

SUSTAINABILITY DEVELOPMENT

ANNUAL REPORT & FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

Company Number: 06965360
Charity Number: 1157064

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SUSTAINABILITY DEVELOPMENT

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

The trustees are pleased to present their annual report for the year ended 31st March 2021.

The financial statements comply with the Charities Act 2011, Companies Act 2006, Accounting and Reporting by Charities; Statement of Recommended Practice (Sorp 2015) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2015 and amended for accounting periods commencing from 1st January 2019).

OBJECTIVES AND ACTIVITIES

Much of the charity's work focuses on ethnic minority communities, for example, from Europe and other parts of the world (including refugees and asylum seekers).

The Trustees seek to ensure that the needs of these diverse groups of people are appropriately addressed. The Trustees are familiar with the practical work of the charity and are encouraged to attend regular training and update sessions

In so far as it is complementary to the charity's objects, the charity is guided by both local and national policies. Advice from local organisations has proved invaluable to the charity in establishing improved links within the community and identifying relevant policy developments and prospective funding streams.

In considering the objectives and activities, the Trustees have considered Charity Commission guidance on Public Benefit to ensure that the organisation is meeting its Public Benefit requirements.

The principal objects and activities of the organisation in the year under review continued to focus on the provision of facilities and services in the following areas.

- 1] To advance health and well-being by promoting healthy eating and a healthy lifestyle.
- 2] The relief of poverty
- 3] To advance education
- 4] To protect the environment through the promotion of renewable energy, recycling and sustainable development.
- 5] The promotion of racial and religious harmony, equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds and to promote good relations by promoting knowledge and mutual understanding between different racial and religious groups.
- 6] The advancement of citizenship and community development by promotion of volunteering and promotion of community capacity building.

The target group includes ethnic minority communities and people of diverse cultural backgrounds and faiths of age group (4-65) years, for example, from Europe and other parts of the world (including refugees and asylum seekers). The charity seeks to assist the above groups of people to develop their spiritual, mental and physical capacities so that they are able to improve their economic and financial independence. In achieving these objectives, the charity works in partnership with other organisations to ensure an appropriate range of services are available that best meet the needs of our service users.

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TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

ACHIEVEMENTS AND PERFORMANCE

April 2020 – March 2021 has been a year of hard work, continuous quality improvement & unavoidable challenges of Covid-19 pandemic. The organisation worked relentlessly by using all the staff, volunteers and trustees for its service delivery. Based on the review of our Strength, Weaknesses, Opportunities and Threats (SWOT) analysis records for the organisation we were able to determine what was needed for effective and successful operation to achieve the required outcomes in the period for this report.

We embarked on the project funded by Heritage Emergency Fund (HF) entitled: 'Traditions of Black & Racial Minority' with a focus on traditional marriages (stories/experiences) from different countries/cultures. The stories/experiences were digitally recorded and transcribed for learning/hearing with new audiences. The goal is to archive the documentation for posterity.

We continued our main project 'Music Workshop & Recreation' which was formerly funded by Big Lottery Reaching Communities. This time the target number of beneficiaries was reduced in comparison to previous years but maintained at about 45 people per year both BRM & WB (Black and Racial Minority & White British) people. The beneficiaries that registered with us originate from different countries. Some of the beneficiaries (about 20) moved on to colleges, jobs and to other cities. Some who moved to other cities do call us back to request for our branches in those cities so that they could still attend and introduce their friends and families. That response continues to give us satisfaction of good achievement that our service delivery is well appreciated. Also, there were lessons learned from delivering our projects. For example, we learned that the average time most beneficiaries spend on the project was about 12 months before moving on. The learning led to changes being made during the project. This taught us to consider the timeline & design both short-term (12 months) and long-term (above 12 months) service delivery programmes for the project.

[i] Short-term: basic Literacy/Numeracy, Digital Content and Music skills.

[ii] Long-term: includes individual needs analysis & career-path development and ICT.

[iii] Information Communication Technology (ICT) skills.

[iv] Volunteering, work experience and placement arrangements.

Digital Content skills became quite relevant as we have to transition our service deliveries online to cope with the Covid-19 pandemic. Our preferred Platforms for service deliveries are Microsoft Teams and Zoom, supported by WhatsApp messaging and emails. This approach was particularly useful and beneficial in the projects involving training/learning with reduced anxiety about Covid-19 as there was little or no face-to-face contact. The situation led to a great boost in confidence and improved quality in service delivery to our service users with regard to the different projects we carried out.

