

MELTON MENCAP

England & Wales · Charity number 1157180

Details

Status	Registered
Legal form	Charitable company
Company number	08829642
Registered	2014-05-23
Register	View on the Charity Commission register

Contact

Address	Mencap Centre Chapel Street Melton Mowbray Leicestershire LE13 1LZ
Phone	01664564237
Email	info@meltonmencap.org.uk
Website	www.meltonmencap.org.uk

Activities

Objects: 1 THE RELIEF OF PEOPLE WITH A LEARNING DISABILITY IN PARTICULAR BY THE PROVISION OF HELP AND SUPPORT FOR THEM AND FOR THEIR FAMILIES, DEPENDENTS AND CARERS, AND FACILITATING THEIR FULFILMENT, INDEPENDENCE AND INTEGRATION WITHIN THE COMMUNITY; AND2 TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES FOR THE RECREATION OR OTHER LEISURE TIME OCCUPATION FOR PEOPLE WHO HAVE NEED THEREOF BY REASON OF LEARNING DISABILITY WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE.“LEARNING DISABILITY” MEANS ANY DEVELOPMENTAL DISABILITY OF THE MIND AND ANY ASSOCIATED CONDITION HOWSOEVER CAUSED AND WHETHER MILD, MODERATE OR SEVERE.

Activities: Support to people of all ages with learning disability in & around Melton, through clubs, services and facilities for leisure-time occupation, and the development of skills for independent living. Personal support to people with learning disability in their homes and in the community, enabling respite for families and carers. A pre-school nursery inclusive of children with learning disability.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Disability, Recreation
- **Who:** People With Disabilities

Geography

- Leicestershire
- Rutland

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£654,568	£641,028	£316,592	61
2024-03-31	£599,564	£591,038	£303,052	61
2023-03-31	£574,649	£580,058	£294,526	66
2022-03-31	£498,831	£539,070	-	-
2021-03-31	£456,661	£473,039	-	-

Trustees

Name	Role	Appointed
Allen Thwaites		2024-04-23
Andrew Innes		2025-11-20
David Michael Billsdon		2015-04-23
Eric Gordon John Brown		2015-09-16
James Mason		2025-11-20
Joanne Ruth Carver		2026-02-18

Linked charities

- MELTON MOWBRAY MENCAP AND GATEWAY (1157180-1)

MELTON MENCAP

England & Wales - Charity number 1157180

Accounts

REGISTERED COMPANY NUMBER: 08829642 (England and Wales)
REGISTERED CHARITY NUMBER: 1157180

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025
FOR
MELTON MENCAP

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FOR THE YEAR ENDED 31 MARCH 2025

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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities; Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard FRS102.

Melton Mencap is affiliated to the Royal Mencap Society.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the Society as set out in its governing document are:

(a) The relief of people with a learning disability in particular by the provision of help and support for them and for their families, dependents, and carers, and facilitating their fulfilment, independence and integration within the community; and

(b) To provide or assist in the provision of facilities for the recreation or other leisure time occupation for people who have need thereof by reason of learning disability with the object of improving their conditions of life.

"Learning disability" means any developmental disability of the mind and any associated condition howsoever caused and whether mild, moderate or severe.

Our Mission

Melton Mencap is committed to delivering high-quality care for people with a learning disability, from the ages of 4 to 104, and their families, throughout the Borough of Melton and surrounding areas. Our core focus is to empower and enable our clients to live their best lives, promote the exploration of new opportunities in a safe environment, and ensure the voices, values, and needs of our clients drive the organisation.

Our Vision

To be a leading provider of care for people with learning disabilities, ensuring their voices are valued and listened to. We aim to provide direct support and signposting services to families and individuals with valuable information.

Significant activities

Melton Mencap provides a wide range of services for people of all ages (currently 6 to 83 years old) with learning disabilities (mild to profound) and their families in the borough of Melton and the surrounding areas. We currently support 124 individuals and their families.

We are proud to maintain a "Good" rating from the Care Quality Commission (CQC).

Key Developments

Successful Grant Award: We were successful in our application to the UKSPF/REPF Melton Community Grant, which is enabling increased footfall, additional volunteer engagement, and the recruitment of new Trustees.

Service Expansion: The grant has already led to new clients in Day Services and new/returning members to Gateway Clubs, plus enabling trips to Twycross Zoo and local farms.

Community Profile: Melton Mencap was chosen as one of the two official charities for the new Mayor of Melton Mowbray's Mayoral year (2025-2026), providing an excellent platform for awareness. In addition to this we are also developing a new website which is being designed to significantly improve accessibility for clients and their families, ensuring information about services, support resources and contact details are clear, current and easy to navigate.

Open Day: A successful Open Day showcased our Day Services to the local community, which was attended by the Deputy Mayor.

Forest School Partnership: Following months of planning, a key partnership was established with the Melton Learning Hub on newly acquired land to launch "The Forest School". The primary aim is to leverage the benefits of outdoor, nature-based learning to support the holistic development of individuals with learning disabilities and young people at risk of exclusion. The first initiative is a weekly Gardening Group. This therapeutic group will offer a structured activity that promotes skill development, social integration, and improved wellbeing, providing an important community-based alternative to the traditional day-centre model. Plans also include incorporating the Forest School into the Summer Scheme for younger clients and holding a co-produced Family Day in Summer 2026.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

ACHIEVEMENTS AND PERFORMANCE

Person-Centred Support (84% of Operation)

Providing individual person-catered personal support, including 1:1, 2:1, and group settings, in clients' homes and in the community. This service promotes maximum independence, choice, and control for individuals with learning disabilities, helping them manage daily life skills and household tasks.

Support is tailored to meet individual needs, working under direct contracts and contracts with the NHS and Leicestershire County Council (LCC) ensuring continuity of care.

Our dedicated staff team supports clients in achieving goals, accessing local community resources, and promoting a fulfilling life.

Day Services

We successfully run three regular adult day services, fostering well-being, social inclusion, and life skill development:

Crafts and Design: Focusing on creative expression, developing fine motor skills, enhancing cognitive function through planning and problem-solving, and building confidence via a seasonal, recycled-material program that led to a successful social enterprise.

Cookery: Supporting budding cooks in developing essential life skills, including chopping, weighing, using cooking equipment, and shopping for ingredients, promoting independence, budgeting skills and healthy recipe choices.

Music and Drama: This group focuses on building confidence, self-esteem, emotional support, and creativity through activities like singing, dancing, quizzes, and innovative work with Trestle masks.

Leisure and Social Clubs

Our clubs offer vital social opportunities, integration, and respite for families:

Swimming Club: Supporting swimmers from the age of 14. Meeting weekly in a safe environment, promoting fitness, friendship, and taking part in events such as the annual Lions Swimathon.

Gateway Clubs: Supporting adults with activities ranging from accessing public venues (restaurants, pubs), skittles, bingo, workshops and film and music nights, all aimed at building confidence, money skills, and challenging social barriers. The Friday club, is notably welcomed by local venues, receiving a £50 donation from the local Tesco Community Team for their enthusiasm.

Children and Young People Services

These services focus on providing a relaxed, stimulating, and safe environment while offering significant respite to families:

After School Club: Provides a cooked meal and activities for young people, successfully promoting social skills (turn-taking, tidying) and community access skills (road crossing).

Saturday Clubs (Fun and Friendship and Funsters): Two clubs (ages 4-11 and 10-17) providing sensory play, crafts, and social opportunities, with most children having 1:1 commissioned support. The older group successfully incorporates skill-building tasks, like taking responsibility for the drinks list, to build on communication and self-esteem.

Saturday Youth Group: A monthly outing for young people to places like the Cinema, Wildlife Parks, and National Trust properties, focusing on developing money skills, communication, and social interactions.

Summer Scheme: Providing 7-9 days of support over four weeks for 34 children (ages 6-18), offering crucial respite to families during the long school break. Highlights include an accessible bike day, trips to a farm and museum, and in-house themed days like Mini Olympics.

Staff and Volunteers

The organisation is led by Service Manager, Natasha Murray, who was successful in her application to become the new CQC Registered Manager in September 2025. The Service Manager has responsibility for the day-to-day management of the organisation supported by the Trustees, Deputy Service Manager and Finance Officer.

We currently employ a team of 50 dedicated staff members and 12 dedicated volunteers.

Our commitment to service quality is underpinned by ongoing staff training and development.

We are actively looking to recruit more volunteers to support our expanding services and trustees with diverse skills to help guide our future strategy.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

FINANCIAL REVIEW

The charitable company Melton Mencap took over operation of the original organisation (Melton Mowbray Mencap & Gateway) on 1st October 2014. The original unincorporated charity remains in being, linked to Melton Mencap. Under the Charity Commission's direction of the linking of the original charity to the new incorporated charity, confirmed on 23rd April 2015, the trustees are required to prepare a single set of accounts for the reporting charity (Melton Mencap) and the linked charity, within which the individual funds of the linked charity would be reported as restricted funds. All assets of the linked charity were transferred to the company Melton Mencap by a Sale/Purchase Agreement dated 13th October 2015. All the activity of the Society since 1st October 2014 has been conducted by the reporting company Melton Mencap. The linked charity had no income or expenditure during the year and thus there were nil assets at the year-end.

The Charity continues to operate on a secure financial footing. The operations are primarily sustained by income from personal support (adults and children), with group activities financed by subscriptions.

The financial statements for the year ended 31 March 2025 show a surplus of £13,540 (2024: £8,526), reflecting consolidation and close monitoring of expenditure by renegotiating supply contracts and efficient use of resources.

Most income comes from personal support, with local government and NHS contracts providing a high percentage of funding.

Expenditure was closely monitored to mitigate losses, and the hourly rate for staff was increased to address minimum wage increases and cost-of-living stresses. The negotiations of a renewal lease for Mencap Centre are still ongoing.

Governance costs were £12,373 (Note 6).

Reserves Policy

Total funds carried forward: £316,592 (2024: £303,052). Unrestricted reserves totalling £309,960 and restricted reserves totalling £6,632.

Whilst the free reserves are below 6 months expenditure, the Trustees consider the reserves are sufficient at the year end.

FUTURE PLANS

The Trustees anticipate a significant increase in demand for our services and are committed to ensuring an efficient and cost-effective service for the future.

Our immediate plans include:

1. Strengthening Governance and Management: Continuing to develop the governing body and management team, including the successful appointment of one new Trustee during the year and the current process of appointing two additional Trustees.
2. Securing Sustainable Funding: Continuing the search for new funding to develop our site and services.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Melton Mencap was registered as a company limited by guarantee, as defined by the Companies Act 2006, on 2nd January 2014. It was established to continue the operation of the original unincorporated Melton Mowbray Mencap & Gateway Society which was registered in 1964. The governing document of the Charity is the Articles of Association adopted on 23rd April 2014. Registration of the company as an independent charity was completed in May 2014. It took over responsibility for the day to day operations from the original charity from 1st October 2014.

The objects of both charities and their governing bodies are the same. The charities have been linked by a direction of The Charity Commission that as of 23rd April 2015 the charity called Melton Mowbray Mencap and Gateway ('the linked charity') shall be treated as forming part of the charity called Melton Mencap ('the reporting charity') for the purposes of Part 4 (registration) and Part 8 (accounting) of the Charities Act 2011. This direction takes effect for the whole of the financial year of the reporting charity in which it is made.

Melton Mencap is affiliated to the Royal Mencap Society.

Recruitment and appointment of new trustees

The recruitment of trustees is by nomination or invitation, followed by election at the AGM. There is also a provision for co-option, for example to appoint someone with particular expertise to gain breadth of experience.

Decision making

The Service Manager has responsibility for the day-to-day management of the organisation supported by the Trustees. The Service Manager, Deputy Service Manager, Finance Officer, and Development Officer meet with the Trustees on a regular basis to enable communication and policy making.

MELTON MENCAP (REGISTERED NUMBER: 08829642)

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
08829642 (England and Wales)

Registered Charity number
1157180

Registered office
Mencap Centre
Chapel Street
Melton Mowbray
Leicestershire
LE13 1LZ

Trustees
D M Billsdon
E G J Brown
Ms M A Smith (resigned 18.12.24)
A Thwaites (appointed 23.4.24)
A M Cox (appointed 23.4.24) (resigned 22.1.25)

President
Mr M Graham

Service Manager
Natasha Murray

Independent Examiner
Niall A. Kingsley FCA
Duncan & Toplis Limited
26 Park Road
Melton Mowbray
Leicestershire
LE13 1TT

Bankers
Lloyds Bank plc, 7 Sherrard St, Melton Mowbray, LE13 1XR

The Melton Mowbray Building Society, Mutual House, Leicester Road, Melton Mowbray, LE13 0DB

Approved by order of the board of trustees on 24 November 2025 and signed on its behalf by:

D M Billsdon - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
MELTON MENCAP

Independent examiner's report to the trustees of Melton Mencap ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

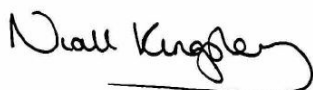
Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Niall A. Kingsley FCA

Duncan & Toplis Limited
26 Park Road
Melton Mowbray
Leicestershire
LE13 1TT

25 November 2025

MELTON MENCAP

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	12,676	1,728	14,404	6,584
Charitable activities	4				
Personal Support Service		626,761	10,132	636,893	591,832
Investment income	3	2,508	-	2,508	385
Other income		763	-	763	763
Total		<u>642,708</u>	<u>11,860</u>	<u>654,568</u>	<u>599,564</u>
EXPENDITURE ON					
Charitable activities	5				
Personal Support Service		632,985	8,043	641,028	591,038
NET INCOME		9,723	3,817	13,540	8,526
RECONCILIATION OF FUNDS					
Total funds brought forward		300,237	2,815	303,052	294,526
TOTAL FUNDS CARRIED FORWARD		<u><u>309,960</u></u>	<u><u>6,632</u></u>	<u><u>316,592</u></u>	<u><u>303,052</u></u>

