Melton Mowbray  
Leicestershire  
LE13 1TT

Date: 20/12/2024.....

**MELTON MENCAP**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	3,522	3,062	6,584	26,925
<b>Charitable activities</b>					
Personal Support Service	4	581,233	10,599	591,832	546,755
Investment income	3	385	-	385	206
Other income		763	-	763	763
<b>Total</b>		<u>585,903</u>	<u>13,661</u>	<u>599,564</u>	<u>574,649</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Personal Support Service	5	<u>580,192</u>	<u>10,846</u>	<u>591,038</u>	<u>580,058</u>
<b>NET INCOME/(EXPENDITURE)</b>		5,711	2,815	8,526	(5,409)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		294,526	-	294,526	299,935
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>300,237</u></u>	<u><u>2,815</u></u>	<u><u>303,052</u></u>	<u><u>294,526</u></u>

The notes form part of these financial statements

**MELTON MENCAP (REGISTERED NUMBER: 08829642)**

**STATEMENT OF FINANCIAL POSITION  
31 MARCH 2024**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	11	110,133	-	110,133	122,136
<b>CURRENT ASSETS</b>					
Debtors	12	88,040	-	88,040	65,242
Cash at bank		183,691	2,815	186,506	155,508
		<u>271,731</u>	<u>2,815</u>	<u>274,546</u>	<u>220,750</u>
<b>CREDITORS</b>					
Amounts falling due within one year	13	(81,627)	-	(81,627)	(48,360)
<b>NET CURRENT ASSETS</b>		<u>190,104</u>	<u>2,815</u>	<u>192,919</u>	<u>172,390</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>300,237</u>	<u>2,815</u>	<u>303,052</u>	<u>294,526</u>
<b>NET ASSETS</b>		<u>300,237</u>	<u>2,815</u>	<u>303,052</u>	<u>294,526</u>
<b>FUNDS</b>	14				
Unrestricted funds				300,237	294,526
Restricted funds				2,815	-
<b>TOTAL FUNDS</b>				<u>303,052</u>	<u>294,526</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**MELTON MENCAP (REGISTERED NUMBER: 08829642)**

**STATEMENT OF FINANCIAL POSITION - continued**  
**31 MARCH 2024**

The financial statements were approved by the Board of Trustees and authorised for issue on  
20/12/2024 and were signed on its behalf by:

  
.....  
D M Billsdon - Trustee

The notes form part of these financial statements



**MELTON MENCAP****STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	2024 £	2023 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	31,578	21,545
Net cash provided by operating activities		<u>31,578</u>	<u>21,545</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(965)	(5,307)
Interest received		385	206
Net cash used in investing activities		<u>(580)</u>	<u>(5,101)</u>
<b>Change in cash and cash equivalents in the reporting period</b>		<u>30,998</u>	<u>16,444</u>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>155,508</u>	<u>139,064</u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u><u>186,506</u></u>	<u><u>155,508</u></u>

The notes form part of these financial statements

**MELTON MENCAP****NOTES TO THE STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 MARCH 2024****1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2024 £	2023 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	8,526	(5,409)
Adjustments for:		
Depreciation charges	12,968	14,558
Interest received	(385)	(206)
Increase in debtors	(22,798)	(23,523)
Increase in creditors	33,267	36,125
	<u>31,578</u>	<u>21,545</u>
Net cash provided by operations	<u>31,578</u>	<u>21,545</u>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.4.23 £	Cash flow £	At 31.3.24 £
Net cash			
Cash at bank and in hand	155,508	30,998	186,506
	<u>155,508</u>	<u>30,998</u>	<u>186,506</u>
Total	<u>155,508</u>	<u>30,998</u>	<u>186,506</u>

The notes form part of these financial statements

## **MELTON MENCAP**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements contain information about Melton Mencap Limited as an individual charitable company.

The presentation currency of the financial statements is the Pound Sterling (£), rounded to the nearest pound.

Melton Mencap is a private limited company, limited by guarantee, incorporated in England and Wales. Its registered office is Chapel Street, Melton Mowbray, Leicestershire, LE13 1LZ.

The charitable company is a public benefit entity as defined by FRS102.