We delivered additional medium-sized project from July 2017 entitled: 'Heritage of Migrants' funded by the Heritage Lottery Fund. The project was about undocumented and unshared heritage of migrants including refugees/asylum seekers in Liverpool with the following aims.

[1] PROVIDE A VOICE & SHARING MEDIUM FOR MIGRANTS: The project offered a voice and opportunity to 152 migrants from 32 different countries including refugees/asylum seekers to tell stories of their individual memories/experiences as to why they left their countries to the UK, in particular Liverpool and the challenges they have faced (e.g. FGM, LGBT, War, Stateless/political/faith discriminations, Modern-day slavery victims, sexism) and to give accounts of cultural traditions on food types/recipes and costumes for identity/experience to facilitate learning and sharing to new audiences.

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TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

[2] **ARCHIVE TO CHANGE ATTITUDES OF PEOPLE AND/OR BEHAVIOUR.** The project has made a start in creating a new archive of BRM (Black & Racial Minority) community in Liverpool, as a legacy for posterity to learn and share memories/experiences of migrants including research in the UK. Also, the knowledge will help to educate audiences to appreciate the cultural traditions of other people and help to change attitudes positively.

[3] **VOLUNTEERING OPPORTUNITY:** The project offered volunteer opportunity to members of the community for participation and volunteer time. Online access would provide further opportunity for participants to exhibit the work such as memories/experiences that would otherwise not find that opportunity.

The unavoidable impact of Covid-19 pandemic has changed the way we live and operate most businesses and organisations. While some businesses had devastating effect and had to shut down completely, we were lucky and able to put a hold on some project activities then navigated our way through online services. We deployed our project deliveries using Microsoft Teams and Zoom platforms to beneficiaries in our community and carried out some face-to-face activities when possible within government Covid-19 rules.

We were able to secure Covid-19 emergency funding from National lottery for the amount of £9,996 in August 2020 and £10,000 from Heritage Emergency Fund in October 2020. The funds have helped us significantly to invest more on digital equipment and PPE (Personal Protection Equipment) to cope with the challenges thrown at us by the unexpected Covid-19 pandemic. We appreciate the help offered to us by the funders and we are thankful to them.

FINANCIAL REVIEW

Total income for the year was £33,375 (2020: £49,997) of which £28,993 (2020: £46,010), related to funding for projects upon which restrictions are placed.

Total expenditure for the year was £23,667 (2020: £47,217), leaving a surplus for the year of £9,708 (2020: surplus of £2,750)

At 31st March 2021 the charitable company's reserves stood at £20,756 (2020: £11,048) of which £15,233 (2020: £5,393) represented restricted funds.

RISK MANAGEMENT

The Trustees have conducted a review of the major risks to which the charity is exposed and, where appropriate, systems and procedures have been established to mitigate the risks the charity faces. External risks from funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, service users and visitors to the premises. Standards are monitored both internally and externally to ensure consistent quality of service delivery for all operational aspects of the charity. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charitable company.

RESERVES POLICY

It is the policy of the charitable company to maintain free reserves, which are unrestricted reserves not represented by fixed assets, at a level to cover redundancy provision and three months' running costs should no further funding be received.

SUSTAINABILITY DEVELOPMENT

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

At the end of the financial year unrestricted funds totalled £5,523 comprising £4,771, of tangible assets, leaving surplus free reserves of £752. The charitable company requires £183 for redundancy provision and £1,128 for three months' running costs, (total £1,311).

To cover any shortfall the Trustees will increase the level of unrestricted funds by organising: (1) Fund raising events, (2) Crowdfunding, and (3) Donations.

PLANS FOR THE FUTURE PERIODS

The Covid-19 emergency support received, lessons learned and experience gained so far will enable us to carry out better and more in-depth risk assessment for effective and adequate plans for the future. We hope to continue to make positive progress and be in a better position to support our beneficiaries in the community. The Trustees of the charity will continue to run the organisation to provide good quality service to our service users and at the same time apply for appropriate funding including Crowdfunding to run new projects. With the continued impact of Covid-19 pandemic of different variants (e.g. Alpha, Delta and Omicron), we will continue to improve our online training/learning delivery system for our projects. We will review and develop services in line with feedback from our end of year evaluation & advice from our funding officers and partners, ensuring that we remain good-quality-led and needs-led.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Sustainability Development is a charitable company limited by guarantee (registered in England and Wales, No. 06965360) incorporated on 17th July 2009 and registered as a charity (number 1157064) on 15th May 2014. The Governing Instruments under which the charitable company operates comprise the Memorandum and Articles of Association dated 17th July 2009, and amended by special resolution of 17th April 2014 together with the policies made from time to time by the Trustees.