The notes form part of these financial statements

STATEMENT OF FINANCIAL POSITION
31 MARCH 2025

	Notes	Unrestricted fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
FIXED ASSETS					
Tangible assets	11	102,508	-	102,508	110,133
CURRENT ASSETS					
Debtors	12	65,141	-	65,141	88,040
Cash at bank		218,730	6,632	225,362	186,506
		<u>283,871</u>	<u>6,632</u>	<u>290,503</u>	<u>274,546</u>
CREDITORS					
Amounts falling due within one year	13	(76,419)	-	(76,419)	(81,627)
		<u>207,452</u>	<u>6,632</u>	<u>214,084</u>	<u>192,919</u>
NET CURRENT ASSETS					
		<u>207,452</u>	<u>6,632</u>	<u>214,084</u>	<u>192,919</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>309,960</u>	<u>6,632</u>	<u>316,592</u>	<u>303,052</u>
NET ASSETS					
		<u>309,960</u>	<u>6,632</u>	<u>316,592</u>	<u>303,052</u>
FUNDS					
	14				
Unrestricted funds				309,960	300,237
Restricted funds				6,632	2,815
TOTAL FUNDS					
				<u>316,592</u>	<u>303,052</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 24 November 2025 and were signed on its behalf by:

D M Billsdon - Trustee

MELTON MENCAP

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025 £	2024 £
Cash flows from operating activities			
Cash generated from operations	1	<u>41,493</u>	<u>31,578</u>
Net cash provided by operating activities		<u>41,493</u>	<u>31,578</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(5,145)	(965)
Interest received		<u>2,508</u>	<u>385</u>
Net cash used in investing activities		<u>(2,637)</u>	<u>(580)</u>
Change in cash and cash equivalents in the reporting period		<u>38,856</u>	<u>30,998</u>
Cash and cash equivalents at the beginning of the reporting period		<u>186,506</u>	<u>155,508</u>
Cash and cash equivalents at the end of the reporting period		<u><u>225,362</u></u>	<u><u>186,506</u></u>

The notes form part of these financial statements

NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2025

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2025	2024
	£	£
Net income for the reporting period (as per the Statement of Financial Activities)	13,540	8,526
Adjustments for:		
Depreciation charges	12,770	12,968
Interest received	(2,508)	(385)
Decrease/(increase) in debtors	22,899	(22,798)
(Decrease)/increase in creditors	(5,208)	33,267
	<u>41,493</u>	<u>31,578</u>
Net cash provided by operations	<u>41,493</u>	<u>31,578</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.24	Cash flow	At 31.3.25
	£	£	£
Net cash			
Cash at bank	186,506	38,856	225,362
	<u>186,506</u>	<u>38,856</u>	<u>225,362</u>
Total	<u>186,506</u>	<u>38,856</u>	<u>225,362</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements contain information about Melton Mencap Limited as an individual charitable company.

The presentation currency of the financial statements is the Pound Sterling (£), rounded to the nearest pound.

Melton Mencap is a private limited company, limited by guarantee, incorporated in England and Wales. Its registered office is Chapel Street, Melton Mowbray, Leicestershire, LE13 1LZ.

The charitable company is a public benefit entity as defined by FRS102.

The accounts have been prepared on a going concern basis which the trustees consider appropriate.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Government grants

Government grants relating to revenue are recognised as income on a systematic basis over the period in which the related costs for which the grant is intended to compensate are recognised.

Government grants receivable for the purpose of giving immediate financial support to the charity with no future related costs are recognised as income in the period in which it becomes receivable.

Allocation and apportionment of costs

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Wages are allocated as appropriate.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Short leasehold	- 10% on cost and Straight line over the term of the lease
Transportable office unit	- 25% on reducing balance
Fixtures and fittings	- 25% on cost

The lease for the land on which the building stands is currently being renegotiated with agreement in principle to expire in 2046. The short leasehold is being depreciated over 30 years.

At each reporting date fixed assets are reviewed to determine whether there is any indication that those assets have suffered an impairment loss. If there is an indication of possible impairment, the recoverable amount of any affected asset is estimated and compared with its carrying amount. If the estimated recoverable amount is lower, the carrying amount is reduced to its estimated recoverable amount, and an impairment loss is recognised immediately in the income statement.

If an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but not in excess of the amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment is recognised immediately in the income statement.

Taxation

The charity is exempt from corporation tax on its charitable activities.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	2025	2024
	£	£
Donations	13,207	6,450
Gift aid	1,197	134
	<u>14,404</u>	<u>6,584</u>

3. INVESTMENT INCOME

	2025	2024
	£	£
Deposit account interest	2,508	385
	<u>2,508</u>	<u>385</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2025	2024
		£	£
User contributions	Personal Support Service	16,986	18,705
Personal support	Personal Support Service	537,469	504,160
Group activities	Personal Support Service	75,473	57,131
Fundraising events	Personal Support Service	325	137
Grants	Personal Support Service	6,500	11,599
Hire of hall	Personal Support Service	140	100
		<u>636,893</u>	<u>591,832</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs (see note 6)	Totals
	£	£	£
Personal Support Service	628,655	12,373	641,028
	<u>628,655</u>	<u>12,373</u>	<u>641,028</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

6. SUPPORT COSTS

	Governance costs
	£
Personal Support Service	12,373
	<u> </u>

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2025	2024
	£	£
Depreciation - owned assets	12,770	12,968
Independent examiner's remuneration	3,738	3,840
	<u> </u>	<u> </u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

9. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	515,086	474,989
Social security costs	26,586	19,862
Other pension costs	8,088	6,554
	<u> </u>	<u> </u>
	<u>549,760</u>	<u>501,405</u>

The average monthly number of employees during the year was as follows:

2025	2024
<u>61</u>	<u>61</u>

No employees received emoluments in excess of £60,000.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	3,522	3,062	6,584
Charitable activities			
Personal Support Service	581,233	10,599	591,832
Investment income	385	-	385
Other income	763	-	763
	<u> </u>	<u> </u>	<u> </u>
Total	<u>585,903</u>	<u>13,661</u>	<u>599,564</u>
EXPENDITURE ON			
Charitable activities			
Personal Support Service	580,192	10,846	591,038
	<u> </u>	<u> </u>	<u> </u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
NET INCOME	5,711	2,815	8,526
RECONCILIATION OF FUNDS			
Total funds brought forward	294,526	-	294,526
TOTAL FUNDS CARRIED FORWARD	<u>300,237</u>	<u>2,815</u>	<u>303,052</u>

11. TANGIBLE FIXED ASSETS

	Short leasehold £	Transportable office unit £	Fixtures and fittings £	Totals £
COST				
At 1 April 2024	147,789	844	33,405	182,038
Additions	4,155	-	990	5,145
At 31 March 2025	<u>151,944</u>	<u>844</u>	<u>34,395</u>	<u>187,183</u>
DEPRECIATION				
At 1 April 2024	41,931	788	29,186	71,905
Charge for year	9,312	14	3,444	12,770
At 31 March 2025	<u>51,243</u>	<u>802</u>	<u>32,630</u>	<u>84,675</u>
NET BOOK VALUE				
At 31 March 2025	<u>100,701</u>	<u>42</u>	<u>1,765</u>	<u>102,508</u>
At 31 March 2024	<u>105,858</u>	<u>56</u>	<u>4,219</u>	<u>110,133</u>

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Other debtors	56,973	75,826
Prepayments	8,168	12,214
	<u>65,141</u>	<u>88,040</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Social security and other taxes	7,775	8,010
Other creditors	52,358	57,972
Accruals and deferred income	16,286	15,645
	<u>76,419</u>	<u>81,627</u>

14. MOVEMENT IN FUNDS

	At 1.4.24	Net movement in funds	At 31.3.25
	£	£	£
Unrestricted funds			
General fund	300,237	9,723	309,960
Restricted funds			
Summer Scheme	873	(873)	-
Staffing costs for Gateway Clubs	-	3,907	3,907
Swimming Club	1,942	(1,717)	225
Transport fund	-	2,500	2,500
	<u>2,815</u>	<u>3,817</u>	<u>6,632</u>
TOTAL FUNDS	<u>303,052</u>	<u>13,540</u>	<u>316,592</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	642,708	(632,985)	9,723
Restricted funds			
Summer Scheme	1,283	(2,156)	(873)
Adult Club	401	(401)	-
Staffing costs for Gateway Clubs	4,000	(93)	3,907
Saturday Club	5	(5)	-
Swimming Club	3,671	(5,388)	(1,717)
Transport fund	2,500	-	2,500
	<u>11,860</u>	<u>(8,043)</u>	<u>3,817</u>
TOTAL FUNDS	<u>654,568</u>	<u>(641,028)</u>	<u>13,540</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025

14. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	294,526	5,711	300,237
Restricted funds			
Summer Scheme	-	873	873
Swimming Club	-	1,942	1,942
	<u>-</u>	<u>2,815</u>	<u>2,815</u>
TOTAL FUNDS	<u>294,526</u>	<u>8,526</u>	<u>303,052</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	585,903	(580,192)	5,711
Restricted funds			
Summer Scheme	5,150	(4,277)	873
Adult Club	525	(525)	-
Community Events	3,698	(3,698)	-
Personal support	591	(591)	-
Swimming Club	3,097	(1,155)	1,942
Garden repairs	600	(600)	-
	<u>13,661</u>	<u>(10,846)</u>	<u>2,815</u>
TOTAL FUNDS	<u>599,564</u>	<u>(591,038)</u>	<u>8,526</u>

Staffing costs for Gateway Clubs

The Melton Borough Council grant of £4,000 will be used to increase participation at Gateway Clubs and Day Services.

Transport Fund

The Melton Borough Council grant of £2,500 will be used to fund transport for clients who could otherwise not attend.

Swimming Club

Donations and fee income used to fund the Swimming Club.

Summer Scheme

Donations and fee income used to fund the CYP Summer Scheme.

Adult Club

Donations used to fund the Gateway Clubs.

Saturday Club

Donations used to fund the Saturday Youth Club.

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

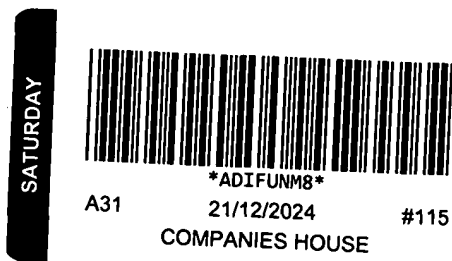
MELTON MENCAP

England & Wales - Charity number 1157180

Accounts

REGISTERED COMPANY NUMBER: 08829642 (England and Wales)
REGISTERED CHARITY NUMBER: 1157180

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024
FOR
MELTON MENCAP**



MELTON MENCAP

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

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MELTON MENCAP (REGISTERED NUMBER: 08829642)

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities; Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard FRS102.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the Society as set out in its governing document are:

(a) The relief of people with a learning disability in particular by the provision of help and support for them and for their families, dependents, and carers, and facilitating their fulfilment, independence and integration within the community; and

(b) To provide or assist in the provision of facilities for the recreation or other leisure time occupation for people who have need thereof by reason of learning disability with the object of improving their conditions of life.

"Learning disability" means any developmental disability of the mind and any associated condition howsoever caused and whether mild, moderate or severe.

Significant activities

The charity recognises the need to demonstrate public benefit in the delivery of our activities and services and has had due regard to relevant guidance published by the Charity Commission. This is expressed in our objectives above, and we remain wholly committed to improving the lives of people of all ages with a learning disability in our area and promoting their inclusion in community life.

Personal Support represents approximately 90% of our operation, catering for children, young people, and adults with learning / multiple disabilities in Melton Mowbray and adjoining areas in east Leicestershire and Rutland. It provides individual person catered support to people in their homes and in the community, promoting independence.

In addition to personal support, we offer adult day services comprising Crafts, Cookery and Music and Drama on three days per week and a range of clubs for children, youth and adults offering a wide variety of leisure and social activities, developing life-skills, and promoting health and well-being. These services also offer valued support and respite for families and carers.

Strategic Report

The various services provided by Melton Mencap provide opportunities for life enhancing experiences as well as enabling service users to develop their abilities, wellbeing and self-esteem.

Melton Mencap Personal Support

Melton Mencap provides personal support for children / young people and adults with Learning Disabilities and or Autism.

The personal support is tailored to meet the needs of the individual including 1:1 support, group support and elements of each as appropriate.

The support enables individuals to access groups and activities either at Melton Mencap and / or within the community. The personal support enables individuals to socialise with peers, try new experiences, reduce the risk of isolation and engage with a variety of activities in a safe environment supported by trained experienced staff.

The Personal Support also provides vital respite for families / parents to spend time with other siblings or have time for themselves or to do tasks like shopping which may be difficult to do.

Day Services

Crafts

The craft group is a fun group, members are encouraged to plan and designed items to their own abilities and personal choices. Members are also encouraged to get involved in group projects, where we aim to recycle / reuse materials as much as possible to encourage less waste. If new items are needed, we go shopping as group this helps to use life skill and discover where craft items can be sourced.

Cookery

Cookery group continues to provide the development of skills, working on choosing healthy recipes that can be re-created in their own homes.

The clients are following recipes and developing skills such as chopping, weighing, using a hob and oven. They are becoming more confident and independent in what they do. They have also started to shop for the ingredients needed for the recipes and with support the clients can find ingredients from a shopping list in a familiar supermarket.



Music and Drama

Our group enjoy, singing, dancing, choosing their own songs, performing in short plays and making films. They also like to listen to musicians and learn different styles of dances. This year so far, they have produced 2 films, 2 music videos to parents, families and friends and a puppet show for the local nursery.

In the group the clients have developed some great friendships and there is always lots of laughter. Through the drama activities everyone is building their confidence and self-esteem. The group is also great emotional support to the clients.



Leisure and Social Clubs

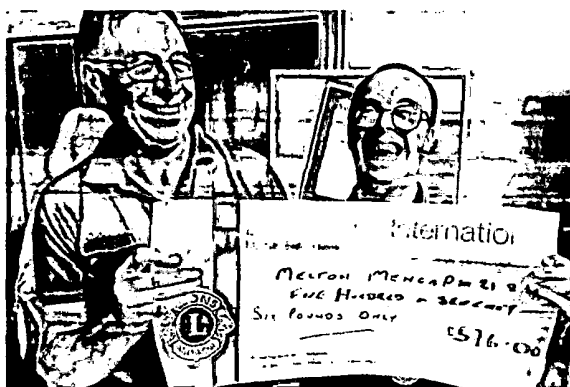
Monday Swimming Club

Swimming Club meet at the Waterfield Swimming Baths in Melton Mowbray on a weekly basis. The club has exclusive use to the teaching pool and the 25-metre pool to support all swimming abilities. The teaching pool is used by members looking to build confidence in the water, learn to swim, spend times with friends and have fun with inflatables. Our more confident swimmers often complete 30 to 50 lengths in a safe environment in the 25-metre pool.

