

# SPROWSTON YOUTH ENGAGEMENT PROJECT

England & Wales · Charity number 1157049

## Details

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**Other names** SYEP

**Status** Registered

**Legal form** Other

**Registered** 2014-05-14

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** The Pavilion  
Recreation Ground  
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## Activities

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**Objects:** TO ACT AS A RESOURCE FOR YOUNG PEOPLE UP TO THE AGE OF 25 YEARS LIVING IN SPROWSTON AND THE SURROUNDING AREA BY PROVIDING ADVICE AND ASSISTANCE AND ORGANISING PROGRAMMES OF PHYSICAL, EDUCATIONAL AND OTHER ACTIVITIES AS A MEANS OF:A)ADVANCING IN LIFE AND HELPING YOUNG PEOPLE BY DEVELOPING THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS INDEPENDENT, MATURE AND RESPONSIBLE INDIVIDUALS AND TO BUILD THEIR SELF ESTEEM;B)ADVANCING EDUCATION;C)PROVIDING RECREATIONAL AND LEISURE TIME ACTIVITY IN THE INTERESTS OF SOCIAL WELFARE FOR PEOPLE LIVING IN THE AREA OF BENEFIT WHO HAVE NEED BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABILITY, POVERTY OR SOCIAL AND ECONOMIC CIRCUMSTANCES WITH A VIEW TO IMPROVING THE CONDITIONS OF LIFE OF SUCH PERSONS.

**Activities:** To act as a resource for young people up to the age of 25 years living in Sprowston and the surrounding area by providing advice and assistance and organising programmes of physical, educational and other activities as a means of advancing in life and helping young people by developing their skills, capacities and capabilities, advancing education, providing recreational and leisure time activity

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Economic/community Development/employment, Recreation
- **Who:** Children/young People

## Geography

- Norfolk

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£211,487	£217,128	-	-
2024-03-31	£0	£0	-	-
2023-03-31	£0	£0	-	-
2022-03-31	£112,562	£97,448	-	-
2021-03-31	£56,817	£50,950	-	-

## Trustees

Name	Role	Appointed
Rev Simon Stokes	Chair	2014-03-28
Judith Cecile Leggett		2019-07-16
Martin Callam		2023-07-10
Rev David Hagan-Palmer		2015-09-22
Sarah Vincent		2022-07-20

**SPROWSTON YOUTH ENGAGEMENT PROJECT**

England & Wales - Charity number 1157049

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# Accounts

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# Independent Examiner's Report to the Trustees of Sprowston Youth Engagement Project Charity For the year ended 31 March 2025

**Registered Charity No: 1197675**

**Income in the Year: £211,487.23**

**Expenditure in the Year: £217,127.75**

**Reserves as at 31 March 2025: £71,563.35**

## **1. Respective responsibilities of Trustees and Independent Examiner.**

The Charity's Trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011. The Trustees require an independent examination.

As the Independent Examiner it is my responsibility to:

- a) examine the accounts under section 145 of the Charities Act 2011.
- b) follow all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act and state whether particular matters have come to my attention.

## **2. Report for the year ended 31 March 2025.**

The Charity Commission's records show that the Charity was registered as a Charitable Incorporated Organisation (CIO) on 26 January 2022. CIOs are available for charities or charitable groups that wish to be incorporated and can be selected instead of registering as a charity. CIOs have been designed specifically for charitable groups, allowing them to register just once with the Charity Commission as an incorporated form of charity which is not a company. This removes the need to register with and report to Companies House.

One of the benefits of becoming a CIO is to secure a reduced administrative burden. The CIO also has its own legal identity and so can enter into contracts in its own right rather than in the name of individual trustees. Trustees will also have limited liability although they are still responsible for managing the organisation.

The Charity Commission's registration displays the aims and activities of the Charity as follows: *'to act as a resource for young people up to the age of 25 years living in Sprowston and the surrounding area by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:*

- a) *Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in Society as independent, mature and responsible individuals and to build their self-esteem;*

b) *Advancing Education;*

c) *Providing Recreational and Leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons'.*

The Charity has a Scribe accounting system in place with detailed breakdown of receipts and payments recorded within the system. A Summary document recording the Receipts and Payments in the year of account has been constructed and presented to the Independent Examiner. The Independent Examiner attended the Old Catton Parish Council's offices on 3 July 2025, when the End of Year Accounts and a range of transactions in the year of account were examined.

The following observations are made (**heavy type where action required**):

a) The Charity's Accounts for the year ending 31 March 2025 have been prepared on a Receipts and Payments basis. Accordingly any Creditors (debts owed by the Charity to any parties) or Debtors (sums owed to the Charity) as at 31 March 2025 are not included with the Receipts and Payments End of Year Accounts, which have yet to be approved by the Trustees.

b) The Treasurer/Secretary confirmed that she will be submitting the Trustees' Annual Report and Final Accounts to the Charity Commission following approval by Trustees.

c) The Charity has a Business Plan (2021-24) in place which details the Charity's overall vision and objectives, a statement of intent, strategic planning/key projects, a listing of specific actions with measurable outcomes and areas of active involvement. The Treasurer/Secretary explained that the updating of the Plan is to be completed alongside the next Lottery funding application.

d) Charity holds a Community (Current) Account at the Barclays Bank which stood at £71,563.35 at 31 March 2025 and which agrees with the Statement of Accounts balance as at 31 March 2025.

e) The Independent Examiner has examined the Statement of Accounts for the year 2024/25, which can be summarised in simplified form as follows:

Accounts Balance b/f as at 1 April 2024: £77,203.87 (confirmed with End of Year Accounts and Bank Reconciliation at that date)

Add Income in year 2024/25: £211,487.23 (confirmed with Transactions List)

Deduct Expenditure in year 2024/25: £217,127.75 (confirmed with Transactions List)

Accounts balance c/f at 31 March 2025: £71,563.35 (confirmed with Bank Statement at that date).

f) At the time of the Audit, the Scribe accounts had erroneously listed an amount of £2,875.08 as 'VAT Recoverable'. This issue was corrected by the Scribe Accounting team during the Audit. As the Charity is not registered with HMRC for VAT purposes, any VAT paid by the Charity is not recoverable from HMRC.

g) The Treasurer/Secretary advised the Independent Examiner that she had previously made enquiries regarding possible registration with HMRC for VAT purposes but had determined not to proceed as there were limited advantages to be gained for the Charity.

h) The recorded Overall Income of £211,487.23 in the 2024/25 year of account consisted of £110,985.22 from the National Lottery Reaching Communities Programme; £34,446.62 from the Community Outreach Project, Grants of £19,600 from the Lottery Community Fund Project, £1,776.90 from the Urban Adventure

Garden Project and £5,902.24 from the Community Ambassador Project. Significant income was received from the Pride in Place (£15,138.95), the Football Team Project (£11,854.30), the Teen Café Projects (£3,500 from Old Catton and £5,000 from Sprowston), the Bike Project (£1,859) and the LGBTQ Project (Norfolk) (£1,424).

i) Expenditure of £217,127.75 in the 2024/25 year of account was recorded as the National Lottery Reaching Communities Programme (£120,621.12), Community Outreach Project (£29,632.54), Pride In Place (£16,859.30), the Teen Café Projects (Old Catton £8,184.19 and Sprowston £15,155.08), Urban Adventure Garden Project (£7,954.40), 1-1 Work Project (£6,518.46), Community Ambassador Project (£4,501.51), Lottery Community Frund Project (£4,005), Social Action Youth Connectors (£1,738.10), Bike Project (£812.32), LGBTQ Project (Norfolk) (£727.97), Football Team Project (£392.77) and Garden Project £24.99).

j) The Reserves balance at the year-end 31 March 2025 amounted to £71,563.35 and reflected the accounting deficit of £5,640.52 (from the balance of £77,203.87 at the end of the 2023/24 year of account).

k) The Charity is registered with the Information Commissioner's Office (ICO) as a Fee Payer/Data Controller for Local Charity purposes (Registration ZB567523).

l) The Treasurer/Secretary has registered the Charity with HMRC for PAYE purposes and is using the Basic PAYE toolkit. Appropriate documentation is retained by the Treasurer/Secretary to evidence the payments made by the Charity and was made available to the Examiner.

m) With regard to the legislation relating to workplace pensions, the Charity submitted a declaration of compliance under the Pensions Act 2008 to the Pensions Regulator on 11 May 2023. (The re-declaration of compliance confirms to the Pensions Regulator that the Charity complies with its duties as an employer and has to be completed every three years).

n) The Charity maintains an Asset Register listing equipment and machinery under the ownership of the Charity. The Asset Register describes each asset held, its location and the Initial (Purchase) Value and Insured Value. The details relating to the date of acquisition, model/serial number and manufacturer's name (where relevant) have yet to be displayed in the Register. As at 31 March 2025 the Register recorded Assets of £16,187.20 at Initial Value, an increase of £6,140.70 from the value of £10,046.50 at the end of the previous year and reflects the addition of 7 Notebooks/Laptops (£3,840.70) and the Citroen Berlingo Van (£2,300) in the year of account.

o) The Insurance Policy for the period 13 November 2024 to 12 November 2025 was presented to the Independent Examiner. The Policy is with Markel (UK) Insurance Company Ltd. at a cost of £1,173.74 and includes cover for Employer's Liability £10m., Public Liability £10m., Buildings £4,183; Contents (including computer equipment) £12,960 and Portable Equipment £7,353.

