



## Chairman's Annual Report 2021

With Covid still ongoing, 2020 & 2021 has continued to be a challenging period for us all. Again, I am proud to say our operations team with their diverse talent and abilities have faced these challenges well. Along with our dedicated volunteers, they met all the government guidelines in operating the Foodbank, insuring those that were in need didn't go without. They set up a more effective packing system and also introduced a delivery program to help those clients who could not physically attend.

This last year showed an even greater demand for our support to those individuals and families hit hard by the financial impact of the pandemic.

We distributed 75% more than the previous year.

At the same time, we have also been greatly supported by our community and received 77% more in stock donations than the previous year and 75% more in monetary donations. With this, we were able to issue vouchers which clients can exchange for fresh meat and vegetable from local retailers.

We continue to meet other challenges associated with the accommodation that we occupy, but I am confident we will overcome these obstacles before our next AGM.

Thanks to the Len Pick Trust grant of £1500, we now have a fully functional office, which meets the demands of the 21st century.

I am pleased to welcome two new trustees to the board, Amanda Pears and Shaun Bentley. Amanda has been a volunteer for over 18 months and has carried out various duties giving her a good working knowledge of the Foodbank and brings a wealth of experience from her other voluntary work in our community.

Shaun initially joined the Foodbank as our website manager in October 2019. He has revamped our website and continues to introduce many new features that has kept us updated with current social media. He has also been a great asset in setting up our new office.

Our finance remains in a very healthy state, thanks to the generous donations we received which I mentioned before.

As your chairman, I can confirm that we are fully compliant with the Charity Commission regulations; there have been no breaches of trust, losses and no conflicts of interest throughout the year. All volunteers, officers and trustees have given their time without receiving payment in any kind.

I would personally like to thank you all, especially; Sue, Nick, Brian, Shaun, Barry his operation team and volunteers, for the extra duties you have all undertaken, whether it be serving with a mask or at a distance. You have made Bourne Foodbank an organisation to be proud of and one our community has come to depend on.

Jake Jacobs  
Chairman of Trustees

**BOURNE FOODBANK**  
**REGISTERED CHARITY NO: 1157089**

**STATEMENT OF ACCOUNTS**  
**FOR THE YEAR ENDED**  
**31st MARCH 2021**

DAVID KAYE ACMA CGMA  
13 VIKING CLOSE  
BOURNE  
LINCOLNSHIRE  
PE10 9SF

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF

BOURNE FOODBANK - REGISTERED CHARITY NO: 1157089

I report on the Income and Expenditure of the trust for the year ended  
31st March 2021 as attached

## RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER:

As the Charity's Trustees you are responsible for the preparation of the Accounts; you consider that the audit requirement of section 145 of the Charities Act 2011 (The Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145 (5) (b) of the Act, whether particular matters have come to my attention

## BASIS OF THE INDEPENDENT EXAMINER'S REPORT:

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts, and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, I do not express an audit opinion on the view given by the Accounts

## INDEPENDENT EXAMINER'S STATEMENT:

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 137 of the Act; and

- to prepare Accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached

David Kaye, ACMA, CGMA

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13 Viking Close  
Bourne  
Lincolnshire  
PE10 9SF



# Bourne Foodbank

## Income and Expenditure Account

for the Year to 31 March 2021

	2021	2020
<b><u>Income</u></b>		
Donations not qualifying for Gift Aid	19,620.55	3,789.90
Donations qualifying for Gift Aid	500.00	200.00
Tesco Top-up	370.93	2,107.60
Grants	5,683.00	0.00
	<u>26,174.48</u>	<u>6,097.50</u>
<b><u>Expenditure</u></b>		
Trussell Trust - Network Fee	180.00	360.00
Operations Materials	469.92	95.83
Equipment	966.79	0.00
Food and Household Essentials	2,178.73	2,064.56
Vouchers for fresh food items	2,230.00	0.00
Christmas Gifts for Children of Clients	60.99	205.03
PPE	152.16	0.00
Insurance	302.75	385.08
Maintenance & Repairs	120.83	0.00
Rent	1,000.00	1,000.00
Bank Charges	0.00	0.00
Telephone	110.00	10.00
Website	34.42	103.36
Training	0.00	0.00
Stationery	325.85	6.60
Postage	62.40	80.52
PayPal fees	81.82	0.00
Data Protection	35.00	35.00
Miscellaneous	19.00	130.04
	<u>8,330.66</u>	<u>4,476.02</u>
Excess Income over Expenditure	<u>17,843.82</u>	<u>1,621.48</u>
	<u>26,174.48</u>	<u>6,097.50</u>