The age ranges of this group are 13-50 years of age.

Some swim club members have been attending swim club for 20+ years. We offer a safe and caring environment to get fit, have regular exercise, friendship and fun.

We have been featured in the Melton Times for our extended charity work with the Lions and take part in the annual swimathons.



Gateway Clubs

Our Gateway Clubs meet on 3 evenings per week, Tuesday, Wednesday and Friday and consist of members all have learning difficulties and disabilities and age range between 25-80 years of age. The group manage their own program of events. We meet for a planning meeting, and everyone has a chance to have their view on activities we can take part in. We often meet at local pubs and restaurants, in addition to cooking, crafts, music evenings, discos, bingo, skittles, and sports. We enjoy being out in the community and have good friendships. We often take part in conversations about life and help each other with these situations. These sessions are supported by Mencap Staff and Volunteers.

Thursday After School Club

Our After School Club is an opportunity for young people with learning disabilities to meet up and socialise with their peers in a relaxed and informal setting. The young people choose what activities they would like to participate in such as indoor and outdoor games, crafts, cooking, listening to music, etc. The support available is person centred to the individual's needs.

During the session the group has a cooked meal which is enjoyed together.

The club provides continued respite on the school day for the family / carers.

Saturday Clubs

We have two Saturday Clubs for children with a wide range of disabilities, providing a safe and stimulating environment for children to make friends, share, explore and communicate their own choices, using their preferred method i.e. verbal, symbols, Makaton signing or eye pointing.

The younger children's club meets for two hours alternate weeks in term time and this group focuses on providing a more sensory approach to their activities using interactive toys, equipment and messy play.

The older children's club meets for a 5-hour session and bring a packed lunch, so we also have a time to eat together as part of our day where we have opportunities for baking, crafts, dressing up, games, and computers. The morning is theme focused and after lunch it is choice time for children to select their own choice of activity.

Saturday Youth Group

Our Saturday Youth Group meet once a month. We visit places of interest within the community such as National Trust properties, the Cinema, Bowling, Wildlife Parks, etc. We support members to gain confidence in accessing the community and work on areas such as money skills, communication and general social interactions.

Summer Scheme

The summer scheme provides much needed respite for parents and carers during school holidays as well as enhancing the wellbeing of the children with group activities.

Support is provided to each child as required utilising staff and volunteers. This provides young volunteers with valuable experience in making career choices.

Our Summer Scheme is made up mostly from the children and young people already using our services in term time along with a few new referrals.

44 families benefitted from our summer scheme which provided activities at Mencap Centre including baking, pizza making, talent show, tai chi, sport and games.

Trips out to the town and country Parks, Farm trip and accessible bike day when the children and young people had lots of fun and just as important the parents and carers enjoyed some respite time enabling a little break from their caring duties or to have some 1-1 time with their other children in the long school holidays.

Melton Mencap also provides personalised support sessions for some young people on Sundays and in the school holidays. These individuals are those who benefit greater from a smaller group setting. They have their own bespoke service provided according to their needs.

Staff and Volunteers

Following the departure, during the year, of the Services Manager, tribute must be paid to the staff for their exceptional efforts to continue operations during the period until a new Services Manager was appointed. There was also additional support from trustees.

The appointment of Natasha Murray as our new Service Manager, has brought a wealth of experience and enthusiasm to the organisation.

We currently have 64 staff members and 12 volunteers.

We are actively looking to recruit more volunteers.



Natasha Murray

Resources

Most of our income comes from personal support working with adults and children with a learning disability. The club activities are sustained by group subscriptions, donations, and fundraising.

We continue to look for funding to support, improve and increase our work.

To aid our compliance with CQC and the local authority, we have this invested in compliance software to assist with scheduling, policies, risk management, care planning, training and reporting. We see that the implementation of new systems will streamline processes to enable us to expand the service we currently deliver.

Financial review

The charitable company Melton Mencap took over operation of the original organisation (Melton Mowbray Mencap & Gateway) on 1st October 2014. The original unincorporated charity remains in being, linked to Melton Mencap. Under the Charity Commission's direction of the linking of the original charity to the new incorporated charity, confirmed on 23rd April 2015, the trustees are required to prepare a single set of accounts for the reporting charity (Melton Mencap) and the linked charity, within which the individual funds of the linked charity would be reported as restricted funds. All assets of the linked charity were transferred to the company Melton Mencap by a Sale/Purchase Agreement dated 13th October 2015. All the activity of the Society since 1st October 2014 has been conducted by the reporting company Melton Mencap. The linked charity had no income or expenditure during the year and thus there were nil assets at the year-end.

The financial statements for the year ending 31 March 2024 show a surplus of £8,526.

We continue to monitor all spends to ensure that contracts we enter with suppliers represent the best value for our charity.

The awareness of the work that we carry out is well known around our local community and we continue to receive fantastic support from the public with donations and fundraising which we are extremely thankful for.

Reserves Policy

As at 31 March 2024, the level of unrestricted reserves is £300,237 and restricted reserves is £2,815. The amount of unrestricted reserves that can be realised by disposing of fixed assets is £110,133, leaving free reserves totalling £190,104. Whilst the free reserves are below 6 months expenditure, reserves are considered sufficient at the year end and renegotiated local government and NHS contracts came into effect during the year.

Future Plans

We see demand for our services increasing significantly over the coming years. We are therefore working hard to provide an efficient and cost-effective service for the future.

It is vital we sustain all our support, particularly personal support, and respite services.

Our immediate plans are:

- Continue to strengthen the governing body and management team and developing succession planning.

(Subsequent to this report, two additional trustees have been appointed)

- Continue to search for new sustainable funding to develop our site and services.

MELTON MENCAP (REGISTERED NUMBER: 08829642)

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Melton Mencap was registered as a company limited by guarantee, as defined by the Companies Act 2006, on 2nd January 2014. It was established to continue the operation of the original unincorporated Melton Mowbray Mencap & Gateway Society which was registered in 1964. The governing document of the Charity is the Articles of Association adopted on 23rd April 2014. Registration of the company as an independent charity was completed in May 2014. It took over responsibility for the day to day operations from the original charity from 1st October 2014.

The objects of both charities and their governing bodies are the same. The charities have been linked by a direction of The Charity Commission that as of 23rd April 2015 the charity called Melton Mowbray Mencap and Gateway ('the linked charity') shall be treated as forming part of the charity called Melton Mencap ('the reporting charity') for the purposes of Part 4 (registration) and Part 8 (accounting) of the Charities Act 2011. This direction takes effect for the whole of the financial year of the reporting charity in which it is made.

Melton Mencap is affiliated to the Royal Mencap Society.

Recruitment and appointment of new trustees

The recruitment of trustees is by nomination or invitation, followed by election at the AGM. There is also a provision for co-option, for example to appoint someone with particular expertise to gain breadth of experience.

Decision making

The Service Manager has responsibility for the day-to-day management of the organisation supported by the Trustees. The Service Manager, Deputy Service Manager, Finance Officer, and Development Officer meet with the Trustees on a regular basis to enable communication and policy making.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
08829642 (England and Wales)

Registered Charity number
1157180

Registered office
Mencap Centre
Chapel Street
Melton Mowbray
Leicestershire
LE13 1LZ

MELTON MENCAP (REGISTERED NUMBER: 08829642)

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

Trustees

D M Billsdon

E G J Brown

Ms M A Smith

Ms D J Wright Resigned July 2023

President

Mr M Graham

Service Manager

Ms K Hadden to June 2023

Ms N Murray Appointed January 2024

Independent Examiner

Niall A. Kingsley FCA

Duncan & Toplis Limited

26 Park Road

Melton Mowbray

Leicestershire

LE13 1TT

Bankers

TSB Bank plc, Cavendish Road, Leicester

The Melton Mowbray Building Society, Leicester Road, Melton Mowbray

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on ~~2012-2024~~ ²⁰¹²⁻²⁰²⁴ and signed on the board's behalf by:



.....
D M Billsdon - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
MELTON MENCAP**

Independent examiner's report to the trustees of Melton Mencap ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
MELTON MENCAP**

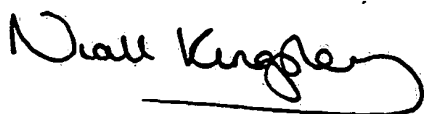
Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Niall A. Kingsley FCA

Duncan & Toplis Limited
26 Park Road
Melton Mowbray
Leicestershire
LE13 1TT

Date: 20/12/2024.....

MELTON MENCAP

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	3,522	3,062	6,584	26,925
Charitable activities					
Personal Support Service	4	581,233	10,599	591,832	546,755
Investment income	3	385	-	385	206
Other income		763	-	763	763
Total		<u>585,903</u>	<u>13,661</u>	<u>599,564</u>	<u>574,649</u>
EXPENDITURE ON					
Charitable activities					
Personal Support Service	5	580,192	10,846	591,038	580,058
NET INCOME/(EXPENDITURE)		5,711	2,815	8,526	(5,409)
RECONCILIATION OF FUNDS					
Total funds brought forward		294,526	-	294,526	299,935
TOTAL FUNDS CARRIED FORWARD		<u>300,237</u>	<u>2,815</u>	<u>303,052</u>	<u>294,526</u>

The notes form part of these financial statements

MELTON MENCAP (REGISTERED NUMBER: 08829642)

**STATEMENT OF FINANCIAL POSITION
31 MARCH 2024**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Tangible assets	11	110,133	-	110,133	122,136
CURRENT ASSETS					
Debtors	12	88,040	-	88,040	65,242
Cash at bank		183,691	2,815	186,506	155,508
		<u>271,731</u>	<u>2,815</u>	<u>274,546</u>	<u>220,750</u>
CREDITORS					
Amounts falling due within one year	13	(81,627)	-	(81,627)	(48,360)
		<u>190,104</u>	<u>2,815</u>	<u>192,919</u>	<u>172,390</u>
NET CURRENT ASSETS					
		<u>300,237</u>	<u>2,815</u>	<u>303,052</u>	<u>294,526</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>300,237</u>	<u>2,815</u>	<u>303,052</u>	<u>294,526</u>
NET ASSETS					
		<u>300,237</u>	<u>2,815</u>	<u>303,052</u>	<u>294,526</u>
FUNDS	14				
Unrestricted funds				300,237	294,526
Restricted funds				2,815	-
TOTAL FUNDS				<u>303,052</u>	<u>294,526</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

MELTON MENCAP (REGISTERED NUMBER: 08829642)

STATEMENT OF FINANCIAL POSITION - continued
31 MARCH 2024

The financial statements were approved by the Board of Trustees and authorised for issue on 20/12/2024 and were signed on its behalf by:


.....
D M Billsdon - Trustee

The notes form part of these financial statements

MELTON MENCAP**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	1	31,578	21,545
Net cash provided by operating activities		<u>31,578</u>	<u>21,545</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(965)	(5,307)
Interest received		385	206
Net cash used in investing activities		<u>(580)</u>	<u>(5,101)</u>
Change in cash and cash equivalents in the reporting period			
Cash and cash equivalents at the beginning of the reporting period		155,508	139,064
Cash and cash equivalents at the end of the reporting period		<u>186,506</u>	<u>155,508</u>

The notes form part of these financial statements

MELTON MENCAP

**NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2024**

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024	2023
	£	£
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	8,526	(5,409)
Adjustments for:		
Depreciation charges	12,968	14,558
Interest received	(385)	(206)
Increase in debtors	(22,798)	(23,523)
Increase in creditors	33,267	36,125
	<u>31,578</u>	<u>21,545</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.23	Cash flow	At 31.3.24
	£	£	£
Net cash			
Cash at bank and in hand	155,508	30,998	186,506
	<u>155,508</u>	<u>30,998</u>	<u>186,506</u>
Total	<u>155,508</u>	<u>30,998</u>	<u>186,506</u>

The notes form part of these financial statements

MELTON MENCAP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements contain information about Melton Mencap Limited as an individual charitable company.

The presentation currency of the financial statements is the Pound Sterling (£), rounded to the nearest pound.

Melton Mencap is a private limited company, limited by guarantee, incorporated in England and Wales. Its registered office is Chapel Street, Melton Mowbray, Leicestershire, LE13 1LZ.

The charitable company is a public benefit entity as defined by FRS102.

The accounts have been prepared on a going concern basis which the trustees consider appropriate.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Government grants

Government grants relating to revenue are recognised as income on a systematic basis over the period in which the related costs for which the grant is intended to compensate are recognised.

Government grants receivable for the purpose of giving immediate financial support to the charity with no future related costs are recognised as income in the period in which it becomes receivable.