The Trustees meet regularly and are responsible for the strategic direction and policies of the charity. Staff, beneficiaries and volunteers are invited to attend these meetings but have no voting rights.

A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the Project Leader(s) and finance and administration staff. There is shared responsibility for ensuring that the charity delivers the services specified, that key performance indicators are met and that the staff team continues to develop its skills and working practices in line with good practice

SUSTAINABILITY DEVELOPMENT

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2021

REFERENCE AND ADMINISTRATIVE DETAILS

NAME Sustainability Development

COMPANY NUMBER 06965360

CHARITY NUMBER 1157064

REGISTERED FFICE: 30 Holland Street
Liverpool, Merseyside L7 0JQ

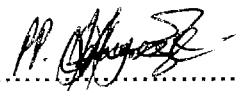
TRUSTEES J O Akomode
K Kokoruwe
O Omoefe-Okoro
O Omosebi
O Onowighose

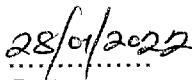
COMPANY SECRETARY: K Kokoruwe

INDEPENDENT EXAMINER Mrs Paula Sanchez, ACCA
c/o LCVS, 151 Dale Street
Liverpool
L2 2AH

BANKERS: Barclays Bank Plc, Leicester branch LE87 2BB

Signed on behalf of the Board of Trustees


.....
J O Akomode , Trustee


.....
Date

SUSTAINABILITY DEVELOPMENT

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principle in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue as a going concern;
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Charities Act 2011, Companies Act 2006, Accounting and Reporting by Charities; Statement of Recommended Practice (Sorp 2015) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2015).

By the Order of the board,



.....
J O Akomode
Trustee

30 Holland Street
Liverpool
L7 0JQ

Date: 28/01/2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SUSTAINABILITY DEVELOPMENT

Respective responsibilities of trustees and examiner

I report on the accounts of the charitable company for the year ended 31st March 2021, which are set out on pages 9 to 18.

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

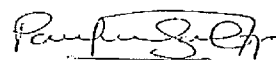
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: **Mrs Paula Sanchez**

Relevant professional qualification or body: **ACCA**

Address: **c/o LCVS 151, Dale Street, Liverpool, L2 2AH**

Dated: **28th January 2022**

SUSTAINABILITY DEVELOPMENT
STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE
ACCOUNT) FOR THE YEAR ENDED 31ST MARCH 2021

	Notes	Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021	Total Funds 2020
Income and endowments from:		£	£	£	£
Donations and legacies	3a	4,375	-	4,375	3,977
Charitable activities	3b	-	28,993	28,993	46,010
Investments	3c	7	-	7	10
Total income		4,382	28,993	33,375	49,997
Expenditure on:					
Charitable activities	4	4,514	19,153	23,667	47,217
Total expenditure		4,514	19,153	23,667	47,217
Net (expenditure)/income, net movement in funds		(132)	9,840	9,708	2,780
Total Funds brought forward	9,10	5,655	5,393	11,048	8,268
Total Funds carried forward	8,10	5,523	15,233	20,756	11,048

The notes on pages 11 to 18 form part of these accounts.

All the above amounts relate to continuing activities of the charitable company.

SUSTAINABILITY DEVELOPMENT
BALANCE SHEET AS AT 31ST MARCH 2021

Company Number: 06965360

	Notes	31 st March 2021 £	31 st March 2020 £
Fixed assets			
Tangible fixed assets	5	16,411	7,957
Current assets			
Debtors	6	-	-
Cash at bank and in hand		6,634	5,983
		6,634	5,983
Current liabilities			
Creditors: amounts falling due within one year	7	(2,289)	(2,892)
Net current assets/(liabilities)		4,345	3,091
Total assets less current liabilities		20,756	11,048
Funds:			
Unrestricted funds	8, 9	5,523	5,655
Restricted funds	8, 10	15,233	5,393
		20,756	11,048

These financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

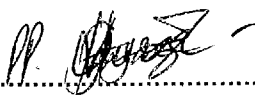
These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

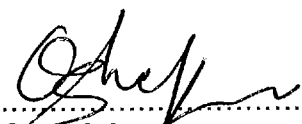
For the period covered by these accounts the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The trustees, who are the directors of the company, acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

Approved by the Board on 28/01/2022, and signed on their behalf by:


 J O Akomode
 Trustee


 O Onowighose
 Trustee

SUSTAINABILITY DEVELOPMENT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

1. Limited Liability

The charity is a company limited by guarantee. Each member's liability is limited to £2 each.