## Balance Sheet

as at 31 March 2021

	2021	2020
<b><u>General Reserve</u></b>		
Income & Expenditure Account	<u>29,597.56</u>	<u>11,753.74</u>
<b><u>Current Assets</u></b>		
Bank	27,003.83	8,645.31
PayPal	1,002.47	
Prepayments	1,591.26	3,108.43

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29,597.56

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11,753.74



BOURNE FOODBANK		Charity No	1157089	CC17a
Annual accounts for the period				
Period start date	04/01/2018	To	Period end date 03/31/2019	

## Section A Statement of financial activities

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
<b>Incoming resources</b>					
Donations not qualifying for Gift Aid	19,991	0	0	19,991	5,898
Donations qualifying for Gift Aid	500	0	0	500	200
Grants	5,683	0	0	5,683	0
<b>Total incoming resources</b>	<b>26,174</b>	<b>0</b>	<b>0</b>	<b>26,174</b>	<b>6,098</b>
<b>Resources expended</b>					
Trussell Trust - Network Fee	180	0	0	180	360
Operations Materials	470	0	0	470	0
Food, Toiletries & Essentials for Clients	2,179	0	0	2,179	2,065
Vouchers for Fresh Food	2,230	0	0	2,230	0
Christmas Gifts for Children of Clients	61	0	0	61	205
PPE	152	0	0	152	0
Insurance	303	0	0	303	385
Maintenance and Repairs	121	0	0	121	50
Equipment	967	0	0	967	0
Rent	1,000	0	0	1,000	1,000
Bank Charges	0	0	0	0	0
Telephone	110	0	0	110	10
Website	34	0	0	34	103
Training	0	0	0	0	0
Stationery	326	0	0	326	7
Postage	62	0	0	62	81
PayPal Fees	82	0	0	82	0
Data Protection	35	0	0	35	35
Miscellaneous	19	0	0	19	130
<b>Total resources expended</b>	<b>8,331</b>	<b>0</b>	<b>0</b>	<b>8,331</b>	<b>4,430</b>
<b>Net incoming/(outgoing) resources before transfers</b>	<b>17,844</b>	<b>0</b>	<b>0</b>	<b>17,844</b>	<b>1,667</b>
<b>Gross transfers between funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>	<b>17,844</b>	<b>0</b>	<b>0</b>	<b>17,844</b>	<b>1,667</b>
<b>Other recognised gains/(losses)</b>					
Gains and losses on revaluation of fixed assets for the charity's own use	0	0	0	0	0
Gains and losses on investment assets	0	0	0	0	0
<b>Net movement in funds</b>	<b>17,844</b>	<b>0</b>	<b>0</b>	<b>17,844</b>	<b>1,667</b>
<b>Total funds brought forward</b>	<b>9,127</b>	<b>0</b>	<b>0</b>	<b>9,127</b>	<b>8,030</b>
<b>Total funds carried forward</b>	<b>26,970</b>	<b>0</b>	<b>0</b>	<b>26,970</b>	<b>9,697</b>

**Section B****Balance sheet**

	Total this year £
<b>Fixed assets</b>	
Tangible assets	-
Investments	-
<b>Total fixed assets</b>	-
<b>Current assets</b>	
Stock and work in progress	-
Debtors	-
Prepayments	1,591
Cash at bank and in hand	28,006
<b>Total current assets</b>	29,598
<b>Creditors: amounts falling due within one year</b>	-
<b>Net current assets/(liabilities)</b>	29,598
<b>Total assets less current liabilities</b>	29,598
<b>Creditors: amounts falling due after one year</b>	-
<b>Provisions for liabilities and charges</b>	-
<b>Net assets</b>	29,598
<b>Funds of the Charity</b>	
Unrestricted funds	29,598
Designated funds	-
<b>Total funds</b>	29,598

Signed by one or two trustees on behalf of all the trustees

Signature






**Total last year  
£**

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3,108
8,645
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Date of approval


<b>Bank Balance at 31 March 2021</b>	27,004	1,002	<u><b>#NAME?</b></u>
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**Receipts**

Donations not qualifying for Gift Aid	<b>16,519</b>		
PayPal	<b>3,102</b>	<b>19,621</b>	

Donations qualifying for Gift Aid	<b>500</b>		
PayPal	<b>#NAME?</b>	<b>#NAME?</b>	