Allocation and apportionment of costs

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Wages are allocated as appropriate.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

MELTON MENCAP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Short leasehold	- 10% on cost and Straight line over the term of the lease
Transportable office unit	- 25% on reducing balance
Fixtures and fittings	- 25% on cost

The lease for the land on which the building stands is currently being renegotiated with agreement in principle to expire in 2046. The short leasehold is being depreciated over 30 years.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	6,450	26,925
Gift aid	134	-
	<u>6,584</u>	<u>26,925</u>

MELTON MENCAP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

3. INVESTMENT INCOME

	2024	2023
	£	£
Deposit account interest	<u>385</u>	<u>206</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2024	2023
		£	£
Activity Group fees	Personal Support Service	18,825	39,932
Personal support	Personal Support Service	536,013	448,631
User contributions	Personal Support Service	25,158	9,017
Fundraising events	Personal Support Service	137	2,471
Grants	Personal Support Service	11,599	46,704
Hire of hall	Personal Support Service	100	-
		<u>591,832</u>	<u>546,755</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 6) £	Totals £
Personal Support Service	<u>577,989</u>	<u>13,049</u>	<u>591,038</u>

6. SUPPORT COSTS

	Governance costs £
Personal Support Service	<u>13,049</u>

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation - owned assets	12,968	14,558
Independent examiner's remuneration	<u>3,840</u>	<u>3,260</u>

MELTON MENCAP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

9. STAFF COSTS

	2024	2023
	£	£
Wages and salaries	474,989	452,607
Social security costs	19,862	19,682
Other pension costs	6,554	4,932
	<u>501,405</u>	<u>477,221</u>

The average monthly number of employees during the year was as follows:

2024	2023
<u>61</u>	<u>66</u>

No employees received emoluments in excess of £60,000.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	3,529	23,396	26,925
Charitable activities			
Personal Support Service	500,051	46,704	546,755
Investment income	206	-	206
Other income	763	-	763
Total	<u>504,549</u>	<u>70,100</u>	<u>574,649</u>
EXPENDITURE ON			
Charitable activities			
Personal Support Service	<u>509,958</u>	<u>70,100</u>	<u>580,058</u>
NET INCOME/(EXPENDITURE)	(5,409)	-	(5,409)

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	299,935	-	299,935
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD	<u>294,526</u>	<u>-</u>	<u>294,526</u>

11. TANGIBLE FIXED ASSETS

	Short leasehold £	Transportable office unit £	Fixtures and fittings £	Totals £
COST				
At 1 April 2023	147,345	844	32,884	181,073
Additions	444	-	521	965
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 31 March 2024	147,789	844	33,405	182,038
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DEPRECIATION				
At 1 April 2023	33,027	769	25,141	58,937
Charge for year	8,904	19	4,045	12,968
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 31 March 2024	41,931	788	29,186	71,905
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET BOOK VALUE				
At 31 March 2024	<u>105,858</u>	<u>56</u>	<u>4,219</u>	<u>110,133</u>
At 31 March 2023	<u>114,318</u>	<u>75</u>	<u>7,743</u>	<u>122,136</u>

MELTON MENCAP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Other debtors	75,826	60,802
Prepayments	12,214	4,440
	<u>88,040</u>	<u>65,242</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Social security and other taxes	8,010	8,887
Other creditors	57,972	22,105
Accruals and deferred income	15,645	17,368
	<u>81,627</u>	<u>48,360</u>

14. MOVEMENT IN FUNDS

	At 1.4.23	Net movement in funds	At 31.3.24
	£	£	£
Unrestricted funds			
General fund	294,526	5,711	300,237
Restricted funds			
Summer Scheme	-	873	873
Swimming Club	-	1,942	1,942
	<u>-</u>	<u>2,815</u>	<u>2,815</u>
TOTAL FUNDS	<u>294,526</u>	<u>8,526</u>	<u>303,052</u>

MELTON MENCAP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

14. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	585,903	(580,192)	5,711
Restricted funds			
Summer Scheme	5,150	(4,277)	873
Adult Club	525	(525)	-
Community Events	3,698	(3,698)	-
Personal support	591	(591)	-
Swimming Club	3,097	(1,155)	1,942
Garden repairs	600	(600)	-
	<u>13,661</u>	<u>(10,846)</u>	<u>2,815</u>
TOTAL FUNDS	<u><u>599,564</u></u>	<u><u>(591,038)</u></u>	<u><u>8,526</u></u>

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	299,935	(5,409)	294,526
TOTAL FUNDS	<u><u>299,935</u></u>	<u><u>(5,409)</u></u>	<u><u>294,526</u></u>

MELTON MENCAP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

14. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	504,549	(509,958)	(5,409)
Restricted funds			
Summer Scheme	5,473	(5,473)	-
Round The World Challenge	594	(594)	-
Adult Club	510	(510)	-
Workforce Recruitment & Retention Grant	16,788	(16,788)	-
Tesco Community Grant	5,000	(5,000)	-
Capital grants	713	(713)	-
Jubilee Celebration Grant	200	(200)	-
Kitchen refurbishment	15,950	(15,950)	-
Get Active	1,959	(1,959)	-
Staffing costs for Gateway Clubs	7,500	(7,500)	-
Community Events	3,000	(3,000)	-
Saturday Club	1,887	(1,887)	-
Personal support	6,719	(6,719)	-
Youth club	2,007	(2,007)	-
Swimming Club	650	(650)	-
After school club	1,150	(1,150)	-
	<u>70,100</u>	<u>(70,100)</u>	<u>-</u>
TOTAL FUNDS	<u>574,649</u>	<u>(580,058)</u>	<u>(5,409)</u>

Restricted funds

The Summer Scheme fund grant was from Leicestershire County Council. This scheme provides activities for children and daytime respite care for families during the school summer holiday.

The Round The World Challenge grant was from Royal Mencap to promote activity among adults with learning disabilities.

The Workforce Recruitment and Retention grant was an LCC grant for team members working with adults with learning difficulties through the pandemic.

Kitchen refurbishment grants received from The Rank Foundation, LCC and Bernard Sulney in 2022 were to fund repairs and refurbishments to the kitchen at the charity's premises.

The Tesco Community grant was used towards the Summer Scheme.

MELTON MENCAP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

14. MOVEMENT IN FUNDS - continued

The Staffing for Gateway grant was to support the delivery of sports to groups and individuals that do not usually have access to such activities.

The Swimming Club grant was from Melton Building Society and was used to fund employee wages.

The Adult Club grant was used to support the weekly Wednesday Gateway Club which provide a variety of activities for adults with learning disabilities both on Melton Mencap's premises and out in the community.

The LCC Community Groups grant received from LLR Community Foundation was used to fund direct costs including wages, activities and room hire as well as some administrative costs.

Income for the personal support fund consists of donations received which were used to fund music, drama and cookery classes.

15. RELATED PARTY DISCLOSURES

During the year ended 31 March 2024, unrestricted donations of £25 (2023: £6,138) were made by the trustees.

MELTON MENCAP

England & Wales - Charity number 1157180

Accounts

REGISTERED COMPANY NUMBER: 08829642 (England and Wales)
REGISTERED CHARITY NUMBER: 1157180

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**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023
FOR
MELTON MENCAP**

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FOR THE YEAR ENDED 31 MARCH 2023**

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MELTON MENCAP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities; Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard FRS102.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the Society as set out in its governing document are:

(a) The relief of people with a learning disability in particular by the provision of help and support for them and for their families, dependents, and carers, and facilitating their fulfilment, independence and integration within the community; and

(b) To provide or assist in the provision of facilities for the recreation or other leisure time occupation for people who have need thereof by reason of learning disability with the object of improving their conditions of life.

"Learning disability" means any developmental disability of the mind and any associated condition howsoever caused and whether mild, moderate or severe.

Significant activities

The charity recognises the need to demonstrate public benefit in the delivery of our activities and services and has had due regard to relevant guidance published by the Charity Commission. This is expressed in our objectives above, and we remain wholly committed to improving the lives of people of all ages with a learning disability in our area and promoting their inclusion in community life.

Our main activity continues to be the Personal Support Service, started in 2011 in response to changes in government policies transferring provision of social care from local authorities to independent and third sector organisations. The service represents about 80% of our operation, catering for children, young people, and adults with learning/ multiple disabilities in Melton and adjoining areas in east Leicestershire and Rutland. It provides individual support to people in their homes and in the community, assisting them to live independently.

Day Services comprising Craft, Cookery and Music / Dance on three days per week, commenced in the previous financial year and now represents about 5% of our operation.

In addition, we run a range of clubs throughout the year for children, youth and adults offering a wide variety of leisure and social activities, developing life-skills, and promoting health and well-being. These services also offer valued support and respite for families and carers.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023**

STRATEGIC REPORT

Achievement and performance

Personal Support

We have returned to our normal provision following the disruption of the pandemic.

The Mencap building is our base and whilst still supporting clients and families, we are now using the base to widen our activities to the public, to raise awareness of our services.

We continue to be flexible in our support to clients and families. If appropriate we work in smaller groups and provide 1:1 support as required.

Day Services

Our focus remains on providing 3 days. Craft classes enhance skills and ability to be able to design their own products. Clients are also encouraged to get involve in group designing projects. We as a group also like to use recycled material.

Cookery classes provide development of skills particularly for service users in supported living enabling a wider and healthier diet. We are working on everyday recipes so they can cook independently and recreate them in the home environment. Also, we are starting to put together a cookbook to share with others.

Music / Drama provides enjoyment and expression as well as performances for parents and carers which builds self-confidence. It also enables emotional support through discussion and expression for example in dealing with bereavement. We like to film our work to show others and at present we are working on The Three Brothers Story from Harry Potter and some short clips from musicals of the client's choice. Also, we enjoy playing drama games, singing, and welcoming guests who come to share their skills of drama, dance and music. We have witnessed development of our clients; their self-esteem and confidence has grown.

Supporting Children and Young People

The Summer Scheme this year was very successful and was supported by the enthusiasm of both staff and volunteers.

Working as a volunteer has given young people experience of being employed and of working in the care sector. Some of our volunteers have gone on to attend university to study subjects with a view of following a career within the health / care sector.

Referrals this year, that we were able to support, included requests to promote the mental, emotional health and wellbeing of young people and their parents/carers to enable families to continue to care for their son or daughter.

Testimonies from parents/carers have included:

F loves the activities and thrives around people like himself, he counted down the days till his next session.

E attended the summer scheme for the first time, he settled quickly and although he has limited communication, he asked to go back every day. It gave me time to do things that are difficult to do with E and it gave me time with my other son.

H loves the activities and going out in the community, it has helped immensely with my mental health. Mencap is fantastic!

This respite is essential for us over the long summer holiday. This is the only respite help we get over the summer and we really appreciate it.

MELTON MENCAP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

The overwhelming benefit to families is that they get some time to themselves and to do things with their other children which would be difficult or impossible without the respite from Melton Mencap.

As usual we used various settings and this year included Summer Scheme Day visit to Birchwood school for our Accessible Bike Day and a Day trip to a local Farm.

We supported 37 children year-round and an additional 12 on the Summer Scheme.

Leisure and Social Clubs

Our club activities continue as before. Our adult Gateway groups continue to run successfully with a variety of provisions for different abilities and ages. Some mainly use the building as base with activities ranging from Morris dancing, archery, discos crafts, bingo, boccia, pool, Ukelele bands and singers and many others. These provide an opportunity for people who have limited contact with others and enables development of friendships and access to the wider community. Our going-out groups visit the theatre, indoor bowls club, skittles, meals out and Pub drinks.

After School Club - is a small group of young people who meet once a week and enjoy time together to chat, relax, listen to music, play games, weather permitting spend time in the garden playing football etc, choosing what they want to do or sometimes going into the town or park. During the session they have an evening meal of their choice.

Youth Club - again is a social group who choose what they want to do. We play skittles at a nearby venue, go to the outdoor gym, go into the town, and often do some cooking to take home.

Saturday Youth - is a group of young people who meet once a month. We go on trips on a community minibus or public transport. In the last year we have visited Conkers, Belton House, Outdoor and Indoor Golf, Cinema, Trampoline Park, Bowling, Pantomime and more.

We are constantly looking at what else we can offer. Our Swimming Club continues to meet weekly at Waterfield Leisure Centre enabling exercise, development and fun. An example of enablement is a wheelchair user who has now developed sufficient strength in their legs to push their wheelchair. Another example is of overcoming anxiety on entering the pool.

Staff and Volunteers

We currently have 50 staff members.

We have very few volunteers compared to pre-pandemic; we are actively looking to recruit more volunteers. The main group of about 8 volunteers are in our Childrens groups on a Saturday and the Summer Scheme. We continue to work with Harrington School and Melton Brooksby College, these are a valuable links to Post 16 providers.

Resources

Most of our income comes from personal support working with adults and children with a learning disabilities. The club activities are sustained by group subscriptions, donations, and fundraising.

No large grant funding has been received during this financial year and as a result we have not been able to offer any Melton Mencap funded places. Local government grants have helped to fund the leaders and assistant leaders for Summer Schemes.

MELTON MENCAP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

We continue to look for funding to support, improve and increase our work.

The smartboard / PC and magic carpet (a device that projects games and visuals onto the floor), are in the main hall and enhance opportunities and widens experiences helping with physical and mental capabilities.

Financial review

The charitable company Melton Mencap took over operation of the original organisation (Melton Mowbray Mencap & Gateway) on 1st October 2014. The original unincorporated charity remains in being, linked to Melton Mencap. Under the Charity Commission's direction of the linking of the original charity to the new incorporated charity, confirmed on 23rd April 2015, the trustees are required to prepare a single set of accounts for the reporting charity (Melton Mencap) and the linked charity, within which the individual funds of the linked charity would be reported as restricted funds. All assets of the linked charity were transferred to the company Melton Mencap by a Sale/Purchase Agreement dated 13th October 2015. All the activity of the Society since 1st October 2014 has been conducted by the reporting company Melton Mencap. The linked charity had no income or expenditure during the year and thus there were nil assets at the year-end.

Our local government and NHS contracts, which provide a high percentage of our income, have been renegotiated. As the new terms did not take effect until April 23 the Board of Trustees agreed to subsidise the services from charity's reserves.

To keep the loss to a minimum, expenditure for the year has been closely monitored. The financial statements for the year ending 31 March 2023 show a deficit of £5,409.

This year has seen consolidation as we seek to develop our services further.

We have had to negotiate a new lease which is still ongoing.

To address the stresses for staff of the cost of living, we have increased their hourly rate.

Reserves Policy

Whilst the free reserves are below 6 months expenditure reserves are considered sufficient at the year end and as mentioned above renegotiated local government and NHS contracts came into effect shortly after the year end.

Future plans

The third sector services we provide are efficient and cost effective and provide a sound basis for a sustainable future.

It is vital we sustain all our support, particularly personal support, and respite services.

We have good modern facilities and are aware of the need for maintaining and modernising facilities to a high standard. We have been particularly helped in this objective with volunteer support from Melton Lions.

We reconfigured the fence that separates the building from the main road to safeguard our clients and are grateful for the grant that enabled this along with the work from Melton Lions.

Our landlord has offered us an extra piece of land we could develop to increase our outdoor space. This will commence when we have funding to carry out the works.

Our immediate concerns are:

- Continue to strengthen the governing body and management team and developing succession planning.
- Continue to search for new sustainable funding to develop our site and services

MELTON MENCAP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Melton Mencap was registered as a company limited by guarantee, as defined by the Companies Act 2006, on 2nd January 2014. It was established to continue the operation of the original unincorporated Melton Mowbray Mencap & Gateway Society which was registered in 1964. The governing document of the Charity is the Articles of Association adopted on 23rd April 2014. Registration of the company as an independent charity was completed in May 2014. It took over responsibility for the day to day operations from the original charity from 1st October 2014.

