



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st January 2024 Period start date
To 31st December 2024 Period end date

Charity name: West Malling Community Choir (WMCC)

Charity registration number: 1157075

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>As per the Constitution of <i>West Malling Community Choir</i>, The Objects of the society shall be:</p> <ol style="list-style-type: none">1. To advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals;2. To further such charitable purpose or purposes as the trustees in their absolute discretion shall think fit but in particular through the making of grants and donations.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ol style="list-style-type: none">1. Five public performances / concerts during 2024:<ul style="list-style-type: none">● April – Joined the support choir of over 300 voices for the Music Man Project concert at the Royal Albert Hall, London.● July – hosted a joint concert with 'Choeur a Coeur du Pays de Thelle' a French choir from Beauvais.

		<ul style="list-style-type: none"> ● September – a mini tour to Suffolk with a joint concert with the <i>Ipswich Gilbert and Sullivan Society</i>. ● November – Festival of Remembrance at Rochester Cathedral with the <i>Eynsford Concert Band</i>, the <i>Brompton and Invicta Military Wives Choir</i> and the <i>Canterbury for Ukraine Ladies Choir</i>. ● December – Christmas concert with two local primary schools. <p>2. Regular weekly rehearsals over three terms a year.</p> <p>3. <i>Healing Voices</i> operates as sub-group of <i>West Malling Community Choir</i> with designated funds ring-fenced for their use.</p> <p>Led by <i>WMCC</i> Music Director, <i>Healing Voices</i> offers an informal twice a month afternoon of singing for well-being and making a positive impact on mental health.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have regard to the guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
	Para 1.38	As stated in Objects of the choir above
		To further such charitable purpose or

Policy on grant making		purposes as the trustees in their absolute discretion shall think fit but in particular through the making of grants and donations.
Policy on social investment including program related investment	Para 1.38	<p>WMCC has no formal policy on social investment but does invest in the purchase of new music from time to time to further develop repertoire and enhance concert content.</p> <p>Choir funds are also used to subsidise transportation to performances, concerts and events to reduce the financial costs to members.</p>
Contribution made by volunteers	Para 1.38	<p>All WMCC Trustees and Committee members are volunteers.</p> <p>WMCC Music Director and accompanist volunteer their time to lead <i>Healing Voices</i> and are supported by a group of enthusiastic and dedicated volunteers to aid the mental well-being of attendees.</p>
Other		

Achievements and Performance

	SORP reference	
		Research has shown that singing is good for physical, emotional and intellectual well-being.

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><i>WMCC</i> and <i>Healing Voices</i> both provide this together with social interaction with other members.</p> <p>Regular concerts provide opportunities for the choir members to show what they have learnt and the continued development of its repertoire with each programme sharing musical achievement for public benefit.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Five performances / concerts during the year have met <i>WMCC</i> Objective 1 as stated above.
Performance of fundraising activities against objectives set	Para 1.41	<p>Income from ticket sales and donations for concert programmes has offset the costs of venue hire, printing and other concert expenditure.</p> <p>Donations for refreshments, after cost of provision, at concerts have been used to make donations to identified and nominated charities.</p>
Investment performance against objectives	Para 1.41	Not applicable.

Other		

Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>Year end outturn</p> <p>WMCC ended the year with a net deficit of £1,437, reducing its bank balance to £9,629 (previous year's net surplus was £1,820).</p> <p>Healing Voices (HV) had a net surplus of £961, increasing its bank balance to £3,903 (previous year's net surplus was £2,211).</p> <p>WMCC made charitable donations of £767 from its concerts in 2024 (previous year £2,000).</p> <p>Comparison with previous year</p> <p>In 2024 receipts were around £7,586 higher than the previous year and payments were £12,093 higher.</p> <p>Our September tour increased receipts and payments by around £8,000.</p> <p>We provided coaches for both the Music Man project and the Remembrance Concert in November. Some of the cost of the coaches for choir members was subsidised from WMCC funds (the MMP concert had a net deficit of £1,625, the November concert had a deficit of £604).</p> <p>For the July concert we reciprocated the hospitality received from the french choir. We had costs such as the band, some travel costs and some of the food and drink.</p> <p>HV income was around £1,300 lower due to lower grant income in 2024; an exceptionally</p>
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		<p>high value of grants was received in 2023.</p> <p>We received receipts from sale of WMCC shirts of £764, but the purchase of shirts increased payments by a similar amount.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to smooth expenditure from one year to the next. They also allow the choir to subsidise events where they support its objectives but where costs cannot be covered by charges.
Amount of reserves held	Para 1.22	£13,533
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	none

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The Principal source of funds is from member subscriptions.</p> <p>Additional income may also be gained from any surplus funds from concert ticket sales and donations for programmes, after printing costs and other attributable expenditure.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal		<p>Principal risks include:</p> <ul style="list-style-type: none"> ● Significant reduction in the number of members and therefore

risks facing the charity	Para 1.46	subscriptions. <ul style="list-style-type: none">● Significant increase in concert expenditure.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Potential new Trustees interviewed by current Trustees.</p> <p>Skills and experience relevant to the Trustee role are sought where appropriate.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Provision of:</p> <ul style="list-style-type: none"> ● a copy of the 'Constitution of <i>West Malling Community Choir</i>'. ● A copy of the Charity Commission 'Welcome – you're a charity trustee Welcome pack' document.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>As per paragraph 4 of the Constitution:</p> <p>Officers and Committee:</p> <p>The management of the Society shall be vested in the officers - the Chair, the Secretary, the Treasurer, the Membership Secretary - together with up to five additional singing members.</p> <p>The Musical Director (non-voting) should, and accompanist (non-voting) may, attend</p>