**p) The Charity's insurance policy presented to the Examiner displayed cover of £25,000 for Fidelity (Fraud and Dishonesty) which is significantly below the sums routinely held at bank by the Charity. Fidelity Guarantee Insurance normally covers the maximum amount of bank/cash sums held by a Charity at any one time. The Treasurer/Secretary agreed to ensure that an increased insurance cover is brought into effect. The Charity Commission stresses that Fidelity insurance cover does not imply any mistrust of Employees, Volunteers or Trustees but reflects a professional duty to protect the Charity's resources and reputation.**

q) The light vehicle insurance cover for the year ending 23 May 2025 was also presented to the Examiner. The cover was provided by NFU Mutual Insurance at a cost of £464.11. The Treasurer/Secretary confirmed to the Examiner that the policy had been renewed from 23 May 2025 with NFU Mutual.

r) The Treasurer/Secretary has constructed a Risk Assessment document which identifies the risks faced by the Charity, the mitigating actions in place to address the risks and the person(s) responsible to ensure risks are minimised/action undertaken. The Risk Assessment is due to be presented to Trustees for approval and adoption.

s) The Council's financial administration is undertaken by the Treasurer/Secretary to a high standard through the use of the Scribe accounting system. End of Year financial statements (Receipts and Payments Account) have been prepared by the Treasurer/Secretary. The Scribe Accounting system displays the date of payment, the method of payment, the payee (or person/organisation making payment to the Charity in the case of sums received) and the category/sub-category concerned. The Scribe accounting system secures the necessary financial control over transactions and provides clear evidence of each payment and receipt.

t) The Independent Examiner undertook a sample check of the entries in the Scribe Payments Lists for each month of the year of account and confirmed the transactions with the Bank Statements. Individual invoices/vouchers supporting the payments made were examined. Invoices/vouchers were confirmed as held for each item of expenditure examined with an appropriate audit trail in place.

u) The Annual Return and Accounts for the previous year ended 31 March 2024 are recorded by the Charity Commission as having been received on 31 July 2024, within the time limit that applies.

v) I would like to record my appreciation to the Treasurer/Secretary for her assistance during the course of this Examination and for the careful presentation of the Charity's documents for the review.

### **3. Basis of independent examiner's report.**

My examination was carried out in accordance with the applicable Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Treasurer/Secretary to the Charity and Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **4. Independent Examiner's statement.**

In connection with my examination:

a) I confirm that no material matters have come to my attention which gives me cause to believe that in any material respect the accounting records were not kept in accordance with Section 130 of the Charities Act 2011 or the accounts did not accord with the accounting records or comply with the applicable requirements concerning the form and content of accounts.

b) I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report (other than those matters already listed at item 2 above) in order to enable a proper understanding of the accounts to be reached.

*Trevor Brown*

**Trevor Brown**

**Chartered Institute of Public Finance and Accountancy**

**15 July 2025**

**SPROWSTON YOUTH ENGAGEMENT PROJECT**

England & Wales - Charity number 1157049

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# Accounts

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# Independent Examiner's Report to the Trustees of Sprowston Youth Engagement Project Charity For the year ended 31 March 2023

Registered Charity No: 1197675

Income in the Year: **£160,166.23**

Expenditure in the Year: **£132,029.05**

Reserves as at 31 March 2023: **£60,543.99**

## 1. Respective responsibilities of Trustees and Independent Examiner.

The Charity's Trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011. The Trustees require an independent examination.

As the Independent Examiner it is my responsibility to:

- a) examine the accounts under section 145 of the Charities Act 2011.
- b) follow all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act and state whether particular matters have come to my attention.

## 2. Report for the year ended 31 March 2023.

The Charity Commission records show that the Charity was registered as a Charitable Incorporated Organisation (CIO) on 26 January 2022. CIOs are a relatively new legal structure available for charities or charitable groups that wish to be incorporated and can be selected instead of registering as a charity. CIOs have been designed specifically for charitable groups, allowing them to register just once with the Charity Commission as an incorporated form of charity which is not a company. This removes the need to register with and report to Companies House.

One of the benefits of becoming a CIO is to secure a reduced administrative burden. The CIO also has its own legal identity and so can enter into contracts in its own right rather than in the name of individual trustees. Trustees will also have limited liability although they are still responsible for managing the organisation.

The Charity Commission's registration displays the aims and activities of the Charity as follows: *'to act as a resource for young people up to the age of 25 years living in Sprowston and the surrounding area by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:*

a) *Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in Society as independent, mature and responsible individuals and to build their self-esteem;*

b) *Advancing Education;*

c) *Providing Recreational and Leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.*

The Charity has a Scribe accounting system in place with detailed breakdown of receipts and payments recorded within the system. A Summary document recording the Receipts and Payments in the year of account has been constructed and presented to the Independent Examiner. The Independent Examiner attended the Old Catton Parish Council's offices on 22 January 2023, when the End of Year Accounts and a range of transactions in the year of account were examined on a sample basis.

The following observations are made (**heavy type where action required**):

a) The Charity's Accounts for the year ending 31 March 2023 have been prepared on an Income and Expenditure basis and have yet to be formally approved by the Trustees.

b) The Treasurer/Secretary confirmed that she will be submitting the Trustees' Annual Report and final Accounts following approval by Trustees.

c) The Charity holds a Current Account at the Barclays Bank. The Account stood at £59,552.94 at 31 March 2023 and which, taking into account an amount of VAT recoverable (£991.05) as at that date and included in the Balance Sheet at the year-end, reconciles with the Account balance of £60,543.99 as at 31 March 2023.

d) The Independent Examiner has confirmed that the Bank Statement as at 31 March 2023 agreed and reconciled with the End-of-Year Accounts at that date, as follows:

Accounts Balance b/f at 1 April 2022:	£32,406.81 (confirmed with Accounts and Bank Reconciliation at that date)
Add Income in year 2022/23:	£160,166.23 (confirmed with Transactions List)
Deduct Expenditure in year 2021/22:	£132,029.05 (confirmed with Transactions List)
Accounts balance c/f at 31 March 2023:	£60,543.99 (confirmed with Bank Statement at that date).

e) The recorded Overall Income of £160,166.23 in the 2022/23 year of account consisted of £50,026.28 from the National Lottery Reaching Communities Programme; £38,674.95 from the Community Outreach Project, Grants of £20,003 from the Urban Adventure Garden Project, £10,000 from the Community Ambassador Project and £8,000 from Social Action Youth Connectors. Significant income was received from the Teen Café Projects (£10,316.67 from Old Catton and £13,816.66 from Sprowston). Other listed income items were 1-1 Work Project (£4,986), Football Team Project (£1,978.67), LGBTQ Project (Norfolk) (£1,164), Bike Project (£1,000) and the Garden Project (£200).

f) Overall Expenditure in the year was recorded as £132,029.05 in the 2022/23 year of account and consisted of (inter alia) Community Outreach Project (£48,646.43), Urban Adventure Garden Project (£36,766.92); Teen Café Projects (Old Catton £5,386.88) and Sprowston (£8,678.13); National Lottery Reaching Communities Programme (£9,839.62), Social Action Youth Connectors (£7,902.48) and Community Ambassador Project (£6,690.18).

g) The Reserves balance at the year-end 31 March 2023 amounted to £60,543.99 and reflected the overall surplus of £28,137.18 (from the balance of £32,406.81 in the 2021/22 year of account to £60,543.99 at the end of the 2022/23 year). As at 31 March 2023 the Charity held sufficient reserves and contingency sums to meet, within reason, any unforeseen items of expense that may occur.

**h) The Treasurer/Secretary advised the Independent Examiner that the Trustees do not currently maintain a Reserves Policy document. In view of the significant cash balances available it is suggested that the Trustees consider constructing and approving a Reserves Policy to support and provide guidance upon the Charity's use of current Cash Reserves and possible Investment Strategies for longer-term financial planning.**

**i) The Charity is not registered with the Information Commissioner's Office (ICO) as a Fee Payer/Data Controller for Local Charity purposes. Whilst some organisations which are established for 'not-for-profit' making purposes can be exempt from registration (small clubs, voluntary organisations and some charities), it is considered that the Trustees should make the appropriate registration with the ICO and the Treasurer/Secretary has confirmed that she will take this matter forward.**

j) The Treasurer/Secretary has registered the Charity with HMRC for PAYE purposes and is using the Basic PAYE toolkit and has made a declaration of compliance to the Pensions Regulator regarding the provision of workplace pensions. A Schedule of salary/wages displaying calculations with effect from January 2022 and from April 2023 was made available to the Examiner.

**k) The Charity is not currently registered with HMRC for VAT purposes and VAT is currently not being recovered from HMRC. It should be noted that the amount of £991.05 has been included in the End of Year Accounts 2022/23 as a Debtor (VAT recoverable from HMRC). There is currently no certainty that this will be recovered from HMRC. The Treasurer/Secretary advised the Independent Examiner that she will be making enquiries to HMRC regarding possible registration with HMRC for VAT purposes and to confirm the position regarding the reclaiming of the sum of £991.05 and future VAT payments from HMRC and making payment to HMRC of any amounts VAT charged to creditors.**

l) The Charity has very recently constructed an Asset Register listing equipment and machinery under the ownership of the Charity. The Asset Register describes each asset held, its location and the Initial (Purchase) Value and Insured Value. The details relating to the date of acquisition, model/serial number and manufacturer's name (where relevant) have yet to be displayed in the Register. As at 31 March 2023 the Register recorded Assets of £10,046.50 at Initial Value.

m) The Insurance Policy for the period 13 November 2022 to 12 November 2023 was presented to the Independent Examiner. The Policy was with Northern Counties (NC) Insurance at a cost of £656.95. Cover for Employer's Liability £10., Public Liability £5m., Buildings £1,030; Contents £1,803; Computer Equipment £845 and Portable Equipment £6,931.**The Treasurer/Secretary advised that following her recent receipt of the Asset Register it had become clear that the Insurance Policy did not adequately cover the value of assets identified and she is arranging for an increase in cover to reflect the current value of assets held.**

**n) The Charity's insurance policy does not provide cover for Fidelity (Fraud and Dishonesty) or Cyber and Data Risks, Fidelity Guarantee Insurance normally covers the maximum amount of bank/cash sums held by a Charity at any one time. It is considered that in view of the sums being maintained by the Charity consideration should be given to obtaining suitable cover. The Charity Commission stresses that Fidelity insurance cover does not imply any mistrust of Employees,**

Volunteers or Trustees but reflects a professional duty to protect the Charity's resources and reputation.

