

REGISTERED CHARITY NUMBER: 1157025

THE GAP CHRISTIAN FAMILY CENTRE

REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

Quest Chartered Management Accountants
Trustees Report
Branston Street
Jewellery Quarter
B18 6BA

THE GAP CHRISTIAN FAMILY CENTRE

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2025

STATEMENT OF TRUSTEES RESPONSIBILITIES

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

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- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in
- the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to
- presume that the Charity will continue in operation.

FOR THE YEAR ENDED 31 MARCH 2025

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ascertain the financial position of the Charity and which enable them to ensure that the financial statements comply with (applicable law, regulations and trust deed). They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustee

N Whateley

THE GAP CHRISTIAN FAMILY CENTRE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025

The trustees who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31st March 2025

Reference and Administrative Details

Registered Charity Name:

THE GAP CHRISTIAN FAMILY CENTRE

Charity Registration Number: 1157025

Registered Office: Hargate Lane, West Bromwich, West Midlands, B71 1PH

The Trustees

The trustees who served the company during the year were as follows:

FOR THE YEAR ENDED 31 MARCH 2025

V Ketcher

N Whateley

A Hopkins

Structure, Governance and Management

Operating independently from government and from its funders, Christian Youth & Community Trustees have responsibility for policy, the establishment of priorities and full financial, employment, financial and legal responsibility for the Trust and its activities, services and assets.

Trustees Report

During the period of this report the charity has been governed by a Board of 3 Trustees, bringing a diverse skill set, knowledge of the sector and knowledge of the charity. Throughout the year we have continued to develop the governance of the charity, ensuring there are robust procedures in place to safeguard the charity and its people.

The charity employs a CEO Andrew Bent and a team of 2 full time (35hrs) staff and 2 part time staff (21-10hrs). During the year we have continued to value the huge contribution of volunteers, maintaining the level of volunteers on roll and investing into the development of the volunteer journey and building relationships.

The Charity operates from its core values:

- a passion for the family
- a passion to be welcoming to all
- a passion to empower people
- a passion for quality

The Charity continue to progress towards an exciting building program to support our vision to build capacity and sustainability in delivering our play work and increasing community provision; plans have been submitted for approval by Sandwell's Local Authority. The initial decision met minor objections, but we continue to work with the Local Authority to mitigate these and to gain full approval.

We continue in the meantime to make improvements to our current build, transforming it into a therapeutic environment for everyone who accesses our services to benefit from. We have also secured planning permission to install an external ramp to the side of our centre, making accessibility to the centre more inclusive. We will have consent for internal works to erect a bathroom for those who have a disability, again ensuring our community hub is inclusive and accessible to all our community.

We will also be extending and refurbishing our kitchen and food storage area, to enhance our community offer and enable us to build on our brand-new project "Discover yourself through Cooking"

Time2Play (providing a stimulating environment for children young people and communities to explore, grow and develop through play)

Like many other wraparound services, our Time2play service continues to be negatively impacted by the rising cost of living, following the pandemic. We remain acutely aware of the need for children and families to have quality provision to access.

The Play Team continue to provide a quality service to local families, including our before and after school clubs and holiday play scheme provision. The team continue to partner with TPC therapy in Cheadle, who continue to provide professional development and mentoring for our play team, supporting our therapeutic approach to delivery and environment. This model is being extended across the whole organisation as we have seen an increase in support to those with low mental wellbeing.

The Time2play team are continuing to develop new and innovative ways of engaging local children and families with their offer including extending our offer to families that would not normally be able to access due to financial constraints.

The Time2Play team along with Time2Connect and Time2Buildup continue to offer 'above and beyond' services to our families and communities, including our family play evenings and support with costs of accessing our play schemes, thanks to funding from Awards for All. Wider initiatives include our Christmas 'A time to love' initiative, community remembrance service and distribution of food gifts to our families who need support.

Time2Connect (Connecting individuals, families, and Communities to create supportive networks)

Our Time2Connect Lead has been busy throughout the year making meaningful connections within the community enabling the charity to support and receive support from other charity and agencies within the locality.

Securing funds from National Lottery to deliver 2 projects, the first of the projects was to support the cost-of-living crisis, providing essential emergency food, warm packs and essential items to some of the most vulnerable within our local community. The second project being 4 years funding to support the charity' community offering of engaging, involving and empowering local people.

We continue to work closely with colleagues from our Local Authority and Public Health, Sandwell Council for Voluntary Organisations and Sandwell Church Links.

Time2Buildup (Empowering people through volunteering, student placement and work experience)

Securing funds from The National Lottery has meant we were able to recruit a dedicated member of staff to develop a robust volunteer program. Engaging new and existing volunteers from across the community, again this year developing our relationships with our local college and schools to provide work placements and experience to our young people.

