

REGISTERED CHARITY NUMBER: 1157025

THE GAP CHRISTIAN FAMILY CENTRE

REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

Quest Chartered Management Accountants
Branston Court
Branston Street
Jewellery Quarter
B18 6BA

THE GAP CHRISTIAN FAMILY CENTRE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

STATEMENT OF TRUSTEES RESPONSIBILITIES

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in
- the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to
- presume that the Charity will continue in operation.

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ascertain the financial position of the Charity and which enable them to ensure that the financial statements comply with (applicable law, regulations and trust deed). They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustee

N Whateley



THE GAP CHRISTIAN FAMILY CENTRE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31st March 2021.

Reference and Administrative Details

Registered Charity Name:

THE GAP CHRISTIAN FAMILY CENTRE

Charity Registration Number: 1157025

Registered Office: Hargate Lane, West Bromwich, West Midlands, B71 1PH

The Trustees

The trustees who served the company during the year were as follows:

FOR THE YEAR ENDED 31 MARCH 2021

D McIntosh

R Deer

N Whateley

A Hopkins

Structure, Governance and Management

Operating independently from government and from its funders, Christian Youth & Community Trustees have responsibility for policy, the establishment of priorities and full financial, employment, financial and legal responsibility for the Trust and its activities, services and assets.

Trustees Reprt

During the period of this report the charity has continued to be active in recruiting new Trustees.

The Board have a diverse skill set, knowledge of the sector and knowledge of the charity. The Board of Trustees throughout this year have continued to develop the governance of the charity, in particular compiling a robust set of financial controls and procedures.

There have been no reportable incidents during this reporting period and the Board continues to ensure robust procedures are in place to safeguard the charity and its people.

The charity employs two managers and has a reduced workforce of 2 workers due to natural losses over the pandemic period.

From 1st May 2019, the charity has been operating under the new OFSTED regulatory framework.

The Charity operates from its core values:

- a passion for the family
- a passion to be welcoming to all
- a passion to empower people
- a passion to be the best and provide quality provisions

The Board of Trustees have been instrumental in monitoring and guiding the operations of the charity throughout, in what has been a very difficult year for many charities. The Board have chosen to use this very difficult period to reflect on its practices and performances across the organisation and are working with the leadership team to compile a strategy to see the charity progress over the next 5 years and beyond. This strategy includes our ambitious plans for our building project, which we successfully obtained planning permission for in February 2020. Our vision for the new build is to increase capacity and sustainability in delivering our play work and increasing community provision.

Our Play Care: We have continued to provide services over the pandemic and have followed Government guidance throughout in providing our services. There has been a major impact upon uptake for this service due to restrictions and parents' confidence in using childcare services.

The Play Team staff and volunteers have continued to maintain our passion for the family throughout the pandemic and have provided weekly welfare calls to all our service users. We have renegotiated our funding with Children in Need in response to the pandemic, which is allowing us to provide free and subsidised places to families affected by the pandemic. We have also secured funding from All Churches Trust to support us in responding to Covid and supporting our local families.

Our out of school club network brings together out-of-school provision leaders and practitioners from across the Borough to share ideas and good practice and to support each other whilst raising the profile of the sector within our Local Authority's agenda and wider. The network has been invaluable over the period in sharing support and communicating with the Local Authority our particular needs, as a sector. It has also enabled us to work with Local Authority officers to understand and agree implementation strategies of government guidance.

Many of our face-to-face support services have been suspended during the pandemic period due to restrictions, which has meant our Family Singing Group, Community Café and Fuse (cancer support group) have not operated in their normal way, though some virtual provision and link up by welfare calls has been possible.

Our Community: Our Community brings together local community groups, schools, elderly people's homes, businesses and faith groups to commit to work together and share resources for the wellbeing of our local community. During the year our community volunteers have responded to the pandemic by providing local families with emergency food parcels, and by providing befriending calls via social media, zoom calls or a good old-fashioned chat on a telephone, to help individuals feel connected. During the latter part of the year, our community volunteers have added litter picking to their list of community activities, and we now have a team keeping our local neighbourhood streets and green spaces free of litter and fly tipping every Saturday morning.

The trustees declare that they have approved the trustees' report above.

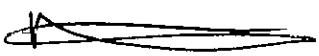
Signed on behalf of the charity's trustees

Name

Position

Signature

Date

N WHATELEY FINANCE DIRECTOR  19/10/21

THE GAP CHRISTIAN FAMILY CENTRE

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2021

I report on the accounts for the year ended 31 Mar 2021 set out on pages below.

Respective responsibilities of trustees and examiner.

