CHARITY COMMISSION FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/01/2020 **Period start date** **To** 31/12/ 2020 **Period end date**

Charity name: Lilongwe Society for the Protection and Care of Animals (UK)

Charity registration number: 1157171

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	**The objects of the CIO are:** To promote humane behaviour towards animals through: 1) The provision of appropriate care, protection, treatment and security for animals suffering from sickness, injury, maltreatment, poor circumstance or ill usage 2) Educating the public about animals and their care, treatment and welfare needs 3) Advancing education and good practice in veterinary care 4) The prevention and suppression of cruelty and relief of suffering among animals generally - in particular by funding and supporting the work and related programmes of the Lilongwe Society for the Protection and Care of Animals (Malawi).
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	- LSPCA UK focuses on supporting veterinary and education programmes for the benefit of animal welfare, particularly with: LSPCA Malawi (including the Centre for Animal Welfare's programmes and LSPCA's Veterinary Hospital, the only one in Malawi), Malawi's Veterinary School at Lilongwe University of Agriculture and Natural Resources (LUANAR) and the Malawi Veterinary Association. In 2020 LSPCA UK provided two grants to LSPCA Malawi. Firstly an emergency grant to cover a temporary shortfall in salaries/overheads/PPE due to COVID-19, when other sources of income and grants fell. Later in the year, when the COVID-19 situation was much improved in Malawi, LSPCA UK provided a grant to support the launch of LSPCA Malawi's new 'Centre for Animal Welfare Mobile Clinic'.

		LSPCA UK continued to support LSPCA in Malawi through veterinary and animal welfare guidance.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	LSPCA (UK) trustees have all been provided with a copy of the Charity Commission guidance on Public Benefit and will have due regard to the guidance on public benefit when exercising any powers or duties to which the guidance is relevant.

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	LSPCA (UK) has developed a grant making process, which includes submission of a proposal, review by all trustees and successful grantees sign grant conditions and provide reports. We will adopt the recommendations in the Charity Commission's 'Charities and Risk Management' June 2010 guidance for administering grants.

Policy on social investment including program related investment	Para 1.38	LSPCA (UK) does not currently hold, or plan to hold, any investments.
Contribution made by volunteers	Para 1.38	The Secretary to the Board volunteers time to cover administrative duties. LSPCA (UK) does not plan to hire staff or recruit additional volunteers at this time.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	- LSPCA Malawi faced significant challenges in 2020, due to the COVID-19 pandemic. LSPCA put into immediate force a range of measures to protect staff, partners and veterinary clients. LSPCA was given exemption status by Government as an essential service, and so the Veterinary Hospital was allowed to remain open, although operating initially on a skeleton staff and for emergency/serious cases only. Most activities, with the exception of urgent response to suspect canine rabies cases, were paused for several months. As COVID-19 cases dropped in Malawi, community activities, such as the donkey clinics, which are held outside, resumed. - LSPCA UK responded to an urgent grant request for emergency funding to LSPCA Malawi to cover shortages in salaries/overheads/PPE equipment as several donors paused or reduced funding and income from the veterinary clinic fell. The emergency grant of £9718.00 provided immediate support to cover these shortfalls. - In November 2020, LSPCA was operating almost as normal and was able to launch a new 'Centre for Animal Welfare Mobile Clinic'. LSPCA UK provided a grant of £21793.64 to cover: 1) Vehicles for the Community Animal Welfare Centre fieldwork: £18248.51 2) Veterinary equipment, medicines and consumables: £3545.13 The aim is for this project to become self-sustaining. The mobile clinic will operate 'commercial days' in high income areas 1-2 days per week where pet owners have limited access to veterinary services, mainly around Lilongwe but with visits also to Mzuzu (400 km from Lilongwe) where there is currently no veterinary clinic. The income on commercial days will be boosted by the selling products such as flee & worm treatment, dog biscuits, collars etc. The commercial days will generate income to fund the other 3 days/week when the mobile clinic will attend clients in low income areas where residents cannot pay more than cost price for treatment and medication, and often are not able to pay at all. Clinic days

		will be divided between domestic and farm animal days in rural areas. Any serious cases, which cannot be dealt with 'in the field' will be referred to the LSPCA hospital. LSPCA UK was delighted to support this new initiative, which will reach thousands of animals per year, many of which would otherwise never have access to veterinary care. Ensuring the health and welfare of domestic and farm animals brings significant public health benefits and can help to support livelihoods of farmers.

