



Emmanuel Church (Bramcote)

Combined Trustees and Directors Report

06 April 2022 – 05 April 2023

Introduction

Emmanuel Church (Bramcote) is a Registered Charity in England and Wales (1157080) and is registered as a company limited by guarantee in England and Wales (08898983). It is governed by its memorandum and articles of association. The charity also uses the name Emmanuel Church Bramcote.

Registered Charity and Company Office: 10 Crummock Close, Bramcote, Nottingham, NG9 3BG.

The Directors: Richard Adam, Edward Bowerman, Philip Carter, Alec Cobbett, Brian Davies, Richard Hopkins, Paul Jenkins, Brian Kruger, Alexander Slowey*

The Members: Richard Adam, Edward Bowerman, Richard Hopkins, Paul Jenkins, Brian Kruger, Alexander Slowey*

*New Members and Directors are appointed by the current Members, following a process involving consultations with the Directors and with the wider church. Alexander Slowey stepped down as a Director and Member in March 2023.

The Directors normally meet five times per year, and the meetings are fully recorded with agendas and minutes. A sub group consisting of the Directors, but excluding those who are also paid members of staff, sets pay and remuneration, using the Teachers Pay Scale as a guide. The Directors are assisted in the day to day care and running of the Church by a body of Elders (also called the Leadership Team) comprising the Members of the company, which meets roughly fortnightly. Induction to the role of Director and training are provided on a personal basis as appropriate.

The Directors ensure that policies and procedures are regularly updated and reviewed. Legal advice is sought when necessary. A register of Directors' interests is held to ensure that we are aware of conflicts of interest and manage them appropriately. This is updated regularly, and any potential conflicts are declared at the beginning of each Directors' meeting. The Directors have a clear procedure that if there is a potential conflict of interest on any matter, the Director with the potential conflict of interest is asked to leave the room and take no part in the debate or decision. The Church had three paid employees during the period of this report, of whom two were also Directors: Richard Adam and Richard Hopkins. We are heavily dependent in all our activities on help voluntarily given by members of the congregation, including a full time member of staff employed on a voluntary basis.

The company is affiliated to three organisations: The Fellowship of Independent Evangelical Churches (FIEC), the Midlands Gospel Partnership (MGP), and the Evangelical Alliance (EA). These affiliations have no impact on the operating policies adopted by the company.

Objectives and activities

Our charitable purposes:

- to advance the Christian faith in accordance with the Statement of Faith;
- to relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods, or services of any kind including through the provision of counselling and support;
- to advance education.

Our key objectives for this financial year have been:

- to hold weekly church services at Bramcote College to advance the Christian faith in Bramcote.
- To livestream these services, making them available online so as to include more people
- To run regular activities during our weekly services for children and young people, as well as additional activities outside of the services.
- to review and reshuffle our midweek group meetings to make them more effective.
- to provide regular events to which unbelievers can be invited to hear about the Christian faith. In particular, to run a number of events over a period of three weeks as part of the national 'Passion for Life' initiative.
- To launch a review of our leadership practices at Emmanuel, in response to awareness of recent cases of harmful leadership in other churches.
- to raise, through prayerful reliance on God and regular reports to the congregation, sufficient funds to cover our activities for this financial year.
- to continue the 'hardship fund' and use it to help those within the congregation who are particularly affected by the pandemic or other financial pressures.
- to use a minimum of ten percent of our non-trading income to support partner organisations in advancing the Christian Faith in Bramcote, the UK and around the world.

The Directors have had regard to the Charity Commission guidance on public benefit in planning the activities of the charity during the year 22-23. This report notes identifiable benefits to the public in line with these purposes.

We began the year with services beginning to feel more normal again following the COVID 19 pandemic. We had just removed most of the restrictions necessary for stopping the spread of COVID, and reintroduced refreshments. We continued to allow for social distancing at the back of the hall.

We are very thankful to have been able to return to weekly services, seeking to advance the Christian faith through teaching, singing and prayer. In addition, since coming back from lockdown, we have been able to livestream these services and make video recordings of previous services available on our website. This has proved invaluable in increasing the number of people who can access our services, and in allowing those new to the church to see what a service is like before visiting in person. We are pleased to have seen new people attending on Sunday mornings and joining the church.