The objects of both charities and their governing bodies are the same. The charities have been linked by a direction of The Charity Commission that as of 23rd April 2015 the charity called Melton Mowbray Mencap and Gateway ('the linked charity') shall be treated as forming part of the charity called Melton Mencap ('the reporting charity') for the purposes of Part 4 (registration) and Part 8 (accounting) of the Charities Act 2011. This direction takes effect for the whole of the financial year of the reporting charity in which it is made.

Melton Mencap is affiliated to the Royal Mencap Society.

Recruitment and appointment of new trustees

The recruitment of trustees is by nomination or invitation, followed by election at the AGM. There is also a provision for co-option, for example to appoint someone with particular expertise to gain breadth of experience.

Decision making

The Service Manager has responsibility for the day-to-day management of the organisation supported by the Trustees. The Service Manager, Deputy Service Manager, Finance Officer, and Development Officer meet with the Trustees on a regular basis to enable communication and policy making.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08829642 (England and Wales)

Registered Charity number

1157180

Registered office

Mencap Centre
Chapel Street
Melton Mowbray
Leicestershire
LE13 1LZ

MELTON MENCAP

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023**

Trustees

D M Billsdon
E G J Brown
Ms P M Posnett (resigned 23.2.23)
Ms M A Smith
S Turner (resigned 4.4.22)
Ms P E Wood (resigned 8.3.23)
Ms D J Wright (appointed 12.2.23)

President

Mr M Graham

Service Manager

Ms K Hadden

Independent Examiner

Niall A. Kingsley
Duncan & Toplis Limited
26 Park Road
Melton Mowbray
Leicestershire
LE13 1TT

Bankers

TSB Bank plc, Cavendish Road, Leicester

The Melton Mowbray Building Society, Leicester Road, Melton Mowbray

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 7 December 2023 and signed on the board's behalf by:



D M Billsdon - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
MELTON MENCAP**

Independent examiner's report to the trustees of Melton Mencap ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
MELTON MENCAP**

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Niall A. Kingsley

Duncan & Toplis Limited
26 Park Road
Melton Mowbray
Leicestershire
LE13 1TT

7 December 2023

MELTON MENCAP

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	3,529	23,396	26,925	19,671
Charitable activities					
Personal Support Service	4	500,051	46,704	546,755	478,630
Investment income	3	206	-	206	344
Other income		763	-	763	186
Total		<u>504,549</u>	<u>70,100</u>	<u>574,649</u>	<u>498,831</u>
EXPENDITURE ON					
Charitable activities					
Personal Support Service	5	509,958	70,100	580,058	539,070
NET INCOME/(EXPENDITURE)		(5,409)	-	(5,409)	(40,239)
RECONCILIATION OF FUNDS					
Total funds brought forward		299,935	-	299,935	340,174
TOTAL FUNDS CARRIED FORWARD		<u>294,526</u>	<u>-</u>	<u>294,526</u>	<u>299,935</u>

The notes form part of these financial statements

MELTON MENCAP**STATEMENT OF FINANCIAL POSITION
31 MARCH 2023**

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	11	119,086	3,050	122,136	131,387
CURRENT ASSETS					
Debtors	12	65,242	-	65,242	41,719
Cash at bank and in hand		155,508	-	155,508	139,064
		<u>220,750</u>	<u>-</u>	<u>220,750</u>	<u>180,783</u>
CREDITORS					
Amounts falling due within one year	13	(45,310)	(3,050)	(48,360)	(12,235)
		<u>175,440</u>	<u>(3,050)</u>	<u>172,390</u>	<u>168,548</u>
NET CURRENT ASSETS					
		<u>294,526</u>	<u>-</u>	<u>294,526</u>	<u>299,935</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>294,526</u>	<u>-</u>	<u>294,526</u>	<u>299,935</u>
NET ASSETS					
		<u>294,526</u>	<u>-</u>	<u>294,526</u>	<u>299,935</u>
FUNDS					
Unrestricted funds	14			294,526	299,935
TOTAL FUNDS					
				<u>294,526</u>	<u>299,935</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on 7 December 2023 and were signed on its behalf by:

The notes form part of these financial statements

MELTON MENCAP

STATEMENT OF FINANCIAL POSITION - continued
31 MARCH 2023



D M Billsdon - Trustee

MELTON MENCAP**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	2023 £	2022 £
Cash flows from operating activities			
Cash generated from operations	1	21,545	(37,376)
Net cash provided by/(used in) operating activities		<u>21,545</u>	<u>(37,376)</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(5,307)	(73,770)
Sale of tangible fixed assets		-	186
Interest received		206	344
Net cash used in investing activities		<u>(5,101)</u>	<u>(73,240)</u>
Change in cash and cash equivalents in the reporting period			
		16,444	(110,616)
Cash and cash equivalents at the beginning of the reporting period			
		<u>139,064</u>	<u>249,680</u>
Cash and cash equivalents at the end of the reporting period			
		<u>155,508</u>	<u>139,064</u>

The notes form part of these financial statements

MELTON MENCAP

**NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023**

1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023	2022
	£	£
Net expenditure for the reporting period (as per the Statement of Financial Activities)	(5,409)	(40,239)
Adjustments for:		
Depreciation charges	14,558	14,429
Loss on disposal of fixed assets	-	4,814
Interest received	(206)	(344)
Increase in debtors	(23,523)	(3,135)
Increase/(decrease) in creditors	36,125	(12,901)
Net cash provided by/(used in) operations	<u>21,545</u>	<u>(37,376)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.22	Cash flow	At 31.3.23
	£	£	£
Net cash			
Cash at bank and in hand	139,064	16,444	155,508
	<u>139,064</u>	<u>16,444</u>	<u>155,508</u>
Total	<u>139,064</u>	<u>16,444</u>	<u>155,508</u>

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements contain information about Melton Mencap Limited as an individual charitable company.

The presentation currency of the financial statements is the Pound Sterling (£), rounded to the nearest pound.

Melton Mencap is a private limited company, limited by guarantee, incorporated in England and Wales. Its registered office is Chapel Street, Melton Mowbray, Leicestershire, LE13 1LZ.

The charitable company is a public benefit entity as defined by FRS102.

The accounts have been prepared on a going concern basis which the trustees consider appropriate.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Government grants

Government grants relating to revenue are recognised as income on a systematic basis over the period in which the related costs for which the grant is intended to compensate are recognised.

Government grants receivable for the purpose of giving immediate financial support to the charity with no future related costs are recognised as income in the period in which it becomes receivable.

Allocation and apportionment of costs

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Wages are allocated as appropriate.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

- Short leasehold - 10% on cost and Straight line over the term of the lease
- Transportable office unit - 25% on reducing balance
- Fixtures and fittings - 25% on cost

The lease for the land on which the building stands is currently being renegotiated with agreement in principle to expire in 2046. The short leasehold is being depreciated over 30 years.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	26,925	8,247
Gift aid	-	3,707
Government Covid support grants	-	7,717
	<u>26,925</u>	<u>19,671</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

3. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	206	344
	<u>206</u>	<u>344</u>

4. INCOME FROM CHARITABLE ACTIVITIES

		2023	2022
	Activity	£	£
Activity Group fees	Personal Support Service	39,932	16,570
Personal support	Personal Support Service	448,631	390,689
User contributions	Personal Support Service	9,017	33,396
Fundraising events	Personal Support Service	2,471	1,065
Grants	Personal Support Service	46,704	36,797
Hire of hall	Personal Support Service	-	113
		<u>546,755</u>	<u>478,630</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs (see note 6)	Totals
	£	£	£
Personal Support Service	568,690	11,368	580,058
	<u>568,690</u>	<u>11,368</u>	<u>580,058</u>

6. SUPPORT COSTS

	Governance costs
	£
Personal Support Service	11,368
	<u>11,368</u>

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation - owned assets	14,558	14,428
Deficit on disposal of fixed assets	-	4,814
Independent examiner's remuneration	3,260	2,970
	<u>17,818</u>	<u>22,212</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

9. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	452,607	424,035
Social security costs	19,682	14,589
Other pension costs	4,932	3,276
	<u>477,221</u>	<u>441,900</u>

The average monthly number of employees during the year was as follows:

2023	2022
66	58
<u>66</u>	<u>58</u>

No employees received emoluments in excess of £60,000.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	15,209	4,462	19,671
Charitable activities			
Personal Support Service	441,833	36,797	478,630
Investment income	344	-	344
Other income	186	-	186
Total	<u>457,572</u>	<u>41,259</u>	<u>498,831</u>
EXPENDITURE ON			
Charitable activities			
Personal Support Service	497,811	41,259	539,070
NET INCOME/(EXPENDITURE)	<u>(40,239)</u>	-	<u>(40,239)</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	340,174	-	340,174
TOTAL FUNDS CARRIED FORWARD	<u>299,935</u>	<u>-</u>	<u>299,935</u>

11. TANGIBLE FIXED ASSETS

	Short leasehold £	Transportable office unit £	Fixtures and fittings £	Totals £
COST				
At 1 April 2022	145,087	844	36,330	182,261
Additions	2,258	-	3,049	5,307
Disposals	-	-	(6,495)	(6,495)
At 31 March 2023	<u>147,345</u>	<u>844</u>	<u>32,884</u>	<u>181,073</u>
DEPRECIATION				
At 1 April 2022	24,408	744	25,722	50,874
Charge for year	8,619	25	5,914	14,558
Eliminated on disposal	-	-	(6,495)	(6,495)
At 31 March 2023	<u>33,027</u>	<u>769</u>	<u>25,141</u>	<u>58,937</u>
NET BOOK VALUE				
At 31 March 2023	<u>114,318</u>	<u>75</u>	<u>7,743</u>	<u>122,136</u>
At 31 March 2022	<u>120,679</u>	<u>100</u>	<u>10,608</u>	<u>131,387</u>

MELTON MENCAP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Other debtors	60,802	39,993
Prepayments	4,440	1,726
	<u>65,242</u>	<u>41,719</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Social security and other taxes	8,887	5,371
Other creditors	22,105	3,087
Accruals and deferred income	17,368	3,777
	<u>48,360</u>	<u>12,235</u>

14. MOVEMENT IN FUNDS

	At 1.4.22	Net movement in funds	At 31.3.23
	£	£	£
Unrestricted funds			
General fund	299,935	(5,409)	294,526
	<u>299,935</u>	<u>(5,409)</u>	<u>294,526</u>
TOTAL FUNDS	<u>299,935</u>	<u>(5,409)</u>	<u>294,526</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

14. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	504,549	(509,958)	(5,409)
Restricted funds			
Summer Scheme	5,473	(5,473)	-
Round The World Challenge	594	(594)	-
Adult Club	510	(510)	-
Workforce Recruitment & Retention Grant	16,788	(16,788)	-
Tesco Community Grant	5,000	(5,000)	-
Capital grants	713	(713)	-
Jubilee Celebration Grant	200	(200)	-
Kitchen refurbishment	15,950	(15,950)	-
Get Active	1,959	(1,959)	-
Staffing costs for Gateway Clubs	7,500	(7,500)	-
Community Events	3,000	(3,000)	-
Saturday Club	1,887	(1,887)	-
Personal support	6,719	(6,719)	-
Youth club	2,007	(2,007)	-
Swimming Club	650	(650)	-
After school club	1,150	(1,150)	-
	<u>70,100</u>	<u>(70,100)</u>	<u>-</u>
TOTAL FUNDS	<u>574,649</u>	<u>(580,058)</u>	<u>(5,409)</u>

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	340,174	(40,239)	299,935
	<u>340,174</u>	<u>(40,239)</u>	<u>299,935</u>
TOTAL FUNDS	<u>340,174</u>	<u>(40,239)</u>	<u>299,935</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

14. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	457,572	(497,811)	(40,239)
Restricted funds			
BBC Children in Need	4,723	(4,723)	-
Summer Scheme	11,987	(11,987)	-
Round The World Challenge	850	(850)	-
Leicestershire and Rutland Masonic Charity	700	(700)	-
Workforce Recruitment & Retention Grant	3,499	(3,499)	-
Hall refurbishment	13,000	(13,000)	-
Royal Mencap Let's Get Digital	6,500	(6,500)	-
	<u>41,259</u>	<u>(41,259)</u>	<u>-</u>
TOTAL FUNDS	<u>498,831</u>	<u>(539,070)</u>	<u>(40,239)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.21 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	340,174	(45,648)	294,526
TOTAL FUNDS	<u>340,174</u>	<u>(45,648)</u>	<u>294,526</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	962,121	(1,007,769)	(45,648)
Restricted funds			
BBC Children in Need	4,723	(4,723)	-
Summer Scheme	17,460	(17,460)	-
Round The World Challenge	1,444	(1,444)	-
Adult Club	510	(510)	-
Leicestershire and Rutland Masonic Charity	700	(700)	-
Workforce Recruitment & Retention Grant	20,287	(20,287)	-
Tesco Community Grant	5,000	(5,000)	-
Capital grants	713	(713)	-
Hall refurbishment	13,000	(13,000)	-
Royal Mencap Let's Get Digital	6,500	(6,500)	-
Jubilee Celebration Grant	200	(200)	-
Kitchen refurbishment	15,950	(15,950)	-
Get Active	1,959	(1,959)	-
Staffing costs for Gateway Clubs	7,500	(7,500)	-
Community Events	3,000	(3,000)	-
Saturday Club	1,887	(1,887)	-
Personal support	6,719	(6,719)	-
Youth club	2,007	(2,007)	-
Swimming Club	650	(650)	-
After school club	1,150	(1,150)	-
	<u>111,359</u>	<u>(111,359)</u>	-
TOTAL FUNDS	<u>1,073,480</u>	<u>(1,119,128)</u>	<u>(45,648)</u>

Restricted funds

The Summer Scheme fund grant was from Melton Building Society. This scheme provides activities for children and daytime respite care for families during the school summer holiday.

The Round The World Challenge grant was from Royal Mencap to promote activity among adults with learning disabilities.