Our Time2Buildup lead works closely with our other thematic leads to ensure we provide the very best journey for our volunteers and placements.

Our volunteers play a major part in our community offer delivery, supporting our Leads in activities such as

- Parent and toddlers,
- Craft groups,
- Community meals,
- Food parcel distribution,
- Community engagement and building,
- Administrative tasks,
- Fund raising and social events.

Again, this year we held our Volunteer Appreciation celebration which was a great success and helped us thank everyone for their hard work as well as celebrate their successes and achievements.

Our monthly 'Our Community' meetings continue, engaging staff and community members. Empowering our volunteers and community to have a voice in our community offer and the events they wish us to plan and deliver, in a way that benefits them and their community best.

We have continued to build and develop our connection with Westminster School (our Local SEND School and College). We have developed a new project with the support of the school staff "Discover yourself through Cooking" which is a 12-week project where students can develop practical skills of cooking and develop basic food safety knowledge. Our staff work with students in an informal and non-judgemental way to help the young person discover who they are, what barriers they might be facing and identify ways they might be able to manage their way around or through those barriers. Our hope is to extend this project to other schools and in the future possibly extend the offer to young people exiting the care system, offering them life skills that will empower them to become contributing citizens in the 'adult world'.

This is the third year of our community allotment, and we have continued a great connection with Black Country Housing Association, who have provided staff to volunteer with us in site preparations, planting and harvesting. We continue to work towards the allotment becoming an accessible environment for our local community to use to volunteer, and a safe environment for children and young people using our services to access to gain knowledge about nature, growing and the environment.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Name	Position	Signature	Date
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THE GAP CHRISTIAN FAMILY CENTRE

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2025

I report on the accounts for the year ended 31 Mar 2025 set out on pages below.

Respective responsibilities of trustees and examiner.

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to examine the accounts under section 43(3)(a) of the act and state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to our attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect,
 - to keep proper accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Bonnaud ACMA
Quest Chartered Management Accountants

Date:

THE GAP CHRISTIAN FAMILY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted Funds £	Restricted Funds £	31/03/2025 Total Funds £	31/03/2024 Total Funds £
INCOMING RESOURCES					
Income					
Monthly Donations				0	0
Other Donations				0	0
OOSC Grant		1000		1000	8999
General Grant		98289		98289	121801
Other Income		7676		7676	9450
HMRC JRS Grant				0	0
Fundraising Events		1445		1445	2430
OOSC Fee		37013		37013	41130
General Donation		1569		1569	3560
Community Café		4179		4179	3681
Bank interest		19		19	
New W/C Fund		10429		10429	100
Total incoming resources		161,619	0	161,619	191151
RESOURCES EXPENDED					
Administration					
Wages, NI and Pension		95,343		95,343	67071
Building				0	0
Administration				0	0
Software		2,348		2,348	2761
Insurance		1,765		1,765	1667
Bad Debts				0	0
Legal and Professional		5,030		5,030	18871
Interest and Finance Charges				0	0
Utilities		9,885		9,885	9712
Training		3,665		3,665	0
Marketing		1,273		1,273	382
Stripe processing fee		79		79	513
Bank Charges and Interest				0	-52
Internet and Broadband		1,441		1,441	775
Photocopy cost		288		288	
Stationary		169		169	157
Bookkeeper cost		1,386		1,386	
Telephone		2,873		2,873	1885
Accounts package cost		604		604	
		126,149	0	126,149	103742
Trustees Report Resources					
Miscellaneous				0	0
Resource Bank				0	0
Resources		5,383		5,383	21,109
OOSC		1,308		1,308	1,080
OOSC Catering		292		292	636
Just giving		72		72	216
Volunteer Expenses		1,970		1,970	2,045
Government				0	0
		9,025	0	9,025	25086
Travel and Subsistence					
Fuel and Repairs				0	0
Community Café (Food Purchase)		1,003		1,003	1145
Trip Admission				0	85
travel		38		38	825
		1,041	0	1,041	2055
Promotion					
Interest				0	0
Fundraising Expenses				0	578
Activities				0	0
Motor		9		9	
Artists				0	0
Premises Expenses		6,245		6,245	4302
Depreciation		7,209		7,209	2330
General Expense		4,253		4,253	3279
		17,716	0	17,716	10489
Total Expenditure		153,931	0	153,931	141,372
Surplus (Deficit) for year					
Transfers		7,688	0	7,688	49,779
At 1 April 2024		75,571	29,493	105,064	55285.5
At 31 March 2025		83,259	29,493	112,752	105,065