Our nine midweek 'Connect groups' also continued to meet from March until July, allowing them to continue to meet their aims of helping advance the Christian faith and providing counselling and support to those in the church community and beyond. During this period, the Leadership Team spent some time reviewing the groups and considering how to make them more effective. The groups were reshuffled and relaunched in September under the new name of Growth Groups. This clarified the key aim of the groups: to help one another to grow as Christians. We moved from having nine groups with two leaders each to having seven larger groups with four leaders each. It was hoped that this would provide greater stability to the groups.

We have also begun meeting in-person once again in our monthly prayer meetings, termly members' meetings and regular meetings for both men and women in the church.

Our children and youth work continued alongside our services, as well as our midweek 'YPF' group aimed at encouraging 14-19 year olds in their faith, and 'Pebbles Plus', a group aimed at preschool children and their carers, providing a place for fun for the children, friendship and support for carers, and a chance to hear something about the Christian faith through the bible stories.

As well as our Sunday services, we ran a number of events aimed at introducing non-Christians to the Christian faith. We were especially pleased to be able to join many other churches in the

UK with the 'A Passion for Life', running a variety of events over a three-week period to which members of the community were invited. We were pleased to have had good attendance across these events.

We continued to support the work of the Midlands Gospel Partnership and the Midlands Ministry Training Course which seeks to provide practical training for biblical ministry. We supported this both financially and through releasing staff members to teach on the course.

We continued our support of a local charity, Crossteach, both financially and with staff and volunteer time. Crossteach teaches about the Christian faith in schools, through lessons, assemblies and lunchtime clubs.

We have also provided financial support to charities and individuals working in Argentina, Germany, Egypt, Madagascar, Nottingham, and Oxford, seeking to advance the Christian faith. We are pleased that we have once again been able to meet our objective of giving 10% of our non-trading income to such partners. To reduce any risk of fraud, all gifts to those working overseas are made via charities based in the UK. We also support these individuals through regular contact and prayer.

After the impact of the COVID pandemic, we are thankful to God for a full year of being able to meet in person on Sundays and in our other regular activities, and for enabling us to continue to share the good news about Jesus through our events and activities.

Financial Review

General Funds:

Income:

This increased by 1%.

The total amount of donations without conditions received from Directors during the year amounted to £43,173. There were no donations received from the Directors with conditions.

Expenditure:

This increased by 7%. Staff salaries remain our biggest expense. None of the employees earned more than £60,000 during this financial year.

The two ministers were both Directors of the company, and in addition to their salaries totaling £80,746, received employer pension contributions of £9,104 and were reimbursed £6,013.41 for their expenses.

The non-staff Directors did not receive any remuneration, nor receive any expenses apart from being reimbursed for expenses for items purchased for the charity.

We are pleased to have been able to meet our aim of giving 10% of our non-trading income to support partners in Bramcote and around the world who share our objectives.

Balance:

This led to a surplus of £5,656. This meant that our total general funds were £94,579. This equates to circa 5 months of our normal expenditure. This remains below the upper limit of our reserves policy of aiming to have between 2 – 6 months' of running cost in the church's bank account and is expected to decrease during FY23/24.

Restricted Funds:

Our building fund was not used in this financial year. The donors to this fund are happy that it is kept by us for the future.

We opened a hardship fund at the beginning of the pandemic. In this financial year it had an income of £6,610 (including Gift Aid) and grants totaling £5,675 were made. This resulted in the

net balance in the fund being £20,448. In addition, an interest-free loan was made of £8,000 to be repaid over 4 years in equal monthly instalments with £500.01 being repaid by the end of the financial year.

Signed by

A handwritten signature in black ink, appearing to read 'D. M. Fawcett', written in a cursive style.

On behalf of the Trustees and Directors

Date approved:

28/1/24

Emmanuel Church (Bramcote)

Financial Statements

6 April 2022 to 5 April 2023

Statement of Financial Activities

	2023 Unrestricted £	2023 Restricted £	2023 Total £	2022 Total £
Incoming resources				
Donations & gifts	177,023	6,610	183,633	186,860
Investment income	277		277	8
Income from church activities				4,259
Total	177,300	6,610	183,910	191,127
Resources Expended				
Church activities	172,378	5,676	178,054	167,421
Governance costs	200		200	195
Total	172,578	5,676	178,254	167,616
Net incoming resources	4,722	934	5,656	23,511
Brought forward	89,857	29,514	119,371	48,502
Carried forward	94,579	30,448	125,027	72,013

