CYLCH MEITHRIN PENLLWYN

Cofnodion Cyfarfod Cyffredinol Blynyddol y Cylch a gynhaliwyd ar nos Iau 13eg Hydref 2022 am 6yh, yn y Caban.

Minutes of the Cylch Annual General Meeting held on Thursday 13th October 2022 at 6pm, at the Caban.

Yn bresennol / *Present*: Llyr Lewis, Patrick Jones, Eurgain Ellis, Julie Davies, Iola James-Morris, Rachel Williams, Glesni Thomas, Annie Gwynne-Davey, Edd Land, Kirsty Gross, Bethan Evans (Dirprwy Ysgol Penllwyn).

Ymddiheuriadau / *Apologies*: Charlotte Evans, Ffion Lewis, Catryn Lawrence (Pennaeth Ysgol Penllwyn), Heulwen Jones (Mudiad Meithrin).

Croesawyd pawb i'r Pwyllgor gan y Cadeirydd Llyr Lewis.
Everyone was welcomed to the meeting by the Chair Llyr Lewis.

1. **Materion yn Codi o gofnodion y CCB diwethaf / *Matters arising from previous AGM minutes***
   Doedd grant Cefn Croes dal heb ei gwblhau gan nad oedd yr holl offer wedi cyrraedd o'r Cyngor Sir a doedd y Clevertouch heb ei gysylltu â'r Rhyngrwyd eto. Mae'r Cylch wedi talu am y cyfan ers Hydref 2021 ond mae'n rhaid i bopeth fod yn ei le i medru hawlio'r ad-daliad.
   Nid oedd unrhyw faterion eraill yn codi.
   The Cefn Croes grant is still incomplete as all the equipment has not arrived from the Council and the Clevertouch has not been connected to the Internet. The Cylch has paid for all the equipment since October 2021 but everything needs to be set up before we can claim the repayment.
   There were no other matters arising.

2. **Adroddiad Blynyddol y Cadeirydd / *Chair's Annual Report***
   Nododd y Cadeirydd, Llyr Lewis fod y Cylch wedi cael blwyddyn da ar y cyfan. Adroddwyd ein bod wedi rhoi pwyslais I drio cael "normalrwydd" nôl I bawb. Llongyfarchodd y staff am eu brwdfrydedd er eu gofid yn ystod y ddwy flynedd diwethaf lle gwnaeth pawb rhoi o'u gorau mewn amseroedd gofidus iawn. Llongyfarchwyd y staff ar gael arolwg AGC da cyn yr haf.
   The Chairman, Llyr Lewis noted that the Cylch has had a good year over all. Emphasis had been put on normality this year. He congratulated the staff for their enthusiasm over the past two years where everyone did their best during very uncertain times. The staff were also congratulated on a successful CIW inspection before the Summer.

3. **Adroddiad Blynyddol y Trysorydd / *Treasurer's Annual Report***
   Diolchwyd yn fawr i'r cyn drysorydd, Charlotte Evans, am ei holl waith fel Trysorydd y Cylch. Adroddodd ein Trysorydd newydd Patrick Jones nad oedd popeth wedi ei drosglwyddo iddo eto ond bod y cyfrif banc yn edrych yn iach.
   Charlotte Evans was thanked for her work as Treasurer. Our new Treasurer, Patrick Jones, reported that everything had not been handed over yet but the bank account was healthy.

4. **Adroddiad Blynyddol y Staff / Annual Staff Report**

Derbyniwyd adroddiad gan yr Arweinydd Jools Davies am weithgareddau'r Cylch ers y Cyfarfod Cyffredinol Blynyddol diwethaf. Nodwyd bod popeth wedi newid ers mis Medi gyda'r Cwricwlwm Newydd a nad ydynt yn cynllunio bellach a bod popeth yn cael eu arwain gan y plant. Diolchodd i Mrs Bethan Evans am gyd weithio â'r Cylch ac am rannu adnoddau.

Nododd Bethan Evans y bydd yr ysgol yn trefnu ymweliad Siôn Corn yr ysgol yr un pryd ag ymweliad yr ysgol. Diolchwyd iddi.

A report was given by the Leader Jools Davies on the activities held at Cylch since the last Annual General Meeting. It was noted that everything had changed since September with the new Curriculum and they didn't plan any more and everything was child led. She thanked Mrs Bethan Evans for working closely with the Cylch and for sharing resources.

Bethan Evans reported that she will arrange a visit from Santa to coincide with the School's visit. She was thanked.

5. **Ethol Aelodau Pwyllgor Newydd / *Election of New Committee Members***

Ail etholwyd y canlynol:

The following were re elected:

Cadeirydd / *Chairman* : Llyr Lewis

Ysgrifennydd / *Secretary* : Eurgain Ellis

Ysgrifennydd Aelodaeth / *Membership Secretary* : Glesni Thomas

Trysorydd / *Treasurer* : Patrick Jones

Is-Drysorydd (Anfonebu Rhieni) / *Vice Treasurer (Invoicing Parents)* – Annie Gwynne – Davey.

Is Drysorydd (Cyflogau Staff) / *Vice Treasurer (Staff Wages)* – Ffion Lewis.