o) The Policy includes cover Employer's Liability at £10m but Public Liability at £5m. The standard cover for Public Liability is normally £10m and the Treasurer/Secretary has agreed to contact the insurer with regard to increasing the cover to at least the standard rate of £10m.

p) The Treasurer/Secretary also agreed to confirm with the insurer that appropriate Officials' and Trustees' Indemnity cover is in place (the policy refers to professional liability and management liability but a detailed description was not available to the Examiner to confirm the extent of the cover in place.

q) The Council's financial administration is undertaken by the Treasurer/Secretary to a high standard through the use of the Scribe accounting system. End of Year financial statements (Income and Expenditure Account and Balance Sheet) have been prepared by the Treasurer/Secretary. The Scribe Accounting system displays the date of payment, the method of payment, the payee (or person/organisation making payment to the Charity in the case of sums received) and the category/sub-category concerned. The Scribe accounting system secures the necessary financial control over transactions and provides clear evidence of each payment and receipt.

r) The Independent Examiner undertook a sample check of the entries in the Scribe Payments Lists for each month of the year of account and confirmed the transactions with the Bank Statements. Individual invoices/vouchers supporting the payments made were examined. Invoices/vouchers were confirmed as held for each item of expenditure examined with an appropriate audit trail in place.

s) The Treasurer/Secretary confirmed that the Charity did not have Creditors (debts owed to any parties) as at 31 March 2023. Similarly, no Debtors (sums owed to the Charity) were recorded as at 31 March 2023 other than VAT Recoverable from HMRC (£991.05).

t) The Treasurer/Secretary confirmed to the Independent Examiner that she was not aware of any issues (potential legal liabilities, financial or administrative issues) which the Charity faces which could impact upon the future finances or income streams of the Charity.

u) The Annual Return and Accounts for the previous year ended 31 March 2022 (prior to CIO registration) are recorded by the Charity Commission as having been received on 7 December 2022 (within the required due date for submission).

v) I would like to record my appreciation to the Treasurer/Secretary for her assistance during the course of this Examination and for the careful presentation of the Charity's documents for the review.

### **3. Basis of independent examiner's report.**

My examination was carried out in accordance with the applicable Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Treasurer/Secretary to the Charity and Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**4. Independent Examiner's statement.**

In connection with my examination:

- a) I confirm that no material matters have come to my attention which gives me cause to believe that in any material respect the accounting records were not kept in accordance with Section 130 of the Charities Act 2011 or the accounts did not accord with the accounting records or comply with the applicable requirements concerning the form and content of accounts.
- b) I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report (other than those matters already listed at item 2 above) in order to enable a proper understanding of the accounts to be reached.

*Trevor Brown*

**Trevor Brown**

**Chartered Institute of Public Finance and Accountancy**

**22 June 2023**

**SPROWSTON YOUTH ENGAGEMENT PROJECT**

England & Wales - Charity number 1157049

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# Accounts

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Chairs report AGM 2022

### **Sprowston Youth Engagement Project year ending 2022**

Once again, we have had an amazing year engaging with a significant number of young people across Sprowston and Old Catton through our work with the drop-ins, the bike club, the gardening project, the 1:1s and the outreach. I would like to take this opportunity to thank all our volunteers and staff without whom none of this could happen. Clare Lincoln, as always, has led her team successfully and we rejoice in all the engagement that SYEP is doing. From the beginning of April SYEP became a CIO (Charitable Incorporated Organisation) which we have had to do to meet the needs of organisations that sponsor and fund us. My thanks go to all those organisations, including Sprowston Town Council and Old Catton Parish Council, who support us financially and give us great encouragement. I also take this opportunity to thank the trustees for all the work they do behind the scenes. As Keith Hider steps down as treasurer, I would especially like to thank him for all the work he has done in this role over the years and to thank Sarah Vincent for taking on this role as well as being secretary. During the past year, the bike project has been outstanding, and we have been working hard to finalise the lease on the land at St. Mary and St. Margaret's church as well as gaining the requisite planning permission. This is now all in place and we look forward to the work commencing on the Urban Adventure Garden.

I commend all those involved in the outreach projects for the work they have been doing and especially over the last few weeks when they have been dealing with issues relating to rival gangs. In the past few weeks, they have engaged with in excess of 200 young people and have helped to keep vandalism and anti-social behaviour to a minimum.

SYEP continues not only to be an organisation supporting and encouraging youth engagement, but it continues to be an organisation wanting to work with, and alongside, other sectors of the community, wanting to ensure the young people in our communities are supported, encouraged, and enabled and able to fulfil their potential.

I commend our annual report to you.

Canon Simon Stokes

Chair of SYEP

### **Sprowston Youth Engagement Project 2021/22**

This last year has been another great year in terms of engagement and development for SYEP. The project has engaged with 548 young people to date through the various opportunities we provide. Over 200 of those young people have been engaged since April this year. We did increase our delivery days to 7 but due to the decision we made as an organisation to focus on youth football and parting ways with Sprowston Rangers we are now currently delivering projects 6 days a week. We have also been able to appoint a sessional worker for a 3<sup>rd</sup> year in a row and have secured funds for another year appointing an additional 4 Outreach Worker. We are in the process of successfully implemented the first year of our Three-Year Business Plan. There continues to be an increased demand for our services which has provided us with lots of great new opportunities and have forged new partnerships as well as maintaining current ones. The coming years will continue to focus on moving SYEP forward in terms of sustainability and implementing solid infrastructure. Also this year in September will be our 10<sup>th</sup> birthday which is an amazing achievement.

## **Intergenerational Community Green House Project**

This project has been running successfully for 5 years and we have engaged with engaged with 9 new young people who attend sessions on a regular basis. Due to Covid we have struggled with the intergenerational part of the project, with older volunteers still concerned around the risk Covid poses. Although numbers have never been high, the quality of the work that has been delivered with this group continues to be delivered at a high standard. The project continues to work well with young people who would struggle to attend a youth group. All the young people attending have been impacted by covid, struggle with their confidence and self-esteem as well as anxiety and have seen an increase of young people attending who have additional needs such as ASD (autism spectrum disorder).



**Currently Funded by Funds Raised from plant sales.**

### **Sprowston and Old Catton Youth Groups**

Last year our Sprowston Youth group to start from scratch. It had been impacted by covid and numbers did decline massively after the first lockdown but since moving back to face-to-face work numbers have steadily increased. We still have not been able to advertise in school. We did reach 30 young people, but numbers dipped when we had to put our sports sessions on hold, but numbers have started to rise again. Each week we are seeing new young people and numbers have increased from 15 yp a week to 25, with new young people joining most weeks.

Old Catton continues to go from strength to strength. We have a core group of 45 young people and are engaging with between 30 and 40 young people each week. Sports sessions continue to be focused on football. We set up a team for them and they played in the Christian League U15's last season. We still run youth group sessions alongside this so there is a choice of activities for young people.

We continue to fund LB Coaching to deliver sports sessions at both sessions.

***“SYEP has helped me so much. As a young person it made me feel like I had a safe space to go to and somewhere to hang out with my friends without complaints from the community. All staff were helpful, and I felt I could trust them to give me advice.”***

**Sprowston is funded by Sprowston Town Council and fund raising. It continues to be supported via the Church through the allocation of an additional worker and the use of the Vicarage Garden.**

**Old Catton is funded by Old Catton Parish Council and fund raising.**

**LB Coaching Sessions were funded by the Norfolk Community Foundation Made by Sports Grant and we are now in the process of securing funds for the coming year..**

### **Running Clubs**

This project is delivered in partnership and run by EPIC Norfolk. The clubs started on the 6<sup>th</sup> of July 2021. The project started well but unfortunately due to school commitments numbers dropped. This happened during the winter, and we struggled to rebuild the group. This project ran as a pilot and due to the lack of interest we decided to close the groups. There were some funds left over so now Epic deliver sports sessions during outreach on a Monday which have been successful and will continue until the end of August.

**Funded by the Norfolk Community Foundation Made by Sports Grant and use of the field support by Sprowston Town Council.**

### **Clarion Community Ambassadors Program**

This year we have engaged 9 young people throughout the year with 6 young people regularly attending sessions. This year the young people wanted to make a film that focused on issues young people face. The areas they chose to focus on were LGBTQ+, being a young carer, the impact of covid on mental health and negative family relationships. The film is made up of short films and will be played at our AGM and at Sprowston Community Academy. The Ambassadors have also created a lesson plan and a booklet to go along with the film.

The Ambassadors have also delivered 3 activities days during outreach, two Queens Jubilee events and worked with a project called Wates and strays which focuses on Urban Green Land, and they made an arts film about Mousehold Heath.

Ambassadors also continue to deliver weekly podcast on SYEP ON AIR.

An activities day is planned for Bitten Meadow in the summer.

### **Funded by Clarion Futures**

#### **Social Action Youth Connectors**

This year we employed 3 of our older young people to train as youth workers and to develop a tool kit which can be used by other young people to know what youth social action and services are available in the Broadland area. This year two of the SAYC completed a Level 2 Youth Work Qualification and have supported all our youth groups and community outreach.

### **Funded by Clarion Futures**

#### **Bike Building Project and Club**

Off the back of last year, we set up a weekly bike club which has been successful and well attended with 8 young people attending regular sessions. Sessions have been delivered at the Delves room at the Diamond Centre and the hope is sessions will move to the Urban Adventure Garden once developed. Our bike building project will be delivered over the summer holidays. We have affiliated to Cycle UK and are also working with Bicycle Links and continue to partner with My Bike Repair CIC.



**Funded by Clarion Futures and The Norfolk Community Foundation**

### **Community Outreach**

Since last year outreach has increased. It was identified that there was a clear reduction in Anti-Social behaviour on the days we were at the recreation ground. We increased to Monday through to Saturday and delivered 3-hour sessions that worked towards the end of close, this was up to the end of October. We have continued to work closely with Alan the park keeper to identify where and when our support is needed most. This meant that most of our time has been spent at Sprowston Recreation ground. In this time, we delivered two activities days which were very well attended. We then moved Wednesdays, Fridays and Saturdays and parked over at the St Marys and Margaret's car park. We purchased a caravan for a donation from the NNAB (Norfolk and Norwich Association for the Blind) and used this as our base. Over this period, we have engaged with over 100 different young people.

