

TOWN PASTORS (BURY ST EDMUNDS)

England & Wales · Charity number 1157108

Details

Other names	BURY TOWN PASTORS
Status	Registered
Legal form	CIO
Registered	2014-05-19
Register	View on the Charity Commission register

Contact

Address	Sundial House Bargate Lane West Row Bury St. Edmunds IP28 8PS
Phone	07594334215
Email	info@burytownpastors.org.uk
Website	www.burytownpastors.org.uk

Activities

Objects: TO ADVANCE THE CHRISTIAN FAITH FOR THE BENEFIT OF THE PUBLIC IN BURY ST EDMUNDS SUFFOLK AND SURROUNDING DISTRICTS AND IN OTHER PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE TRUSTEES MAY FROM TIME TO TIME THINK FIT PARTICULARLY BUT NOT EXCLUSIVELY BY MEANS OF CARING, LISTENING AND HELPING PEOPLE ON THE STREETS AND AT VARIOUS VENUES DAY OR NIGHT AND TO FULFIL SUCH OTHER PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED TO THE CHARITABLE WORK OF THE CHARITY.

Activities: Bury Town Pastors express their Christian faith by patrolling the bar and club area of Bury St Edmunds town centre on Friday and Saturday nights from 10pm to 4am, offering care and assistance in a non-judgmental and unconditional way. They seek to be a positive, friendly presence on the streets, offering support to vulnerable people, de-escalating potential trouble and helping to keep people safe.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Religious Activities
- **Who:** Children/young People, The General Public/mankind

Geography

- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£27,387	£23,036	-	-
2024-03-31	£21,990	£21,668	-	-
2023-03-31	£19,240	£21,216	-	-
2022-03-31	£26,533	£20,220	-	-
2021-03-31	£15,487	£15,132	-	-

Trustees

Name	Role	Appointed
Benjamin Roger Greeves	Chair	2021-11-23
Anthony John Hitchcock		2024-11-25
Derek William Gadd		2019-01-22
John Leonard Sullivan		2017-09-26
MRS JO COPSEY		2007-11-13
Philip Martyn Lloyd-Jones		2018-04-05
Sharon Jane Steven		2024-11-25

TOWN PASTORS (BURY ST EDMUNDS)

England & Wales - Charity number 1157108

Accounts



Trustees' Annual Report for the period



Period start date			Period end date				
From	Day 1 st	Month April	Year 2024	To	Day 31 st	Month March	Year 2025

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Sullivan	Chair		
2	Ben Greeves	Deputy Chair		
3	Joanna Copsey	Co-ordinator		
4	Derek Gadd	Treasurer		
5	Philip Lloyd-Jones	Safeguarding Officer		
6	Anthony Hitchcock		Appointed 25.11.2024	
7	Sharon Steven		Appointed 25.11.2024	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by existing Trustees

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system and procedures to manage them.

The Trustees of Town Pastors (Bury St Edmunds) have given consideration to the major risks to which the charity is exposed and satisfied themselves that systems or procedures are established in order to manage those risks.
The Trustees of Town Pastors (Bury St Edmunds) also ensure that appropriate insurance cover is maintained.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the Christian faith for the benefit of the public in Bury St Edmunds Suffolk and surrounding districts and in other parts of the United Kingdom or the world as the trustees may from time to time think fit particularly but not exclusively by means of caring, listening and helping people on the streets and at various venues day or night and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected to the charitable work of the charity.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Town Pastors (Bury St Edmunds) express their Christian faith for the benefit of the public by patrolling the bar and club area of Bury St Edmunds town centre from 10.00pm – 4.00am on weekend nights, offering care and support to those in need. While on duty, Town Pastors are supported by a prayer team; some praying at a town centre venue and some in their own homes.

The main activities undertaken for the benefit of the public in general are:

- Helping to make people feel safe (fear of crime is a very real issue).
- Helping those who have consumed excessive amounts of alcohol. Town Pastors care for and support vulnerable, intoxicated individuals who are incapable of looking after themselves and might otherwise be subject to assault and/or in need of medical attention. As well as helping to keep people safe, this decreases the necessity for police intervention, ambulance callouts and hospital admissions.
- Defusing potentially violent situations. Town Pastors are often able to calm tense or aggressive situations by providing a friendly presence, in a non-judgemental and non-confrontational way.
- Reducing crime and anti-social behaviour. Town Pastors are visible capable guardians and have an important role in discouraging crime and anti-social behaviour.
- Giving pastoral care and support for individuals in distress, with difficult or overwhelming personal circumstances and/or with mental health issues.
- Providing water which improves hydration and general attitude therefore reducing the risk of intolerant or aggressive behaviour.
- Providing chocolate which raises blood sugar levels, which are frequently significantly lowered by the consumption of excessive alcohol.

The Trustees of Town Pastors (Bury St Edmunds) have carried out the purposes of Town Pastors (Bury St Edmunds) for public benefit by making decisions that have had due regard for public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Contribution made by volunteers

The Trustees of Town Pastors (Bury St Edmunds) acknowledge the service to the community and dedicated commitment of all the Town Pastors and of all the Prayer Team members who support the Town Pastors while they are on duty.

Volunteering as a Town Pastor or as a Prayer Team member involves being on-duty at anti-social hours between 10.00pm and 4.00am.

The Trustees of Town Pastors (Bury St Edmunds) are very grateful for all the volunteers who give up not only their time but also their sleep, to help ensure the safety and well-being of those enjoying a night out in Bury St Edmunds.

Summary of the main achievements of the charity during the year

Town Pastors (Bury St Edmunds) have approximately 19 active Town Pastors and 38 Prayer Team members drawn from approximately 30 different churches of various denominations in Bury St Edmunds and surrounding area. All are volunteers who commit to being 'on-duty' once a month.

Regular patrols on Saturday nights have continued throughout the year. Town Pastors also patrolled on New Year's Eve.

Town Pastors (along with numerous other voluntary organisations) are finding that, as more time passes since the pandemic, there is gradually becoming more interest in volunteering and new recruits are beginning to come forward. It has taken considerably longer than anyone could have anticipated to get to this point.

Town Pastors (Bury St Edmunds) recruited and trained:

- four new Town Pastors in April/May 2024
- one new Prayer Team member in September 2024
- one new Prayer Team member in March 2025

During the year, Town Pastors worked alongside other agencies, including the police, ambulance service and CCTV control room staff, helping to make Bury St Edmunds a safer place on Saturday nights. Regular communication with West Suffolk Council Rough Sleeper Prevention Team has continued throughout the year.

Town Pastors are involved with providing assistance to those in need and helping to get people safely home in the early hours of the morning. Town Pastors help to calm volatile situations and to reduce crime and disorder. They also remove dangerous items (such as bottles and glasses) from the streets.

Statistics are compiled for the year, showing 'Town Pastor Activities' within each of fifteen specific categories.

- Town Pastors ensured the personal safety/wellbeing of 156 people; this included making sure vulnerable people got safely to their transport, were walked home, or were reunited with friends.
- Town Pastors cared for 36 people who were excessively drunk and unable to look after themselves. In addition, each person was kept safe from theft of personal belongings or becoming a victim of crime, assault or sexual assault.
- Town Pastors gave out 326 bottles of water, primarily helping to rehydrate those who have consumed large quantities of alcohol.
- Town Pastors gave pastoral support and care to 81 people who were facing significant issues, distressed and/or have mental health issues.
- On 32 occasions Town Pastors were able to prevent/reduce crime, often by defusing fights or calming potentially aggressive situations. This reduced personal injury and the need for police intervention or for arrests to be made.
- Town Pastors removed over 348 bottles and glasses (potential weapons) from the streets of Bury St Edmunds.
- Town Pastors had 56 interactions with people who are homeless (or presenting as homeless) and 10 situations where they observed but didn't interact with someone who is homeless (or presenting as homeless). Lack of interaction is usually due to the person being asleep.

Town Pastors are regularly thanked by people they meet on a Saturday night. This may be general thanks and appreciation, or thanks for help they (or their friends or family members) received from Town Pastors on a specific occasion.

When Town Pastors are on patrol, people quite often come up and say, 'you saved my life'. Often this means that Town Pastors helped them find their friends, or looked after them while they were throwing up on the pavement, or called someone to come and collect them etc.

But sometimes Town Pastors do actually help to save someone's life, as this recent conversation shows...

Town Pastors were approached by a man who wanted to express his thanks and appreciation for help he had received from the Town Pastors in Bury St Edmunds some years earlier. He explained that he had been in a very bad dark place and often felt suicidal, thinking his life would never get any better so there was no point carrying on. He was so appreciative that Town Pastors had shown him love and care on a number of occasions when he was suicidal, which had helped him not to take his life. He was so grateful for encouragement to keep going and he said that, at that time, he could never have imagined that he would be where he is now...in his second year of a four year university degree, studying a subject that he loves!

During the year, Town Pastors in Bury St Edmunds have ensured the safety of a number of people who were suicidal. On some occasions this has been providing a listening ear until the person felt in a better place, and on other occasions Town Pastors have involved the ambulance service and/or the police in order to make sure that the person was taken to a place of safety.

The figures and this account demonstrate that Town Pastors have had a considerable impact on people and situations they have encountered while patrolling on Saturday nights during the year.

Town Pastors (Bury St Edmunds) were delighted to appoint two new trustees in November 2024.

Maintaining an adequate level of volunteers is an ongoing challenge.

Town Pastors (Bury St Edmunds) closed the year planning a recruitment drive in preparation for a Town Pastor training course taking place in May/June 2025.