The attached notes form an integral part of the financial statements

Emmanuel Church (Bramcote)
Financial Statements
6 April 2022 to 5 April 2023

Balance Sheet

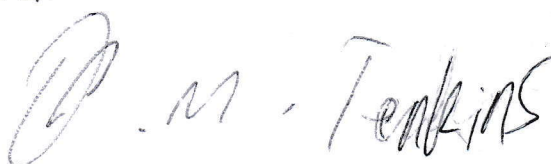
	2023 £	2022 £
Fixed Assets	-	-
Current Assets		
Debtors	43,799	10,740
Bank and cash balances	83,209	114,320
	127,008	125,060
Current Liabilities		
Creditors due within one year	1,981	5,689
	125,027	119,371
Net Current Assets	125,027	119,371
Total assets less current liabilities	125,027	119,371
Creditors due after one year	-	-
Net Assets	125,027	119,371
Funds of the charity		
Unrestricted use income fund	94,579	89,857
Restricted use income fund (Building fund)	10,000	10,000
Restricted use income fund (Hardship fund)	20,448	19,514
Total Funds	125,027	119,371

- The attached notes form an integral part of the financial statements
- For the year ended 5 April 2023 the Company has taken the exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the Company to obtain an audit in accordance with Section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the Directors on

And signed on their behalf by:

Paul Jenkins, Director



Notes to the Financial Statements for the Year ended 5 April 2023

1 Accounting Policies

Accounting Convention

The accounts have been prepared on the historic cost basis, in accordance with applicable accounting standards.

Depreciation

The historic policy has been to write off the cost of fixtures, fittings and equipment in the year of acquisition.

Funds

Restricted use income funds are to be used for projects designated by donors. The Unrestricted use income fund allows the Church to budget for anticipated commitments and short term emergency needs.

Reserves Policy

Emmanuel Church (Bramcote) aims to have financial reserves of between two and six times current average monthly expenditure. The Directors regularly review the financial health of the church at each of their managing trustees meetings.

2 Result for the year

This is stated after charging directors' insurance (£nil: 2022 £nil) and auditors' remuneration of £nil (2022: £nil) as the accounts are not subject to audit.

3 Tangible fixed assets

The Church has no capitalised Fixed Assets, the small items of equipment purchased have been written off in the year of acquisition.

4 Debtors

Debtors falling due within one year

	2023	2022
Prepayments and accrued income	43,799	10,740

5 Creditors due within one year

	2023	2022
Accruals	1,981	5,689

Notes to the Financial Statements for the Year ended 5 April 2023

6 Provisions for liabilities and charges and contingent liabilities

The directors are not aware of any contingent liabilities and there is no requirement for any provisions.

7 Employees

	2023	2022
Average number of employees during the year	3	3

8 Directors' Remuneration

No director received remuneration for services provided in their role as director during the year. Two of the directors have received remuneration during the year as part of their employment by Emmanuel Church (Bramcote).

Richard Hopkins received remuneration of £48,032 and pension contributions of £5,764 for the year and Rich Adam received remuneration of £32,714 and pension contributions of £3,340 for the year.

Six directors received reimbursement of expenses for covering travel and accommodation expenses, costs incurred on behalf of the charity or for training costs. The total amount of expenses reimbursed by Emmanuel Church (Bramcote) to directors was £9,477.

Independent Examiner's Report to the Trustees of Emmanuel Church (Bramcote)

I report on the accounts for the Church for the year ended 5 April 2023 set out on pages 1 to 5.

Respective responsibilities of the Trustees and Examiner

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of S.144(2) Charities Act 2011 does not apply. It is my responsibility to state, on the basis of procedures specified by the Charity Commissioners under S 145 of the Act whether particular matters have come to my attention.