Since April this year we moved back over to Sprowston Recreation ground as it was reported that large numbers of young people were congregating after school and large numbers of older young people in the evenings. We decided to split the sessions so that we could be at there from 4pm until close. We have had a lot of success with the after-school groups but this year we have encountered a lot of challenges we didn't face last year. The numbers of young people have increased dramatically, and we have engaged with over 200 different young people since the start of April with the busiest day us counting 131 young people. Sessions are generally well attended by between 40 to 70 young people throughout the session. There has been an influx of young people coming from Heartsease and Mile Cross who have created several challenges including high levels of Anti-social behaviour. There have also been gang related issues in which we have had to work closely with the police. Due to high numbers and challenges, it has been difficult to patrol in the same way we did last year. Due to need of additional staff funding has been secured to enable us to have more staff at the recreation ground and Sparhawk park over the school summer holidays during the day as well as during the evenings.

In April we took of a group of 14 young people on a Peer Mentor Camp where the young people took part in a number of activities, and it is hoped that a number of these young people will go on to become youth mentors for the project.

***“The outreach has made Sprowston rec a whole lot of a better place, with having external activities to do helps everyone in the area be happier. The caravan being open is also useful for having somewhere to sit and have talks with people that you know and people you don't.”***

**Funded by Sprowston Town Council.**

### **Saturday Wellbeing Drop in 18 – 24-year-olds**

This project was delivered as outreach on the Barkers Lane playing field and then on our outreach caravan on the St Marys and Margaret's car park. This funding has now ended, and Saturdays have moved to part of our outreach project.

### **Funded by the Sir Norman Lamb Wellbeing fund.**

#### **SYEP FC and Sprowston Rangers**

Last year we adopted a young adult's team Sprowston Rangers managed by Josh Crosswell. The relationship started well but that during the year the team and coach wanted to go in a different direction and have now become independent from SYEP under the names of Sprowston Rangers with their own FA affiliation.

Due to personal issues Tom Clasper has stepped down as manager of our under 18's and we would like to thank him for his support over the years.

Old Catton boys' team – Played in the under 16 Christian League and came 3<sup>rd</sup> and was managed by Paul Wheeler. Due to Paul's commitments with other projects, he has now stepped down and LB Coaching have taken charge of the team.

### **Funded by SYEP, Clarion Futures and supported by Sprowston Parish Churches.**

#### **1:1 Support in Sprowston Community Academy**

SYEP have been supporting young people at Sprowston High around issues that include confidence, self-esteem, anxiety, impact of family members being involved in County Lines, family issues, the impact of Covid and behaviour issues at school. Throughout the year we have worked with 16 young people, of which 2 were closed successfully and 14 are still accessing on-going support.

*"I enjoy going to support services because it helps me be myself around people and enjoy myself"*

### **Funded by the Covid Resilience Fund via the Norfolk Community Foundation.**

#### **Urban Adventure Garden**

Over the last 7 or 8 years SYEP have been providing outdoor adventure experiences in partnership with Ascend Adventure and other providers at various sites in Norfolk and the UK with aspects of these programs focussing on conservation, ecology, and environmental education as well as outdoor pursuit and leadership. As part of our recent community offer, SYEP have been delivering a community outreach program, for Sprowston Town Council, identifying areas of Anti-social behaviour in the area and establishing pop up youth venues in these areas which have been welcomed by the wider community. A need has been identified with consultation with the younger generation and the wider population to continue this community outreach work but so as to create positive pathways and additional activity establishing a permanent year-round youth and community venue focussed on the great outdoors and all that goes with this would add a massive dimension to the work that we do.

We put a proposal together a year or so ago and we were lucky enough to be given a chance by Sprowston parish churches to lease an area of unused agricultural ground on the edge of Sprowston, a place to build the vision. We are so grateful for the continued support from Sprowston parish Churches and the Rev. Simon Stokes and we have had so much help from other organisations too with funding and pro bono assistance with the planning application so thank you to Norfolk Police, Sprowston Town council, Clarion housing, Broadland district council, RS Whiting, RMR Design

limited, The National lottery, Sport England, Norfolk community foundation to name but a few and we are also looking forward to building new relationships with organisations and individuals in the area who may wish to connect, use the site or offer services or materials for the build.

The Urban adventure garden is not only an extension of the work that has been done over the last few years but is a community venue in the heart of Sprowston where the young people and the wider community will be able to hang out on the edge of the wild, maybe sharing a marshmallow around a camp fire, growing a few fruits and vegetables to share with the community, setting up events for the wider community and helping to break down some of the intergenerational barriers which exist in the area, giving those involved a sense of belonging and respect for themselves, the community and the natural world. (Paul Wheeler Land Manger)

**Funded by – the Lottery Awards for All Grant, The Ivy Child Trust, Sprowston Town Council, fund raising, Councillor Ward Grants, Sports England and Clarion Futures.**

### **SYEP and The Norfolk LGBTQ+ Project– Sprowston and Old Catton BLAH LGBTQ+ Youth Group**

This is a new project has successfully run biweekly LGBTQ + focused sessions at the Pavilion on Old Catton Recreation Ground. The project Currently is attended by 10 different young people and an additional year's funding has been secured.

### **The Sir Norman Lamb Wellbeing Coalition**

The Sir Norman Lamb Coalition for Young People is open to voluntary, community or social enterprise organisations providing services in Norfolk to children and young people in the 0-25 years age range and who actively contribute to their wellbeing. Being part of the Coalition provides an opportunity to develop a groups existing offer, recognising the value of the vital support they provide to young people, with an ambition to show how Norfolk can lead the way by coming together to make a real difference. By providing access to shared resources and opportunities, sharing good practice, raising the profile of the work groups do, and linking up with larger countywide and national networks, the Coalition will enable groups to have a seat at the table and grow as an organisation. SYEP are proud to be members of the Sir Norman Lamb Wellbeing Coalition

### **Fund Raising**

This year we have focused on SYEP in terms of fund raising. We delivered a charity fun day on the 21<sup>st</sup> of July, a charity football tournament on the 21<sup>st</sup> of August and our Project Lead Clare Lincoln is completed the Manchester Marathon on the 15<sup>th</sup> of October.

### **Thank you to our partners and all our funders**

Sprowston Parish Churches and Rev Simon Stokes continue to be one of our most valued and longest running partners. Without the support of Simon and the church we would not be where we are today. From the start of the project when Simon funded sessions and we parked our caravan on his drive to providing venues, staff and now gifting us the use of an acre of land. The church will always be a key partner in whatever we deliver in Sprowston and Old Catton.

Ascend Adventure and Paul Wheeler over the past two year have been invaluable. We are extremely lucky as a project to have their support. Paul has been an asset and have helped us on our path of moving forward as a project and again without their continued support we would not be where we are, nor would we have been able to grow as we have over the past year and look forward to our continued partnership.

Sprowston Town Council have continued to support us over the 9-year period we have been running, even more so in recent years. By them having faith in our project and recognising the impact we have on the community we have been able to reach more young people, especially those who are harder to reach. They have provided venues and trusted us to help tackle Anti-Social Behaviour instead of criminalising young people and because of this we are now having a real impact on young people's lives.

Old Catton Parish Council have also support us throughout the years in any way they can from providing venues to allowing us to continue to deliver sessions on the recreation ground to ensure we can continue to provide support to our most vulnerable young people. They accommodate us in every way they can and we look forward to developing more projects in Old Catton with their continued support.

The Sprowston Glasshouse Growers partner in delivering our intergenerational community greenhouse project and without the support they provide this amazing project would not exist. Mike, Clare, Sheila, Allan and the rest of the volunteers have been amazing and we are in ore of their knowledge. We have learnt so much and this really is a special project that we work towards insuring can continue for many years to come.

Clarion Futures is another of our key partners who have invested in us over the years. Even more so by helping us future proof our project by providing support via a consultancy company. The funding we have received has helped us deliver the most fantastic project and events which include a 1950's tea dance for people living with dementia and their families and an Art Trail round Sprowston highlighting the impact of plastic on our oceans. They have also funded our football team, our bike building project and community connectors all of which has meant a lot to us a project.

Over the years we have built a good working relationship with the Sprowston Police. There has been a lot of change over the years which always creates uncertainty but no matter who takes over as Beat Manager or Sargent has always been supportive of what we do. They always fit in comfortably working alongside us which enables us to work effectively as a project.

LB Coaching – Louis has been part of the SYEP family for 3 years and has been an integral part of our Tuesday and Thursday evenings. Louis sessions have always been engaging and he has a good report with all the young people who access our projects. We are looking forward to increasing the work we deliver together over the school summer holidays and hopefully many years to come.

My Bike Repair CIC – having the support of Dan to deliver our bike for project has been invaluable as this is a project we would not have been able to deliver without his expertise. I know the project has been loved by the young people who attend and look forward to the coming years in setting up a bike club and much more.

We have started an amazing new partnership with EPIC Norfolk who are delivering our running clubs and look forward to developing this over the years.

The Norfolk LGBTQ+ Project – we thank you for your continuing to choose as a partner to deliver the Sprowston and Old Catton Blah.

The Norfolk Community Foundation have funded us from the very beginnings of SYEP. Without their funds we would not be where we are and more recently their Covid Resilience fund has been one of the factors to us being able to continue some of our much-needed services and we will always be grateful for your support over the years.

## **Feedback**

### Young People

It has helped me through some of my toughest times in past years and has helped me become a better person, it has helped me meet new people and get involved in projects which I never thought I would be involved in.

Tom 16

Fridays are a fun experience for me in multiple different ways. I get to meet new people and meet people who I would never hang around with and it is nice to meet people from different age groups and see how they see life in different ways that I may not understand and teach me stuff in life that I find useful.