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	The donation from IVC to LSPCA UK in 2019 was much welcomed and as well as enabling LSPCA UK to deliver a very successful veterinary work experience visit to Scotland for 12 Malawi vet graduates and their professor in 2019, it also enabled us this year to support LSPCA Malawi's new community animal welfare mobile clinics.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the close of this period, i.e. 31st December 2020, LSPCA UK had a balance of £24 235
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	LSPCA has a reserves policy agreed by the Board to retain £10,000 to enable an immediate response to any emergency requests for funding from Malawi partners. The full Board agrees all requests for funding.
Amount of reserves held	Para 1.22	£10,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	As a CIO, the trustees are the members, and a voluntary secretary to the Board handles administrative duties. An ex-officio trustee post is held by the Chair of LSPCA Malawi. Trustees are nominated by current members of the Board and are seconded during Board meetings. New trustees are agreed by the full Board.

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees sign a Code of Conduct and are provided with all relevant Charity Commission documents on the responsibilities of being a trustee.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Lilongwe Society for the Protection and Care of Animals (UK)
Other name the charity uses	LSPCA UK
Registered charity number	1157171
Charity's principal address	c/o Donnamarie O'Connell, Secretary to LSPCA UK Board, 22 Hazelhurst Crescent, Horsham, RH12 1XB.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adam Tjolle	Chair		LSPCA (UK)
2	Professor Tim Gondwe	Ex-officio	30/11/2020	LSPCA (UK)
3	Mark Richard Palmer	Trustee		LSPCA (UK)
4	Ruth Petricia Anne Maclean	Trustee		LSPCA (UK)
5	Irene Robertson Bradley	Trustee		LSPCA (UK)
6	Sandra Tjolle	Trustee		LSPCA (UK)
7	Keith Chandler	Trustee		LSPCA (UK)
8	Jo Spiller	Trustee		LSPCA (UK)

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above. **Signed on behalf of the charity's trustees**		
Signature(s)		
Full name(s)	Adam	Tjolle
Position (eg Secretary, Chair, etc)	Chair	
Date	30 October 2021	

CHARITY COMMISSION FOR ENGLAND AND WALES

Lilongwe Society for the Protection and Care of Animals (U	1157171

Receipts and payments accounts

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For the period from	Period start date 01/01/2020	To	Period end date 31/12/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
		-	-	-	100,000
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total *(Gross income for AR)*	-	-	-	-	100,000
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	100,000
A3 Payments					
Emergency COVID-19 grant (staff salaries, overheads, PPE)	£9,737.00	-	-	9,737	
Vehicles for the Community Animal Welfare Centres fieldwork(£18248.51) + vet equipment/meds/consumables (£3545.13)	£21,793.64	-	-	21,794	
		-	-	-	
Bank charge	19	-	-	19	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
Sub total	31,550	-	-	31,550	54,223
A4 Asset and investment purchases, (see table)					
N/A	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	31,550	-	-	31,550	54,223
Net of receipts/(payments)	-31,550	-	-	- 31,550	45,777
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	55,785	-	-	55,785	10,008
Cash funds this year end	24235	-	-	24,235	55,785

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account LSPCA UK	24,235	-	-
		-	-	-
		-	-	-
	Total cash funds	24,235	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	N/A	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	N/A		-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	N/A		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	N/A		-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Adam Tjolle	29-Oct-21

	Irene Bradley	**29/10/2021**