Tesco Top-up		<b>371</b>	
Grants		<b>5,683</b>	

**#NAME?**

**Payments**

Trussell Trust - Network Fee		<b>0</b>	
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Operations Materials		<b>470</b>	
PPE		<b>152</b>	
Food		<b>2,179</b>	
Food Vouchers		<b>2,230</b>	
Insurance		<b>0</b>	
Maintenance & Repairs		<b>121</b>	
Office Furnitue & Equipment		<b>967</b>	
Rent		<b>0</b>	
Bank Charges		<b>0</b>	
PayPal fees		<b>82</b>	
Telephone		<b>110</b>	
Website		<b>0</b>	
Training		<b>0</b>	
Stationery		<b>326</b>	
Postage		<b>62</b>	
Data Protection		<b>35</b>	
Gifts		<b>61</b>	
Miscellaneous		<b>19</b>	
		<b>6,813</b>	

Excess Receipts over Payments		<b>#NAME?</b>	
		<b>#NAME?</b>	

**Note 11 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors****Trade debtors****Amounts due from subsidiary and associated undertakings****Other debtors****Prepayments and accrued income**

Amounts falling due within one year		Amounts falling due after more than one year
This year £	Last year £	This year £
0	0	0
0	0	0
0	0	0
1,591	3,108	0
<b>Total</b>	<b>1,591</b>	<b>3,108</b>

**Note 12 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**12.1 Analysis of creditors****Loans and overdrafts****Trade creditors****Amounts due to subsidiary and associated undertakings****Other creditors****Accruals and deferred income**

Amounts falling due within one year		Amounts falling due after more than one year
This year £	Last year £	This year £
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

**12.2 Security over assets**

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

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Last year £
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Last year £
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**BOURNE FOODBANK**  
**REGISTERED CHARITY NO: 1157089**

**STATEMENT OF ACCOUNTS**  
**FOR THE YEAR ENDED**  
**31st MARCH 2021**

DAVID KAYE ACMA CGMA  
13 VIKING CLOSE  
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LINCOLNSHIRE  
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13 Viking Close  
Bourne  
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# Bourne Foodbank

## Income and Expenditure Account

for the Year to 31 March 2021

	2021	2020
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	<u>26,174.48</u>	<u>6,097.50</u>
<b><u>Expenditure</u></b>		
Trussell Trust - Network Fee	180.00	360.00
Operations Materials	469.92	95.83
Equipment	966.79	0.00
Food and Household Essentials	2,178.73	2,064.56
Vouchers for fresh food items	2,230.00	0.00
Christmas Gifts for Children of Clients	60.99	205.03
PPE	152.16	0.00
Insurance	302.75	385.08
Maintenance & Repairs	120.83	0.00
Rent	1,000.00	1,000.00
Bank Charges	0.00	0.00
Telephone	110.00	10.00
Website	34.42	103.36
Training	0.00	0.00
Stationery	325.85	6.60
Postage	62.40	80.52
PayPal fees	81.82	0.00
Data Protection	35.00	35.00
Miscellaneous	19.00	130.04
	<u>8,330.66</u>	<u>4,476.02</u>
Excess Income over Expenditure	<u>17,843.82</u>	<u>1,621.48</u>
	<u>26,174.48</u>	<u>6,097.50</u>

## Balance Sheet

as at 31 March 2021

	2021	2020
<b><u>General Reserve</u></b>		
Income & Expenditure Account	<u>29,597.56</u>	<u>11,753.74</u>
<b><u>Current Assets</u></b>		
Bank	27,003.83	8,645.31
PayPal	1,002.47	
Prepayments	1,591.26	3,108.43



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11,753.74



BOURNE FOODBANK		Charity No	1157089	CC17a
Annual accounts for the period				
Period start date	04/01/2018	To	Period end date 03/31/2019	