The accounts have been prepared on a going concern basis which the trustees consider appropriate.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

##### **Government grants**

Government grants relating to revenue are recognised as income on a systematic basis over the period in which the related costs for which the grant is intended to compensate are recognised.

Government grants receivable for the purpose of giving immediate financial support to the charity with no future related costs are recognised as income in the period in which it becomes receivable.

##### **Allocation and apportionment of costs**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Wages are allocated as appropriate.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

## MELTON MENCAP

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

#### 1. ACCOUNTING POLICIES - continued

##### Tangible fixed assets

Short leasehold	- 10% on cost and Straight line over the term of the lease
Transportable office unit	- 25% on reducing balance
Fixtures and fittings	- 25% on cost

The lease for the land on which the building stands is currently being renegotiated with agreement in principle to expire in 2046. The short leasehold is being depreciated over 30 years.

##### Taxation

The charity is exempt from corporation tax on its charitable activities.

##### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### 2. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	6,450	26,925
Gift aid	134	-
	<u>6,584</u>	<u>26,925</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**3. INVESTMENT INCOME**

	2024	2023
	£	£
Deposit account interest	385	206

**4. INCOME FROM CHARITABLE ACTIVITIES**

	Activity	2024	2023
		£	£
Activity Group fees	Personal Support Service	18,825	39,932
Personal support	Personal Support Service	536,013	448,631
User contributions	Personal Support Service	25,158	9,017
Fundraising events	Personal Support Service	137	2,471
Grants	Personal Support Service	11,599	46,704
Hire of hall	Personal Support Service	100	-
		<u>591,832</u>	<u>546,755</u>

**5. CHARITABLE ACTIVITIES COSTS**

	Direct Costs	Support costs (see note 6)	Totals
	£	£	£
Personal Support Service	<u>577,989</u>	<u>13,049</u>	<u>591,038</u>

**6. SUPPORT COSTS**

	Governance costs
	£
Personal Support Service	<u>13,049</u>

**7. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation - owned assets	12,968	14,558
Independent examiner's remuneration	<u>3,840</u>	<u>3,260</u>

**MELTON MENCAP****NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2024****8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**9. STAFF COSTS**

	2024	2023
	£	£
Wages and salaries	474,989	452,607
Social security costs	19,862	19,682
Other pension costs	6,554	4,932
	<u>501,405</u>	<u>477,221</u>

The average monthly number of employees during the year was as follows:

2024	2023
61	66
<u>61</u>	<u>66</u>

No employees received emoluments in excess of £60,000.

**10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	3,529	23,396	26,925
<b>Charitable activities</b>			
Personal Support Service	500,051	46,704	546,755
Investment income	206	-	206
Other income	763	-	763
<b>Total</b>	<u>504,549</u>	<u>70,100</u>	<u>574,649</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Personal Support Service	509,958	70,100	580,058
<b>NET INCOME/(EXPENDITURE)</b>	<b>(5,409)</b>	<b>-</b>	<b>(5,409)</b>

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	299,935	-	299,935
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>294,526</u>	<u>-</u>	<u>294,526</u>

**11. TANGIBLE FIXED ASSETS**

	Short leasehold £	Transportable office unit £	Fixtures and fittings £	Totals £
<b>COST</b>				
At 1 April 2023	147,345	844	32,884	181,073
Additions	444	-	521	965
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2024	<u>147,789</u>	<u>844</u>	<u>33,405</u>	<u>182,038</u>
<b>DEPRECIATION</b>				
At 1 April 2023	33,027	769	25,141	58,937
Charge for year	8,904	19	4,045	12,968
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2024	<u>41,931</u>	<u>788</u>	<u>29,186</u>	<u>71,905</u>
<b>NET BOOK VALUE</b>				
At 31 March 2024	<u>105,858</u>	<u>56</u>	<u>4,219</u>	<u>110,133</u>
At 31 March 2023	<u>114,318</u>	<u>75</u>	<u>7,743</u>	<u>122,136</u>

**MELTON MENCAP**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2024**

**12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024	2023
	£	£
Other debtors	75,826	60,802
Prepayments	12,214	4,440
	<u>88,040</u>	<u>65,242</u>