MELTON MENCAP

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

14. MOVEMENT IN FUNDS - continued

The Adult Club grant was a Shires grant from LCC to support the weekly Gateway Clubs which provide a variety of activities for adults with learning disabilities both on Melton Mencap's premises and out in the community.

The Workforce Recruitment and Retention grant was an LCC grant for team members working with adults with learning difficulties through the pandemic.

The Tesco Community grant was to used towards the Summer Scheme.

The Jubilee Celebration was to spend on activities and events to celebrate the Jubilee and was split between all of the charity's groups and clubs.

The Get Active grant was to promote physical activity to help lead a healthy and active life and was used for the gateway clubs.

The Staffing for Gateway grant was to support the delivery of spots to groups and individuals that do not usually have access to such activities.

The Shires Community Grant was to help with the cost of living and was used to cover core costs of the charity.

15. RELATED PARTY DISCLOSURES

During the year ended 31 March 2023, unrestricted donations of £6,137.88 (2022: £Nil) were made by the trustees.

MELTON MENCAP**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023**

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	26,925	8,247
Gift aid	-	3,707
Government Covid support grants	-	7,717
	<u>26,925</u>	<u>19,671</u>
Investment income		
Deposit account interest	206	344
Charitable activities		
Activity Group fees	39,932	16,570
Personal support	448,631	390,689
User contributions	9,017	33,396
Fundraising events	2,471	1,065
Grants	46,704	36,797
Hire of hall	-	113
	<u>546,755</u>	<u>478,630</u>
Other income		
Gain on sale of tangible fixed assets	-	186
Deferred grant income	763	-
	<u>763</u>	<u>186</u>
Total incoming resources	574,649	498,831
EXPENDITURE		
Charitable activities		
Wages	452,607	424,035
Social security	19,682	14,589
Pensions	4,932	3,276
Insurance and affiliation fees	4,469	4,141
Light, heat and water	9,877	4,073
Sundries	1,792	1,703
Office expenses	11,307	11,819
Carried forward	504,666	463,636

This page does not form part of the statutory financial statements

MELTON MENCAP**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023**

	2023	2022
	£	£
Charitable activities		
Brought forward	504,666	463,636
Leaders', volunteers and escort expenses	20,203	19,271
Bank charges	735	541
Cleaning	2,664	2,664
Repairs and maintenance	9,172	9,275
Events and activities	9,690	10,247
Staff training and welfare	699	801
Travel and subsistence	303	2,462
Rent collection fees	-	100
Rent	6,000	-
Short leasehold depreciation	8,618	8,814
Plant and machinery depreciation	25	33
Fixtures and fittings depreciation	5,915	5,582
Loss on disposal of tangible fixed assets	-	5,000
	<u>568,690</u>	<u>528,426</u>
Support costs		
Governance costs		
Accountancy and legal fees	5,090	3,990
HR support	6,278	6,654
	<u>11,368</u>	<u>10,644</u>
Total resources expended	<u>580,058</u>	<u>539,070</u>
Net expenditure	<u>(5,409)</u>	<u>(40,239)</u>

This page does not form part of the statutory financial statements

MELTON MENCAP

England & Wales - Charity number 1157180

Accounts

REGISTERED COMPANY NUMBER: 08829642 (England and Wales)
REGISTERED CHARITY NUMBER: 1157180

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
FOR
MELTON MENCAP

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

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Statement of Financial Position	7
Notes to the Financial Statements	8 to 13

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities; Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard FRS102.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the Society as set out in its governing document are:

(a) The relief of people with a learning disability in particular by the provision of help and support for them and for their families, dependents, and carers, and facilitating their fulfilment, independence and integration within the community; and

(b) To provide or assist in the provision of facilities for the recreation or other leisure time occupation for people who have need thereof by reason of learning disability with the object of improving their conditions of life.

"Learning disability" means any developmental disability of the mind and any associated condition howsoever caused and whether mild, moderate or severe.

Significant activities

The charity recognises the need to demonstrate public benefit in the delivery of our activities and services, and has had due regard to relevant guidance published by the Charity Commission. This is expressed in our objectives above, and we remain wholly committed to improving the lives of people of all ages with a learning disability in our area, and promoting their inclusion in community life.

Our main activity continues to be the Personal Support Service, started in 2011 in response to changes in government policies transferring provision of social care from local authorities to independent and third sector organisations. The service represents about 80% of our operation, catering for children, young people and adults with learning/ multiple disabilities in Melton and adjoining areas in east Leicestershire and Rutland. It provides individual support to people in their homes and in the community, assisting them to live independently.

In addition we run a range of clubs throughout the year for children, youth and adults offering a wide variety of leisure and social activities, developing life-skills and promoting health and well-being. These services also offer valued support and respite for families and carers.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

ACHIEVEMENT AND PERFORMANCE

Personal Support

We continue to have on-going challenges due to the effects of the pandemic. Although the wider community has opened up, we still have some clients who have not yet returned.

The Mencap building is our base and whilst still supporting clients and families, we are now using the base to widen our activities to the general public, to raise awareness of our services.

We continue to be flexible in our support to clients and families. If appropriate we work in smaller groups and provide 1:1 support as required.

Day Services

Our focus remains on providing 3 days, we are developing Cookery classes as well as continuing with Music / Drama and Crafts.

We have witnessed development of our clients; their self-esteem and confidence has grown.

Supporting Children and Young People

On average we are supporting 26 children who attend regularly. Some families still remain cautious especially if family members are vulnerable.

The Summer Scheme this year was very successful and was supported by the enthusiasm of both staff and volunteers.

Working as a volunteer has given young people experience of being employed and of working in the care sector. Some of our volunteers have gone on to attend university to study subjects with a view of following a career within the health / care sector.

Referrals this year, that we were able to support, included requests to prevent family breakdowns.

As usual we used various settings and this year visited a local farm.

We supported 40 children.

Our After School Club continues to grow and we have 7 children that regularly attend with more on the register.

Leisure and Social Clubs

Our club activities continue as before. Our adult Gateway groups all requested they could meet again following the relaxing of the COVID rules. The older Youth groups and Childrens groups are running well again. We are constantly looking at what else we can offer.

Staff and Volunteers

We continue to have a loss of staff. We currently have 88 staff members.

We have very few volunteers compared to previous years. There are many reasons for this, more people are employed and any leisure time they have they spend with families.

The main group of volunteers are in our Childrens groups on a Saturday and the Summer Scheme.

We continue to work with Harrington School, this is a valuable link to a Post 16 provider.

Recruitment remains difficult as people require guaranteed hours and a higher pay point.

Resources

The majority of our income comes from personal support working with adults with a disability.

The club activities are sustained by group subscriptions, donations and fundraising.

Unfortunately, this year we were unsuccessful in funding from Children in Need, we have continued with the Saturday Club but this has, obviously, had an impact on our income.

We are at the end of our building refurbishment and applications for funding continues, so we can replace some of the reserves we spent on this.

The improvement has enhanced our service and support has allowed us to develop our cookery offer.

The work has been necessary to futureproof our services for many years to come.

We obtained a grant that covered the costs of a smartboard and PC, these are in the main hall and enhance opportunities and widens experiences helping with physical and mental capabilities.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

FINANCIAL REVIEW

The charitable company Melton Mencap took over operation of the original organisation (Melton Mowbray Mencap & Gateway) on 1st October 2014. The original unincorporated charity remains in being, linked to Melton Mencap. Under the Charity Commission's direction of the linking of the original charity to the new incorporated charity, confirmed on 23rd April 2015, the trustees are required to prepare a single set of accounts for the reporting charity (Melton Mencap) and the linked charity, within which the individual funds of the linked charity would be reported as restricted funds. All assets of the linked charity were transferred to the company Melton Mencap by a Sale/Purchase Agreement dated 13th October 2015. All the activity of the Society since 1st October 2014 has been conducted by the reporting company Melton Mencap. The linked charity had no income or expenditure during the year and thus there were nil assets at the year-end.

The financial statements for year ending 31 March 2022 show a deficit of £40,239.

This year has seen our financial situation struggling to develop our services as we would wish. We have not returned to previous year's numbers of clients.

The loss of the Children in Need grant meant we could not increase our services to children and resulted in us using reserves to continue with this service.

We have had to negotiate a new lease which is still ongoing.

The staff are struggling with the cost of living and some threatening to leave unless we are able to increase their hourly rate - this is something that will need to be addressed next year.

Reserves Policy

Unfortunately, we have had to use some of our reserves this year to be able to run our charity.

We are aware that we now only have 3 months reserves, but please be assured that we are working very hard to bring this back to 6 months. Subsequent to this report steps are being taken to increase our cashflow.

FUTURE PLANS

The third sector services we provide are efficient and cost effective and provide a sound basis for a sustainable future.

It is vital we sustain all of our support, particularly personal support and respite services.

We have made improvements to our base with a new improved modern, disability friendly, kitchen, replaced old cupboards around the hall and developed an additional office and utility room.

We are having to comply with new health and safety rules, so are applying for grants to help with this.

We have to replace the fence that separates the building from the main road with a 2-metre fence to safeguard our clients.

Our landlord has offered us an extra piece of land we could develop to increase our outdoor space. This will commence when we have funding to carry out the works.

Our immediate concerns are

- Continue to strengthen the governing body and management team and developing succession planning
- Continue to search for new sustainable funding to increase reserves to 6 months.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Melton Mencap was registered as a company limited by guarantee, as defined by the Companies Act 2006, on 2nd January 2014. It was established to continue the operation of the original unincorporated Melton Mowbray Mencap & Gateway Society which was registered in 1964. The governing document of the Charity is the Articles of Association adopted on 23rd April 2014. Registration of the company as an independent charity was completed in May 2014. It took over responsibility for the day to day operations from the original charity from 1st October 2014.

The objects of both charities and their governing bodies are the same. The charities have been linked by a direction of The Charity Commission that as of 23rd April 2015 the charity called Melton Mowbray Mencap and Gateway ('the linked charity') shall be treated as forming part of the charity called Melton Mencap ('the reporting charity') for the purposes of Part 4 (registration) and Part 8 (accounting) of the Charities Act 2011. This direction takes effect for the whole of the financial year of the reporting charity in which it is made.

Melton Mencap is affiliated to the Royal Mencap Society.

Recruitment and appointment of new trustees

The recruitment of trustees is by nomination or invitation, followed by election at the AGM. There is also a provision for co-option, for example to appoint someone with particular expertise to gain breadth of experience.

Decision making

The Service Manager has responsibility for the day to day management of the organisation supported by the Leadership Team which comprises the Service Manager, Deputy Service Manager and at least two Trustees. The Leadership Team reports to the Board of Trustees.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08829642 (England and Wales)

Registered Charity number

1157180

Registered office

Mencap Centre
Chapel Street
Melton Mowbray
Leicestershire
LE13 1LZ

Trustees

D M Billsdon
E G J Brown
Ms B Cresswell (resigned 31.1.22)
Ms P M Posnett
Ms M A Smith
Ms S Iilsley (resigned 22.4.21)
S Turner (resigned 4.4.22)
Ms P E Wood Retired

President

Mr M Graham

Service Manager

Ms K Hadden

Independent Examiner

Niall A. Kingsley
ACA
Duncan & Toplis Limited
26 Park Road
Melton Mowbray
Leicestershire
LE13 1TT

Bankers

TSB Bank plc, Cavendish Road, Leicester

The Melton Mowbray Building Society, Leicester Road, Melton Mowbray

Approved by order of the board of trustees on 21 November 2022 and signed on its behalf by:



Ms P M Posnett - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
MELTON MENCAP**

Independent examiner's report to the trustees of Melton Mencap ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

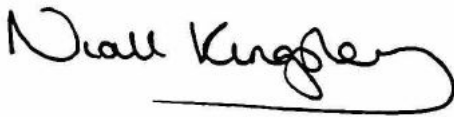
Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ACA which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Niall A. Kingsley
ACA
Duncan & Toplis Limited
26 Park Road
Melton Mowbray
Leicestershire
LE13 1TT

21 November 2022

MELTON MENCAP

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		15,209	4,462	19,671	168,414
Charitable activities					
Personal Support Service		441,833	36,797	478,630	287,198
Investment income	2	344	-	344	1,049
Other income		186	-	186	-
Total		<u>457,572</u>	<u>41,259</u>	<u>498,831</u>	<u>456,661</u>
EXPENDITURE ON					
Charitable activities					
Personal Support Service		497,811	41,259	539,070	473,700
NET INCOME/(EXPENDITURE)		<u>(40,239)</u>	<u>-</u>	<u>(40,239)</u>	<u>(17,039)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		340,174	-	340,174	357,213
TOTAL FUNDS CARRIED FORWARD		<u><u>299,935</u></u>	<u><u>-</u></u>	<u><u>299,935</u></u>	<u><u>340,174</u></u>

The notes form part of these financial statements

STATEMENT OF FINANCIAL POSITION
31 MARCH 2022

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	7	131,387	-	131,387	77,046
CURRENT ASSETS					
Debtors	8	41,719	-	41,719	38,584
Cash at bank and in hand		139,064	-	139,064	249,680
		180,783	-	180,783	288,264
CREDITORS					
Amounts falling due within one year	9	(12,235)	-	(12,235)	(25,136)
NET CURRENT ASSETS					
		168,548	-	168,548	263,128
TOTAL ASSETS LESS CURRENT LIABILITIES					
		299,935	-	299,935	340,174
NET ASSETS					
		299,935	-	299,935	340,174
FUNDS					
Unrestricted funds	10			299,935	340,174
TOTAL FUNDS					
				299,935	340,174

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.


The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 21 November 2022 and were signed on its behalf by:



P M Posnett - Trustee

1. ACCOUNTING POLICIES**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The presentation currency of the financial statements is the Pound Sterling (£).

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Government grants

Government grants relating to revenue are recognised as income on a systematic basis over the period in which the related costs for which the grant is intended to compensate are recognised.

Government grants receivable for the purpose of giving immediate financial support to the charity with no future related costs are recognised as income in the period in which it becomes receivable.

