

The Charity of Mary Ann Rawson for Wincobank Trust CIO 1157105

132 Wincobank Avenue, Sheffield S5 6BB uwuchapel@gmail.com

<https://www.wincobankchapel.org/>

Trustees Annual Report for the period 1st April 2024 to 31st March 2025

The Trustees of the Charity

Rev Dr Inderjit Bhogal OBE

Mr Liamarjit Bhogal

Mrs Rosemary Francis

Mr Joseph Lemm

Mrs Janet Palmer

Ms Penelope Rea

Mr Matthew Wilson

Mrs Margaret Wood

The Trustees Annual Report has been prepared by Ms P Rea.

Structure

The charity was founded as a Registered Charity in 1880 and transformed into a Charitable Incorporated Organisation (CIO) in 2014.

The only members of the CIO are the trustees.

Every trustee must be appointed at a properly convened meeting of the charity.

There must be at least five trustees. There is no maximum.

There are no paid staff.

In addition to the 8 trustees, all of whom are actively involved in the organisation, there are 12 volunteers.

Registered address: 132 Wincobank Avenue, Sheffield S5 6BB

Email: uwuchapel@gmail.com, <https://www.wincobankchapel.org/>

Objectives and Activities

The Charity's Aims are:

1. To advance the Christian faith by providing facilities for Christian worship (but without restriction as to denomination) and the advancement of education in the Christian faith for public benefit.
2. To promote the benefit of the inhabitants of the City of Sheffield and elsewhere without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the object of improving the conditions of life for the residents.

In furtherance of these objects, but not otherwise, the Trustees shall have the power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with statutory or other bodies in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

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The main activities of the charity:

1. Preserving and maintaining, repair and improving the land and buildings known as Upper Wincobank Undenominational Chapel and Chapel House, 132 Wincobank Avenue, Sheffield S5 6BB.
2. Provision of community activities for the benefit of local tenants and residents.
3. Allowing premises to be hired out to local groups and organisations.

Public Benefit Statement developed with regard to guidance issued by the Charity Commission

1. *who the organisation is set up to benefit and how the trustees make decisions about who can benefit:*
 - the inhabitants of Sheffield and elsewhere without distinction of sex, sexual orientation, race or political, religious or other opinions.
2. *how the organisation's purpose(s) is/are beneficial:*
 - by advancing the Christian faith by providing facilities for Christian worship (but without restriction as to denomination) and the advancement of education in the Christian faith for public benefit.
 - by advancing education and providing facilities in the interests of social welfare for recreation leisure occupation with the objective of improving the conditions of life for the residents.
3. *whether any detriment or harm must result from the organisation's purposes. If so, how any harm or detriment will impact on the public and on the people the organisation benefits and also how the trustees will manage any risks of harm or detriment:*

No detriment or harm should arise from any activity. However, with regard to the prevention of unintentional accident or incident the following policies and procedures are in place

 - Safeguarding Policy for the protection of Vulnerable Adults, Children and Young People
 - General Health and Safety risk assessments
 - Fire risk assessment and fire safety training
 - Activity risk assessments
 - Food Hygiene training for volunteers
 - First Aid trained volunteers
4. *who (other than beneficiaries) will benefit personally from the organisation's purpose(s) and how they will benefit, including any personal benefits to trustees and any benefits to others that are not purely incidental or necessary to the running of the charity*
 - no-one

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5. how the trustees will ensure that personal benefits are no more than incidental

- no trustee, or member of their family will receive payment for services other than reimbursement for expenses incurred in facilitating chapel activities and maintenance eg goods purchased, transport costs.

6. how the trustees will carry out the organisation's purposes:

- day to day decisions are delegated to the Chapel Committee or the Chapel House Working Group who will report back to the trustees.