Clwb 200 / *200 Club* - Gwen John.

Ymddiriedolwyr / *Trustees*

Etholwyd Llyr Lewis, Patrick Jones ac Eurgain Ellis yn Ymddiriedolwyr.

Llyr Lewis, Patrick Jones and Eurgain Ellis were elected as Trustees.

6. **Oriau a Chyflogau Staff / *Staff Wages and Hours***

Nododd Glesni Thomas bydd 16 o blant bob bore ar ôl hanner tymor a hynny hen ofyn I rieni presennol os ydynt am gynhyddu eu oriau. Mae yna restr aros hir ar gael gyda rhieni wedi rhoi enwau eu plant i lawr mor bell mlaen â mis Mai nesaf. Cafwyd diwrnod agored llewyrchus adeg yr Helfa Wyau Pasg lle datganodd 17 o blant ddiddordeb i fynychu'r Cylch. Penderfynwyd y byddwn yn hysbysebu am aelod ychwanegol o staff fel ein bod yn medru derbyn 19 o blant yn ddyddiol.

Glesni Thomas noted that there will be 16 children every morning after half term and that's before asking current parents if they want to increase sessions. There's a long waiting list with as far forward as next May. A successful open day was held during the Easter Egg hunt where 17 children showed interest to attend the Cylch. It was decided to advertise for an extra member of staff so we can take up to 19 children daily.

7. **Codi Arian / *Fundraising***

Penderfynwyd ail ddechriau'r Clwb 200.

It was decided to re start the 200 Club.

8. **Unrhyw fater arall / *Any other business***

   Arian Cinio / *Dinner money*

   Nodwyd nad oedd y system bresennol o gasglu arian cinio yn gweithio. Cytunodd y staff y byddent yn ail gymryd at y gwaith o'i gasglu os y byddent yn medru cael peiriant derbyn cardiau.

   It was noted that the current system is not working. It was agreed that the staff will re take this job once they get a card payment machine.

Gan nad oedd unrhyw fater arall, daeth y cyfarfod i ben am 7.25yh.

As there wasn't any other business the meeting was declared closed at 7.25pm.

Cylch Meithrin Penllwyn Rhif Elusen / Charity Number 1055532

Financial Statement for year ending 31 March 2022

Income	£	£
	2021/2022	2020/2021
CHILDREN'S INVOICED FEES	**15,759.50**	**19,657.00**
CCC FUNDED CHILDREN	**43,851.98**	***13,917.10***
HMRC - FURLOUGH	**12,397.03**	***12,397.03***
RESTRICTED DONATIONS	**-**	**-**
Sustainability Grant	-	-
Cyngor Sir Ceredigion - Training Cover	-	-
Cefncroes	-	
Tai Ceredigion Cyf	-	-
UNRESTRICTED DONATIONS	**-**	**-**
MYM Grant	-	-
Cyngor Sir Ceredigion	-	-
Blaenrheidol Community Council	-	-
Cyngor Bro Pontarfynach	-	-
Cyngor Bro Trawscoed	-	-
Melindwr Community Council	-	-
Arall	-	-
FUND RAISING	**50.00**	**-**
Easter Egg Hunt	-	-
Haloween	50.00	-
Capel Bangor Show	-	-
Morning Coffee	-	-
Clwb 200	-	-
Xmas Card Sales	-	-
Other fundrasing	-	-
Aberystwyth Students Union	-	-
SUNDRIES	**232.50**	**-**
Sale of polo shirts & hoodies	-	-
Nursery Milk Scheme	-	-
Parents paid for trips	232.50	-
Donations	-	-
Income Total	**59,893.98**	**45,971.13**
Elw am y flwyddyn	7,135.38	8,831.90

Expenditure	£	£
	2021/2022	2020/2021
SALARIES	**37,294.34**	**34,337.51**
Staff wages + PAYE + Pension	37,161.54	34,264.31
Staff cover wages	-	20.00
Staff Training	38.40	-
Staff Travelling	-	-
DBS Staff Checks	94.40	53.20
PREMISES	**3,000.00**	**-**
Rhent	3,000.00	-
Premises expenses	-	**-**
FUND RAISING COSTS	**-**	**20.00**
Clwb 200 prizes and registration fee	-	-
Halloween	-	20.00
Cylch Open Day	-	-
Licence	-	
EQUIPMENT	**6,722.69**	**781.03**
Equipment	1,518.00	-
Arts & Crafts	3,039.65	781.03
Outside area	2,165.04	-
SUNDRIES	**5,741.57**	**2,000.69**
Milk, Bread, butter, coffee, tea, sugar	814.65	313.72
School Diner	2,766.81	-
Payroll Services	700.00	200.00
MYM registration and insurance	-	260.00
Cleaning consumables	1,016.31	696.97
Cylch Tops	-	-
Trips	297.80	-
Mobil phone exp	-	-
Bank Charges	15.00	-
Misc & Sundries	96.00	530.00
Administartion Costs	-	-
ICO	35.00	-
Expenditure Total	**52,758.60**	**37,139.23**

Balans yn y banc	***38,781.37***	***31,645.99***