Allocation and apportionment of costs

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Wages are allocated as appropriate.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Short leasehold	- 10% on cost and Straight line over the term of the lease
Transportable office unit	- 25% on reducing balance
Fixtures and fittings	- 25% on cost

The lease for the land on which the building stands is currently being renegotiated with agreement in principle to expire in 2046. The short leasehold is being depreciated over 30 years.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

2. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	<u>344</u>	<u>1,049</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	14,428	6,634
Deficit on disposal of fixed assets	4,814	-
Independent examiner's remuneration	<u>2,970</u>	<u>2,880</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

2022	2021
<u>58</u>	<u>66</u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	168,414	-	168,414
Charitable activities			
Personal Support Service	281,050	6,148	287,198
Investment income	<u>1,049</u>	-	<u>1,049</u>
Total	<u>450,513</u>	<u>6,148</u>	<u>456,661</u>
EXPENDITURE ON			
Charitable activities			
Personal Support Service	467,552	6,148	473,700
NET INCOME/(EXPENDITURE)	<u>(17,039)</u>	-	<u>(17,039)</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>357,213</u>	-	<u>357,213</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>340,174</u></u>	<u><u>-</u></u>	<u><u>340,174</u></u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

7. TANGIBLE FIXED ASSETS

	Short leasehold £	Transportable office unit £	Fixtures and fittings £	Totals £
COST				
At 1 April 2021	86,783	844	27,115	114,742
Additions	64,554	-	9,215	73,769
Disposals	(6,250)	-	-	(6,250)
	<u>145,087</u>	<u>844</u>	<u>36,330</u>	<u>182,261</u>
DEPRECIATION				
At 1 April 2021	16,845	711	20,140	37,696
Charge for year	8,813	33	5,582	14,428
Eliminated on disposal	(1,250)	-	-	(1,250)
	<u>24,408</u>	<u>744</u>	<u>25,722</u>	<u>50,874</u>
NET BOOK VALUE				
At 31 March 2022	<u>120,679</u>	<u>100</u>	<u>10,608</u>	<u>131,387</u>
At 31 March 2021	<u>69,938</u>	<u>133</u>	<u>6,975</u>	<u>77,046</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Other debtors	39,993	34,112
Prepayments	1,726	4,472
	<u>41,719</u>	<u>38,584</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Social security and other taxes	5,371	5,153
Other creditors	3,087	2,260
Accruals and deferred income	3,777	17,723
	<u>12,235</u>	<u>25,136</u>

10. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	340,174	(40,239)	299,935
	<u>340,174</u>	<u>(40,239)</u>	<u>299,935</u>
TOTAL FUNDS	<u>340,174</u>	<u>(40,239)</u>	<u>299,935</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	457,572	(497,811)	(40,239)
Restricted funds			
BBC Children in Need	4,723	(4,723)	-
Summer Scheme	11,987	(11,987)	-
Round The World Challenge	850	(850)	-
Leicestershire and Rutland Masonic Charity	700	(700)	-
Workforce Recruitment & Retention Grant	3,499	(3,499)	-
Hall refurbishment	13,000	(13,000)	-
Royal Mencap Let's Get Digital	6,500	(6,500)	-
	<u>41,259</u>	<u>(41,259)</u>	<u>-</u>
TOTAL FUNDS	<u>498,831</u>	<u>(539,070)</u>	<u>(40,239)</u>

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	357,213	(17,039)	340,174
	<u>357,213</u>	<u>(17,039)</u>	<u>340,174</u>
TOTAL FUNDS	<u>357,213</u>	<u>(17,039)</u>	<u>340,174</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	450,513	(467,552)	(17,039)
Restricted funds			
BBC Children in Need	4,723	(4,723)	-
Round The World Challenge	425	(425)	-
Adult Club	1,000	(1,000)	-
	<u>6,148</u>	<u>(6,148)</u>	<u>-</u>
TOTAL FUNDS	<u>456,661</u>	<u>(473,700)</u>	<u>(17,039)</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	357,213	(57,278)	299,935
	<u>357,213</u>	<u>(57,278)</u>	<u>299,935</u>
TOTAL FUNDS	<u>357,213</u>	<u>(57,278)</u>	<u>299,935</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	908,085	(965,363)	(57,278)
Restricted funds			
BBC Children in Need	9,446	(9,446)	-
Summer Scheme	11,987	(11,987)	-
Round The World Challenge	1,275	(1,275)	-
Adult Club	1,000	(1,000)	-
Leicestershire and Rutland Masonic Charity	700	(700)	-
Workforce Recruitment & Retention Grant	3,499	(3,499)	-
Hall refurbishment	13,000	(13,000)	-
Royal Mencap Let's Get Digital	6,500	(6,500)	-
	<u>47,407</u>	<u>(47,407)</u>	<u>-</u>
TOTAL FUNDS	<u>955,492</u>	<u>(1,012,770)</u>	<u>(57,278)</u>

Restricted funds

The grant from BBC Children in Need was for a project to provide a Saturday Club and monthly outings offering fun and recreational activities for children and young people with moderate to profound learning disabilities, improving peer relationships, independence and social skills.

The Summer Scheme fund grant was from Melton Building Society. This Scheme provides activities for children and daytime respite care for families during the school summer holiday.

The Round The World Challenge grant was from Royal Mencap to promote activity among adults with learning disabilities.

The Adult Club grant was a Shires grant from LCC to support the weekly Gateway Clubs which provide a variety of activities for adults with learning disabilities both on Melton Mencap's premises and out in the community.

The Leicestershire & Rutland Masonic Charity grant was to support the running costs of the charity.

The Workforce Recruitment and Retention grant was an LCC grant for team members working with adults with learning difficulties through the pandemic.

The Royal Mencap Let's Get Digital grants were to improve the use of digital technology.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

11. RELATED PARTY DISCLOSURES

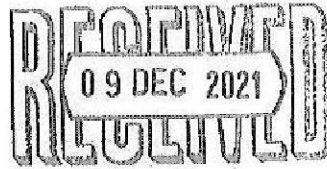
During the year ended 31 March 2022 Mr D Billsdon, a trustee, purchased Personal Support services from the charity costing £3,851. (2021 - £3,328). At the year end Mr Billsdon owed the charity £392 (2021: £464). The amount due at the year end was paid on the 8th of April in line with the standard contract conditions for personal support services. Similarly the amount due as at 31 March 2021 was paid shortly after the year end also in line with the standard contract conditions.

MELTON MENCAP

England & Wales - Charity number 1157180

Accounts

REGISTERED COMPANY NUMBER: 08829642 (England and Wales)
REGISTERED CHARITY NUMBER: 1157180



**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

**FOR
MELTON MENCAP**

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FOR THE YEAR ENDED 31 MARCH 2021**

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MELTON MENCAP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities; Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard FRS102.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the Society as set out in its governing document are:

(a) The relief of people with a learning disability in particular by the provision of help and support for them and for their families, dependents, and carers, and facilitating their fulfilment, independence and integration within the community; and

(b) To provide or assist in the provision of facilities for the recreation or other leisure time occupation for people who have need thereof by reason of learning disability with the object of improving their conditions of life.

"Learning disability" means any developmental disability of the mind and any associated condition howsoever caused and whether mild, moderate or severe.

Significant activities

The charity recognises the need to demonstrate public benefit in the delivery of our activities and services, and has had due regard to relevant guidance published by the Charity Commission. This is expressed in our objectives above, and we remain wholly committed to improving the lives of people of all ages with a learning disability in our area, and promoting their inclusion in community life.

Our main activity continues to be the Personal Support Service, started in 2011 in response to changes in government policies transferring provision of social care from local authorities to independent and third sector organisations. The service represents about 80% of our operation, catering for children, young people and adults with learning/ multiple disabilities in Melton and adjoining areas in east Leicestershire and Rutland. It provides individual support to people in their homes and in the community, assisting them to live independently.

In addition we run a range of clubs throughout the year for children, youth and adults offering a wide variety of leisure and social activities, developing life-skills and promoting health and well-being. These services also offer valued support and respite for families and carers.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

ACHIEVEMENT AND PERFORMANCE

Personal Support.

Following a very challenging 18 months that saw support reduce as clients isolated, we are now providing personal support for 31 clients across the service. This has been challenging waiting for the wider community to open up, but we have made the best use of Melton Mencap as a base in which to centre our support from.

Clients and families have been very understanding and flexible, which has enabled us to remain operational and continue to offer the support we have.

We have had to work in smaller groups, when appropriate and have undertaken 1:1 support. A client was taken away on holiday in the Summer by 2 staff, the parent had wanted this to happen and was pleased with the outcome.

Our day services began in March 2021, and have focused on 3 days. We offer 'Gardening/Crafts', 'Cookery', 'Music and Drama', we have 13 clients attending across these groups and we are continuing to grow.

Supporting Children and Young people.

Numbers were reduced in this area due to COVID19, but we are confident that we will continue to increase our clients as we continue. Families have been cautious, especially to those deemed as extremely vulnerable. On average we are supporting 30 plus children attend regularly, some of whom are new clients. The Summer Scheme had to be delivered differently and saw us still provide support to 35 children. Our support, as always, is delivered in a variety of settings that suit the needs of the families and children.

On re-introducing our after-school club with only 2 clients, we have seen more attendance and now have 8 regular attending, with more on the register.

We are seeing numbers slowly, but steadily increase, and this has been mainly down to families and clients feeling less anxious.

A lot of the referrals are asking for 'family' support to prevent further breakdown and feedback has been positive from parents and carers that they find the service 'invaluable'

Leisure and Social Clubs

Our long-standing club activities have remained operational, across our adult Gateway groups, older youth groups and children's groups. It was challenging working with reduced numbers, due to COVID rules, however work was delivered in isolation to many members when they felt they could not access the centre. Staff worked hard to produce and send out activities for all to help them still feel some connection.

Staff and Volunteers

We have seen a loss of staff during this period, we currently have 70 members of staff on our books. We also have fewer volunteers than previous years, and we lost many of these across the pandemic. Our main pool of volunteers come under the children's groups on Saturday and the Summer Scheme, however we have recently had an influx from Rutland College, that continues to see us link up and foster good relationships with a post 16 service provider.

Recruitment continues to be challenging in this current climate, there has been a shift that people want more 'guaranteed hours', combined with competing pay scales across many sectors, are resulting in a reduction of applicants.

Resources

The majority of our income continues to come from our personal support work with adults with a disability. Our club activity is sustained from group subscriptions donations and fundraising. This year we enjoyed continuing funding from Children in Need which has meant we can guarantee the provision of our Saturday Clubs going forward year on year. We are nearly at the end of the building refurbishment, applications for funding continue to be completed, so we can claw back the money for this work. The refurbishment will, in no doubt, enhance our service, our offer of support and develop our programme choice to clients. Investing in the building and making it more accessible for our clients will help to 'futureproof' Melton Mencap for many years. The day service is a new source of income for us and this is steadily growing. A 'Go Digital' grant has been awarded to us that will cover the costs of a smart board and PC that will be housed in the main Hall. This is the start of making our service 'digital', moving with the times, being more accessible for clients and gives us a starting point in which to develop from

Overall, despite a challenging 18 months we are pleased with where the service is at and what has been accomplished by the whole of Melton Mencap.

MELTON MENCAP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

FINANCIAL REVIEW

The charitable company Melton Mencap took over operation of the original organisation (Melton Mowbray Mencap & Gateway) on 1st October 2014. The original unincorporated charity remains in being, linked to Melton Mencap. Under the Charity Commission's direction of the linking of the original charity to the new incorporated charity, confirmed on 23rd April 2015, the trustees are required to prepare a single set of accounts for the reporting charity (Melton Mencap) and the linked charity, within which the individual funds of the linked charity would be reported as restricted funds. All assets of the linked charity were transferred to the company Melton Mencap by a Sale/Purchase Agreement dated 13th October 2015. All the activity of the Society since 1st October 2014 has been conducted by the reporting company Melton Mencap. The linked charity had no income or expenditure during the year and thus there were nil assets at the year-end.

The financial statements for the year ended 31st March 2021 show a deficit of £17,039.

The year ended 31st March 2021 was a very different year from normal due to the Covid 19 pandemic and so it is not reasonable to make a comparison with prior years. For over 3 months, all our activities were closed and whilst personal support services recommenced in July 2020, they had not returned to previous levels by 31st March 2021 due to government restrictions which limited the activities we could provide to clients and also client concerns re catching Covid 19 if they were out and about in the community.

All other activities had re-commenced later in the year but due to 2 more lockdowns and Covid 19 restrictions on group numbers, had not returned to normal levels by the end of the year.

Due to support from the Government furlough scheme and Covid 19 support grants from Leicestershire Council and Melton Borough Council we were able to retain staff and the net deficit of £17,039 is deemed reasonable in the circumstances. The company was in a strong financial position at the start of the year and has healthy reserves of £340,174 going forward.

Reserves policy

The charities sector continues to face challenging times and therefore the Trustees consider it prudent to hold reserves to meet cash-flow variances and to meet potential liabilities, such as asset maintenance and replacement, and staff redundancy. The aim of the Trustees is to hold reserves of unrestricted net current assets of 6 months budgeted expenditure. Our net current assets at 31st March 2021 of £263,128 represent 6.5 months budgeted expenditure for the next financial year.

FUTURE PLANS

We believe the 'third sector' services we provide are efficient and cost-effective, and provide a sound basis for a sustainable future and with our strong financial position we can overcome the current challenges.

It is vital that we sustain the Personal Support and respite service generating income that has replaced the historic grant system. We continue to make improvements to our premises, which we intend will remain our base, and have planning consent for an extension of the hall on the existing site. We see an opportunity, in current negotiation for renewing our lease until 2047, to extend the area leased in order to accommodate a larger extension. Though our existing premises are over-stretched, we are not yet in a position to invest in any substantial extension, and we are not encouraged by the current climate of uncertainty.

Our immediate concerns are

- continuing to strengthen the governing body and management team and developing succession
- continuing our search for new sustainable funding to replace the lost local authority grants.

MELTON MENCAP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Melton Mencap was registered as a company limited by guarantee, as defined by the Companies Act 2006, on 2nd January 2014. It was established to continue the operation of the original unincorporated Melton Mowbray Mencap & Gateway Society which was registered in 1964. The governing document of the Charity is the Articles of Association adopted on 23rd April 2014. Registration of the company as an independent charity was completed in May 2014. It took over responsibility for the day to day operations from the original charity from 1st October 2014.