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024	2023
	£	£
Social security and other taxes	8,010	8,887
Other creditors	57,972	22,105
Accruals and deferred income	15,645	17,368
	<u>81,627</u>	<u>48,360</u>

**14. MOVEMENT IN FUNDS**

	At 1.4.23	Net movement in funds	At 31.3.24
	£	£	£
<b>Unrestricted funds</b>			
General fund	294,526	5,711	300,237
<b>Restricted funds</b>			
Summer Scheme	-	873	873
Swimming Club	-	1,942	1,942
	<u>-</u>	<u>2,815</u>	<u>2,815</u>
<b>TOTAL FUNDS</b>	<u>294,526</u>	<u>8,526</u>	<u>303,052</u>



**MELTON MENCAP****NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2024****14. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	585,903	(580,192)	5,711
<b>Restricted funds</b>			
Summer Scheme	5,150	(4,277)	873
Adult Club	525	(525)	-
Community Events	3,698	(3,698)	-
Personal support	591	(591)	-
Swimming Club	3,097	(1,155)	1,942
Garden repairs	600	(600)	-
	<u>13,661</u>	<u>(10,846)</u>	<u>2,815</u>
<b>TOTAL FUNDS</b>	<u><u>599,564</u></u>	<u><u>(591,038)</u></u>	<u><u>8,526</u></u>

**Comparatives for movement in funds**

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
<b>Unrestricted funds</b>			
General fund	299,935	(5,409)	294,526
	<u>299,935</u>	<u>(5,409)</u>	<u>294,526</u>
<b>TOTAL FUNDS</b>	<u><u>299,935</u></u>	<u><u>(5,409)</u></u>	<u><u>294,526</u></u>

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**14. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	504,549	(509,958)	(5,409)
<b>Restricted funds</b>			
Summer Scheme	5,473	(5,473)	-
Round The World Challenge	594	(594)	-
Adult Club	510	(510)	-
Workforce Recruitment & Retention Grant	16,788	(16,788)	-
Tesco Community Grant	5,000	(5,000)	-
Capital grants	713	(713)	-
Jubilee Celebration Grant	200	(200)	-
Kitchen refurbishment	15,950	(15,950)	-
Get Active	1,959	(1,959)	-
Staffing costs for Gateway Clubs	7,500	(7,500)	-
Community Events	3,000	(3,000)	-
Saturday Club	1,887	(1,887)	-
Personal support	6,719	(6,719)	-
Youth club	2,007	(2,007)	-
Swimming Club	650	(650)	-
After school club	1,150	(1,150)	-
	<u>70,100</u>	<u>(70,100)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>574,649</u>	<u>(580,058)</u>	<u>(5,409)</u>

**Restricted funds**

The Summer Scheme fund grant was from Leicestershire County Council. This scheme provides activities for children and daytime respite care for families during the school summer holiday.

The Round The World Challenge grant was from Royal Mencap to promote activity among adults with learning disabilities.

The Workforce Recruitment and Retention grant was an LCC grant for team members working with adults with learning difficulties through the pandemic.

Kitchen refurbishment grants received from The Rank Foundation, LCC and Bernard Sulney in 2022 were to fund repairs and refurbishments to the kitchen at the charity's premises.

The Tesco Community grant was used towards the Summer Scheme.

## **MELTON MENCAP**

### **NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024**

#### **14. MOVEMENT IN FUNDS - continued**

The Staffing for Gateway grant was to support the delivery of sports to groups and individuals that do not usually have access to such activities.

The Swimming Club grant was from Melton Building Society and was used to fund employee wages.

The Adult Club grant was used to support the weekly Wednesday Gateway Club which provide a variety of activities for adults with learning disabilities both on Melton Mencap's premises and out in the community.

The LCC Community Groups grant received from LLR Community Foundation was used to fund direct costs including wages, activities and room hire as well as some administrative costs.

Income for the personal support fund consists of donations received which were used to fund music, drama and cookery classes.

#### **15. RELATED PARTY DISCLOSURES**

During the year ended 31 March 2024, unrestricted donations of £25 (2023: £6,138) were made by the trustees.