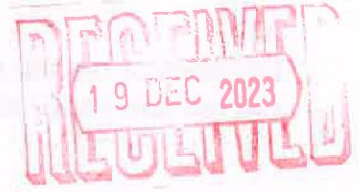


REGISTERED COMPANY NUMBER: 08829642 (England and Wales)
REGISTERED CHARITY NUMBER: 1157180

OFFICE COPY



**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023
FOR
MELTON MENCAP**

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

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MELTON MENCAP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities; Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard FRS102.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the Society as set out in its governing document are:

(a) The relief of people with a learning disability in particular by the provision of help and support for them and for their families, dependents, and carers, and facilitating their fulfilment, independence and integration within the community; and

(b) To provide or assist in the provision of facilities for the recreation or other leisure time occupation for people who have need thereof by reason of learning disability with the object of improving their conditions of life.

"Learning disability" means any developmental disability of the mind and any associated condition howsoever caused and whether mild, moderate or severe.

Significant activities

The charity recognises the need to demonstrate public benefit in the delivery of our activities and services and has had due regard to relevant guidance published by the Charity Commission. This is expressed in our objectives above, and we remain wholly committed to improving the lives of people of all ages with a learning disability in our area and promoting their inclusion in community life.

Our main activity continues to be the Personal Support Service, started in 2011 in response to changes in government policies transferring provision of social care from local authorities to independent and third sector organisations. The service represents about 80% of our operation, catering for children, young people, and adults with learning/ multiple disabilities in Melton and adjoining areas in east Leicestershire and Rutland. It provides individual support to people in their homes and in the community, assisting them to live independently.

Day Services comprising Craft, Cookery and Music / Dance on three days per week, commenced in the previous financial year and now represents about 5% of our operation.

In addition, we run a range of clubs throughout the year for children, youth and adults offering a wide variety of leisure and social activities, developing life-skills, and promoting health and well-being. These services also offer valued support and respite for families and carers.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023**

STRATEGIC REPORT

Achievement and performance

Personal Support

We have returned to our normal provision following the disruption of the pandemic.

The Mencap building is our base and whilst still supporting clients and families, we are now using the base to widen our activities to the public, to raise awareness of our services.

We continue to be flexible in our support to clients and families. If appropriate we work in smaller groups and provide 1:1 support as required.

Day Services

Our focus remains on providing 3 days. Craft classes enhance skills and ability to be able to design their own products. Clients are also encouraged to get involved in group designing projects. We as a group also like to use recycled material.

Cookery classes provide development of skills particularly for service users in supported living enabling a wider and healthier diet. We are working on everyday recipes so they can cook independently and recreate them in the home environment. Also, we are starting to put together a cookbook to share with others.

Music / Drama provides enjoyment and expression as well as performances for parents and carers which builds self-confidence. It also enables emotional support through discussion and expression for example in dealing with bereavement. We like to film our work to show others and at present we are working on The Three Brothers Story from Harry Potter and some short clips from musicals of the client's choice. Also, we enjoy playing drama games, singing, and welcoming guests who come to share their skills of drama, dance and music. We have witnessed development of our clients; their self-esteem and confidence has grown.

Supporting Children and Young People

The Summer Scheme this year was very successful and was supported by the enthusiasm of both staff and volunteers.

Working as a volunteer has given young people experience of being employed and of working in the care sector. Some of our volunteers have gone on to attend university to study subjects with a view of following a career within the health / care sector.

Referrals this year, that we were able to support, included requests to promote the mental, emotional health and wellbeing of young people and their parents/carers to enable families to continue to care for their son or daughter.

Testimonies from parents/carers have included:

F loves the activities and thrives around people like himself, he counted down the days till his next session.

E attended the summer scheme for the first time, he settled quickly and although he has limited communication, he asked to go back every day. It gave me time to do things that are difficult to do with E and it gave me time with my other son.

H loves the activities and going out in the community, it has helped immensely with my mental health. Mencap is fantastic!

This respite is essential for us over the long summer holiday. This is the only respite help we get over the summer and we really appreciate it.

MELTON MENCAP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

The overwhelming benefit to families is that they get some time to themselves and to do things with their other children which would be difficult or impossible without the respite from Melton Mencap.

As usual we used various settings and this year included Summer Scheme Day visit to Birchwood school for our Accessible Bike Day and a Day trip to a local Farm.

We supported 37 children year-round and an additional 12 on the Summer Scheme.