		<p>all Committee meetings unless their position is being considered.</p> <p>Committee members shall be elected by and out of the Society's members at the Annual General Meeting (AGM); they shall hold office until the next Annual General Meeting and be eligible for re-election.</p> <p>The officers are the charity trustees.</p>
Relationship with any related parties	Para 1.51	As mentioned above, <i>Healing Voices</i> operates as a sub-group of <i>West Malling Community Choir</i> , led by the same Music Director and accompanist together with volunteer members of <i>WMCC</i> .
Other		

Reference and Administrative details

Charity name	<i>West Malling Community Choir (WMCC)</i>
Other name the charity uses	<p>Abbreviated to <i>WMCC</i></p> <p><i>'Healing Voices'</i> operating as a sub-group of <i>WMCC</i>.</p>
Registered charity number	1157075
Charity's principal address	<p>9 Tassell Close, East Malling, West Malling, Kent</p> <p>ME19 6QB</p>

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	Anthony Morse	Chairman		Other trustees with approval by the committee and confirmation by a members' vote.
	2	Patricia Durrant	Treasurer		
	3	Linda Cooper	Secretary		
	4	Jacqueline Baker	Membership Secretary and Librarian		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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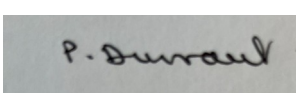
Other optional information

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Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

	Signature(s)		
	Full name(s)	Patricia Kathleen Durrant	
	Position (eg Secretary, Chair, etc)	Treasurer	
	Date	17 June 2025	



Receipts and payments accounts

For the period from	1 January 2024	To	31 December 2024
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Section A Receipts and payments

	Unrestricted funds - WMCC to the nearest £	Unrestricted funds - HV to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £	Notes
A1 Receipts						
Subscriptions	9,123		-	9,123	9,330	
Tour	8,069		-	8,069	-	1
Concerts	4,991		-	4,991	5,024	2
Healing Voices	-	2,084	-	2,084	3,425	3
Gift Aid	1,478		-	1,478	1,436	
Other	1,681		-	1,681	625	4
<i>Sub total</i>	25,342	2,084	-	27,426	19,840	
A2 Asset and investment sales, (see table).						
	-	-	-	-	-	
	-	-	-	-	-	
<i>Sub total</i>	-	-	-	-	-	
<i>Total receipts</i>	25,342	2,084	-	27,426	19,840	
A3 Payments						
Stipends	5,145		-	5,145	4,810	
Hall hire	1,710		-	1,710	2,134	
Tour	7,810		-	7,810	-	1
Music	1,285		-	1,285	2,959	
Concerts	7,137		-	7,137	3,204	2
Healing Voices		1,123	-	1,123	1,214	3
Insurance, membership, audit	977		-	977	120	
Other	2,715		-	2,715	1,368	4
<i>Total payments</i>	26,779	1,123	-	27,902	15,809	
<i>Net of receipts/(payments)</i>	- 1,437	961	-	- 476	4,031	
A5 Transfers between funds	-	-	-	-	-	
A6 Cash funds last year end	11,066	2,943	-	14,009	9,980	
<i>Cash funds this year end</i>	9,629	3,904	-	13,533	14,011	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds - WMCC to nearest £	Unrestricted funds - HV to nearest £	Total to nearest £
B1 Cash funds	West Malling Community Choir	9,629	-	9,629
	Healing Voices	-	3,841	3,841
	cash in hand	-	62	62
	<i>Total cash funds</i>	9,629	3,903	13,532

(agree balances with receipts and payments account(s))

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Notes to receipts and payments statement

1 Tour

Receipts	8,069
Expenses	<u>7,810</u>
Net surplus	259

2 Music Man concert £

Receipts	2,300
Expenses	<u>3,925</u>
Net deficit	-1,625

July concert and french choir hosting

Receipts	331
Expenses	<u>1,608</u>
Net deficit	-1,277

November concert

Receipts	256
Expenses	<u>860</u>
Net deficit	-604

Christmas concert

Receipts	2,104
Expenses	744
donation to Wings of H	<u>767</u> paid 9/1/25
Net surplus	593

Healing Voices

previous year

Receipts	2,084	3,425
Expenses	<u>1,123</u>	<u>1,214</u>
Net	961	2,211

HV receipts include:

Involve Kent	1,000
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Total	<u>1,000</u>
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3 Other receipts

shirt sales	764
hall booking deposit refunds	304
recharge of printing costs	179
other	434

Total	<u>1,681</u>
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4 Other payments

purchase of shirts	841
print costs	541
other	433
charity donation Slideaway (Dec 2023 concert)	900

Total	<u>2,715</u>
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WEST MALLING COMMUNITY CHOIR
YEAR ENDED 31ST DECEMBER 2024

REPORT TO THE TRUSTEES ON THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024

I report to the trustees on my scrutiny of the accounts of the above charity ('the Trust') for the year ended 31st December 2024.

As the charity trustees of the Trust, you are responsible of the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have completed my scrutiny of the accounts as required by paragraph 13 of the charity's constitution. Neither an audit nor an Independent Examination as defined in the Act was necessary.

I confirm that no material matters have come to my attention in connection with the scrutiny which gives me cause to believe that in any material respect:

- . accounting records were not kept in accordance with section 130 of the Act or
- . the accounts do not accord with the accounting records.

I have come across no other matters in connection with the scrutiny to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Mary Hannant

Date: *20th March 2025*

Name: Mary E Hannant BSc, FCA
Fellow of the Institute of Chartered Accountants in England and Wales

30 Cornflower Close, Weaving, Maidstone, Kent, ME14 5UL