Another reason why I enjoy people is that I get to meet important people who I have never heard of and what opinions that they have to say about what is going on the world. Such as Natasha Harpley who is a Labour Councillor and she was speaking out about how men weren't treating women nicely, Zephryn Tate who is a local actor on call the midwife and how he has gotten many more opportunities as an actor and many more people who I enjoyed listening to and what they have to say.

Lastly it has helped me with my confidence. When I joined SYEP I did not know whether I would like it 100% but it helped me in a lot of ways that I couldn't be more thankful for so thank you to SYEP and the rest of the crew for helping me much appreciated. This is what Friday means to me 💖

Adam aged 16

I started coming to youth club in 2016 and it became something of habit in my weekly routine. Until youth club halted in March 2020, I would rarely miss a session because it was a space to enjoy with my friends outside a classroom setting. I cannot say I would have been out in the street terrorising people at ungodly hours in the evening, but I can safely say my social life was encouraged and enriched by the club, especially since I now have friends across year groups. When SYEP closed for the pandemic, I suddenly found myself being lonely at home, naturally because of the need to remain there, but also in the sense that I had lost my friends. I started using SYEP's post-pandemic services because it was a way to remain in contact with all my friends at once, with video calls and chat rooms which closely resembled club. However, since we were able to meet outdoors, we've accumulated outdoor equipment which allowed real-life, real-time interactions and socialization.

Sam 19

### **Parents**

Hello, my name is Nichola, and my son Oscar is 12 years old, he attends SYEP gardening project on a Monday night.

Oscar is autistic and struggles to access anything outside of his home. He finds social situations difficult and struggles with a high level of anxiety almost all of the time.

I stumbled across an advert for the gardening group whilst scrolling through Facebook and thought Oscar may like to "give it a try" From the first moment he went in he loved it, the staff are amazingly supportive and accepting of Oscar. He is encouraged and supported to do every part of gardening in a way that he finds accessible. Oscar struggles with fatigue after school but that does not stop him wanting to go to gardening. He loves seeing the progress his plants have made.

This is the first activity/group Oscar has ever been to without me! He has never felt comfortable enough until now!

SYEP gives my boy the opportunity to have time to himself, gain knowledge, relax and unwind. Oscar would be absolutely gutted if he did not have this group to go to.

Thank you SYEP!!!

### **Partners**

I cannot praise SYEP enough for the excellent work that you all do for the youths in Old Catton and Sprowston.

The weekly youth groups really give young people the opportunity to get out and about to do fun things in a safe environment in the local area, as well as giving vital support and advice to them. By involving them in meaningful activities it is clear that the alternative of walking the streets is less appealing to them, and as such I welcome the reduction in the number of calls, we receive around noise nuisance and members of the public complaining about gatherings of young people.

The outreach work that SYEP carries out helps to bridge the gap to those that would not normally engage with the police, and in turn allows them to be referred to support services that would ultimately be out of reach to them. The work of SYEP is allowing young people to develop new skills and interests, which in the long term can only be of benefit to the whole community.

I cannot place an exact figure on the reduction we have seen in anti-social behaviour calls and low-level crime, but as your local officer it is clear to me that I am having to deal with smaller amounts of this type of work on a day-to-day basis.

As we move into the next phase of the lockdown easing, my intention is to work closely with SYEP, to help break down barriers between police and the young people in the community.

PC Graham Gill – Sprowston Beat Manger

Town Council recognises the continued positive impact of SYEP's work in the Sprowston area. More recently, SYEP have been able to quickly respond to Council's concerns regarding perceived rises and changes in youth anti-social behaviour in and around public open spaces. This was achieved using SYEP's approach of engagement with young people in preference to criminalising them – an approach which Council fully supports. Council has recently resolved to increase funding to SYEP's outreach programme so that it may be extended to 6 evenings a week with an additional 6 days a week during school holidays.

Council also appreciates SYEP's advocacy on behalf of Sprowston's young people. Recently, feedback and input from some of SYEP's young people contributed to the design specification of a future Council-owned play area and skate park.

Sprowston Town Councillors and Officers value their close working relationship with SYEP and look forward to seeing what innovations the Project has planned next!

Guy Ranaweera – Sprowston Town Council Clerk

Old Catton Parish Council have continued to be impressed by the level of support Clare and her volunteers have provided for the young people of Old Catton. Through a difficult period, particularly for young people, Clare has provided uninterrupted support and guidance to those who have

needed “a friend”. The extent of this support has been humbling – from online Mine-crafting to one-on-one sessions to ensure that young people never feel alone or without support and guidance. The Parish Council has been amazed by how much time and effort Clare gives to this project whilst still juggling her own busy private life.

Over the years that Clare has provided a youth group at the Old Catton Recreation Ground there has been a notable difference in the relationships the young people have with other users of the park; the youths appear more mindful of their environment and appear more engaging with older generations. Clare has continued to encourage the Youth Group to engage in activities within Old Catton, most recently the village litter pick, which further promotes the positive impact the youth groups has on Old Catton.

The introduction of an earlier start age has meant that staff at the Recreation Ground have seen first-hand how the young people have positively grown. Younger children (junior school age) who were known to be problematic have developed into engaging, confident young people.

We are pleased to be able to offer the Recreation Ground for the next stage of the project – the BLAH group who will be meeting on Wednesday evenings. We are hopeful that this new venture will prove successful and will provide more young people with a useful recreational outlet.

We offer our congratulations to SYEP and to Clare for the continued success of the Old Catton Youth Group and look forward to continuing to support this vital project for many years.

Sarah Vincent Old Catton Parish Clerk

#### **Other services**

Both myself and my colleagues think the activities you offer young people are brilliant and we wish there were more things like this in other areas. I personally now have two of my young people attending your activities and they are really enjoying them, with a third being on your waiting list for the gardening project. My first referral was a nervous little lad who was petrified at the thought of attending your youth club. We decided to go for something smaller and agreed on the bike project. From the very first session he felt comfortable and agreed to attend your gardening project, something else he really enjoyed. He was then encouraged by yourselves to attend your youth club, something he would not have had the confidence to do had it not been for the support you’d given him in the other two groups. His mum is thrilled.

My second referral is more recent, and he has been attending your bike project. Again, this is a lad with a very small friendship circle and someone who has had a really difficult life. He has to get a train to yourselves from Reedham and then bike from Norwich train station to St Cuthberts. I met him at the train station after his first session to make sure he was okay and was really pleased to see that somebody from the bike project had cycled there with him. It is things like that that really make a difference to young people.

I will always do my best to promote what you offer. Great work!!

Fiona Alpine – Prospects

# SYEP Balance Sheet for 2021

## Receipts for Year 2021/2022

Unrestricted Receipts	£	99.00
Restricted Receipts	£	112,463.99

Final Year 2020/2021 Receipts Total =

## Payments Year 2021/2022

Unrestricted Payments	£	787.69
Restricted Payments	£	96,660.58

Final Year 2020/2021 Payment Total =

<i>Total Balance for Year 2021/2022</i>	<i>£ 112,562.99</i>	<i>-£ 97,448.27</i>
	<i>(Total Receipts)</i>	<i>(Total Payments)</i>

## Assets for Year 2021/2022

Opening Balance on 1st April 2021  
Balance for Year 2021/22

**SYEP Total Assets for Year 2021/2022**

Bank Statement 31st March 2021  
Cheques Not Cleared on 31st March 2021

***SYEP Total Bank Asset for 2021/2022***

**SPROWSTON RECEIPTS ACCO**

**RECEIPTS**

**Year 2021/22**

**Unrestricted**

Donations                    £                    98.00

Grants

Raffle

Charities

Misc Income

Refunds                    £                    1.00

**Unrestricted Total £                    99.00**

**Restricted**

Donations                    £                    1,459.00

Grants                    £                    110,991.25

Raffle

Charities

Sponsored Walks

Misc Income

Refunds                    £                    13.74

**Restricted Total   £   112,463.99**

**TOTAL RECEIPTS   £   112,562.99**

## **SYEP PAYMENTS ACCOUNT**

### **PAYMENTS**

**Year 2021/22**

**Unrestricted**

Donations

Fundraising Costs

Youthworker Fees

Membership Fees    £                    83.00

Youth Café Running Expenses

Insurance

Caravan Insurance

Room Hire

Equipment £ 182.00

Food £ 58.52

Activities

Buying in Services £ 247.47

Trips and Events

Football

Printing

Training

DBS Checks £ 100.00

Repairs of

Facilities

Tuck Shop

Misc Items £ 116.70

**Unrestricted Total**

**787.69**

**Restricted**

Charity Donations

Fundraising Costs

Youthworker Fees £ 41,120.99

Membership Fees

Youth Café Running Expenses

Insurance £ 677.51

Caravan Insurance

Room Hire £ 2,660.50

Equipment £ 7,223.03

Food £ 603.27

Activities

Buying in Services £ 42,052.47

Trips and Events £ 317.06

Football £ 1,714.80

Printing

Training £ 40.00

DBS Checks £ 68.00

Misc Items £ 182.95

Repairs Facilities

**Restricted Total £ 96,660.58**

**Total Payments £ 97,448.27**

**./2022**

£ 112,562.99

**£ 112,562.99**

£ 97,448.27

**£ 97,448.27**

**= £ 15,114.72**

£ 17,292.09

£ 15,114.72

**Total £ 32,406.81**

**= £ 32,406.81**

£ 33,943.21

£ 1,536.40

**Total £ 32,406.81**

**= £ 32,406.81**

## **OUNTS**

### **Year 2020/21**

£ 20.00

£ 218.32

**£ 238.32**

£ 100.00

###

£ 602.00

£ 899.90

£ 56,578.90

£ 56,817.22

**TS**

Year 2020/21

£ 169.72

£ 6.84

£ 158.00

£ 237.32

**£ 571.88**

£ 1,102.00

###

£ 402.04

£ 756.00

£ 8,100.57

£ 359.89

###

£ 390.00

£ 402.54

**£ 50,378.27**

**£ 50,950.15**

## INDEPENDENT EXAMINER'S REPORT

Report to the Trustees, Officials and Members of the SYEP (Sprowston & Old Catton), Norwich  
on the accounts for the year ended 31<sup>st</sup> March 2022

Respective responsibilities of trustees and examiner, the charity's trustees are responsible for the preparation of the accounts. the charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- o to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- o to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. it also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair' view and the report are limited to those matters set out in the statement below.