Basis of Examiner's Statement

An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items in the accounts. The procedures undertaken do not provide all the evidence required in an audit, and I therefore do not express an audit opinion.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - a) to keep accounting records in accordance with S 130 of the Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Charities Act.

have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Thomas Sydney BSc, MBA

Independent Charity Examiner

Emmanuel Church (Bramcote)

Financial Statements

6 April 2022 to 5 April 2023

Statement of Financial Activities

	2023 Unrestricted £	2023 Restricted £	2023 Total £	2022 Total £
Incoming resources				
Donations & gifts	177,023	6,610	183,633	186,860
Investment income	277		277	8
Income from church activities				4,259
Total	177,300	6,610	183,910	191,127
Resources Expended				
Church activities	172,378	5,676	178,054	167,421
Governance costs	200		200	195
Total	172,578	5,676	178,254	167,616
Net incoming resources	4,722	934	5,656	23,511
Brought forward	89,857	29,514	119,371	48,502
Carried forward	94,579	30,448	125,027	72,013

The attached notes form an integral part of the financial statements

Emmanuel Church (Bramcote)
Financial Statements
6 April 2022 to 5 April 2023

Balance Sheet

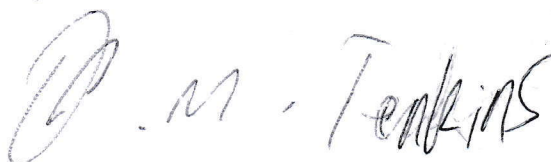
	2023	2022
	£	£
Fixed Assets	-	-
Current Assets		
Debtors	43,799	10,740
Bank and cash balances	83,209	114,320
	127,008	125,060
Current Liabilities		
Creditors due within one year	1,981	5,689
	125,027	119,371
Total assets less current liabilities	125,027	119,371
Creditors due after one year	-	-
Net Assets	125,027	119,371
Funds of the charity		
Unrestricted use income fund	94,579	89,857
Restricted use income fund (Building fund)	10,000	10,000
Restricted use income fund (Hardship fund)	20,448	19,514
Total Funds	125,027	119,371

- The attached notes form an integral part of the financial statements
- For the year ended 5 April 2023 the Company has taken the exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the Company to obtain an audit in accordance with Section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the Directors on

And signed on their behalf by:

Paul Jenkins, Director



Notes to the Financial Statements for the Year ended 5 April 2023

1 Accounting Policies

Accounting Convention

The accounts have been prepared on the historic cost basis, in accordance with applicable accounting standards.

Depreciation

The historic policy has been to write off the cost of fixtures, fittings and equipment in the year of acquisition.

Funds

Restricted use income funds are to be used for projects designated by donors. The Unrestricted use income fund allows the Church to budget for anticipated commitments and short term emergency needs.

Reserves Policy

Emmanuel Church (Bramcote) aims to have financial reserves of between two and six times current average monthly expenditure. The Directors regularly review the financial health of the church at each of their managing trustees meetings.

2 Result for the year

This is stated after charging directors' insurance (£nil: 2022 £nil) and auditors' remuneration of £nil (2022: £nil) as the accounts are not subject to audit.

3 Tangible fixed assets

The Church has no capitalised Fixed Assets, the small items of equipment purchased have been written off in the year of acquisition.

4 Debtors

Debtors falling due within one year

	2023	2022
Prepayments and accrued income	43,799	10,740

5 Creditors due within one year

	2023	2022
Accruals	1,981	5,689

Notes to the Financial Statements for the Year ended 5 April 2023

6 Provisions for liabilities and charges and contingent liabilities

The directors are not aware of any contingent liabilities and there is no requirement for any provisions.

7 Employees

	2023	2022
Average number of employees during the year	3	3

8 Directors' Remuneration

No director received remuneration for services provided in their role as director during the year. Two of the directors have received remuneration during the year as part of their employment by Emmanuel Church (Bramcote).

Richard Hopkins received remuneration of £48,032 and pension contributions of £5,764 for the year and Rich Adam received remuneration of £32,714 and pension contributions of £3,340 for the year.

Six directors received reimbursement of expenses for covering travel and accommodation expenses, costs incurred on behalf of the charity or for training costs. The total amount of expenses reimbursed by Emmanuel Church (Bramcote) to directors was £9,477.

Independent Examiner's Report to the Trustees of Emmanuel Church (Bramcote)

I report on the accounts for the Church for the year ended 5 April 2023 set out on pages 1 to 5.

Respective responsibilities of the Trustees and Examiner

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of S.144(2) Charities Act 2011 does not apply. It is my responsibility to state, on the basis of procedures specified by the Charity Commissioners under S 145 of the Act whether particular matters have come to my attention.

Basis of Examiner's Statement

An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items in the accounts. The procedures undertaken do not provide all the evidence required in an audit, and I therefore do not express an audit opinion.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - a) to keep accounting records in accordance with S 130 of the Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Charities Act.

have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Thomas Sydney BSc, MBA

Independent Charity Examiner