Leisure and Social Clubs

Our club activities continue as before. Our adult Gateway groups continue to run successfully with a variety of provisions for different abilities and ages. Some mainly use the building as base with activities ranging from Morris dancing, archery, discos crafts, bingo, boccia, pool, Ukelele bands and singers and many others. These provide an opportunity for people who have limited contact with others and enables development of friendships and access to the wider community. Our going-out groups visit the theatre, indoor bowls club, skittles, meals out and Pub drinks.

After School Club - is a small group of young people who meet once a week and enjoy time together to chat, relax, listen to music, play games, weather permitting spend time in the garden playing football etc, choosing what they want to do or sometimes going into the town or park. During the session they have an evening meal of their choice.

Youth Club - again is a social group who choose what they want to do. We play skittles at a nearby venue, go to the outdoor gym, go into the town, and often do some cooking to take home.

Saturday Youth - is a group of young people who meet once a month. We go on trips on a community minibus or public transport. In the last year we have visited Conkers, Belton House, Outdoor and Indoor Golf, Cinema, Trampoline Park, Bowling, Pantomime and more.

We are constantly looking at what else we can offer. Our Swimming Club continues to meet weekly at Waterfield Leisure Centre enabling exercise, development and fun. An example of enablement is a wheelchair user who has now developed sufficient strength in their legs to push their wheelchair. Another example is of overcoming anxiety on entering the pool.

Staff and Volunteers

We currently have 50 staff members.

We have very few volunteers compared to pre-pandemic; we are actively looking to recruit more volunteers. The main group of about 8 volunteers are in our Childrens groups on a Saturday and the Summer Scheme. We continue to work with Harrington School and Melton Brooksby College, these are a valuable links to Post 16 providers.

Resources

Most of our income comes from personal support working with adults and children with a learning disabilities. The club activities are sustained by group subscriptions, donations, and fundraising.

No large grant funding has been received during this financial year and as a result we have not been able to offer any Melton Mencap funded places. Local government grants have helped to fund the leaders and assistant leaders for Summer Schemes.

MELTON MENCAP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

We continue to look for funding to support, improve and increase our work.

The smartboard / PC and magic carpet (a device that projects games and visuals onto the floor), are in the main hall and enhance opportunities and widens experiences helping with physical and mental capabilities.

Financial review

The charitable company Melton Mencap took over operation of the original organisation (Melton Mowbray Mencap & Gateway) on 1st October 2014. The original unincorporated charity remains in being, linked to Melton Mencap. Under the Charity Commission's direction of the linking of the original charity to the new incorporated charity, confirmed on 23rd April 2015, the trustees are required to prepare a single set of accounts for the reporting charity (Melton Mencap) and the linked charity, within which the individual funds of the linked charity would be reported as restricted funds. All assets of the linked charity were transferred to the company Melton Mencap by a Sale/Purchase Agreement dated 13th October 2015. All the activity of the Society since 1st October 2014 has been conducted by the reporting company Melton Mencap. The linked charity had no income or expenditure during the year and thus there were nil assets at the year-end.

Our local government and NHS contracts, which provide a high percentage of our income, have been renegotiated. As the new terms did not take effect until April 23 the Board of Trustees agreed to subsidise the services from charity's reserves.

To keep the loss to a minimum, expenditure for the year has been closely monitored. The financial statements for the year ending 31 March 2023 show a deficit of £5,409.

This year has seen consolidation as we seek to develop our services further.

We have had to negotiate a new lease which is still ongoing.

To address the stresses for staff of the cost of living, we have increased their hourly rate.

Reserves Policy

Whilst the free reserves are below 6 months expenditure reserves are considered sufficient at the year end and as mentioned above renegotiated local government and NHS contracts came into effect shortly after the year end.

Future plans

The third sector services we provide are efficient and cost effective and provide a sound basis for a sustainable future.

It is vital we sustain all our support, particularly personal support, and respite services.

We have good modern facilities and are aware of the need for maintaining and modernising facilities to a high standard. We have been particularly helped in this objective with volunteer support from Melton Lions.

We reconfigured the fence that separates the building from the main road to safeguard our clients and are grateful for the grant that enabled this along with the work from Melton Lions.

Our landlord has offered us an extra piece of land we could develop to increase our outdoor space. This will commence when we have funding to carry out the works.