Independent examiners statement

in connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - o to keep accounting records in accordance with section 130 of the Charities Act; and
  - o to prepare accounts which accord with the accounting records and Comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Jane E Cole

Date: 1st June 2022

Name: JANE ELIZABETH COLE

Relevant professional qualification(s) or body (if any): NONE

Address: 2 HEMPSTED MEWS  
BOWTHORPE  
NORWICH  
NR5 9NL

**SPROWSTON YOUTH ENGAGEMENT PROJECT**

England & Wales - Charity number 1157049

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# Accounts

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## Chair's report

SYEP has had an outstanding year supporting and enabling young people and now young adults across our community. Despite Covid the project has grown stronger, and we have seen an increased demand for our services which has meant we have moved to delivering activities to 7 days a week. We are also in the process of running several pilot activities which will hopefully become a permanent part of our offer. I hope you will take the opportunity to read the full report that Clare has prepared, and I take this opportunity of thanking her on your behalf for the achievements of the organisation which would not have been possible without her drive and determination. As I write this report, I would like to thank the staff and volunteers for their time and dedication as well as a big thankyou to all our partners, funders, and supporters. I would also like to thank the trustees who support and guide the organisation quietly behind the scenes.

As you will read below, there have been a huge number of community activities alongside our core activities of youth groups, the garden project and community outreach. This would not have been possible without the support of our partners, especially the support we have received from Paul Wheeler and Ascend Adventure. As well as our funders, each of whom is mentioned in the report. We have now almost successfully completed the delivery of our first 3-year business plan and are excited to start implementing our new plan which is available on request. Despite the impact of Covid, much has been achieved and we are glad to be able to be delivering all our projects plus lots of exciting new ones.

The organisation responded well to the Covid crisis and have come out the other side stronger. Through Clare's leadership, again the support of Paul and several of our partners we have been able to continue our engagement with many young people, especially our most vulnerable ones. We are excited to be moving our charity status to a CIO (Community Incorporated Organization) and implementing our business plan to build a more robust and future proof SYEP. The Urban Adventure Garden is another exciting venture for us, and we look forward to developing this over the coming years.

Canon Simon Stokes, Chair, July 2021

## Sprowston Youth Engagement Project 2020/21

This last year has impacted on numbers with some projects having to start over from scratch but all being said this has been another great year in terms of engagement and development for SYEP. The project has engaged with 344 young people through the opportunities we provide. In the past year we have increased the number of days we deliver projects to 7 and have increased our age range to enable work with young adults aged between 18 and 24. We have also been able to appoint a sessional worker for a 3<sup>rd</sup> year in a row and have secured funds for another year appointing an Outreach Worker. Up until lockdown we had successfully implemented the second year of our three-year business plan, unfortunately due to Covid-19 some of our plans were postponed but we are now back to full delivery which means we are nearing the end of successfully completing the current business plan. Going forward, we have developed a new business plan which we will start to implement in due course. Since Covid there has been an increased demand for our services which has provided us with lots of great new opportunities and we have forged new partnerships as well as maintaining current ones. The coming years will be focused on moving SYEP forward in terms of sustainability and implementing a solid infrastructure.

### **Intergenerational Community Green House Project**

This project has been running successfully for 4 years and we have engaged with 6 new young people who attend sessions on a regular basis. Due to Covid restrictions we have had to limit numbers and it is one of our projects that has had to start from scratch. We restarted in March this year and currently have a waiting list for young people wanting to access the project. Although numbers have not been high, the quality of the work that has been delivered with this group continues to be of a high standard. The project works well with young people who would find attending a youth group difficult. All the young people attending have been impacted by covid and struggle with their confidence and self-esteem as well as anxiety. We also have two young people with Autism who are benefiting from the project. In recent weeks we have welcomed back some of our older volunteers.



\* Funded by The Covid Resilience fund via the Norfolk Community Foundation.

### **RHS Pathway Course (16 – 24-year-olds)**

This was postponed from last year and is set to start on the 19<sup>th</sup> of July for 6 participants. This is a partnership project with the RHS (Royal Horticultural Society) and is a certificated course that could lead onto further educational opportunities.

### **Sprowston and Old Catton Youth Groups**

Our Sprowston Youth group is another project that has had to start from scratch. It has been impacted by us not being able to go into school to advertise. Numbers did decline greatly after the first lockdown but since moving back to face-to-face work numbers have steadily started to increase. We are still not able to advertise but we have been inundated with parents contacting us looking for things for their young people to take part in. Each week we are seeing new young people and numbers have increased from 5 young people a week to 22, with new young people joining most weeks.

Old Catton has continued to go from strength to strength even though for over a year we delivered projects outside. We have a core group of 40 young people and are engaging with between 20 and 30 young people each week. Sessions have been focused around football as the boys who attend have asked if we could support them in setting up a team. We are in the process of working with them to set up an under 15 team. We still run youth group sessions alongside this so there is a choice of activities for young people.

We continue to fund LB Coaching to deliver sports at both sessions.

*“If SYEP was not around I would probably be on the streets hanging around with my friends, getting up to stuff I shouldn’t. Instead, I go to youth club, and it helps me not do that”.*

*“Youth club has been a real help over the years as it has given me a sense of belonging. It gave me friends I could talk to when I felt down and lots of fun activities to make life fulfilling. It has helped me with my confidence into other things such as work/courses”.*

\* The Sprowston group is funded by Sprowston Town Council and through fundraising. It continues to be supported via the Church through the allocation of an additional worker and the use of the Vicarage Garden. #iwill Fund via the Norfolk Community Foundation currently funds our sessional worker.

\* Old Catton work is funded by Old Catton Parish Council and through fundraising.

\* We also received a Covid Resilience grant to purchase outdoor equipment via the Norfolk Community Foundation for both groups.

\* LB Coaching Sessions were funded by Active Norfolk and are now funded by the Norfolk Community Foundation Made by Sports Grant.

### **Running Clubs**

This project is delivered in partnership and run by EPIC Norfolk. The clubs started on the 6<sup>th</sup> of July. We currently have 4 people accessing this project and hope numbers will continue to increase. We run two clubs on the Barker Lane playing Field one for 11 up to 17-year-olds and a young adults group for up to 24-year-olds.

\* Funded by the Norfolk Community Foundation Made by Sports Grant and use of the field support by Sprowston Town Council.

### **Clarion Community Ambassadors Program**

This year has been a difficult year in terms of retained engagement. We have had several older young people continue to support the project then drop off due to moving on to college and then 2 groups of new young people starting and then dropping off. This has been due to Covid, changes in school, more pressure at school and changes in friendships. Over the year we have engaged with 12 different young people and have had the support of one Youth Social Action Community Connector. 1 young person has been consistent over the whole period. We now have 3 new Community Ambassadors join the project in the past two weeks and the hope is as more young people access our projects more will join this group.

This year we delivered the previous years projects due to Covid this included an Arts Trail around Sprowston and an outdoor screening of Greece for community volunteers to say thank you for their work during the pandemic. The group set up SYEP On Air which is where young people deliver a number of podcasts focused on issues that impact young people. They have interviewed a number of people including Sir Norman Lamb and Zephryn Tate an actor from Called the Midwife. Over the winter holidays the Ambassadors made packed lunches for 5 different families feeding 18 children and more recently they delivered a post lock down community fun day which was attended by just under 200 people.

The Community Connectors also attended a celebration trip mountain climbing in Wales where they climbed Penny-Fan and went gorge walking.

\* Funded by Clarion Futures

## **Social Action Community Connectors**

We employed two of our older young people to train as youth workers and to develop a tool kit which can be used by other young people to know what youth social action and services are available in the Broadland area. This is a yearlong project which is due to end in August and we hope we can apply again as it has been a successful project.

\* Funded by Clarion Futures

## **Bike Building Project**

Bicycles can be a vehicle for developing engineering skills, greater self-sufficiency and simply for getting to work or school. In autumn 2020 it was exciting to secure funding from Clarion Housing to run a bike project aimed at offering new development opportunities for learning and transport for our young people. Now halfway through the second set of six-week sessions the young people on the project are not only learning how to fix brakes, gears and bearings, they are also renovating a fleet of rusty bicycles to be gleaming machines for those in need of a bike. The project is looking to renovate ten bikes for those in need of transport. The young people are sharing that they are excited about the opportunities the course will open up for getting weekend work in local bike shops, their ability to fix their own bikes and prospects of future careers in engineering related professions. The plan is to sustain this initial explosion of positive bike activity with future funding.



\* Funded by Clarion Futures

## **SYEP Young Volunteers**

17 young people have taken part in meetings and the project has been extended by 9 months and now focuses on Sprowston. The group has delivered several online activities including a virtual Pride event. Sessions have been focused around well being and mindfulness and the aim will be for young people to deliver a wellbeing event.

\* Funded by the #iwill Fund via the Norfolk Community Foundation.

## **Community Outreach**

Since April SYEP have been delivering community outreach on a Wednesday, Friday, and Saturday evening. We have worked closely with Alan, the Council Park keeper, to identify where and when our support is needed most. This has meant that much of our time on a Wednesday and Friday has been spent at Sprowston Recreation ground and Saturdays on the Barkers Lane playing field. Over this period, we have engaged with over 100 different young people. We have completed a lot of groundwork and work around having a presence. With the support of Alan, we have been able to identify 3 to 4 groups of young people who are seen as causing issues. Two of the groups we engaged quickly due to already having links with them through other projects. Meaning we were

able to challenge them around their use of language, litter and an older group around driving dangerously in the Edwards Road car park. Alan has reported this has now stopped.