The objects of both charities and their governing bodies are the same. The charities have been linked by a direction of The Charity Commission that as of 23rd April 2015 the charity called Melton Mowbray Mencap and Gateway ('the linked charity') shall be treated as forming part of the charity called Melton Mencap ('the reporting charity') for the purposes of Part 4 (registration) and Part 8 (accounting) of the Charities Act 2011. This direction takes effect for the whole of the financial year of the reporting charity in which it is made.

Melton Mencap is affiliated to the Royal Mencap Society.

Recruitment and appointment of new trustees

The recruitment of trustees is by nomination or invitation, followed by election at the AGM. There is also a provision for co-option, for example to appoint someone with particular expertise to gain breadth of experience.

Decision making

The Service Manager has responsibility for the day to day management of the organisation supported by the Leadership Team which comprises the Service Manager, Deputy Service Manager and at least two Trustees. The Leadership Team reports to the Board of Trustees.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
08829642 (England and Wales)

Registered Charity number
1157180

Registered office
Mencap Centre
Chapel Street
Melton Mowbray
Leicestershire
LE13 1LZ

MELTON MENCAP

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

Trustees

D M Billsdon

E G J Brown

Ms B Cresswell

Ms P M Posnett

Ms M A Smith

Ms S Illsley (resigned 22.4.21)

S Turner

Ms P E Wood Retired (appointed 18.11.20)

President

Mr M Graham

Service Manager

Mr S Bailey (retired September 2020)

Ms K Hadden (appointed September 2020)

Independent Examiner

Niall A. Kingsley

ACA

Duncan & Toplis Limited

26 Park Road

Melton Mowbray

Leicestershire

LE13 1TT

Bankers

TSB Bank plc, 23 High Street, Melton Mowbray, Leicestershire, LE13 0TS

The Melton Mowbray Building Society, Leicester Road, Melton Mowbray, Leicestershire, LE13 0DB

Approved by order of the board of trustees on 17 November 2021 and signed on its behalf by:



Ms P M Posnett - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
MELTON MENCAP**

Independent examiner's report to the trustees of Melton Mencap ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

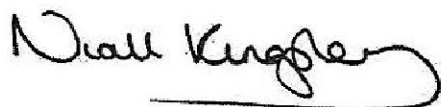
Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ACA which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Niall A. Kingsley
ACA
Duncan & Toplis Limited
26 Park Road
Melton Mowbray
Leicestershire
LE13 1TT

17 November 2021

MELTON MENCAP

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	168,414	-	168,414	12,444
Charitable activities					
Personal Support Service	4	281,050	6,148	287,198	532,215
Investment income	3	1,049	-	1,049	1,339
Total		<u>450,513</u>	<u>6,148</u>	<u>456,661</u>	<u>545,998</u>
EXPENDITURE ON					
Charitable activities					
Personal Support Service	5	467,552	6,148	473,700	519,334
NET INCOME/(EXPENDITURE)		<u>(17,039)</u>	<u>-</u>	<u>(17,039)</u>	<u>26,664</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>357,213</u>	<u>-</u>	<u>357,213</u>	<u>330,549</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>340,174</u></u>	<u><u>-</u></u>	<u><u>340,174</u></u>	<u><u>357,213</u></u>

The notes form part of these financial statements

MELTON MENCAP

STATEMENT OF FINANCIAL POSITION
31 MARCH 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	11	77,046	-	77,046	77,085
CURRENT ASSETS					
Debtors	12	38,584	-	38,584	51,553
Cash at bank and in hand		249,680	-	249,680	245,441
		<u>288,264</u>	<u>-</u>	<u>288,264</u>	<u>296,994</u>
CREDITORS					
Amounts falling due within one year	13	(25,136)	-	(25,136)	(16,866)
		<u>263,128</u>	<u>-</u>	<u>263,128</u>	<u>280,128</u>
NET CURRENT ASSETS					
		<u>340,174</u>	<u>-</u>	<u>340,174</u>	<u>357,213</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>340,174</u>	<u>-</u>	<u>340,174</u>	<u>357,213</u>
NET ASSETS					
		<u>340,174</u>	<u>-</u>	<u>340,174</u>	<u>357,213</u>
FUNDS	14				
Unrestricted funds				<u>340,174</u>	<u>357,213</u>
TOTAL FUNDS				<u>340,174</u>	<u>357,213</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

MELTON MENCAP

STATEMENT OF FINANCIAL POSITION - continued
31 MARCH 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 17 November 2021 and were signed on its behalf by:

P M Posnett - Trustee

Handwritten signature of P.M. Posnett in black ink, written over a horizontal line. The signature is written in a cursive style and includes the name 'P.M. Posnett' and 'P. Cresswell' below it.

B Cresswell - Trustee

MELTON MENCAP

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	2020 £
Cash flows from operating activities			
Cash generated from operations	1	<u>9,785</u>	<u>62,879</u>
Net cash provided by operating activities		<u>9,785</u>	<u>62,879</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		<u>(6,595)</u>	<u>(8,000)</u>
Interest received		<u>1,049</u>	<u>1,339</u>
Net cash used in investing activities		<u>(5,546)</u>	<u>(6,661)</u>
		<u> </u>	<u> </u>
Change in cash and cash equivalents in the reporting period		4,239	56,218
Cash and cash equivalents at the beginning of the reporting period		<u>245,441</u>	<u>189,223</u>
Cash and cash equivalents at the end of the reporting period		<u><u>249,680</u></u>	<u><u>245,441</u></u>

The notes form part of these financial statements

MELTON MENCAP

NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2021

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021	2020
	£	£
Net (expenditure)/Income for the reporting period (as per the Statement of Financial Activities)	(17,039)	26,664
Adjustments for:		
Depreciation charges	6,634	5,966
Interest received	(1,049)	(1,339)
Decrease in debtors	12,969	26,106
Increase in creditors	8,270	5,482
Net cash provided by operations	<u>9,785</u>	<u>62,879</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.20	Cash flow	At 31.3.21
	£	£	£
Net cash			
Cash at bank and in hand	245,441	4,239	249,680
	<u>245,441</u>	<u>4,239</u>	<u>249,680</u>
Total	<u>245,441</u>	<u>4,239</u>	<u>249,680</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The presentation currency of the financial statements is the Pound Sterling (£).

Going concern

Despite having to suspend all activities shortly prior to the year end due to the Covid-19 pandemic, the trustees consider that use of the going concern assumption is appropriate due to measures put in place by the UK government to alleviate the major affects of the pandemic on businesses, and the charity's own strong financial position. In July 2020, personal support services were recommenced and are gradually returning to full capacity. The charity continues to look at ways to continue to support clients who attend their Clubs in a Covid safe manner.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Government grants

Government grants relating to revenue are recognised as income on a systematic basis over the period in which the related costs for which the grant is intended to compensate are recognised.

Government grants receivable for the purpose of giving immediate financial support to the charity with no future related costs are recognised as income in the period in which it becomes receivable.

Allocation and apportionment of costs

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Wages are allocated as appropriate.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Short leasehold	- Straight line over the term of the lease
Transportable office unit	- 25% on reducing balance
Fixtures and fittings	- 25% on cost

The lease for the land on which the building stands is currently being renegotiated with agreement in principle to expire in 2046. The short leasehold is being depreciated over 30 years.

Taxation

The charity is exempt from corporation tax on its charitable activities.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	2,404	12,042
Gift aid	171	402
Government Covid support grants	165,839	-
	<u>168,414</u>	<u>12,444</u>

3. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	1,049	1,339
	<u>1,049</u>	<u>1,339</u>

4. INCOME FROM CHARITABLE ACTIVITIES

		2021	2020
	Activity	£	£
Activity Group fees	Personal Support Service	739	34,178
Personal support	Personal Support Service	249,591	419,802
User contributions	Personal Support Service	10,472	49,610
Fundraising events	Personal Support Service	423	3,986
Grants	Personal Support Service	25,973	15,587
Hire of hall	Personal Support Service	-	9,052
		<u>287,198</u>	<u>532,215</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 6) £	Totals £
Personal Support Service	<u>469,449</u>	<u>4,251</u>	<u>473,700</u>

6. SUPPORT COSTS

	Governance costs £
Personal Support Service	<u>4,251</u>

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Depreciation - owned assets	6,634	5,966
Independent examiner's remuneration	<u>2,880</u>	<u>2,908</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

9. STAFF COSTS

	2021 £	2020 £
Wages and salaries	403,432	420,036
Social security costs	12,779	15,307
Other pension costs	2,310	2,170
	<u>418,521</u>	<u>437,513</u>

The average monthly number of employees during the year was as follows:

2021	2020
<u>66</u>	<u>64</u>

No employees received emoluments in excess of £60,000.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	12,444	-	12,444
Charitable activities			
Personal Support Service	519,628	12,587	532,215
Investment income	1,339	-	1,339
Total	533,411	12,587	545,998
EXPENDITURE ON			
Charitable activities			
Personal Support Service	506,747	12,587	519,334
NET INCOME	26,664	-	26,664
RECONCILIATION OF FUNDS			
Total funds brought forward	330,549	-	330,549
TOTAL FUNDS CARRIED FORWARD	357,213	-	357,213

11. TANGIBLE FIXED ASSETS

	Short leasehold £	Transportable office unit £	Fixtures and fittings £	Totals £
COST				
At 1 April 2020	83,583	844	23,927	108,354
Additions	3,200	-	3,395	6,595
Disposals	-	-	(207)	(207)
At 31 March 2021	86,783	844	27,115	114,742
DEPRECIATION				
At 1 April 2020	13,930	666	16,673	31,269
Charge for year	2,915	45	3,674	6,634
Eliminated on disposal	-	-	(207)	(207)
At 31 March 2021	16,845	711	20,140	37,696
NET BOOK VALUE				
At 31 March 2021	69,938	133	6,975	77,046
At 31 March 2020	69,653	178	7,254	77,085

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Other debtors	34,112	46,863
Prepayments	4,472	4,690
	<u>38,584</u>	<u>51,553</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Social security and other taxes	5,153	4,914
Other creditors	2,260	6,327
Accruals and deferred income	17,723	5,625
	<u>25,136</u>	<u>16,866</u>

14. MOVEMENT IN FUNDS

	At 1.4.20	Net movement in funds	At 31.3.21
	£	£	£
Unrestricted funds			
General fund	357,213	(17,039)	340,174
	<u>357,213</u>	<u>(17,039)</u>	<u>340,174</u>
TOTAL FUNDS			

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	450,513	(467,552)	(17,039)
Restricted funds			
BBC Children in Need	4,723	(4,723)	-
Round The World Challenge	425	(425)	-
Adult Club	1,000	(1,000)	-
	<u>6,148</u>	<u>(6,148)</u>	<u>-</u>
TOTAL FUNDS	<u>456,661</u>	<u>(473,700)</u>	<u>(17,039)</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

14. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General fund	330,549	26,664	357,213
TOTAL FUNDS	<u>330,549</u>	<u>26,664</u>	<u>357,213</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	533,411	(506,747)	26,664
Restricted funds			
BBC Children in Need	9,446	(9,446)	-
Summer Scheme	500	(500)	-
Miracles Club	2,216	(2,216)	-
Round The World Challenge	425	(425)	-
	<u>12,587</u>	<u>(12,587)</u>	<u>-</u>
TOTAL FUNDS	<u>545,998</u>	<u>(519,334)</u>	<u>26,664</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	330,549	9,625	340,174
TOTAL FUNDS	<u>330,549</u>	<u>9,625</u>	<u>340,174</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	983,924	(974,299)	9,625
Restricted funds			
BBC Children in Need	14,169	(14,169)	-
Summer Scheme	500	(500)	-
Miracles Club	2,216	(2,216)	-
Round The World Challenge	850	(850)	-
Adult Club	1,000	(1,000)	-
	<u>18,735</u>	<u>(18,735)</u>	<u>-</u>
TOTAL FUNDS	<u>1,002,659</u>	<u>(993,034)</u>	<u>9,625</u>

Restricted funds

The grant from BBC Children in Need was for a project to provide a Saturday Club and monthly outings offering fun and recreational activities for children and young people with moderate to profound learning disabilities, improving peer relationships, independence and social skills.

The Summer Scheme fund grant was from Melton Building Society. This Scheme provides activities for children and daytime respite care for families during the school summer holiday.

The Miracles Club grant was from the Autistic Society and was to provide a Saturday club for children with autism.

The Round The World Challenge grant was from Royal Mencap to promote activity among adults with learning disabilities.

The Adult Club grant was a Shires grant from LCC to support the weekly Gateway Clubs which provide a variety of activities for adults with learning disabilities both on Melton Mencap's premises and out in the community.

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021 (2020 - none).

MELTON MENCAP**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	2021	2020
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	2,404	12,042
Gift aid	171	402
Government Covid support grants	165,839	-
	<u>168,414</u>	<u>12,444</u>
Investment income		
Deposit account interest	1,049	1,339
Charitable activities		
Activity Group fees	739	34,178
Personal support	249,591	419,802
User contributions	10,472	49,610
Fundraising events	423	3,986
Grants	25,973	15,587
Hire of hall	-	9,052
	<u>287,198</u>	<u>532,215</u>
Total Incoming resources	456,661	545,998
EXPENDITURE		
Charitable activities		
Wages	403,432	420,036
Social security	12,779	15,307
Pensions	2,310	2,170
Insurance and affiliation fees	4,790	4,727
Light, heat and water	3,207	3,257
Sundries	855	1,295
Office expenses	11,446	8,358
Leaders', volunteers and escort expenses	11,266	32,025
Bank charges	573	972
Cleaning	2,492	1,451
Equipment expensed	5,447	4,289
Events and activities	2,177	11,722
Staff training and welfare	152	445
Travel and subsistence	1,032	5,506
Bad debts	758	-
Rent collection fees	100	100
Short leasehold depreciation	2,914	2,786
Plant and machinery depreciation	45	59
Fixtures and fittings depreciation	3,674	3,121
	<u>469,449</u>	<u>517,626</u>

This page does not form part of the statutory financial statements

MELTON MENCAP

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	2021 £	2020 £
Support costs		
Governance costs		
Accountancy and legal fees	2,880	1,708
HR support	1,371	-
	<u>4,251</u>	<u>1,708</u>
Total resources expended	<u>473,700</u>	<u>519,334</u>
Net (expenditure)/income	<u>(17,039)</u>	<u>26,664</u>

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