Our immediate concerns are:

- Continue to strengthen the governing body and management team and developing succession planning.
- Continue to search for new sustainable funding to develop our site and services

MELTON MENCAP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Melton Mencap was registered as a company limited by guarantee, as defined by the Companies Act 2006, on 2nd January 2014. It was established to continue the operation of the original unincorporated Melton Mowbray Mencap & Gateway Society which was registered in 1964. The governing document of the Charity is the Articles of Association adopted on 23rd April 2014. Registration of the company as an independent charity was completed in May 2014. It took over responsibility for the day to day operations from the original charity from 1st October 2014.

The objects of both charities and their governing bodies are the same. The charities have been linked by a direction of The Charity Commission that as of 23rd April 2015 the charity called Melton Mowbray Mencap and Gateway ('the linked charity') shall be treated as forming part of the charity called Melton Mencap ('the reporting charity') for the purposes of Part 4 (registration) and Part 8 (accounting) of the Charities Act 2011. This direction takes effect for the whole of the financial year of the reporting charity in which it is made.

Melton Mencap is affiliated to the Royal Mencap Society.

Recruitment and appointment of new trustees

The recruitment of trustees is by nomination or invitation, followed by election at the AGM. There is also a provision for co-option, for example to appoint someone with particular expertise to gain breadth of experience.

Decision making

The Service Manager has responsibility for the day-to-day management of the organisation supported by the Trustees. The Service Manager, Deputy Service Manager, Finance Officer, and Development Officer meet with the Trustees on a regular basis to enable communication and policy making.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08829642 (England and Wales)

Registered Charity number

1157180

Registered office

Mencap Centre
Chapel Street
Melton Mowbray
Leicestershire
LE13 1LZ

MELTON MENCAP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

Trustees

D M Billsdon

E G J Brown

Ms P M Posnett (resigned 23.2.23)

Ms M A Smith

S Turner (resigned 4.4.22)

Ms P E Wood (resigned 8.3.23)

Ms D J Wright (appointed 12.2.23)

President

Mr M Graham

Service Manager

Ms K Hadden

Independent Examiner

Niall A. Kingsley

Duncan & Toplis Limited

26 Park Road

Melton Mowbray

Leicestershire

LE13 1TT

Bankers

TSB Bank plc, Cavendish Road, Leicester

The Melton Mowbray Building Society, Leicester Road, Melton Mowbray

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 7 December 2023 and signed on the board's behalf by:



D M Billsdon - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MELTON MENCAP

Independent examiner's report to the trustees of Melton Mencap ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MELTON MENCAP

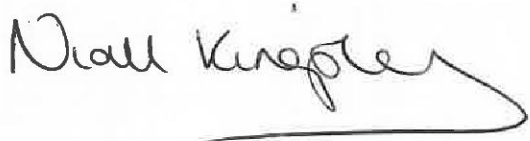
Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Niall A. Kingsley

Duncan & Toplis Limited
26 Park Road
Melton Mowbray
Leicestershire
LE13 1TT

7 December 2023

MELTON MENCAP

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	3,529	23,396	26,925	19,671
Charitable activities	4				
Personal Support Service		500,051	46,704	546,755	478,630
Investment income	3	206	-	206	344
Other income		763	-	763	186
Total		<u>504,549</u>	<u>70,100</u>	<u>574,649</u>	<u>498,831</u>
EXPENDITURE ON					
Charitable activities	5				
Personal Support Service		<u>509,958</u>	<u>70,100</u>	<u>580,058</u>	<u>539,070</u>
NET INCOME/(EXPENDITURE)		(5,409)	-	(5,409)	(40,239)
RECONCILIATION OF FUNDS					
Total funds brought forward		299,935	-	299,935	340,174
TOTAL FUNDS CARRIED FORWARD		<u>294,526</u>	<u>-</u>	<u>294,526</u>	<u>299,935</u>

The notes form part of these financial statements

MELTON MENCAP

STATEMENT OF FINANCIAL POSITION 31 MARCH 2023

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	11	119,086	3,050	122,136	131,387
CURRENT ASSETS					
Debtors	12	65,242	-	65,242	41,719
Cash at bank and in hand		155,508	-	155,508	139,064
		<u>220,750</u>	<u>-</u>	<u>220,750</u>	<u>180,783</u>
CREDITORS					
Amounts falling due within one year	13	(45,310)	(3,050)	(48,360)	(12,235)
NET CURRENT ASSETS		<u>175,440</u>	<u>(3,050)</u>	<u>172,390</u>	<u>168,548</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>294,526</u>	<u>-</u>	<u>294,526</u>	<u>299,935</u>
NET ASSETS		<u>294,526</u>	<u>-</u>	<u>294,526</u>	<u>299,935</u>
FUNDS	14				
Unrestricted funds				<u>294,526</u>	<u>299,935</u>
TOTAL FUNDS				<u>294,526</u>	<u>299,935</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on 7 December 2023 and were signed on its behalf by:

The notes form part of these financial statements

MELTON MENCAP

STATEMENT OF FINANCIAL POSITION - continued
31 MARCH 2023



D M Billsdon - Trustee

MELTON MENCAP**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	2023 £	2022 £
Cash flows from operating activities			
Cash generated from operations	1	21,545	(37,376)
Net cash provided by/(used in) operating activities		<u>21,545</u>	<u>(37,376)</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(5,307)	(73,770)
Sale of tangible fixed assets		-	186
Interest received		206	344
Net cash used in investing activities		<u>(5,101)</u>	<u>(73,240)</u>
Change in cash and cash equivalents in the reporting period		<u>16,444</u>	<u>(110,616)</u>
Cash and cash equivalents at the beginning of the reporting period		<u>139,064</u>	<u>249,680</u>
Cash and cash equivalents at the end of the reporting period		<u><u>155,508</u></u>	<u><u>139,064</u></u>

The notes form part of these financial statements

MELTON MENCAP

NOTES TO THE STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2023

1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023 £	2022 £
Net expenditure for the reporting period (as per the Statement of Financial Activities)	(5,409)	(40,239)
Adjustments for:		
Depreciation charges	14,558	14,429
Loss on disposal of fixed assets	-	4,814
Interest received	(206)	(344)
Increase in debtors	(23,523)	(3,135)
Increase/(decrease) in creditors	36,125	(12,901)
Net cash provided by/(used in) operations	21,545	(37,376)

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.22 £	Cash flow £	At 31.3.23 £
Net cash			
Cash at bank and in hand	139,064	16,444	155,508
	<u>139,064</u>	<u>16,444</u>	<u>155,508</u>
Total	<u>139,064</u>	<u>16,444</u>	<u>155,508</u>

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements contain information about Melton Mencap Limited as an individual charitable company.

The presentation currency of the financial statements is the Pound Sterling (£), rounded to the nearest pound.

Melton Mencap is a private limited company, limited by guarantee, incorporated in England and Wales. Its registered office is Chapel Street, Melton Mowbray, Leicestershire, LE13 1LZ.

The charitable company is a public benefit entity as defined by FRS102.

The accounts have been prepared on a going concern basis which the trustees consider appropriate.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Government grants

Government grants relating to revenue are recognised as income on a systematic basis over the period in which the related costs for which the grant is intended to compensate are recognised.

Government grants receivable for the purpose of giving immediate financial support to the charity with no future related costs are recognised as income in the period in which it becomes receivable.

Allocation and apportionment of costs

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Wages are allocated as appropriate.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Short leasehold	- 10% on cost and Straight line over the term of the lease
Transportable office unit	- 25% on reducing balance
Fixtures and fittings	- 25% on cost

The lease for the land on which the building stands is currently being renegotiated with agreement in principle to expire in 2046. The short leasehold is being depreciated over 30 years.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	26,925	8,247
Gift aid	-	3,707
Government Covid support grants	-	7,717
	<u>26,925</u>	<u>19,671</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

3. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	206	344
	<u> </u>	<u> </u>

4. INCOME FROM CHARITABLE ACTIVITIES

		2023	2022
	Activity	£	£
Activity Group fees	Personal Support Service	39,932	16,570
Personal support	Personal Support Service	448,631	390,689
User contributions	Personal Support Service	9,017	33,396
Fundraising events	Personal Support Service	2,471	1,065
Grants	Personal Support Service	46,704	36,797
Hire of hall	Personal Support Service	-	113
		<u>546,755</u>	<u>478,630</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs (see note 6)	Totals
	£	£	£
Personal Support Service	568,690	11,368	580,058
	<u> </u>	<u> </u>	<u> </u>

6. SUPPORT COSTS

	Governance costs
	£
Personal Support Service	11,368
	<u> </u>

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation - owned assets	14,558	14,428
Deficit on disposal of fixed assets	-	4,814
Independent examiner's remuneration	3,260	2,970
	<u> </u>	<u> </u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

9. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	452,607	424,035
Social security costs	19,682	14,589
Other pension costs	4,932	3,276
	<u>477,221</u>	<u>441,900</u>

The average monthly number of employees during the year was as follows:

2023	2022
66	58
<u>66</u>	<u>58</u>

No employees received emoluments in excess of £60,000.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	15,209	4,462	19,671
Charitable activities			
Personal Support Service	441,833	36,797	478,630
Investment income	344	-	344
Other income	186	-	186
Total	<u>457,572</u>	<u>41,259</u>	<u>498,831</u>
EXPENDITURE ON			
Charitable activities			
Personal Support Service	<u>497,811</u>	<u>41,259</u>	<u>539,070</u>
NET INCOME/(EXPENDITURE)	(40,239)	-	(40,239)

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	340,174	-	340,174
TOTAL FUNDS CARRIED FORWARD	<u>299,935</u>	<u>-</u>	<u>299,935</u>

11. TANGIBLE FIXED ASSETS

	Short leasehold £	Transportable office unit £	Fixtures and fittings £	Totals £
COST				
At 1 April 2022	145,087	844	36,330	182,261
Additions	2,258	-	3,049	5,307
Disposals	-	-	(6,495)	(6,495)
At 31 March 2023	<u>147,345</u>	<u>844</u>	<u>32,884</u>	<u>181,073</u>
DEPRECIATION				
At 1 April 2022	24,408	744	25,722	50,874
Charge for year	8,619	25	5,914	14,558
Eliminated on disposal	-	-	(6,495)	(6,495)
At 31 March 2023	<u>33,027</u>	<u>769</u>	<u>25,141</u>	<u>58,937</u>
NET BOOK VALUE				
At 31 March 2023	<u>114,318</u>	<u>75</u>	<u>7,743</u>	<u>122,136</u>
At 31 March 2022	<u>120,679</u>	<u>100</u>	<u>10,608</u>	<u>131,387</u>

MELTON MENCAP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Other debtors	60,802	39,993
Prepayments	4,440	1,726
	<u>65,242</u>	<u>41,719</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Social security and other taxes	8,887	5,371
Other creditors	22,105	3,087
Accruals and deferred income	17,368	3,777
	<u>48,360</u>	<u>12,235</u>

14. MOVEMENT IN FUNDS

	At 1.4.22	Net movement in funds	At 31.3.23
	£	£	£
Unrestricted funds			
General fund	299,935	(5,409)	294,526
	<u>299,935</u>	<u>(5,409)</u>	<u>294,526</u>
TOTAL FUNDS	<u>299,935</u>	<u>(5,409)</u>	<u>294,526</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

14. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	504,549	(509,958)	(5,409)
Restricted funds			
Summer Scheme	5,473	(5,473)	-
Round The World Challenge	594	(594)	-
Adult Club	510	(510)	-
Workforce Recruitment & Retention Grant	16,788	(16,788)	-
Tesco Community Grant	5,000	(5,000)	-
Capital grants	713	(713)	-
Jubilee Celebration Grant	200	(200)	-
Kitchen refurbishment	15,950	(15,950)	-
Get Active	1,959	(1,959)	-
Staffing costs for Gateway Clubs	7,500	(7,500)	-
Community Events	3,000	(3,000)	-
Saturday Club	1,887	(1,887)	-
Personal support	6,719	(6,719)	-
Youth club	2,007	(2,007)	-
Swimming Club	650	(650)	-
After school club	1,150	(1,150)	-
	<u>70,100</u>	<u>(70,100)</u>	<u>-</u>
TOTAL FUNDS	<u>574,649</u>	<u>(580,058)</u>	<u>(5,409)</u>

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	340,174	(40,239)	299,935
	<u>340,174</u>	<u>(40,239)</u>	<u>299,935</u>
TOTAL FUNDS	<u>340,174</u>	<u>(40,239)</u>	<u>299,935</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

14. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	457,572	(497,811)	(40,239)
Restricted funds			
BBC Children in Need	4,723	(4,723)	-
Summer Scheme	11,987	(11,987)	-
Round The World Challenge	850	(850)	-
Leicestershire and Rutland Masonic Charity	700	(700)	-
Workforce Recruitment & Retention Grant	3,499	(3,499)	-
Hall refurbishment	13,000	(13,000)	-
Royal Mencap Let's Get Digital	6,500	(6,500)	-
	<u>41,259</u>	<u>(41,259)</u>	<u>-</u>
TOTAL FUNDS	<u>498,831</u>	<u>(539,070)</u>	<u>(40,239)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.21 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	340,174	(45,648)	294,526
TOTAL FUNDS	<u>340,174</u>	<u>(45,648)</u>	<u>294,526</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	962,121	(1,007,769)	(45,648)
Restricted funds			
BBC Children in Need	4,723	(4,723)	-
Summer Scheme	17,460	(17,460)	-
Round The World Challenge	1,444	(1,444)	-
Adult Club	510	(510)	-
Leicestershire and Rutland Masonic Charity	700	(700)	-
Workforce Recruitment & Retention Grant	20,287	(20,287)	-
Tesco Community Grant	5,000	(5,000)	-
Capital grants	713	(713)	-
Hall refurbishment	13,000	(13,000)	-
Royal Mencap Let's Get Digital	6,500	(6,500)	-
Jubilee Celebration Grant	200	(200)	-
Kitchen refurbishment	15,950	(15,950)	-
Get Active	1,959	(1,959)	-
Staffing costs for Gateway Clubs	7,500	(7,500)	-
Community Events	3,000	(3,000)	-
Saturday Club	1,887	(1,887)	-
Personal support	6,719	(6,719)	-
Youth club	2,007	(2,007)	-
Swimming Club	650	(650)	-
After school club	1,150	(1,150)	-
	<u>111,359</u>	<u>(111,359)</u>	<u>-</u>
TOTAL FUNDS	<u>1,073,480</u>	<u>(1,119,128)</u>	<u>(45,648)</u>

Restricted funds

The Summer Scheme fund grant was from Melton Building Society. This scheme provides activities for children and daytime respite care for families during the school summer holiday.

The Round The World Challenge grant was from Royal Mencap to promote activity among adults with learning disabilities.

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

14. MOVEMENT IN FUNDS - continued

The Adult Club grant was a Shires grant from LCC to support the weekly Gateway Clubs which provide a variety of activities for adults with learning disabilities both on Melton Mencap's premises and out in the community.

The Workforce Recruitment and Retention grant was an LCC grant for team members working with adults with learning difficulties through the pandemic.

The Tesco Community grant was to used towards the Summer Scheme.

The Jubilee Celebration was to spend on activities and events to celebrate the Jubilee and was split between all of the charity's groups and clubs.

The Get Active grant was to promote physical activity to help lead a healthy and active life and was used for the gateway clubs.

The Staffing for Gateway grant was to support the delivery of spots to groups and individuals that do not usually have access to such activities.

The Shires Community Grant was to help with the cost of living and was used to cover core costs of the charity.

15. RELATED PARTY DISCLOSURES

During the year ended 31 March 2023, unrestricted donations of £6,137.88 (2022: £Nil) were made by the trustees.

MELTON MENCAP**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023**

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	26,925	8,247
Gift aid	-	3,707
Government Covid support grants	-	7,717
	<u>26,925</u>	<u>19,671</u>
Investment income		
Deposit account interest	206	344
Charitable activities		
Activity Group fees	39,932	16,570
Personal support	448,631	390,689
User contributions	9,017	33,396
Fundraising events	2,471	1,065
Grants	46,704	36,797
Hire of hall	-	113
	<u>546,755</u>	<u>478,630</u>
Other income		
Gain on sale of tangible fixed assets	-	186
Deferred grant income	763	-
	<u>763</u>	<u>186</u>
Total incoming resources	574,649	498,831
EXPENDITURE		
Charitable activities		
Wages	452,607	424,035
Social security	19,682	14,589
Pensions	4,932	3,276
Insurance and affiliation fees	4,469	4,141
Light, heat and water	9,877	4,073
Sundries	1,792	1,703
Office expenses	11,307	11,819
Carried forward	504,666	463,636

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MELTON MENCAP**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023**

	2023 £	2022 £
Charitable activities		
Brought forward	504,666	463,636
Leaders', volunteers and escort expenses	20,203	19,271
Bank charges	735	541
Cleaning	2,664	2,664
Repairs and maintenance	9,172	9,275
Events and activities	9,690	10,247
Staff training and welfare	699	801
Travel and subsistence	303	2,462
Rent collection fees	-	100
Rent	6,000	-
Short leasehold depreciation	8,618	8,814
Plant and machinery depreciation	25	33
Fixtures and fittings depreciation	5,915	5,582
Loss on disposal of tangible fixed assets	-	5,000
	<u>568,690</u>	<u>528,426</u>
Support costs		
Governance costs		
Accountancy and legal fees	5,090	3,990
HR support	6,278	6,654
	<u>11,368</u>	<u>10,644</u>
Total resources expended	<u>580,058</u>	<u>539,070</u>
Net expenditure	<u>(5,409)</u>	<u>(40,239)</u>

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