2. Accounting Policies

Basis of accounting

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (SORP 2015) (effective 1st January 2015), Charities Act 2011 and the Companies Act 2006.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The Charity has taken advantage of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

Going concern

The Charitable Company has not been significantly impacted financially by Covid-19, due to receiving emergency funding. At the time of approving the accounts, the Trustees have a reasonable expectation that the Charitable Company has adequate resources to continue in operational existence for the foreseeable future. The Trustees have therefore adopted the going concern basis of accounting in preparing the accounts.

Fund accounting

Unrestricted funds are the charity's free reserves available for the trustees to apply in accordance with the charitable company's charitable objectives.

Restricted funds are subject to specific restrictive conditions imposed by the donor. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the fund.

Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and legacies comprise of donations and general grants which are recognised in the accounts when received, with the exception of known legacies which are accounted for when their receipt is certain.

Income from charitable activities is recognised on an accruals basis except for grants receivable, which are recognised on the date on which their unconditional payment is confirmed by the donor.

Income from investment relates to bank interest received and is recognised when the amount is certain.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

Expenditure recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Expenditure on charitable activities relate to the operation of the charity comprising of direct charitable expenditure to meet the objectives of the charitable company. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charitable company.

Fixed Assets

Capital expenditure over £250 is stated in the balance sheet at cost less accumulated depreciation. Depreciation is provided to write off the cost of each asset over its expected useful life as below:

Motor Vehicle	20% per annum reducing balance basis
Office Equipment	20% per annum reducing balance basis
Music Equipment	20% per annum reducing balance basis

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

SUSTAINABILITY DEVELOPMENT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

Taxation

Income and gains are exempt from taxation as they are received and applied for charitable purposes only. The charitable company benefits from various exemptions from taxation afforded by tax legislation and are not liable to corporation tax on income or gains falling within those exemptions.

Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. Income and endowments from

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
a. Donations and Legacies				
Donations	4,375	-	4,375	3,977
	=====	=====	=====	=====

Donations and legacies income for 2020 related wholly to unrestricted fund

SUSTAINABILITY DEVELOPMENT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
b. Charitable Activities				
ESF – Community Learning Grant	-	6,997	6,997	4,998
Heritage Emergency Fund	-	10,000	10,000	-
National Lottery Awards for All	-	-	-	9,962
National Lottery Covid 19 Emergency Response	-	9,996	9,996	-
National Lottery for Grants Heritage	-	-	-	29,050
Our Liverpool Grant	-	2,000	2,000	2,000
	<u>-</u>	<u>28,993</u>	<u>28,993</u>	<u>46,010</u>
	=====	=====	=====	=====

The income above includes unrestricted income for the 2020: £nil and restricted income £46,010

c. Investments	£	£	£	£
Bank interest	7	-	7	10
	=====	=====	=====	=====

Investment income for 2020 related wholly to unrestricted funds.

4. Expenditure on Charitable Activities

	Direct Charitable Expenditure £	Support & Governance Costs £	Total 2021 £	Total 2020 £
To promote healthy eating and a healthy lifestyle, to relief poverty and advance education	19,298	4,369	23,667	47,217
	=====	=====	=====	=====

a. Analysed as follows:

	2021 £	2020 £
<i>Direct charitable expenditure:</i>		
Staff salary costs	1,388	2,960
Equipment	204	31
Translation	1,057	5,438
Food and catering	-	2,195
Donations	-	600
Room hire	1,104	2,327
Activities and events	15,014	15,085
Sessional fees	-	6,131
Volunteer expenses	531	3,413
	<u>19,298</u>	<u>38,180</u>
	=====	=====

SUSTAINABILITY DEVELOPMENT**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021**

	2021	2020
	£	£
<i>Support & Governance costs:</i>		
Office costs	-	829
Insurance	-	877
Travel expenses	-	55
Motor expenses	580	781
Publicity, advertising and marketing	-	1,520
Training	-	1,440
Personal protection equipment	380	-
Bank charges	118	123
Subscriptions	-	160
Repairs and renewals	-	140
Payroll fees	259	348
Accountancy	650	775
Depreciation	2,382	1,989
	4,369	9,037
	=====	=====
Total expenditure on charitable activities	23,667	47,217
	=====	=====

£19,153 (2020: £43,510) of the above expenditure relates to restricted funding.

b. Analysis of Staff Costs	2021	2020
	£	£
Gross wages and salaries	1,388	2,960
	=====	=====

No employee received emoluments of more than £60,000 during the year (2020: nil).

The Trustee J Akomode, also being a director, received remuneration of £nil (2020: £960) for services; the trustee O Onowighose, also being a director, received remuneration of £704 (2020: £nil) for services and are included in the number of employees [4c.].