THE GAP CHRISTIAN FAMILY CENTRE

BALANCE SHEET

FOR THE YEAR ENDED 31 MARCH 2025

	31/03/2025		31/03/2024	
	£	£	£	£
FIXED ASSETS				
Tangible assets	38,408	38,408	27509	27509
CURRENT ASSETS				
Debtors	1526		2453	
Petty Cash	125			
Other Debtors			1380	
Cash at bank and in hand	73893		73890	
	<u>75544</u>		<u>77723</u>	
CREDITORS				
Short Term loan				
Mortgage / Loan				
Trade Creditors	1048		1448	
PAYE	53			
Other taxes to pay HMRC	32			
Attachments	75			
Other Creditors			1009	
	<u>1208</u>		<u>2457</u>	
NET CURRENT ASSETS		74336		75266
NET ASSETS		<u>112744</u>		<u>105,065</u>
FUNDS				
Capital Account				
Assets Transferred from Charity 1095825				
Balance brought forward		55,286		55285.67
Surplus (deficit) of income over expenditure		7,688		0
Trustees Report				
TOTAL FUNDS		<u>62974</u>		<u>55286</u>
Restricted Funds		29492.88		29492.88
Unrestricted Funds		33480.62		25792.62

62974

55286

THE GAP CHRISTIAN FAMILY CENTRE

**BALANCE SHEET (CONTINUED....)
FOR THE YEAR ENDED 31 MARCH 2025**

The charity is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the charity company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The financial statements were approved by the Board of Trustees on

FOR THE YEAR ENDED 31 MARCH 2025

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Trustee N Whateley

THE GAP CHRISTIAN FAMILY CENTRE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land & Buildings	No Depreciation
IT Equipment	- 25% Reducing Balance
Fixtures	- 25% Reducing Balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

THE GAP CHRISTIAN FAMILY CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

2. Fixed assets

	Land & Building	IT Equipment	Fixtures	Total
Cost	£	£	£	£
At 31 March 2024	27,016	2,204	7,918	37,138
Transfer from Charity 1095825				0
Additions	-	1,444	14375	
Disposals	-	-	-	-
At 31 March 2025	27,016	3,648	22,293	37,138

Deprecation

As at 31 March 2024	1881	1469	3990	7,340
Charge for the year	1065	654	5490	7,209
Disposals	-	-	-	-
	<u>2,946</u>	<u>2,123</u>	<u>9,480</u>	<u>14,549</u>

Net book value

At 31 March 2024	25,135	0	735	0	3,928	0	29,798
At 31 March 2025	24070	0	1,524.60	0	12813	0	38,408

3. Restricted Funds

	2025	2024
Building Fund		
National Heritage		
DCMS Heart of England		
The World Ministry		
Children In Need		
Other		29,493
	0	29,493

THE GAP CHRISTIAN FAMILY CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

4. VOLUNTARY INCOME

	31-Mar-25 £	31-Mar-24 £
Donations	1569	3,560
Grants	136302	171,930
	<u>137,871</u>	<u>175,490</u>

5. ACTIVITIES FOR GENERATING FUNDS

	31-Mar-25 £	31-Mar-24 .
Fundraising events	<u>1,445</u>	<u>2,430</u>

6. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging:

	31-Mar-25 £	31-Mar-24 £
Depreciation	<u>7,209</u>	<u>2,330</u>

THE GAP CHRISTIAN FAMILY CENTRE

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

7. TRUSTEES' REMUNERATION AND BENEFITS

During the year no trustees received remuneration or benefits.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2025
(2024: £Nil)

8. STAFF COSTS

	31-Mar-25	31-Mar-24
	£	£
Wages, salaries, employers NIC and pensions	<u>95,343</u>	67071

THE GAP CHRISTIAN FAMILY CENTRE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

9. CREDITORS: AMOUNTS DUE FALLING WITHIN ONE YEAR

	31-Mar-25	31-Mar-24
	£	£
Trade creditors	1,448	1,448
Taxation and social security	1,009	1,009.00
	<u>2,457</u>	<u>2,457</u>

10. CREDITORS: AMOUNTS DUE FALLING AFTER ONE YEAR

Ms. Bent Relating to Building Loan	<u> </u>
	<u> </u>

11. MOVEMENT IN FUNDS

	At 31-Mar-24 £	Net movement in fund £	At 31-Mar-25 £
Unrestricted funds			
General fund	25,793	7,688	33,481
Restricted funds	29,493	-	29,493
Transfer from old charity	<u> </u>	<u> </u>	<u> </u>
TOTAL	<u>55,286</u>	<u>7,688</u>	<u>62,974</u>