



Trustees' Annual Report for the period

Period start date			Period end date		
From	1	September	2021	To	31
					August
					2022

Section A

Reference and administration details

Charity name

The Friends of Colerne Church

Other names charity is known by

None

Registered charity number (if any)

1157116

3 Box View

Colerne

Chippenham

Postcode

SN14 8DH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Raymond Leonard BARKER	Chairman		The Trustees
2	Lavinia Mary WILSON			The Trustees
3	Fiona Anne HARTLEY		Resigned 6 June 2022	The Trustees
4	Peter John BROOKES		Appointed 20 June 2022	The Trustees
5	Sarah Jane Margaret Alexander EDMONDS		Appointed 20 June 2022	The Trustees

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

Managing Committee:

Chairman - Ray Barker;

The Trustees;

Other Committee Members - Margaret Edmonds, Karen Brzezicki, Rob Featherstone, Robert Jones, Sue Jones, Serena Gambarini.

In the absence of an appointed Treasurer, Peter Brookes has resumed this role temporarily.

Normal committee meetings have now resumed after the pandemic.

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution of a Charitable Incorporated Organisation dated 1 March 2014 and approved 19 May 2014.

How the charity is constituted
(eg. trust, association, company)

The Charity is a Charitable Incorporated Organisation (CIO).

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed by a resolution passed at a meeting of the charity trustees in accordance with the requirements of the constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Review of Major Risks

The majority of the Friends activities do not require any significant commitment of funds and the financial risks are therefore low. An exception is the Bonfire where the cost of fireworks etc. (approximately £1700 this year) might not be recovered if the weather on the night was very bad. If the Bonfire were to be cancelled the stocks would have to be held over to the following year as they are not on a sale or return basis. The Trustees consider this financial risk justified in the light of the potential to generate income in good years and because of the value of the event to the village as a whole.

The bonfire and fireworks have always been recognised as the greatest source of safety risks. A thorough review of the risk assessment and the insurer's safety recommendations is carried out each year before the display.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to advance the Christian religion for the benefit of the public by:

Raising funds towards the cost of any repairs or restoration required to the fabric or structure of the Parish Church and Churchyard of Colerne;

Organising and encouraging the provision of voluntary labour to carry out repairs and maintenance to the Church and Churchyard, or to take part in related fund raising activities;

Encouraging the attendance of people living within the Parish of Colerne at the services of the Church.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities of the Friends are to organise fundraising events to support present or future repairs or restoration of the church and churchyard.

The Trustees have assessed these activities against the Charity Commission guidance on public benefit and consider that they are fully consistent with both the guidance and the objects of the Charity.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Grant-making Policy

At the end of the year the bank balance is £79,240. This money stands available to be spent on repairs or restoration whenever necessary. The normal process is for the Parochial Church Council to request a grant for specific items of work from the Friends. If the Trustees consider the request is covered by the Friends objects then the money is paid to the PCC who manage the work.

Investment Selection Policy

The Friends do not hold investments.

The Friends cash balance is held in a current bank account with Santander. At the start of the year there were deposit accounts with the Charities Deposit Fund (COIF) and the Bath Building Society (BBS). On 16 December 2021 the COIF account was closed because of the poor historic rate of interest offered. A new Charity account was opened with the BBS in addition to the BBS 30 days' account. As the Charity account is instant access and offers better interest the funds in the 30 day notice account are being progressively transferred to it and the 30 day notice account will be closed in October 2022.

At the end of this financial year approximately 70% of the funds are held in BBS Charity account, 18% in the 30 Day account and 12% in Santander.

Volunteers

All officers, members and other active supporters are volunteers. There are no paid associates. The Trustees are very grateful for the voluntary support

Summary of the main achievements of the charity during the year

Income and Fund Raising

The money donated to the Friends is a major source of funds for the PCC to maintain the church and churchyard for the benefit of all the local community.

The gross income for the year was £17,237, which is a significant increase on previous years; and the net income after costs and expenses (not including grants) was £12,395.

The contributions of the principal activities were as follows.

May Fair 2022.

After cancellations in 2020 and 2021 due to the pandemic there was clearly a huge appetite in the village for the return of the May Fair. The Fair raised £5849, which is more than any previous year.

Bonfire Night 2021.

The 2021 bonfire night and fireworks display raised £5284, which is almost double the average for the last three years the event was held. The attendance was noticeably greater than in previous years, in part due to the lifting of pandemic restrictions and in part because a number of competing events were not held this year. Overall it was agreed that the evening was a great success attracting many family groups to an enjoyable village event, which is what the Friends always aim to achieve rather than seeking solely to maximise profit.

The Trustees and Committee give special thanks to all those who worked so hard this year to build an impressive bonfire and provide a spectacular fireworks display.

The Trustees thank Mr and Mrs Harvey for allowing us the use of their field despite the considerable disruption this causes. We would also like to thank the residents of Eastrip Lane for bearing with the intrusion on the night.

The Trustees thank Hunter French and John Robinson for their generous sponsorship of the event.

Subscriptions. The total subscription income was £620. In addition £364 was reclaimed in Gift Aid on subscriptions and donations for the year to April 2022.

Donations. £1110 was received in donations during the year.

Deposit Account Interest. As described above the reserves have now been transferred from COIF to the Bath Building Society. £0.22 was received in interest from COIF and £50 from BBS.

Expenditure

No grants were made to the PCC during the year.

The cost of running our events came to a total of £3980.

The cost of insurance was £562 – the only administrative expense.

With the help of a generous donation a replacement Candy Floss machine was purchased for the May Fair, the old machine having become electrically unsafe.

Section E

Financial review

Brief statement of the charity's policy on reserves

When income exceeds expenditure in the current year it is the Trustees' policy to build a reserve towards a major item of future expenditure. These reserves are in no way binding and the money is still available to be spent should a serious problem be found elsewhere in the church or churchyard.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Friends committee always aim to ensure that costs and expenses are kept to a minimum. For every £1 received this year, 72p will be available for grants, which is in line with figures for pre-pandemic years.

Many large charities now state the amount available for grants as a percentage of income "after expenses" and a figure around 90% is common. If expenses are taken to be the cost of running events plus insurance and licensing costs then the figure for the Friends this year is effectively 100%. This is achieved by the generous donation of time and resources by the Committee and the many volunteers who support the Friends.

Section F

Other optional information

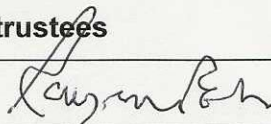
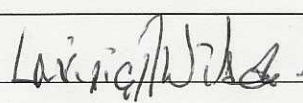
The Trustees would like to thank Karen Sayers for carrying out the examination of the accounts.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	RAYMOND BARKER	LAVINIA WILSON
Position (eg Secretary, Chair, etc)	CHAIR	TRUSTEE
Date	7 NOVEMBER 2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Friends of Colerne Church

1157116

Receipts and payments accounts

CC16a

For the period
from

01/09/2021

To

31/08/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
May Fair	6,837	-	-	6,837	-
Fireworks	8,256	-	-	8,256	-
Subscriptions - Standing Order	320	-	-	320	270
Subscriptions - Other	300	-	-	300	260
Donations	1,110	-	-	1,110	-
Gift Aid	364	-	-	364	-
COIF Interest	0	-	-	0	1
Bath Building Society Interest	50	-	-	50	179
	-	-	-	-	-
Sub total (Gross income for AR)	17,237	-	-	17,237	710
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	17,237	-	-	17,237	710
A3 Payments					
May Fair Expenditure	988	-	-	988	20
Fireworks Expenditure	2,973	-	-	2,973	-
Support Costs	582	-	-	582	510
Grants Paid	-	-	-	-	12,795
Candy Floss Machine	300	-	-	300	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	4,843	-	-	4,843	13,325
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,843	-	-	4,843	13,325
Net of receipts/(payments)	12,395	-	-	12,395	- 12,615
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	66,845	-	-	66,845	79,460
Cash funds this year end	79,240	-	-	79,240	66,845

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	COIF Deposit Account	-	-	-
	Santander Current Account	9,959	-	-
	Bath Building Society	69,281	-	-
	Total cash funds	79,240	-	-
	(agree balances with receipts and payments account(s))			

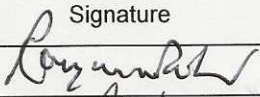
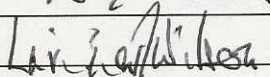
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	RAYMOND BARKER	7/11/22
	LAVINIA WILSON	7/11/22