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to examine the accounts under section 43(3)(a) of the act and state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to our attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect,
 - to keep proper accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Bonnaud ACMA
Quest Chartered Management Accountants
Branston Court, Branston Street Birmingham, B18 6BA

Date: 28 May 2021

THE GAP CHRISTIAN FAMILY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted Funds £	Restricted Funds £	31-Mar-21 Total Funds £	31-Mar-20 Total £
INCOMING RESOURCES					
Income					
Monthly Donations					-
Other Donations		3,837		3,837	
OOSC Grant		2,000		2,000	
General Grant		2,000	47,420	49,420	
Other Income		1,826		1,826	
HMRC JRS Grant		28,904		28,904	
Fundraiding Events		442		442	
OOSC		28,532		28,532	
Total Incoming resources		67,542	47,420	114,962	0
RESOURCES EXPENDED					
Administration					
Wages, NI and Pension		47,726	8,760	56,486	
Building		2,109		2,109	
Administration		1,783		1,783	
Software		479	202	681	
Insurance		1,256	268	1,524	
Bad Debts		990		990	
Legal and Professional		2,521	2,098	4,619	
Interest and Finance Charges		1,163		1,163	
Utilities		2,981	418	3,399	
Training		132		132	
		61,139	11,746	72,885	0
Resources					
Miscellaneous		3,568		3,568	
Resource Bank			1,703	1,703	
OOSC		1,326		1,326	
Volunteer Expenses			4	4	
		4,894	1,707	6,601	0
Transport					
Fuel and Repairs				0	
		0	0	0	0
Promotion					
Interest		26		26	
Fundraising Expenses				0	
Activities				0	
Artists				0	
Depreciation		720		720	
		746	0	746	0
Total Expenditure		66,779	13,453	80,232	0
Surplus (Deficit) for year					
Transfers				34,730	0
At 1 April 2020				0	
At 31 March 2021		0	0	34,730	0

THE GAP CHRISTIAN FAMILY CENTRE

BALANCE SHEET FOR THE YEAR ENDED 31 MARCH 2021

		31-Mar-21		31-Mar-20
	£	£	£	£
FIXED ASSETS				
Tangible assets	27,295	27,295		
CURRENT ASSETS				
Debtors	344			
Cash at bank and in hand	55,215			
	<u>55,558</u>		<u>0</u>	
CREDITORS				
Short Term loan			0	
Mortgage / Loan	10,935			
Trade Creditors	374			
Other Creditors	521			
	<u>11,830</u>		<u>0</u>	
NET CURRENT ASSETS		43,728		0
NET ASSETS		<u>71,023</u>	0	<u>0</u>
FUNDS				
Capital Account				
Assets Transferred from Charity 1095825		36,293		
Balance brought forward				
Surplus (deficit) of income over expenditure		34,730		
TOTAL FUNDS		<u>71,023</u>		<u>0</u>
Restricted Funds		38,186		
Unrestricted Funds		32,837		
		71,023		

THE GAP CHRISTIAN FAMILY CENTRE

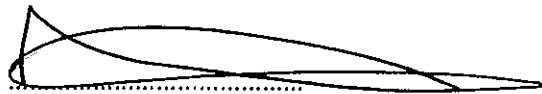
**BALANCE SHEET (CONTINUED....)
FOR THE YEAR ENDED 31 MARCH 2021**

The charity is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the charity company to obtain an audit of its financial statements for the year ended 31 January 2019 in accordance with Section 476 of the Companies Act 2006.

The financial statements were approved by the Board of Trustees on2/7/2021.....

FOR THE YEAR ENDED 31 MARCH 2021

A handwritten signature in black ink, appearing to be 'N Whateley', written over a dotted line.

Trustee N Whateley

THE GAP CHRISTIAN FAMILY CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land & Buildings	No Depreciation
IT Equipment	- 25% Reducing Balance
Fixtures	- 25% Reducing Balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

THE GAP CHRISTIAN FAMILY CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

2. Fixed assets

	Land & Building	IT Equipment	Fixtures	Total
Cost	£	£	£	£
At 31 March 2021				0
Transfer from Charity 1095825	25,135	1,653	1,227	28,015
Additions	-			0
Disposals	-		-	-
At 31 March 2021	25,135	1,653	1,227	28,015
Depreciation				
As at 31 March 2021		-		0
Charge for the year		413.25	306.75	720
Disposals	-	-	-	-
	0	413	307	720
Net book value				
At 31 March 2021	25,135	1,240	920	27,295
At 31 March 2020		-		0

3. Restricted Funds

	2021
Building Fund	
National Heritage	-
DCMS Heart of England	3,000
Co-Operative	2,425
The World Ministry	9,850
Children In Need	22,911
	38,186

THE GAP CHRISTIAN FAMILY CENTRE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

4. VOLUNTARY INCOME

	31-Mar-21	31-Mar-20
	£	£
Donations	3,837	
Grants	32,904	
	<u>36,742</u>	<u>0</u>

5. ACTIVITIES FOR GENERATING FUNDS

	31-Mar-21	31-Mar-20
	£	£
Fundraising events	<u>442</u>	<u></u>

6. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging:

	31-Mar-21	31-Mar-20
	£	£
Depreciation	<u>720</u>	<u></u>

THE GAP CHRISTIAN FAMILY CENTRE

CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

7. TRUSTEES' REMUNERATION AND BENEFITS

During the year no trustees received remuneration or benefits.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2021
(2020: £Nil)

8. STAFF COSTS

	31-Mar-21	31-Mar-20
	£	£
Wages, salaries, employers NIC and pensions	<u>47,726</u>	<u></u>