Section E

Financial review

Brief statement of the charity's policy on reserves

Town Pastors (Bury St Edmunds) has a policy to hold unrestricted reserves of between four and six months of forecast expenditure.

Despite some cash flow concerns mid-way through the year, Town Pastors (Bury St Edmunds) were again blessed with higher than expected income particularly during the latter part of 2024/2025 resulting in a good level of reserves by the year end. On 31st March 2025 Town Pastors (Bury St Edmunds) had unrestricted reserves cover of 5.6 months of forecast annual expenditure for the ensuing year. Looking forward, unrestricted reserves cover is forecast to oscillate between 4 and 5.5 months during 2025/2026.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Town Pastors (Bury St Edmunds) main sources of funding received during year-end 31st March 2025 were:

- Crime and Disorder Reduction grant from Suffolk Police and Crime Commissioner
- Suffolk Community Foundation through the Miller Trust Grantmaking Programme
- Grant from Bury St Edmunds Town Council
- Grant from the Tudwick Foundation
- Grant from the Garfield Weston Foundation
- Donations from local churches
- Donations from individuals
- Donations from organisations and businesses

Total income for the year to 31 March 2025 is £27,387 resulting in a surplus over expenditure of £4,351 (2024: income £21,990 with a surplus over expenditure of £322).

Reserves at the year-end are £16,647 (2024: £12,296), including restricted funds of £5,235 (no restricted funds held on 31 March 2024).

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Leonard Sullivan	Joanna Jane Lankester Copsey
Position (eg Secretary, Chair, etc)	Chair	Co-ordinator
Date	11.7.2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Town Pastors (Bury St Edmunds)	Charity no.
Known as: Bury Town Pastors	1157108



Receipts and payments accounts

For the year from	1st April 2024	To	31st March 2025
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Section A Receipts and payments

	Unrestricted funds £	Restricted funds £ (Note 2)	Total funds £	Last year £
Receipts				
Grant: Suffolk Police and Crime Commissioner	-	10,000	10,000	10,500
Grants: Others	-	9,000	9,000	-
Church giving	7,736	-	7,736	4,828
Individual giving	240	20	260	5,315
Gift Aid	-	-	-	25
Donations from organisations	295	-	295	1,210
Income from events organised by third parties	-	-	-	-
Interest on funds on deposit	81	-	81	102
Sundry income	15	-	15	10
Total receipts	8,367	19,020	27,387	21,990
Payments				
Operating costs				
Pastors operating costs	30	1,144	1,174	892
Pastors equipment	-	789	789	720
Pastors uniforms	-	-	-	-
Prayer Base costs	1,272	454	1,726	1,623
Prayer Base travel	187	91	278	437
Personnel and training	26	1,075	1,101	391
DBS checks and sundry expenses	6	36	42	53
Sub-total: Operating costs	1,521	3,589	5,110	4,116
Administration costs				
Coordinators salary	6,582	8,545	15,127	14,487
Pension contributions	434	20	454	435
Staff travelling and training costs	447	96	543	868
Town Pastors Central contribution	-	650	650	580
Insurance	-	532	532	532
Office and training equipment	-	-	-	-
Stationery and postage	27	266	293	368
Telephone and broadband costs	240	-	240	240
Subscriptions and licences	-	85	85	40
Sundry expenses	-	2	2	2
Sub-total: Administration costs	7,730	10,196	17,926	17,552
Total payments	9,251	13,785	23,036	21,668
Net receipts/(payments)	(884)	5,235	4,351	322
Transfers between funds	-	-	-	-
Funds as at 1st April 2024	12,296	-	12,296	11,974
Funds as at 31st March 2025	11,412	5,235	16,647	12,296



CHARITY COMMISSION
FOR ENGLAND AND WALES

Town Pastors (Bury St Edmunds)	Charity no.
Known as: Bury Town Pastors	1157108



Receipts and payments accounts

For the year from	1st April 2024	To	31st March 2025
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Section B Statement of assets and liabilities at the end of the year

Year to 31st March 2025

	Unrestricted funds £	Restricted funds £	Total funds £
Funds: represented by:			
Bank current and deposit accounts	11,363	5,235	16,598
Cash in hand	144	-	144
Creditor: Town Pastors Central	(95)	-	(95)
Total funds	11,412	5,235	16,647

Section C Notes to receipts and payments accounts

1. Accounting policies

Accounting basis

The accounts, including notes thereto, show all funds which are governed by the Charity presented on a cash received and paid basis. The accounts are prepared in accordance with the requirements of the Charities Act 2011.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for specified purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for specific purposes.

Further explanation of the nature and purpose of each fund is included in note 2.

2. Grants received and other restricted income

	Restricted funds £	Last year £
Grants received		
Suffolk Police and Crime Commissioner Crime and Disorder Reduction Grant - apportionment of grant awarded to Town Pastor schemes in Suffolk (For operating expenditure including a portion of staff costs and administrative overheads)	10,000	10,500
Bury St Edmunds Town Council (For First Aid training, DBS checks and leaflets) - Balance at 31 March 2025: £235	1,000	-
Tudwick Foundation (For running costs)	3,000	-
Funding from Suffolk Community Foundation through:		
Miller Trust Grant Making Programme (For staff and office costs) - Balance at 31 March 2025: £2,000	2,000	-
Garfield Weston Foundation (For core and general costs) - Balance at 31 March 2025: £3,000	3,000	-
Total Grants (restricted £19,000; 2024: £10,500)	19,000	10,500
Restricted income (other than grants):		
Individual donation (For stationery)	20	10
Total grant and restricted income	19,020	10,510



CHARITY COMMISSION
FOR ENGLAND AND WALES

Town Pastors (Bury St Edmunds)	Charity no.
Known as: Bury Town Pastors	1157108



Receipts and payments accounts

For the year from	1st April 2024	To	31st March 2025
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Section C Notes to receipts and payments accounts continued

3. Guarantees and secured debts

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

4. Trustees remuneration and benefits

Mrs J J L Copsey, who is a trustee, is employed as Charity Coordinator and, as provided by the Charity Constitution she is remunerated in that role. During the year remuneration paid, including employers pension contributions and pay rolled benefits was £15,821 (2024: £15,162). She is not remunerated for work as a trustee of the charity.

Excluding reimbursed out of pocket expenses incurred wholly in respect of the operation of the Charity, there were no other payments made to trustees during the year in their capacity as Charity trustees.

Section D Approval

The Board of Trustees have approved the receipts and payments accounts for the year to 31st March 2025 on pages 1 to 3 above and the accounts are signed on their behalf by:

Signature	Print Name	Date of approval
	John Sullivan (Chair)	6/8/25
	Derek Gadd (Treasurer)	6/8/25

Town Pastors (Bury St Edmunds)

Operating as: Bury Town Pastors

Independent Examiner's report to the Trustees

I report on the attached accounts for the year ended 31 March 2025.

Respective responsibilities of the Trustees and Examiner

As the Trustees of Town Pastors (Bury St Edmunds) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011. You consider that there is no legal or other general requirement for an audit and an independent examination is required.

I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under that Act.

Basis of Independent Examiner's report

An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

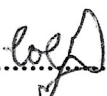
Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act 2011; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Colin Firth
10 Garden Close
Great Barton
Bury St Edmunds
Suffolk
IP31 2SY

Signed..........

Dated.....28/7/25.....

TOWN PASTORS (BURY ST EDMUNDS)

England & Wales - Charity number 1157108

Accounts



Trustees' Annual Report for the period



Period start date			Period end date				
From	Day 1 st	Month April	Year 2023	To	Day 31 st	Month March	Year 2024

Section A Reference and administration details

Charity name

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Registered charity number (if any)

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(e.g. trust deed, constitution)

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How the charity is constituted
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Charitable Incorporated Organisation

Trustee selection methods
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Appointed by existing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
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The Trustees of Town Pastors (Bury St Edmunds) have given consideration to the major risks to which the charity is exposed and satisfied themselves that systems or procedures are established in order to manage those risks.
The Trustees of Town Pastors (Bury St Edmunds) also ensure that appropriate insurance cover is maintained.

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Summary of the objects of the charity set out in its governing document

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The main activities undertaken for the benefit of the public in general are:

- Helping to make people feel safe (fear of crime is a very real issue).
- Helping those who have consumed excessive amounts of alcohol. Town Pastors care for and support vulnerable, intoxicated individuals who are incapable of looking after themselves and might otherwise be subject to assault and/or in need of medical attention. As well as helping to keep people safe, this decreases the necessity for police intervention, ambulance callouts and hospital admissions.
- Defusing potentially violent situations. Town Pastors are often able to calm tense or aggressive situations by providing a friendly presence, in a non-judgemental and non-confrontational way.
- Reducing crime and anti-social behaviour. Town Pastors are visible capable guardians and have an important role in discouraging crime and anti-social behaviour.
- Giving pastoral care and support for individuals in distress, with difficult or overwhelming personal circumstances and/or with mental health issues.
- Providing water which improves hydration and general attitude therefore reducing the risk of intolerant or aggressive behaviour.
- Providing chocolate which raises blood sugar levels, which are frequently significantly lowered by the consumption of excessive alcohol.

The Trustees of Town Pastors (Bury St Edmunds) have carried out the purposes of Town Pastors (Bury St Edmunds) for public benefit by making decisions that have had due regard for public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

Contribution made by volunteers

The Trustees of Town Pastors (Bury St Edmunds) acknowledge the service to the community and dedicated commitment of all the Town Pastors and of all the Prayer Team members who support the Town Pastors while they are on duty.