No out of pocket expenses were reimbursed to trustees in the year (2020: £nil)

c. Particulars of Employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2021	2020
	0.1	0.1
Charitable activities	=====	=====

SUSTAINABILITY DEVELOPMENT**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021**

5. Tangible fixed assets

	Motor Vehicle	Office Equipment	Music Equipment	Total
	£	£	£	£
Cost:				
Balance at 1 st April 2020	26,964	11,354	2,739	41,057
Additions in the year	-	10,836	-	10,836
	=====	=====	=====	=====
Balance at 31 st March 2021	26,964	22,190	2,739	51,893
	=====	=====	=====	=====
Depreciation:				
Balance at 1 st April 2020	22,441	8,434	2,225	33,100
Charge for the year	904	1,375	103	2,382
	=====	=====	=====	=====
Balance at 31 st March 2021	23,345	9,809	2,328	35,482
	=====	=====	=====	=====
Net Book Value:				
Balance at 31st March 2021	3,619	12,381	411	16,411
	=====	=====	=====	=====
Balance at 31 st March 2020	4,523	2,920	514	7,957
	=====	=====	=====	=====

6. Debtors

There were no debtors held as at year end 31st March 2021 (2020: £none).

7. Creditors: amounts falling due within one year

	2021	2020
	£	£
Accruals	2,289	2,892
	=====	=====

SUSTAINABILITY DEVELOPMENT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

8. Analysis of net assets between funds

	Tangible Fixed Assets	Net Current Assets	Total
	£	£	£
Unrestricted Funds			
General Fund	4,771	752	5,523
	-----	-----	-----
Restricted Funds			
Big Lottery Fund Grant	989	-	989
ESF – Community Learning Grant	371	-	371
Heritage Emergency Fund	5,725	2,042	7,767
Kensington New Deal	144	-	144
National Lottery Awards for All	-	551	551
National Lottery Covid 19 Emergency Response	3,949	-	3,949
National Lottery for Grants Heritage	462	-	462
Our Liverpool Grant	-	1,000	1,000
	-----	-----	-----
	11,640	3,593	15,233
	-----	-----	-----
Totals	16,411	4,345	20,756
	=====	=====	=====

9. Unrestricted Funds

		Movements in the Year		
	Funds at Beginning of year	Income	Expenditure	Funds at End of Year
	£	£	£	£
General Fund	5,655	4,382	(4,514)	5,523
	=====	=====	=====	=====

General Fund is used to finance the charitable company's general activities as outlined in the Trustees' Report.

SUSTAINABILITY DEVELOPMENT
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

10. Restricted Funds

		<u>Movements in the Year</u>		
	Funds at Beginning of year	Income	Expenditure	Funds at End of Year
	£	£	£	£
Big Lottery Fund Grant	1,236	-	(247)	989
ESF – Community Learning Grant	-	6,997	(6,626)	371
Heritage Emergency Fund	-	10,000	(2,233)	7,767
Kensington New Deal	180	-	(36)	144
National Lottery Awards for All	3,037	-	(2,486)	551
National Lottery Covid 19 Emergency Response	-	9,996	(6,047)	3,949
National Lottery for Grants Heritage	940	-	(478)	462
Our Liverpool Grant	-	2,000	(1,000)	1,000
	<u>5,393</u>	<u>28,993</u>	<u>(19,153)</u>	<u>15,233</u>
	=====	=====	=====	=====

Description of Funds

These are monies given to the charitable company to be spent at the discretion of the Board of Trustees for specific charitable purposes, as follows:

Big Lottery Fund Grant – Contributions towards ‘Prevent Hate & Crimes’ project

ESF – Community Learning Grant – Contribution towards skills development.

Heritage Emergency Fund – Contribution towards digital equipment and personal protection equipment.

Kensington New Deal – To fund the acquisition of computer equipment.

National Lottery Awards for All – Contribution towards Creating content and Media’ activities

National Lottery Covid 19 Emergency Response – Contribution towards digital equipment and personal protection equipment.

National Lottery for Grants Heritage – Contribution towards exploring, documenting and sharing the extensive and diverse heritage of BAME migrant communities in Liverpool.

Our Liverpool Grant – Contribution towards activities

11. Operating Lease Commitments

There were no financial commitments under non-cancellable operating leases (2020: none).

12. Related Party Transactions

There were no material related party transactions during the year which require disclosure except for Director’s remuneration (Note 4b).

13. Guarantees

As at 31st March 2021, 5 members had given a guarantee of £2 each in the event of the company winding-up total: £10 (2020: 5 Members £10).