## Section A Statement of financial activities

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
<b>Incoming resources</b>					
Donations not qualifying for Gift Aid	19,991	0	0	19,991	5,898
Donations qualifying for Gift Aid	500	0	0	500	200
Grants	5,683	0	0	5,683	0
<b>Total incoming resources</b>	<b>26,174</b>	<b>0</b>	<b>0</b>	<b>26,174</b>	<b>6,098</b>
<b>Resources expended</b>					
Trussell Trust - Network Fee	180	0	0	180	360
Operations Materials	470	0	0	470	0
Food, Toiletries & Essentials for Clients	2,179	0	0	2,179	2,065
Vouchers for Fresh Food	2,230	0	0	2,230	0
Christmas Gifts for Children of Clients	61	0	0	61	205
PPE	152	0	0	152	0
Insurance	303	0	0	303	385
Maintenance and Repairs	121	0	0	121	50
Equipment	967	0	0	967	0
Rent	1,000	0	0	1,000	1,000
Bank Charges	0	0	0	0	0
Telephone	110	0	0	110	10
Website	34	0	0	34	103
Training	0	0	0	0	0
Stationery	326	0	0	326	7
Postage	62	0	0	62	81
PayPal Fees	82	0	0	82	0
Data Protection	35	0	0	35	35
Miscellaneous	19	0	0	19	130
<b>Total resources expended</b>	<b>8,331</b>	<b>0</b>	<b>0</b>	<b>8,331</b>	<b>4,430</b>
<b>Net incoming/(outgoing) resources before transfers</b>	<b>17,844</b>	<b>0</b>	<b>0</b>	<b>17,844</b>	<b>1,667</b>
<b>Gross transfers between funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>	<b>17,844</b>	<b>0</b>	<b>0</b>	<b>17,844</b>	<b>1,667</b>
<b>Other recognised gains/(losses)</b>					
Gains and losses on revaluation of fixed assets for the charity's own use	0	0	0	0	0
Gains and losses on investment assets	0	0	0	0	0
<b>Net movement in funds</b>	<b>17,844</b>	<b>0</b>	<b>0</b>	<b>17,844</b>	<b>1,667</b>
<b>Total funds brought forward</b>	<b>9,127</b>	<b>0</b>	<b>0</b>	<b>9,127</b>	<b>8,030</b>
<b>Total funds carried forward</b>	<b>26,970</b>	<b>0</b>	<b>0</b>	<b>26,970</b>	<b>9,697</b>

**Section B****Balance sheet**

	Total this year £
<b>Fixed assets</b>	
Tangible assets	-
Investments	-
<b>Total fixed assets</b>	-
<b>Current assets</b>	
Stock and work in progress	-
Debtors	-
Prepayments	1,591
Cash at bank and in hand	28,006
<b>Total current assets</b>	29,598
<b>Creditors: amounts falling due within one year</b>	-
<b>Net current assets/(liabilities)</b>	29,598
<b>Total assets less current liabilities</b>	29,598
<b>Creditors: amounts falling due after one year</b>	-
<b>Provisions for liabilities and charges</b>	-
<b>Net assets</b>	29,598
<b>Funds of the Charity</b>	
Unrestricted funds	29,598
Designated funds	-
<b>Total funds</b>	29,598

Signed by one or two trustees on behalf of all the trustees

Signature




**Total last year  
£**

-
-
-

-
-
3,108
8,645
11,754

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11,754
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11,754
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11,754
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11,754
-

11,754
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Date of approval


<b>Bank Balance at 31 March 2021</b>	27,004	1,002	<u><b>#NAME?</b></u>
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**Receipts**

Donations not qualifying for Gift Aid	<b>16,519</b>		
PayPal	<b>3,102</b>	<b>19,621</b>	

Donations qualifying for Gift Aid	<b>500</b>		
PayPal	<b>#NAME?</b>	<b>#NAME?</b>	

Tesco Top-up		<b>371</b>	
Grants		<b>5,683</b>	

**#NAME?**

**Payments**

Trussell Trust - Network Fee		<b>0</b>	
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Operations Materials		<b>470</b>	
PPE		<b>152</b>	
Food		<b>2,179</b>	
Food Vouchers		<b>2,230</b>	
Insurance		<b>0</b>	
Maintenance & Repairs		<b>121</b>	
Office Furnitue & Equipment		<b>967</b>	
Rent		<b>0</b>	
Bank Charges		<b>0</b>	
PayPal fees		<b>82</b>	
Telephone		<b>110</b>	
Website		<b>0</b>	
Training		<b>0</b>	
Stationery		<b>326</b>	
Postage		<b>62</b>	
Data Protection		<b>35</b>	
Gifts		<b>61</b>	
Miscellaneous		<b>19</b>	
		<b>6,813</b>	

Excess Receipts over Payments		<b>#NAME?</b>	
		<b>#NAME?</b>	

**Note 11 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors****Trade debtors****Amounts due from subsidiary and associated undertakings****Other debtors****Prepayments and accrued income****Total**

Amounts falling due within one year		Amounts falling due after more than one year
This year £	Last year £	This year £
0	0	0
0	0	0
0	0	0
1,591	3,108	0
1,591	3,108	0

**Note 12 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**12.1 Analysis of creditors****Loans and overdrafts****Trade creditors****Amounts due to subsidiary and associated undertakings****Other creditors****Accruals and deferred income****Total**

Amounts falling due within one year		Amounts falling due after more than one year
This year £	Last year £	This year £
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

**12.2 Security over assets**

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

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aining due e than one ar
Last year £
0
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Last year £
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