Volunteering as a Town Pastor or as a Prayer Team member involves being on-duty at anti-social hours between 10.00pm and 4.00am.

The Trustees of Town Pastors (Bury St Edmunds) are very grateful for all the volunteers who give up not only their time but also their sleep, to help ensure the safety and well-being of those enjoying a night out in Bury St Edmunds.

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Town Pastors (Bury St Edmunds) have approximately 19 active Town Pastors and 42 Prayer Team members drawn from approximately 30 different churches of various denominations in Bury St Edmunds and surrounding area. All are volunteers who commit to being 'on-duty' once a month.

Regular patrols on Saturday nights have continued throughout the year. Due to lower numbers of volunteers, Town Pastors have continued to patrol on one night a week instead of both weekend nights.

Despite there still being a considerable amount of apprehension about committing to new things caused by the pandemic, Town Pastors (Bury St Edmunds) recruited and trained:

- two new Town Pastors in April/May 2023
- one new Prayer Team member in August 2023
- one new Town Pastor and two new Prayer Team members in November 2023

Opportunities for raising awareness about Town Pastors (Bury St Edmunds) are returning to a pre-Covid level, including invitations for giving talks and attending events.

During the year, Town Pastors worked alongside other agencies, including the police, ambulance service and CCTV control room staff, helping to make Bury St Edmunds a safer place on Saturday nights. Regular communication with West Suffolk Council Rough Sleeper Prevention Team has continued throughout the year.

Town Pastors are involved with providing assistance to those in need and helping to get people safely home in the early hours of the morning. Town Pastors help to calm volatile situations and to reduce crime and disorder. They also remove dangerous items (such as bottles and glasses) from the streets.

Statistics are compiled for the year, showing 'Town Pastor Activities' within each of fifteen specific categories.

- Town Pastors ensured the personal safety/wellbeing of 197 people; this included making sure vulnerable people got safely to their transport, were walked home, or were reunited with friends.
- Town Pastors cared for 35 people who were excessively drunk and unable to look after themselves. In addition, each person was kept safe from theft of personal belongings or becoming a victim of crime, assault or sexual assault.
- Town Pastors gave out 335 bottles of water, primarily helping to rehydrate those who have consumed large quantities of alcohol.
- Town Pastors gave pastoral support and care to 67 people who were facing significant issues, distressed and/or have mental health issues.
- On 46 occasions Town Pastors were able to prevent/reduce crime, often by defusing fights or calming potentially aggressive situations. This reduced personal injury and the need for police intervention or for arrests to be made.
- Town Pastors removed over 366 bottles and glasses (potential weapons) from the streets of Bury St Edmunds.
- Town Pastors had 38 interactions with people who are homeless (or presenting as homeless) and 7 situations where they observed but didn't interact with someone who is homeless (or presenting as homeless).

Lack of interaction is usually due to the person being asleep.

These figures show that Town Pastors have been busy as they have patrolled on Saturday nights during the year. It should be noted that these figures are lower than pre-pandemic statistics which included patrols on two nights each weekend.

The effects of the Covid-19 pandemic have continued to have an impact on recruitment, due to many people still being reluctant to commit to new volunteering roles. This trend is being seen across churches and the voluntary sector. Maintaining an adequate level of volunteers is an ongoing challenge.

Town Pastors (Bury St Edmunds) closed the year planning a recruitment drive in preparation for a Town Pastor training course taking place in May/June 2024.

Section E Financial review

Brief statement of the charity's policy on reserves

Town Pastors (Bury St Edmunds) has a policy to hold unrestricted reserves of between four and six months of forecast expenditure.

Town Pastors (Bury St Edmunds) were again blessed with higher than expected income during 2023/2024 resulting in a good level of reserves, particularly in the latter part of the year. On 31st March 2024 Town Pastors (Bury St Edmunds) had just over 6 months reserves, being the top of the policy range. Looking forward, reserves cover is forecast to oscillate between 4 and 5.5 months for the remainder of 2024/2025.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Town Pastors (Bury St Edmunds) main sources of funding received during year-end 31st March 2024 were:

- Crime and Disorder Reduction grant from Suffolk Police and Crime Commissioner
- Donations from local churches
- Donations from individuals
- Donations from organisations and businesses



Total income for the year to 31 March 2024 is £21,990 (2023: surplus over expenditure £322). (2023: £19,240 with an income deficit of £1,976). Reserves at the year-end are £12,296 (2023: £11,974). No restricted fund were held at 31 March 2024 (2023: £2,000).

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Leonard Sullivan	Joanna Jane Lankester Copsey
Position (eg Secretary, Chair, etc)	Chair	Co-ordinator
Date	24.6.2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Town Pastors (Bury St Edmunds)	Charity no.
Known as: Bury Town Pastors	1157108



Receipts and payments accounts

For the year from	1st April 2023	To	31st March 2024
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Section A Receipts and payments

	Unrestricted funds £	Restricted funds £ (Note 2)	Total funds £	Last year £
Receipts				
Grant: Suffolk Police and Crime Commissioner	-	10,500	10,500	10,000
Grants: Others	-	-	-	2,000
Church giving	4,828	-	4,828	4,553
Individual giving	5,305	10	5,315	812
Gift Aid	25	-	25	-
Donations from organisations	1,210	-	1,210	579
Income from events organised by third parties	-	-	-	1,270
Interest on funds on deposit	102	-	102	14
Sundry income	10	-	10	12
Total receipts	11,480	10,510	21,990	19,240
Payments				
Operating costs				
Pastors operating costs	69	823	892	931
Pastors equipment	-	720	720	781
Pastors uniforms	-	-	-	130
Prayer Base costs	1,451	172	1,623	1,255
Prayer Base travel	319	118	437	416
Personnel and training	25	366	391	385
DBS checks and sundry expenses	5	48	53	60
Sub-total: Operating costs	1,869	2,247	4,116	3,958
Administration costs				
Coordinators salary	5,589	8,898	14,487	13,742
Pension contributions	435	-	435	412
Staff travelling and training costs	368	500	868	601
Town Pastors Central contribution	580	-	580	703
Insurance	-	532	532	515
Office and training equipment	-	-	-	654
Stationery and postage	75	293	368	303
Telephone and broadband costs	240	-	240	240
Subscriptions and licences	-	40	40	83
Sundry expenses	2	-	2	5
Sub-total: Administration costs	7,289	10,263	17,552	17,258
Total payments	9,158	12,510	21,668	21,216
Net receipts/(payments)	2,322	(2,000)	322	(1,976)
Transfers between funds	-	-	-	-
Funds as at 1st April 2023	9,974	2,000	11,974	13,950
Funds as at 31st March 2024	12,296	-	12,296	11,974



CHARITY COMMISSION
FOR ENGLAND AND WALES

Town Pastors (Bury St Edmunds)	CHARITY NO.
Known as: Bury Town Pastors	1157108



Receipts and payments accounts			
For the year from	1st April 2023	To	31st March 2024

Section B Statement of assets and liabilities at the end of the year

Year to 31st March 2024

Funds: represented by:	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Bank current and deposit accounts	12,257	-	12,257
Cash in hand	101	-	101
Creditor: Town Pastors Central	(62)	-	(62)
Total funds	12,296	-	12,296

Section C Notes to receipts and payments accounts

1. Accounting policies

Accounting basis

The accounts, including notes thereto, show all funds which are governed by the Charity presented on a cash received and paid basis. The accounts are prepared in accordance with the requirements of the Charities Act 2011.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for specified purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for specific purposes.

Further explanation of the nature and purpose of each fund is included in note 2.

2. Grants received and other restricted income

	Restricted funds £	Last year £
Grants received		
Suffolk Police and Crime Commissioner Crime and Disorder Reduction Grant - apportionment of grant awarded to Town Pastor schemes in Suffolk (<i>For operating expenditure including a portion of staff costs and administrative overheads</i>)	10,500	10,000
Funding from Suffolk Community Foundation through:		
Suffolk Giving Fund (<i>For staff and volunteer costs</i>)	-	2,000
Sub-total: Grants (restricted income)	10,500	12,000
Other restricted income:		
Bury St Edmunds Round Table (<i>For office and training equipment</i>)	-	250
Individual donation (<i>For stationery</i>)	10	-
Total restricted income	10,510	12,250



CHARITY COMMISSION
FOR ENGLAND AND WALES

Town Pastors (Bury St Edmunds)		Charity no
Known as: Bury Town Pastors		1157108
Receipts and payments accounts		
For the year from	1st April 2023	To
		31st March 2024



Section C Notes to receipts and payments accounts continued

3. Guarantees and secured debts

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

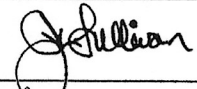
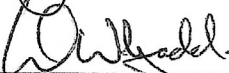
4. Trustees remuneration and benefits

Mrs J J L Copsey, who is a trustee, is employed as Charity Coordinator and, as provided by the Charity Constitution she is remunerated in that role. During the year remuneration paid, including employers pension contributions and pay rolled benefits was £15,162 (2023: £14,394). She is not remunerated for work as a trustee of the charity.

Excluding reimbursed out of pocket expenses incurred wholly in respect of the operation of the Charity, there were no other payments made to trustees during the year in their capacity as Charity trustees.

Section D Approval

The Board of Trustees have approved the receipts and payments accounts for the year to 31st March 2024 on pages 1 to 3 above and the accounts are signed on their behalf by:

Signature	Print Name	Date of approval
	John Sullivan (Chair)	01.7.24
	Derek Gadd (Treasurer)	01/07/24

Town Pastors (Bury St Edmunds)

Operating as: Bury Town Pastors

Independent Examiner's report to the Trustees

I report on the attached accounts for the year ended 31 March 2024.

Respective responsibilities of the Trustees and Examiner

As the Trustees of Town Pastors (Bury St Edmunds) you are responsible for the preparation of the accounts. You consider that there is no legal or other general requirement for either an audit or an independent examination but you have requested an independent examination be performed.

It is my responsibility to examine the accounts, to follow the procedures that I consider necessary in order to make the statement below and to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

Insofar as they are relevant to the accounts of Town Pastors (Bury St Edmunds) my examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention which:

1. gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records and to prepare accounts which accord with the accounting records have not been met or
2. in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Colin Firth
10 Garden Close
Great Barton
Bury St Edmunds
Suffolk IP31 2SY

Signed..........

Dated.....8/07/24.....

TOWN PASTORS (BURY ST EDMUNDS)

England & Wales - Charity number 1157108

Accounts



Trustees' Annual Report for the period



Period start date			Period end date		
Day	Month	Year	Day	Month	Year
1 st	April	2022	31 st	March	2023
From			To		

Section A Reference and administration details

Charity name Town Pastors (Bury St Edmunds)

Other names charity is known by Bury Town Pastors

Registered charity number (if any) 1157108

Charity's principal address Sundial House, Bargate Lane
 West Row
 Bury St Edmunds
Postcode IP28 8PS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Sullivan	Chair		
2	Ben Greeves	Deputy Chair		
3	Joanna Copsey	Co-ordinator		
4	Derek Gadd	Treasurer		
5	Philip Lloyd-Jones	Safeguarding Officer		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution
How the charity is constituted <i>(eg. trust, association, company)</i>	Charitable Incorporated Organisation
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Appointed by existing Trustees

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees of Town Pastors (Bury St Edmunds) have given consideration to the major risks to which the charity is exposed and satisfied themselves that systems or procedures are established in order to manage those risks.
The Trustees of Town Pastors (Bury St Edmunds) also ensure that appropriate insurance cover is maintained.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the Christian faith for the benefit of the public in Bury St Edmunds Suffolk and surrounding districts and in other parts of the United Kingdom or the world as the trustees may from time to time think fit particularly but not exclusively by means of caring, listening and helping people on the streets and at various venues day or night and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected to the charitable work of the charity.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Town Pastors (Bury St Edmunds) express their Christian faith for the benefit of the public by patrolling the bar and club area of Bury St Edmunds town centre from 10.00pm – 4.00am on weekend nights, offering care and support to those in need. While on duty, Town Pastors are supported by a prayer team; some praying at a town centre venue and some in their own homes.

The main activities undertaken for the benefit of the public in general are:

- Helping to make people feel safe (fear of crime is a very real issue).
- Helping those who have consumed excessive amounts of alcohol. Town Pastors care for and support vulnerable, intoxicated individuals who are incapable of looking after themselves and might otherwise be subject to assault and/or in need of medical attention. As well as helping to keep people safe, this decreases the necessity for police intervention, ambulance callouts and hospital admissions.
- Defusing potentially violent situations. Town Pastors are often able to calm tense or aggressive situations by providing a friendly presence, in a non-judgemental and non-confrontational way.
- Reducing crime and anti-social behaviour. Town Pastors are visible capable guardians and have an important role in discouraging crime and anti-social behaviour.
- Giving pastoral care and support for individuals in distress, with difficult or overwhelming personal circumstances and/or with mental health issues.
- Providing water which improves hydration and general attitude therefore reducing the risk of intolerant or aggressive behaviour.
- Providing chocolate which raises blood sugar levels, which are frequently significantly lowered by the consumption of excessive alcohol.

The Trustees of Town Pastors (Bury St Edmunds) have carried out the purposes of Town Pastors (Bury St Edmunds) for public benefit by making decisions that have had due regard for public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Contribution made by volunteers

The Trustees of Town Pastors (Bury St Edmunds) acknowledge the service to the community and dedicated commitment of all the Town Pastors and of all the Prayer Team members who support the Town Pastors while they are on duty.

Volunteering as a Town Pastor or as a Prayer Team member involves being on-duty at anti-social hours between 10.00pm and 4.00am.

The Trustees of Town Pastors (Bury St Edmunds) are very grateful for all the volunteers who give up not only their time but also their sleep, to help ensure the safety and well-being of those enjoying a night out in Bury St Edmunds.

Summary of the main achievements of the charity during the year

Town Pastors (Bury St Edmunds) have approximately 18 active Town Pastors and 40 Prayer Team members drawn from approximately 30 different churches of various denominations in Bury St Edmunds and surrounding area. All are volunteers who commit to being 'on-duty' once a month.

Town Pastors (Bury St Edmunds) began the year with measures in place to mitigate risks associated with the Covid-19 pandemic, in line with current government guidelines.

The trustees continued to assess risks and updating additional measures (in line with government guidelines) for Town Pastors to be able to patrol in a safe Covid-secure way, minimising risks for the Town Pastor team and the people that the Town Pastors meet on streets. These additional measures have gradually been able to be eased throughout the year.

Regular patrols on Saturday nights have continued throughout the year. Due to lower numbers of volunteers and to minimise risk of transmitting Coronavirus, Town Pastors have continued to patrol on one night a week instead of both weekend nights (enabling all items to be quarantined between shifts).

Despite there still being a considerable amount of apprehension about being with people and engaging with new things caused by the pandemic, Town Pastors (Bury St Edmunds) recruited and trained four new Town Pastors and two Prayer Team members May/June 2022.

Opportunities for raising awareness about Town Pastors (Bury St Edmunds) are beginning to open up again, including invitations for giving talks and attending events.

The trustees gave consideration to the benefits of having a Deputy Chair, particularly in the event of the Chair being incapacitated for any reason. The trustees were delighted that trustee Ben Greeves indicated a willingness to take on this role. The trustees appointed Ben as Deputy Chair in November 2022.

During the year, Town Pastors worked alongside other agencies, including the police, ambulance service and CCTV control room staff, helping to make Bury St Edmunds a safer place on Saturday nights. Regular communication with West Suffolk Council Rough Sleeper Outreach Team has also been established.

Town Pastors are involved with providing assistance to those in need and helping to get people safely home in the early hours of the morning. Town Pastors help to calm volatile situations and to reduce crime and disorder. They also remove dangerous items (such as bottles and glasses) from the streets.

Statistics are compiled for the year, showing 'Town Pastor Activities' within each of fifteen specific categories.

- Town Pastors ensured the personal safety/wellbeing of 166 people; this included making sure vulnerable people got safely to their transport, were walked home, or were reunited with friends.
- Town Pastors cared for 36 people who were excessively drunk and unable to look after themselves. In addition, each person was kept safe from theft of personal belongings or becoming a victim of crime, assault

or sexual assault.

- Town Pastors gave out 391 bottles of water, primarily helping to rehydrate those who have consumed large quantities of alcohol.
- Town Pastors gave pastoral support and care to 80 people who were facing significant issues, distressed and/or have mental health issues.
- On 56 occasions Town Pastors were able to prevent/reduce crime, often by defusing fights or calming potentially aggressive situations. This reduced personal injury and the need for police intervention or for arrests to be made.
- Town Pastors removed over 426 dangerous items (potential weapons) from the streets of Bury St Edmunds. These were mainly glasses and bottles.
- Town Pastors had 53 interactions with people who are homeless (or presenting as homeless) and 15 situations where they observed but didn't interact with someone who is homeless (or presenting as homeless). Lack of interaction is usually due to the person being asleep.

These figures show that, despite the challenges of the lingering effects of the pandemic, Town Pastors have been busy as they have patrolled on Saturday nights during the year. It should be noted that these figures are lower than pre-pandemic statistics which included patrols on two nights each weekend.

Generally, people have returned to pre-pandemic patterns of going out on a Friday and Saturday night, so there is a need for Town Pastors to be out on patrol on Friday nights, as well as Saturday nights.

The effects of the Covid-19 pandemic have continued to have a big impact on recruitment, due to many people being reluctant to commit to new volunteering roles. This trend is being seen across churches and the voluntary sector. Building up an adequate level of volunteers is an ongoing challenge.

Town Pastors (Bury St Edmunds) closed the year with a recruitment drive in progress. This is in preparation for a Town Pastor training course which will take place in April/May 2023. It is hoped that regular patrols on Friday nights will be able to resume during the coming year.

Section E Financial review

Brief statement of the charity's policy on reserves

Town Pastors (Bury St Edmunds) has a policy to hold unrestricted reserves of between four and six months of forecast expenditure.

Town Pastors (Bury St Edmunds) were again blessed with higher than expected income during 2022/23 resulting in a good level of reserves, particularly in the latter part of the year. On 31st March 2023 Town Pastors (Bury St Edmunds) had just under 5 months reserves, being the middle of the policy range. Looking forward, reserves cover is forecast to oscillate around 4.4 months for the remainder of 2023/2024.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Town Pastors (Bury St Edmunds) main sources of funding received during year-end 31st March 2023 were:

- Crime and Disorder Reduction grant from Suffolk Police and Crime Commissioner
- Grant: funded by Suffolk Community Foundation through the Suffolk Giving Fund
- Donation from 'St Eds Runs – the Ensors Running Festival 2022' and sponsorship raised by an individual entrant of the London Marathon
- Donations from local churches
- Donations from individuals
- Donations from organisations and businesses

Total income for the year to 31 March 2023 is £19,240 (2022: £26,533) and there is an income deficit of £1,976 (2022: surplus over expenditure £6,313).

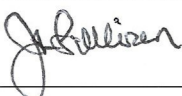

Reserves at the year-end are £11,974 (2022: £13,950), including restricted funds of £2,000 (2022: £3,384).

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Leonard Sullivan	Joanna Jane Lankester Copsey
Position (eg Secretary, Chair, etc)	Chair	Co-ordinator
Date	22 nd May 2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Town Pastors (Bury St Edmunds)	Charity no.
<i>Known as: Bury Town Pastors</i>	1157108



Receipts and payments accounts

For the year from	1st April 2022	To	31st March 2023
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Section A Receipts and payments

	Unrestricted funds £	Restricted funds £ (Note 2)	Total funds £	Last year £
Receipts				
Grant: Suffolk Police and Crime Commissioner	-	10,000	10,000	9,000
Grants: Others	-	2,000	2,000	8,387
Church giving	4,553	-	4,553	4,398
Individual giving	812	-	812	1,226
Gift Aid	-	-	-	-
Donations from organisations	329	250	579	800
Income from events organised by third parties	1,270	-	1,270	2,711
Interest on funds on deposit	14	-	14	1
Sundry income	12	-	12	10
Total receipts	6,990	12,250	19,240	26,533
Payments				
Operating costs				
Pastors operating costs	9	922	931	559
Pastors equipment	-	781	781	840
Pastors uniforms	-	130	130	42
Prayer Base costs	1,244	11	1,255	889
Prayer Base travel	356	60	416	238
Personnel and training	28	357	385	612
DBS checks and sundry expenses	-	60	60	24
Sub-total: Operating costs	1,637	2,321	3,958	3,204
Administration costs				
Coordinators salary	4,579	9,163	13,742	13,140
Pension contributions	277	135	412	394
Staff travelling and training costs	399	202	601	515
Town Pastors Central contribution	-	703	703	345
Insurance	-	515	515	500
Office and training equipment	404	250	654	1,498
Stationery and postage	41	262	303	328
Telephone and broadband costs	240	-	240	240
Subscriptions and licences	-	83	83	52
Sundry expenses	5	-	5	4
Sub-total: Administration costs	5,945	11,313	17,258	17,016
Total payments	7,582	13,634	21,216	20,220
Net receipts/(payments)	(592)	(1,384)	(1,976)	6,313
Transfers between funds	-	-	-	-
Funds as at 1st April 2022	10,566	3,384	13,950	7,637
Funds as at 31st March 2023	9,974	2,000	11,974	13,950



CHARITY COMMISSION
FOR ENGLAND AND WALES

Town Pastors (Bury St Edmunds)		Charity no.	
Known as: Bury Town Pastors		1157108	
Receipts and payments accounts			
For the year from	1st April 2022	To	31st March 2023



Section B Statement of assets and liabilities at the end of the year

Year to 31st March 2023

Funds: represented by:

	Unrestricted funds £	Restricted funds £	Total funds £
Bank current and deposit accounts	9,905	2,000	11,905
Cash in hand	100	-	100
Creditor: Town Pastors Central	(31)	-	(31)
Total funds	9,974	2,000	11,974

Section C Notes to receipts and payments accounts

1. Accounting policies

Accounting basis

The accounts, including notes thereto, show all funds which are governed by the Charity presented on a cash received and paid basis. The accounts are prepared in accordance with the requirements of the Charities Act 2011.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for specified purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for specific purposes.

Further explanation of the nature and purpose of each fund is included in note 2.

2. Grants received and other restricted income

Grants received

Suffolk Police and Crime Commissioner Crime and Disorder Reduction Grant - apportionment of grant awarded to Town Pastor schemes in Suffolk (For operating expenditure including a portion of staff costs and administrative overheads)

HM Revenue & Customs Coronavirus Job Retention Scheme Grant (For up to 80% of staff salary)

Funding from Suffolk Community Foundation through:

Suffolk Giving Fund (For staff and volunteer costs)

Fund carried forward at the year end £2,000

Hodge and Shallow Fund (For operational and administrative costs including a proportion of travel, training and staff costs)

Birketts Fund (For staff salary and travelling costs)

Sub-total: Grants (restricted income)

Other restricted income:

Bury St Edmunds Round Table (For office and training equipment)

Total restricted income

	Restricted funds £	Last year £
Suffolk Police and Crime Commissioner Crime and Disorder Reduction Grant - apportionment of grant awarded to Town Pastor schemes in Suffolk (For operating expenditure including a portion of staff costs and administrative overheads)	10,000	9,000
HM Revenue & Customs Coronavirus Job Retention Scheme Grant (For up to 80% of staff salary)	-	2,387
Funding from Suffolk Community Foundation through:		
Suffolk Giving Fund (For staff and volunteer costs)	2,000	
Fund carried forward at the year end £2,000		
Hodge and Shallow Fund (For operational and administrative costs including a proportion of travel, training and staff costs)	-	3,000
Birketts Fund (For staff salary and travelling costs)	-	3,000
Sub-total: Grants (restricted income)	12,000	17,387
Other restricted income:		
Bury St Edmunds Round Table (For office and training equipment)	250	-
Total restricted income	12,250	17,387



CHARITY COMMISSION
FOR ENGLAND AND WALES

Town Pastors (Bury St Edmunds)		Charity no.	
Known as: Bury Town Pastors		1157108	
Receipts and payments accounts			
For the year from	1st April 2022	To	31st March 2023



Section C Notes to receipts and payments accounts continued

3. Guarantees and secured debts

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.


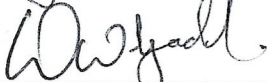
4. Trustees remuneration and benefits

Mrs J J L Copsey, who is a trustee, is employed as Charity Coordinator and, as provided by the Charity Constitution she is remunerated in that role. During the year remuneration paid, including employers pension contributions and pay rolled benefits was £14,394 (2022: £13,774). She is not remunerated for work as a trustee of the charity.

Excluding reimbursed out of pocket expenses incurred wholly in respect of the operation of the Charity, there were no other payments made to trustees during the year in their capacity as Charity trustees.

Section D Approval

The Board of Trustees have approved the receipts and payments accounts for the year to 31st March 2023 on pages 1 to 3 above and the accounts are signed on their behalf by:

Signature	Print Name	Date of approval
	John Sullivan (Chair)	17-7-23
	Derek Gadd (Treasurer)	17-7-23

Town Pastors (Bury St Edmunds)

Operating as: Bury Town Pastors

Independent Examiner's report to the Trustees

I report on the attached accounts for the year ended 31 March 2023.

Respective responsibilities of the Trustees and Examiner

As the Trustees of Town Pastors (Bury St Edmunds) you are responsible for the preparation of the accounts. You consider that there is no legal or other general requirement for either an audit or an independent examination but you have requested an independent examination be performed.

It is my responsibility to examine the accounts, to follow the procedures that I consider necessary in order to make the statement below and to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

Insofar as they are relevant to the accounts of Town Pastors (Bury St Edmunds) my examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention which:

1. gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records and to prepare accounts which accord with the accounting records have not been met or
2. in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Colin Firth
10 Garden Close
Great Barton
Bury St Edmunds
Suffolk IP31 2SY

Signed.....

Dated.....2/06/23.....

TOWN PASTORS (BURY ST EDMUNDS)

England & Wales - Charity number 1157108

Accounts



Trustees' Annual Report for the period



From	Period start date			To	Period end date		
	Day 1 st	Month April	Year 2021		Day 31 st	Month March	Year 2022

Section A Reference and administration details

Charity name Town Pastors (Bury St Edmunds)

Other names charity is known by Bury Town Pastors

Registered charity number (if any) 1157108

Charity's principal address Sundial House, Bargate Lane
 West Row
 Bury St Edmunds
Postcode IP28 8PS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Sullivan	Chair		
2	Joanna Copsey	Co-ordinator		
3	Derek Gadd	Treasurer		
4	Philip Lloyd-Jones			
5	Benjamin Greeves		Appointed 23.11.2021	
6				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees of Town Pastors (Bury St Edmunds) have given consideration to the major risks to which the charity is exposed and satisfied themselves that systems or procedures are established in order to manage those risks.
The Trustees of Town Pastors (Bury St Edmunds) also ensure that appropriate insurance cover is maintained.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the Christian faith for the benefit of the public in Bury St Edmunds Suffolk and surrounding districts and in other parts of the United Kingdom or the world as the trustees may from time to time think fit particularly but not exclusively by means of caring, listening and helping people on the streets and at various venues day or night and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected to the charitable work of the charity.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Town Pastors (Bury St Edmunds) express their Christian faith for the benefit of the public by patrolling the bar and club area of Bury St Edmunds town centre from 10.00pm – 4.00am on Friday and Saturday nights, offering care and support to those in need. While on duty, Town Pastors are supported by a prayer team; some praying at a town centre venue and some in their own homes.

The main activities undertaken for the benefit of the public in general are:

- Helping to make people feel safe (fear of crime is a very real issue).
- Helping those who have consumed excessive amounts of alcohol. Town Pastors care for and support vulnerable, intoxicated individuals who are incapable of looking after themselves and might otherwise be subject to assault and/or in need of medical attention. As well as helping to keep people safe, this decreases the necessity for police intervention, ambulance call-outs and hospital admissions.
- Defusing potentially violent situations. Town Pastors are often able to calm tense or aggressive situations by providing a friendly presence, in a non-judgemental and non-confrontational way.
- Reducing crime and anti-social behaviour. Town Pastors are visible capable guardians and have an important role in discouraging crime and anti-social behaviour.
- Giving pastoral care and support for individuals in distress, with difficult or overwhelming personal circumstances and/or with mental health issues.
- Providing water which improves hydration and general attitude therefore reducing the risk of intolerant or aggressive behaviour.
- Providing chocolate which raises blood sugar levels, which are frequently significantly lowered by the consumption of excessive alcohol.

The Trustees of Town Pastors (Bury St Edmunds) have carried out the purposes of Town Pastors (Bury St Edmunds) for public benefit by making decisions that have had due regard for public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

Contribution made by volunteers

The Trustees of Town Pastors (Bury St Edmunds) acknowledge the service to the community and dedicated commitment of all the Town Pastors and of all the Prayer Team members who support the Town Pastors while they are on duty.

Volunteering as a Town Pastor or as a Prayer Team member involves being on-duty at anti-social hours between 10.00pm and 4.00am.

The Trustees of Town Pastors (Bury St Edmunds) are very grateful for all the volunteers who give up not only their time but also their sleep, to help ensure the safety and well-being of those enjoying a night out in Bury St Edmunds.

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Town Pastors (Bury St Edmunds) have approximately 15 active Town Pastors and 40 Prayer Team members drawn from approximately 30 different churches of various denominations in Bury St Edmunds and surrounding area. All are volunteers who commit to being 'on-duty' once a month.

Town Pastors (Bury St Edmunds) began the year in the frustrating position of being unable to patrol, due to the third lockdown and continued Coronavirus pandemic restrictions.

The trustees continued to have measures in place to safeguard the charity during this difficult period, to ensure that the charity would survive and be able to continue providing a service when the restrictions were lifted again. These measures included the Co-ordinator continuing to be on Flexi-Furlough (working minimal hours when necessary), claiming financial assistance under the HM Revenue & Customs Coronavirus Job Retention Scheme and keeping in regular contact with volunteers. The Co-ordinator remained on Flexi-Furlough until the Coronavirus Job Retention Scheme (CJRS) ended on 30th September 2021.

Restrictions began to be eased in April 2021, with pubs and bars reopening in May 2021.

Town Pastors (Bury St Edmunds) continued to lead the way for Town Pastor schemes in Suffolk and Norfolk, assessing risks and updating additional measures (in line with government guidelines) for Town Pastors to be able to patrol in a safe Covid-secure way, minimising risks for the Town Pastor team and the people that the Town Pastors meet on streets.

In May 2021 Town Pastors (Bury St Edmunds) undertook two pilot patrols on Saturday nights to test out the updated additional procedures. Town Pastors were very well received on the pilot patrols and many people expressed their appreciation for Town Pastors being on patrol again.

Regular patrols on Saturday nights resumed in June 2021 and continued throughout the year. Due to low numbers of volunteers and to minimise risk of transmitting Coronavirus, Town Pastors patrolled on one night a week instead of both weekend nights (enabling all items to be quarantined between shifts). To minimise risks of transmitting Coronavirus in the Town Pastor base, the trustees limited patrols to one pair of Town Pastors patrolling on Saturday nights until the end of September 2021.

Due to the Coronavirus pandemic, Town Pastors (Bury St Edmunds) had not been able to do any recruitment or training. A significant number of Town Pastors and Prayer Team members have found it necessary to resign during the pandemic, leaving a low number of active volunteers.

Despite there still being a considerable amount of fear and apprehension about being with people and engaging with new things caused by the pandemic, Town Pastors (Bury St Edmunds) recruited and trained two new Town Pastors and four Prayer Team members between September and November 2021.

Town Pastors (Bury St Edmunds) were delighted to appoint Ben Greeves as a trustee in November 2021.

The trustees are very grateful for the financial support received during the year, including from the Coronavirus Job Retention Scheme, grants and donations. Continued grant support from Suffolk Police and Crime Commissioner for Town Pastor schemes across Suffolk (including Bury St Edmunds) has also been greatly appreciated.

During the year, Town Pastors worked alongside other agencies, including the police, ambulance service and CCTV control room staff, helping to make Bury St Edmunds a safer place on Saturday nights.

Town Pastors are involved in providing assistance to those in need and helping to get people safely home in the early hours of the morning. Town Pastors help to calm volatile situations and to reduce crime and disorder. They also remove dangerous items (such as bottles and glasses) from the streets.

Statistics are compiled for the year, showing 'Town Pastor Activities' within each of fifteen specific categories.

- Town Pastors ensured the personal safety/wellbeing of 139 people; this included making sure vulnerable people got safely to their transport, were walked home, or were reunited with friends.
- Town Pastors cared for 40 people who were excessively drunk and unable to look after themselves. In addition, each person was kept safe from theft of personal belongings or becoming a victim of crime, assault or sexual assault.
- Town Pastors gave out 239 bottles of water, primarily helping to rehydrate those who have consumed large quantities of alcohol.
- Town Pastors gave pastoral support and care to 52 people who were facing significant issues, distressed and/or have mental health issues.
- On 34 occasions Town Pastors were able to prevent/reduce crime, often by defusing fights or calming potentially aggressive situations. This reduced personal injury and the need for police intervention or for arrests to be made.
- Town Pastors removed over 350 dangerous items (potential weapons) from the streets of Bury St Edmunds. These were mainly glasses and bottles.
- Town Pastors had 24 interactions with people who are homeless (or presenting as homeless).

It should be noted that these figures are lower than previous years, but this is to be expected considering that:

- Town Pastors were only able to patrol for ten and a half months.
- Town Pastors only patrolled on Saturday nights.
- Patrols were limited to one pair of Town Pastors on patrol each Saturday night until the end of September 2021.

These figures show that, despite the challenges of the pandemic, Town Pastors have been busy as they have patrolled during the year.

Generally, people have returned to pre-pandemic patterns of going out on a Friday and Saturday night, so there is a considerable need for Town Pastors to be out on patrol on Friday nights, as well as Saturday nights.

In order to restore an adequate level of volunteers, Town Pastors (Bury St Edmunds) closed the year planning a recruitment drive and a Town Pastor training course for May/June 2022.

Section E

Financial review

Brief statement of the charity's policy on reserves

Town Pastors (Bury St Edmunds) has a policy to hold unrestricted reserves of three to five months expenditure.
Town Pastors (Bury St Edmunds) were blessed with higher than expected income during 2021/2022 resulting in higher than average reserves, particularly in the latter part of the year. At 31st March 2022 Town Pastors (Bury St Edmunds) had just over 7 months reserves, exceeding the policy range. Subsequent to the year end, reserves cover has settled back and is forecast to oscillate within the margin of 3 to 5 months for the remainder of 2022/2023.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Town Pastors (Bury St Edmunds) main sources of funding received during year-end 31st March 2022 were:

- Crime and Disorder Reduction grant from Suffolk Police and Crime Commissioner
- Funding from Suffolk Community Foundation through Hodge and Shallow Fund
- Funding from Suffolk Community Foundation through Birketts Fund
- Donation from St Eds Running Festival and sponsorship raised by individual entrants
- Donations from local churches
- Donations from individuals
- Donations from organisations and businesses

Total income for the year to 31 March 2022 is £26,533 (2021: £15,487) and the surplus over expenditure is £6,313 (2021: surplus over expenditure £355).

Reserves at the year-end are £13,950 (2021: £7,637), including restricted funds of £3,384 (2021: £492).

Section F

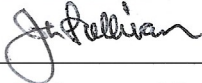
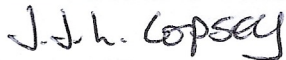
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Leonard Sullivan	Joanna Jane Lankester Copsey
Position (eg Secretary, Chair, etc)	CHAIR	CO-ORDINATOR
Date	9 June 2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Town Pastors (Bury St Edmunds)

Known as: Bury Town Pastors

Charity no.

1157108

Receipts and payments accounts

For the year from 1st April 2021 To 31st March 2022



Section A Receipts and payments

	Unrestricted funds £	Restricted funds £ (Note 2)	Total funds £	Last year £
Receipts				
Grant: Suffolk Police and Crime Commissioner	-	9,000	9,000	5,910
Grants: Others	-	8,387	8,387	5,611
Church giving	4,398	-	4,398	3,284
Individual giving	1,226	-	1,226	558
Gift Aid	-	-	-	-
Donations from organisations	800	-	800	121
Income from events organised by third parties	2,711	-	2,711	-
Interest on funds on deposit	1	-	1	1
Sundry income	10	-	10	2
Total receipts	9,146	17,387	26,533	15,487
Payments				
Operating costs				
Pastors operating costs	2	557	559	10
Pastors equipment	1	839	840	578
Pastors uniforms	-	42	42	-
Prayer Base costs	877	12	889	80
Prayer Base travel	45	193	238	15
Personnel and training	16	596	612	300
DBS checks and sundry expenses	-	24	24	-
Sub-total: Operating costs	941	2,263	3,204	983
Administration costs				
Coordinators salary	2,728	10,412	13,140	12,680
Pension contributions	129	265	394	380
Staff travelling and training costs.	102	413	515	71
Town Pastors Central contribution	-	345	345	100
Insurance	-	500	500	500
Office equipment	1,498	-	1,498	9
Stationery and postage	83	245	328	88
Telephone and broadband costs	240	-	240	240
Subscriptions and licences	-	52	52	81
Sundry expenses	4	-	4	-
Sub-total: Administration costs	4,784	12,232	17,016	14,149
Total payments	5,725	14,495	20,220	15,132
Net receipts/(payments)	3,421	2,892	6,313	355
Transfers between funds	-	-	-	-
Funds as at 1st April 2021	7,145	492	7,637	7,282
Funds as at 31st March 2022	10,566	3,384	13,950	7,637



CHARITY COMMISSION
FOR ENGLAND AND WALES

Town Pastors (Bury St Edmunds)	Charity no.
Known as: Bury Town Pastors	1157108



Receipts and payments accounts

For the year from	1st April 2021	To	31st March 2022
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Section B Statement of assets and liabilities at the end of the year

Year to 31st March 2022

	Unrestricted funds £	Restricted funds £	Total funds £
Funds: represented by:			
Bank current and deposit accounts	10,635	3,384	14,019
Cash in hand	13	-	13
Creditor: Town Pastors Central	(82)	-	(82)
Total funds	10,566	3,384	13,950

Section C Notes to receipts and payments accounts

1. Accounting policies

Accounting basis

The accounts, including notes thereto, show all funds which are governed by the Charity presented on a cash received and paid basis. The accounts are prepared in accordance with the requirements of the Charities Act 2011.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for specified purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for specific purposes.

Further explanation of the nature and purpose of each fund is included in note 2.

2. Grants received and other restricted income

Grants received

Suffolk Police and Crime Commissioner Crime and Disorder Reduction Grant - apportionment of grant awarded to Town Pastor schemes in Suffolk (For operating expenditure including a portion of staff costs and administrative overheads)

HM Revenue & Customs Coronavirus Job Retention Scheme Grant (for up to 80% of staff salary)

Funding from Suffolk Community Foundation through:

Hodge and Shallow Fund (For operational and administrative costs including a proportion of travel, training and staff costs)

Fund carried forward at the year end £1,818

Birketts Fund (For staff salary and travelling costs)

Fund carried forward at the year end £1,566

Sub-total: Grants (restricted income)

Other restricted income: Donations for specific equipment and provisions

Total restricted income

	Restricted funds £	Last year £
Suffolk Police and Crime Commissioner Crime and Disorder Reduction Grant - apportionment of grant awarded to Town Pastor schemes in Suffolk (For operating expenditure including a portion of staff costs and administrative overheads)	9,000	5,910
HM Revenue & Customs Coronavirus Job Retention Scheme Grant (for up to 80% of staff salary)	2,387	5,611
Funding from Suffolk Community Foundation through:		
Hodge and Shallow Fund (For operational and administrative costs including a proportion of travel, training and staff costs)		
Fund carried forward at the year end £1,818	3,000	-
Birketts Fund (For staff salary and travelling costs)	3,000	-
Fund carried forward at the year end £1,566		
Sub-total: Grants (restricted income)	17,387	11,521
Other restricted income: Donations for specific equipment and provisions	-	-
Total restricted income	17,387	11,521



CHARITY COMMISSION
FOR ENGLAND AND WALES

Town Pastors (Bury St Edmunds)		Charity no.
Known as: Bury Town Pastors		1157108
Receipts and payments accounts		
For the year from	1st April 2021	To
		31st March 2022



Section C Notes to receipts and payments accounts continued

3. Guarantees and secured debts

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

4. Trustees remuneration and benefits

Mrs J J L Copsey, who is a trustee, is employed as Charity Coordinator and, as provided by the Charity Constitution she is remunerated in that role. During the year remuneration paid, including employers pension contributions and pay rolled benefits was £13,774 (2021:£13,300). She is not remunerated for work as a trustee of the charity.

Excluding reimbursed out of pocket expenses incurred wholly in respect of the operation of the Charity, there were no other payments made to trustees during the year in their capacity as Charity trustees.

Section D Approval

The Board of Trustees have approved the receipts and payments accounts for the year to 31st March 2022 on pages 1 to 3 above and the accounts are signed on their behalf by:

Signature	Print Name	Date of approval
	John Sullivan (Chair)	4.7.2022
	Derek Gadd (Treasurer)	4-7-2022

Town Pastors (Bury St Edmunds)

Operating as: Bury Town Pastors

Independent Examiner's report to the Trustees

I report on the attached accounts for the year ended 31 March 2022.

Respective responsibilities of the Trustees and Examiner

As the Trustees of Town Pastors (Bury St Edmunds) you are responsible for the preparation of the accounts. You consider that there is no legal or other general requirement for an audit and that an independent examination is required.

It is my responsibility to examine the accounts, to follow the procedures that I consider necessary in order to make the statement below and to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

Insofar as they are relevant to the accounts of Town Pastors (Bury St Edmunds) my examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention which:

1. gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records and to prepare accounts which accord with the accounting records have not been met or
2. in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Colin Firth
10 Garden Close
Great Barton
Bury St Edmunds Suffolk
IP31 2SY

Signed.....

Dated..... 21/06/22

TOWN PASTORS (BURY ST EDMUNDS)

England & Wales - Charity number 1157108

Accounts



Trustees' Annual Report for the period



Period start date			Period end date		
Day	Month	Year	Day	Month	Year
1 st	April	2020	31 st	March	2021
From			To		

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Sullivan	Chair		
2	Joanna Copsey	Co-ordinator		
3	Derek Gadd	Treasurer		
4	Philip Lloyd-Jones			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by existing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees of Town Pastors (Bury St Edmunds) have given consideration to the major risks to which the charity is exposed and satisfied themselves that systems or procedures are established in order to manage those risks.

The Trustees of Town Pastors (Bury St Edmunds) also ensure that appropriate insurance cover is maintained.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the Christian faith for the benefit of the public in Bury St Edmunds Suffolk and surrounding districts and in other parts of the United Kingdom or the world as the trustees may from time to time think fit particularly but not exclusively by means of caring, listening and helping people on the streets and at various venues day or night and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected to the charitable work of the charity.

Town Pastors (Bury St Edmunds) express their Christian faith for the benefit of the public by patrolling the bar and club area of Bury St Edmunds town centre from 10.00pm – 4.00am on Friday and Saturday nights, offering care and support to those in need. While on duty, Town Pastors are supported by a prayer team; some praying at a town centre venue and some in their own homes.

The main activities undertaken for the benefit of the public in general are:

- Helping to make people feel safe (fear of crime is a very real issue).
- Helping those who have consumed excessive amounts of alcohol and/or drugs. Town Pastors care for and support vulnerable, intoxicated individuals who are incapable of looking after themselves and might otherwise be subject to assault and/or in need of medical attention. As well as helping to keep people safe, this decreases the necessity for police intervention, ambulance call-outs and hospital admissions.
- Defusing potentially violent situations. Town Pastors are often able to calm tense or aggressive situations by providing a friendly presence, in a non-judgemental and non-confrontational way.
- Reducing crime and anti-social behaviour. Town Pastors are visible capable guardians and have an important role in discouraging crime and anti-social behaviour.
- Giving pastoral care and support for individuals in distress, with difficult or overwhelming personal circumstances and/or with mental health issues.
- Providing water which improves hydration and general attitude therefore reducing the risk of intolerant or aggressive behaviour.
- Providing chocolate which raises blood sugar levels, which are frequently significantly lowered by the consumption of excessive alcohol.

The Trustees of Town Pastors (Bury St Edmunds) have carried out the purposes of Town Pastors (Bury St Edmunds) for public benefit by making decisions that have had due regard for public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

Contribution made by volunteers

The Trustees of Town Pastors (Bury St Edmunds) acknowledge the service to the community and dedicated commitment of all the Town Pastors and of all the Prayer Team members who support the Town Pastors while they are on duty.

Volunteering as a Town Pastor or as a Prayer Team member involves being on-duty at anti-social hours between 10.00pm and 4.00am.

The Trustees of Town Pastors (Bury St Edmunds) are very grateful for all the volunteers who give up not only their time but also their sleep, to help ensure the safety and well-being of those enjoying a night out in Bury St Edmunds.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Town Pastors (Bury St Edmunds) have approximately 25 Town Pastors and 42 Prayer Team members drawn from approximately 30 different churches of various denominations in Bury St Edmunds and surrounding area. All are volunteers who commit to being 'on-duty' once a month.

Town Pastors work alongside other agencies, including the police, ambulance service and CCTV control room staff, helping to make Bury St Edmunds a safer place on Friday and Saturday nights.

Town Pastors are involved in providing assistance to those in need and helping to get people safely home in the early hours of the morning. Town Pastors help to calm volatile situations and to reduce crime and disorder. They also remove dangerous items (such as bottles and glasses) from the streets.

Due to government restrictions put in place because of the Coronavirus pandemic (including social distancing and the closure of pubs, bars and clubs), Town Pastor patrols were temporarily suspended on Friday 20th March 2020.

Town Pastors (Bury St Edmunds) began the year in the frustrating position of being unable to patrol, due to the first lockdown and continued Coronavirus pandemic restrictions.

The trustees put measures in place to safeguard the charity during this difficult period, to ensure that the charity would survive and be able to continue providing a service when the restriction were lifted. These measures included putting the Co-ordinator on furlough claiming financial assistance under the HM Revenue & Customs Coronavirus Job Retention Scheme and keeping in regular contact with volunteers.

Town Pastors (Bury St Edmunds) led the way for Town Pastor schemes in Suffolk and Norfolk, assessing risks and putting measures in place for Town Pastors to be able to safely resume patrolling.

In August 2020 the trustees assessed the need for Town Pastors in Bury St Edmunds town centre by out of uniform walk-about, communication with local police, CCTV and licensees.

In September 2020 the Co-ordinator returned to work. During September and early October a great deal of work was then undertaken to put measures in place for Town Pastors to be able to patrol in a safe Covid-secure way, minimising risks for the Town Pastor team and the people that the Town Pastors meet on streets.

This included:

- Assessing risks and putting measures in place to mitigate risks.
- Arranging training on Zoom with a First Aid trainer to equip Town Pastors: with an understanding of how Coronavirus is transmitted; to relate to people safely and minimise risk of infection; to administer care and/or first aid in a Covid-secure way; to use appropriate Personal Protective Equipment (PPE).
- Writing additional guidelines with regard to Covid-secure procedures at the Town Pastors base and on patrol.
- Delivering in-house Zoom training with regard to new procedures for keeping safe at the base and on patrol.
- Purchasing appropriate PPE for Town Pastors.

In October 2020 Town Pastors (Bury St Edmunds) undertook two pilot patrols on Saturday nights to test out new procedures. Patrol times were amended to 8.00pm until midnight, in line with restricted opening for pubs and bars.

Town Pastors were very well received on the pilot patrols. People expressed their appreciation for Town Pastors being on patrol again and indicated that the presence of Town Pastors helped their wellbeing, and gave a feeling of normalcy in the challenging times of the pandemic.

Regular patrols were due to recommence on Saturday evenings in November 2020 but were prevented by the November lockdown. The Co-ordinator then went onto Flexi-Furlough, working minimal hours when necessary.

Regular patrols resumed on Saturday evenings in December 2020 but had to be suspended again after only two weeks, due to soaring Coronavirus cases within West Suffolk.

Patrols were not able to resume in January 2021 due to the third lockdown, which was still in place on 31st March 2021. The Co-ordinator remained on Flexi-Furlough, working minimal hours.

Due to the government's Coronavirus restrictions, Town Pastors (Bury St Edmunds) has not been able to do any recruitment or training during the year. A significant number of Town Pastors and Prayer Team members have found it necessary to resign during the year and, sadly, five Prayer Team members have died. Numbers of volunteers are currently low. In order to restore an adequate level of volunteers, recruitment and training will be a priority when restrictions are lifted.

The trustees are very grateful for the financial support received during the year, including from the Coronavirus Job Retention Scheme. Continued grant support from Suffolk Police and Crime Commissioner for Town Pastor schemes across Suffolk (including Bury St Edmunds) has also been greatly appreciated.

This financial support has enabled the charity to continue during the extended periods of inactivity, and to end the year in a position of readiness to resume patrols when restrictions are eased and the pubs, bars and clubs are permitted to reopen.

Section E

Financial review

Brief statement of the charity's policy on reserves

Town Pastors (Bury St Edmunds) has a policy to hold unrestricted reserves of three months expenditure.
As at 31st March 2021 Town Pastors (Bury St Edmunds) had unrestricted reserves (net current assets) of approximately four and a half months of projected annual expenditure for 2021/2022 (please note that projected expenditure for 2021/2022 is lower than would ordinarily be the case).

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Town Pastors (Bury St Edmunds) main sources of funding received during year-end 31st March 2021 were:

- Crime and Disorder Reduction grant from Suffolk Police and Crime Commissioner
- HM Revenue & Customs Coronavirus Job Retention Scheme Grant
- Donations from local churches
- Donations from individuals
- Donations from organisations and businesses

Total income for the year to 31 March 2021 is £15,487 (2020: £20,031) and the surplus over expenditure is £355 (2020: deficit against expenditure is £1,824).

Reserves at the year-end are £7,637 (2020: £7,282) including restricted funds of £492 (2020: £492)

Section F

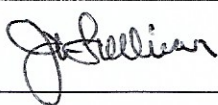
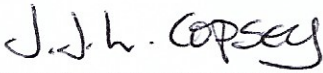
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Leonard Sullivan	Joanna Jane Lankester Copsey
Position (eg Secretary, Chair, etc)	Chair	Co-ordinator
Date	13 July 2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Town Pastors (Bury St Edmunds)	Charity no.
Known as: Bury Town Pastors	1157108



Receipts and payments accounts

For the year from	1st April 2020	To	31st March 2021
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Section A Receipts and payments

	Unrestricted funds £	Restricted funds £ (Note 2)	Total funds £	Last year £
Receipts				
Grant: Suffolk Police and Crime Commissioner	-	5,910	5,910	10,000
Grants: Others	-	5,611	5,611	1,589
Church giving	3,284	-	3,284	4,777
Individual giving	558	-	558	523
Gift Aid	-	-	-	40
Donations from organisations	121	-	121	1,507
Income from events organised by third parties	-	-	-	1,529
Interest on funds on deposit	1	-	1	2
Sundry income	2	-	2	64
Total receipts	3,966	11,521	15,487	20,031
Payments				
Operating costs				
Pastors operating costs	-	10	10	1,928
Pastors equipment	-	578	578	720
Pastors uniforms	-	-	-	114
Prayer Base costs	-	80	80	1,955
Prayer Base travel	-	15	15	505
Personnel and training	-	300	300	364
DBS checks and sundry expenses	-	-	-	34
Sub-total: Operating costs	-	983	983	5,620
Administration costs				
Coordinators salary	3,611	9,069	12,680	12,248
Pension contributions	-	380	380	365
Staff costs paid on behalf of Town Pastors Central	-	-	-	62
Staff travelling and training costs.	-	71	71	851
Town Pastors Central contribution	-	100	100	1,323
Insurance	-	500	500	490
Office equipment	-	9	9	91
Stationery and postage	-	88	88	415
Telephone and broadband costs	-	240	240	276
Subscriptions and licences	-	81	81	112
Sundry expenses	-	-	-	2
Sub-total: Administration costs	3,611	10,538	14,149	16,235
Total payments	3,611	11,521	15,132	21,855
Net receipts/(payments)	355	-	355	(1,824)
Transfers between funds	-	-	-	-
Funds as at 1st April 2020	6,790	492	7,282	9,106
Funds as at 31st March 2021	7,145	492	7,637	7,282



CHARITY COMMISSION
FOR ENGLAND AND WALES

Town Pastors (Bury St Edmunds)	Charity no.
Known as: Bury Town Pastors	1157108



Receipts and payments accounts

For the year from	1st April 2020	To	31st March 2021
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Section B Statement of assets and liabilities at the end of the year

Year to 31st March 2021

Funds: represented by:	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Bank current and deposit accounts	7,181	492	7,673
Cash in hand	77	-	77
Creditor: Town Pastors Central	(113)	-	(113)
Total funds	7,145	492	7,637

Section C Notes to receipts and payments accounts

1. Accounting policies

Accounting basis

The accounts, including notes thereto, show all funds which are governed by the Charity presented on a cash received and paid basis. The accounts are prepared in accordance with the requirements of the Charities Act 2011.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for specified purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for specific purposes.

Further explanation of the nature and purpose of each fund is included in note 2.

2. Grants received and other restricted income

Grants received

Suffolk Police and Crime Commissioner Crime and Disorder Reduction Grant - apportionment of grant awarded to Town Pastor schemes in Suffolk (For operating expenditure including a portion of staff costs and administrative overheads)

HM Revenue & Customs Coronavirus Job Retention Scheme Grant (for up to 80% of staff salary)

Funding from Suffolk Community Foundation through:

High Sheriff's Fund (For staff salary and travelling costs)

Center Parcs Community Fund (For operational expenditure including uniforms, training and provisions for Town Pastors bags).

Fund carried forward at the year end £492.

Sub-total: Grants (restricted income)

Other restricted income: Donations for specific equipment and provisions

Total restricted income

	Restricted funds £	Last year £
	5,910	10,000
	5,611	
	-	1,089
	-	500
	11,521	11,589
	-	135
	11,521	11,724



CHARITY COMMISSION
FOR ENGLAND AND WALES

Town Pastors (Bury St Edmunds)	Charity no.
Known as: Bury Town Pastors	1157108



Receipts and payments accounts

For the year from	1st April 2020	To	31st March 2021
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Section C Notes to receipts and payments accounts continued

3. Guarantees and secured debts

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

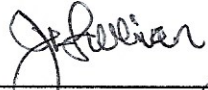
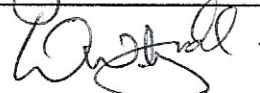
4. Trustees remuneration and benefits

Mrs J J L Copsey, who is a trustee, is employed as Charity Coordinator and, as provided by the Charity Constitution she is remunerated in that role. During the year remuneration paid, including employers pension contributions and pay rolled benefits was £13,300 (2020:£12,879). She is not remunerated for work as a trustee of the charity.

Excluding reimbursed out of pocket expenses incurred wholly in respect of the operation of the Charity, there were no other payments made to trustees during the year in their capacity as Charity trustees.

Section D Approval

The Board of Trustees have approved the receipts and payments accounts for the year to 31st March 2021 on pages 1 to 3 above and the accounts are signed on their behalf by:

Signature	Print Name	Date of approval
	John Sullivan (Chair)	13.7.2021
	Derek Gadd (Treasurer)	13-07-2021

Town Pastors (Bury St Edmunds)
Operating as: Bury Town Pastors

Independent Examiner's report to the Trustees

I report on the attached accounts for the year ended 31 March 2021.

Respective responsibilities of the Trustees and Examiner

As the Trustees of Town Pastors (Bury St Edmunds) you are responsible for the preparation of the accounts. You consider that there is no legal or other general requirement for either an audit or an independent examination but you have requested an independent examination be performed.

It is my responsibility to examine the accounts, to follow the procedures that I consider necessary in order to make the statement below and to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

Insofar as they are relevant to the accounts of Town Pastors (Bury St Edmunds) my examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention which:

1. gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records and to prepare accounts which accord with the accounting records have not been met or
2. in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Colin Firth
10 Garden Close
Great Barton
Bury St Edmunds
Suffolk IP31 2SY

Signed..........

Dated.....14/07/21.....