There is a younger group who have been causing issues in the bike track after school and an older group who have been causing issues around their bad language and suspected use of cannabis. Although initially met with abuse and a non-willingness to engage, over the weeks we have persevered and not only are we at a point where we can challenge them, we have also been able to have meaningful conversations with them around aspirations, school, making positive choices and the impact of cannabis use. They now play football with us and one of the younger group has shared some of the positive decisions they had made around school. We also had help from some of the younger group to clean up litter left by some of the families who were there that day.

Over on Barkers Lane on a number of occasions we have been able to identify what we perceive as County Lines drug dealing and have fed this back to the police.

We have just secured funds via Sprowston Council to increase outreach to 6 nights a week and 6 days of daytime delivery over the school summer Term and October half term.

\* Funded by Sprowston Town Council and Old Catton Parish Council.

### **Saturday Wellbeing Drop in 18 to 24-year olds**

This project is currently being delivered as outreach on the Barkers Lane playing field. We have engaged with several young people and over the next few weeks we will be moving to the next phase in setting up our drop in caravan.

\* Funded by the Sir Norman Lamb Wellbeing fund.

### **Holiday provision**

Over the past year we have been restricted on what we can deliver. When restrictions allowed, we took 17 young people on two trips mountain climbing and gorge walking and have taken groups of young people for activities with Ascend Adventure over 5 different days. Young people took part in archery, magic shows, team building games and much more.

\* Activities funded by Sprowston Town Council, Old Catton Parish Council and through fundraising.

### **SYEP FC and Sprowston Rangers**

This upcoming season will be Tom Claspers fourth season with the team and first year as manager. Unfortunately, due to covid we have not taken part in any leagues but are currently re-affiliating to the FA. We will be entering an under 18s team into the Norfolk Combined Youth Football League. We currently have 19 players in this team.

We have adopted a new young adult team called the Sprowston Rangers who will be a feeder team for our lads. The team will be playing in the Norwich and Region Sunday League, and we look forward to working with them over the coming years. There are currently 30 players in this team.

Both teams will play at Sewell Park.

Old Catton boys' team – we are currently working with a group of 20 boys at our Old Catton youth group to hopefully develop them into our under 16 team. The team is not currently affiliated, but Paul Wheeler is working with them to get them league ready.

\* Funded by SYEP, Clarion Futures and supported by Sprowston Parish Churches.

### **1:1 Support in Sprowston Community Academy**

SYEP have been supporting young people at Sprowston High School around issues that include confidence, self-esteem, anxiety, impact of family members being involved in County Lines, family issues, the impact of Covid and behaviour issues at school. Throughout the year we have worked with 13 young people, of which 9 cases were closed successfully and 4 are still accessing on-going support.

*"I enjoy going to support services because it helps me be myself around people and enjoy myself"*

\* Funded by the Covid Resilience Fund via the Norfolk Community Foundation.

### **1:1 Covid Support for 18 – 24 year olds**

Currently engaging with 3 young adults around the impact of Covid, once our drop in on Barkers Lane is established it is hoped this number will increase.

\* Funded by the Covid Resilience Fund via the Norfolk Community Foundation.

### **Urban Adventure Garden**

Sprowston Parish Churches have gifted us the use of an acre of land on Church Road. The land will be developed into an Urban Adventure Garden that will have an eco-theme and provide a base for SYEP to work from. The area will be fenced and consist of a pond, a fire pit, a large tarpaulined area to deliver activities, a half pipe and more. We are in the process of securing funds and going through planning permission. The plans for the Adventure Garden are available on request.

\* Currently funded by – the National Lottery Awards for All grant, The Ivy Child Trust, Sprowston Town Council, Sprowston Churches and through fundraising.

### **SYEP and The Norfolk LGBTQ+ Project – Sprowston and Old Catton BLAH LGBTQ+ Youth Group**

This is a new project and partnership and starts on the 28<sup>th</sup> of July and will run biweekly at the Pavilion on Old Catton Recreation Ground.

### **The Sir Norman Lamb Wellbeing Coalition**

The Sir Norman Lamb Coalition for Young People is open to voluntary, community or social enterprise organisations providing services in Norfolk to children and young people in the 0-25 years age range and who actively contribute to their wellbeing. Being part of the Coalition provides an opportunity to develop a group's existing offer, recognising the value of the vital support they provide to young people, with an ambition to show how Norfolk can lead the way by coming together to make a real difference. By providing access to shared resources and opportunities, sharing good practice, raising the profile of the work groups do, and linking up with larger countywide and national networks, the Coalition will enable groups to have a seat at the table and grow as an organisation. SYEP are proud to be members of the Sir Norman Lamb Wellbeing Coalition

### **Fundraising**

This year we have focused on SYEP in terms of fundraising. We are in the process of delivering a charity fun day on the 21<sup>st</sup> of July, a charity football tournament on the 21<sup>st</sup> of August and our Project Lead Clare Lincoln is completing the Manchester Marathon on the 15<sup>th</sup> of October.

## **Thank you to our partners and all our funders .**

Sprowston Parish Churches and Revd. Canon Simon Stokes continue to be one of our most valued and longest running partners. Without the support of Simon and the church we would not be where we are today. From the start of the project when Simon funded sessions and we parked our caravan on his drive, to providing venues, staff and now gifting us the use of an acre of land. The church will always be a key partner in what ever we deliver in Sprowston and Old Catton.

Ascend Adventure and Paul Wheeler over the past year have been invaluable. We are extremely lucky as a project to have their support. Paul, Mel and their Kickstarters have been an asset and have helped us on our path of moving forward as a project and again without their continued support we would not be where we are, nor would we have been able to grow as we have over the past year and look forward to our continued partnership.

Sprowston Town Council have continued to support us over the 9-year period we have been running, even more so in recent years. By them having faith in our project and recognising the impact we have on the community we have been able to reach more young people, especially those who are harder to reach. They have provided venues and trusted us to help tackle Anti-Social Behaviour instead of criminalising young people and because of this we are now having a real impact on young people's lives.

Old Catton Parish Council have also supported us throughout the years in any way they can from providing venues to allowing us to continue to deliver sessions on the recreation ground to ensure we can continue to provide support to our most vulnerable young people. They accommodate us in every way they can, and we look forward to developing more projects in Old Catton with their continued support.

The Sprowston Glasshouse Growers partner with us in delivering our intergenerational community green house project and without the support they provide this amazing project would not exist. Mike, Clare, Sheila, Allan, and the rest of the volunteers have been amazing, and we are in awe of their knowledge. We have learnt so much and this really is a special project that we work towards insuring can continue for many years to come.

Clarion Futures is another of our key partners who have invested in us over the years. Even more so by helping us future proof our project by providing support via a consultancy company. The funding we have received has helped us deliver the most fantastic project and events which included a 1950's tea dance for people living with dementia and their families and an Art Trail around Sprowston highlighting the impact of plastic on our oceans. They have also funded our football team, our bike building project and community connectors all of which has meant a lot to us a project.

Over the years we have built a good working relationship with the Sprowston Police. There has been a great deal of change over the years which always creates uncertainty but no matter who takes over as Beat Manager or Sergeant they have always been supportive of what we do. They always fit in comfortably working alongside us which enables us to work effectively as a project.

LB Coaching – Louis has been part of the SYEP family for 2 years and has been an integral part of our Tuesday and Thursday evenings. Louis' sessions have always been engaging and he has a good report with all the young people who access our projects. We are looking forward to increasing the work we deliver together over the school summer holidays and hopefully many years to come.

My Bike Repair CIC – having the support of Dan to deliver our bike for project has been invaluable as this is a project we would not have been able to deliver without his expertise. I know the project has

been loved by the young people who attend and look forward to the coming years in setting up a bike club and much more.

We have started an amazing new partnership with EPIC Norfolk who are delivering our running clubs and look forward to developing this over the years.

The Norfolk LGBTQ+ Project - this is an exciting new opportunity for us and look forward to this new partnership.

The Norfolk Community Foundation have funded us from the very beginnings of SYEP. Without their funds we would not be where we are and more recently their Covid Resilience fund has been one of the factors to us being able to continue some of our much-needed services and we will always be grateful for your support over the years.

## **Feedback**


### **Young People**

*It has helped me through some of my toughest times in past years and has helped me become a better person, it has helped me meet new people and get involved in projects which I never thought I would be involved in.*

Tom 16

*Fridays are a fun experience for me in multiple different ways. I get to meet new people and meet people who I would never hang around with and it is nice to meet people from different age groups and see how they see life in different ways that I may not understand and teach me stuff in life that I find useful.*

*Another reason why I enjoy people is that I get to meet important people who I have never heard of and what opinions that they have to say about what is going on the world. Such as Natasha Harpley who is a Labour Councillor and she was speaking out about how men weren't treating women nicely, Zephyryn Tate who is a local actor on Call the Midwife and how he has gotten many more opportunities as an actor and many more people who I enjoyed listening to and what they have to say.*

*Lastly it has helped me with my confidence. When I joined SYEP I did not know whether I would like it 100% but it helped me in a lot of ways that I couldn't be more thankful for so thank you to SYEP and the rest of the crew for helping me much appreciated. This is what Friday means to me *

Adam aged 16

*I started coming to youth club in 2016 and it became something of habit in my weekly routine. Until youth club halted in March 2020, I would rarely miss a session because it was a space to enjoy with my friends outside a classroom setting. I cannot say I would have been out in the street terrorising people at ungodly hours in the evening, but I can safely say my social life was encouraged and enriched by the club, especially since I now have friends across year groups. When SYEP closed for the pandemic, I suddenly found myself being lonely at home, naturally because of the need to remain there, but also in the sense that I had lost my friends. I started using SYEP's post-pandemic services because it was a way to remain in contact with all my friends at once, with video calls and chat rooms which closely resembled club. However, since we were able to meet outdoors, we've accumulated outdoor equipment which allowed real-life, real-time interactions and socialization.*