7 if the organisation restricts physical access to its facilities:

a how this helps to carry out the purposes for public benefit and complies with the Equality Act 2010 and

b how the amount of access provided is appropriate given e.g. requirements for security or preservation of the premises and/or contents, the resources of the organisation, the condition of the premises and the requirements for good administration of the charity

- the chapel and community facilities can be made available during daytime and evening for activities that meet with local byelaws and do not infringe the restrictions of the charity ie in accordance with the original indenture, if the chapel is used for worship this must be Christian and without sectarian bias.
- A perimeter fence and gate discourages access at time when the chapel is not in use in order to minimise the depositing of rubbish, to discourage dog fouling and to limit vandalism. However this is not locked as there is a defibrillator on the premises for public use.
- The Chapel House shares a common entrance driveway with the Chapel and users are encouraged to keep the gates closed when neither building is in use.

8 if the organisation charges for its services or facilities, the amounts of and reasons for the charges. If the trustees consider that these are more than those on low incomes can afford, what provision will be made for such people to benefit so that the level of provision to them is more than purely minimal. The room hire for community activities is set at the minimum level to cover the cost of heating, lighting, cleaning and routine maintenance.

- The hire rates for the chapel and community facilities are reviewed annually to ensure that the sliding scale of charges is fair and appropriate. At present the flat rate for community activities and individuals is £20 per hour with a higher rate for non-charitable or public sector bodies to be agreed.
- Community activities provided are generally free to the users if grant funded or, if run by volunteers, charged at low cost to help towards running costs.

Achievements and Performance

A programme of activities enables local people to socialise indoors and improve health through exercise, social activity, music and mutual support. This has been particularly valuable to isolated individuals. The regular attendance has built well and the Tuesday chair-based exercises are particularly popular. We continue to support housebound members who are unable to get to the chapel, through home visits and Zoom. Many older people, including those who only attend community activities, refer to the chapel as a lifeline.

Sundays:

- Attendance at Sunday morning services is stable, with several new people joining the congregation and becoming regular and active participants in our community activities.
- Undenominational church services have been led by the Rev Dr I Bhogal, the Rev Mr A Crowley, Mr I Cloke and volunteers from the congregation.
- The Chapel provides a Zoom link for those who are not able to attend in person. There are several housebound people regularly participating online.
- Lighthouse Chapel International hold services on Sunday afternoons and pay room hire on a regular basis. Their Agreement is reviewed regularly.

Community Activities (open to all members of the community regardless of faith):

Chairobics – a lively group now averaging 14 participants, mainly women over 60 years of age who pay £2.50 each

Coffee Morning runs after Chairobics with about 20 people attending. Birthdays are celebrated with cake and cards. No set charge is expected but donations are invited. This group includes many older people who live alone and appreciate the company.

Mindfulness – average of 10 people, different participants from the Chairobics group and evenly split between men and women and including some younger people. The session is led on a voluntary basis by retired Social Worker and a retired Occupational therapist. Everyone pays £2.50.

Toddlers – during term time weekly attendance averages 6 pre-school children accompanied by parents or grandparents. This group provides valuable education and social opportunities for the children as well as a support network for their carers. The sessions are run by experienced early years practitioners on a voluntary basis. The suggested fee is £1.50 per child with a reduced fee for additional children from the same family. As most children over to school-based nursery at 2 ½ years they are not with us for long but the , who are dedicated qualified volunteers with school based training and experience, often run extra session in the school holidays so that older children who have now started school can return for special activity sessions.

Holiday Activities with Food (HAF) for children eligible for income-related free school meals and /or with special needs. Sessions were held in July 2024 and Feb 2025 each with about 30 children. A

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further session was held on 4th April 2025 but only 24 attending as the RC Schools had different holidays dates. Funding from the DfE channelled via Sheffield City Council and SOAR Community enables us to engage experienced school staff and provide a healthy hot meal.

A Family Woodland Walk biodiversity activity session was held in Aug 2024 in Wincobank Woods with support from SCC Woodland Ranger James Smith. This opportunity was advertised to the parents of children who have attended the HAF activities and other children who were not eligible for HAF funding.

Christmas Activity Afternoon open to all children was held in December 2024, funded by the South Yorkshire Community Foundation grant. This took the form of art, craft and party games with a healthy party tea. It was staffed by the HAF team.

Make Do & Mend Craft activities – funded by the Cost of Living Fund with the aim of encouraging the sharing of handcraft skills for repairs, gifts and decorative work. The 19 sessions held during the year led by Hayley Alessi included needlework and art techniques. They were well attended and very enjoyable. Chapel retained some of the funding to cover room hire and refreshments. The group continued to meet beyond the funded period.

A Singalong led by Sheffield U3A Ukelele Group that was held in March has developed into a new community singing group led by a volunteer Mrs A Gurnell. Participants contribute £2 towards resources and the room hire is currently met by the SYFC grant while the new group is established.

The Gardening Group has been meeting every 2 months to prune and weed in the main chapel garden, to help clear the House Garden and plan future developments. This group includes members of the North Sheffield Conservation Group and Friends of Wincobank Hill. Chapel members have also worked hard in the chapel garden which is looking lovely.

Friends of Wincobank Hill meet monthly on the second Thursday of the month. Their interest is in local history, archaeology and protecting the open spaces on Wincobank Hill. The committee have organised some interesting talks that have been attended by local people.. They also help with conservation work on the nearby Iron Age Hillfort.

Property

Chapel Paths and House patio. The best quote so far is £18, 960. PR to apply to Veolia Environmental Trust. Deadline for application is **midday June 26th 2025**. A contributing Third Party contribution of 10% will be required. Trustees have agreed to pay this from funds. We may also need to submit additional information.

Chapel House

Renovation work is progressing well. Solar panels and heating are now installed and working, with radiators that can be controlled remotely.

Plastering downstairs is finished. Further funding has been sought for plastering and insulation of the upstairs rooms.

The kitchen sink and caretakers sink have been plumbed in and two water heaters installed.

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Ashram funded post

Ashram Community Trust have awarded £30,000 to pay for a part-time self-employed post to build links out into the community and help implement project work. It also includes funding for room hire, refreshments and expenses. IB to draw up job spec and Person Spec and make a longlist of possible candidates and contacts for this work.

Internet

The Chapel has functioning internet and the Chapel House is wired and ready to be connected. We are grateful to our younger volunteers for the considerable time and effort spent working on the installation which saved the Trust £1000.

Financial Review

Our finance team is in the process of reviewing our financial arrangements and with a view to moving to online banking and bookkeeping. The Trustees wish to express our thanks to Chapel Treasure Rosemary Francis who deals with all the cash income and expenditure and also to Liamarjit Bhogal who has spent a lot of time in moving the accounts online, rationalising the record keeping and preparing the accounts.

For historic reasons the Trust has three bank accounts. No expenditure is made unless there are designated funds in the accounts. There are no outstanding debts.

The Trust Account (HSBC) receives interest from a small legacy from the founder which is invested in COIF Charities Investment Fund shares, with a current value of £8,445.00. The investment is a Designated Reserve for emergency use only. £401.25 ground rent from Cadent included back payment in respect of a 5 yearly rise in the annual payment as set out in our Agreement.

The Chapel Account (Nat West) receives and pays out funds relating to activity and running costs of the Chapel Building. This includes some restricted grant funding from SOAR Community and Sheffield City Council for Children's Holiday Activities which also allows a contribution towards overheads. Sunday collections are included in Donations. Fundraising and contributions to activity costs are within Sundries.

The House Account (Lloyds) is used for transactions relating the renovation and running costs of the Chapel House as a new Community Facility. This account has received a transfer from the Trust account of grant funding received the previous financial year from National Lottery Awards for All and Ashram Community Trust towards the insulation, plastering and fire-lining of the downstairs rooms and this year grant funding for similar work to the upstairs rooms was paid into the House account from Susila Dharma Britain, Garfield Weston Foundation and Bernard Sunley Trust. £22,220.41 was received from the Low Carbon Culture Fund managed by South Yorkshire Community Foundation on behalf of Sheffield City Council for the solar panels, ceramic core electric radiators and loft and ceiling insulation.

The Trustees are extremely appreciative of all financial support received this year including personal donations.

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Statement of Accounts

The annual accounts (overleaf) were prepared by Mr L Bhogal and Mrs R Francis. They were examined by Mr A Wright.

Independent Examiner's Report

to the Trustees of the Charity of Mary Ann Rawson for Wincobank School (Charity No. 1157105)

Report to the Trustees

I report on the accounts of the Charity of Mary Anne Rawson for Wincobank School for the year ended 31 March 2025, which comprise the Statement of Income and Expenditure, the Statement of Assets and Liabilities.

Responsibilities and basis of report

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is required.

It is my responsibility to:

- *examine the accounts under section 145 of the Charities Act 2011;*
- *follow the procedures laid down in the general Directions given by the Charity Commission;*
- *and*
- *state whether particular matters have come to my attention.*

Scope of the independent examination

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees where appropriate. The examination was carried out on a test basis and did not include verification of all transactions or balances, nor an assessment of internal controls.

Independent examiner's statement

*In connection with my examination, **no matter** has come to my attention:*

1. *Which gives me reasonable cause to believe that, in any material respect:*
 - *the accounting records were not kept in accordance with section 130 of the Charities Act 2011; or*
 - *the accounts do not accord with the accounting records; or*
 - *the accounts have not been prepared in accordance with applicable accounting requirements.*
2. *To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.*

Andrew Wright

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Statement of Income and Expenditure for period ending 31 March 2025

1157105 Charity of Mary Anne Rawson for Wincobank School
Statement of income and expenditure
For period ending 31 March 2025

| Income | Trust Account | | Chapel Account | | Chapel House Account | | Combined |
|--|-------------------|---------------------|-------------------|--------------------|----------------------|-------------------|---------------------|
| | 2024/25 | 2023/24 | 2024/25 | 2023/24 | 2024/25 | 2023/24 | Accounts 2024/25 |
| Gas Governor | £401.25 | | | | | | |
| Water Antenna | | | | | £350.00 | | |
| Room hire | | | £3,620.00 | £3,820.00 | | | £4,021.25 |
| COIF Investment | £241.71 | £236.98 | | | | | £241.71 |
| Donations | | £2,961.07 | £2,950.00 | £190.00 | £250.00 | £1,340.00 | £3,200.00 |
| Special efforts | | £231.25 | | | | £120.00 | £0.00 |
| Sundries | | | £4,190.00 | £13,279.50 | | | £4,190.00 |
| Grants Received | | | | | | | |
| | | £100.00 | | | | | £0.00 |
| Contribution for Defib | | | | | | | £0.00 |
| SOAR Community | | | £2,094.69 | | | | £2,094.69 |
| Awards For All | | £9,672.00 | | | | | £0.00 |
| Key Fund | | | | | | £12,485.00 | £0.00 |
| Susila Dharma | £1,000.00 | | | | | | £1,000.00 |
| SYCF | £22,220.41 | | | | | | £22,220.41 |
| Sheffield City Council | | | £7,100.00 | | | £8,550.00 | £7,100.00 |
| Sheffield Town Trust | | £3,000.00 | | | | | £0.00 |
| Veolia | | £6,564.00 | | | | | £0.00 |
| J G Graves | | £4,000.00 | | | | | £0.00 |
| Garfield Weston | £5,000.00 | | | | | | £5,000.00 |
| Ashram Community | | £1,000.00 | | | | | £0.00 |
| Bernard Sunley | £5,000.00 | | | | | | £5,000.00 |
| Bank interest | | | | | | | £0.00 |
| Transfer from Trust Account | | | | | £11,755.00 | £46,083.82 | £11,755.00 |
| Transfer from House Account | | | £4,755.00 | | | | £4,755.00 |
| Transfer from Chapel Account | | | | | | | £0.00 |
| | £33,863.37 | £27,765.30 | £24,709.69 | £17,289.50 | £12,355.00 | £68,578.82 | £70,578.06 |
| Expenditure | | | | | | | |
| Building maintenance | | £501.00 | £893.86 | £11,265.15 | | | £893.86 |
| Ground & Garden | | | £1,090.00 | | | | £1,090.00 |
| Insurance costs | | | £1,363.53 | | | | £1,363.53 |
| Bank charges | £35.80 | £56.20 | | | | | £35.80 |
| Electricity | | | £1,413.40 | | | | £1,413.40 |
| Gas | | | £2,131.81 | | | | £2,131.81 |
| Water | £29.56 | | £176.98 | | £84.45 | | £290.99 |
| Internet | | | £453.88 | £394.00 | | | £453.88 |
| Fixures & fittings | | | £230.89 | | | | £230.89 |
| Sundries | | | £4,868.12 | £3,214.24 | | | £4,868.12 |
| Transfer to Trust Account | | | | | £4,755.00 | | £0.00 |
| Transfer to Chapel Account | £11,755.00 | £46,083.82 | | £8,550.00 | | | £4,755.00 |
| Transfer to House account | £17,541.96 | | | | | | £11,755.00 |
| Project costs | £29,362.32 | £46,641.02 | £12,622.47 | £23,423.39 | £22,381.97 | £66,132.63 | £39,923.93 |
| | | | | | £27,221.42 | £66,132.63 | £69,206.21 |
| Operating Surplus / (Deficit) | £4,501.05 | (£18,875.72) | £12,087.22 | (£6,133.89) | (£14,866.42) | £2,446.19 | £1,721.85 |
| Appreciation of COIF shares | (£412.71) | £773.22 | £0.00 | £0.00 | £0.00 | £0.00 | (£412.71) |
| Total gains / (Loss) | £4,088.34 | (£18,102.50) | £12,087.22 | (£6,133.89) | (£14,866.42) | £2,446.19 | £1,309.14 |
| Cash funds at the start of the year | £22,618.65 | £27,095.05 | £14,965.36 | £12,560.06 | £18,772.00 | £0.00 | £56,356.01 |
| Cash funds at the end of the year | £26,706.99 | £22,618.65 | £27,052.58 | £14,965.36 | £3,905.58 | £18,772.00 | £57,665.15 |
| Statement of assets and liabilities | | | | | | | |
| As at 31st March 2025 | | | | | | | |
| Assets available in less than 12 months | | | | | | | |
| Work paid for but grants not yet received | | | | | | | £0.00 |
| COIF Investment | £8,445.00 | £8,857.71 | | | | | £8,445.00 |
| Bank | £18,261.99 | £13,760.94 | £27,052.58 | £14,787.68 | £3,905.58 | £18,772.00 | £49,220.15 |
| Cash in hand | | | | £177.68 | | | £0.00 |
| Cash funds at the end of the year | £26,706.99 | £22,618.65 | £27,052.58 | £14,965.36 | £3,905.58 | £18,772.00 | £57,665.15 |
| Liabilities due within less than 12 months | | | | | | | |
| Cheques issued but not yet cleared | | | | | | | £0.00 |
| | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 |
| | £26,706.99 | £22,618.65 | £27,052.58 | £14,965.36 | £3,905.58 | £18,772.00 | £57,665.15 |
| Reserves | | | | | | | |
| Reserves (Transferred to other accounts) | £11,755.00 | | | | £4,755.00 | | |
| General / Unrestricted Reserves | £14,338.54 | (£9,747.81) | £15,197.58 | £14,483.88 | £19,287.55 | £2,236.66 | £48,823.67 |
| Designated reserves (Restricted by Charity) | £8,445.00 | £8,857.71 | | | | | £8,445.00 |
| Restricted reserves (Restricted by external parties) | £3,923.45 | £23,508.75 | £11,855.00 | | (£15,381.97) | £46,083.82 | £396.48 |
| | £26,706.99 | £22,618.65 | £27,052.58 | £14,483.88 | £3,905.58 | £48,320.48 | £57,665.15 |