Sam 19

## **Parents**

*Hello, my name is Nichola, and my son Oscar is 12 years old, he attends SYEP gardening project on a Monday night.*

*Oscar is autistic and struggles to access anything outside of his home. He finds social situations difficult and struggles with a high level of anxiety almost all of the time.*

*I stumbled across an advert for the gardening group whilst scrolling through Facebook and thought Oscar may like to "give it a try" From the first moment he went in he loved it, the staff are amazingly supportive and accepting of Oscar. He is encouraged and supported to do every part of gardening in a way that he finds accessible. Oscar struggles with fatigue after school but that does not stop him wanting to go to gardening. He loves seeing the progress his plants have made.*

*This is the first activity/group Oscar has ever been to without me! He has never felt comfortable enough until now!*

*SYEP gives my boy the opportunity to have time to himself, gain knowledge, relax and unwind. Oscar would be absolutely gutted if he did not have this group to go to.*

*Thank you SYEP!!!*

## **Partners**

*I cannot praise SYEP enough for the excellent work that you all do for the youths in Old Catton and Sprowston.*

*The weekly youth groups really give young people the opportunity to get out and about to do fun things in a safe environment in the local area, as well as giving vital support and advice to them. By involving them in meaningful activities it is clear that the alternative of walking the streets is less appealing to them, and as such I welcome the reduction in the number of calls, we receive around noise nuisance and members of the public complaining about gatherings of young people.*

*The outreach work that SYEP carries out helps to bridge the gap to those that would not normally engage with the police, and in turn allows them to be referred to support services that would ultimately be out of reach to them. The work of SYEP is allowing young people to develop new skills and interests, which in the long term can only be of benefit to the whole community.*

*I cannot place an exact figure on the reduction we have seen in anti-social behaviour calls and low-level crime, but as your local officer it is clear to me that I am having to deal with smaller amounts of this type of work on a day-to-day basis.*

*As we move into the next phase of the lockdown easing, my intention is to work closely with SYEP, to help break down barriers between police and the young people in the community.*

**PC Graham Gill – Sprowston Beat Manger**

*The Town Council recognises the continued positive impact of SYEP's work in the Sprowston area. More recently, SYEP have been able to quickly respond to Council's concerns regarding perceived rises and changes in youth anti-social behaviour in and around public open spaces. This was achieved using SYEP's approach of engagement with young people in preference to criminalising them – an approach which Council fully supports. Council has recently resolved to increase funding to SYEP's*

*outreach programme so that it may be extended to 6 evenings a week with an additional 6 days a week during school holidays.*

*The Council also appreciates SYEP's advocacy on behalf of Sprowston's young people. Recently, feedback and input from some of SYEP's young people contributed to the design specification of a future Council-owned play area and skate park.*

*Sprowston Town Councillors and Officers value their close working relationship with SYEP and look forward to seeing what innovations the Project has planned next!*

Guy Ranaweera – Sprowston Town Council Clerk

*Old Catton Parish Council have continued to be impressed by the level of support Clare and her volunteers have provided for the young people of Old Catton. Through a difficult period, particularly for young people, Clare has provided uninterrupted support and guidance to those who have needed "a friend". The extent of this support has been humbling – from online Minecraft to one-on-one sessions to ensure that young people never feel alone or without support and guidance. The Parish Council has been amazed by how much time and effort Clare gives to this project whilst still juggling her own busy private life.*

*Over the years that Clare has provided a youth group at the Old Catton Recreation Ground there has been a notable difference in the relationships the young people have with other users of the park; the youths appear more mindful of their environment and appear more engaging with older generations. Clare has continued to encourage the Youth Group to engage in activities within Old Catton, most recently the village litter pick, which further promotes the positive impact the youth groups has on Old Catton.*

*The introduction of an earlier start age has meant that staff at the Recreation Ground have seen first-hand how the young people have positively grown. Younger children (junior school age) who were known to be problematic have developed into engaging, confident young people.*

*We are pleased to be able to offer the Recreation Ground for the next stage of the project – the BLAH group who will be meeting on Wednesday evenings. We are hopeful that this new venture will prove successful and will provide more young people with a useful recreational outlet.*

*We offer our congratulations to SYEP and to Clare for the continued success of the Old Catton Youth Group and look forward to continuing to support this vital project for many years.*

Sarah Vincent Old Catton Parish Clerk

### **Other services**

*Both myself and my colleagues think the activities you offer young people are brilliant and we wish there were more things like this in other areas. I personally now have two of my young people attending your activities and they are really enjoying them, with a third being on your waiting list for the gardening project. My first referral was a nervous little lad who was petrified at the thought of attending your youth club. We decided to go for something smaller and agreed on the bike project. From the very first session he felt comfortable and agreed to attend your gardening project, something else he really enjoyed. He was then encouraged by yourselves to attend your youth club, something he would not have had the confidence to do had it not been for the support you'd given him in the other two groups. His mum is thrilled.*

*My second referral is more recent, and he has been attending your bike project. Again, this is a lad with a very small friendship circle and someone who has had a really difficult life. He has to get a train to yourselves from Reedham and then bike from Norwich train station to St Cuthbert's. I met him at the train station after his first session to make sure he was okay and was really pleased to see that somebody from the bike project had cycled there with him. It is things like that that really make a difference to young people.*

*I will always do my best to promote what you offer. Great work!!*

Fiona Alpine – Prospects

# **SYEP Balance Sheet for 20**

## **Receipts for Year 2020/2021**

Unrestricted Receipts	£	238.32
Restricted Receipts	£	56,578.90

**Final Year 2020/2021 Receipts Total =**

## **Payments Year 2020/2021**

Unrestricted Payments	£	571.88
Restricted Payments	£	50,378.27

**Final Year 2020/2021 Payment Total =**

***Total Balance for Year  
2020/21***

**###**

***-£ 50,950.15***

***(Total Receipts)(Total Payments)***

## **Assets for Year 2020/2021**

Opening Balance on 1st April 2020  
Balance for Year 2020/21

***SYEP Total Assets for Year 2020/2021***

**Bank Statement 31st March 2021  
Cheques Not Cleared on 31st March 2021**

***SYEP Total Bank Asset for 2020/21***

**SPROWSTON RECEIPTS ACCC**

**RECEIPTS**

**Year 2020/21**

**Unrestricted**

Donations            £                    20.00

Grants

Raffle

Charities

Misc Income

Refunds             £                    218.32

**Unrestricted Total   £    238.32**

**Restricted**

Donations            £                    100.00

Grants                £                    54,977.00

Raffle

Charities	£	602.00
Sponsored Walks		
Misc Income		
Refunds	£	899.90

**Restricted Total £ 56,578.90**

**TOTAL RECEIPTS                    ###**

<b>SYEP PAYMENTS ACCOUNT</b>
------------------------------

**PAYMENTS**

**Year 2020/21**

**Year**

**Unrestricted**

Donations

Fundraising Costs

Youthworker Fees

Membership Fees

Youth Café Running Expenses

Insurance		
Caravan Insurance		
Room Hire		
Equipment	£	169.72
Food		

Activities

Buying in Services	£	6.84
Trips and Events		
Football		

Printing

Training

DBS Checks

Repairs and Mainten	£	158.00
---------------------	---	--------

Tuck Shop

Misc Items	£	237.32
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**Unrestricted Total                      571.88**

**Restricted**

Charity Donations	£	1,102.00
-------------------	---	----------

Fundraising Costs

Youthworker Fees	£	25,207.30
------------------	---	-----------

Membership Fees

Youth Café Running Expenses

Insurance	£	402.04
-----------	---	--------

Caravan Insurance

Room Hire	£	756.00
-----------	---	--------

Equipment	£	8,100.57
-----------	---	----------

Food	£	359.89
------	---	--------

Activities

Buying in Services	£	13,657.93
--------------------	---	-----------

Trips and Events

Football	£	390.00
----------	---	--------

Printing

Training

DBS Checks

Misc Items	£	402.54
------------	---	--------

Repairs Facilities

**Restricted Total £ 50,378.27**

**Total Payments                      ###**

**020/2021**

£ 56,817.22

**£ 56,817.22**

£ 50,950.15

**£ 50,950.15**

**= £ 5,867.07**

£ 11,425.02

£ 5,867.07

**Total £ 17,292.09**

**= £17,292.09**

£ 17,392.09

£ 100.00

**Total £ 17,292.09**

**= £17,292.09**

**OUNTS**

**Year 2019/20**

£ 267.50

£ 720.62

£ 22.00

**£ 1,010.12**

£27,222.00

£ 267.22

£ 2,621.75

£ 71.55

**£ 30,182.52**

**£ 31,192.64**

**TS**

**ir 2019/20**

£ 720.62

£ 40.00  
£ 675.44

£ 50.00  
£ 40.20

**£ 1,526.26**

£ 759.81

£14,510.00

£ 60.00

£ 422.32  
£ 136.56  
£ 2,255.00  
£ 3,213.09  
£ 673.13

£ 2,026.71  
£ 2,446.32  
£ 1,740.87

£ 24.00  
£ 352.43

**£ 28,620.24**

**£ 30,146.50**

## INDEPENDENT EXAMINER'S REPORT

Report to the Trustees, Officials and Members of the SYEP (Sprowston & Old Catton), Norwich  
on the accounts for the year ended 31<sup>st</sup> March 2021

Respective responsibilities of trustees and examiner,      The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.  
It is my responsibility to:  
- examine the accounts under section 145 of the Charities Act,  
o to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and  
o to state whether particular matters have come to my attention.

Basis of independent examiner's statement      My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiners statement      in connection with my examination, no matter has come to my attention  
1. which gives me reasonable cause to believe that in, any material respect, the requirements:  
o to keep accounting records in accordance with section 130 of the Charities Act; and  
o to prepare accounts which accord with the accounting records and Comply with the accounting requirements of the Charities Act have not been met; or  
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Name: Jane Elizabeth Cole

Relevant professional qualification(s) or body (if any):

Address: